

APPROVED

1-25-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 11, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Doris Pichon, Dean, Human Arts and Sciences

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Norma Bean, President, Administrative Association
Ernie Carson, President, CCE/AFT
Ben Echeverria, Counsel, Contracts, and Special Projects
Mike Ellis, Director, Facilities
Anne Hohman, President, The Faculty
Kenneth Jay, Director, Business Services
Kendra Jeffcoat, Special Assistant to the President
Stan Malley, Director, Information Services
Dr. George Mozes, Director, Library and Educational Television

Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Program/Campus Police Department
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldrige
Xavier Corona
Michael Paisner, Student
Steve Rubin, *North County Times*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

PRESENTATION OF PLAQUE

At this time, Mr. Jensen presented Dr. White with a plaque commemorating her recently completed year as Governing Board President.

BB. DEMONSTRATION OF MOBILE SECURITY BOOTH

At this time, those present were given a demonstration of the mobile security booth recently acquired by the District.

C. APPROVAL OF MINUTES

MSC Dougherty, Nelson

RESOLUTION 99-19852

BE IT RESOLVED, That the Minutes of the Regular Meeting held on December 14, 1999, be approved with the following addition:

Page 2, Staff Present, add Anne Hohman, President, The Faculty

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

GIFTS

1. ACCEPTANCE OF GIFTS

MSC Dougherty, Nelson

RESOLUTION 99-19853

BE IT RESOLVED, That the following gifts received in 1999 be accepted and that an appropriate letter of appreciation be sent:

- a. One 16 mil Magna Sync Moviola film editor, one 16 mil Magna Sync Moviola 8 film editor for adaptor, and one O'Conner fluid head tripod to be utilized in editing 16 mil film for cinema film class, donated by **David and Joyce Shaffer**, 1320 Grand Avenue, Suite 19, San Marcos, California 92069. Total cash value as estimated by donor is \$5,650.00.
- b. One Palm Pilot V to be used by the Administrative Services staff in e-mailing and checking calendar while off campus, donated by **Chris Ahern/The Hunter Group**, 4343 East Camelback Road, Suite 205, Phoenix, Arizona 85018-2700. Total cash value as estimated by donor is \$300.00.
- c. One five-inch refracting telescope with mount and tripod, eight eyepieces (1½"), one eyepiece (2½"), and various accessories (attachments, filter, prisms, etc.) for use during astronomical observations, donated by **Mary Lou Boegehold**, 482 Santa Cecilia, Solana Beach, California 92075-1505. Total cash value as estimated by donor is \$8,300.00.
- d. Plants as follows: 12 – 5-gallon Clivias, 160 – 1-gallon Clivias, 8 – 5-gallon Agapanthus, 30 – 1-gallon Agapanthus, to be planted on campus, donated by **Dennis Martinek**, 1537 Sleeping Indian, Fallbrook, California 92028. No cash value estimated by donor.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

TRAVEL

2. APPROVE TRAVEL EXPENSES

MSC Dougherty, Nelson

RESOLUTION 99-19854

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **Diane Vasquez**
Advanced Funds? Yes
For: Transportation, parking, mileage, meals, lodging,
registration, miscellaneous
To attend: CCLC Trustee Orientation Workshop and CCLC
Legislative Conference
Location: Sacramento, California
Date: February 5-7, 2000
Amount: \$1,014.20
Budget Acct. No.: 575300-11-111100-66100-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

COMMUNITY SERVICES

3. APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS

MSC Dougherty, Nelson

RESOLUTION 99-19855

BE IT RESOLVED, That the following new classes and agreements be approved between the Palomar Community College District and personnel for providing Community Services classes:

Spring/2000

- a. Presenter: Barnes, Sharon
Name of class: Word I
Effective: March 4, 2000
Rate: \$135.88
Terms: Minimum of 10 students
- b. Presenter: Barnes, Sharon
Name of class: Word II
Effective: April 1, 2000
Rate: \$135.88
Terms: Minimum of 10 students
- c. Presenter: McManus, Stephen
Name of class: Internet Web Design
Effective: January 29, 2000
Rate: \$230.16
Terms: Minimum of 10 students

- d. Presenter: Reschan, Rob
 Name of class STRS Plus
 Effective: February 26, 2000
 Rate: \$20 per student workbook fee
 Terms: Minimum of 10 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

4. **AUTHORIZE DRAWING NEW WARRANTS**

MSC Dougherty, Nelson

RESOLUTION 99-19856

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorizes the Disbursing Officer to draw new warrants as follows:

Warrant #76-221552, dated March 28, 1999, in the amount of \$429.00 to Miyako Takano, 1350 Morning View Drive #291, Escondido, CA 92025. Voided due to stale dating.

Warrant #76-217160, dated May 24, 1999, in the amount of \$18.00 to Roberta A. McGregor, 830 Sunrich Lane, Leucadia, CA 92024. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

5. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Nelson

RESOLUTION 99-19857

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individual be granted equivalency to minimum qualifications for the discipline listed:

Stowers, Sylvia – Child Development

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19858

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a sixty-percent load:

BUSINESS EDUCATION

Homotoff, Nancy	Business B.A., Political Science 13 years of experience	\$32.88
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CHILD DEVELOPMENT

Stowers, Sylvia	Child Development A.A., Business B.A., Interdisciplinary Studies Emphasis in Early Childhood/Elementary Ed. M.H.S., Human Services	\$33.97
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FAMILY & CONSUMER SCIENCES

Broder, Heidi	Family & Consumer Sciences B.S., Nutrition & Food Science M.S., Nutritional Science	\$33.97
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O'Sullivan, Cecilia	Fashion B.S., Environmental Studies Master of Business Administration M.S., Apparel, Interiors, Housing Merchandising	\$36.16
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GRAPHIC COMMUNICATIONS

Dotson, Randy	Graphic Communications A.A., Humanities 9 years of experience	\$32.88
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NURSING

Martinez, Arlene C.	Nursing B.S., Nursing Registered Nurse 3 years of experience	\$32.88
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **INFORMATION: RESIGNATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **ERIC J. FIELD**, Campus Patrol Assistant, Campus Police, effective January 4, 2000 (last day worked 1/3/00).

CONTRACTS AND PURCHASE ORDERS

8. Item was removed from the Consent Calendar by Ms. Hughes

9. **REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS**

MSC Dougherty, Nelson

RESOLUTION 99-19859

BE IT RESOLVED, That all contracts and agreements for the period November 1, 1999, through December 31, 1999, and entered into on behalf of the Palomar Community College District, pursuant to resolutions 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit D-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FINANCIAL REPORT

10. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Nelson

RESOLUTION 99-19860

BE IT RESOLVED, That **Revolving Cash Expenditures**, Check Nos. 11365 through 11366, in the amount of \$871.13 from the General Fund, for November, 1999, be approved. **Exhibit D-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

8. **REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY (60) DAYS**

MSC Dougherty, Nelson

RESOLUTION 99-19861

BE IT RESOLVED, That all purchase transactions, and contracts entered into on behalf of the Palomar Community College District pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-8**, be and are hereby reviewed and approved for the following Purchase Order Nos. 0041168 through 0041330, Agreement/Item Nos. 0045116 through 0045134, Advertising/Increase Nos. 0060077 through 0060096, Agreement/Services Nos. 0070312 through 0070343, Repair Nos. 0075064 through 0078068, Maintenance Agreement Nos. 0080026 through 0080073, and Utility Nos. 0095049 through 0095051 in the total amount of \$837,895.68 be approved.

Ms. Hughes questioned the purpose of purchase order #0070325 for \$62,550.00 and was informed that these funds are paid by students in advance (45 students @ \$1,390.00 each) to participate in a field study course in South America. It includes all tuition, program fees, full room and board, books, airfare, transfers, and all excursions.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of The Faculty

There was no report

3. INFORMATION

Report of the Administrative Association

Norma Bean reported that the Administrative Association has another meet and confer session scheduled for this Friday. The Salary Enhancement Plan has been received from administration and was distributed today to members of the group.

Several members of the Association have requested that Norma express their appreciation to the District for the Wellness Team and its contributions to employees.

4. INFORMATION

Report of the CCE/AFT

Ernie Carson gave the following report: "Being a member of the CFT State Retirement Committee, I attended the Committee's quarterly meeting this past Saturday at the Manhattan Beach Marriott Hotel.

"Late last week, Oakland headquarters of the California Federation of Teachers (CFT) was notified by the Public Employment Relations Board (PERB) of a Settlement Conference/Investigation meeting regarding CSEA's petition to sever the facilities and food services classified employees from Palomar's Council of Classified Employees Local 4522. The meeting is scheduled for Tuesday February 15, 10 a.m., in the Los Angeles PERB office. I have been instructed to come prepared with all relevant documents, records, and other data, including job descriptions, collective bargaining agreements, etc.; and representatives at the meeting should be authorized to reach a settlement if one can be reached.

"The AFT and the CFT is very concerned about our dilemma with CSEA, along with the unethical tactics being used by CSEA representatives in their quest to disrupt the collective bargaining atmosphere that we have at Palomar College. It goes without saying that we don't want to lose our facilities and food services employees to CSEA or any other collective bargaining organization. To do so would be a tragedy.

"In order to develop an initial strategy for the February 15 meeting and to modify and adjust any current plans to deal with CSEA's continuous tactics, I met yesterday with representatives from the American Federation of Teachers (AFT) and the CFT at the AFT Guild office in Mission Valley. The meeting lasted all day and was very productive.

"On Thursday morning, January 20, the American Federation of Teachers national PSRP Policy and Procedure task force will visit Palomar College. Palomar was chosen as a result of our institution's national recognition. This will also provide the national headquarters with an opportunity for a first-hand look of how classified employees are involved with the day-to-day operation of a community college.

"The group will consist of 35 people from Washington, D.C. Although Dr. Boggs has a very tight schedule that morning, I am hopeful that he will be able to stop by the board room and welcome our visitors. We are still trying to finalize the events for their day, but it will include tours of the campus and observations of various classified employee work areas. Their day will consist of tours, lunch, and a reception for all classified employees at the end of the day. Information will be coming out very shortly.

"At this time I would like to extend a personal invitation to the members of the Governing Board to join us on the morning of January 20 to welcome our visitors. I will be sending an agenda to the President's Office before the end of the week. I will also be contacting the leaders of the other employee groups and the ASG president to see if they can be available to say a few words of welcome."

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported that the ASG Retreat is scheduled for this Thursday. They will be discussing Spring Fest, Club Rush, and ASG elections. The ASACC Conference is scheduled for March 18-21.

6. **INFORMATION**

Report of Superintendent

In the absence of Dr. Boggs, Diane Michael reported that the adjunct faculty orientation will be held on Saturday, January 22, 9 a.m. to 12 p.m., preceded by an optional continental breakfast at 8:30 a.m. Board members were invited to attend. It will be in the format of the Great Teachers Seminar.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Xavier Corona

Xavier Corona, former Student Trustee, former ASG President, and now a student at the University of California at Berkeley, addressed the Board at this time. Xavier expressed his appreciation to Palomar College and the Board for believing in him and giving him the opportunity to grow during his time on this campus. He encouraged the Board members to continue to allow students to grow in the future.

Xavier plans to apply for a grant to create a book for high school students outlining the options available and steps that should be taken in order to achieve the goal of a college education.

Michael Paisner

Michael Paisner, student, who had addressed the Board at its December 14, 1999, meeting, again spoke regarding the status of his complaint. He stated his concern that the text of his message was not in the minutes. Dr. Miyamoto answered Michael's questions and reported to the Board the action that has been taken and things that still need to be done regarding the investigation of Michael's complaint. Dr. Miyamoto stated that he hoped to complete the investigation by the end of this week and have a report back to Michael by the end of next week. Michael requested that the report be sent to him via certified mail.

G. **COMMUNICATIONS**

1. Letter from **David Viar, Community College League of California**, to Trustees and Superintendents, dated December 10, 1999, containing information about the CCCT Board of Directors Election – 2000. **Exhibit G-1**
2. Letter from **Carl Rogers, Program Budget Manager, State of California, Department of Finance**, to Dr. Boggs, dated December 10, 1999, thanking him for his letter regarding the development of the Administration's proposed 2000-01 budget. **Exhibit G-2**
3. Letter from **Rita Wilson, Assistant Principal, Rancho Bernardo High School**, to Dr. Boggs, dated December 14, 1999, thanking Palomar College for providing tutors for their students. **Exhibit G-3**

H. **UNFINISHED BUSINESS**

There was none.

I. NEW BUSINESS

1. ENDORSE AND SUPPORT U.S. CENSUS 2000

MSC Hughes, Nelson

RESOLUTION 99-19862

WHEREAS, a decennial census of all United States residents is required by the U.S. Constitution; and

WHEREAS, an accurate census is essential for the allocation and representation within the legislative bodies of the U.S. House of Representatives, the California State Legislature, and within California city and county voting districts; and

WHEREAS, billions of dollars each year in revenue sharing and intergovernmental funding for health, education, transportation, child and elder care, emergency preparation and response, public works, and social support programs of all kinds depend on complete and accurate age, population, and other ethnic and demographic information gathered every ten years; and

WHEREAS, all units of government, large and small corporations, non-profit organizations, religious organizations, and local businesses of all sizes require accurate information on population and family size and income data for investment, job development and marketing guidance, and to determine the impact of educational health and social programs; and

WHEREAS, individual and family information is held completely confidential by strong federal laws supported by consistent court rulings at all levels and is never released even to other units of local, state, or federal governments, except in large statistical totals, or to family members after 72 years for genealogical purposes only;

NOW, THEREFORE, BE IT RESOLVED, That we, the Governing Board of the Palomar Community College District, do hereby endorse and fully support the United States Census Bureau's desire to conduct a complete and accurate count of all U.S. residents as of April 1, 2000, and urge everyone to join with us enthusiastically in supporting U.S. Census 2000 and to return the census questionnaires promptly and accurately so that Census 2000 can be the most accurate and most efficiently conducted resident count ever conducted.

Dr. Dougherty stated that he did not feel this is an appropriate item for this Board to act upon.

Dr. Nelson asked why the item is on the agenda and was told that Dr. Boggs had been asked by a representative of the U.S. Census for the Board to take this action. The other local school districts, including Cal State San Marcos, have already passed similar resolutions or are in the process of doing so. The U.S. Census wants to get the word out widely as to how important it is for everyone to be counted. We will have posters and possibly a booth up on campus and/or at the Education Centers. Also, the Census is looking for temporary employees, and we are getting that word out to our students.

Mr. Jensen noted that he believes there has been court action recently that requires that an actual count be taken, rather than a sample with projections.

Dr. Nelson noted that although this might not directly benefit our college, in terms of statistical data, it could affect us.

Dr. Dougherty stated that the Census Bureau realizes they have federal law behind them – if we don't answer their questions, we go to prison. Then they say, "We want you to understand how wonderful we are." Dr. Dougherty feels you can't do something with a gun and then say "Notice how nice I am." The founders of our country created the census so that we could have an accurate count of the number of people, their ages, and where they lived. The census has grown, and it doesn't matter whether or not it is confidential, Dr. Dougherty thinks the census has reached the point where, financially and otherwise, it's gone way beyond what people like Thomas Jefferson ever thought would happen. Dr. Dougherty does not care for people who ask us to pass a "fluff piece" essentially praising them, which is how he sees this. He thinks it is in poor taste and doesn't feel it is within the jurisdiction of this Board. Dr. Dougherty stated "The census is a matter of law. It's a good idea to do a basic census, so what's this all about?"

Mr. Jensen stated that he thinks the reason is to get a more accurate number. Dr. Dougherty stated that he is not against accurate numbers.

The Vote: 4 Aye, 1 No (Dougherty)
Student Trustee Advisory Vote: Aye

2. **EXCUSE ABSENCE OF MEMBER DUE TO ILLNESS**

MSC Dougherty, Hughes

RESOLUTION 99-19863

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Rita A. White** from the Governing Board Meeting held December 14, 1999, is excused due to illness.

The Vote: 4 Aye, 1 Abstain (White)
Student Trustee Advisory Vote: Aye

3. **APPOINT BOARD REPRESENTATIVE TO ATTEND FEBRUARY 4, 2000, MEETING OF INLAND VALLEYS TRUSTEE AND CEO ASSOCIATION AT CHAFFEY COLLEGE**

MSC Dougherty, Nelson

RESOLUTION 99-19864

BE IT RESOLVED, That the Governing Board appoints **Robert L. Dougherty, Jr., M.D.**, as its representative to attend the next meeting of the Inland Valleys Trustee and CEO Association at Chaffey College.

Diane Michael noted that the February 4 meeting has been canceled and will be rescheduled.

Dr. Dougherty stated that the organization is about to change its bylaws so that every college will have one vote. If the chairman of the Board is present, he or she will cast that vote. If not, the Board will determine who their voting representative will be.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE PLAN FOR EXPENDITURE OF TECHNOLOGY FUNDS ALLOCATED FOR THE 1999-2000 FISCAL YEAR FOR INFORMATION SERVICES (4CNet, Expansion of District LAN, and Technology Training)**

MSC Dougherty, Hughes

RESOLUTION 99-19865

BE IT RESOLVED, That the application of the Palomar Community College District, Information Services, for the 1999-2000 TTIP (Telecommunication and Technology Infrastructure Program) Certification for Expenditures be approved in the following amounts: \$23,000.00 for 4CNet, \$12,312.00 for 4CNet Video, \$81,899.00 for Expansion of District LAN, and \$135,053.50 for Technology Training, and approve the execution of certification for these expenditures by Dr. George R. Boggs, Superintendent/President, on behalf of the District. **Exhibit I-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE PHASE II STUDY OF LIBRARY AIR QUALITY**

MSC Dougherty, Hughes

RESOLUTION 99-19866

WHEREAS, A Request for Proposal was processed by the Palomar Community College District on May 5, 1999, seeking a qualified consultant to conduct a library air-quality and employee health-evaluation study for the Palomar College library; and,

WHEREAS, Applied Toxicology of Vista, California, was selected by the College District through the RFQ process and an agreement was authorized with that firm by the Governing Board of the Palomar Community College District at the Board's regularly scheduled meeting of June 22, 1999, and,

WHEREAS, Pursuant to the original Agreement, a Phase I investigation was authorized to be conducted by Applied Toxicology in an amount not to exceed \$5,000.00; and,

WHEREAS, The Phase I investigation has been completed and a letter report rendered that concluded, among other things, that (a) the periodicals may be releasing fibers into the air through simple mechanical breakdown; (b) there may be elevated levels of mold and fungus spores in the air from growth on the periodicals and/or catalog cards; (c) mold, fungal, or bacterial spores may also be elevated if there is a water intrusion into the building through the slab and/or walls; and (d) heavy insect infestations can introduce allergens in specific areas, and attempts to control these using insecticides can worsen this effect.

WHEREAS, Based on the foregoing preliminary findings of the Phase I investigation, the consultant recommends a Phase II study including, (a) Bioaerosol Testing; (b) Investigation of possible moisture problems in the soil, slab, and wall cavities of the building; (c) Testing of the odors emanating from the card catalog using colorimetric indicator tubes; (d) Verification that odors are not from different volatile hydrocarbons by collecting several samples and analyzing them using a gas chromatographic mass spectroscopic scan; (e) Conduct an independent engineering review of the HVAC design specifications; and (f) Collect additional data regarding the HVAC including a complete set of the HVAC building plans, as built.

NOW THEREFORE BE IT RESOLVED, That a Phase II study of the Library air quality be and is hereby approved by the Palomar Community College District by Applied Toxicology of Vista, California, and its sub-consultants consistent with the aforesaid recommendations from its Phase I investigation in an amount not to exceed Eleven Thousand Eight Hundred Seventy Dollars (\$11,870.00); and, in addition, an advanced retainer is hereby authorized payable to Applied Toxicology in the amount of Three Thousand Eight Hundred Fifteen Dollars (\$3,815.00) which sum is to be included in the not to exceed amount stated herein, payable from Account No. 5519-11-711700-66700-10-2000-0811690.

Ms. Hughes noted that we have spent a lot of money to test the library building in the past and asked why the tests need to be done again. Dr. Miyamoto responded that the building has a history of issues dealing with the health of the employees working there. There have been health issues raised by current employees as to whether or not their conditions were caused by the environment in which they work. Workers' Compensation claims have been filed. As we looked into it, more issues became suspect in terms of air quality in the building. Some of tests done a number of years ago were very narrow. There is new technology now. When the money became available through the Workers' Comp savings we had, and the issue was that those dollars could be spent only on very specific environmental health issues, that allowed us to go ahead and do the new study. The workers in the library were allowed to interview and choose the vendor from those who had responded to the RFP. The company found some things that they wanted to investigate further by doing additional tests. Dr. Miyamoto stated that he feels we owe it to the employees to try to mitigate any problems we have, since we have the money that was earmarked for such a purpose. He assured the Board that we have never had anyone come up with findings that we have employees working in an unsafe environment.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ADDENDUM TO AGREEMENT WITH PUBLIC BROADCASTING SERVICE FOR VIDEOCONFERENCE PRODUCTION AND DISTRIBUTION**

MSC Dougherty, Nelson

RESOLUTION 99-19867

WHEREAS, the Governing Board of the Palomar Community College District ("Palomar") approved an Agreement with the Public Broadcasting Service ("PBS") effective October 20, 1998, doing so at its regular meeting on November 10, 1998, pursuant to which Palomar and PBS produced and marketed a videoconference entitled "Tools for Transformation: Making the Learning Paradigm a Reality" and,

WHEREAS, Palomar and PBS desire to conduct a similar videoconferencing venture and do so pursuant to the same general terms and conditions that they have previously approved and that were authorized and agreed to by the Governing Board of Palomar; and,

WHEREAS, revenues were generated from this earlier videoconference that are available through the Palomar College Foundation to underwrite the pre-production and production costs of a second videoconferencing venture between these parties:

NOW THEREFORE BE IT RESOLVED, That an addendum be and is hereby approved to the Agreement between the Palomar Community College District ("Palomar") and the Public Broadcasting Service ("PBS") dated October 20, 1998, for the production of a videoconference entitled "Emerging Issues in Accreditation: Moving toward a Culture of Evidence"; the term of the addendum shall be from February 23, 2000, through February 22, 2003, with pre-production and production funding, therefore, through the existing account with the Palomar College Foundation in an amount estimated to be approximately Twelve Thousand Dollars (\$12,000.00); revenues generated from the videoconference license fees and income from videocassette sales shall be shared equally between Palomar and PBS.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **REJECT CLAIM**

MSC Dougherty, Hughes

RESOLUTION 99-19868

BE IT RESOLVED, That the Governing Board of the Palomar Community College District rejects the claim filed by Booth Banning LLP, on behalf of its client, **Thomas A. Jarnagan**, and refers it to the District's Claims Administrator for handling.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

1. **APPROVE COURSES FOR INCLUSION IN CURRICULUM**

MSC Dougherty, Hughes

RESOLUTION 99-19869

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new courses,

BE IT RESOLVED, That the following new courses be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Course ID: AERO 126
Prerequisite validated: Yes
A.A. degree/certificate (recommended elective): Aircraft Commercial Pilot
Discipline for minimum qualification: Aeronautics (master's degree not required)
Reviewed by: Subcommittee A

126 Advanced Instrument Simulator Laboratory

One hour lecture - Two hours laboratory (1.5)

Prerequisite: AERO 125

Advanced instrument flight techniques including departure procedures, en route navigation, holding patterns, and approaches through use of a PCATD ground trainer. Course will include an introduction to RMI, HSI, and GPS as they appear in the EFIS format. *May be taken three times.* CSU (effective Fall, 2000)

- b. Course ID: AERO 260
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Aeronautical Operations;
(recommended elective): Aircraft Commercial Pilot
Discipline for minimum qualification: Aeronautics (master's degree not required)
Reviewed by: Subcommittee A

260 ATP/Dispatcher Ground School

Three hours lecture (3)

Prerequisite: Commercial Pilot Certificate

Federal Aviation Regulations, aerodynamics, performance, flight procedures, aviation weather, and aeromedical factors as they apply to the operation and dispatch of air carrier transport aircraft. Prepares the student for the Federal Aviation Administration's Airline Transport Pilot or Dispatcher written/knowledge examination. CSU (effective Fall, 2000)

- c. Course ID: ASTR 210
Prerequisite validated: Yes
A.A. degree/certificate program (recommended elective): Astronomy
Discipline for minimum qualification: Physics/Astronomy (master's degree required)
Reviewed by: Subcommittee A

210 Life in the Universe

Three hours lecture (3)

Prerequisite: ASTR 100 or 120

A scientific exploration of life in the universe using the findings of astronomy, biology, and chemistry. Topics include the development of life and its environments on Earth, the search for life in the cosmos, interstellar communications and travel, and the effects of contact. CSU (effective Fall, 2000)

- d. Course ID: CE 150 Internship
Discipline for minimum qualification: Cooperative Education/Local Board
Reviewed by: Subcommittee A

150 Cooperative Education Internship

Ten-fifteen hours laboratory (2-3)

Students acquire major-specific knowledge and skills at an internship site that will enhance employment. Students design and complete an internship project in consultation with their internship advisor and job site supervisor. *May be taken four times.* CSU (effective Fall, 2000)

- e. Course ID: ENVT 60
Discipline for minimum qualification: Environmental Technologies (master's degree not required)
Reviewed by: Subcommittee A

60 40-Hour HAZWOPER Certification

Two and one-half hours lecture (2.5)

A comprehensive study of safety procedures and emergency response to chemical and physical emergencies in industrial and field settings. Satisfies the requirement of Federal Occupational Safety and Health Administration (OSHA) Regulation 29 CFR 1910.120(e) and State Regulation 5192 Title 8. *May be taken three times.* (effective Spring, 2000)

- f. Course ID: GC 160
A.A. degree/certificate program (required course): Graphic Communications Production; Graphic Communications Management; Graphic Communications Electronic Publishing
Discipline for minimum qualification: Graphic Arts (master's degree not required)
Reviewed by: Subcommittee A

160 DTP/Adobe InDesign

Six hours lecture-laboratory (3)

Introduction to electronic document design and layout, electronic composition, text and graphics entry with microcomputers. Adobe InDesign will be used to create more effective visual communications. Quality levels needed for electronic output will be evaluated. *This course is dually listed as Regional Occupational Program GC 160. May be taken four times.* CSU (effective Fall, 2000)

- g. Course ID: GC 217
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Internet, GC Emphasis
Discipline for minimum qualification: Graphic Arts (master's degree not required)
Reviewed by: Subcommittee A

217 Online Store Design

Six hours lecture - laboratory (3)

Prerequisite: GC 202 or 215

Design of interactive commercial web sites with emphasis on online shopping cart and database creation and management. Hands-on production of an online store. Perspective through web store case studies and models. Evaluation of various e-commerce solutions, security/privacy and payment options, site promotion/advertising, analysis tools and trends in appropriate web graphics, multimedia and software. Project management methods for e-commerce site life cycle. *May be taken four times.* CSU (effective Fall, 2000)

- h. Course ID: ID 90
Discipline for minimum qualification: Interior Design (master's degree not required)
Reviewed by: Subcommittee A

90 Home Improvement Center Training

Three hours lecture - laboratory (3)

Overview of the materials, tools, systems, and general techniques involved in home improvement. Job skills necessary for working in a retail environment including oral communication, work ethic, behavioral strategies and SCANS competencies. (effective Spring, 2000)

- i. Course ID: IFS 150
A.A. degree/certificate program (recommended elective): Dietetic Service Supervisor
Discipline for minimum qualification: Nutritional Sciences/Dietetics (master's degree required)
Reviewed by: Subcommittee A

150 Community Nutrition

Three hours lecture (3)

Policy and program planning for community nutrition programs. Emphasizes principles of public health, epidemiology, legislation and nutrition policy. Includes skills necessary for the community nutritionist, such as management, leadership, budgeting, social marketing, evaluation, principles of community needs assessment, and knowledge of consumer behavior. CSU (effective Fall, 2000)

- j. Course ID: MUS 27
Prerequisite validated: Yes
Discipline for minimum qualification: Music (master's degree required)
Reviewed by: Subcommittee B

27 Youth Wind Ensemble

Two hours lecture - laboratory (1)

Prerequisite: Enrollment subject to audition

Rehearsal and performance of wind ensemble literature for the young musician. *May be taken four times.* (effective Fall, 2000)

- k. Course ID: PE 112
Discipline for minimum qualification: Physical Education (master's degree required)
Reviewed by: Subcommittee A

112 Yoga

Two, three, or four hours lecture - laboratory (1,1.5,2)

Investigation and practice of the principles of Physical Hatha Yoga. Emphasis is on improved body alignment, joint flexibility, muscle tone and breathing. *May be taken four times.* CSU (effective Fall, 2000)

- l. Course ID: R GC 160
A.A. degree/certificate program (required course): Graphic Communications Production; Graphic Communications Management; Graphic Communications Electronic Publishing
Discipline for minimum qualification: Graphic Arts (master's degree not required)
Reviewed by: Subcommittee A

160 DTP/Adobe InDesign

Six hours lecture - laboratory (3)

Introduction to electronic document design and layout, electronic composition, text and graphics entry with microcomputers. Adobe InDesign will be used to create more effective visual communications. Quality levels needed for electronic output will be evaluated. *This course is dually listed as GC 160. May be taken four times.* CSU (effective Fall, 2000)

- m. Course ID: R GC 202
Discipline for minimum qualification: Graphic Arts (master's degree not required)
Reviewed by: Subcommittee A

202 Web Page Layout I

Six hours lecture - laboratory (3)

A hands-on introduction to page layout for the Internet. Typographic considerations, screen layout, graphical interfaces, and structured page design for effective Internet communications. *This course is dually listed as GC 202. May be taken four times.* CSU (effective Fall, 2000)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE PROGRAMS FOR INCLUSION IN CURRICULUM**

MSC Dougherty, Hughes

RESOLUTION 99-19870

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new programs,

BE IT RESOLVED, That the new programs be approved by the Governing Board for inclusion in the Palomar College curriculum.

- a. Title: Electronics Assembler
Discipline: Electronics and Computer Hardware Technology (ECHT)
Reviewed by: Subcommittee A

Electronics Assembler

Courses required for a Certificate of Proficiency

This certificate is intended to prepare students for immediate employment in the electronics assembly industry as an electronics assembler.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses		Units
ECHT 197H	Electronic Assembly	3
<u>ECHT 197J</u>	<u>Electronic Instrumentation, Troubleshooting and Repair</u>	<u>3</u>
TOTAL UNITS		6

Recommended electives: ECHT 20; ECHT 160; MATH 15; READ 30; READ 47; READ 50; ESL 98
(effective Spring, 2000)

- b. Title: Home Improvement Center Training
Discipline: Interior Design (ID)
Reviewed by: Subcommittee C

Home Improvement Center Training

Courses required for a Certificate of Proficiency

This certificate is intended to prepare students for employment in home improvement centers.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Course		Units
ID 90	Home Improvement Center Training	3

TOTAL UNITS: 3

(effective Spring, 2000)

- c. Title: Office Assistant
Discipline: Office Information Systems (OIS)
Reviewed by: Subcommittee A

Office Assistant

Courses required for a Certificate of Proficiency

Provides a program to prepare the student for an entry-level office assistant position.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses		Units
OIS 102	Intermediate Typewriting/Keyboarding	3
BUS 125	Business English	3
OIS 115	Filing and Records Management	1
OIS 120	Introduction to Office Information Systems	3
OIS 136.1	Word for Windows Basic Module I	1
OIS 136.2	Word for Windows Intermediate Module II	1
BUS 175	Excel for Business	1
BUS 190	Internet for Business	1
OIS 205	Office Procedures	3

TOTAL UNITS: 17

(effective Spring, 2000)

- d. Title: Screen Printer
Discipline: Graphic Communications (GC)
Reviewed by: Subcommittee A

Screen Printer

Courses required for a Certificate of Proficiency

Recent advances in technology have allowed screen printing to compete on a large scale with other printing processes. Productive, challenging careers are growing in the screen-printing field at a steady rate. Palomar's screen printing process classes prepare students for duties in project planning, copy preparation, camera operation, screen preparation, electronic prepress, stencil making, screen printing, and sales.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses		Units
GC 170	Screen Printing	3
GC 172	Textile Screen Printing	3
GC 174	Commercial Screen Printing	3
TOTAL UNITS		9

(effective Spring, 2000)

- e. Title: Software Applications Specialist
Discipline: Regional Occupational Programs, Computer Science and Information Systems (R CSIS)
Reviewed by: Subcommittee A

Software Applications Specialist

Courses required for a Certificate of Proficiency

Prepares students for employment in positions that require competence in software applications common to business and industry.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses		Units
R CSIS 120	Microcomputer Applications	3
R CSIS 137	Introduction to Internet	2
R CSIS 170	Windows	1
R CSIS 97	Microcomputer Applications, Advanced	3
TOTAL UNITS:		9

(effective Spring, 2000)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE COURSES FOR DELETION FROM CURRICULUM**

MSC Dougherty, Hughes

RESOLUTION 99-19871

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved deletion of the following courses,

BE IT RESOLVED, That the listed courses be approved for deletion from the Palomar College curriculum.

- a. Course ID: GEOL 115
Title: Faults and Earthquakes
Page: 166
Reason for deletion: Inactive
Effective date: Fall, 2000

- b. Course ID: NURS 216
Title: Nursing Process IV
Page: 197
Reason for deletion: The Nursing Education Department has totally revised the curriculum to emphasize more critical thinking. This course will be replaced by NURS 218, Nursing IV, which is the fourth semester course in the Associate Degree Nursing Program.
Effective date: Fall, 2000
- c. Course ID: WELD 11L
Title: Advanced Arc Welding Laboratory
Page: 233
Reason for deletion: Inactive
Effective date: Fall, 2000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. PERSONNEL

1. APPROVE CLASSIFIED RECLASSIFICATION

MSC Dougherty, Hughes

RESOLUTION 99-19872

BE IT RESOLVED, That the reclassification of the following classified position be approved:

- a. **Position:** SUPERVISOR, EMPLOYMENT SERVICES
Department: Human Resource Services
Name: Nancy Horio
Position #: 00005024 **New?:** No
Remarks: Position was Employment Specialist, range 20
Effective: February 1, 2000
% of position: 100% **# of Mos:** 12
Sal Rng/Stp: 48/1 **Salary:** \$3,244.08/month
Acct #(s): A-212100-611100-66600-0000000/100%
NOTE: Position will be removed from the CCE/AFT and placed in the Supervisory Group of the Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE CLASSIFIED POSITION INCREASE**

MSC Dougherty, Hughes

RESOLUTION 99-19873

BE IT RESOLVED, That the increase of the following classified position be approved:

- a. Position: **OFFICE SPECIALIST**
 Department: Transfer Center
 Name: Karen Harris
 Position #: 005535 New?: No
 Remarks: Increase position from 45%, 11 mos. to 100%, 12 mos. funded
 through PFE. Position will include benefits.
 Sal Rng/Stp: **10/8** Salary: **\$2,270.38/month**
 % of position: 100 # of Mos: 12
 Effective: January 4, 2000
 Acct #(s): A-212200-462100-63100-0611400/55%
 A-212200-462100-63100-0000000/45%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED CATASTROPHIC LEAVE PLAN**

MSC Dougherty, Nelson

RESOLUTION 99-19874

BE IT RESOLVED, That, in accordance with Section 87045 of the California Education Code, the Governing Board of the Palomar Community College District approve the Classified Catastrophic Leave Plan, which was included in the negotiated contract with the CCE/AFT (approved by the Board on May 25, 1999). Major components of the Plan include:

- a. Permanent classified employees may donate a maximum of 15 days per year to the Leave Bank, and must retain a balance of at least 30 days in their accounts after each donation.
- b. Donated sick leave can be used by permanent classified employees who meet the Plan's criteria.
- c. Employees, who wish to use the Leave Bank, must submit a request in writing to Human Resource Services accompanied by a physician's statement that verifies a catastrophic illness or injury of the employee or a member of the employee's immediate family.
- d. The maximum length of Catastrophic Illness Leave is a total of 90 workdays, including those days that utilize extended leave and/or substitute leave.
- Exhibit K-3**

Dr. Nelson commended Human Resources for preparing this outstanding proposal.

