



## FACILITIES REVIEW COMMITTEE

### MINUTES

*February 26, 2009*

A meeting of the Facilities Review Committee was held on Thursday, February 26, 2009, at 3:00 p.m. in room RS-5.

#### **Call to Order**

Dr. Bonnie Ann Dowd called the meeting to order at 3:04 p.m., upon establishment of a quorum.

#### **Roll Call**

**Members Present:** Clyde Campbell, Jayne Conway, Mike Ellis, Kelley Hudson-Mac Isaac, Sasha Jonestein, Kim Marshall, Chris Miller, Rick Sanchez, Jose Vargas and Mark Vernoy

**Guests Present:** Theo Brockett, Ken Swift, Don Sullins

**Ex-Officio Member Present:** Donna Renner

**Members Absent:** JoAnne Lesser, Karen Mifflin

**Ex-Officio Members Absent:** Don Thompson

#### **I. Approval of Minutes**

The minutes of February 12, 2009 were unanimously approved as written (MSC: Vernoy/Hudson) and will be posted on the Palomar web page as follows:

<http://www.palomar.edu/committees.htm>

#### **II Action Items/Second Reading**

- A.** Information Services MDF/IDF Room Construction Proposal for the Escondido Center. Don Sullins presented a request for reconstruction work at the Escondido Center to accommodate the addition of a telecom room, storage room move, and classroom move. Don reported that Prop M includes funds available for technology projects. An assessment of the technology infrastructure was conducted by a vendor specialized in this area. The vendor has determined that the college needs to add some telecom space to accommodate the technology needs to the Escondido Center. Don requested that space for the telecom rooms be allocated to IS in the educational and facilities master plan for this site. The motion was unanimously approved (MSC: Hudson/Campbell).

#### **III. First Reading**

**A. ASG Table Resolution**

Clyde Campbell, ASG representative, presented a written proposal and explained the request for a permanent outreach table arrangement and requested permission to purchase a table from ASG funds that the students could use to do outreach efforts in 5 designated locations on campus in order to have more visibility to students. The locations are in front of the following buildings: SU-102, NS, SSC, WFC, and SHS. The students would like to purchase their own table, set it up and take it down themselves, and use the various approved designated locations each time to reach a wider variety of students. He agreed that the Facilities Department would be notified each time they set up their outreach table. The motion was moved from First Reading to Second Reading (MSC: Vernoy/Hudson), and thereafter the motion was approved unanimously (MSC: Hudson/Sanchez).

**B. Pay Phone Services on Campus**

Bonnie summarized previous discussion regarding the payphones on campus and provided information from the usage reports provided to the district by the vendor. Our contract for the phones has expired, and the vendor is asking a flat fee of \$400 per month for all the payphones currently located at Palomar College campuses. Although it had been commonly thought that due to high cell phone use the payphones were not being utilized enough to justify the cost of keeping them, the reports showed that over 14,000 calls per month were being made on the seven San Marcos campus payphones and one Escondido Center payphone, a much larger number than had been anticipated. Bonnie said that the Finance and Administrative Services Planning Council had also studied this situation and recommended that the payphones be kept and a funding source identified. Jose Vargas suggested that the phones be converted to the VOIP system. The proposal was moved to Second Reading (MSC: Sanchez/Campbell), and unanimously approved. After further discussion, a motion was made to renew the 3-year contract for the payphones, but add an "out-clause" in case other better options become available. (MSC: Sanchez/Miller) The motion was unanimously approved.

**IV. Discussion/Information Items**

There were no discussion/information items.

**V. Old Business****A. HBET Timber-Frame Move**

No report

**B. Renaming to Pulver Pavilion**

No report

Bonnie reminded the group of the upcoming Accreditation site visit the week of March 9.

There being no further business, the meeting was adjourned at 3:29 p.m.

Next Meeting, March 12, 2009

3:00 P.M. - RS-5