



FACILITIES REVIEW COMMITTEE

MINUTES

September 24, 2009

A meeting of the Facilities Review Committee was held on Thursday, September 24, 2009 at 3:00pm in room RS-5.

Call to Order

Dr. Bonnie Ann Dowd called the meeting to order at 3:06 upon establishment of a quorum.

Roll Call

Members Present: Aragon, Hudson-MacIsaac, Jonestein, Lesser, Mifflin, Miller, Owens, Sanchez, Swift, Titus

Members Absent: Ellis, Vargas

Guest Present: Christine Amely, Allison Tyra, Scott Cathcart

Ex-Officio Member Present: Donna Renner

Ex-Officio Member Absent: Don Thompson

I. Approval of Minutes

The minutes of April 23, 2009 were unanimously approved as written (MSC: MacIsaac/Sanchez) and will be posted on the Palomar web page as follows:

<http://www.palomar.edu/committees.htm>

II. Second Reading

III. First Reading

IV. Discussion/Information Items

A. Motorcycle Safety Program

Christine Amely from Workforce and Community Development and Alison Tyra from DECART Motorcycle Training attended the meeting to discuss a proposal to relocate the Motorcycle Training Program that has been at Palomar College since 2001. Due to upcoming construction, two of the program's three ranges will be displaced. Alison reported that the biggest issue with moving the ranges is the three storage units that house the motorcycles and safety equipment, first aid and a fire extinguisher. The boxes need to be as close to the ranges as possible. Working with Kelley Hudson-MacIsaac and Mike Ellis, a compact range in the new portion of Lot 12 was proposed, which will cut enrollment capacity from 40 to 12-24 but DECART, Inc. is willing to be flexible. Proposed new location for the storage units is near the fence line of the construction management temporary buildings, which could be problematic for DECART. Allison also proposed that she could probably go from

three to two units. Timeline for the program to be up and running and new ranges set before construction begins is November 15. Kelley Hudson-MacIsaac suggested that she and Allison get together before the next FRC meeting to work out the details to meet DECART's needs.

B. Update on Projects

Bonnie asked Kelley and Chris Miller to provide an update on the various projects Proposition M projects currently underway and to be started in the near future.

1. Escondido Center –
 - a) Library Remodel - It will expand into the Business Lab in the 200 wing. Plans are at DSA and are expected back shortly with construction to begin shortly.
 - b) TLC signage for inside and outside of the TLC was requested by Tom Medel. Tom was not present to give further information. TLC signage will be brought back for first reading on October 8.
 - c) Room Use Conversions – The tutoring rooms located across from the TLC will now be vacated, due to tutoring moving into the TLC. Escondido would like to transform them into office space for the H.S.I. Grant. Kelley requested that this item be placed on the FRC agenda for October 8th and will bring more details at that time.
 - d) Structural Upgrade – Will bring the 800 Wing back up. Plans have been stamped and are ready to go to bid. Gilbane is the construction management firm for this project and are currently reviewing the plans. Classes scheduled in that area for the spring semester will end a few weeks early so the upgrade can be completed a few weeks into the fall 2010 semester.
2. Transformer Upgrade – Will provide adequate power to the campus for all of Master Plan 2011 at the San Marcos campus. The infrastructure upgrade is scheduled to be completed by January 5. Bonnie stated that the campus will be “dark” during the upgrade, which is being scheduled around the holiday week in late December/early January. Discussion followed on how word will get out if the project were not completed by January 5th. It was reported that the Campus Police and IS will be on backup generators for safety and security reasons and communications will be sent out via email and posted on the Internet. It was also reported that extensive communications will be sent out on a regularly basis remaindering everyone that operations will cease during the upgrade period because there will be no electrical power.
3. Campus Police and IS backup generator project – Contracts for the project have been signed and the contractor is ready to order the generators. The project is driven by a safety and security need so that Campus Police and IS can be up and running at all times. The project is also due to be completed by January 5th.

4. HS and MIB building projects – The Health Services Building (HS) is on schedule and on budget. The concrete has been poured and the metal studs are expected to go up soon. HS is scheduled to be completed by May 2010. The Multi-disciplinary Instructional Building (MIB) is also on schedule and on budget. About ½ of the concrete has been poured and studs should be going up as well. MIB is scheduled to be completed by September 2010.

C. Review/Update Soccer field master Plan

1. Netting – Scott Cathcart is requesting a ball retention system be put in for safety. Paperwork is in Facilities for the revision. Scott reported that retention system will raise 20 feet above both goals to keep the balls in the field. Scott stated that potential cost may be shared with the city because of their usage of the field, once the scope of the project is determined. Request for netting will be brought for first reading on October 8.
2. Memorial plaque – Scott reported that the main donor, Dr. Peter Minkoff, for the soccer field is interested in having a memorial plaque in memory of his father placed near the entrance to the field. In exchange, he is willing to donate more money to complete landscaping around the field. Scott reported that the last much needed piece for this project is seating for the field. Further details will need to be worked out on types of landscaping etc and conforming to the master plan, before moved to first reading. Scott will bring that information to a future FRC meeting for its consideration.

D. Student Art Sale Signage

Sasha Jonestein requested that the Art Department be allowed to move the art sale to the student union area because due to upcoming construction the current area will no longer be available to the Art Department. The department has obtained permission from ASG. Dates for the winter art sale are December 2nd through the 5th. Sasha reported that two of the reasons for picking the student union is the paved/covered area for protection of the art and also because it is more visible on campus. The department would like to have demonstrations outside the student union in conjunction with the sale to get the campus community more involved. The department would like to hang pennants in parking lots and along the walkways from the lots to the student union for 3 days in advance of the sale to let the community know where the new location is for the art sale. Bonnie suggested Sasha connects with Mike about suggestions on placement of the signs and then also bring drawings of the signs for review and action by FRC. Sherry Titus wanted the committee to know that the sale will not be taking up the whole student union and displacing students. ASG informed the department on how much space they could occupy and use.

V. Old Business

VI. Other

Bonnie asked Kelley and Chris to provide project updates for others not specifically listed on today's agenda, which follows:

Industrial Technology Building (IT) – Experienced delays getting approved by DSA because of furloughs at the state level and because of ADA accessibility issues which needed to be worked out. The IT project is scheduled to start end of this year, beginning of next year. This project has some pre-construction items that need to be completed before actual construction begins.

Planetarium – Currently being reviewed by DSA. Project is scheduled to begin end of this year, beginning of next year.

Theatre – The construction documents are being prepared and should be submitted to DSA in November for review, which is a 6 month process. Ground breaking is anticipated to happen this fiscal year.

Baseball Field – The plans are at DSA for review. The back check is scheduled for October.

Humanities Building – It has been decided to locally fund the project through Prop M due to state funds being held up for the new Library project. User groups are meeting and hope to get plans into DSA in spring 2010. As soon as MIB is completed, construction is expected to start on the Humanities building.

North Education Center – The General Plan Amendment has been submitted to the County of San Diego. If all goes as planned we anticipate starting grading the land after the first of the year.

San Marcos EIR – Program Environmental Impact Report (PEIR) will be going to the Governing Board for certification under CEQA in November, which will allow the college to continue construction on San Marcos campus as defined in Master Plan 2022.

VII. Adjournment

Meeting was adjourned at 4:06pm.

Next Meeting, October 8, 2009

3:00 P.M. - RS-5