Dr. Miyamoto thanked Ernie Carson and CCE for sitting down to negotiate this plan.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Hughes

RESOLUTION 99-19875

- a. **BE IT RESOLVED, That GLORIA KERKHOFF**, Senior Academic Evaluator/ Advisor, Admissions and Records, be granted a 15% Personal Leave of Absence **without pay and with no effect on benefits**, effective January 11, 2000, through May 19, 2000 (teaching).
- b. **BE IT RESOLVED, That KELLY PATRICK**, Library Media Technician I, Library Media Center, be granted a 25% Personal Leave of Absence **without pay and with no effect on benefits**, effective January 18, 2000, through May 19, 2000 (teaching).
- c. **BE IT RESOLVED, That ERIKA RUBIN**, Teacher, Child Development Center, be granted a 20% Personal Leave of Absence **without pay and with no effect on benefits**, effective January 19, 2000, through May 10, 2000 (attend a student teaching class).
- d. **BE IT RESOLVED, That JO-ANNE LESSER**, Senior Administrative Secretary, Student Support Programs, be granted a 25% personal Leave of Absence **without pay and with no effect on benefits**, effective January 10, 2000, through May 19, 2000 (teaching).
- e. **BE IT RESOLVED, That LOUISE BOEHM**, Professor, Art, be granted a 100% personal Leave of Absence **without pay and without benefits**, effective January 18, 2000, through May 19, 2000.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-19876

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **AMY M. MARTIN-SMALL**
Position: Financial Aid Advisor
Department: Financial Aid/Scholarships
Position #: 005847 New?: No
Remarks: Replacement for Bobby Janes (reclassified on 9/14/99)
Sal Rng/Stp: **24/1** Salary: **\$2,527.61/month**
% of position: 100% # of Mos: 12
Effective: January 12, 2000
Acct #(s): K-212200-475100-64600-1612000/48%
 A-212200-475100-64600-0000000/42%
 A-212200-475100-64600-0811010/10%

Note: A portion of this position is specially funded; continuation of that
 portion depends on the availability of funds. Normal work
 schedule: Monday, Thursday, and Friday, 8 a.m. - 5 p.m.;
 Tuesday and Wednesday, 10 a.m. - 7 p.m. 3% differential
 added for hours worked between 6 p.m. and 10 p.m.
- b. Name: **BONNI McCREA**
Position: Economic Development Coordinator
Department: Educational Television
Position #: 006055 New?: Yes
Remarks: Approved on 9/28/99
Sal Rng/Stp: **51/2** Salary: **\$3,669.73/month**
% of position: 100% # of Mos: 12
Effective: January 12, 2000
Acct #(s): K-212200-318100-61320-1612190/100%
Note: This is a specially funded position; its continuation depends on
 the availability of funds.
- c. Item was removed from the agenda.
- d. Name: **LINDA A. ALLEN**
Position: Office Specialist
Department: Student Activities
Position #: 005831 New?: No
Remarks: Replacement for Deborah Schanck
Sal Rng/Stp: **10/1** Salary: **\$808.46/month**
% of position: 45% # of Mos: 10
Effective: January 18, 2000
Acct #(s): A-212200-451100-64910-0811660/100%
Note: This is a specially funded position; its continuation depends on
 the availability of funds.

e. Name: **STELLA L. McGANN**
 Position: Staff Assistant
 Department: Extended Opportunity Programs and Services
 Position #: 006052 New?: Yes
 Remarks: Approved on 9/28/99
 Sal Rng/Stp: **23/1** Salary: **\$2,466.50/month**
 % of position: 100% # of Mos: 12
 Effective: January 12, 2000
 Acct #(s): K-212200-473100-64300-1612060/75%
 K-212200-473100-64300-1612150/25%
 Note: This is a specially funded position; its continuation depends on
 the availability of funds

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-19877

BE IT RESOLVED, That the employment of the following academic employee be approved:

a. Name: **WENDY L. NELSON**
 Position: Assistant Professor, Journalism
 Department: Communications
 Position #: 006086 New?: Yes
 Remarks: Approved on 2/23/99; PFE funded.
 Sal Rng/Stp: C/2 Salary: **\$3,762.13/month**
 % of position: 100% # of Mos: 10
 Effective: January 18, 2000
 Acct #(s): A-111000-323400-06020-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE TITLE CHANGE TO CLASSIFIED POSITION**

MSC Dougherty, Nelson

RESOLUTION 99-19878

BE IT RESOLVED, That the title change for the following classified position be approved:

- a. **Position:** **ASSESSMENT/SCHOOL RELATIONS COORDINATOR**
 Name: Diane McAllister
 Department: Counseling, Guidance, & Career Development
 Remarks: Title change only. Title was Assessment Coordinator
 Position #: **005529** New?: Yes
 Sal Rng/Stp: 36/13 Salary: **\$3,180.86/month**
 % of position: 100 No Mos: 12
 Effective: February 1, 2000
 Acct No(s): K-441100-63200-212200-1612120/100%
 Note: This is a specially funded position; its continuation depends on
 the availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Hughes

RESOLUTION 99-19879

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **GRANT SUPPORT TECHNICIAN**
 Department: Vocational Technology
 Division: Vocational Technology
 Position #: 006084 New?: Yes
 Sal Rng/Stp: **16/1** Salary: **\$935.92/month**
 % of position: 45% # of Mos: 12
 Effective: January 12, 2000
 Acct #(s): K-212200-331300-60910-1112600/67%
 K-212200-331300-60910-1112640/33%
 Note: This is a specially funded position; its continuation depends on
 the availability of funds.
- b. **Position:** **ASSESSMENT TECHNICIAN**
 Department: Counseling, Guidance, and Career Development
 Division: Student Services
 Position #: 006085 New?: Yes
 Remarks: Funded through PFE
 Sal Rng/Stp: **20/1** Salary: **\$2,293.71/month**
 % of position: 100% # of Mos: 12
 Effective: February 1, 2000
 Acct #(s): K-212200-462100-63100-0611400/100%
 Note: This is a specially funded position; its continuation depends on
 the availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Ms. Hughes commended Ben Echeverria, Counsel, for staying on top of the San Marcos Redevelopment situation.

Dr. Dougherty noted that the Board had visited the Pauma Reservation a few years ago and suggested that administration work out a suitable date for a Board visit to one of the reservations to discuss future courses and programs that might be offered there. Ms. Hughes suggested this be done in June.

Mr. Jensen stated that it was good to see Xavier Corona again.

Mr. Jensen stated that he agreed with Dr. Dougherty's comment regarding a potential visit to one of the reservations and suggested Pauma be visited again.

N. CLOSED SESSION

There was no closed session

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT

The meeting was adjourned at 7:56 p.m.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Ms. Hughes commended Ben Echeverria, Counsel, for staying on top of the San Marcos Redevelopment situation.

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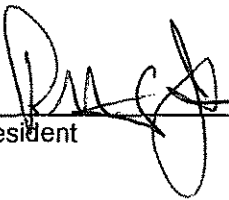
N. CLOSED SESSION

There was no closed session

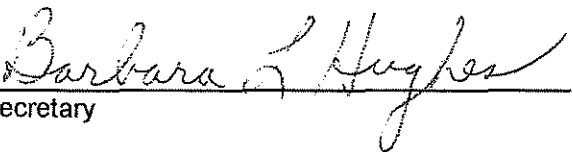
O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT

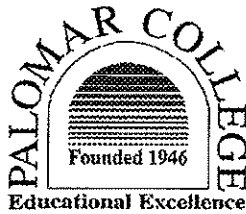
The meeting was adjourned at 7:56 p.m.



President



Secretary



APPROVED

2-5-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 25, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Doris Pichon, Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Norma Bean, President, Administrative Association
Bruce Bishop, Interim Director, Student Activities
Ernie Carson, President, CCE/AFT
Ben Echeverria, Counsel, Contracts, and Special Projects
Judy Fish, Director, ROP
Sherilyn Hargraves, Manager, Educational Television
Anne Hohman, President, The Faculty
Kenneth Jay, Director, Business Services
Stan Malley, Director, Information Services

Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Program/Campus Police Department
Teri Safranek, Manager, Worksite Education and Training
Joe Schaeffer, Professor, Trades and Industry/ROP
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldrige
Lynn Malain, Western Truck School
Michael Paisner, Student

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, Nelson

RESOLUTION 99-19880

BE IT RESOLVED, That the Minutes of the Regular Meeting held on January 11, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

GIFTS

1. **ACCEPTANCE OF GIFTS**

MSC Dougherty, Hughes

RESOLUTION 99-19881

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Hewlett-Packard computer, monitor, and keyboard for use in the computer repair program, donated by **Joyce Lanza**, 2374 Pio Pico Drive, Carlsbad, California 92008. Total cash value as estimated by donor is \$650.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

2. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, Hughes

RESOLUTION 99-19882

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **George R. Boggs, Ph.D.**
Advanced Funds? Yes
For: **Transportation, parking, meals, lodging,**
 registration, miscellaneous
To attend: ACCT National Legislative Seminar
Location: Washington, D.C.
Date: February 26-29, 2000
Amount: \$1,860.00
Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

3. AUTHORIZE DRAWING NEW WARRANTS

MSC Dougherty, Hughes

RESOLUTION 99-19883

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw new warrants as follows:

- a. Warrant #77-006057, dated May 28, 1999, in the amount of \$100.00 to Lutheran Brotherhood Securities Corporation, 625 Fourth Avenue South, Minneapolis, MN 55415. Voided due to stale dating.
- b. Warrant #76-213999, dated May 24, 1999, in the amount of \$18.25 to Jeanette R. Perry, 3 Monarch, Irvine, CA 92064. Voided due to stale dating.
- c. Warrant #76-214884, dated May 24, 1999, in the amount of \$39.00 to Gina M. Watkins, 740 Breeze Hill Road #212, Vista, CA 92083. Voided due to stale dating.
- d. Warrant #77-998475, dated December 17, 1998, in the amount of \$373.46 to Kenneth C. Shuttleworth, 2267 Country Creek, San Marcos, CA 92069. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

4. GRANT EQUIVALENCY FOR DISCIPLINES

MSC Dougherty, Hughes

RESOLUTION 99-19884

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

- a. Herrmann, Cheryl - Mathematics
- b. Moreno-Dubon, Freddy – Computer Science & Info Systems
- c. Pedroza, Jose Carlos - Spanish

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-19885

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

ART

Guaragna, Ashley	Art B.F.A., Fine Arts/Studio Art M.F.A., Fine Arts/Art	\$33.97
Moran, Sheila	Art B.F.A., Fine Arts/Sculpture M.A., Art	\$33.97

BUSINESS EDUCATION

Dietz, Melora	Business B.S., Business Administration 31 years of experience	\$32.88
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CHEMISTRY

Lee, Tsung-Yi	Chemistry Ph.D., Chemistry	\$36.16
Tsay, Hwai-Min	Chemistry M.S., Chemistry M.S.E., Engineering Ph.D., Chemistry	\$36.16

COMPUTER SCIENCE AND INFORMATION SYSTEMS

Donahue, Carol	CSIS A.A., Info Systems B.S., Computer Science 4 years of experience	\$32.88
Kraft, Patricia	CSIS B.S., Physical Education M.S., Computer Science	\$33.97
Lycan, Ron	CSIS B.S., Electrical and Computer Engineering M.S., Information Systems 2 years of experience	\$33.97
Moreno-Dubon, Freddy	CSIS A.A., Computer Science 3 years of experience	\$32.88

ECONOMICS, HISTORY, AND POLITICAL SCIENCE

Martinie, Francis	History	\$53.73
	B.S., Economics	
	B.A., History	
	M.A., History	
	M.S., Guidance and Counseling	

ENGLISH

Cowper, David	English	\$33.97
	B.A., Religion	
	M.A., English	

Hermanns, Linda	English	\$40.54
	B.S., English	
	M.A., Education	

Jameson, Jeannine	B.A., English	\$33.97
	M.A., Literature and Writing Studies	

Moustafa, Magda	English	\$35.07
	M.A., English	

Ornelas, Tricia	English	\$33.97
	B.A., Psychology	
	M.A., English	

ENGLISH AS A SECOND LANGUAGE

Ramirez, Ofelia	ESL/CNED (non-credit)	\$32.88
	B.A., Liberal Studies	

Santos, Gloria	ESL/CNED (non-credit)	\$32.88
	B.A., Sociology	

Villegas, Gloria	ESL/CNED (non-credit)	\$32.88
	B.A., Liberal Studies	
	B.C.L.A.D. Credential, Bilingual, Cross-cultural, Language & Academic Development	

FOREIGN LANGUAGES

Fernald, Jutta	Spanish	\$33.97
	B.A., Spanish	
	M.A., Spanish	

Pedroza, Jose Carlos	Spanish	\$33.97
	A.A., General Education	
	B.A., Telecommunications/Spanish	
	M.A., Telecommunications	

GRAPHIC COMMUNICATIONS

Modica, Catherine	Graphic Communications	\$32.88
	B.S., Computer Science	

MATHEMATICS

Herrmann, Cheryl	Mathematics	\$33.97
	B.A., Mathematics	
	M.A., Education/Secondary Education	

Home, Honorata	Mathematics M.S., Mathematics	\$33.97
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PUBLIC SAFETY

Prior, Tracy	Administration of Justice B.A., Communication Studies J.D., Law	\$36.16
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SPEECH COMMUNICATION/FORENSICS/ASL

Gibbons-Anderson, Joan	Speech B.S., Speech Communication M.A., Speech Communication	\$33.97
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VOCATIONAL PROGRAMS

Abos, II, Ralph	Quality Assurance Technology B.S., Business Management 18 years of experience	Paid by the U.S. Postal Service
Morozowsky, Jr., Martin	Parks & Recreation Management B.S., Ornamental Horticulture 4 years of experience	\$32.88

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-19886

BE IT RESOLVED, That the employment of the following Child Development Center Teacher, at the rate indicated for the Spring, 2000, semester, be approved.

CHILD DEVELOPMENT CENTER

Dickey, Sheri	Teacher Child Development Center Permit (pending)	\$8.95
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PAYROLL

7. **APPROVE REHIRE, HIRE, AND PAY RATE CHANGE LISTS**

MSC Dougherty, Hughes

RESOLUTION 99-19887

BE IT RESOLVED, That the lists of employees hired, rehired, or having pay rate changes be approved. **Exhibit D-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CASHIER

8. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Hughes

RESOLUTION 99-19888

BE IT RESOLVED, That Revolving Cash Expenditures, Check Nos. 11367 through 11368, in the amount of \$563.00 from the General Fund, for December, 1999, be approved. **Exhibit D-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

RESIGNATIONS

9. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **KIRSTEN R. COOPER**, Graphic Specialist I, Graphic Communications, effective January 22, 2000 (last day worked 1/21/00)
- b. **JANICE M. BURTON**, Academic Department Assistant, Art, effective January 15, 2000 (last day worked 1/14/00)

NARRATIVE – FISCAL SERVICES

10. **INFORMATION: NARRATIVE OF FINANCIAL REPORTS**

Narrative from Lois Meyer, Director, Fiscal Services. **Exhibit D-10**

BUSINESS SERVICES

11. **APPROVE EXTENSION OF CONTRACT WITH DELL MARKETING, L.P.**

MSC Dougherty, Hughes

RESOLUTION 99-19889

BE IT RESOLVED, That a contract for providing computer equipment between the Palomar Community College District and **Dell Marketing, L.P.**, One Dell Way RR*, Box 8708, Round Rock, TX 78682 (originally approved by the Governing Board on February 24, 1999) be extended. (This is the second year of a three-year contract.)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Dr. Mark Vernoy thanked Ernie Carson and CCE for inviting him to the meeting last Thursday.

2. INFORMATION

Report of The Faculty

Anne Hohman reported that The Faculty is having its first meeting on Wednesday. She is in the process of polling the faculty members on things of interest or of concern to them and will report back to the Board.

3. INFORMATION

Report of the Administrative Association

Norma Bean stated that she was pleased to see the Salary Enhancement Plan for the Administrative Association on tonight's Board agenda with a recommendation for approval. The plan has been shared with members of the group, and most comments were very positive. However, she did receive comments from members requesting that she reiterate their concerns that, although they are very pleased with the plan, they would have appreciated being a part of the initial planning discussions and hope that the administration will consider that in the future. This would indicate that all of the employee groups are regarded with a sense of importance, and we operate in a spirit of collegiality.

4. INFORMATION

Report of the CCE/AFT

Ernie Carson reported that on Thursday, January 20, 40 paraprofessional and school-related personnel spent the day visiting our campus. This group of classified employees was primarily made up of AFT union presidents from New York, Florida, Michigan, New Mexico, Oregon, and numerous other states. The group was led by Tom Moran, AFT's national director of organizing. The purpose of their visit to Palomar was to give them a first-hand look at work being done by our classified staff. They were particularly interested in observing programs and activities that we believe are unique to Palomar. They were looking for evidence of effective use of technology and its effect on the working conditions of our classified staff. They were also looking for evidence of effective interaction between classified employees and students and evidence of a good working relationship between faculty and classified employees. They were also interested in seeing evidence of union presence.

The working conditions of our classified employees are also being compared to the working conditions of other AFT classified employees, K-12 and college. The day started with a welcome and introductions in the Governing Board Room.

Ernie extended his appreciation to Dr. Boggs, Dr. Mark Vernoy, and Norma Bean for taking time out of their busy schedules to extend words of welcome and address questions from the group. After breakfast, the group was divided into smaller groups and proceeded to tour the campus and visit the foreign languages lab, reading lab, ETV, and student services. The guests were astounded by the way in which the classified staff and faculty greeted them at each stop. All the visitors were extremely complimentary and amazed at our ETV's commitment, equipment, and participation in distance learning. One of the topics of the day was PeopleSoft and its impact on employees and how we have grown from day one to where we are today, from problem resolution to working with the system.

After lunch, the guests toured the arboretum. They then attended the classified staff meeting and a reception following the meeting. Food Services, led by Pat Barrett, did a fantastic job in providing food.

The visitors had a meeting on Friday morning and will send a report on their visit to Ernie.

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported that the new ICC Chairperson is Jennifer Mapes.

ASG is contacting our representatives to set up appointments to meet with them or their representatives when ASG goes to Washington, D.C., in March.

The ASG retreat went very well. They learned more about parliamentary procedure from Bruce Bishop.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs reported that today's credit head count is 20,406 students, which is down 1.2% from last Spring. The total head count as of today is 21,987.

Dr. Boggs reminded those present that this Thursday, at 5:30 p.m., the Foundation Kick-off will be held at the Edwards Cinema stadium theaters in San Marcos. They will be announcing a \$1 million gift to the Foundation to fund scholarships. They will also be recognizing some of our major donors. Those who would like to attend were asked to contact Dale Wallenius.

Dr. Boggs distributed the announcement of the PBS Teleconference, which will be held here at Palomar on February 24, 2-4 p.m., in the Educational Television facility. The topic is "Emerging Issues in Accreditation." Those who would like to attend were asked to contact Bill Flynn to reserve a place.

Dr. Boggs extended his congratulations to Garrett Pavelko, a Palomar College student, who has been selected as scholar/leader/athlete by the National Football Foundation and College Hall of Fame for 1999-2000. The award will be presented at a March 17 even in San Diego.

Dr. Boggs congratulated Bill Flynn for his and Larry Warford's article, "New Game, New Rules – Strategically Positioning your College to Meet the Workforce Development Challenge," which was printed in a December abstract of the National Council for Continuing Education and Training. Dr. Boggs distributed copies to those present.

Dr. Boggs congratulated the Palomar College Cheerleading Squad for placing second in the community college division at the United States National Championships in Orlando, Florida, January 5-10, 2000.

Dr. Boggs reminded the Board members that nominations are due for the CCCT Board of Directors by February 15, 2000.

Dr. Boggs reported that he had received a call today from Chuck Hayden, Trustee from the Desert Community College District, to say that the Inland Valleys Trustee and CEO Association is meeting Sunday, February 6, 4:30-5:30 p.m., in conjunction with the CCLC Legislative Conference in Sacramento. Chuck is attempting to organize a Monday evening, February 7, dinner for local legislators. Anyone interested in attending either the meeting or the dinner was asked to notify Dr. Boggs.

One of our Board members has requested that the Board tour the Child Development Center at our Escondido Education Center. This could be done by holding a Board meeting at the Escondido Center and touring the Child Development Center in conjunction with that meeting. An attempt will be made to plan the tour on March 14 or 28, 2000.

A tour of Graphic Communications has been requested for February 22, 2000. Arrangements will be made to provide transportation to Graphics for this tour at the beginning of the Board meeting that evening.

Dr. Boggs announced that the Annual SDICCCA Trustees Dinner will take place on February 17, 2000, 6-9 p.m., at Southwestern College. Board members were asked to let him know if they plan to attend.

The Dome floor is in, but the bleachers have not been installed. The Department of the State Architect will not allow us to install the new bleachers until the restrooms are remodeled to provide handicapped access. The Board members agreed to wait for a tour of the new Dome floor until the bleachers have been installed.

Dr. Dougherty requested that a Board meeting be scheduled at the Pauma Education Center. Diane Michael will check on convenient dates for the Center's staff and the tribal authorities.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Michael Paisner addressed the Board at this time regarding a complaint he had filed with the District. He stated that he had not yet received a letter from Dr. Miyamoto. Dr. Boggs provided Michael with a copy of the letter that had gone out to him last week. This semester, he will be the representative from *The Telescope* to the Governing Board and will be attending Board meetings regularly. Michael asked that each Board member provide him with a business card so that he might reach them when necessary.

G. **COMMUNICATIONS**

1. Letter from **Senator Dianne Feinstein** to Dr. Boggs, dated January 11, 2000, thanking him for attending a luncheon to exchange thoughts and ideas with her. **Exhibit G-1**
2. Letter from **James H. Thayer, Census 2000**, to Dr. Boggs, dated January 10, 2000, thanking him for attending their grand opening and supporting the endeavor to take the 2000 census. **Exhibit G-2**
3. Letter from **Senator Dianne Feinstein** to Dr. Boggs, dated December 17, 1999, thanking him for sharing his views about federal funding for education. **Exhibit G-3**
4. Letter from **Serafin Zasqueta and Omero Suarez, San Diego and Imperial Counties Community Colleges Association**, to the CSU Enrollment Management Subcommittee, dated January 14, 2000, regarding SDSU's announcement of impaction status and its decision to raise academic standards. **Exhibit G-4**

H. **UNFINISHED BUSINESS**

There was none.

I. **NEW BUSINESS**

1. **ADOPT STATE-WIDE AVERAGE RATE OF \$130 PER UNIT FOR 2000-2001 NONRESIDENT TUITION FEE AND CHARGE NONRESIDENT STUDENTS \$22 PER UNIT FOR CAPITAL OUTLAY, MAINTENANCE, AND EQUIPMENT EXPENDITURES NOT COVERED IN NONRESIDENT TUITION FEE, BEGINNING WITH SUMMER, 2000**

MSC Dougherty, Nelson

RESOLUTION 99-19890

BE IT RESOLVED, That the Palomar Community College District shall adopt the State-wide Average Rate of \$130 per unit of credit for the 2000-2001 Nonresident Tuition Fee for all nonresident students.

BE IT FURTHER RESOLVED, That the Palomar Community College District charge nonresident students who are both citizens and residents of a foreign country \$15 per unit of credit for the 2000-2001 Fiscal Year. This \$15 fee is for the purposes of capital outlay, maintenance, and equipment expenditures which are not covered in the above calculated Nonresident Tuition Fee and is authorized under Education Code 76141.

BE IT FURTHER RESOLVED, That both fees be effective beginning with the Summer, 2000, session. **Exhibit I-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **INFORMATION: PROPOSAL TO DELETE BP 436 – STUDENT PUBLICATIONS**

BE IT RESOLVED, That Board Policy 436 – Student Publications (as shown below) be deleted as the editors of student publications are no longer selected in this manner.

BP 436

Student Publications

The administration is directed to create a Student Publications Board whose purpose it shall be to ensure the selection of responsible editors for all student publications and to approve the staff members of each publication. The Student Publications Board shall only have authority to select and remove personnel. It shall not have censorship authority.

Dr. Nelson asked about the current practice of selecting editors of student publications. Diane Michael reported that Gene Jackson has stated that the Editor in Chief of *The Telescope* is selected by the advisor, the photographic advisor, and a former *Telescope* editor who is a student. The other editorial positions are selected by the Editor in Chief and the advisor.

3. **INFORMATION: AB 537 – NONDISCRIMINATION: SEXUAL ORIENTATION**

BE IT RESOLVED, That the words "sexual orientation" be added to the bases of prohibited discrimination in applicable Governing Board policies as required by AB 537, which was signed into law on October 2, 1999. A copy of AB 537 is attached.
Exhibit I-3

4. **ACCEPT AND APPROVE CHANGE ORDER #3 FOR INFRASTRUCTURE REPLACEMENT/UPGRADE PROJECT**

MSC Dougherty, Hughes

RESOLUTION 99-19891

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby approves Change Order #3, in the amount of \$32,650.36, pertaining to the Infrastructure Replacement/Upgrade Project; original contract approved by the Governing Board on July 14, 1998, as detailed on the accompanying memorandum in support hereof. Funding for this change order is from Account Number 61200-41-541100-71200-10-2000-1641300. **Exhibit I-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **REVIEW AND APPROVE CASH ACCOUNT EXPENDITURES FROM THE PALOMAR COLLEGE FOOD SERVICES FOR THE PERIOD OCTOBER THROUGH DECEMBER, 1999**

MSC Dougherty, White

RESOLUTION 99-19892

BE IT RESOLVED, That, pursuant to the resolution of the Governing Board of the Palomar Community College District providing for review and approval on a sixty-day (60) basis, the purchase transactions of the District food service operations, for the period October 1, 1999, through December 31, 1999, and as detailed in the Check Register that is filed in support hereof, be and are hereby reviewed, ratified, and approved. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **FINAL ACCEPTANCE OF WORK COMPLETED ON REMODELING OF CHILD DEVELOPMENT CENTER, ESCONDIDO CENTER, BY WHITAKER CONSTRUCTION CORPORATION OF SAN DIEGO; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS AND RECORD NOTICE OF COMPLETION**

MSC Dougherty, White

RESOLUTION 99-19893

BE IT RESOLVED, That the remodel of the Child Development Center, Escondido Center, in accordance with the bid awarded by the Palomar Community College District, on September 14, 1999, to Whitaker Construction Corporation (the "Contractor"), 2340 Tampa Avenue, Suite F, El Cajon, CA 92020, be accepted; and the project is hereby found to be completed; **That** the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board; **That** the total amount of this contract is \$227,202 and one (1) change order in the amount of \$2,288.35; **That** all money due and owing to the Contractor, with the exception of the ten (10%) retention of \$22,720, (the "Retention") be paid, and that, following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and **That** the bid security posted by Whitaker Construction Corporation be returned to this Contractor and all other bonds be released within the time and in the manner as provided by law.

Diane Michael reported that the Center opened January 18, and there are 34 children enrolled. The Center is licensed for 46 children.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE AND ACCEPT PLANS AND SPECIFICATIONS PREPARED BY PARSONS ENGINEERING SCIENCE, INC., FOR THE REDESIGN OF PARKING LOT 11 AND PARKING LOT 12 (NE SECTION)**

MSC Dougherty, White

RESOLUTION 99-19894

BE IT RESOLVED, That the plans and specifications prepared by Parsons Engineering Science, Inc., for the redesign and striping of Parking Lot 11 and Parking Lot 12 (NE corner) to increase parking and access to the San Marcos campus of the Palomar Community College District, be and are hereby approved and accepted; and George R. Boggs, Ph.D., Superintendent of the District is approved to sign these plans and specifications on behalf of the District, as further evidence of this approval and acceptance.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AGREEMENT [CE00079] WITH WESTERN TRUCK SCHOOL FOR FACILITIES TO OPERATE COURSES OF INSTRUCTION IN TRUCK DRIVING THROUGH WORKSITE EDUCATION**

MSC Dougherty, Hughes

RESOLUTION 99-19895

BE IT RESOLVED, That an agreement, CE00079, is hereby approved between the Palomar Community College District (hereinafter "District") and the Western Truck School, a division of California Truck School, Inc., (hereinafter "Western") for the use of District facilities to offer courses of instruction through worksite education leading to certification and licensing of truck drivers. The term of this agreement is from the effective date of January 26, 2000, to January 25, 2001, with option to renew at the sole discretion of the District, for additional one-year terms. Western shall remit to the District the sum of Five-Hundred Dollars (\$500.00) per student upon graduation of each student from the program. Western shall provide indemnity and insurance to the District in an amount of at least One Million Dollars (\$1,000,000.00) GLC, and shall defend the District against all claims and actions arising out of the program. **Exhibit I-8**

Mr. Lynn Malain of Western Truck School explained that they would be using only our facilities. They have their own 160-hour state-approved course, and most of their instructors have been driving for 14 or 15 years. But to get certified by the state, they must go through a 160-hour training course. Palomar will be providing classroom and parking lot facilities for their use. Mr. Malain stated that any damage done by their trucks would be repaired at their expense. Joe Schaeffer stated that he is particularly interested in this agreement because it will provide his department with equipment that they could not have otherwise obtained. This will allow our students to perform maintenance and perform diagnostics on the trucks.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **REJECT CLAIM**

MSC Dougherty, Hughes

RESOLUTION 99-19896

BE IT RESOLVED, That the Governing Board of the Palomar Community College District rejects the claim for damages filed by Andrea Naested, Esq., on behalf of her client, **Donald N. Davidson**, and refers it to the District's Claims Administrator for handling.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **AUTHORIZE PAYROLL DEDUCTIONS TO PURCHASE TAX-SHELTERED ANNUITIES FROM IDEX MUTUAL FUNDS**

MSC Dougherty, White

RESOLUTION 99-19897

BE IT RESOLVED, That Idex Mutual Funds, Post Office Box 9015, Clearwater, FL 33758-9015, be and is hereby approved as a tax-sheltered annuity and is added to the District's approved list for such vendors.

BE IT FURTHER RESOLVED, That payroll deductions are authorized for the purpose of purchasing tax-sheltered annuities from Idex Mutual Funds, Post Office Box 9015, Clearwater, FL 33758-9015.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

1. Item was removed from agenda.

K. PERSONNEL

1. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Hughes

RESOLUTION 99-19898

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **MARTHA E. COLLINS**
 Position: Office Specialist
 Department: American Indian Studies
 Position #: 006066 New?: Yes
 Remarks: approved on 10/26/99
 Sal Rng/Stp: **10/1 Salary: \$449.37/month**
 % of position: 25% # of Mos: 10
 Effective: February 1, 2000
 Acct #(s) A-212200-362100-60910-0000000/100%
 Note: Normal work schedule: Tuesday and Thursday, 8 a.m. – 1 p.m.
- b. Name: **JOHANNA SEARS**
 Position: Administrative Secretary
 Department: Health Services
 Position #: 006065 New?: Yes
 Remarks: Approved on 10/26/99
 Sal Rng/Stp: **19/1 Salary: \$1,007.04/month**
 % of position: 45% # of Mos: 12
 Effective: February 1, 2000
 Acct #(s) K-231100-474100-64400-1812090/100%
 Note: This is a specially funded position; its continuation depends on the availability of funds. Normal work schedule: Monday – Wednesday, 7:30 a.m. – 1:30 p.m.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVE ACADEMIC CHAIR/DIRECTOR STIPEND

MSC Dougherty, Hughes

RESOLUTION 99-19899

BE IT RESOLVED, That the following stipends be approved:

- a. Name: **MARC NEWMAN**
 Position: Forensics Coach
 Department: Speech Communications/Forensics/ASL
 Mos: 10
 Stipend: **\$498.40/month**
 Effective: August 21, 1999, through May 18, 2000

- b. Name: **SARA THOMPSON**
 Name: **ANDREA TAUPIER**
 Position: Chair
 Department: Life Sciences
 Position #: 005257
 Percent:60% No. Mos: 5
 Stipend: **\$391.20/month**
 Effective: January 18, 2000, through May 18, 2000
 NOTE: Ms. Thompson will remain chair with the assigned time of 60%; Ms. Taupier will receive the stipend.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CONTRACT CHANGE**

MSC Dougherty, Hughes

RESOLUTION 99-19900

BE IT RESOLVED, That the changes for the following academic contracts be approved:

- a. **Position: COORDINATOR**
 Name: Dr. Margaret Gunther
 Department: Professional Development
 Position #: 005069 New?: No
 Sal Rng/Stp: **G/27** Salary: **\$7,115.16/month**
 % of position: 80% No. Mos: 5
 Effective: January 18, 2000
 Acct No(s): A-123400-312100-60200-0000000/100%
 NOTE: Dr. Gunther will remain 20% as Chair/Professor, Family and Consumer Sciences.
- b. **Position: ASSOCIATE PROFESSOR**
 Name: Bonnie Ann Dowd
 Department: Business Education
 Position #: 005329 New?: No
 Sal Rng/Stp: **E/15** Salary: **\$6,253.05/month**
 % of position: 100% No Mos:5
 Effective: January 18, 2000
 Acct No(s): A-123400-711400-60300-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE ADMINISTRATIVE RECLASSIFICATION**

MSC Dougherty, Hughes

RESOLUTION 99-19901

BE IT RESOLVED, That reclassification of the following administrative position be approved:

a. **Position:** **PUBLIC SAFETY COORDINATOR**
 Department: Public Safety Programs
 Name: Vacant
 Position #: **005742** New?: No
 Remarks: Position was Police Academy Coordinator
 Effective: April 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **56/1** Salary: **\$3,952.09/month**
 Acct #(s): A-123400-336100-60100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE ADMINISTRATIVE POSITION**

MSC Dougherty, Hughes

RESOLUTION 99-19902

BE IT RESOLVED, That the following administrative position be approved:

a. **Position:** **TELECOMMUNICATIONS SPECIAL GRANT PROJECT
DIRECTOR**
 Department: Educational Television
 Name: Sherilyn J. Hargraves
 Position #: 006094 New?: Yes
 Remarks: CCCSAT-Grant funded. At the conclusion of the CCCSAT-Grant
 funding on June 30, 2003, if no additional funds are generated to
 support this new position, Sherilyn Hargraves will be reassigned to
 Manager, Educational Television, in the supervisory group of the
 Administrative Association.
 Effective: February 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **64/1** Salary: **\$4,813.95/month**
 Acct #(s): K-212100-318100-61320-1612190/65%
 A-212100-318100-61320-0000000/35%
 Note: 65% of this position is specially funded; continuation of that
 portion depends upon available funds. Position will be placed in
 the classified administrators group of the Administrative Assn.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Hughes

RESOLUTION 99-19903

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. Item was removed from agenda.

b. **Position:** **STAFF ASSISTANT**
Department: Student Health Services
Name: Margery McCrory
Position #: **005566** **New?:** No
Remarks: Position was Administrative Secretary, range/step 19/8
Effective: January 1, 2000
% of position: 100% **# of Mos:** 12
Sal Rng/Stp: **23/8** **Salary:** **\$3,119.75/month**
Acct #(s): K-212200-474100-64400-1812090/100%
Note: Since this is a specially funded position, continuation depends on available funds.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Hughes

RESOLUTION 99-19904

a. **BE IT RESOLVED, That AJEJANDRO CUATOK**, Supervisor, Student Support Services, TRIO/SSS, be granted a 15% Personal Leave of Absence **without pay and with no effect on benefits**, effective January 18, 2000, through May 19, 2000 (teaching).

b. **BE IT RESOLVED, That AUDREY L. ELLIS**, Custodian I, Custodial Services, be granted a 100% Medical Leave of Absence **without pay and with benefits**, effective December 10, 1999, through June 10, 2000.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Hughes

RESOLUTION 99-19905

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **MARKETING SERVICES COORDINATOR**
 Department: Educational Television
 Division: Instruction
 Position #: 006088 New?: Yes
 Remarks: CCCSAT-Grant funded
 Sal Rng/Stp: **25/1** Salary: **\$2,590.82/month**
 % of position: 100% # of Mos: 12
 Effective: January 26, 2000
 Acct #(s): K-212200-318100-61320-1612190/100%
 Note: This is a specially funded position; continuation depends upon
 available funds.
- b. **Position:** **PROGRAM RESEARCH SPECIALIST**
 Department: Educational Television
 Division: Instruction
 Position #: 006089 New?: Yes
 Remarks: CCCSAT-Grant funded
 Sal Rng/Stp: **30/1** Salary: **\$2,929.05/month**
 % of position: 100% # of Mos: 12
 Effective: January 26, 2000
 Acct #(s): K-212200-318100-61320-1612162/100%
 Note: This is a specially funded position; continuation depends upon
 available funds.
- c. **Position:** **WEBMASTER**
 Department: Educational Television
 Division: Instruction
 Position #: 006090 New?: Yes
 Remarks: CCCSAT-Grant funded
 Sal Rng/Stp: **35/1** Salary: **\$3,306.23/month**
 % of position: 100% # of Mos: 12
 Effective: January 26, 2000
 Acct #(s): K-212200-318100-61320-1612190/100%
 Note: This is a specially funded position; continuation depends upon
 available funds.

