



FACILITIES REVIEW COMMITTEE

MINUTES

October 22, 2009

A meeting of the Facilities Review Committee was held on Thursday, October 22, 2009 at 3:00pm in room RS-5.

Call to Order

Dr. Bonnie Ann Dowd called the meeting to order at 3:08 upon establishment of a quorum.

Roll Call

Members Present: Aragon, Ellis, Hudson-MacIsaac, Jonestein, Miller, Owens, Sanchez, Swift, Titus

Members Absent: Lesser

Guest Present: Karen Mifflin, Rich Bienvenu, Glenn Carevs

Ex-Officio Member Present: Donna Renner

Ex-Officio Member Absent: Don Thompson

I. Approval of Minutes

The minutes of October 8, 2009 were unanimously approved with minor corrections (MSC: Sanchez/Hudson-MacIsaac) and will be posted on the Palomar web page as follows:

<http://www.palomar.edu/committees.htm>

II. Second Reading

A. Soccer Field Netting

Kelley Hudson-MacIsaac has the specifications and project proposal for the project. Kelley reported that the proposal will have to go through DSA and that the project architects, WWCOT, will need to confirm that the proposal is still current because it is a year and a half old. Mike Ellis described the need for the netting project and what it will consist of, which is similar to the netting at the back of the tennis courts that stops the baseballs from going into the tennis courts. Usually a 1 inch PVC or plastic netting that will rise 20 feet on one side and 10 feet on the other. The netting will be 65 feet wide. Mike mentioned that all you will see is the extension of the existing poles and the netting basically disappears.

MSCU: (Hudson-MacIsaac/Swift) Approval of the design and installation of the netting around the soccer field upon confirmation that the funding source has been identified.

B. Student Art Sale Location and Signage Placement

Sasha Jonestein met with ASG and the Office of Student Activities about the Art Department's request to relocate the art sale to the student union. Sasha mentioned that she has received approval from "Events Planning" to use the student union. Sasha is bringing this matter to the attention of FRC for approval of temporary signs to identify the new location for the art sale. She provided a hand out indicating where she would like to put the pennants and signage as well as the specifications for the signage and pennants. Discussion followed as to size and location of the signs. The pennants and banners would be displayed Wednesday (December 2) through Saturday (December 5) at the conclusion of the student and faculty art sale.

MSCU: (Jonestein/Titus) Approval of the placement for signage and pennants for the Art Sale to be held December 2 – 5.

III. First Reading

A. Signage Master Plan

Glenn Carels, LPA, presented the college's signage Master Plan they have been asked to prepare by staff. Glenn explained that a common problem with a college the size of Palomar is "way-finding". Therefore, in an attempt to solve this problem, the proposed master signage plan breaks the campus into 4 quadrants, north east/west, and south east/west. Glenn also emphasized the impact of color to assist with "way-finding". LPA is proposing a plan that consists of 4 levels of signage, from the Monument signs that would be seen from the street near the entrance points to the small signs on buildings or classrooms. Also presented was a proto-type of a Campus Directory sign, which would introduce to students and guests the 4 quadrants of the campus. Discussion followed including stop signs, handicapped parking and way-finding and electronic signs that could be used to dispense campus information. The Signage Master Plan will be brought to FRC for Second reading on November 12.

IV. Discussion/Information Items

A. Proposed Plans for Expansion of Parking Lot 3 and 5

Project 1A of Master Plan 2022 includes adding additional parking along the East entrance road of Comet Circle of 229 new spaces in the existing Lots 3 and 5 parking areas. Mike Ellis also reported that DSA requested that Lot 5 be redesigned concurrently with the Planetarium project. WWCOT Architects were asked to review the project and make recommendations regarding a design that would add the maximum number of spaces to the lots and satisfy DSA requirements. WWCOT presented the district with four options. The first three options did not provide enough parking spaces. Option 4 presented 267 additional space laid out on two terraced parking lots above the current Lots 3 and 5 site. Mike presented the layout of the new terraced parking site, which would meet ADA requirements, provide additional parking in accordance with MP2022 and provide sufficient lighting and walkways/stairways. Discussion followed.

B. Furniture Standards to Allow for Electrical/Data service

Rick Sanchez reported that there have been problems experienced by Information Services when servicing offices that have full-vanity desks that block access to the phone, data, and electrical conduits. Kelley reported that there have also been issues faced by E&HS where they are expected to retro-fit a brand new piece of furniture because of the situation Rick has described. Rick and Kelley believe these issues could be eliminated if there were basic standards that departments need to follow when ordering furniture for offices. Mike spoke to the fact that we don't want to limit choices but we also need to ensure that that we are code compliant and minimize modification costs. Discussion followed.

C. Update on Construction Projects

Chris Miller updated the committee regarding construction projects. He reported that the Campus Police/IS Generator project has been started. The SDGE 12000 Volt upgrade is underway and we are waiting for the equipment to arrive. NS remodel is scheduled to be completed by the end of the calendar year. Plans for electric doors and a roof-top telescope are underway. Health Sciences building - concrete has been poured and the building is starting to take shape. Walls are up and the electrical, plumbing, mechanical, etc. are near completion. The MIB should be done with concrete pouring within the next two weeks. All construction projects are on schedule and on budget. The IT groundbreaking is anticipated for the end of January. The IT bids close on December 17. The Planetarium plans are expected to be out of DSA in November.

D. Review/Update Soccer Field Master Plan and Memorial Plaque

No New Updates

V. Old Business**A. Lot 15 – Request by Campus Police to increase Visitor parking spaces**

Sherry Titus reported on behalf of Tony Cruz that this Old Business item can be removed from the agenda. The item has not been recently addressed and the Campus Police committee has not addressed the issue.

VI. Other**VII. Adjournment**

Meeting was adjourned at 4:09pm.

Next Meeting, November 12, 2009

3:00 P.M. - RS-5