- d. **Position:** **ON-SITE ENGINEER**
 Department: Educational Television
 Division: Instruction
 Position #: 006091 New?: Yes
 Remarks: CCCSAT-Grant funded
 Sal Rng/Stp: **40/1** Salary: **\$3,736.11/month**
 % of position: 100% # of Mos: 12
 Effective: January 26, 2000
 Acct #(s): K-212200-318100-61320-1612190/60%
 A-212200-318100-61320-0000000/40%
 Note: 60% of this position is specially funded; continuation of that
 portion depends on available funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE NEW ACADEMIC POSITION**

MSC Dougherty, Hughes

RESOLUTION 99-19906

BE IT RESOLVED, That the following academic positions be approved:

- a. **Position:** **ASSISTANT PROFESSOR/COUNSELOR**
 Department: Counseling, Guidance, and Career Development
 Division: Student Services
 Position #: 006087 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 11
 Effective: July 5, 2000
 Acct # (s): A-122100-462100-63100-0611400/100%
- b. **Position:** **ASSISTANT PROFESSOR**
 Department: Reading Services
 Division: Arts and Languages
 Position #: 006095 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): A-328200-49300-111000-0611400/100%
- c. **Position:** **ASSISTANT PROFESSOR**
 Department: Mathematics
 Division: Mathematics and the Natural and Health Sciences
 Position #: 005282 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): A-111000-342200-17010-0611400/100%

- d. Position: **ASSISTANT PROFESSOR**
 Department: Graphic Communications
 Division: Community Learning Resources
 Position #: 006097 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): A-111000-355200-09360-0611400/100%
- e. Position: **ASSISTANT PROFESSOR**
 Department: Child Development
 Division: Human Arts and Sciences
 Position #: 005803 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): A-111000-364200-13051-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE CLASSIFIED POSITION INCREASE**

MSC Dougherty, Hughes

RESOLUTION 99-19907

BE IT RESOLVED, That the increase of the following classified position be approved:

- a. Position: **INFORMATION SYSTEMS SPECIALIST**
 Department: Information Services
 Name: Vacant
 Position #: 006096 New?: No
 Remarks: Increase position from 75% to 100%. Approved 5/25/99. PFE funded

 Sal Rng/Stp: 28/1 Salary: **\$2,788.91/month**
 % of position: 100% # of Mos: 12
 Effective: January 26, 2000
 Acct #(s): A-212200-561100-67800-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE THE SALARY ENHANCEMENT PLAN AND SALARY INCREASE FOR ADMINISTRATIVE ASSOCIATION MEMBERS, SENIOR ADMINISTRATORS, AND EXECUTIVE ADMINISTRATORS**

MSC Dougherty, Hughes

RESOLUTION 99-19908

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Administrative Association/College Salary Enhancement Plan commencing on July 1, 1999, and ending June 30, 2004, **and** a 2% increase across the Administrative Salary Schedule, effective July 1, 1999. **Exhibit K-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Ms. Hughes asked about the procedure used to move an employee from the classified staff to the supervisory group of the Administrative Association. Is it initiated from Human Resources, initiated from a department, or initiated by an employee? Dr. Boggs reported that Dr. Miyamoto had notified him that the initiation may be from either the supervisor of the employees or the employees themselves proving that the job responsibilities have changed. Then, the request is studied and taken through a process. Item K-6a was removed from the agenda of this meeting at the request of the CCE/AFT, because it is customary to discuss such requests with CCE prior to bringing them to the Board.

Dr. Nelson stated that, from a student's perspective, she found the beginning of the semester very smooth. She made changes in classes, used the PAR system, and everything worked beautifully.

Dr. Dougherty was notified recently about a \$1.2 million bequest for scholarships that would be announced at the Foundation event. Dr. Dougherty would like to recognize the family and friends at an appropriate event, similar to the event held at the Escondido Education Center's Library, so that we honor the person who willed the money to us.

N. CLOSED SESSION

The Board recessed at 7:32 p.m. and went into Closed Session at 7:37 p.m., to discuss:

1. Consider conferring honorary degree, pursuant to Education Code 72122.
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.

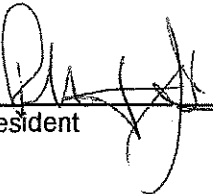
Closed Session ended at 7:59 p.m.

O. **RECONVENE TO OPEN SESSION**

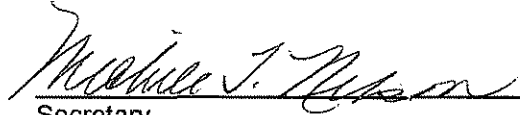
The meeting reconvened at 8:00 p.m. There was no reportable action.

P. **ADJOURNMENT**

The meeting was adjourned at 8:00 p.m.



President



Secretary



APPROVED

2-22-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, FEBRUARY 8, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT (arrived at 7:10 p.m.)
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Doris Pichon, Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Dr. Michael Arguello, Associate Professor, Economics, History, and Political Sciences
Barbara Baldrige, Executive Assistant, President's Office
Norma Bean, President, Administrative Association
Bruce Bishop, Interim Director, Student Activities
Ernie Carson, President, CCE/AFT
Mary Ann Drinan, Chair/Associate Professor, Economics, History, and Political Sciences
Ben Echeverria, Counsel, Contracts, and Special Projects

Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Sherilyn Hargraves, Manager, Educational Television/Director, Telecommunications Special Grant Project
Anne Hohman, President, The Faculty
Kelley Hudson-MacIsaac, Manager, Facility Planning/Environmental Health and Safety
Dr. Kendra Jeffcoat, Special Assistant to the President
Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Maria Miller, Associate Professor/Counselor
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Program/Campus Police Department
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldrige
Michael F. Paisner, Student

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, Nelson

RESOLUTION 99-19909

BE IT RESOLVED, That the Minutes of the Regular Meeting held on January 25, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

At this time, Mr. Jensen moved items J-1 and J-2 forward on the agenda.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. Virtual Orientation

Judy Eberhart introduced Maria Miller, who demonstrated the Virtual Orientation program that she has developed.

2. **Combined Technology, Lecture, Classroom, Team Assignment, and PowerPoint Presentation for Students in History Classes**

Dr. Doris Pichon introduced Dr. Michael Arguello, who demonstrated his technology-based method of teaching U.S. History classes.

CONSENT CALENDAR

D.

TRAVEL

1. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, Nelson

RESOLUTION 99-19910

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. Item was removed from agenda
- b. **Diane Vasquez**
Advanced Funds? Yes
For: Mileage, meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$55.10
Budget Acct. No.: 575300-11-111100-66100-10-2000-0000000
- c. **Robert L. Dougherty, Jr., M.D.**
Advanced Funds? Yes
For: Mileage, meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$42.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000
- d. **Rita A. White, Ed.D.**
Advanced Funds? Yes
For: Meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$20.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

2. **INFORMATION: NARRATIVE FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-2

3. **APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Dougherty, Nelson

RESOLUTION 99-19911

BE IT RESOLVED, That the Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments for the quarter ended December 31, 1999, be approved. Exhibit D-3

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **AUTHORIZE DRAWING NEW WARRANT**

MSC Dougherty, Nelson

RESOLUTION 99-19912

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant as follows:

Warrant #76-223631, dated June 24, 1999, in the amount of \$36.00 to Alanna T. Cook, 3849 San Ramon Drive #240, Oceanside, CA 92057. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE QUARTERLY FINANCIAL STATUS REPORT**

MSC Dougherty, Nelson

RESOLUTION 99-19913

BE IT RESOLVED, That the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for the quarter ended December 31, 1999, be approved. Exhibit D-5

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

6. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Nelson

RESOLUTION 99-19914

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Correa, Gustavo – ESL
Ganas, Thomas – CSIS
Stevens, Robert – American Indian Studies
Thompson, Donald – American Sign Language

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19915

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

AMERICAN INDIAN STUDIES

Stevens, Robert	American Indian Studies	\$36.88
	A.A., Arts & Science	
	B.A., Communications	
	M.A., Social Science	
	Ph.D., Social Science	

BEHAVIORAL SCIENCES

Mutter, Kandis	Psychology	\$34.65
	B.A., Psychology	
	M.A., Psychology	
Sapin, Dan	Psychology	\$34.65
	A.A., Psychology	
	B.A., Speech	
	M.A., Speech	
	Standard Teaching Credential: Major Speech, Minor/Psychology	

BUSINESS EDUCATION

Greeb, Flora	Accounting Bachelor in Business Administration Master in Business Administration	\$33.54
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Worden, Donald	Paralegal Studies B.A., Sociology J.D., Law	\$36.88
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COOPERATIVE EDUCATION

Lloyd, John	Cooperative Education B.A., Speech M.A., Counseling Ph.D., Leadership & Human Behavior	\$36.88
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ENGLISH

Baker, Pamela	English B.A., English M.A., English	\$34.65
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Smith, Christopher	English B.A., Psychology M.A., Psychology M.A., English	\$36.88
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Tyson, Diane	English B.S., English M.A., English	\$34.65
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ENGLISH AS A SECOND LANGUAGE

Correa, Gustavo	ESL/CNED (non-credit) B.S., Agricultural Education B.C.L.A.D. Certificate, Bilingual, Cross-cultural, Language & Academic Development	\$33.54
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Hodges, Alice (Jackie)	ESL/CNED B.A., English M.A., Liberal Arts Applied Linguistics & ESL Certificate	\$34.65
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Mercado, Manuel	ESL/CNED (non-credit) B.A., Liberal Studies	\$33.54
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Rubio, Ana	ESL/CNED (non-credit) B.S., International Business Administration M.I.B.A., International Business Administration	\$34.65
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PERFORMING ARTS

Carter, Robert	Music	\$34.65
	Bachelor of Music	
	Master of Music	

PHYSICS

Kracheninnikova, Liubov	Physics	\$36.88
	B.S., Engineering Physics	
	Ph.D., Physics	

REGIONAL OCCUPATIONAL PROGRAMS

Ganas, Thomas	CSIS	\$33.54
	21 years of experience	

SPEECH COMMUNICATION/FORENSICS/ASL

Burnett, Kathleen	Speech	\$34.65
	B.S., Speech Communication	
	M.A., Speech Communication	

Krumdick, Kary	ASL	\$33.54
	A.A., Liberal Arts	
	B.A., History	
	3+ years of experience	

Thompson, Donald	American Sign Language	\$33.54
	27 years of experience	

Thompson, Miriam	American Sign Language	\$34.65
	B.S., Family & Human Development	
	Master of Education, Communicative Disorders	

TRADES AND INDUSTRY

Sebald, Daniel	Electronics & Computer Hardware Technology	\$33.54
	B.S., Electrical Engineering	
	4+ years of experience	

VOCATIONAL PROGRAMS

Herrera, Salvador	Quality Assurance Technology	Paid for
	A.S., Electrical Construction & Maintenance	by the
	A.A., Industrial Supervision	U.S.
	B.A., Public Administration	Postal
	36 years of experience	Service

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **APPROVE CHILD DEVELOPMENT CENTER SITE SUPERVISOR EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19916

BE IT RESOLVED, That the employment of the following Child Development Center Site Supervisor, at the rate indicated for the **Spring, 2000, semester**, be approved.

CHILD DEVELOPMENT CENTER

Kagy, Kimberly	Site Supervisor	\$13.17
	Child Development Site Supervisor Permit	

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **SUZANNE B. BAXTER**, Career Center Advisor, Counseling, Guidance, and Career Development, effective February 1, 2000 (last day worked 1/31/00).
- b. **SHERYL ANN WEBBER**, Office Specialist, Regional Occupational Programs, effective February 5, 2000 (last day worked 2/4/00).

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

There was no report.

2. **INFORMATION**

Report of The Faculty

Anne Hohman reported that The Faculty had met for the first time last Wednesday, and the meeting was extraordinarily well attended. The issues of overriding concern were compensation and working conditions. This week, she is polling faculty members for their direction and will report back to the Board.

3. **INFORMATION**

Report of the Administrative Association

There was no report.

4. **INFORMATION**

Report of the CCE/AFT

There was no report.

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported that ASG formally endorsed the draft of the Academic Integrity Statement last Wednesday. They will be looking at the proposed policy on Student Symbolic Expression tomorrow.

Diane has assigned Johnny Rabago, Senator, to begin contacting high schools so that ASG can visit them with an invitation to join the ASG meetings on Wednesdays.

Diane reported that she had attended the CCLC Trustee Orientation in Sacramento last weekend. She heard many compliments about Palomar College and Dr. Boggs from those in attendance. She learned a great deal about the Brown Act and different perspectives from other Trustees.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs reported that one of our students, Shannon Searle, was selected to be one of 14 people listed in the 1999 Pepsi Scholar Athlete Honor Roll. Over 23,000 student athletes competed for this honor.

Al Trujillo has recently published a piece in *Innovation Abstracts*, "A Teacher Writes to His Students: Top Ten Tips for Tackling Tenacious Tasks." It is a strategy for student success. Al has forwarded copies of e-mails he has received from faculty members from around the country, asking if they can distribute it to their students. Copies will be sent to the Board members.

Palomar College was selected as a Bellwether Award Finalist at a recent conference in Orlando, Florida, "2000 Community College Futures Assembly," of the Institute of Higher Education. Bill Flynn represented Palomar at the conference and prepared the materials for the competition. The category of competition was "Planning, Finance, and Governance." The competition was sponsored by the University of Florida and the Community College Business Officers.

Dr. Boggs noted that Herman Lee has sent an e-mail campus wide reporting that our system now has student grades and schedules available on-line. We are making progress, thanks to the hard work of our employees, in moving us into a new era of providing greater service to our students.

Dr. Boggs reported that San Diego Gas and Electric has again agreed to grant us \$9,916 to provide the "I'm Going to College" project for 2000. This program allows us to host students from the local elementary schools for a day to give them a taste of college life. SDG&E has sponsored this program for many years, and we are very appreciative of their support.

Dr. Boggs reminded the Board members that the SDICCCA Trustee Dinner is scheduled for Thursday, February 17, at Southwestern College.

Dr. Boggs attended the CCLC Legislative Conference in Sacramento this past weekend and Monday. They learned about some federal issues that are of concern. He will continue to advocate on behalf of community colleges on those issues.

President Clinton has proposed an increase in the Pell Grant maximum of about \$200 per year. However, California students will not benefit to that extent. They will benefit only approximately \$60 per year because of the low tuition in California, as there is a tuition sensitivity trigger in the Pell Grant award. Those of us in California think this is very unfair because most of these federal dollars go to states that have higher tuition. We will try to work with our congressional delegation to correct that.

A similar issue is that in federal tax offset programs for financing higher education, textbook costs, living costs, or transportation costs are not included. It is triggered mainly by tuition, which benefits, again, the students in the states that charge higher tuition. We will try to do something about this, also. It may take awhile because the Senators in control of the Education Committee are from high-tuition states.

In talking with legislators from both parties in California, Dr. Boggs felt that they want to make community colleges a real issue this year and that they, too, were disappointed that the Governor did not make an issue or even a mention of community colleges and the contributions we can make during his State of the State message. The budget proposal is disappointing, given the state of the economy now.

In order to make some progress with the Governor, in addition to keeping our legislators informed and letting them know that they need to act on our behalf, CCLC has proposed that "Capitol Days" be held. They are inviting Trustees and anyone, such as faculty members, staff members, and administrators, who can go to Sacramento for two days when the legislature is in session, and actually be "in the face" of these legislators and the executive branch. The following specific dates have been selected: March 13-14, April 10-11, May 15-16, and June 12-13. The first day, there will be briefings by the CCLC staff, and the rest of that and the next day, participants will meet with legislators. Those interested in attending were asked to speak with Dr. Boggs.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Michael Paisner addressed the Board at this time, noting that he has given formal notice to Dr. Miyamoto that he is appealing the findings regarding his previous complaint of discrimination against him by a faculty member. Michael stated that this appeal will be made to a Diversity Committee.

The editorial board of *The Telescope* and he felt it would be better if he did not cover the Board meetings this semester due to this matter. He was looking forward to working with the Board and, hopefully, will do so in the future.

G. **COMMUNICATIONS**

1. Letter from **Loretta Johnson, American Federation of Teachers**, to Dr. Boggs, dated January 27, 2000, thanking him for inviting them to the campus and speaking to the group during their visit. **Exhibit G-1**
2. Letter from **David B. Wolf, Accrediting Commission for Community and Junior Colleges**, to Dr. Boggs, dated January 28, 2000, notifying him that the Midterm Report has been accepted. **Exhibit G-2**

H. **UNFINISHED BUSINESS**

1. **APPROVE PROPOSAL TO DELETE BP 436 – STUDENT PUBLICATIONS**

MSC Dougherty, Nelson

RESOLUTION 99-19917

BE IT RESOLVED, That Board Policy 436 – Student Publications (as shown below) be deleted as the editors of student publications are no longer selected in this manner.

BP 436

Student Publications

The administration is directed to create a Student Publications Board whose purpose it shall be to ensure the selection of responsible editors for all student publications and to approve the staff members of each publication. The Student Publications Board shall only have authority to select and remove personnel. It shall not have censorship authority.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **APPROVE IMPLEMENTATION OF AB 537 – NONDISCRIMINATION: SEXUAL ORIENTATION**

MSC Dougherty, Hughes

RESOLUTION 99-19918

BE IT RESOLVED, That the words "sexual orientation" be added to the bases of prohibited discrimination in applicable Governing Board policies as required by AB 537, which was signed into law on October 2, 1999. A copy of AB 537 is attached.
Exhibit H-2

Mr. Jensen asked to go on record stating that he thinks this is a bad law, not because of this amendment to it, but due to the provision that says we cannot discriminate on the basis of mental disability. If we had an academically qualified candidate that was paranoid schizophrenic, would we have to offer that person a job? He thinks that is ludicrous.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. **NEW BUSINESS**

1. **GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREE**

MSC Dougherty, Hughes

RESOLUTION 99-19919

BE IT RESOLVED, That the degree of Associate in Humane Arts be conferred with all rights, benefits, and privileges appertaining thereto, in token of distinguished community service, upon **RICHARD SULPIZIO**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE CHANGE OF LOCATION OF MARCH 14, 2000, GOVERNING BOARD MEETING**

MSC Dougherty, Nelson

RESOLUTION 99-19920

BE IT RESOLVED, That the location of the regularly scheduled meeting of March 14, 2000, of the Governing Board of the Palomar Community College District be moved to the Palomar College **Escondido Education Center**, 1951 East Valley Parkway, Escondido, California.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **INFORMATION/DISCUSSION: USE OF NEW SCHOLARSHIP FUNDS TO INCREASE ENROLLMENT**

Dr. Dougherty stated that he asked that this item be placed on the agenda. The College is receiving a bequest of about \$1 million from the estate of Geraldine Hill to be used for scholarships. He thinks this is a marvelous thing that she has done for students. He would like the College to obtain publicity honoring Ms. Hill and, make it clear to the public that we really appreciate these bequests and gifts because they do a great deal of good. Using this and other examples of scholarships, we should get word to high school students and counselors that, even though there are college fees and expenses, for students who need the money, there are scholarships that will help them.

Dr. Boggs reported that we are starting an office of high school outreach. Part of that will be to inform students about scholarship opportunities.

4. **APPROVE DISTRICT'S FIVE-YEAR CONSTRUCTION PLAN**

MSC Dougherty, White

RESOLUTION 99-19921

BE IT RESOLVED, That the Governing Board hereby approves the Palomar Community College District's **Five-Year Construction Plan. Exhibit I-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **INFORMATION: RELEASE AND TERMINATION OF LEASE AGREEMENT AND SITE LEASE; RECORDATION OF RELEASE AND TERMINATION OF LEASES ON PARKING LOT NO. 9 EXPANSION PROJECT**

On September 1, 1992, the Governing Board of the Palomar Community College District passed Resolution 92-15253 authorizing the construction of a 675-space parking lot facility (Parking Lot No. 9 extension). In order to finance this project, the District approved lease-purchase financing in the amount of approximately \$1,242,043.16 through **Municipal Leasing Associates, Inc.** As security for this financing, the District consented to the recordation of the site lease in favor of the financing entity, subject to later reconveyance when the debt financing was paid in full.

On December 20, 1999, a Release and Termination of Lease Agreement and Site Lease was recorded with the San Diego County Recorder's Office as Document No. 1999-0822672 by **Municipal Finance Corporation** of Calabasas, California, in favor of the Palomar Community College District pursuant to an assignment agreement dated September 15, 1992. This action evidences the payment in full of the financing obligations undertaken as stated above.

6. **APPROVE AGREEMENT WITH THE EDUCATION COALITION FOR TMAPP GRANT 98-0666**

MSC Dougherty, Hughes

RESOLUTION 99-19922

BE IT RESOLVED, That an Agreement be approved between the Palomar Community College District and **The Education Coalition**, a non-profit educational corporation written into the Grant as consultants for the Telecommunications Model Applications Pilot Projects (TMAPP Grant 98-0666), commencing February 9, 2000, and for a period of two years terminating on February 8, 2002, subject to termination at any time by the District upon thirty-days' (30) prior notice to consultant. Consideration for the services of The Education Coalition shall be One Hundred Twelve Thousand, Five Hundred Fifty-Three Dollars (\$112,553.00) for the first contract year, and subject to second-year funding, the sum of One Hundred Eighty Thousand, One Hundred Sixty-Three Dollars (\$180,163.00) for year two. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **RECEIVE BIDS ON THE AMERICAN SIGN LANGUAGE LAB; DECLARE LOWEST BIDDER; AND AUTHORIZE CONTRACT SUBJECT TO RECEIPT OF ALL REQUIRED BONDS, INSURANCE, CERTIFICATIONS, AND REFERENCE CHECK**

MSC Dougherty, White

RESOLUTION 99-19923

BE IT RESOLVED, That the Palomar Community College District received a competitive bid from the following vendors for the amount stated, on January 18, 2000, and in response to its advertised bid for an **American Sign Language Lab** on the San Marcos campus:

CEAVCO Audio-Visual Company, Inc. 1650 Webster Street Lakewood, CO 80215	\$128,218.00
--	--------------

UNIVISIONS 107 Twin Oaks Drive Syracuse, NY 13206	"no bid"
---	----------

BE IT RESOLVED, That **CEAVCO Audio-Visual Company, Inc.**, of Lakewood, Colorado, be and is hereby declared to be the lowest responsive bidder for the project.

BE IT FURTHER RESOLVED, That the District has elected not to accept CEAVCO'S alternate, additive bid for annual maintenance costs of \$4,000.00 per year and has accepted this bidder's deductive alternate option of high-speed tape from console to student positions, thereby deducting the sum of \$3,750.00 from the total bid price.

BE IT FURTHER RESOLVED, That an Agreement between the Palomar Community College District and CEAVCO Audio-Visual Company, Inc., be and is hereby approved in the total amount of \$120,468.00 based upon acceptance of the deductive alternate as stated above. Funding for this contract shall be from Account No. 600010-11-329300-15060-10-2000-0611400 (\$111,346.00 - PFE) and 641100-12-329200-60200-10-2000-1112600 (\$9,122.00 - VTEA)

Mr. Jensen had requested that the Board be provided with additional documentation on this contract because there was only one bid response. Ben Echeverria distributed **Exhibit I-7** and noted that this is very specialized equipment and software, with only three manufacturers providing it in the U.S. One of the companies stated that it is too far to travel and they are too busy, and one company did not respond to our ad.

Dr. Nelson asked what this project will do and how it will function in the classroom. Gene Jackson noted that American Sign Language has made use of video cameras and things of that sort for some time to record what students do in the classroom. He circulated photographs of the proposed equipment to the Board members at this time. The equipment will be used in conjunction with existing ASL curriculum. We plan to revise the curriculum in the future to make separate use of the lab comparable to what we do with other languages in F-1. Lab facilities for ASL are quite new and extraordinary. We will probably be the only such lab in this area. The curriculum has grown considerably and shows a lot of potential for increased growth. At present, we have no lab facility. We simply take a video camera and a VCR into the classroom. This will considerably enhance the capability of the ASL program.

Dr. Nelson asked the maximum enrollment allowed in the classroom. Gene reported that the maximum at the present time is 45, because of a single exit. The usual ASL enrollment is 30, and we will retain that or an excess of that with these units.

Dr. Nelson asked if ASL classes are in high demand, and Gene responded affirmatively. As with any language class, you can plan on a certain amount of attrition from one semester to the next. It moves sequentially from ASL 1 to ASL 4. For those students who are interested in the interpreter program, there is an enormous demand for trained interpreters.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AGREEMENT WITH JENKINS, LARSEN & ASSOCIATES FOR UTILITIES COST-ANALYSIS SERVICES**

MSC Dougherty, Hughes

RESOLUTION 99-19924

BE IT RESOVLED, That an agreement between the Palomar Community College District and **Jenkins, Larsen & Associates** be approved for Jenkins, Larsen & Associates to serve as consultant to examine utility accounts for the purpose of determining overcharges which may now exist or have existed on previous billings. Jenkins, Larsen & Associates will prepare necessary documentation to negotiate with utility companies to have overcharges removed and to obtain refunds and/or credits for past overcharges.

BE IT FURTHER RESOLVED, That the Palomar Community College District agrees to pay Jenkins, Larsen & Associates 37% of all recovered overcharges in the form of refunds or credits. The term of this agreement shall be three (3) years from the date of acceptance. **Exhibit I-8**

Ms. Hughes asked if it is a common practice to hire outside consultants to audit utility accounts. Jerry Patton responded that this is a program the CCLC is sponsoring. There are approximately 28-32 colleges participating at the present time.

Ms. Hughes asked why this is not done in-house. Mike Ellis stated that much of it deals with rate structures and how the utility places you upon your consumption and countless other criteria. Jenkins, Larsen specializes in evaluating this criteria. Mike stated that he goes over the electric bills to see how many kilowatts of electricity we use and what the rate is, but that's as far as he can go. Mr. Jensen added that it probably wouldn't be cost effective to hire an employee to do the extensive audit that is required.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **DESIGNATE DIANE STUDINKA, CHILD DEVELOPMENT CENTER COORDINATOR, AS DESIGNEE TO EXECUTE ALL DOCUMENTS PERTAINING TO LICENSING OF ESCONDIDO CHILD CARE CENTER**

MSC Dougherty, Hughes

RESOLUTION 99-19925

BE IT RESOLVED, That Diane Studinka, Children's Center Coordinator, be and is hereby designated by the Palomar Community College District (hereinafter the "District") as the responsible educational administrator of the Escondido Child Care Center (hereinafter the "Center"), to execute on behalf of the District, all applications, permits, questionnaires, surveys, and every other document and/or writing necessary to carry out the licensure of the Center by the State of California.

BE IT FURTHER RESOLVED, That a certified copy of this Resolution shall be prepared by the Secretary to the Governing Board and delivered to Diane Studinka for her transmittal to the State of California, Health and Welfare Agency, Department of Social Services, Community Care Licensing, and to all other State Agencies requesting a copy hereof to ensure that the licensing requirements for the Center are met in a timely manner.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **CANCEL GOVERNING BOARD MEETINGS SCHEDULED FOR JULY 11, 2000, AND AUGUST 8, 2000**

MSC Dougherty, Nelson

RESOLUTION 99-19926

BE IT RESOLVED, That the regularly scheduled Governing Board meetings of July 11, 2000, and August 8, 2000, be canceled.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. **INFORMATION: FOLLOW-UP ECONOMIC IMPACT STUDY**

Exhibit I-11 (Copies are available upon request.)

12. **INFORMATION: APPROVE PARKING VIOLATION FINES**

BE IT RESOLVED, That the Governing Board hereby approves proposed parking violation fines according to the following schedule, effective immediately:

Parking Violation	Proposed Fine	Current Fine
Red Zone	\$ 60.00	\$ 30.00
Yellow Zone	\$ 25.00	\$ 20.00
Green Zone	\$ 25.00	\$ 20.00
No Permit	\$ 30.00	\$ 20.00
Handicapped	\$300.00	\$275.00
Late Fee	Double	\$ 10.00
Fraudulent Permit	\$ 75.00 + purchase permit for \$25.00 + suspension + public/community service. The length of the suspension and public/community service is to be left to the discretion of the Director of Student Activities.	\$ 20.00 + purchase permit for \$25.00 + suspension.

Dr. Dougherty commented that he would rather the fine for illegally parking in a handicapped place be kept at \$275, rather than raising it to \$300. He would like to see a balance between students who don't have much money and trying to teach some degree of responsibility. He also sympathizes with the disabled student who must park far away because there are no handicapped places available.

Regarding fraudulent permits, Dr. Dougherty would like to set a definite amount of time for the suspension and community service penalties so that there would never be an issue of someone being biased for or against a particular student.

Bruce Bishop stated that he and Tom Plotts have worked together on these issues. He understands that it is a small number of people each year who illegally park in spaces reserved for handicapped persons. He feels that if even one person does it, that's too many. The only deterrent we have to keep people who are not handicapped from parking there is the fine. If it happens once or twice, it means the deterrent is not working, and the only thing we can do is increase the deterrent by raising the fine.

Bruce stated that he is opposed to setting a specific amount of time for the suspension and community service requirements for use of a fraudulent permit. He has the flexibility to negotiate with students who come into the office and tell him that they don't have a fraudulent permit or they didn't know it was fraudulent. Their not knowing the possible consequence of that is a great tool for him. If they knew that the most that would happen to them is a one-week suspension, he might not be able to get the kind of cooperation he has received by talking to them about expulsion, suspension, etc. Also, there is some evidence at the end of last semester that one student was producing the counterfeit permits and making them available to other students. He has not been successful in finding that person. Bruce feels that persons who make their own permit and someone who makes them for profit need to be treated differently. He asked that you give him, or whoever is in his position, the discretion necessary to be able to handle them on a case-by-case basis.

Jerry Patton stated that last Fall and this Spring, as we have had leadership in the Campus Police, the Parking Task Force has undertaken review of many policies and procedures and the parking violation fines. The recommendations have come as a result of Tom Plotts' investigation of the violations and their severity. The Parking Task Force recommended the fines shown and forwarded them to PAC, which approved them and forwarded them to the Board.

Tom Plotts commented that we are not basing our fee structure on those of other colleges. However, we have had some concerns in the last few months. For example, at the end of November, we had a medical aid call that involved a student having a seizure. She fell down and broke her head open. There were several people parked in the fire lane, and the paramedics were unable to access the injured student with a medic unit. They had to take out the gurney and move it to her. We have over 2,000 disabled students at Palomar, and we have a limited amount of parking spaces for the handicapped. We are working on that with Mike Ellis and his department. He urged the Board to take a close look at these recommendations, and use the information from the other colleges as a variable in their decision. He thinks that the fines the Task Force is proposing are extremely reasonable. If it's just one person that is affected, that makes all the difference in the world.

Mr. Jensen stated that he agrees that Bruce should have the discretion recommended in this policy.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

These items were covered earlier in the meeting.

K. PERSONNEL

1. APPROVE CORRECTION OF ERROR IN SALARY

MSC Dougherty, White

RESOLUTION 99-19927

a. **Name:** **LINDA A. ALLEN**
 Position: Office Specialist
 Department: Student Activities
 Position #: 005831 **New?:** No
 Remarks: Replacement for Deborah Schanck. Approved January 11,
 2000, indicating incorrect salary of \$808.46/month.
 Sal Rng/Stp: **10/1** **Salary:** **\$808.85/month**
 % of position: 45% **# of Mos:** 10
 Effective: January 18, 2000
 Acct #(s): A-212200-451100-64910-0811660/100%
 Note: This is a specially funded position; its continuation depends on
 the availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVE CLASSIFIED POSITIONS

MSC Dougherty, White

RESOLUTION 99-19928

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT I**
 Department: Reading Services/Escondido Education Center
 Division: Arts and Languages
 Position #: 006100 **New?:** Yes
 Sal Rng/Stp: **16/1** **Salary:** **\$623.95/month**
 % of position: 30% **# of Mos:** 10
 Effective: February 9, 2000
 Acct #(s): A-240010-328200-49300-00000000/100%
- b. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT I**
 Department: Reading Services/San Marcos Campus
 Division: Arts and Languages
 Position #: 006099 **New?:** Yes
 Sal Rng/Stp: **16/1** **Salary:** **\$519.96/month**
 % of position: 25% **# of Mos:** 10
 Effective: February 9, 2000
 Acct #(s): A-240010-328200-49300-00000000/100%

Ms. Hughes asked why these are two separate positions. Gene Jackson reported that one of them is on this campus, and one is at the Escondido Education Center. It would be very difficult for one person to fill both positions.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, White

RESOLUTION 99-19929

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. **Position:** **INSTRUCTIONAL COMPUTER LAB TECHNICIAN**
 Department: Academic Technology Resources
 Name: Vacant
 Position #: 005047 **New?:** No
 Remarks: Position was Academic Technology Support Specialist, range 28
 Effective: February 9, 2000
 % of position: 100% **# of Mos:** 12
 Sal Rng/Stp: **25/1** **Salary:** **\$2,590.82/month**
 Acct #(s): A-222000-315100-07990-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE CLASSIFIED POSITION INCREASE**

MSC Dougherty, White

RESOLUTION 99-19930

BE IT RESOLVED, That the increase of the following classified position be approved:

a. **Position:** **COLLEGE HEALTH NURSE**
 Department: Health Services
 Name: Joann J. McClure
 Position #: 005836 **New?:** No
 Remarks: Position was 10 months
 Sal Rng/Stp: 35/1 **Salary:** **\$1,487.80/month**
 % of position: 45% **# of Mos:** 12
 Effective: February 9, 2000
 Acct #(s): K-212300-474100-64400-1812090/100%
 Note: This is a specially funded position; continuation depends on the
 availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE NEW ACADEMIC POSITIONS**

MSC Dougherty, White

RESOLUTION 99-19931

BE IT RESOLVED, That the following academic positions be approved:

- a. Position: **ASSISTANT PROFESSOR**
 Department: Physics and Engineering
 Division: Mathematics and the Natural and Health Sciences
 Position #: 005803 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): A-111000-349200-09010-0611400/100%
- b. Position: **ASSISTANT PROFESSOR**
 Department: English
 Division: Arts and Languages
 Position #: 006098 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): K-324200-15010-111000-0611400/100%
- c. Position: **ATHLETIC COUNSELOR**
 Department: Athletics
 Division: Student Services
 Position #: 006101 New?: Yes
 Remarks: Funded by PFE and Matriculation
 Full-time?: 100% No Mos: 11
 Effective: August 1, 2000
 Acct # (s): A-11100-431200-08350-0611400/39%
 K-12200-441000-63200-1612120/61%
 Note: 61% of this position is specially funded, continuation of that
 portion depends on the availability of funds.
- d. Position: **ASSISTANT PROFESSOR**
 Department: Earth Sciences (Geography)
 Division: Mathematics and the Natural and Health Sciences
 Position #: 005792 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): A-111000-345500-22060-0611400/100%
- e. Position: **ASSISTANT PROFESSOR/LIBRARIAN**
 Department: Library Media Center
 Division: Instruction
 Position #: 006102 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): A-125000-61200-31700-0611400/100%

f. Position: **ASSISTANT PROFESSOR/COACH**
 Department: Physical Education - 80%/Athletics - 20% (Assistant Football Coach)
 Division: Human Arts & Sciences-80%/Student Services-20%
 Position #: 006103-80% New?: Yes
 006104-20%
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): A-111000-367300-08350-0611400/80%
 A-111000-431200-08350-0611400/20%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 99-19932

BE IT RESOLVED, That the employment of the following academic employee be approved:

a. Name: **DIANE C. STUDINKA**
 Position: Assistant Professor
 Department: Child Development
 Position #: 005803 New?: Yes
 Remarks: Position approved 1/25/2000. This is a lateral transfer for Ms. Studinka.
 Sal Rng/Stp: C/8 Salary: **\$4,910.98/month**
 % of Position: 100% # of Mos: 10
 Effective: August 18, 2000
 Acct #: A-111000-364200-13051-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE ADJUNCT FACULTY SALARY INCREASE**

MSC Dougherty, White

RESOLUTION 99-19933

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a 2% increase across the Adjunct Faculty Salary Schedule, effective July 1, 1999. This is a clarification of previous Governing Board action of November 23, 1999, by resolution 99-19817.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 99-19934

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **PATRICIA J. YZERMAN**
 Position: Senior Telephone Operator
 Department: Information Services
 Position #: 005612 New?: No
 Remarks: Replacement for Maryann Wieczorek
 Sal Rng/Stp: 14/1 Salary: **\$1,980.79/month**
 % of position: 100% # of Mos: 12
 Effective: February 9, 2000
 Acct #(s) A-212200-562100-66500-00000000/100%
- b. Name: **RUSSELL THOMAS**
 Position: Instructional Computer Laboratory Technician
 Department: Math Learning Lab (80%)/Mathematics and the Natural and
 Health Sciences Division (20%)
 Position #: 005687 (80%)
 005989 (20%) New?: No
 Remarks: Replacement for Michael Miller
 Sal Rng/Stp: 25/1 Salary: **\$2,590.82/month**
 % of position: 100% # of Mos: 12
 Effective: February 22, 2000
 Acct #(s) A-221000-347200-17010-00000000/80%
 A-222000-341100-17011-00000000/20%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. **COMMENTS FROM BOARD MEMBERS**

Ms. Vasquez commented that she enjoyed the Virtual Orientation presentation.

Ms. Hughes apologized for being late, and stated that she appreciated the Board not waiting for her.

Dr. Nelson noted that the gallery opening on Friday night was spectacular.

Dr. Dougherty requested that the Board be given an update on the status of the proposed southern education center. Dr. Boggs reported that a meeting is scheduled with the Chancellor of the San Diego Community College District soon.

N. CLOSED SESSION

The Board recessed at 8:05 p.m. and went into Closed Session at 8:10 p.m., to discuss:

1. Pending Litigation Pursuant to Government Code Section 54956.9(a), Conference with Legal Counsel – King v. Palomar Community College District, Superior Court Case No. N80790 on appeal to the Court of Appeal.
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
3. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 8:44 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:45 p.m.

1. PUBLIC EMPLOYEE DISMISSAL

MSC Hughes, Nelson

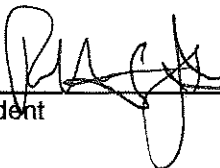
RESOLUTION 99-19935

BE IT RESOLVED, That the Governing Board ratify the termination of employment of employee #005224977, Supervisor, Upward Bound, Student Support Services, a probationary classified employee, effective February 11, 2000.

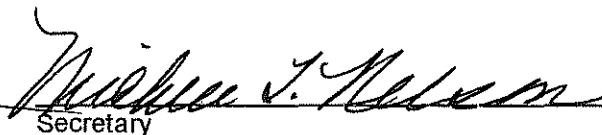
The Vote was unanimous.

P. ADJOURNMENT

The meeting was adjourned at 8:46 p.m.



President



Secretary



APPROVED

3-14-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, FEBRUARY 22, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Doris Pichon, Dean, Human Arts and Sciences

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Bruce Bishop, Interim Director, Student Activities
Ernie Carson, President, CCE/AFT
Craig Carter, Public Safety
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities
Judy Fish, Director, R.O.P.
Lee Hoffmann, Vice President, Administrative Association

Anne Hohman, President, The Faculty
Kenneth Jay, Director, Business Services
Dr. Kendra Jeffcoat, Special Assistant to the President
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Gerard Perez, Campus Patrol Assistant, Campus Police
James Pesavento, Professor, Earth Sciences/Director, Planetarium
Thomas Plotts, Director, Public Safety Program/Campus Police Department
Donald Torres, Campus Police
Dr. Mark Vernoy, President, Faculty Senate
Patty Ward, Senior Office Specialist, Campus Police

GUESTS:

Lee Baldrige
Bruce Kauffman, *North County Times*
Laura Mitchell, *The Telescope*
James L. Stoney

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

BB. TOUR OF GRAPHIC ARTS FACILITIES

At this time, the Governing Board and those in attendance toured the Graphic Arts facilities. Following the tour, the meeting reconvened in the Governing Board Room at 7:48 p.m.

C. APPROVAL OF MINUTES

MSC Dougherty, Hughes

RESOLUTION 99-19936

BE IT RESOLVED, That the Minutes of the Regular Meeting held on February 8, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

GIFTS

1. **ACCEPTANCE OF GIFTS**

MSC Dougherty, Nelson

RESOLUTION 99-19937

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Nikon Total Station Theodolite to be used for instruction in the use of modern surveying instruments in Vocational Programs, donated by **Project Design Consultants**, 710 B Street, Suite 800, San Diego, California 92191. Total cash value estimated by donor is \$4,000.00.
- b. Nikon F 33 mm camera, Nikkor f1.4 50 mm lens, and Nikkor f2.8 135 mm lens to be used for astro photography and solar photography and to replace camera equipment that was stolen many years ago, donated by **James Pesavento**, 933 Briant Street, San Marcos, California 92069. Total cash value estimated by donor is \$800.00.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

TRAVEL

2. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, Nelson

RESOLUTION 99-19938

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. **George R. Boggs, Ph.D.**
 - Advanced Funds? Yes
 - For: Transportation, parking, meals, lodging, registration, miscellaneous
 - To attend: AACC Annual Convention
 - Location: Washington, D.C.
 - Date: April 5-11, 2000
 - Amount: \$2,627.00
 - Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

- b. **Michele T. Nelson, Ph.D.**
Advanced Funds? Yes
For: Mileage, parking, meals, lodging, registration,
miscellaneous
To attend: Learning Paradigm Conference
Location: San Diego, California
Date: March 14-17, 2000
Amount: \$1,068.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PAYROLL

3. **APPROVE HIRE AND REHIRE LIST FOR STUDENT AND SHORT-TERM EMPLOYEES**

MSC Dougherty, Nelson

RESOLUTION 99-19939

BE IT RESOLVED, That the Governing Board approves the Hire and Rehire List for Student and Short-Term Employees. Exhibit D-3

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

4. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-4

5. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Nelson

RESOLUTION 99-19940

BE IT RESOLVED, That Revolving Cash Expenditures, Check No. 11369, in the amount of \$343.00 from the General Fund, for January, 2000, be approved. Exhibit D-5

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **INFORMATION: COUNTY TREASURER'S 2000 POOLED MONEY FUND INVESTMENT POLICY**

Memo from Bart J. Hartman, Treasurer-Tax Collector. Exhibit D-6

NEW WARRANTS

7. AUTHORIZE DRAWING NEW WARRANTS

MSC Dougherty, Nelson

RESOLUTION 99-19941

BE IT RESOLVED, That the Governing Board of Palomar Community College District authorize the Disbursing Officer to draw new warrants as follows:

- a. Warrant #77-006612, dated June 10, 1999, in the amount of \$155.76, to Ellae Elmwood, 875 Oak Street, Ashland, OR 97520. Voided due to stale dating.
- b. Warrant #76-212746, dated May 24, 1999, in the amount of \$52.00, to Karl S. Grant, 1876 Kurenda Way, Vista, CA 92083. Voided due to stale dating.
- c. Warrant #76-199812, dated April 23, 1999, in the amount of \$328.38, to Kendra Jeffcoat, President's Office. Voided due to stale dating.
- d. Warrant #77-007090, dated July 9, 1999, in the amount of \$549.81, to Stanley Crouch, 2148 Via Del Prado, Vista, CA 92084. Voided due to stale dating.
- e. Warrant #77-001489, dated March 10, 1999, in the amount of \$368.40, to Richard W. Baker, P.O. Box 2092, Capo Beach, CA 92624. Voided due to stale dating.
- f. Warrant #77-002200, dated March 19, 1999, in the amount of \$368.40, to Richard W. Baker, P.O. Box 2092, Capo Beach, CA 92624. Voided due to stale dating.
- g. Warrant #77-003669, dated April 20, 1999, in the amount of \$368.40, to Richard W. Baker, P.O. Box 2092, Capo Beach, CA 92624. Voided due to stale dating.
- h. Warrant #77-005225, dated May 21, 1999, in the amount of \$514.62, to Richard W. Baker, P.O. Box 2092, Capo Beach, CA 92624. Voided due to stale dating.
- i. Warrant #77-007150, dated July 9, 1999, in the amount of \$43.31, to Richard W. Baker, P.O. Box 2092, Capo Beach, CA 92624. Voided due to stale dating.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

8. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY (60) DAYS

MSC Dougherty, Nelson

RESOLUTION 99-19942

BE IT RESOLVED, That all purchase transactions, and contracts entered into on behalf of the Palomar Community College District pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-8**, be and are hereby reviewed and approved for the following Purchase Order Nos. 0041331 through 0041641, Agreement/Item Nos. 0045135 through 0045181, Travel Nos. 0050026 through 0050055, Advertising/Increase Nos. 0060097 through 0060128, Employment Ad Nos. 0065004 through 0065007, Agreement/Services Nos. 0070344 through 0070423, Repair Nos. 0075069 through 0075082, Maintenance Agreement Nos. 0080074 through 0080206, Utility Nos. 0095052 through 0095052 and Library Order Nos. 0025008 through 0025012 in the total amount of \$1,393,124.73 be approved.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PERSONNEL

9. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500.00 annual stipend, prorated on a monthly basis, effective February 1, 2000:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Arlene Bensen	Education Center Assistant Escondido Education Center	Undergraduate work towards BA degree
Rebecca Gregory	Administrative Secretary Vocational Programs	Classes toward AA degree
Patricia Roberts	Articulation/Project ASSIST Spec. Counseling	Computer classes
Jacqueline Wood	Payroll Assistant II Payroll	Job-related classes

10. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a one-time lump sum stipend of \$2,000 effective February 1, 2000, with the understanding that there is a waiting period of three years before beginning another Professional Growth program.

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Dennis Theriault	Food Service Assistant Food Services	Classes towards AA degree

11. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **THEOPHILUS L. JONES**, Custodian I, Custodial Services, effective February 5, 2000 (last day worked 2/4/00).
- b. **ALFREDO L. QUIROZ**, Maintenance Technician, Building Services, effective February 5, 2000 (last day worked 2/4/00).

12. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Nelson

RESOLUTION 99-19943

BE IT RESOLVED, That, on the of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Fernandez, Suzanne - Dance
Paulson, Joel – Anthropology
Pearson, Magdalena - Russian

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19944

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, and Fall, 2000, semesters** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

COOPERATIVE EDUCATION

Griffin, Neal	Cooperative Education	\$35.77
	A.A., General Curriculum	
	B.A., Social Sciences	
	14 years of experience	

ENGLISH AS A SECOND LANGUAGE

Mendez, Maria	ESL/CNED (non-credit)	\$33.54
	B.A., Sociology	

FOREIGN LANGUAGES

Pearson, Magdalena	Russian B.A., French M.A., Linguistics (pending)	\$33.54
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PERFORMING ARTS

Fernandez, Suzanne	Dance B.S., Health & Physical Education 20 years of experience	\$33.54
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Simmons, Paula	Music Bachelor of Music Education Master of Music Performance	\$34.65
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VOCATIONAL PROGRAMS

Starks, Dennis	Quality Assurance Technology A.A., Electrical Engineering Technology 21 years of experience	Paid by U.S. Postal Service
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FALL, 2000

BEHAVIORAL SCIENCES

Paulson, Joel	Anthropology B.A., Near Eastern Studies M.A., Near Eastern Studies	\$34.65
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VOCATIONAL PROGRAMS

Oreb, Ronald	Water Technology Education A.A., Water Technology/Wastewater B.S., Business B.A., Liberal Studies 3+ years of experience	\$33.54
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. **INFORMATION**

Report of The Faculty

There was no report.

3. **INFORMATION**

Report of the Administrative Association

Lee Hoffmann reported that the Administrative Association is continuing to meet with District representatives on various issues. They feel the Professional Development Plan is nearing approval and are hopeful that the plan will treat all Administrative Association members equally. An answer from the District is expected at the March meeting.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson gave the following report: "On Tuesday, February 15, I was in Los Angeles for the purpose of attending an informal settlement hearing with the Public Employees Relations Board (PERB). Also in attendance were the California Federation of Teachers (CFT) attorney, our southern California field representative, Dr. Miyamoto, the Palomar Community College District's attorney, a California School Employees Association (CSEA) representative, and their attorney. Another follow-up meeting has been scheduled for the first week in April here in San Marcos.

"Also, with regard to our current situation with CSEA, I met with Dr. Miyamoto this morning to voice my extreme concern about (1) the timing and location of a CSEA representative's presence on our campus this past Thursday night, and (2) CSEA representatives interacting with Palomar classified employees during times other than employee breaks and lunch periods. Dr. Miyamoto assured me that he would take the necessary steps to address my concerns and also reiterated the importance of District representatives remaining neutral during this critical time.

"The 58th annual state CFT convention will be held in Anaheim this Friday, February 25 through Sunday, February 27. Once again, I have been honored by being asked to chair the Classified Employee Issues and Resolutions Committee. Resolutions, which may or may not lead to possible legislation, that I will be dealing with, pertain to classified organizing, pay equity between men and women, adequate protection for video display terminal operators, resisting any attempts by the Governor to use prisoner labor in lieu of professional public employees, and asking the CFT to seek legislation that would assure the support for equitable staffing ratios for classified employees.

"I am also happy to report that as soon as the District representatives and the CCE negotiation team can coordinate our calendars, negotiations between the two will resume."

5. **INFORMATION**

Report of the Associated Student Government

There was no report.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs reported the results of the Inland Valleys Trustee and CEO Association meeting that was held in Sacramento on February 6, 2000. Mark Takano, from the Riverside CCD was elected Chairman; Gene Kadow, from Mt. San Jacinto CCD, was elected Vice Chairman; Grace Slocum, from Riverside CCD, was elected Secretary; Chuck Hayden from Desert CCD, was named to head Public Information and Government Affairs and the Legislative Committee; Don Averill, from Palo Verde CCD, was named to head the Budget Committee; Rita Dean, from Copper Mountain CCD, and Bonnie Stefan, from Desert CCD, will co-chair the Agenda and Program Committee. The next meeting of this group will be held on March 17, 6:30 p.m., at Riverside Community College.

Dr. Boggs also reported that we have a tentative agreement with the San Diego CCD to allow us to proceed with our Southern Education Center and the development of their Miramar College campus. He will bring the final agreement to the Board for information.

Dr. Boggs reported that we are exploring an agreement for a joint-use facility for Public Services with the City of San Marcos and CSU San Marcos. This would enable us to teach some of our Public Service classes there, and it would be a dispatch center for both Palomar College and CSUSM. This will be an agenda item in the near future. Jerry Patton added that, for the last six to nine months, we have tried to determine how we could leverage the resources that we have. Tom Plotts has been our key player in trying to see what collaboration we could have with the City of San Marcos and CSUSM. This could possibly free some classrooms and offices as well as allow us to participate with a regional center for communications and dispatch for the Sheriff's Office, CSUSM, and Palomar. Also, when one school has events such as commencement or a sporting event, officers could be loaned between the two schools.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

1. Letter from **State Senator Dave Kelley** to Dr. Boggs, dated February 4, 2000, thanking him for his letter expressing concern for a fair budget for community colleges. **Exhibit G-1**
2. Letter from **State Senator Ray Haynes** to Dr. Boggs, dated February 11, 2000, thanking him for his letter expressing concern regarding the Governor's budget proposal and funding for community colleges. **Exhibit G-2**
3. Letter from **David Pierce, President, American Association of Community Colleges**, to Dr. Boggs, dated February 11, 2000, thanking him for submitting comments to the Immigration and Naturalization Service regarding the proposed fee collection rule for the CIPRIS program. **Exhibit G-3**

H. UNFINISHED BUSINESS

1. APPROVE PARKING VIOLATION FINES

MSC Dougherty, Nelson

RESOLUTION 99-19945

BE IT RESOLVED, That the Governing Board hereby approves proposed parking violation fines according to the following schedule, effective immediately:

<u>Parking Violation</u>	<u>Proposed Fine</u>	<u>Current Fine</u>
Red Zone	\$ 60.00	\$ 30.00
Yellow Zone	\$ 25.00	\$ 20.00
Green Zone	\$ 25.00	\$ 20.00
No Permit	\$ 30.00	\$ 20.00
Handicapped	\$300.00	\$275.00
Late Fee	Double	\$ 10.00
Fraudulent Permit	\$ 75.00 + purchase permit for \$ 25.00 + suspension + public/ community service. The length of the suspension and public/ community service is to be left to the discretion of the Director of Student Activities.	\$ 20.00 + purchase permit for \$25.00 + suspension.

An amendment was moved by Dr. Dougherty to set the maximum length of public/community service at 40 hours for fraudulent permits. The motion died for lack of a second.

An amendment was moved by Dr. Dougherty to set the fine for unlawfully parking in a handicapped place at \$280, which is the average of the other local districts. The motion died for lack of a second.

Dr. Dougherty also suggested that an appeal committee be appointed by the ASG to hear sad stories and possibly reduce the fine for parking in a handicapped place to less than \$280.

Tom Plotts commented that we already have in place an appeals committee made up of different groups represented on campus. We try to handle these situations as informally as possible before moving it on through the court system. That committee does not have the opportunity to reduce fines. They have the ability to sustain the citation or dismiss it.

Bruce Bishop noted that he fears tremendous complications if a committee appointed by the ASG were to review these citations because persons other than students receive them. Also, we do have a number of faculty and adjunct faculty members who are disabled. It is a tremendous inconvenience for them when the handicapped places are taken by someone without the proper permit. Bruce stated that he feels illegally parking in a handicapped place should not be an issue that could be appealed based on any other circumstances, other than "is that particular person disabled." There are now a great many short-term parking places designated on campus for those who need to park for a short period of time.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. NEW BUSINESS

1. **APPROVE AGREEMENTS WITH EVANS & SUTHERLAND COMPUTER CORPORATION, DIGITAL THEATER DIVISION, FOR THE ACQUISITION OF ONE DIGISTAR II PROJECTOR/SYSTEM AND WITH SUN TRUST LEASING CORPORATION FOR THE FINANCING THEREOF**

MSC Dougherty, Nelson

RESOLUTION 99-19946

WHEREAS, there is available from the Evans & Sutherland Computer Corporation, Digital Theater Division, a projection system known as the Digistar II, which has had very limited, prior operation as a demonstration device at a trade show; and,

WHEREAS, the Palomar College planetarium can use the Digistar II projector and system to replace the existing Spitz A-3-P System, to expand its course offerings, and to broaden its program offerings to high school and college students and their instructors; and,

WHEREAS, the Palomar College Foundation, acting on behalf of the President's Associates, has authorized the donation of \$20,000 per year for five years to enable the Palomar Community College District to acquire this Digistar II Projector/System (the "Donation"), with the balance of the funds to come from state ongoing instructional equipment appropriations, therefore,

BE IT RESOLVED, That an Agreement is hereby approved between the Palomar Community College District and Evans & Sutherland Computer Corporation, a Utah Corporation, for the purchase of a Digistar II Projector/System, including all hardware, software, installation, and training for operation and maintenance for the Digistar System for a total purchase price of Four Hundred Fifty-Seven Thousand, Nine Hundred Thirty-Seven Dollars and Fifty Cents (\$457,937.50), which amount includes sales tax.

BE IT FURTHER RESOLVED, That a Lease-Purchase Agreement is hereby approved between the Palomar Community College District and Sun Trust Leasing Corporation for funding of the aforesaid purchase of the Digistar II Projector/System in an amount reflective of "Donation," and including all applicable sales/use tax, commencing February 22, 2000, and for a term of five (5) years thereafter, with payment of the lease payments by District from Account No. 2000-41-345800-19010-10-1841710-60010.

Exhibit I-1

Dr. Dougherty commented that this is a lot of money; however, it is also well known that Palomar is known for its educational programs and planetarium shows. He feels we should have even more shows, especially for school children and the general public and get all the publicity we can get about installing the new projector.

Mr. Jensen noted that the price for a new piece of this equipment is over \$600,000. The one we are purchasing has been used only once as a demo, so this looks like a good deal for us.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **INFORMATION: PROPOSED POLICY ON STUDENT AND VISITOR SYMBOLIC EXPRESSION**

BE IT RESOLVED, That the Governing Board hereby approves the attached "Palomar Community College District Policy on Student and Visitor Symbolic Expression."
Exhibit I-2

Dr. Dougherty stated that he did not see anything too controversial in the policy.

Dr. Nelson stated that she felt it is wonderful and very proactive.

Ms. Hughes asked if we had no policy previously. Bruce Bishop stated that the policy that we presently have was written in 1968, and it is incredibly restrictive. It limits free speech on our campus to between the hours of 11 a.m. and 1 p.m., and only around the clock tower. It also doesn't answer many of the other contemporary issues.

Mr. Jensen stated that he had been approached by Mason Weaver, candidate for the Assembly, at one of the candidates' forums. Mr. Weaver was concerned that he had been invited to speak on campus, but the invitation had been revoked subsequently.

Dr. Boggs noted that we are going to seek an attorney general's opinion because there are conflicting sections of the Education Code that deal with use of district resources for political purposes, which is prohibited. On the other hand, the Code allows for student political clubs, so we will be trying to get some clarification on this issue.

3. **INFORMATION: PROPOSED REVISION OF STUDENT WAGE SCALE**

BE IT RESOLVED, That the Governing Board hereby approves the attached revision of the Student Wage Scale, increasing the maximum exception wage from \$10.25 to \$15.25 per hour. **Exhibit I-3**

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

There were none.

K. PERSONNEL

1. APPROVE CLASSIFIED POSITION

MSC Dougherty, Nelson

RESOLUTION 99-19947

BE IT RESOLVED, That the following classified position be approved:

a. **Position:** **LIBRARY MEDIA TECHNICIAN I**
 Department: Library Media Center/Pauma Education Center
 Division: Instruction
 Position #: 006105 New?: Yes
 Remarks: PFE funded.
 Sal Rng/Stp: **11/1** Salary: **\$460.16/month**
 % of position: 25% # of Mos: 10
 Effective: February 23, 2000
 Acct #(s): S-212200-317100-61200-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVE CLASSIFIED RECLASSIFICATION

MSC Dougherty, Nelson

RESOLUTION 99-19948

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. **Position:** **PROGRAM RESEARCH SPECIALIST**
 Department: Educational Television
 Name: Vacant
 Position #: 006089 New?: No, approved 1/25/00
 Remarks: TMAPP/Grant Funded. Range was 30.
 Effective: February 23, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **25/1** Salary: **\$2,590.82/month**
 Acct #(s): K-212200-318100-61320-1612162/100%
 Note: This is a specially funded position; its continuation depends on
 the availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Nelson

RESOLUTION 99-19949

- a. **BE IT RESOLVED, That KRISTEEN FUKUNAGA**, Associate Professor, Chemistry, be granted a 100% Personal Leave of Absence **without pay and with no effect on benefits**, effective March 20, 2000, through March 24, 2000.
- b. **BE IT RESOLVED, That YOLANDA AYELE**, Administrative Secretary, Admissions, Records, and Veterans' Services, be granted a 15% Personal Leave of Absence **without pay and no benefits attached to position (45% position)**, effective February 14, 2000, through April 14, 2000.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19950

BE IT RESOLVED, That the employment of the following classified employee be approved:

- a. Name: **SHERILYN HARGRAVES**
Position: Telecommunications Special Grant Project Director
Department: Educational Television
Position #: 006094 New?: Yes
Remarks: CCCSAT-Grant funded
Sal Rng/Stp: 64/3 Salary: \$5,419.63/month
% of Position: 100% # of Mos: 10
Effective: February 1, 2000
Acct #: K-212100-318100-61320-1612190/65%
A-212100-318100-61320-0000000/35%
Note: 65% of this position is specially funded, continuation on that portion depends on available funds. At the conclusion of the CCCSAT-Grant funding on June 30, 2003, if no additional funds are generated to support this new position, Sherilyn Hargraves will be reassigned to Manager, Educational Television, in the supervisory group of the Administrative Association.
- b. Name: **SUSAN L. DORAN**
Position: Information Systems Specialist
Department: Information Services
Position #: 006096 New?: Yes
Remarks: Approved on 5/25/99, PFE funded. This is a lateral transfer for Ms. Doran.
Sal Rng/Stp: 28/11 Salary: \$3,611.77/month
% of position: 100% # of Mos: 12
Effective: February 23, 2000
Acct #(s): A-212200-561100-67800-0611400/100%

- c. Name: **PAULA J. ALLEN**
 Position: GEAR UP Specialist
 Department: GEAR UP/Student Support Services
 Position #: 006035 New?: Yes
 Remarks: Approved on 9/14/99
 Sal Rng/Stp: 28/1 Salary: \$2,788.91/month
 % of position: 100% # of Mos: 12
 Effective: March 6, 2000
 Acct #(s) K-212200-473100-64300-1112320/100%
 Note: This is a specially funded position; its continuation depends on
 the availability of funds.
- d. Item was removed from agenda.
- e. Name: **PENNY A. MURRAY**
 Position: Office Specialist
 Department: Counseling, Guidance and Career Development, Escondido
 Center
 Position #: 006078 New?: Yes
 Remarks: Approved on 12/14/99, PFE funded.
 Sal Rng/Stp: 10/1 Salary: \$808.86/month
 % of position: 45% # of Mos: 12
 Effective: February 23, 2000
 Acct #(s) A-212200-462100-63100-0611400/100%
 Note: Normal work schedule: Monday/Wednesday, 2 p.m. – 7 p.m.;
 Tuesday/Thursday, 3 p.m. – 7 p.m. 3% night differential added
 for hours worked between 6 p.m. and 10 p.m.
- f. Name: **JAMES L. STONEY**
 Position: Police Lieutenant
 Department: Campus Police Department
 Position #: 006074 New?: Yes
 Remarks: Approved on 11/9/99
 Sal Rng/Stp: 36/1 Salary: \$3,388.41/month
 % of position: 100% # of Mos: 12
 Effective: February 23, 2000
 Acct #(s) D-212200-543100-67720-1112900/100%
 Note: This is a specially funded position; its continuation depends on
 the availability of funds.
- g. Name: **GERARD R. PEREZ**
 Position: Police Officer I
 Department: Campus Police Department
 Position #: 005869 New?: Yes
 Remarks: Approved on 3/23/99. This is a promotion for Mr. Perez
 Sal Rng/Stp: 26/3 Salary: \$2,929.05/month
 % of position: 100% # of Mos: 12
 Effective: March 1, 2000
 Acct #(s) D-212200-543100-67720-1112900/100%
 Note: This is a specially funded position; its continuation depends on
 the availability of funds.

h. **Administration of Oath of Office to Police Lieutenant and Police Officer 1**

At this time, Jerry Patton gave brief summaries of the background, education, and experience of James L. Stoney and Gerard R. Perez. Dr. Boggs then administered the Oath of Office to both of them.

i. Name: **MARSHA V. GABLE**
 Position: Supervisor, Upward Bound
 Department: TRIO
 Position #: 006010 New?: No
 Remarks: Approved on 6/22/99. Replacement for Dana Jones.
 Sal Rng/Stp: **45/1** Salary: **\$3,072.51/month**
 % of position: 100% # of Mos: 12
 Effective: March 13, 2000
 Acct #(s) K-212100-473100-64300-112310/100%
 Note: This is a specially funded position; its continuation depends on the availability of funds.

j. Item was removed from agenda.

k. Item was removed from agenda.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. **COMMENTS FROM BOARD MEMBERS**

Dr. Dougherty stated that he was very impressed with tonight's tour of Graphic Arts. They are doing great work. He hopes we can work out something with the Marine Corps that would benefit both of us.

Mr. Jensen stated that he also felt the tour was very impressive, and he is tempted to enroll.

Mr. Jensen reminded those present that there is a change of location for the March 14, 2000, Governing Board meeting. It will be held at the Escondido Education Center at 7 p.m.

Mr. Jensen also reminded the group of the meetings of July 11 and August 8, 2000, which have been canceled.

N. **CLOSED SESSION**

The Board recessed at 8:13 p.m. and went into Closed Session at 8:21 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.

Closed Session ended at 8:31 p.m.

O. **RECONVENE TO OPEN SESSION**

The meeting reconvened at 8:32 p.m.

1. **APPROVE ISSUANCE OF MARCH 15 NOTICES OF POSSIBLE NON-RENEWAL OF CONTRACTS**

MSC Dougherty, Hughes

RESOLUTION 99-19951

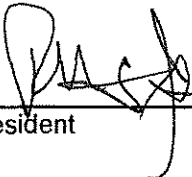
BE IT RESOLVED, That the Governing Board approve the issuance of March 15 Notices of Possible Non-Renewal of the Contracts of the following employees, effective July 1, 2000:

- a. Employee No. 005828, CalWORKs Program Manager
- b. Employee No. 005829, TANF/CalWORKs Counselor/Case Manager
- c. Employee No. 005809, JTPA Counselor/Coordinator

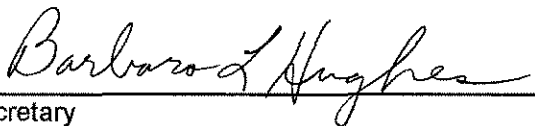
The Vote was unanimous.

P. **ADJOURNMENT**

The meeting was adjourned at 8:34 p.m.



President



Secretary



APPROVED

3-28-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
Room 505, Escondido Education Center
Escondido, California
TUESDAY, MARCH 14, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT (arrived at 7:05 p.m.)
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE (arrived at 7:05 p.m.)

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Doris Pichon, Dean, Human Arts and Sciences

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Bruce Bishop, Interim Director, Student Activities
Jim Clayton, Director, Escondido Center
Ben Echeverria, Counsel, Contracts, and Special Projects
Mike Ellis, Director, Facilities
Kenneth Jay, Director, Business Services
Dr. Kendra Jeffcoat, Special Assistant to the President
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information

GUESTS:

Lee Baldridge
Bruce Kauffman, *North County Times*
Laura Mitchell, *The Telescope*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

BB. TOUR OF ESCONDIDO CHILD DEVELOPMENT CENTER

At 7:00 p.m., the Board members toured the newly opened Escondido Child Development Center, adjacent to the Escondido Education Center. They returned to the meeting room and reconvened the meeting at 7:28 p.m.

C. APPROVAL OF MINUTES

MSC Dougherty, Nelson

RESOLUTION 99-19952

BE IT RESOLVED, That the Minutes of the Regular Meeting held on February 22, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

TRAVEL

1. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, Nelson

RESOLUTION 99-19953

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **George R. Boggs, Ph.D.**
Advanced Funds? Yes
For: Transportation, parking, meals, lodging, registration,
miscellaneous
To attend: American Council on Education Annual Convention
Location: Chicago, Illinois
Date: March 18-21, 2000
Amount: \$1,567.00
Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GIFTS

2. **ACCEPTANCE OF GIFTS**

MSC Dougherty, Nelson

RESOLUTION 99-19954

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. 486 computer to be used in the computer repair classroom, donated by **Ben Echeverria**, 1140 W. Mission Road, San Marcos, California 92069. Total cash value as estimated by donor is \$300.00.
- b. Four musical instruments (alto saxophone, tenor saxophone, clarinet, melody saxophone), tape recorder and accessories, sheet music magazines (1977 – Jan. 1, 2000), pickups for fluted clarinet and Octa voice for clarinet, miscellaneous electronic equipment, and two copies of "The Shillinger System of Musical Composition," donated by **Burton Zoul**, 4650-108 Dulin Road, Fallbrook, California 92028. Total cash value as estimated by donor is \$7,450.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

3. APPROVE REPORT OF REVOLVING CASH EXPENDITURES

MSC Dougherty, Nelson

RESOLUTION 99-19955

BE IT RESOLVED, That **Revolving Cash Expenditures**, Check Nos. 11370 through 11371, in the amount of \$536.59 from the General Fund, for January, 2000, be approved. **Exhibit D-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. APPROVE DRAWING NEW WARRANTS

MSC Dougherty, Nelson

RESOLUTION 99-19956

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw **new warrants** as follows:

- a. Warrant #76-222844, dated June 18, 1999, in the amount of \$1,553.10, to North County Times, 933 West San Marcos Boulevard, San Marcos, CA 92069. Voided due to stale dating.
- b. Warrant #76-204659, dated May 18, 1999, in the amount of \$39.00 to Cynthia L. Brown, 808 Palaro Drive, Encinitas, CA 92024. Voided due to stale dating.
- c. Warrant #76-211879, dated May 24, 1999, in the amount of \$39.00 to Magdalena Bonilla, 1316 Corbie Circle, Vista, CA 92083. Voided due to stale dating.
- d. Warrant #76-208446, dated May 20, 1999, in the amount of \$39.00 to Leslie Cleveland, 24013 Whistling Swan, Murrieta, CA 92562. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

5. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500.00 annual stipend, prorated on a monthly basis, effective February 1, 2000:

Name	Position	Course of Study
Dolores Silva	Academic Department Assistant	Spanish & job-related Classes

6. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Nelson

RESOLUTION 99-19957

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individual be granted equivalency to minimum qualifications for the discipline listed:

Stenman, Amy – Travel Services

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19958

BE IT RESOLVED, That, the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, and Fall, 2000, semesters** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

BEHAVIORAL SCIENCES

Thompson, Eric	Sociology	\$34.65
	B.A., Sociology	
	M.A., Sociology	

VOCATIONAL PROGRAMS

Stenman, Amy	Travel Services	\$33.54
	4 years of experience	

Umphries, Mark	Water Technology Education	
	B.S., Chemistry	
	M.S., Civil Engineering	

FALL, 2000

VOCATIONAL PROGRAMS

Ball, James	Water Technology Education	\$33.54
	Certificate, Water Technology Education	
	A.A., Water Technology Education	
	27 years of experience	

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **APPROVE CHILD DEVELOPMENT CENTER ASSOCIATE TEACHER EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19959

BE IT RESOLVED, That the employment of the following Child Development Center Associate Teacher, at the rate indicated for the **Spring, 2000, semester**, be approved:

CHILD DEVELOPMENT CENTER

Valadez, Betty	Associate Teacher	\$6.58
	Child Development Center Permit (pending)	

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **LIZZETTE K. HERRERA**, Guidance Services Advisor, TRIO/Student Support Services , effective February 12, 2000 (last day worked 2/11/00).
- b. **YOLANDA M. AYELE**, Administrative Secretary, Admissions, Records, and Veterans' Services/Study Abroad Programs, effective March 11, 2000 (last day worked 3/10/00).
- c. **JACQUELINE T. BARNARD**, Wellness/Fitness Coordinator, Wellness/Fitness Center, effective March 18, 2000 (last day worked 3/17/00).

**Resumption of
REGULAR AGENDA**

E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

There was no report.

2. **INFORMATION**

Report of The Faculty

There was no report.

3. **INFORMATION**

Report of the Administrative Association

There was no report.

4. **INFORMATION**

Report of the CCE/AFT

There was no report.

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported that ASG members will be in Washington, D.C., March 17-21, discussing various items with our legislators, such as child care, rising tuition, and Pell Grants.

ASG is preparing for its election of officers for next year.

An effort will be made to lobby California legislators to pass the bill removing sales tax from textbooks.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs reported that two Palomar students, Farhana Karim and Melissa Kinzig, have been selected to be on the "Year 2000 Phi Theta Kappa All-California Academic Team." They will be honored at a luncheon in Sacramento on April 6.

Dr. Boggs reported that Frank Puchi has been awarded a \$100,000 grant from the Office of Criminal Justice for School and Community Police Collaboration and \$25,000 for a start-up grant from the Department of Education for a 21st Century Community Learning Center. The object will be to evaluate programs in the community and to help set goals and strategic plans to empower the community to solve problems.

The Classified Employee of the Year was announced at today's Classified Staff Development Day. The winner is LaVern Brack, a 34-year Palomar College employee in the Facilities Department.

Dr. Boggs asked Dr. Miyamoto to convey his thanks to the committee that planned today's Classified Staff Development activities.

The Regional Occupational Programs in San Diego County are celebrating their 30th anniversary this year. The County Board of Supervisors has proclaimed March 13-17 to be R.O.P. Week. The program has done a great deal for students county wide. Palomar College has a partnership with R.O.P. where a great many programs are offered.

Palomar College will be responsible for providing the February, 2001, SDICCCA Trustee Dinner. Board members were asked to be thinking about what kind of a program they would like and where the event should take place. Dr. Dougherty suggested the California Center for the Arts as a possible location.

Dr. Boggs reminded those present that the Professional Achievement Tea is scheduled for Wednesday, April 19, from 2:30 to 4 p.m., in Performance Lab D-6. This is a wonderful event where we recognize newly tenured faculty members, faculty who have achieved some professional milestone such as publishing an article or book, or some other significant accomplishment. Faculty employee anniversary pins are also awarded to those with 5, 10, 15, 20, 25, 30, or 35 years at Palomar. Board members were invited to attend the tea.

The Learning Paradigm Conference starts tomorrow, March 15.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

There were none.

H. **UNFINISHED BUSINESS**

1. **APPROVE PROPOSED REVISION OF STUDENT WAGE SCALE**

MSC Dougherty, Hughes

RESOLUTION 99-19960

BE IT RESOLVED, That the Governing Board hereby approves the attached revision of the Student Wage Scale, increasing the maximum exception wage from \$10.25 to \$15.25 per hour. **Exhibit H-1**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

I. **NEW BUSINESS**

1. **INFORMATION: CANDIDATES FOR ELECTION TO CCCT BOARD OF DIRECTORS**

Voting on candidates for election to the CCCT Board of Directors will take place at the April 11, 2000, Governing Board meeting. Please see list of candidates attached.
Exhibit I-1

Dr. Dougherty commented on his suggestions for candidates that the Board should support.

2. **INFORMATION: TWO PROPOSALS REGARDING KKSM-AM**

PROPOSAL ONE: Jeffery Eustis of Palo Alto, California, has submitted a proposal dated February 17, 2000, regarding a diplexing arrangement for his license to operate an AM station from Julian, California. The proposal envisions a use by Mr. Eustis' Julian station of the District's transmitter site and towers (called diplexing) and for which usage Mr. Eustis, or his successor in interest, would pay the District the sum of \$2,000.00 per month, plus an additional \$150.00 per month if space is available for his transmitter equipment in the District's leased space in Oceanside. Mr. Eustis proposes an initial lease term of 20 years with two 10-year extensions, subject to termination by him, or his successor in interest, upon 90-days' prior notice. The District would not have a right to terminate the lease, except for a major breach thereof.

PROPOSAL TWO: Astor Broadcast Group of Carlsbad, California, has made an oral proposal to enter into negotiations with the District regarding a partnering between Astor Broadcast Group and the District for the operation of KKSM-AM as a commercial station. Astor Broadcast Group sales staff would handle sale of airtime and share the profits with the District. In consideration, the District would allow Astor to utilize some portion of the prime-time operation for Astor programming. The District would continue to utilize the station as a learning laboratory for its students, with technical support and intern opportunities provided by Astor. A more detailed written proposal should be forthcoming following further discussions. Astor Broadcast Group currently owns and operates the following stations: KFSD 92.1 FM/San Diego; KSPA AM 1450/San Diego; KCEO AM 1000/San Diego; KIKF 94.3 FM/LA/Orange; KIKA AM 1510 LA/Ontario. **Exhibit I-2**

Several Board members commented regarding their concern with the advisability of the College entering into agreements with either of these entities.

3. **CONVENE REGULAR GOVERNING BOARD MEETING OF MARCH 28, 2000, AT 6:30 P.M. IN EDUCATIONAL TELEVISION STUDIO FOR THE PURPOSE OF PARTICIPATING IN A DISTANCE-LEARNING DEMONSTRATION FOR THE BORREGO SPRINGS FOUNDATION FOR EDUCATION**

MSC Dougherty, White

RESOLUTION 99-19961

BE IT RESOLVED, That the Governing Board meeting scheduled for **March 28, 2000**, be convened at **6:30 p.m.** in the **Educational Television Studio** for the purpose of participating in a distance-learning demonstration for the Borrego Springs Foundation for Education. At the conclusion of the demonstration, Board members will go to the Governing Board Room for the remainder of the regular meeting.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **AUTHORIZE SUPERINTENDENT/PRESIDENT TO SIGN MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO COMMUNITY COLLEGE DISTRICT FOR REGIONAL PLANNING AND COORDINATION**

MSC Dougherty, White

RESOLUTION 99-19962

BE IT RESOLVED, That the Governing Board hereby authorizes George R. Boggs, Ph.D., Superintendent/President, on behalf of the Palomar Community College District, to sign a memorandum of understanding with the San Diego Community College District for regional planning and coordination. **Exhibit I-4**

Several Board members commented that they were glad to see that agreement has finally been reached with the San Diego Community College District. Diane Michael acknowledged the preliminary work of Dr. Mike Rourke and his task force, which has done a great deal to bring about the development of this agreement.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **RECEIVE PROPOSALS FOR ANNUAL AUDITING SERVICES, APPROVE AWARD OF AGREEMENT**

MSC Dougherty, Hughes

RESOLUTION 99-19963

BE IT RESOLVED, That the following proposal was received by the Palomar Community College District from the firm indicated in response to Notice of Request for Proposals published on January 13 and January 20, 2000:

VENDOR

AMOUNT OF PROPOSAL

Vicenti, Lloyd, Stutzman, LLP
La Verne, California

\$140,000.00

BE IT FURTHER RESOLVED, That Vicenti, Lloyd, Stutzman, LLP, of La Verne, California, be and is hereby found to be the most qualified vendor to the Palomar Community College District on the aforesaid Request for Proposals for Annual Auditing Services in accordance with Government Code 53060 (attached). A three-year agreement in the amount of \$140,000.00 is hereby authorized between this company and the District, subject to compliance with all insurance requirements. Funding Source: 511000-11-111100-66100-10-2000-0000000. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **REJECT CLAIM**

MSC Dougherty, Hughes

RESOLUTION 99-19964

BE IT RESOLVED, That the Governing Board of the Palomar Community College District rejects the claim for damages filed by **Joseph Furrow** and refers it to the District's Claim Administrator for handling.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **RECEIVE PROPOSALS TO THE CCCSAT REQUEST FOR PROPOSALS AND
AUTHORIZE AGREEMENT WITH VENDOR**

MSC Dougherty, Nelson

RESOLUTION 99-19965

BE IT RESOLVED, That the Palomar Community College District, as lead agency, hereby acknowledges and receives proposals from the following Vendors in response to the Request for Proposals (RFP) published in the San Diego Daily Transcript on December 15, 1999, and December 22, 1999, on the statewide satellite project known as the California Community Colleges Satellite Network (CCCSAT), which responses were received and opened on January 14, 2000: **Miralite Communications, Learnsat.com, and Satellite Engineering Group, Inc.**

BE IT FURTHER RESOLVED, That the seven-member (7) Selection Committee consisting of representatives of Palomar College, the Chancellor's Office, California Community Colleges, and northern, central, and southern California community colleges, evaluated each of the proposals, conducted extensive oral interviews of each of the above identified firms on February 28, 2000, and by consensus recommend to the Governing Board of the Palomar Community College District that an agreement be authorized with **Miralite Communications**, the Committee's First Place Choice for Vendor; and,

BE IT FURTHER RESOLVED, That, in the event a satisfactory agreement cannot be reached with Miralite Communications within forty-five (45) calendar days from the date that Miralite receives notice of this Resolution, the College District staff is hereby authorized to terminate negotiations with Miralite and commence negotiations with the Committee's Second Place Choice for Vendor, **Learnsat.com**, which term of negotiations shall also be no longer than forty-five days and, if a satisfactory agreement cannot be reached with this Second Place choice, then District staff is directed to reject all proposals and re-institute the RFP process anew; and,

BE IT FURTHER RESOLVED, That the final approval of the Chancellor's Office, California Community Colleges, is hereby acknowledged as being required as to the Vendor of choice and the terms and conditions of the final agreement with the Vendor, to construct the up-link and down-links necessary and required to implement the CCCSAT Network funded through the Grant bearing the same name, in the amount of \$1,060,000.00 for this Project phase, to be funded through Account No. 600010-12-318100-61320-10-1612190; and,

BE IT FURTHER RESOLVED, That the specifics of the CCCSAT RFP and of each of the three (3) proposals received in response thereto are on file for public inspection, during regular business hours, at the Office of Counsel, Contracts, and Special Projects, of the College District, with the bid matrix portion of each proposal being submitted in support of this Resolution and as back-up materials hereto, with the understanding that under California law, any one of the three lowest proposals may have been accepted in accordance with the recommendations of the Selection Committee described above.
Exhibit I-7

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AGREEMENT WITH THORBURN ASSOCIATES FOR AUDIOVISUAL CONSULTATION ON THE HIGH-TECHNOLOGY LAB/CLASSROOM BUILDING**

MSC Dougherty, Hughes

RESOLUTION 99-19966

BE IT RESOLVED, That an agreement is approved between the Palomar Community College District and **Thorburn Associates**, audiovisual consultants, to provide consultation services in connection with the Design Development Phase of the High-Technology Lab/Classroom Building for the San Marcos Campus of the College District. The term of the agreement shall be from the effective date of February 16, 2000, and until all services have been completed and accepted by the College District, but in no event to exceed one (1) calendar year from the effective date; for a total consideration as to the Design Development Phase only, hereby approved in an amount not to exceed twenty-four thousand dollars (\$24,000.00), which sum shall be funded from Account No. 623100-41-541100-71100-10-2000-1641300. **Exhibit I-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **ACCEPT DONATION OF TWO MOTOR VEHICLES BY CITY OF CARLSBAD TO PALOMAR COMMUNITY COLLEGE DISTRICT FOR USE IN CRIMINAL JUSTICE DEPARTMENT AND CAMPUS POLICE DEPARTMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19967

BE IT RESOLVED, That the Palomar Community College District, doing business as Palomar College, hereby accepts two surplus police vehicles, described below, from the **City of Carlsbad** for use as the College District sees fit in its Criminal Justice Department and Campus Police Department:

1992 Ford Crown Victoria
VIN 2FACP72WINX237906

1992 Ford Crown Victoria
VIN 2FACP72W3NX237907

BE IT FURTHER RESOLVED, That the Palomar Community College District hereby expresses its sincere gratitude and appreciation to the City of Carlsbad, and the Carlsbad Police Department for their generous donation of these surplus vehicles to the College District. **Exhibit I-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **ACCEPT WORK OF BAY CONSTRUCTION COMPANY ON CHILD DEVELOPMENT CENTER, BUILDING 3 PLAYGROUND STRUCTURE REMODEL AND REHABILITATION, PLUS STORM DRAIN WORK NEAR BUILDING NO.1**

MSC Dougherty, Nelson

RESOLUTION 99-19968

BE IT RESOLVED, That the Palomar Community College District hereby accepts the work of construction performed by **Bay Construction Company** of San Marcos, California (hereinafter "Contractor") on the Child Development Center, Building 3 Playground Remodel and Rehabilitation Project at a total contract price of \$31,794.00, including storm-drain work at Building 1 (hereinafter the "Project"); the Contractor having submitted to the District staff fully executed conditional waivers and releases of all liens for labor and/or materials, the College District authorizes final payment under the contract to the Contractor together with all retention and security held by the College District in whatever form or kind, and directs that the Superintendent of the District execute and cause to be filed with the Office of the Recorder of San Diego County, the Notice of Completion of the Project.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE AGREEMENT WITH ANGELO CORPORA FOR PRODUCTION OF TELECOURSE ENTITLED "PLS 290, CONTEMPORARY LEGAL ISSUES"**

MSC Dougherty, Nelson

RESOLUTION 99-19969

BE IT RESOLVED, That an agreement be and is hereby approved between the Palomar Community College District (hereinafter the "District") and **Angelo Corpora** (hereinafter "Contractor") for the production of a telecourse (hereinafter the "Property") entitled "PLS 290, Contemporary Legal Issues"; the term of the agreement shall be from January 19, 2000, through May 21, 2000, with compensation to Contractor in the amount of \$715.36 computed at his current hourly rate of \$44.71 per hour, for the design, pre-production, and production of eight, 30-minute lessons, with total overload hours not to exceed the equivalent of six (6) semester units; the Property is deemed a work for hire and the District shall own all intellectual property rights including all copyrights thereto, and the District agrees to compensate the Contractor with a royalty of 50 percent of the net proceeds from the sale, license, lease or other disposition of the Property, after the District has recovered all costs of production and distribution, advertising, shipping, handling, dubbing, editing, and fees paid by the District for distribution or sub-distribution thereof. Funding for this contract shall be from Account No. 144100-11-318100-61320-10-0000000. **Exhibit I-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. Item was removed from agenda.

13. **APPROVE RENEWAL OF LEASE AGREEMENT FOR TRANSMITTER OF KKSM-AM RADIO STATION**

MSC Dougherty, Nelson

RESOLUTION 99-19970

BE IT RESOLVED, That the Palomar Community College District hereby approves the renewal of the lease agreement between the College District and the current owner of the transmitter site for the District's radio station, call letters KKSM-AM, located at 2952 Oceanside Blvd., Oceanside, California, for the term of April 1, 2000, to April 1, 2002, at the rate of two hundred fifty dollars (\$250.00) per month, with an increase in the leased space from two hundred fourteen to two hundred fifty square feet; to be paid from Account No. 562000-12-323600-60100-10-2000-1812480. **Exhibit I-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Dougherty, White

RESOLUTION 99-19971

BE IT RESOLVED, That all contracts and agreements for the period January 1, 2000, through February 29, 2000, and entered into on behalf of the Palomar Community College District pursuant to resolution 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit I-14**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVE INCREASE IN ALLOCATION FOR FISCAL YEAR 1999-2000 WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR PROGRAMS AND SERVICES FUNDED BY THE CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT (VTEA)**

MSC Dougherty, White

RESOLUTION 99-19972

BE IT RESOLVED, That funding from the California Department of Education for the Carl D. Perkins Vocational and Technical Education Act, Section 132, for 1999-2000, has been increased to \$92,762.00. This is an increase of \$4,990.00 from our initial funding of \$87,772.00. **Exhibit I-15**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **RESCIND PRIOR AUTHORIZATION OF PAYROLL DEDUCTIONS TO PURCHASE
TAX-SHELTERED ANNUITIES FROM IDEX MUTUAL FUNDS**

MSC Dougherty, Nelson

RESOLUTION 99-19973

BE IT RESOLVED, That the approval previously given by the Palomar Community College District of **Idex Mutual Funds**, Post Office Box 9015, Clearwater, Florida 33758-9015, be and is hereby rescinded and withdrawn from the District's approved list for such vendors.

BE IT FURTHER RESOLVED, That previous approved payroll deductions for the purpose of purchasing tax-sheltered annuities from Idex Mutual Funds, Post Office Box 9015, Clearwater, Florida 33758-9015 are hereby rescinded. **Exhibit I-16**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **AUTHORIZE PAYROLL DEDUCTIONS TO PURCHASE TAX-SHELTERED
ANNUITIES FROM AMERICAN UNITED LIFE INSURANCE COMPANY**

MSC Dougherty, White

RESOLUTION 99-19974

BE IT RESOLVED, That **American United Life Insurance Company**, Post Office Box 368, One American Square, Indianapolis, Indiana 46206-0368, be and is hereby approved as a tax-sheltered annuity and is added to the District's approved list for such vendors.

BE IT FURTHER RESOLVED, That payroll deductions are authorized for the purpose of purchasing tax-sheltered annuities from American United Life Insurance Company, Post Office Box 368, One American Square, Indianapolis, IN 46206-0368.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **DECLARE EQUIPMENT SURPLUS, PURSUANT TO CALIFORNIA EDUCATION
CODE SECTION 81450, AND AUTHORIZE SALE AT COUNTY AUCTION,
PURSUANT TO SECTION 81451 AND BOARD PROCEDURE 552**

MSC Dougherty, Nelson

RESOLUTION 99-19975

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby declares the equipment and other items identified in the attached memorandum, the terms of which are by this reference incorporated herein, as surplus, in accordance with California Education Code Section 81450; and,

BE IT FURTHER RESOLVED, That the aforesaid surplus equipment and other items shall be disposed of by sale at the auction to be held by the County of San Diego on or about April 15, 2000, in accordance with California Education Code Section 81451 and Palomar Community College District, Board Procedure No. 552. **Exhibit I-18**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

K. PERSONNEL

1. INFORMATION: 2000-2001 SABBATICAL LEAVES

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve 2000-2001 sabbatical leaves as follows:

Full Year 2000-2001

Dave Thomsen, Trades and Industry Department

Fall 2000

John Erickson, Foreign Languages Department

Nancy Galli, Family and Consumer Sciences Department

Jay Miller, Trades and Industry Department

Barbara Neault-Kelber, English Department

Deborah Paes de Barros, English Department

Pat Schwerdtfeger, Speech Communication/Forensics/ASL Department and Behavioral Sciences Department

Zachary Seech, Behavioral Sciences Department

Spring 2001

Gary Alderson, Life Sciences Department

Philip deBarros, Behavioral Sciences Department

Judith Eberhart, Counseling Department

Beverly Gardner, Counseling Department

Jane Mills, Disabled Student Programs and Services

J. Thomas Young, Communications Department

Non-Traditional

Lynda Halttunen, Matriculation (Spring/Summer 2001)

Exhibit K-1

2. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19976

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **GLENN L. WILLIAMS**
Position: Skilled Maintenance Technician
Department: Facilities Department
Position #: 005689 New?: No
Remarks: Replacement for David Deavitt
Sal Rng/Stp: 17/1 Salary: \$2,131.46/month
% of position: 100% # of Mos: 12
Effective: March 15, 2000
Acct #(s) K-212200-542100-65100-1812070/100%
Note: This is a specially funded position; its continuation depends on the availability of funds. Normal work schedule: Thursday – Sunday, 7:00 a.m. – 5:30 p.m.
- b. Name: **SHUI-CHI J. SZITTA**
Position: Staff Aide
Department: EOP&S
Position #: 006081 New?: Yes
Remarks: Approved on 12/14/99
Sal Rng/Stp: 20/1 Salary: \$2,293.71/month
% of position: 100% # of Mos: 12
Effective: March 20, 2000
Acct #(s) K-212200-473100-64300-1612060/75%
 K-212200-473100-64300-1612050/25%
Note: This is a specially funded position; its continuation depends on the availability of funds.
- c. Name: **CAROL A. NADDI**
Position: EOP&S Technician
Department: EOP&S
Position #: 006082 New?: Yes
Remarks: Approved on 12/14/99
Sal Rng/Stp: 16/1 Salary: \$2,079.83/month
% of position: 100% # of Mos: 12
Effective: March 15, 2000
Acct #(s) K-212200-473100-64300-1612060/100%
Note: This is a specially funded position; its continuation depends on the availability of funds.

- d. Name: **MONA A. SMITH**
 Position: Academic Department Assistant
 Department: Art Department
 Position #: 005088 New?: No
 Remarks: Replacement for Janice Burton
 Sal Rng/Stp: 19/1 Salary: \$2,237.87/month
 % of position: 100% # of Mos: 12
 Effective: April 3, 2000
 Acct #(s) A-212200-322100-60910-0000000/100%
- e. Name: **WENDY J. MATHSON**
 Position: Graphic Specialist I
 Department: Graphic Communications
 Position #: 005368 New?: No
 Remarks: Replacement for Kirsten Cooper
 Sal Rng/Stp: 21/1 Salary: \$2,349.56/month
 % of position: 100% # of Mos: 12
 Effective: March 27, 2000
 Acct #(s) A-212200-355100-67750-0000000/100%
- f. Name: **CAROLYN B. McCONNELL**
 Position: Assessment Technician
 Department: Counseling, Guidance, and Career Development
 Position #: 006085 New?: Yes
 Remarks: Approved on 1/11/00, PFE funded. This is a promotion for Ms. McConnell.
 Sal Rng/Stp: 20/1 Salary: \$2,293.71/month
 % of position: 100% # of Mos: 12
 Effective: March 15, 2000
 Acct #(s) K-212200-462100-63100-0611400/100%
- g. Item was removed from agenda.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Nelson

RESOLUTION 99-19977

BE IT RESOLVED, That the reclassification of the following classified position be approved:

- a. **Position:** **INTERNATIONAL STUDENT ADVISOR**
 Department: Admissions, Records, and Veterans' Services
 Name: Yasue O'Neill
 Position #: 005462 New?: No
 Remarks: Position title same, range 20 on Unit salary schedule.
 Effective: January 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **45/1** Salary: **\$3,072.52/month**
 Acct #(s): A-212200-421100-62100-0000000/100%
 NOTE: Position will be removed from the CCE/AFT and placed in the
 Supervisory Group of the Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE CORRECTION TO CLASSIFIED SALARY**

MSC Dougherty, Nelson

RESOLUTION 99-19978

BE IT RESOLVED, That the correction to the salary of the following classified position be approved:

- a. **Position:** **POLICE OFFICER I**
 Department: Campus Police
 Name: Gerard R. Perez
 Position #: 005869 New?: Yes
 % of position: 100% No Mos: 12
 Remarks: Was reported incorrectly at the 2/22/00 meeting as Sal Rng/Stp
 26/3, Salary \$2,929.05.
 Sal Rng/Stp: **26/2** Salary: **\$2,788.91/month**
 Effective: March 1, 2000
 Acct No(s): D-212200-543100-67720-1112900/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE CLASSIFIED POSITION**

MSC Dougherty, Nelson

RESOLUTION 99-19979

BE IT RESOLVED, That the following classified position be approved:

a. **Position:** **ADMINISTRATIVE SECRETARY**
 Department: Educational Television
 Division: Instruction
 Position #: **006107** New?: Yes
 Remarks: CCCSAT Grant funds
 Sal Rng/Stp: **19/1** Salary: **\$2,237.87/month**
 % of position: 100% # of Mos: 12
 Effective: March 15, 2000
 Acct #(s): K-212200-318100-61320-1612190/100%
 NOTE: This is a specially funded position; continuation depends on
 available funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE NEW ACADEMIC POSITION**

MSC Dougherty, Nelson

RESOLUTION 99-19980

BE IT RESOLVED, That the following academic position be approved:

a. **Position:** **ASSISTANT PROFESSOR**
 Department: Communications (Cinema)
 Division: Arts and Languages
 Position #: 006106 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: August 1, 2000
 Acct # (s): A-111000-323200-06030-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE REHIRING OF PROBATIONARY FACULTY**

MSC Dougherty, Nelson

RESOLUTION 99-19981

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approves the rehiring of the following second-year probationary faculty members for the 2000-2001 academic year:

Laura Abdulhadi	Nursing Education
Michael Finton	Emergency Medical Education
Susan Kichuk	Business Education
Carolyn Lowther	English as a Second Language
Karen McGurk	Nursing Education
Katharina Meek	Art
Larry Roberts	Public Safety Programs
Wade Rollins	Graphic Communications
Thomas Ventimiglia	Counseling, Guidance, and Career Development
Virgil Watson	Physical Education/Athletics

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE GRANTING OF TENURE**

MSC Dougherty, Nelson

RESOLUTION 99-19982

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby grants tenure to the following faculty members:

Cynthia Anfinson	Mathematics
Mark Clark	Mathematics
Joseph Early	Physical Education/Athletics
Martha Furch	English as a Second Language
James Gilardi	Life Sciences
Martha Martinez	Mathematics
Anthony Smith	Computer Science and Information Systems
Carlton Smith	English
Susan Snow	Mathematics
Sandra Tucker	Child Development
April Woods	Counseling, Guidance, and Career Development

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Ms. Vasquez noted that she had enjoyed the tour of the Child Development Center.

Ms. Hughes stated that she enjoyed the tour, too. It's amazing that it was formerly a bank.

Dr. Nelson thanked the Child Development Staff for a wonderful job setting up the center and the tour.

Dr. Nelson reported that she had seen "Pippin" on Sunday and found it to be delightful, colorful, and enjoyable.

Dr. Nelson reported that she had attended the teleconference on accreditation that took place at Palomar on February 24. It was well produced and went smoothly. She found it to be very thought provoking and hopes we can take a look at it on our campus.

Dr. Dougherty assured the Board that the people of Poway are excited about having an education center.

Dr. Dougherty reported that he was pleased to see an article on the orientation of new trustees written by Dr. Boggs and Dr. Nelson. It was extremely well written. He especially liked the idea expressed to send new trustees to two orientation sessions.

N. CLOSED SESSION

The Board recessed at 8 p.m. and went into Closed Session at 8:07 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.
Property: Southern Education Center
3. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
4. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
5. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

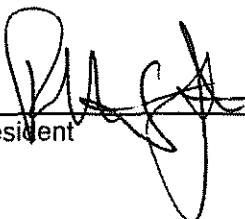
Closed Session ended at 8:43 p.m.

O. RECONVENE TO OPEN SESSION

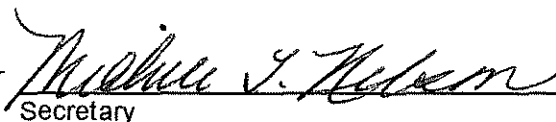
The meeting reconvened at 8:44 p.m. There was no reportable action.

P. ADJOURNMENT

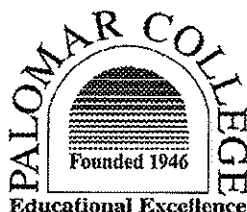
The meeting was adjourned at 8:44 p.m.



President



Secretary



APPROVED

4-11-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MARCH 28, 2000, 6:30 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 6:30 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT (arrived at 7:10 p.m.)
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

TRUSTEE ABSENT:

MICHELE T. NELSON, PH.D., SECRETARY

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Norma Bean, President, Administrative Association
Ernie Carson, President, CCE/AFT
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities

Anne Hohman, President, The Faculty (arrived at 7:36 p.m.)
Kenneth Jay, Director, Business Services
Dr. Kendra Jeffcoat, Special Assistant to the President
Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Program/Campus Police Department
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldrige
Bruce Kauffman, *North County Times*
Laura Mitchell, *The Telescope*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

BB. DISTANCE-LEARNING DEMONSTRATION

At this time, the Governing Board members went to the ETV studio to participate in this demonstration.

BBB. TOUR OF INFORMATION SERVICES DEPARTMENT

At the conclusion of the Distance-Learning Demonstration, the Governing Board members toured the Information Services Department.

The Governing Board members then returned to the Governing Board Room and the regular meeting reconvened.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, White

RESOLUTION 99-19983

BE IT RESOLVED, That the Minutes of the Regular Meeting held on March 14, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

TRAVEL

1. APPROVE TRAVEL EXPENSES

MSC Dougherty, White

RESOLUTION 99-19984

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. George R. Boggs, Ph.D.

Advanced Funds? Yes
For: Transportation, parking, meals, lodging, registration,
miscellaneous
To attend: NISOD Conference
Location: Austin, Texas
Date: May 27-31, 2000
Amount: \$1,660.00
Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

b. Robert L. Dougherty, Jr., M.D., and Rita A. White, Ed.D.

Advanced Funds? Yes
For: Mileage
To attend: Inland Valleys Trustees and CEO Association Meeting
Location: Riverside Community College, Riverside, California
Date: March 24, 2000
Amount: \$63.05
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

FISCAL SERVICES

2. APPROVE DRAWING NEW WARRANTS

MSC Dougherty, White

RESOLUTION 99-19985

BE IT RESOLVED, That the Governing Board of Palomar Community College District authorize the Disbursing Officer to draw new warrants as follows:

- a. Warrant #76-217921, dated May 5, 1999, in the amount of \$150.00, to The Estate of Bonni J. Sedlak, 1467 Neptune Avenue, Leucadia, CA 92024. Voided due to stale dating.
- b. Warrant #76-221155, dated May 28, 1999, in the amount of \$142.00, to Jason Ratliff, 73 Aliento, Rancho Santa Maragrete, CA 92688. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

3. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY (60) DAYS

MSC Dougherty, White

RESOLUTION 99-19986

BE IT RESOLVED, That all purchase transactions and contracts entered into on behalf of the Palomar Community College District pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-3**, be and are hereby reviewed and approved for the following Purchase Order Nos. 0041642 through 0041936, Agreement/Item Nos. 0045182 through 0045220, Travel Nos. 0050056 through 0050064, Advertising/Increase Nos. 0060129 through 0060140, Agreement/Services Nos. 0070424 through 0070488, Repair Nos. 0075083 through 0075094, Utility Nos. 0095053 through 0095055, Film Booking Nos. 0020013 through 0020016 and Library Order Nos. 0025013 through 0025022 in the total amount of \$471,504.75 be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

COMMUNITY SERVICES

4. APPROVE COMMUNITY SERVICES CLASSES AND AGREEMENTS

MSC Dougherty, White

RESOLUTION 99-19987

BE IT RESOLVED, That the following new classes and agreements be approved between the Palomar Community College District and personnel for providing **Community Services** classes:

Summer/2000

- | | | |
|----|---------------|----------------------------------|
| a. | Presenter: | American Red Cross Instructor |
| | Name of class | Babysitter Training |
| | Effective: | July 8 - 29, 2000 |
| | Rate: | \$256.00 |
| | Terms: | Minimum of 8 students |
| b. | Presenter: | Herrmann, Cheryl |
| | Name of class | Genealogy |
| | Effective: | July 15, 2000 |
| | Rate: | \$107.31 |
| | Terms: | Minimum of 10 students |
| c. | Presenter: | Lewellyn, Harry |
| | Name of class | Hot Spring Mountain Skills Class |
| | Effective: | July 8 - 9, 2000 |
| | Rate: | 50% of fees collected |
| | Terms: | Minimum of 10 students |
| d. | Presenter: | Raos, Katiana |
| | Name of class | Microsoft Access |
| | Effective: | July 1, 2000 |
| | Rate: | 30% of fees collected |
| | Terms: | Minimum of 10 students |
| e. | Presenter: | Russell, Nancy |
| | Name of class | Beginning Drawing for Children |
| | Effective: | June 17 - July 22, 2000 |
| | Rate: | 30% of fees collected |
| | Terms: | Minimum of 10 students |
| f. | Presenter: | Zimmerman, Kathy |
| | Name of class | Feng Shui |
| | Effective: | June 24, 2000 |
| | Rate: | 35% of fees collected |
| | Terms: | Minimum of 15 students |

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

5. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 99-19988

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

TRIO/STUDENT SUPPORT SERVICES/COUNSELING

Evans, Brian	TRIO/Counseling	\$34.65
	B.A., Psychology	
	M.A., Education (Counseling)	

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **APPROVE CHILD DEVELOPMENT CENTER ASSOCIATE TEACHER EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 99-19989

BE IT RESOLVED, That the employment of the following Child Development Center Associate Teacher, at the rate indicated for the **Spring, 2000, semester**, be approved.

CHILD DEVELOPMENT CENTER

Jennings, LaVonna	Associate Teacher	\$6.58
	Child Development Center Permit (pending)	

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group II (receive the fully employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **JOANNE L. WAHL**, Academic Department Assistant, Behavioral Sciences, effective April 1, 2000 (last day worked 3/31/00).

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has/have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group I (receive the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **PATRICIA A. WHATLEY**, Administrative Secretary, Cooperative Education, effective April 1, 2000. (last day worked 3/31/00).

8. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **BRIAN R. NIELSEN**, Education Center Assistant, Camp Pendleton Education Center, effective March 24, 2000 (last day worked 3/23/00).
- b. **KAREN A. HARRIS**, Office Specialist, Transfer Center, effective April 15, 2000 (last day worked 4/14/00).
- c. **PAULA E. BELLVILLE**, Master Teacher, Child Development Center, effective April 15, 2000 (last day worked 4/14/00).

**Resumption of
REGULAR AGENDA**

E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

There was no report.

2. **INFORMATION**

Report of The Faculty

There was no report.

3. **INFORMATION**

Report of the Administrative Association

Norma Bean reported that the Administrative Association's meet and confer team has been meeting the last three or four years with the District's representatives to discuss the group's professional development plan. Norma stated, "Now, with several months behind us, we are more anxious than ever to bring closure to this proposed plan. However, as we come closer to that closure, we hope the District will listen to our plea to consider the group as one body – as one group dedicated to helping the College fulfill its mission. The District has proposed to extend leave rights of up to six months for educational administrators, within a six-year period, and up to two months for classified and supervisory administrators. Under the plan, no leave opportunity would be extended to the confidential employees within the administrative team. The membership has directed me tonight to take a strong stand against this proposal to make sure that the Board is informed as to exactly the plan that has been set forth so far by the District, as well as our strong feelings in this regard. To state that one sub-group of the association has a need for professional development more than another smacks of elitism, and it does nothing to foster collegiality within our group."

At this time, Norma quoted from the Administrative Handbook, "Introduction, The Administrative Team," as follows: "The Administrative Team provides leadership and service to facilitate student learning and support faculty, staff, and students. The Administrative Team at Palomar College joins in a partnership with faculty, who are responsible for maintaining the standards of excellence in education, and the classified staff, who provide vital support to that end. The Administrative Team serves and guides the faculty, staff, and students of the College through innovative management and effective use of resources, with respect for each person's worth, dignity, and contributions."

Norma continued, "It is hoped that the District will consider and approve a professional development plan that truly acknowledges each person's worth, dignity, and contribution as so noted in our handbook. This cannot be accomplished, we believe, if the confidential employees are excluded from this opportunity."

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson thanked everyone involved in putting on the Classified Staff Development Day. He has received many positive comments on the role that Human Resources played in it. The classified staff really enjoyed the day.

Ernie was in Washington, D.C., recently to present two workshops on how technology impacts classified employees at the AFT national convention. The theme was based upon implementation of new software on college campuses. Several campuses were implementing PeopleSoft, and they had some horror stories that were a lot worse than what we have gone through here. He learned a great deal about what other colleges have experienced, so it was a very worthwhile trip.

CCE started its negotiations with the District today. They are very pleased that everything is running on a positive note, and they look forward to the next meeting. They anticipate a very fast process and were very encouraged by today's meeting.

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported that eight members of ASG attended the ASACC Conference in Washington, D.C., recently. While there, they had scheduled appointments with Dianne Feinstein and Ron Packard. As they are extremely busy people, the ASG representatives met with their staff and discussed the issues including an increase in the Pell Grant, the work-study programs, and child care. Before they left, Bridgette Roncone, ASG's Vice President of State Affairs, received an e-mail from the Texas 14th District House of Representatives member, Ron Paul, who was looking for a sponsor for HR 935. This bill would give tax credit for those attending school. On behalf of all students, they pursued this idea that would benefit everyone. The conference went well, and Diane stated that she certainly learned from this unique experience.

During the time that the ASG representatives were in Washington, D.C., ASG members here were working on a letter campaign dealing with tax-free textbooks. So far, they have sent about 350 letters to four different representatives, including Denise Ducheny, Howard Kaloogian, Bruce Thompson, and Charlene Zettel. They have also contacted other campuses to see what they are doing to influence this bill and how this could become a team effort.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs congratulated Bill Flynn for the great job in putting on the Learning Paradigm Conference. He has received several e-mails from people throughout the country expressing appreciation for the high quality of that conference. Three hundred fifty-five persons participated in the conference.

Dr. Boggs displayed a letter from AACC commending Bill Flynn for being a speaker at the Workforce Development Institute in New Orleans in January.

The latest issue of the *Community College Journal*, February/March, has an article by Bill Flynn in conjunction with Larry Warford from Lane Community College in Oregon, called, "New Game – New Rules: Strategic Positioning for Workforce Development.

There is an article by Bill Flynn in the *Community College Times*, February 8 issue, called, "Building a Culture of Evidence: Issues in Accreditation."

Dr. Boggs reported that he was pleased to see an article in yesterday's edition of the *North County Times*, about some of our Palomar architecture students who are engaged in the Habitats for Humanity project. He circulated the article for those who had not seen it. Mike Norton stated that Bruce Kauffman, who was in the audience, had written that article.

Dr. Boggs reminded those present of the 3rd Annual All-Class Reunion to be held on Saturday, April 1, 9 a.m. to 4 p.m., at the San Marcos Campus.

Dr. Boggs reminded the Board members that Palomar is responsible for the SDICCCA Trustees' Dinner in February, 2001. He asked that Board members give some thought to the kind of program they would like to have and how they would like to schedule that event.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

1. Letter from **Gary K. Hart, Secretary for Education, State of California**, to Dr. Boggs, dated March 6, 2000, responding to Dr. Boggs' letter regarding the Governor's proposed budget for the California Community Colleges. **Exhibit G-1**

H. **UNFINISHED BUSINESS**

There was none.

I. **NEW BUSINESS**

1. **RECOGNIZE WEEK OF THE TEACHER**

MSC Dougherty, Hughes

RESOLUTION 99-19990

WHEREAS, Teachers provide valuable services to Palomar College students; and

WHEREAS, Teachers contribute to the establishment and promotion of a positive learning environment, and

WHEREAS, Teachers play a vital role in achieving the mission of Palomar College; and

WHEREAS, Palomar College's Teachers strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby recognizes **May 7-13, 2000**, as **The Week of the Teacher**, in conjunction with **California's 18th Annual Day of the Teacher**, and hereby honors teachers for their efforts on behalf of students.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **RECOGNIZE CLASSIFIED EMPLOYEES WEEK**

MSC Dougherty, Hughes

RESOLUTION 99-19991

WHEREAS, Classified employees provide valuable services to Palomar College students;
and

WHEREAS, Classified employees contribute to the establishment and promotion of a positive
learning environment, and

WHEREAS, Classified employees play a vital role in achieving the mission of Palomar
College; and

WHEREAS, Classified employees of Palomar College strive for excellence in all areas
relative to the educational community;

THEREFORE BE IT RESOLVED, That the Governing Board of the Palomar Community
College District hereby recognizes and wishes to honor the contribution of the classified
employees of Palomar College to quality education at Palomar College and recognizes the
week of **May 21-27, 2000**, as **Classified Employees Week**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **ACCEPT AND APPROVE CHANGE ORDER #4 FOR INFRASTRUCTURE
REPLACEMENT /UPGRADE PROJECT**

MSC Dougherty, White

RESOLUTION 99-19992

BE IT RESOLVED, That the Governing Board of the Palomar Community College
District hereby approves Change Order #4, in the amount of \$135,946.62, pertaining to
the Infrastructure Replacement/Upgrade Project; original contract approved by the
Governing Board on July 14, 1998, as detailed on the accompanying memorandum in
support hereof. Funding for this change order is from Account No. 61200-41-541100-
71200-10-2000-1541300. **Exhibit I-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE M.O.U. WITH CALIFORNIA CONSERVATION CORPS, SAN DIEGO DISTRICT, FOR SHARED USE OF FACILITIES AND INTERNSHIP PROGRAM**

MSC Dougherty, Hughes

RESOLUTION 99-19993

BE IT RESOLVED, That a Memorandum of Understanding be approved between the Palomar Community College District and the **California Conservation Corps**, San Diego District, to work cooperatively by exchanging use of a facility, provided by Palomar for the California Conservation Corps to utilize for the operation of a Crew and Internship Program. In return the California Conservation Corps will provide an agreed amount of labor hours of public service conservation work to Palomar. The terms of this agreement shall commence on the date Palomar approves this agreement and will terminate on June 30, 2001. **Exhibit I-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE AND ACCEPT ADDITIONAL FUNDING FOR CALWORKS FOR 1999-2000 IN THE AMOUNT OF \$38,893 AND AUTHORIZE EXPENDITURE WITHIN ESTABLISHED GUIDELINES**

MSC Dougherty, White

RESOLUTION 99-19994

BE IT RESOLVED, That funding for California Work Opportunities and Responsibility to Kids (CalWORKs) program for the fiscal year 1999-2000, be and is hereby approved and accepted on behalf of the Palomar Community College District, and expenditures therefrom are hereby authorized in accordance with the application and the guidelines established therefor. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **DECLARE SPITZ A3P PLANETARIUM STAR PROJECTOR AND ACCESSORIES
SURPLUS AND AUTHORIZE LOCAL AUCTION**

MSC Dougherty, White

RESOLUTION 99-19995

BE IT RESOLVED, That the Spitz A3P Projector and accessories, having a total fair market value in excess of \$17,500 as detailed in the list which is filed herewith and incorporated herein by reference, consisting of projector and accessories located in the Planetarium - Earth Sciences Department on the San Marcos Campus of Palomar College, be and are hereby declared surplus in accordance with District Procedure No. 552. Said projector and accessories shall be sold at a local auction as an entire lot and by sealed bids to be submitted to the Office of Counsel, Contracts, and Special Projects of the District, after being advertised in accordance with said District Procedure No. 552. The District reserves the right to accept any bid that constitutes fair and adequate consideration for the lot, or it may reject all bids. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE AGREEMENT WITH SILVER & SONS TOWING**

MSC Dougherty, Hughes

RESOLUTION 99-19996

BE IT RESOLVED, That an agreement is hereby approved between the Palomar Community College District and **Silver & Sons Towing** of Escondido, a sole proprietorship, for the towing of vehicles from District property at the request of District police when said vehicles are illegally parked on District property posted with the requisite signage warning of a tow for violations. The term of this agreement shall be from the effective date of March 29, 2000, and until terminated by either party upon ten-(10) days' prior written notice. There is no charge to the District for this towing service and Silver & Sons Towing shall execute an agreement with the District pursuant to which they shall provide a policy of liability insurance with limits of Two Million Dollars (\$2,000,000) general liability, One Million Dollars (\$1,000,000) per occurrence; and, in addition, the District shall be added as an additional insured to Silver's insurance policy. Silver and Sons Towing is licensed and approved as a towing company by, among others, the City of Escondido, the City of San Marcos, and, in addition, has current contracts with, among others, the California Highway Patrol, State of California, and the Automobile Club of Southern California (AAA).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AGREEMENT WITH BITCENTRAL.COM (FORMERLY MIRALITE COMMUNICATIONS) FOR CCCSAT UP-LINK AND DOWN-LINK**

MSC Dougherty, White

RESOLUTION 99-19997

WHEREAS, the Governing Board of the Palomar Community College District, acting at its regularly scheduled meeting on March 14, 2000, authorized an agreement with **Miralite Communications** as the Board's First Choice for Vendor responding to the District's Request for Proposal on the California Community Colleges Satellite Network, subject to the negotiation of all terms and conditions thereof within forty-five (45) days of Miralite's receipt of notice of the Board's resolution; and,

WHEREAS, the District's staff has concluded final negotiations with Miralite on March 21, 2000, and have received, on that date, notice from Miralite of a change in its name to "bitcentral.com";

NOW THEREFORE BE IT RESOLVED, That a final agreement (the "**Agreement**") is hereby approved between the Palomar Community College District and **bitcentral.com** (formerly Miralite Communications) effective April 1, 2000, and for an initial term of two (2) calendar years, terminating April 1, 2002, with options to extend for three (3) additional one- (1) year periods, for a total of five (5) years, on condition that CCCSAT Grant funding from the Chancellor's Office, California Community Colleges, be continued year to year, through that period; and,

BE IT FURTHER RESOLVED, That the Palomar Community College District hereby authorizes a total contract price for the aforesaid **Agreement** of One Million, Three Hundred Thirty Thousand, Six Hundred Ninety-One Dollars (\$1,330,691.00), being the total of the following options selected by the District:

▪ Up-Link Turnkey Installation	\$829,691
▪ 5 X 8 On-Site Maintenance-1 st Yr.	\$ 31,100
▪ One-Half of FCC Licensing	\$ 4,900
▪ Down-Link Turnkey Installation	
124 sites @ \$3,750/site	<u>\$465,000</u>
TOTAL CONTRACT	\$ 1,330,691

BE IT FURTHER RESOLVED, That **bitcentral.com** agrees to partner with the District as follows:

- Bitcentral will assist CCCSAT in becoming a Motorola Broadband Communications beta test site.
- Bitcentral will sponsor three satellite events to all CCC downlinks. Sponsorship will include marketing assistance, engineering assistance, industry contacts, and financial benefits not to exceed \$10,000 total for all three events.
- Bitcentral's marketing team will provide assistance as needed to promote and help brand the CCCSAT network. This assistance will be on an "as available" basis. It is our intent that this assistance be in the form of personnel and not financial. This does not exclude financial benefits on occasion.
- Bitcentral will make introductions to the correct CBS personnel and facilitate an agreement to provide news content to the CCCSAT members.

- Bitcentral will pay to CCCSAT 3% of any additional services performed at the original 124 sites. It is understood that this 3% will be disclosed to the customer and will be used to promote the growth of the network.
- Bitcentral will pay to CCCSAT 3% of any down-link installation sales booked through the web site after the first 124. Warranty services for the first year will be included in determining sale value. Additional years will be negotiated at the end of the first year. It is understood that this 3% will be disclosed to the customer and will be used to promote the growth of the network. Bitcentral will provide a custom page for CCCSAT affiliates.
- Bitcentral will contribute five \$1,000 scholarships / sponsorships per fiscal year for three years commencing July 1, 2000. The administration of these scholarships can be mutually agreed upon. It will be recommended to the board of directors that this be continued beyond the three years.
- Bitcentral will share half of the \$9,800 FCC Licensing Fee and provide the Test Loop Translator at no additional cost.

BE IT FURTHER AND FINALLY RESOLVED, That this Agreement shall be funded by the CCCSAT Grant and paid through District Account No. 600010-12-318100-61320-10-1612190.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. APPROVE NEW COURSES FOR INCLUSION IN CURRICULUM

MSC Hughes, Dougherty

RESOLUTION 99-19998

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new courses,

BE IT RESOLVED, That the following new courses be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Course ID: CINE 225
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Cinema; (elective): Radio and Television
Discipline for minimum qualification: Broadcasting Technology (master's degree not required)
Reviewed by: Co-Chair

225 Intermediate Film and Video Field Production

Six hours lecture/laboratory (3)

Prerequisite: A minimum grade of "C" in RTV 110 and CINE 125

Principles, techniques, and theory of field production using digital or analog video or 16mm film equipment. Theory and practice of off-line linear or nonlinear editing. *This course is dually listed as RTV 225.* CSU (effective Fall, 2000)

- b. Course ID: COUN 80
Discipline for minimum qualification: Counseling (master's degree required)
Reviewed by: Co-Chair

80 Introduction to College

One hour lecture-laboratory (.5)

Assessments in English, math, and reading and orientation are followed by a comprehensive program including values and career assessments to help make career decisions. Individual counselor appointments are then made whereby student educational plans are developed. (effective Fall, 2000)

- c. Course ID: MUS 126
Prerequisite validated: Yes
Discipline for minimum qualification: Music (master's degree required)
Reviewed by: Subcommittee A

126 Palomar Chorale Ensemble

Three hours laboratory (1)

Prerequisite: Enrollment subject to audition

Rehearsal and performance of standard choral literature. Attendance at all scheduled performances is required. *May be taken four times.* CSU (effective Fall, 2000)

- d. Course ID: PLS 110
A.A. degree/certificate program (elective): Paralegal Studies
Discipline for minimum qualification: Law (master's degree required); Office Technologies (master's degree not required)
Reviewed by: Subcommittee A

110 Word Processing for Paralegals

Four hours lecture-laboratory (2)

This course is an introduction to computer technology and its application within the law firm with emphasis on word processing, database management, and spreadsheets. CSU (effective Fall, 2000)

- e. Course ID: PLS 130
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Paralegal Studies
Discipline for minimum qualification: Law (master's degree required)
Reviewed by: Subcommittee A

130 Client Interviewing and Investigations

Two hours lecture (2)

Prerequisite: A minimum grade of "C" in PLS 120

Recommended preparation: A minimum grade of "C" in PLS 121

The process of interviewing clients and witnesses by a paralegal in preparing a legal matter for resolution or possible litigation. The investigative process includes both formal and informal investigations by the paralegal. CSU (effective Fall, 2000)

- f. Course ID: PLS 140
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Paralegal Studies
Discipline for minimum qualification: Law (master's degree not required)
Reviewed by: Subcommittee A

140 Contract Law

Three hours lecture (3)

Prerequisite: PLS 121

This course is intended to provide the student with an in-depth analysis of the law pertaining to contract formation, and the resolution of contract disputes. Students will become familiar with basic contract drafting and interpretation. (effective Fall, 2000)

- g. Course ID: R CSIS 121
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Software Applications Specialist
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

121 Microcomputer Applications – Advanced

One hour lecture, four hours lecture-laboratory (3)

Prerequisite: R CSIS/CSIS 120

This course builds upon fundamental knowledge of Windows operating system and Microsoft Office Suite (Word, Excel, Access and Powerpoint) to progress into advanced functions of each element as well as integration of various elements. *May be taken two times.* (effective Fall, 2000)

- h. Course ID: R CSIS 158
Prerequisite validated: Yes
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

158 Windows 2000

Six hours lecture-laboratory (3)

Recommended preparation: R CSIS/CSIS 170

Core knowledge and skills for supporting Microsoft Windows 2000 operating system. Includes installing, configuring, customizing, optimizing, networking, integrating, and troubleshooting. *May be taken two times.* (effective Fall, 2000)

- i. Course ID: R CSIS 159
A.A. degree/certificate program (required course): PC Repair Technician
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

159 Industry Certification: Review and Preparation

Two hours lecture-laboratory (1)

A focused study of industry and professional certifications available for PC technicians. Review of Microsoft, Novell, and CTIA certification programs. Content review and preparation for A+ Certification Examination. *May be taken two times.* (effective Fall, 2000)

- j. Course ID: R CSIS 172
Prerequisite validated: Yes
A.A. degree/certificate program (required course): PC Repair Technician
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

172 Windows for Technicians

Four hours lecture-laboratory (2)

Recommended preparation: R CSIS/CSIS 170

A technical study of the Windows operating system; hands-on experience installing, configuring, optimizing, maintaining, and troubleshooting. *May be taken two times.* (effective Fall, 2000)

- k. Course ID: RTV 125
A.A. degree/certificate program (elective): Radio and Television
Discipline for minimum qualification: Broadcasting Technology (master's degree not required)
Reviewed by: Co-Chair

125 Beginning Film and Video Field Production

Six hours lecture-laboratory (3)

A study of the basic techniques of field production using Super 8 or 16mm film or analog or digital video equipment as applied to various cinematic forms. The student will work with a team on a project through the preproduction, shooting, and postproduction phases of storytelling for the screen. *This course is dually listed as CINE 125.* CSU (effective Fall, 2000)

- l. Course ID: TS 70
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Travel Services
Discipline for minimum qualification: Travel Services (master's degree not required)
Reviewed by: Subcommittee A

70 Destination Specialist – Eastern Europe

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of Eastern Europe as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

- m. Course ID: TS 71
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Travel Services
Discipline for minimum qualification: Travel Services (master's degree not required)
Reviewed by: Subcommittee A

71 Destination Specialist – Latin America

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of Latin America as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

n. Course ID: TS 72

Prerequisite validated: Yes

A.A. degree/certificate program (elective): Travel Services

Discipline for minimum qualification: Travel Services (master's degree not required)

Reviewed by: Subcommittee A

72 Destination Specialist – North America

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of North America as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

o. Course ID: TS 73

Prerequisite validated: Yes

A.A. degree/certificate program (elective): Travel Services

Discipline for minimum qualification: Travel Services (master's degree not required)

Reviewed by: Subcommittee A

73 Destination Specialist – Pacific Rim

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of the Pacific Rim as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

p. Course ID: TS 74

Prerequisite validated: Yes

A.A. degree/certificate program (elective): Travel Services

Discipline for minimum qualification: Travel Services (master's degree not required)

Reviewed by: Subcommittee A

74 Destination Specialist – Western Europe

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of Western Europe as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

- q. Course ID: TS 75
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Travel Services
Discipline for minimum qualification: Travel Services (master's degree not required)
Reviewed by: Subcommittee A

75 Destination Specialist – Caribbean

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of the Caribbean as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

- r. Course ID: WWT 220
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Wastewater Technology Education
Discipline for minimum qualification: Environmental Technologies (master's degree not required)
Reviewed by: Subcommittee A

220 Wastewater Monitoring

Two and one-half hours lecture, one and one-half hours laboratory (3)

Recommended preparation: WWT 110

Study of basic laboratory methods, sampling and analysis procedures, chemistry concepts, and regulatory requirements in order to monitor wastewater for compliance and treatment plant process control. CSU (effective Fall, 2000)

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **APPROVE TOPICS COURSES FOR INCLUSION IN CURRICULUM**

MSC Dougherty, Hughes

RESOLUTION 99-19999

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new topics courses,

BE IT RESOLVED, That the following new topics courses be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Course ID: ART 197F
A.A. degree/certificate program (elective): Pictorial Arts, Painting Emphasis and Printmaking Emphasis; Commercial Art Production; Graphic Design; Illustration
Discipline for minimum qualification: Pictorial Arts (master's degree required)
Reviewed by: Subcommittee A

197F Topics in Art - Drawing

One to six hours lecture-laboratory (.5-3)

Short and extended term lecture-workshops or laboratory courses in various aspects of drawing techniques. *May be taken four times for a maximum of nine units.* CSU (effective Fall, 2000)

- b. Course ID: ENGR 197

Discipline for minimum qualification: Engineering; Physics/Astronomy (master's degree required)

Reviewed by: Subcommittee A

197 Engineering Topics

Units awarded in topics courses are dependent upon the number of hours required of the student. Any combination of lecture, laboratory, or lecture-

laboratory may be scheduled by the department. Refer to Class Schedule. (.5-5)

Topics in Engineering. See Class Schedule for specific topic offered. Course title will designate subject covered. *May be taken four times.* CSU (effective Fall, 2000)

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE NEW PROGRAMS FOR INCLUSION IN CURRICULUM**

MSC Dougherty, White

RESOLUTION 99-20000

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new programs,

BE IT RESOLVED, That the following new programs be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Title: Entry-Level Gas Metal Arc/Flux Cored Arc Welding
Discipline: Welding (WELD)
Reviewed by: Co-Chair

Entry-Level Gas Metal Arc/Flux Cored Arc Welding

Courses required for a Certificate of Proficiency

Provides the skills necessary for entry-level employment as a gas metal arc welder/flux cored arc welder.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses	Units
IT-100 Technical Mathematics	3
WELD 100 Welding I	3
WELD 120 Gas Metal Arc and Flux Cored Arc Welding	3
WELD 135 Blueprint Reading for Welders	2
WELD 160 Metal Layout for Fabrication	2
<u>TOTAL UNITS</u>	<u>13</u>
(effective Fall, 2000)	

- b. Title: Entry-Level Gas Tungsten Arc Welding
Discipline: Welding (WELD)
Reviewed by: Co-Chair

Entry-Level Gas Tungsten Arc Welding

Courses required for a Certificate of Proficiency

Provides the skills necessary for entry-level employment as a gas tungsten arc welder.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses	Units
IT-100 Technical Mathematics	3
WELD 100 Welding I	3
WELD 115 Gas Tungsten Arc Welding	3
WELD 135 Blueprint Reading for Welders	2
WELD 160 Metal Layout for Fabrication	2
<u>TOTAL UNITS</u>	<u>13</u>

(effective Fall, 2000)

- c. Title: Entry-Level Shielded Metal Arc Welding
Discipline: Welding (WELD)
Reviewed by: Co-Chair

Entry-Level Shielded Metal Arc Welding

Courses required for a Certificate of Proficiency

Provides the skills necessary for entry-level employment as a shielded metal arc welder.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses	Units
IT-100 Technical Mathematics	3
WELD 100 Welding I	3
WELD 135 Blueprint Reading for Welders	2
WELD 160 Metal Layout for Fabrication	2
TOTAL UNITS	10

(effective Fall, 2000)

- d. Title: Real Estate Salesperson License Preparation
Discipline: Business Education (BUS) (Real Estate-RE)
Reviewed by: Subcommittee A

Real Estate Salesperson License Preparation

A Real Estate Salesperson license is required of individuals who are to be employed as sales persons under the control and supervision of a licensed real estate broker. A license may be obtained by a person who does not immediately intend to be employed by a broker. However, no real estate activity may be performed unless the licensee is in the employ of a licensed broker.

Minimum Requirements to qualify to take the Real Estate Salesperson examination:

1. Age – 18 years of age or older.
2. Residence – Must be a legal resident of California.
3. Honesty – License applicants must be honest and truthful.
4. Education – Applicants must provide evidence of successful completion of a three-unit course in Real Estate Principles. In addition, either with the examination or with the license application, or within 18 months after issuance of a license, the licensee must furnish official transcripts or certification with school seal confirming successful completion of two additional three-unit college level courses. Completion of the Real Estate Salesperson License Preparation Certificate satisfies the course requirements.

Courses required for a Certificate of Proficiency

This program is designed to prepare the student for an entry-level position in the Real Estate sales field.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the required program courses.

Required Course	Units
RE 100 Real Estate Principles	3

Group One (Select 6 units)

ACCT 103	Financial Accounting	3
Co-requisite: ACCT 104 – Accounting Electronic Spreadsheet Lab		1
BUS 115	Business Law	3
RE 105	Real Estate Finance	3
RE 110	Real Estate Appraisal	3
RE 115	Real Estate Practice	3
RE 120	Legal Aspects of Real Estate	3
RE 130	Real Estate Economics	3
RE 140	Introduction to Property Management	3
RE 155	Escrow and the Title Procedures	3
RE 156	Advanced Escrow Procedures	3
TOTAL UNITS		9

(effective Fall, 2000)

e. Title: Salesperson - Retail
Discipline: Business Education (BUS)
Reviewed by: Subcommittee A

Salesperson - Retail

Courses required for a Certificate of Proficiency

This program is designed to prepare students for entry into the retail sales force. Students will gain a working knowledge of sales techniques and customer service principles within the marketing environment. Emphasis will be placed on a consultative approach toward encouraging sales.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the required program courses.

Required Courses		Units
BUS 100	Introduction to Business	3
BUS 110	Business Mathematics	3
BUS 138	Business Ethics	1
BUS 140	Salesmanship	3
BUS 142	Customer Service	1
BUS 145	Retailing/Promotion	3
BUS 155	Marketing	3
TOTAL UNITS		17

(effective Fall, 2000)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE DELETION OF COURSES FOR EXCLUSION FROM CURRICULUM**

MSC Dougherty, White

RESOLUTION 99-20001

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following deletion of courses,

BE IT RESOLVED, That the deletion of the following courses be approved by the Governing Board for deletion from the Palomar College curriculum:

- a. Course ID: ART 112
Title: Color Layout Design
Page: 86
A.A. degree/certificate program (required course): Graphic Design; Illustration
Reason for deletion: Inactive
Effective date: Fall, 2000
- b. Course ID: ART 216
Title: Production Design
Page: 88
A.A. degree/certificate program (required course): Graphic Design; Commercial Art Production; Illustration
Reason for deletion: Inactive
Effective date: Fall, 2000
- c. Course ID: DMT 51/R DMT 51
Title: Introduction to Diesel Mechanics II
Page: 94
A.A. degree/certificate program (required course): Diesel Technology
Reason for deletion: Recombining with DMT50/R DMT 50, Introduction to Diesel Mechanics I.
Effective date: Fall, 2000
- d. Course ID: PHOT 205
Title: Photo Lab Techniques
Page: 201
Prerequisite for: PHOT 220
A.A. degree/certificate program (required course): Photography
Reason for deletion: Topics covered in other classes and outdated material.
Effective date: Fall, 2000
- e. Course ID: RTV 225L
Title: Remote Video and Editing Laboratory
Page: 215
Corequisite for: RTV 225
A.A. degree/certificate program (elective): Radio and Television
Reason for deletion: Changing corequisite from lecture to lecture/laboratory
Effective date: Fall, 2000

- f. Course ID: WWT 105
Title: Fundamental Chemistry and Laboratory Procedures for Wastewater Treatment Plant Operators
Page: 230
A.A. degree/certificate program (required course): Wastewater Technology Education
Reason for deletion: Inactive
Effective date: Fall, 2000
- g. Course ID: WWT 130
Title: Microbiology for Wastewater Treatment Plant Operators
Page: 230
A.A. degree/certificate program (elective): Wastewater Technology Education
Reason for deletion: Inactive
Effective date: Fall, 2000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. PERSONNEL

1. APPROVE 2000-2001 SABBATICAL LEAVES

MSC Dougherty, White

RESOLUTION 99-20002

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approves the following 2000-2001 sabbatical leaves:

Full Year 2000-2001

Dave Thomsen, Trades and Industry Department

Fall 2000

John Erickson, Foreign Languages Department

Nancy Galli, Family and Consumer Sciences Department

Jay Miller, Trades and Industry Department

Barbara Neault-Kelber, English Department

Deborah Paes de Barros, English Department

Pat Schwerdtfeger, Speech Communication/Forensics/ASL Department and Behavioral Sciences Department

Zachary Seech, Behavioral Sciences Department

Spring 2001

Gary Alderson, Life Sciences Department

Philip de Barros, Behavioral Sciences Department

Judith Eberhart, Counseling Department

Beverly Gardner, Counseling Department

Jane Mills, Disabled Student Programs and Services

J. Thomas Young, Communications Department

Non-Traditional

Lynda Halttunen, Matriculation (Spring/Summer 2001)

Exhibit K-1

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE REVISED SALARY SCHEDULES**

MSC Dougherty, White

RESOLUTION 99-20003

BE IT RESOLVED, That the following revised salary schedules incorporating the additional two percent increase granted by prior Governing Board action be approved:

- a. Faculty (**Exhibit K-2a**)
- b. Adjunct Faculty (**Exhibit K-2b**)
- c. Administrative Association (**Exhibit K-2c**)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **INFORMATION: PROPOSED DOMESTIC PARTNER POLICY**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Domestic Partner Policy that extends health care benefits to domestic partners of benefit-eligible employees as described by the policy. **Exhibit K-3**

4. **APPROVE CONTRACT CHANGES**

MSC Dougherty, White

RESOLUTION 99-20004

BE IT RESOLVED, That the changes for the following academic contracts be approved:

- a. **Position:** CURRICULUM COMMITTEE CO-CHAIR
Name: Monika Brannick
Department: Instruction
Position #: 006108
Sal Rng/Stp: C/9
% of position: 20%
Effective: August 19, 2000
Note: Remaining 80% to stay Assistant Professor, Mathematics
- b. **Position:** TENURE REVIEW AND EVALUATION COORDINATOR
Name: Anne Voth
Department: Tenure Review and Evaluation
Position #: 005014
Sal Rng/Stp: F/13
% of position: 80%
Effective: August 19, 2000
Note: Remaining 20% to stay Associate Professor, Mathematics

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE CLASSIFIED RECLASSIFICATIONS**

MSC Dougherty, White

RESOLUTION 99-20007

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

- a. **Position:** **BUYER**
 Department: Purchasing Services
 Name: **Phyllis Berry**
 Position #: **005581** New?: No
 Remarks: Position was Purchasing Assistant, grade 12.
 Effective: April 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **22/9** Salary: **\$3,070.23/month**
 Acct #(s): A-212200-531100-67760-0000000/100%
- b. **Position:** **FACILITIES & SAFETY TECHNICIAN**
 Department: Health and Safety
 Name: **Donald R. Thompson**
 Position #: **005821** New?: No
 Remarks: Position was Health & Safety Technician, grade 19.
 Effective: July 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **25/3** Salary: **\$2,857.39/month**
 Acct #(s): A-212200-545100-67740-0000000/100%
- c. **Position:** **DATABASE ADMINISTRATOR**
 Department: Information Services
 Name: **Leonora Carandang**
 Position #: **005608** New?: No
 Remarks: Position was Senior Programmer Analyst, grade 39.
 Effective: April 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **45/5** Salary: **\$5,127.92/month**
 Acct #(s): A-212200-561100-67800-0000000/100%
- d. **Position:** **AUTOMATED SYSTEMS PROGRAMMER ANALYST**
 Department: Information Services
 Name: **Mark Hopkins**
 Position #: **005738** New?: No
 Remarks: Position was Information Systems Specialist, grade 28.
 Effective: April 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **31/5** Salary: **\$3,645.50/month**
 Acct #(s): A-212200-561100-67800-0000000/100%

- e. **Position:** **INFORMATION SERVICES SUPPORT SPECIALIST**
 Department: Information Services
 Name: **Joann Ellis**
 Position #: **005844** New?: No
 Remarks: Position was Information Systems Support Specialist,
 grade 19.
 Effective: April 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **23/1** Salary: **\$2,466.50/month**
 Acct #(s): A-212200-561100-67800-0000000/100%
- f. **Position:** **INFORMATION SERVICES SUPPORT SPECIALIST**
 Department: Information Services
 Name: **Kathleen Davis**
 Position #: **005816** New?: No
 Remarks: Position was Information Systems Support Specialist,
 grade 19.
 Effective: April 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **23/7** Salary: **\$3,094.46/month**
 Acct #(s): A-212200-561100-67800-0000000/100%
- g. **Position:** **SENIOR PROGRAMMER ANALYST**
 Department: Information Services
 Name: **Hermínio Arevalo**
 Position #: **005811** New?: No
 Remarks: Position was Programmer Analyst I, grade 31.
 Effective: April 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **39/2** Salary: **\$3,827.77/month**
 Acct #(s): A-212200-561100-67800-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, White

RESOLUTION 99-20008

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **INSTRUCTIONAL COMPUTER LAB TECHNICIAN**
 Department: Escondido Education Center
 Division: Community Learning Resources
 Position #: **006110** New?: Yes
 Remarks: PFE funded
 Sal Rng/Stp: **25/1** Salary: **\$2,590.82/month**
 % of position: 100% # of Mos: 12
 Effective: April 1, 2000
 Acct #(s): B-222000-354200-49300-0611400/100%

b. **Position:** **LIBRARY MEDIA TECHNICIAN II**
 Department: Ernest J. Allen Library/Escondido Center
 Division: Instruction
 Position #: **006111** New?: Yes
 Remarks: 75% PFE funded
 Sal Rng/Stp: **15/1** Salary: **\$811.70/month**
 % of position: 40% # of Mos: 11
 Effective: March 29, 2000
 Acct #(s): B-212200-317100-61200-0611400/75%
 B-212200-317100-61200-0000000/25%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 99-20009

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **NANCY R. CAMPBELL**
 Position: Grant Support Technician
 Department: Vocational Technology
 Position #: 006084 New?: Yes
 Remarks: Approved on 1/11/2000
 Sal Rng/Stp: 16/1 Salary: **\$935.92/month**
 % of position: 45% # of Mos: 12
 Effective: April 4, 2000
 Acct #(s) K-212200-331300-60910-1112600/67%
 K-212200-331300-60910-1112640/33%
 Note: This is a specially funded position; its continuation depends on the availability of funds. Normal work schedule is Tuesday, Wednesday, and Thursday, 7:30 a.m. – 2 p.m.
- b. Item was removed from agenda.
- c. Item was removed from agenda.

d. Name: **CONNIE RODRIGUEZ**
 Position: On-Site Engineer
 Department: Educational Television
 Position #: 006091 New?: Yes
 Remarks: CCCSAT-Grant funded
 Sal Rng/Stp: **40/1** Salary: **\$3,736.11/month**
 % of Position: 100% # of Mos: 12
 Effective: April 1, 2000
 Acct #: K-212200-318100-61320-1612190/60%
 A-212200-318100-61320-0000000/40%
 NOTE: 60% of this position is specially funded; continuation on
 that portion depends on available funds. At the
 conclusion of the CCCSAT-Grant funding on June 30,
 2003, if no additional funds are generated to support this
 new position, Connie Rodriguez will be reassigned to
 Television Technician, in the Classified Unit represented
 by CCE/AFT.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE LEAVE OF ABSENCE**

MSC Dougherty, Hughes

RESOLUTION 99-20010

BE IT RESOLVED, That **DANIEL CLEGG**, Assistant Professor, Mathematics, be granted a 33 1/3% Personal Leave of Absence **without pay and with no effect on benefits**, effective 8/19/00 through 12/16/00 (work on textbook).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. **COMMENTS FROM BOARD MEMBERS**

Dr. Dougherty commented that Rita White and he had traveled to Riverside Community College last Friday to attend the Inland Valleys Trustee and CEO Association meeting. The group is beginning to move to work together across district lines and county lines. They are planning a workshop for July, where they would sit down with a facilitator and talk about ways in which they can work together, such as joint purchasing, long-term, short-term, and mid-term planning of courses, facilities, etc. He envisions the group acting as a "virtual region" without a regional board. The group plans to go to Sacramento in April or May and attempt to meet with the Governor and legislators from Southern California and make it clear what is needed, how it would be spent, and the fact that we are accountable.

Dr. Dougherty reported that he and Kendra Jeffcoat had attended an EDAP Board meeting today. The group is finally moving faster. The group has appointed five standing committees and is on the way to helping businesses come to Poway and succeed there. Kendra spoke about the kinds of courses and programs we offer and the fact that, even though we do not yet have an education center in Poway, places such as GEICO are providing space for us to hold classes. It was well received, and Kendra has represented us extremely well in that group.

Ms. Hughes noted that she had seen an item in either the Faculty Senate or The Faculty minutes regarding concerns about sabbatical leaves and follow-up. She respects this as an academic issue, but, if that is visited in either of those bodies, she would like, as a Board member, to know what is going on and any changes that might be made.

Mr. Jensen congratulated Bill Flynn for his professional achievements mentioned by Dr. Boggs earlier in the meeting.

Mr. Jensen mentioned that he has been very impressed with recent tours of the Graphic Arts, Educational Television, and Information Services facilities. We seem to be on the cutting edge of technology.

N. CLOSED SESSION

The Board recessed at 7:38 p.m. and went into Closed Session at 7:45 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.
Property: Ulevitch Property Donation - Borrego Springs
3. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
4. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
5. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.
6. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9 – San Marcos Redevelopment Agency.

Closed Session ended at 8:12 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:13 p.m.

1. PUBLIC EMPLOYEE DISMISSAL

MSC Dougherty, White

RESOLUTION 99-20011

BE IT RESOLVED, That the Governing Board ratify the termination of employment of employee #005253733, Food Services Specialist, Food Services, a probationary employee, effective March 29, 2000.

2. EMPLOY TIMOTHY S. THOMAS, ESQ., AS MEDIATOR IN DISPUTE WITH SAN MARCOS REDEVELOPMENT AGENCY

MSC Dougherty, White

RESOLUTION 99-20012

BE IT RESOLVED, That the Governing Board approve the employment of Timothy S. Thomas, Esq., as a mediator to assist the District and the City of San Marcos Redevelopment Agency (SMRDA) regarding a dispute involving the District's share of the tax increment authorized under existing agreements between the District and SMRDA, with the understanding that the parties would share equally the mediator's fees.

P. ADJOURNMENT

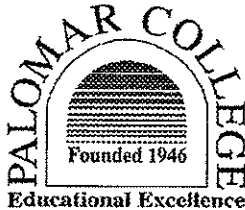
The meeting was adjourned at 8:15 p.m.



President



Secretary



APPROVED

4-25-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, APRIL 11, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Lise Telson, Dean, Student Support Programs
Dale Wallenius, Chief Advancement Officer, Executive Vice President to the Foundation

STAFF:

Barbara Baldridge, Executive Assistant, President's Office
Norma Bean, President, Administrative Association
Bruce Bishop, Interim Director, Student Activities
Ernie Carson, President, CCE/AFT
Nancy Corlett, Manager, Admissions and Registration
Jimmy Diaz, Custodian II
Peggy DiBattista, Supervisor, Admissions
Pete Durst, Senior Programmer Analyst, Information Services

Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities
Judy Fish, Director, R.O.P.
Katherine Gannett, Manager, Library Staff and Services
Toni Griffith, Staff Aide, Emergency Medical Education
Anne Hohman, President, The Faculty
Judy Hopkins, Administrative Secretary, Facilities
Kenneth Jay, Director, Business Services
Shirley Johnston, Human Resource Assistant II
Larry Koziarz, Director, Grants Development/Evening Manager
Cynthia Kratcoski, Financial Aid Advisor
Marilyn Lunde, Administrative Secretary, Student Activities
Ellie Masiello, Administrative Secretary
Dr. Michael Norton, Director, Public Information
Phil Ryan, Manager, Facilities
Linda Sabo, Adjunct Instructor, RTV
Esther Seddig, Admissions Assistant
Dolores Silva, Academic Department Assistant, Communications
Carol Stroecker, Supervisor, Admissions, Escondido
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldridge
Farhana Karim, Student
Bruce Kauffman, *North County Times*
Laura Mitchell, *The Telescope*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

PRESENTATION OF AWARD

At this time, Dr. Boggs presented an award to Farhana Karim, who has been nominated for the 2000 All-USA Academic Team for Community and Junior Colleges in recognition of scholarly achievements, presented by The American Association of Community Colleges, Phi Theta Kappa International Honor Society, and *USA Today*. Melissa Kinzig has also been nominated but was unable to attend this meeting because of illness.

C. APPROVAL OF MINUTES

MSC Dougherty, White

RESOLUTION 99-20013

BE IT RESOLVED, That the Minutes of the Regular Meeting held on March 28, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

C O N S E N T C A L E N D A R

D.

GIFTS

1. ACCEPTANCE OF GIFTS

MSC Dougherty, Nelson

RESOLUTION 99-20014

BE IT RESOLVED, That the following gifts **donated in 1999** be accepted and that an appropriate letter of appreciation be sent:

- a. Art books, miscellaneous art supplies (canvas, stretcher bars, oil paints), and lumber to be used for instructional purposes in the Art Department, donated by **Kathryn A. Small**, 2656 Cranston Drive, Escondido, California 92025. Cash value estimated by donor is \$750.00.

BE IT RESOLVED, That the following gifts **donated in 2000** be accepted and that an appropriate letter of appreciation be sent:

- a. Painting, "Jimmy's Office," acrylic on canvas, 1995, 52" x 50", to be placed in the permanent collection of art, donated by **Suong Yangchareon**, 1551 Linda Rosa Avenue, Los Angeles, California 90041. Cash value estimated by donor is \$5,000.00.
- b. Two scanners, printer, and 486 computer with monitor to be utilized in the R.O.P. classes, donated by **Dale Ann Chase**, 1414 Calle Goya, Oceanside, California 92056. Cash value estimated by donor is \$1,000.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

2. APPROVE TRAVEL EXPENSES

MSC Dougherty, Nelson

RESOLUTION 99-20015

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. **George R. Boggs, Ph.D.**
Advanced Funds? Yes
For: Transportation, parking, meals, lodging, registration,
rental car, miscellaneous
To attend: AACC Presidents' Academy
Location: Breckenridge, Colorado
Date: July 8-13, 2000
Amount: \$2,240.00
Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000
- b. **George R. Boggs, Ph.D.**
Advanced Funds? Yes
For: Transportation, meals, lodging
To attend: Leadership Meeting (following NISOD Conference)
Location: The University of Texas at Austin
Date: May 31 – June 1, 2000
Amount: \$283.00
Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000
- c. **Barbara L. Hughes**
Advanced Funds? Yes
For: Transportation, parking, meals, lodging, registration,
miscellaneous
To attend: NISOD Conference
Location: Austin, Texas
Date: May 27-31, 2000
Amount: \$1,720.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PERSONNEL

3. **GRANT EQUIVALENCY FOR DISCIPLINE**

MSC Dougherty, Nelson

RESOLUTION 99-20016

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individual be granted equivalency to minimum qualifications for the discipline listed:

Munn, Susan - Biology

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20017

BE IT RESOLVED, That, the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, and Fall, 2000, semesters** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

PUBLIC SAFETY

Paulette, Michael	Fire Technology	\$33.54
	Vocational Education Teaching Credential:	
	Fire Fighting; Fire Control & Safety	
	30+ years of experience	

VOCATIONAL PROGRAMS

Klabunde, Amy	Environmental Technology	\$34.65
	B.S., Environmental Sciences	
	M.S., Civil Engineering	

FALL, 2000

LIFE SCIENCES

Munn, Susan	Biology	\$36.88
	B.S., Biological Sciences	
	Ph.D., Microbiology	

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group II (receive the fully employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **KENNETH DYCHES**, Library Media Technician II, Library Media Center, effective April 1, 2000. (last day worked March 31, 2000)
- b. **JENNIE GALVAN**, Food Services Assistant, Food Services, effective April 14, 2000. (last day worked April 13, 2000)
- c. **GLENOLA MILLS**, Food Services Assistant, Food Services, effective April 5, 2000. (last day worked April 4, 2000)

**Resumption of
REGULAR AGENDA**

E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

Dr. Mark Vernoy reported that last week, the Faculty Senate passed a motion to support the Supplemental Employee Retirement Plan (SERP), including a provision that the savings from faculty salaries should be used only to support faculty retirements.

2. **INFORMATION**

Report of The Faculty

Anne Hohman reported that The Faculty had an informational meeting last week.

3. **INFORMATION**

Report of the Administrative Association

Norma Bean reported that the Administrative Association is continuing to meet with District representatives to meet and confer to work toward common goals. There is a general membership meeting scheduled for April 20. The group is looking forward to bringing closure to the professional development plan. They are trying to reach some terms that they think will benefit all of the Administrative Association members equally.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson reported that, during the course of the year, the California Federation of Teachers staff personnel visit various institutions to see how they are getting input and feedback from individuals. At this year's state convention, the CFT acknowledged the support and dedicated service of one of Palomar's employees. At this time, Ernie presented the award to Jimmy Diaz, from Facilities.

Ernie reported that he has been getting a lot of feedback about item K-3b on tonight's agenda. He read an e-mail he had received from one of our employees, as follows: "After reviewing the 4/11/2000 Board agenda, I notice a recommendation/action to approve a new classified position, titled 'PeopleSoft – Information Systems Analyst/HR.' It concerns me, not that the position has been created, but that it is being filled without having to go through the normal procedures. This is not a personnel issue regarding the person who is filling the position, but the issue is that no one else was given the opportunity to apply. I understand the need for such a position; however, it doesn't seem fair to those who had to apply for these positions, such as hourly employees who have worked in their positions for years. In this particular case, no one else, to my knowledge, was given an opportunity to work with PeopleSoft. Therefore, no one else was given the opportunity this individual has been given. Again, I am sure that this individual is very capable and is very deserving of this position. But, in fairness to everyone, she should have to apply for the position. I thank you for taking my concerns into consideration." Ernie added that the CCE Executive Council is scheduled to meet with Dr. Miyamoto on this because other positions like this will come up because of PeopleSoft, and they want to receive some direction on how similar situations are going to be handled in the future. The union doesn't want to be seen as the "bad guy or lady." They are simply stating a concern and hope to come to some type of agreement based on their upcoming meeting with Dr. Miyamoto.

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported that the ASG has been hosting Spring Fest this week. They were on the KUSI, Channel 9, News.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs reported that one of our faculty members, Bob Vetter, was featured in the April 9 issue of the *San Diego Union-Tribune*, in an article titled, "For Vetter, Palomar is just better." It is a very complimentary article about Bob's coaching abilities.

One of our students, Shannon Searle, was named as one of the 1999 Pepsi Scholar Athletes for her scholarship here at Palomar. She maintained a 3.59 GPA and was one of our softball players.

Our Paralegal Studies program, which is taught by Angelo Corpora, has been featured in a new book entitled, *Marketing Your Paralegal Program*, by Chere Estrin. Dr. Boggs circulated a copy of some of the citations that refer to our program.

Dr. Boggs displayed a copy of *Partnerships in Learning*, an annual report of Form Z Joint Study Program, containing an article by Jay Schultz, an Associate Professor in our Art Department entitled, "Learning to Think by Learning to Draw." The article illustrates the computerized art work of some of Jay's students.

Dr. Boggs announced that Palomar College has just been selected as one of 12 Vanguard Colleges in international competition. There were 94 applications, including some very well-known community colleges throughout the United States. Some of these well-known colleges did not make this list. Dr. Boggs read part of the announcement regarding this project, from the League for Innovation in the Community College, as follows: "We are most pleased to inform you that the Advisory Committee has selected Palomar College as one of the Vanguard Learning Colleges in the League's Learning College Project. Congratulations and welcome aboard to what we believe will be an exciting venture as we explore and experiment with helping community colleges become more learning-centered institutions. The quality of applications was so impressive that the League has decided to fund two additional Vanguard Learning Colleges for a total of 12." As part of our responsibilities, we will be putting together a team of 10 to 15 participants who will work on this project for three to five years. The team must include the president of the college and a trustee, key academic and student service administrators, and key faculty and support staff leaders. We will need to put this team together fairly quickly. The Board will actually be approving this at its next meeting, because it involves accepting grant funds. Diane Michael commented that she thinks this is very exciting, a wonderful opportunity for us, and a tribute to our faculty, who have put us in this position. She also acknowledged the work of Larry Koziarz, who shepherded the grant through for us.

Dr. Boggs made the following comments, in response to Mark Vernoy's report regarding the Faculty Senate's action on SERP, which was also presented at the last President's Advisory Council meeting: "After a lot of consideration and discussion by distance, since I was away from campus, it was my decision to allow SERP to continue under the original guidelines. When SERP was approved, we approved it with the understanding that we would need to pool the funds from all of the retirees in order to be able to fund SERP. I believe that we need to honor that commitment. I apologize if I didn't continue to make that clear during our discussions with faculty during the meet and confer process. But, I think we need to honor the commitment that we made when the Board approved SERP. That is my decision."

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

1. Letter from **Michael Poehlman, Chief of Police, Oceanside**, to Dr. Boggs, dated March 20, 2000, acknowledging the efforts and leadership of Tom Plotts as a member of the North County Recruiting Team for new police officers. **Exhibit G-1**

H. UNFINISHED BUSINESS

1. APPROVE DOMESTIC PARTNER POLICY

MSC Dougherty, Hughes

RESOLUTION 99-20018

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Domestic Partner Policy that extends health care benefits to domestic partners of benefit-eligible employees as described by the policy, effective May 1, 2000. **Exhibit H-1**

Mr. Jensen made the following comment: "The way I see it, if a homosexual couple decides to cohabitate, they have a right to do so, and it's no concern of mine. However, when they elect to feed at the public trough, it becomes my business, and I can't, in good conscience, spend my constituents' tax dollars to a program that would promote or facilitate such an activity. So that's why I will be voting no."

Mark Vernoy made the following comment: "The Faculty Senate was the first employee group to suggest giving benefits to domestic partners. And the Faculty Senate continues to support giving benefits to domestic partners. We do not see this as a religious or moral issue as some people might; rather, we see it as a working conditions issue, as does the California Legislature. We see it only as equal compensation for equal work. The Faculty Senate asks you to treat all employees equally and vote yes on providing benefits to domestic partners for everyone in the Palomar College family."

The Vote: 4 Aye, 1 Nay (Jensen)
Student Trustee Advisory Vote: Aye

2. **CAST BALLOT FOR CCCT BOARD OF DIRECTORS ELECTION – 2000**

MSC Dougherty, Hughes

RESOLUTION 99-20019

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby casts its ballot in favor of the following **five candidates** for membership on the CCCT Board of the Community College League of California:

<input type="checkbox"/>	Marie Kirsch	San Luis Obispo
<input type="checkbox"/>	Patricia Miljanich	San Mateo County
<input type="checkbox"/>	Georgia L. Mercer	Los Angeles
<input type="checkbox"/>	Maxine Moore*	Victor Valley
<input type="checkbox"/>	William McGinnis*	Butte-Glenn
<input checked="" type="checkbox"/>	Kay Albiani	Los Rios
<input type="checkbox"/>	Michael R. Adams	Antelope Valley
<input type="checkbox"/>	Rebecca J. Garcia*	Cabrillo
<input type="checkbox"/>	Anita Grier	San Francisco
<input type="checkbox"/>	Walt Rosebrock	Allan Hancock Joint
<input type="checkbox"/>	Frederick Wenck, Jr.*	Lake Tahoe
<input type="checkbox"/>	Lynn Baranco	Peralta
<input checked="" type="checkbox"/>	Carolyn Batiste	MiraCosta
<input type="checkbox"/>	Judi D. Beck	Shasta-Tehama-Trinity Joint
<input checked="" type="checkbox"/>	Lewis S. Braxton, Jr.*	Merced
<input type="checkbox"/>	Robert Brunton	Fremont-Newark
<input type="checkbox"/>	Greg Brockbank	Marin
<input type="checkbox"/>	Richard K. Tanaka*	San Jose-Evergreen
<input checked="" type="checkbox"/>	Pete E. Tafoya*	Ventura
<input checked="" type="checkbox"/>	Carole Currey*	Santa Monica

*Incumbent

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. **NEW BUSINESS**

1. **PASS RESOLUTION AUTHORIZING ISSUANCE OF A 2000 TAX AND REVENUE ANTICIPATION NOTE AND PARTICIPATION IN THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA CASH FLOW FINANCING PROGRAM**

MSC Dougherty, Hughes

RESOLUTION 99-20020

WHEREAS, pursuant to Sections 53850 *et seq.* of the Government Code of the State of California (the "Act") contained in Article 7.6 thereof, entitled "Temporary Borrowing," on or after the first day of any fiscal year (being July 1), the Palomar Community College District (the "District") may, pursuant to a resolution of its Board of Trustees (the "Board"), borrow money by issuing notes for any purpose for which the District is authorized to expend moneys, including but not limited to current expenses, capital expenditures, and the discharge of any obligation or indebtedness of the District;

WHEREAS, the Board hereby determines that an amount (the "Principal Amount") not to exceed \$5,000,000 (the "Maximum Principal Amount"), which Principal Amount is to be confirmed and set forth in the Pricing Confirmation (as defined in Section 4 hereof), is needed for the requirements of the District to satisfy obligations of the District, and that it is necessary that the Principal Amount be borrowed for such purpose by the issuance of a temporary note therefor in anticipation of the receipt of taxes, revenue and other moneys to be received by the District during or attributable to fiscal year 2000-2001;

WHEREAS, it appears, and the Board hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue, cash receipts and other moneys of the District attributable to fiscal year 2000-2001, and available for the payment of said note and the interest thereon;

WHEREAS, pursuant to Section 53856 of the Code, certain revenues that will be received by the District during and attributable to fiscal year 2000-2001 can be pledged for the payment of said note and the interest thereon (as hereinafter provided);

WHEREAS, the Board has determined that it is in the best interests of the District to participate in the Community College League of California Cash Flow Financing Program (the "Program"), whereby participating community college districts (collectively, the "Participating Districts") will simultaneously issue tax and revenue anticipation notes;

WHEREAS, the tax and revenue anticipation note authorized hereby (the "Note") will be sold to the Community College League Financing Authority (the "Authority") pursuant to a note purchase agreement, dated as of the date of the Pricing Confirmation, by and between the Authority and the District (the "Note Purchase Agreement"); and

WHEREAS, as part of the Program, the Authority will issue one or more series (each a "Series") of 2000 Tax and Revenue Anticipation Bonds (the "Bonds") pursuant to an Indenture (the "Indenture") between the Authority and Norwest Bank Minnesota, N.A. (the "Trustee"), which Bonds will be secured by the tax and revenue anticipation notes of the Participating Districts, each Series to be distinguished by the type of credit enhancement, if any, that secures such Series, the principal amounts of the notes securing such Series the date of maturity of such Series, or by such other factors as may be determined by the Authority pursuant to the advice of Sutro & Co. Incorporated, as financial advisor for the Program (the "Financial Advisor");

NOW, THEREFORE, the Governing Board of the District hereby resolves as follows:

Section 1. Recitals. All of the above recitals are true and correct and the District so finds, determines, and represents.

Section 2. Authorization of Issuance of Note; Terms. The District hereby determines to borrow, solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received by the District during or attributable to fiscal year 2000-2001, an aggregate principal amount not to exceed the Maximum Principal Amount by the issuance, by the District, of a temporary note under Sections 53850 et seq. of the Code designated as the District's "2000 Tax and Revenue Anticipation Note." The Note shall be dated the date of delivery thereof; shall mature (without option of prior redemption) not more than 15 months from said date of delivery on a date indicated on the face of the Note and set forth in the Pricing Confirmation (as defined below), or if such date is not a day on which banks in New York or California are open for business, on the first business day prior to such date; and shall bear interest, payable on the dates set forth in the Note and computed on a 30-day month/360-day year basis, at the rate indicated on the face of the Note and set forth in the Pricing Confirmation (the "Note Rate"), but not in excess of twelve percent (12.0%) per annum. If the Note is not fully paid at maturity, then the unpaid portion thereof shall continue to bear interest thereafter at the Default Rate (to be set forth in the Pricing Confirmation). Both the principal of and interest on the Note shall be payable only upon surrender thereof, in lawful money of the United States of America, at the corporate trust office of the Trustee, which Trustee is hereby designated to be the Paying Agent for the Note (the "Paying Agent").

Section 3. Form of Note. The Note shall be issued in registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures.

Section 4. Sale of the Note. The Note shall be sold to the Authority pursuant to the Note Purchase Agreement. The form of the Note Purchase Agreement, including the form of the pricing confirmation supplement (the "Pricing Confirmation") set forth as Exhibit B thereto, presented to this meeting is hereby approved. The Vice President for Finance and Administrative Services, Director, Fiscal Services, chief business officer or any other person designated by the Assistant Superintendent/Vice President for Finance and Administrative Services of the District (the "Authorized Representatives") are each hereby authorized and directed to execute (which execution shall be accomplished by execution of the Pricing Confirmation) and deliver the Note Purchase Agreement (including the Pricing Confirmation) in substantially said form, with such changes thereto as such Authorized Representative shall approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; provided, however, that the interest rate on the Note shall not exceed twelve percent (12.0%) per annum, the discount on the Note, when added to the District's share of the costs of issuance of the Bonds, shall not exceed one and one-half percent (1.5%), and the Principal Amount shall not exceed the Maximum Principal Amount.

Section 5. Program Approval. The District's participation in the Program is approved; provided, however, that the District's decision to participate in the Program shall not be binding on the District until the execution and delivery of the Pricing Confirmation.

The District acknowledges that the Authority will execute and deliver the Indenture, (currently on file with the District), to the Trustee in substantially said form, with such changes thereto as an Authorized Representative shall approve, such approval to be conclusively evidenced by execution and delivery of the Pricing Confirmation. The District authorizes and requests the Authority to issue Bonds pursuant to and as provided in the Indenture as finally executed.

The District acknowledges that the Authority, acting upon the advice of the Financial Advisor, may seek such credit enhancement for the Note and for the Series of Bonds related thereto as it deems necessary or desirable. The District agrees to be bound by the terms of such credit enhancement, if any, and the agreements related thereto. The District's approval of such credit enhancement, if any, and the agreements related thereto shall be conclusively evidenced by execution and delivery of the Pricing Confirmation. Each Authorized Representative is authorized to execute and deliver, on behalf of the District, all agreements related to credit enhancement for the Note and for the Series of Bonds related thereto that such Authorized Representative shall approve, such approval to be conclusively evidenced by execution and delivery of such agreements.

The Authorized Representatives of the District are hereby authorized and directed to provide the Financial Advisor with such information relating to the District as the Financial Advisor shall reasonably request for inclusion in the Preliminary Official Statement and Official Statement related to the Bonds. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement is, except for certain omissions permitted by Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the "Rule"), hereby deemed final within the meaning of the Rule with respect to the District.

If, at any time prior to the execution of the Pricing Confirmation, any event occurs as a result of which the information contained in the Preliminary Official Statement related to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Financial Advisor.

The District agrees to pay or cause to be paid, in addition to the amounts payable under the Note, its share of any fees or expenses of the Trustee in connection with its participation in the Program, as determined in accordance with the Indenture. Such additional fees and expenses will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

Section 6. Transfer; Exchange. The Note shall initially be registered in the name of the Authority. Thereafter, the Note may not be transferred or exchanged except for a transfer to a provider of credit enhancement for the Note or for the Series of Bonds related thereto as provided by the terms of such credit enhancement and any agreement related thereto.

Section 7. Deposit of Note Proceeds; No Arbitrage. A portion of the proceeds from the sale of the Note, in an amount equal to the District's share of the costs of issuance (including any fees and expenses incurred in connection with credit enhancement) of the Note and of the Series of Bonds related to the Note, shall be deposited in the Costs of Issuance Fund established under the Indenture and expended as directed by the Authority on costs of issuance as provided in the Indenture. The remainder of the proceeds from the sale of the Note shall be deposited in the Proceeds Fund established under the Indenture and, until transferred pursuant to a requisition of the District, be invested in Permitted Investments (as defined in and under the terms of the Indenture) as directed by the Authority. While they are on deposit in the Proceeds Fund, proceeds from the sale of the Note shall constitute additional security for repayment of the Note.

Upon requisition submitted to the Trustee in accordance with the Indenture, the Note proceeds deposited in the Proceeds Fund shall be transferred to or on behalf of the District for any purpose for which the District is authorized to use and expend moneys. The District hereby covenants that it will make no use of the proceeds of the Note that would cause the Note to be an "arbitrage bond" under Section 148 of the Code; and, to that end, so long as the Note is outstanding, the District, and all of its officers having custody or control of such proceeds, shall comply with all requirements of said section, including restrictions on the use and investment of proceeds of the Note and the rebate of a portion of investment earnings on certain amounts, including proceeds of the Note, if required, to the Federal government, and of the Income Tax Regulations of the United States Treasury promulgated thereunder or under any predecessor provisions, to the extent that such regulations are, at the time, applicable and in effect, so that the Note will not be an "arbitrage bond."

Section 8. Payment of Note.

(a) Source of Payment. The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District during fiscal year 2000-2001 and which are available therefor. The Note shall be a general obligation of the District, and to the extent the Note is not paid from the Pledged Revenues defined below, the Note shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as provided herein and by law.

(b) Pledged Revenues. As security for the payment of the principal of and interest on the Note, the District hereby pledges certain unrestricted revenues (as further described in the following paragraph, the "Pledged Revenues") which are received by the District in the months specified in the Pricing Confirmation as Pledge Months (each a "Pledge Month" and collectively the "Pledge Months"). The term "unrestricted revenues" shall mean taxes, income, revenue, cash receipts, and other money of the District as provided in Section 53856 of the Act, which are intended as receipts for the general fund of the District and which are generally available for the payment of current expenses and other obligations of the District.

With respect to each Pledge Month, the amount of unrestricted revenues which shall constitute Pledged Revenues will be equal to a percentage of the Principal Amount plus a percentage of the interest due on the Note on the applicable interest payment dates, including maturity, such percentages, and dates to be specified in the Pricing Confirmation. Any one of the Authorized Representatives of the District is hereby authorized to approve the determination of the Pledge Months and the amount of Pledged Revenues with respect to each Pledge Month by executing and delivering the Pricing Confirmation, such execution and delivery to be conclusive evidence of approval by this Board and such Authorized Representative.

The principal of the Note and the interest thereon shall be a first lien and charge against and shall be payable from the first moneys received by the District from such Pledged Revenues, as provided by law.

In the event that there are insufficient unrestricted revenues received by the District to permit the deposit into the Repayment Account, as hereinafter defined, of the full amount of Pledged Revenues to be deposited from unrestricted revenues in any Pledge Month, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the repayment of the Note and the interest thereon.

(c) Deposit of Pledged Revenues in Repayment Account. Pledged Revenues shall be held by the District in a special account within the District's general fund designated as the District's "2000 Tax and Revenue Anticipation Note Repayment Account" (the "Repayment Account") and applied as directed in this resolution. Any moneys placed in the Repayment Account shall be for the benefit of the holder of the Note, and until the Note and all interest thereon are paid or until provision has been made for the payment of the Note at maturity with interest to maturity, the moneys in the Repayment Account shall be applied only for the purposes for which the Repayment Account is created. Upon the written request of the Trustee or any provider of credit enhancement for the Note or the Series of Bonds related thereto, the District shall, within ten (10) Business Days following its receipt of such request, provide written evidence that the deposits to the Repayment Account required by this resolution have been made. In addition, the District shall provide such additional financial information as may be required by any provider of credit enhancement for the Note or the Series of Bonds related thereto.

(d) Disbursement of Moneys in Repayment Account. The District shall, to the extent necessary to pay the principal of and the interest on the Note, cause the moneys in the Repayment Account to be transferred to the Trustee at least five (5) Business Days (as defined in the Indenture) prior to the date that interest on the Note must be paid, as applicable, and prior to the maturity of the Note. Moneys so transferred to the Trustee shall be deposited in the appropriate Bond Payment Fund established under the Indenture and applied to the payment of the principal of and interest on the Note when due and at maturity, as provided in the Indenture. In the event that moneys in the Repayment Account are insufficient to pay the principal of and interest on the Note when due and at maturity, such moneys shall be applied first to pay interest on the Note and second to pay principal of the Note. Any moneys remaining in or accruing to the Repayment Account after the principal of and the interest on the Note have been paid, or provision for such payment has been made, shall be transferred to the general fund of the District, subject to any other disposition required by the Indenture.

Section 9. Execution and Delivery of Note. The Note shall be executed by the manual or facsimile signature of an Authorized Representative and countersigned by the manual or facsimile signature of the Secretary or the Clerk of the Board. The proper officers of the District are hereby requested to deliver the Note to the Authority.

Section 10. Covenants and Warranties.

(a) It is hereby covenanted and warranted by the District that all representations and recitals contained in this resolution are true and correct.

(b) The District shall not incur any indebtedness secured by a pledge of its unrestricted revenues unless such pledge is subordinate in all respects to the pledge of unrestricted revenues hereunder.

(c) So long as any Bonds issued in connection with the Note are outstanding, the District will not create or suffer to be created any pledge of or lien on the Note other than the pledge and lien of the Indenture.

(d) The District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them for the levy, collection and enforcement of the Pledged Revenues in accordance with the law and for carrying out the provisions of this resolution and the Note.

Section 11. Ratification and Approval of Past and Future Actions. All actions heretofore taken by the officers and agents of the District with respect to the Note, the Bonds, and the Program are hereby approved, confirmed and ratified, and the officers and agents of the District are hereby authorized and directed to do any and all things and take any and all actions, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Note and the District's participation in the Program in accordance with this resolution and resolutions hereafter adopted by the District. The Authorized Representatives are hereby designated as "Authorized District Representatives" under the Indenture.

Section 12. Events of Default and Remedies.

If any of the following events occur, it is hereby defined as and declared to be and to constitute an "Event of Default":

- (a) Failure by the District to make or cause to be made the transfers and deposits to the Repayment Account or any other payment required to be paid hereunder on or before the date on which such transfer, deposit or other payment is due and payable;
- (b) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this resolution, for a period of fifteen (15) days after written notice, specifying such failure and requesting that it be remedied, is given to the District by the Paying Agent, unless the Paying Agent shall agree in writing to an extension of such time prior to its expiration;
- (c) Any warranty, representation or other statement by or on behalf of the District contained in this resolution or the Note Purchase Agreement (including the Pricing Confirmation) or in any requisition or any financial report delivered by the District or in any instrument furnished in compliance with or in reference to this resolution or the Note Purchase Agreement or in connection with the Note, is false or misleading in any material respect;
- (d) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, and is not dismissed within 30 days after such filing, but the Paying Agent shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its interests and the interests of the registered owner of the Note;
- (e) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law; or
- (f) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidator or trustee) of the District or any of its property is appointed by court order or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Paying Agent shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its interests and the interests of the registered owner of the Note.

Whenever any Event of Default referred to in this Section shall have happened and be continuing, the Paying Agent shall, in addition to any other remedies provided herein or by law or under the Indenture, have the right, at its option without any further demand or notice, to take one or any combination of the following remedial steps:

(1) Without declaring the Note to be immediately due and payable, require the District to pay to the Paying Agent an amount equal to the principal of the Note and interest thereon to maturity, plus all other amounts due hereunder, and upon notice to the District the same shall become immediately due and payable by the District without further notice or demand; and

(2) Take whatever other action at law or in equity (except for acceleration of payment on the Note) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Section 13. Proceedings Constitute Contract. The provisions of the Note and of this resolution shall constitute a contract between the District and the registered owner of the Note, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irrevocable.

Section 14. Request to Borrow; Transmittal of Resolution. The Note shall be issued in conjunction with the note or notes of one or more other community college districts, as described in Section 53853(b) of the Act. Following its adoption by the Board, signed copies of this resolution shall be transmitted by the Secretary of the Board to the treasurer of the county (the "County") in which the District is located, to the County's board of supervisors (the "County Board"), and to the County's superintendent of schools. Transmittal of this resolution to the County Board shall constitute a request by the Board for borrowing and for the issuance of the Note by the County Board. This resolution is based on the assumption that the County Board will fail to authorize, by resolution, the issuance of the Note within 45 calendar days of its receipt hereof or that the County Board will notify the District that it will not authorize the issuance of the Note within such 45-day period. If within such 45-day period the County Board authorizes, by resolution, issuance of the Note, then, notwithstanding this resolution, the Notes shall be issued in the name of the District by the County Board pursuant to such resolution of the County Board.

Section 15. Limited Liability. Notwithstanding anything to the contrary contained herein or in the Note or in any other document mentioned herein or related to the Note or to any Series of Bonds to which the Note may be assigned, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof.

Section 16. Amendments. At any time or from time to time, the District may adopt one or more Supplemental Resolutions, without the necessity for consent of the owner of the Note, for any one or more of the following purposes:

(a) to add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;

(b) to add to the limitations and restrictions in this Resolution, other limitations and restrictions to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect,

(c) to confirm, as further assurance, any pledge under, and the subjection to any lien or pledge created or to be created by, this Resolution, of any monies, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;

(d) to cure any ambiguity, supply any omission, or cure or correct any defect or inconsistent provision in this Resolution; or

(e) to amend or supplement this Resolution in any other respect;

provided, however, that any such Supplemental Resolution does not adversely affect the interests of the owner of the Note.

Any modification or amendment of this Resolution and of the rights and obligations of the District and of the owner of the Note may be made by a Supplemental Resolution, with the written consent of the owner of the Note; provided, however, that if such modification or amendment will, by its terms, not take effect so long as the Note remains outstanding, the consent of the owner of the Note shall not be required. No such modification or amendment shall change or modify any of the rights or obligations of the Paying Agent without its written assent thereto.

In addition to the amendments permitted by the above paragraphs, this Resolution, including the form of the Note, may be amended at any time prior to the execution and delivery of the Note pursuant to the Note Purchase Agreement or the Indenture, the provisions of which are incorporated herein by reference to the extent that they relate to the Note, the District, and the District's participation in the Program. Any amendment of this Resolution pursuant to this paragraph shall not require the execution and delivery of a Supplemental Resolution.

Section 17. Severability. In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 18. Appointment of Bond Counsel. The law firm of Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California, is hereby appointed as Bond Counsel for the Note and for the Program. The District acknowledges that Bond Counsel regularly performs legal services for many private and public entities in connection with a wide variety of matters, and that Bond Counsel has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, financial, and other consultants who may have a role or interest in the proposed financing or that may be involved with or adverse to the District in this or some other matter. Given the special, limited role of Bond Counsel described above the District acknowledges that no conflict of interest exists or would exist, waives any conflict of interest that might appear to exist, and consents to any and all such relationships.

Section 19. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED by the District this 11th day of April, 2000, by the following vote:

AYES: Dougherty, Nelson, Jensen, Hughes, Vasquez (Student Trustee Advisory Vote)

ABSTAIN White

NOES: None

ABSENT: None

President, Governing Board

Attest:

Secretary, Governing Board

EXHIBIT A

2000 TAX AND REVENUE ANTICIPATION NOTE

Registered No. 1 \$ _____

Registered Owner:

Rate of Interest:	Maturity Date:	Note Date:	Interest Payment* Date(s):	CUSIP:
_____%	_____	_____	_____	_____

REGISTERED OWNER:

PRINCIPAL AMOUNT:

FOR VALUE RECEIVED, the Palomar Community College District (the "District") acknowledges itself indebted to and promises to pay the Registered Owner identified above, at the corporate trust office of Norwest Bank Minnesota, N.A., in Los Angeles, California, (the "Paying Agent"), the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, together with interest thereon at the Rate of Interest per annum set forth above (computed on the basis of a 360-day year of twelve 30-day months) in like lawful money from the Note Date specified above until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable as specified above; provided, however, no interest shall be payable for any period after maturity during which the holder hereof fails to properly present this Note for payment.

It is hereby certified, recited and declared that this Note has been made, executed and given pursuant to and by authority of a resolution of the Governing Board of the District duly passed and adopted under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5, California Government Code, and that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note have existed, happened and been performed in regular and due time, form and manner as required by law, and that this Note, together with all other indebtedness and obligations of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys that are received by the District during fiscal year 2000-2001. As security for the payment of the principal of and interest on the Note the District has pledged an amount equal to fifty percent (50%) of the principal amount of the Note plus fifty percent (50%) of the interest due on the Note from the unrestricted revenues received by the District in the month ending _____; and an amount equal to fifty percent (50%) of the principal amount of the Note plus fifty percent (50%) of the interest due on the Note at maturity from the unrestricted revenues received by the District in the month ending _____ (such pledged amounts being hereinafter called the "Pledged Revenues"); and the principal of the Note and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the Pledged Revenues, and to the extent not so paid shall be paid from any other moneys of the District lawfully available therefor.

The District and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

IN WITNESS WHEREOF, the District has caused this Note to be signed by the manual or facsimile signature of its Authorized Representative and countersigned by the manual or facsimile signature of the Secretary of its Governing Board, each as of the Note Date.

PALOMAR COMMUNITY COLLEGE DISTRICT

By _____
Authorized Representative

Countersigned:

By _____
Secretary, Governing Board

Jerry Patton commented that Exhibit B (Note Purchase Agreement) had not been submitted to the Board in advance. He distributed copies at this time, which should be part of the resolution. He stated that we have done this every year for the last four years. It is strictly a cash-flow mechanism. We receive cash in cyclical kinds of payments from the county and state. We have a pretty level process of payments out, such as payroll and all the warrants that we issue. There are times when we need a source of funds just to level out the cash flow. This doesn't have anything to do with the budget. We will receive revenue from this in the terms of about 2.73%. It not only provides us the cash when we need it; it also provides a little income.

The Vote: 4 Aye, 1 Abstain (White)
Student Trustee Advisory Vote: Aye

2. **RENEW MEMORANDUM OF UNDERSTANDING BETWEEN PALOMAR COMMUNITY COLLEGE DISTRICT AND PALOMAR COLLEGE FOUNDATION TO AUTHORIZE THE FOUNDATION THE FUND-RAISING AND FISCAL RESPONSIBILITY OF THE COLLEGE'S SCHOLARSHIP PROGRAM**

MSC Dougherty, Hughes

RESOLUTION 99-20021

BE IT RESOLVED, That the Governing Board renew the memorandum of understanding between the Palomar Community College District and **Palomar College Foundation** to continue an agreement to authorize the Foundation the fund-raising and fiscal responsibility of the College's scholarship program.

Under this arrangement, the Foundation will continue to:

1. Coordinate and conduct all activities (fund raising, soliciting donors, cultivating donors) relative to securing, maintaining, and increasing scholarship funds.
2. Establish scholarship criteria, selection, award amounts, and disbursement guidelines with donors.
3. Maintain receipt of funds and records for respective donor scholarship programs.
4. Prepare and distribute all scholarship checks to scholarship recipients; distribute to scholarship recipients checks received at the College that are made payable directly to the recipient.
5. Send award acknowledgment letters with checks to scholarship recipients.
6. Coordinate scholarship recipient donor thank-you letters.
7. Solicit current donors to increase scholarship funds and establish new donor scholarships.
8. Maintain bank and investment accounts in accordance with donor's stipulations.
9. Plan, organize, and conduct annual scholarship awards night.
10. Maintain and update database of donors and potential donors.

In addition, the Foundation agrees to maintain applicable records, financial transactions and investments within generally accepted accounting principles and under the appropriate California Government Code. The Foundation agrees to hold the College harmless, defend the College, and pay for any judgment for the negligence of the Foundation or Foundation employees.

Under this arrangement, the District will continue to:

1. Coordinate Scholarship Committee that has the responsibilities of selecting recipients according to the donor criteria; participating in the scholarships awards night ceremony activities, such as announcing awards and recipients to the donors, families, and audience.
2. Actively market scholarship opportunities to a wide variety of potential and current students at feeder schools and off-campus centers.
3. Communicate, educate, and assist current and potential students in obtaining scholarships offered at the College and from various outside sources.
4. Remit \$25,000 to the Foundation for services rendered under this agreement.

This arrangement shall be in effect for one year, beginning April 11, 2000. If at the end of one year, the College wishes to continue this arrangement, the College shall process a new agreement for a subsequent new year. The College shall be the sole determinant in the renewal of this agreement.

Ms. Hughes stated that she is concerned that we may be paying for a classified employee in the Foundation office, who does a lot of this work, and whose salary is coming out of the general fund. Are we then paying again for this service to be rendered? Dale Wallenius responded that no college employee is working for the Foundation – they are completely separate. Dale also reported that this program has been very successful, with the Foundation raising \$235,000 in additional scholarship money this year.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **INFORMATION: FUNDING FOR CONSTRUCTION, RECONSTRUCTION, AND REMODEL OF STUDENT CENTER**

District staff is currently investigating the availability of financing to fund the construction, remodel, and reconstruction of the **Student Center** located on the San Marcos campus. Funding of the debt service on this project will come from the student center fee, previously approved by a vote of the students, and from the International Student Fund.

4. **EXCUSE ABSENCE OF MEMBER DUE TO FAMILY EMERGENCY**

MSC Dougherty, Hughes

RESOLUTION 99-20022

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Dr. Michele Nelson** from the Governing Board Meeting held March 28, 2000, is excused due to a family emergency.

The Vote: 4 Aye, 1 Abstain (Nelson)
Student Trustee Advisory Vote: Aye

5. **AUTHORIZE PAYROLL DEDUCTIONS TO PURCHASE TAX-SHELTERED ANNUITIES FROM PFL/PREMIUM COLLECTIONS**

MSC Dougherty, Hughes

RESOLUTION 99-20023

BE IT RESOLVED, That PFL/Premium Collections, Post Office Box 3183, Cedar Rapids, Iowa 52406-3813, be and is hereby approved as a tax-sheltered annuity provider and is added to the District's approved list for such vendors.

BE IT FURTHER RESOLVED, That payroll deductions are authorized for the purpose of purchasing tax-sheltered annuities from PFL/Premium Collections, Post Office Box 3183, Cedar Rapids, Iowa 52406-3813. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **ACCEPT AND APPROVE AMENDMENT 01 (INFLATION) TO LOCAL AGREEMENT FOR CHILD-DEVELOPMENT SERVICES NUMBER GWAP-9051, FOR STATE PRE-SCHOOL FULL-DAY PROGRAM**

MSC Dougherty, Hughes

RESOLUTION 99-20024

BE IT RESOLVED, That the Fiscal Year 1999-2000 Agreement, designated as **GWAP-9051**, between the Palomar Community College District and the **California Department of Education** shall be amended in the following particulars: The Maximum Rate per child-day of enrollment shall be amended by deleting reference to \$24.39 and inserting \$24.73 in place thereof; the Maximum Reimbursable Amount (MRA) payable per the agreement shall be amended by deleting reference to \$143,944.00 and inserting \$145,973.00 in place thereof; that the Minimum Child-Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 5,902.0 and inserting 5,903.0 in place thereof; and the Minimum Days of Operation (MDO) Requirement shall be 236 (no change). **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **ACCEPT AND APPROVE AMENDMENT #1 (INFLATION) TO LOCAL AGREEMENT FOR CHILD-DEVELOPMENT SERVICES NUMBER GCAM-9010, CAMPUS CHILD CARE**

MSC Dougherty, Hughes

RESOLUTION 99-20025

BE IT RESOLVED, That the Fiscal Year 1999-2000 Agreement, designated as **GCAM-9010**, between the Palomar Community College District and the **California Department of Education** shall be amended in the following particulars: The Maximum Rate per child-day of enrollment shall be amended by deleting reference to \$22.56 and inserting \$22.88 in place thereof; the Maximum Reimbursable Amount (MRA) payable per the agreement shall be amended by deleting reference to \$170,638.00 and inserting \$173,077.00 in place thereof; that the Maximum State Funds shall be amended by deleting reference to \$127,984.00 and inserting \$129,813.00 in place thereof; the Maximum Match available shall be amended by deleting reference to \$42,654.00 and inserting \$43,264.00 in place thereof; the Minimum Child-Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 7,564.0 and inserting 7,565.0 in place thereof; Minimum Days of Operation shall be 236 (no change). **Exhibit I-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AMENDMENT TO AGREEMENT WITH DISTRICT ARCHITECT FOR DESIGN SERVICES IN CONNECTION WITH THE HIGH-TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC Dougherty, Hughes

RESOLUTION 99-20026

BE IT RESOLVED, That the agreement dated November 1, 1999, between the Palomar Community College District and **Marlene Imirzian & Associates, Architects**, for professional services as District Architect in connection with the design and engineering on the High-Technology Laboratory/Classroom Building (hereinafter the "Project") be and is hereby amended to include authority for the District Architect to engage the services of **Ove Arup & Partners**, vibration-design experts, to provide vibration analysis and related recommendations for structural design required to develop a structure to support the District's telescope.

BE IT FURTHER RESOLVED, That the amount of funds allocated and assigned to the aforesaid amendment to agreement shall not exceed Twenty-two Thousand Dollars (\$22,000.00), to be funded from Account No. 623100-41-541100-71100-10-2000-1541300. **Exhibit I-8**

Dr. Nelson asked if we are availing ourselves of resources that might accompany this project, such as consultation with persons who specialize in high-tech science and math buildings, because that is expertise she wanted to be certain this architect has. Mike Ellis reported that we selected the design team; and in that team, we interviewed three top lab consultants in the country. We picked one of those, and they have been with us from the start of the project.

Dr. Boggs added that he had received the following message from Kelley Hudson-MacIsaac, Manager, Facility Planning: "Two of our faculty members attended a national conference sponsored by Project Kaleidoscope at the Salk Institute. It was specifically meant to look at how laboratory facilities should be designed."

Diane Michael reported that our faculty also visited a number of facilities to look at labs that have recently been designed.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE AMENDMENT TO AGREEMENT WITH DISTRICT ARCHITECT FOR DESIGN OF STUDENT CENTER PROJECT**

MSC Dougherty, Hughes

RESOLUTION 99-20027

BE IT RESOLVED, That the agreement dated November 1, 1999, between the Palomar Community College District and **Marlene Imirzian & Associates, Architects**, for professional services as District Architect in connection with the design and engineering of the remodel/replacement of the Student Center building (hereinafter the "Project"), located on the San Marcos campus of the District, be and is hereby amended to increase the project from Two Million Dollars (\$2,000,000.00) to Two Million Five Hundred Thousand Dollars (\$2,500,000.00).

BE IT FURTHER RESOLVED, That fees for the professional services to be rendered by the District Architect and her engineering team to the Project be and are hereby increased from One Hundred Fifty Thousand Dollars (\$150,000.00) to One Hundred Ninety-five Thousand Dollars (\$195,000.00), to be funded from Account No. 623100-41-451100-71100-10-2000-1841600. **Exhibit I-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

At this time, Mike Ellis presented information regarding the design of the project. Bruce Bishop noted that informational meetings will be scheduled during the last few weeks of the semester so that students will be informed about the plans for the project.

10. **APPROVE REDUCTION OF RETENTION ON THE INFRASTRUCTURE PROJECT CONTRACT WITH HELIX ELECTRIC, INC., FROM TEN PERCENT TO FIVE PERCENT**

MSC Dougherty, White

RESOLUTION 99-20028

WHEREAS, the work of construction let by the Palomar Community College District to Helix Electric, Inc., by agreement dated July 22, 1998, commonly described as the "Infrastructure Project" (hereinafter the "Project"), is now ninety-five percent (95%) complete; and,

WHEREAS, the State law requires the retention of ten percent (10%) of the total contract price by the public entity until the project is at least fifty percent (50%) complete, and thereafter this retention may be reduced to five percent (5%) at the discretion of the public entity letting the contract; and,

WHEREAS, the Project is now ninety five percent (95%) complete, and Helix Electric, Inc., has requested that the retention be reduced to five percent (5%); and,

WHEREAS, the reduction of the retention on the Project to five percent (5%) is reasonable and justified, will free up funds necessary to pay off existing accounts of labor and material suppliers to the Project, and thereby work to deliver a lien-free project to the District;

NOW THEREFORE BE IT RESOLVED, That the retention on the Project be and is hereby reduced from ten percent (10%) to five percent (5%), effective April 12, 2000, and notice of this Resolution shall be transmitted to Union Bank of California with instructions that funds held by said Bank in Escrow # 105-9768 be released to Helix Electric, Inc., in an amount sufficient to carry out the reduction authorized by this Resolution.

BE IT FURTHER RESOLVED, That the Vice President of Finance and Administrative Services and/or the District's Counsel be and are hereby authorized to execute any and all documents required by Union Bank of California to carry out the reduction of retention authorized hereby.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. **AUTHORIZE RECORDATION OF GRANT DEEDS TO BORREGO SPRINGS
PROPERTY DONATED TO THE DISTRICT BY IRENE H. ULEVITCH**

MSC Dougherty, Hughes

RESOLUTION 99-20029

WHEREAS, the Governing Board of the Palomar Community College District acted at its regularly scheduled meeting on November 10, 1998, to conditionally accept a donation of approximately three hundred (300) acres of raw land (hereinafter the "Property") located in Borrego Springs, California, from **Ms. Irene H. Ulevitch** (Board Resolution 98-19205); and,

WHEREAS, one of the underlying conditions to the final acceptance of said Property by the District was the completion of a Phase I Environmental Assessment on the Property and review and approval thereof by the Governing Board; and,

WHEREAS, the Palomar Community College District contracted with Parsons Engineering Science, Inc., for the Phase I Environmental Assessment, and Parsons completed this assessment and delivered a report to the Governing Board of the District on or about March 13, 2000; and,

WHEREAS, the Governing Board has received and considered the Parsons Assessment Report, and now desires to have the grant deeds to the three parcels officially recorded with the San Diego County Recorder;

NOW, THEREFORE, BE IT RESOLVED, That the Palomar Community College District hereby authorizes the recording of the grant deeds to the following described real property in its name:

Parcel Number 142-210 05 00 consisting of 156.46 acres
Parcel Number 142-210 04 00 consisting of 78.23 acres
Parcel Number 142 210 02 00 consisting of 58.23 acres

BE IT FURTHER RESOLVED, That the Palomar Community College District take title to the property described herein with the stated intent not to construct educational facilities on said property at this time but with the declared intent to use the property within the terms of the donation, including, but not limited to, leasing it, or a portion of it, to a third party, trading it or a portion of it, for other property, and all other permitted uses and dispositions, but not outright sale that is not permitted by the terms of the donation.

Dr. Dougherty asked if we have received an answer from the Chancellor's Office regarding the legality of accepting this property. Dr. Boggs responded that he has received an e-mail from Tom Nussbaum stating that we do not have to go through the procedure if we say that, at this time, we do not have plans to use it for an instructional facility.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE CHANGE OF NAME ON TAX-SHELTERED ANNUITY PROVIDER FROM WESTERN NATIONAL LIFE INSURANCE COMPANY TO AMERICAN GENERAL ANNUITY**

MSC Dougherty, Hughes

RESOLUTION 99-20030

BE IT RESOLVED, That a change of name is hereby authorized and approved on the agreement between the Palomar Community College District and **Western National Life Insurance Company**, changing the name of the tax-sheltered annuity provider to **American General Annuity**, including the authorization to execute a replacement agreement with American General Annuity, effective April 1, 2000.

BE IT FURTHER RESOLVED, That the aforesaid change in name shall not result in any cost to the Palomar Community College District, and the agreement may be canceled by either American General Annuity or the College District upon thirty (30) days' prior written notice.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE AGREEMENT WITH CRAIN & ASSOCIATES, INC., FOR OPERATION OF THE CALIFORNIA MOTORCYCLIST SAFETY PROGRAM**

MSC Dougherty, Hughes

RESOLUTION 99-20031

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District (hereinafter the "Site") and **Crain & Associates, Inc.**, a California corporation, doing business as "**California Motorcyclist Safety Program**" (hereinafter "CMSP") for an initial period commencing May 1, 2000, and terminating June 30, 2000, subject to renewal for one additional year commencing July 1, 2000, and terminating June 30, 2001; pursuant to which Crain shall compensate the District as follows:

"...the difference between the mandated student fee of \$75 and the Site's fee at June 30, 1993, or the fee agreed upon by CMSP and the Site, not to exceed \$65, for mandated students who complete the MRC:RSS course through Module 3."

BE IT FURTHER RESOLVED, That the Palomar Community College District ("Site") shall prepare and maintain records of all students enrolled in and trained at the Site, and shall execute all CMSP documentation, invoicing CMSP for compensation due as described above. All revenues, estimated at Forty Thousand Dollars (\$40,000.00) per year to the Site and the cost of supplies to be paid for by the Site, estimated at Five Hundred Dollars (\$500.00) per year, shall be transacted through Account Numbers 12-08-553200-67260-887200-1812000, and 12-10-353100-68200-441000-1812000, respectively.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVE CHANGE ORDER NUMBER 5 ON INFRASTRUCTURE PROJECT**

MSC Dougherty, Nelson

RESOLUTION 99-20032

BE IT RESOLVED, That Change Order Number 5 on the Infrastructure Project under contract approved by the Governing Board of the Palomar Community College District on July 14, 1998, with **Helix Electric, Inc.**, be and is hereby authorized and approved in the amount of Thirty Thousand, Five Hundred Seventeen Dollars and Twenty-Four Cents (\$30,517.24) to be expended for installation of irrigation systems in the lower section of the San Marcos Campus, as detailed on the accompanying memorandum in support hereof. Funding for this change order is from Account No. 61200-41-541100-71200-10-2000-1541300. **Exhibit I-14**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. APPROVE NEW COURSES FOR INCLUSION IN CURRICULUM

MSC Dougherty, Nelson

RESOLUTION 99-20033

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new courses,

BE IT RESOLVED, That the following new courses be approved by the Governing Board for inclusion in the Palomar College curriculum:

a. **Course ID: AP SM 110**

Prerequisite validated: Yes

A.A. degree/certificate program (required course): Sheet Metal

Discipline for minimum qualification: Sheet Metal (master's degree not required)

Reviewed by: Co-Chair

110 Advanced Design III

Three hours lecture-Three hours laboratory (4)

Prerequisite: AP SM 109

A continuation of advanced design and layout using simplified triangulation and instruction in powder actuated tools. *May be taken two times.* CSU (effective Fall, 2000)

b. **Course ID: BUS 138**

A.A. degree/certificate program (required course): Salesperson-Retail

Discipline for minimum qualification: Business Administration and/or Business Management (master's degree required)

Reviewed by: Subcommittee A

138 Business Ethics

One hour lecture (1)

This course provides a systems approach for making business decisions that are responsible, practical, and defensible. It examines the gray zone of ethical quandaries and provides a methodical process for selecting alternative solutions that are ethical and good for business. CSU (effective Fall, 2000)

c. **Course ID: BUS 142**

A.A. degree/certificate program (required course): Salesperson – Retail

Discipline for minimum qualification: Business Administration, Business Management and/or Business Marketing (master's degree required)

Reviewed by: Subcommittee A

142 Customer Service

One hour lecture (1)

This course covers the entire spectrum of customer service, which includes anything a business does for a customer in order to enhance the customer experience. Central focus of the course is recognition that it is much more costly to attract new customers than it is to maintain current customers. CSU (effective Fall, 2000)

- d. Course ID: BUS 157
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Internet
Discipline for minimum qualification: Business Education, Business, Management, or Marketing (master's degree required)
Reviewed by: Co-Chair

157 E-Commerce

Three hours lecture (3)

Recommended preparation: BUS 190

Addresses the methods by which business marketers can harness the powers of the Web and e-commerce within their business strategies. CSU (effective Fall, 2000)

- e. Course ID: BUS 158
A.A. degree/certificate program (elective): Advertising, Marketing, and Merchandising – Group 1; Business-General – Group 3; Business Management – Group 3
Discipline for minimum qualification: Business, Business Management or Marketing (master's degree required)
Reviewed by: Subcommittee A

158 General Motors Marketing Internship

Three hours lecture (3)

A group process whereby students form their own promotions company.

Students will work with a local car dealership owner for the purpose of creating and implementing a promotional event to be held on campus, at the dealer's place of business, or at another location, as identified through the research component of their plan. Students will engage in activities which include, but are not limited to, market research, advertising, public relations, and budgeting. *May be taken three times.* CSU (effective Fall, 2000)

- f. Course ID: CFT 153
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Cabinetmaking and Millwork: Cabinet and Furniture Technology; Cabinetmaking and Millwork: Cabinet and Millwork Technology; Cabinetmaking and Millwork: Furniture and Wood Technology
Discipline for minimum qualification: Cabinetmaking/Furnituremaking (master's degree not required)
Reviewed by: Subcommittee A

153 Studio Furniture Design I

Four, six or eight hours lecture-laboratory (2,3,4)

Prerequisite: CFT 105

Exploration of historical design concepts and their application to contemporary work. Development of drawing skills needed to design one of a kind studio furniture. CSU (effective Fall, 2000)

- g. Course ID: CSIS 121 Prerequisite validated: Yes
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

121 Advanced Microcomputer Applications

One hour lecture-Four hours lecture-laboratory (3)

Prerequisite: CSIS 120

Hands-on experience with advanced microcomputer applications featuring the use of word processing, spreadsheet, database and presentation graphics software. *This course is dually listed as R CSIS 121.* CSU (effective Fall, 2000)

- h. Course ID: CSIS 161
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
A.A. degree/certificate program (required course): MCSE
Reviewed by: Co-Chair

161 Network and Operating System Essentials

One and one-half hours lecture-One hour lecture-laboratory (2)

This course introduces students to Microsoft Windows 2000 and to the networking technologies it supports. CSU (effective Fall, 2000)

- i. Course ID: CSIS 162
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

162 Installing, Configuring, and Administering Windows 2000

Two hours lecture-One hour laboratory (2)

Prerequisite: CSIS 161

This course provides students with the knowledge and skills necessary to install and configure Microsoft Windows 2000 Professional on stand-alone computers and on client computers that are part of a workgroup or a domain. In addition, this course provides the skills and knowledge necessary to install and configure Windows 2000 Server to create file, print, and Terminal Servers. CSU (effective Fall, 2000)

- j. Course ID: CSIS 163
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

163 Supporting a Network Infrastructure using Windows 2000

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 162

This course provides students with knowledge and skills necessary to install, configure, manage, and support a network infrastructure that uses the Microsoft Windows 2000 Server products. CSU (effective Fall, 2000)

- k. Course ID: CSIS 164
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

164 Supporting Windows 2000 Directory Services Infrastructure

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 163

This course provides students with the knowledge and skills necessary to install, configure, and administer Microsoft Windows 2000 Active Directory directory services. The course also focuses on implementing Group Policy and understanding the Group Policy tasks required to centrally manage users and computers. CSU (effective Fall, 2000)

- l. Course ID: CSIS 165
Discipline for minimum qualifications: Computer Information Systems (master's degree not required)
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Reviewed by: Co-Chair

165 Designing a Windows 2000 Directory Services Infrastructure

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 164

This course provides students with the knowledge and skills necessary to design a Microsoft Windows 2000 directory services infrastructure in an enterprise network. CSU (effective Fall, 2000)

- m. Course ID: CSIS 166
Discipline for minimum qualifications: Computer Information Systems (master's degree not required)
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Reviewed by: Co-Chair

166 Designing a Windows 2000 Networking Services Infrastructure

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 164

This course provides students with the knowledge and skills necessary to design a Microsoft Windows 2000 networking services solution for enterprise networks. CSU (effective Fall, 2000)

- n. Course ID: CSIS 167
Discipline for minimum qualifications: Computer Information Systems (master's degree not required)
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Reviewed by: Co-Chair

167 Designing Security for a Windows 2000 Network

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 164

This course provides students with the knowledge and skills necessary to design a security framework for small, medium, and enterprise networks using Microsoft Windows 2000 technologies. CSU (effective Fall, 2000)

- o. Course ID: CSIS 196
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

196 Introduction to SQL

Two hours lecture-Two hours lecture-laboratory (3)

Intended for individuals who want to learn how to search for and manipulate data in a database, create tables and indexes, handle security, control transaction processing, and learn the basics of how to design a database. CSU (effective Fall, 2000)

- p. Course ID: CSIS 229
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Webmaster
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

229 Windows System Administration

Two hours lecture - Two hours laboratory (2)

Prerequisite: CSIS 170

This course is an introduction to system administration for the Windows operating system. CSU (effective Fall, 2000)

- q. Course ID: CSIS 267
Prerequisite validated: Yes
A.A. degree/certificate program (elective course): Webmaster
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

267 SQL Server

Two hours lecture-Two hours laboratory (2)

Prerequisite: CSIS 196 and 264

This course provides training to students who are interested in administering and implementing Microsoft SQL Server. CSU (effective Fall, 2000)

- r. Course ID: CSIS 268
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Internet Technologies;
(elective course): Webmaster
Discipline for minimum qualifications: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

268 Active Server Pages

Two hours lecture-Two hours laboratory (2)

Prerequisite: CSIS 139

This course provides an introduction to Microsoft's Active Server Pages technology. CSU (effective Fall, 2000)

- s. Course ID: CSIS 269
Prerequisite validated: Yes
A.A. degree/certificate program (elective course): Webmaster
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

269 Web Security and E-Commerce

Two hours lecture-Two hours laboratory (2)

Prerequisite: CSIS 264

This course provides an introduction to the technology that supports E-Commerce and web security. CSU (effective Fall, 2000)

- t. Course ID: GC 144
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Graphic Communications - Internet
Discipline for minimum qualification: Graphic Arts (master's degree not required)
Reviewed by: Subcommittee A

144 Web Graphics

Six hours lecture-laboratory (3)

Recommended preparation: GC 140 and 202

Design and production of Web page graphics using current graphics editing applications, for inclusion in Web pages and other display media. Mechanics for image production as well as methodologies for image size reduction, scanning of existing images, GIF animation and JavaScript rollovers. GIF and JPEG file formats, image resolution, color depth. Elements of a Graphical User Interface. *May be taken four times.* CSU (effective Fall, 2000)

- u. Course ID: GC 219
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Graphic Communications - Internet
Discipline for minimum qualification: Graphic Arts (master's degree not required)
Reviewed by: Subcommittee A

219 Web Publishing II

Six hours lecture-laboratory (3)

Prerequisite: GC 212

Recommended preparation: GC 140 or 144

Database publishing is becoming an important part of Web publishing, for everything from a searchable online storefront to a company's inventory records. This course covers the design and production of dynamically-generated Web pages utilizing database applications and CGIs. The mechanics of generating dynamic (interactive, constantly updated), database-driven and/or augmented sites. *May be taken four times.* (effective Fall, 2000)

- v. Course ID: LS 121
A.A. degree/certificate program (required): Paralegal Studies; Legal Studies
Discipline for minimum qualification: Law, J.D. or L.L.B. required
Reviewed by: Co-Chair

121 Introduction to Law

Three hours lecture (3)

An introduction to law and the legal system. Includes an examination of the federal and state court system, criminal law, civil law, administrative law, and procedural law. *This course is dually listed as PLS 121.* CSU (effective Fall, 2000)

- w. LS 145 Course ID: LS 145
A.A. degree/certificate program (required): Legal Studies
Discipline for minimum qualification: Law, J.D. or L.L.B. required
Reviewed by: Co-Chair

145 Legal Ethics

Three hours lecture (3)

Legal ethics and professional responsibility within the legal profession. Focuses on standards required by the American Bar Association and other professional associations involving legal professionals working in the field of law. (effective Fall, 2000)

- x. Course ID: LS 240
AA degree/certificate program (required): Paralegal Studies, Legal Studies
Discipline for minimum qualification: Law J.D. or L.L.B. required
Recommended Preparation Validated: Yes
Reviewed by: Co-Chair

240 Civil Liberties and Procedures

Three hours lecture (3)

Recommended preparation: ENG 50 or eligibility for ENG 100

The study of Supreme Court decisions concerning individual rights and the impact of these cases on national and state government as well as on the paralegal profession. Students will brief major cases and prepare supporting legal documents. *This course is dually listed as PLS 240.* CSU (effective Fall, 2000)

- y. Course ID: LS 245
AA degree/certificate program (required): Paralegal Studies, Legal Studies
Prerequisite Validated: Yes
Discipline for Minimum Qualification: Law J.D. or L.L.B. required
Reviewed by: Co-Chair

245 Civil Litigation I

Three hours lecture (3)

Prerequisite: PLS 121

The basic principles of civil procedures as they apply to jurisdiction, venue and pleadings required from both complainant and defense as viewed within the California Court System. *This course is dually listed as PLS 245.* CSU (effective Fall, 2000)

- z. Course ID: LS 250
AA degree/certificate program (required): Paralegal Studies, Legal Studies
Recommended Preparation Validated: Yes
Disciplines for Minimum Qualification: Law J.D. or L.L.B. required

Reviewed by: Co-Chair

250 Legal Research and Writing

Three hours lecture (3)

Recommended preparation: A minimum grade of "C" in ENG 100

The fundamental aspects of legal research by an in-depth analysis of case law, statutory law and administrative law on both a Federal and State level. It will further instruct the student on effective legal communication within a law office. *This course is dually listed as PLS 250.* CSU (effective Fall, 2000)

- aa. Course ID: LS 290
AA degree/certificate program (required): Paralegal Studies, Legal Studies
Recommended Preparation Validated: Yes
Disciplines for Minimum Qualification: Law J.D. or L.L.B. required
Reviewed by: Co-Chair

290 Contemporary Legal Issues

Two hours lecture (2)

Prerequisite: PLS 250

Contemporary legal issues will be explored by leading experts in the field via TV broadcasts. Seminars will be conducted for the purpose of further developing legal issues and completing a research project. Students will be encouraged to submit research projects to AAFPE for publication in the American Association for Paralegal Education Law Journal. This capstone course focuses on advanced legal writing, analysis, and research. *This course is dually listed as PLS 290* CSU (effective Fall, 2000)

- bb. Course ID: LS 295
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Legal Studies
Discipline for minimum qualification: Law J.D. or L.L.B. required
Reviewed by: Co-Chair

295 Directed Study in Legal Studies

Three, six, or nine hours of laboratory (1,2,3)

Prerequisite: Approval of project or research by department chairperson/director
Independent study for students who have demonstrated skills and/or proficiencies in Legal Studies subjects and have the initiative to work independently on projects or research outside the context of regularly scheduled classes. Students will work under the personal supervision of an instructor.
(effective Fall, 2000)

- cc. Course ID: RE 111
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Real Estate Broker License
Preparation
Discipline for minimum qualification: Real Estate (master's degree not required)
Reviewed by: Subcommittee A

111 Advanced Real Estate Appraisal

Three hours lecture (3)

Recommended preparation: RE 110 or 130

Emphasis will be on the income approach to value. This course covers the appraisal of apartments, commercial/industrial properties, hotels, and business opportunities. Narrative report writing is required. All the continuing education requirements of the Office of Real Estate Appraisers will be covered, including the uniform standards of professional appraisal practice and state and federal laws and regulations. CSU (effective Fall, 2000)

- dd. Course ID: WELD 101
Prerequisite validated: Yes
Discipline for minimum qualification: Welding (master's degree not required)
Reviewed by: Subcommittee A

101 Welding II

Two hours lecture-Four hours laboratory (3)

Prerequisite: WELD 100

This course provides students with intermediate skills and knowledge of SMAW, GTAW, and GMAW in the vertical and overhead positions. CSU (effective Fall, 2000)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE TOPICS COURSES FOR INCLUSION IN CURRICULUM**

MSC Dougherty, Nelson

RESOLUTION 99-20034

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new topics courses,

BE IT RESOLVED, That the following new topics courses be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Course ID: ART 197G
A.A. degree/certificate program (elective): Graphic Design
Discipline for minimum qualification: Commercial Art (master's degree not required)
Reviewed by: Subcommittee A

197G Topics in Art – Computer Art

One to six hours lecture-laboratory (.5-3)

Short and extended term lecture-workshops or laboratory courses in which a teacher utilizes and teaches special computer hardware/software relationships and processes to produce art. *May be taken four times for a maximum of nine units.* CSU (effective Fall, 2000)

- b. Course ID: ART 197H
Discipline for minimum qualification: Art (master's degree required);
Commercial Art; Photographic Technology/Commercial Photography (master's degree not required)
Reviewed by: Subcommittee A

197H Topics in Art – General

One to six hours lecture-laboratory (.5-3)

Short and extended term lecture-workshops or laboratory courses in various aspects of art. Course title will designate subject covered. *May be taken four times for a maximum of nine units.* CSU (effective Fall, 2000)

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE NEW PROGRAMS FOR INCLUSION IN CURRICULUM**

MSC Dougherty, Nelson

RESOLUTION 99-20035

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new programs,

BE IT RESOLVED, That the new programs be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Title: Internet Technologies
Discipline: Computer Science and Information Systems (CSIS)
Reviewed by: Co-Chair

Internet Technologies

Courses Required for Certificate of Proficiency:

This certificate program introduces students to broad-based issues within the Web Development industry.

<u>Required Courses</u>		<u>Units</u>
CSIS 137	Introduction to Internet & HTML	2
CSIS 139	Advanced Web Page Development	3
CSIS 190	JavaScript	3
CSIS 192	Internet Programming with Java	3
CSIS 194	Perl & CGI Scripting	3
CSIS 268	Active Server Pages	2
TOTAL UNITS:		16

(effective Fall, 2000)

- b. Title: Webmaster
Discipline: Computer Science and Information Systems (CSIS)
Reviewed by: Subcommittee A

Webmaster

Courses required for a Certificate of Proficiency:

This program includes the use and implementation of web-networked environments for the purpose of administering Internet/Intranet applications. Strong emphasis is placed on TCP/IP, web development, and hands-on server administration.

<u>Required Courses</u>		<u>Units</u>
CSIS 137	Introduction to Internet & HTML	2
CSIS 139	Advanced Web Page Development	3
CSIS 229	Windows System Administration	2
CSIS 264	TCP/IP – Internet Architecture and Protocols	2
CSIS 266	Implementing and Administering Web Servers	2
<u>Elective Courses (select 2)</u>		
CSIS 190	JavaScript	3
CSIS 192	Internet Programming with Java	3
CSIS 194	Perl and CGI scripting	3
CSIS 267	SQL Server	2
CSIS 268	Active Server Pages	2
CSIS 269	Web Security & E-Commerce	2
TOTAL UNITS		15-17

(effective Fall, 2000)

- c. Title: Legal Studies
Discipline: Business Education (BUS) - Legal Studies (LS)
Reviewed by: Co-Chair

Legal Studies

Courses required for an AA Degree Major:

The Legal Studies major leads to an A.A. degree or transfer program, providing students with general knowledge of the philosophy of law, the legal process, legal institutions, and legal reasoning. This is not a paralegal or a para-professional major.

The major for the A.A. Degree consists of 33 units. Additionally, a course in basic word processing is required for all students. This requirement can be satisfied by completion of PLS 110, Word Processing for Paralegals; or BUS 170, Word Processing for Business-Basic, and BUS 171, Word Processing for Business-Advanced; or by examination.

<u>Required Courses</u>		<u>Units</u>
LS 121	Introduction to Law	3
LS 145	Legal Ethics	3
LS 240	Civil Liberties and Procedures	3
LS 245	Civil Litigation I	3
LS 250	Legal Research and Writing	3
LS 290	Contemporary Legal Issues	2
PHIL 115	Logic and Critical Thinking	3
POSC 101	Introduction to Politics and American Political Institutions	3
POSC 102	Introduction to United States and California Governments	3
POSC 105	European Governments	3

Electives (Select 4 units)

CE 150	Cooperative Education Internship	3
PLS 140	Contract Law	3
PLS 261	Torts and Personal Injury	2
PLS 263	Administrative Law	2
PLS 265	Criminal Law and Procedure	2
LS 295	Directed Study in Legal Studies	<u>1, 2, 3</u>
TOTAL UNITS		33

Recommended : AJ 100, ECON 100 or ECON 101, MATH 120

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE DELETION OF COURSES FROM CURRICULUM**

MSC Dougherty, Nelson

RESOLUTION 99-20036

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved deletion of the following courses,

BE IT RESOLVED, That the deletion of the following courses be approved by the Governing Board for exclusion from the Palomar College curriculum:

- a. Course ID: ART 112
Title: Color Layout Design
Page: 86
A.A. degree/certificate program (required course): Graphic Design; Illustration
Reason for deletion: Inactive
Effective date: Fall, 2000
- b. Course ID: COUN 106
Title: Specialized Tutor Training
Page: 136
Reason for deletion: Tutor training to be offered through Library course
CNED 105
Effective date: Summer, 2000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. PERSONNEL

1. APPROVE CHANGE IN DATE OF SABBATICAL LEAVE

MSC Dougherty, Hughes

RESOLUTION 99-20037

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the change in the date of the following 2000-2001 sabbatical leave:

Spring, 2001

Pat Schwerdtfeger, Speech Communication/Forensics/ASL Department and Behavioral Sciences Department (was approved for Fall, 2000, at the March 28, 2000, Governing Board meeting)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVE CLASSIFIED POSITION INCREASE

MSC Dougherty, Hughes

RESOLUTION 99-20038

BE IT RESOLVED, That the increase of the following classified position be approved:

a.	Position:	BUYER		
	Department:	Purchasing Services		
	Name:	Vacant		
	Position #:	005882	New?:	No
	Remarks:	Increase from 60% to 100%		
	Sal Rng/Stp:	22/1	Salary:	\$2,408.00/month
	% of position:	100%	# of Mos:	12
	Effective:	April 12, 2000		
	Acct #(s):	A-212200-531100-67760-0000000/100%		

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Hughes

RESOLUTION 99-20039

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **ACADEMIC TECHNOLOGY SUPPORT SPECIALIST**
 Department: Academic Technology Resources
 Division: Instruction
 Position #: **006113** **New?:** Yes
 Remarks: PFE funded
 Sal Rng/Stp: **28/1** **Salary:** **\$2,788.91/month**
 % of position: 100% **# of Mos:** 12
 Effective: May 1, 2000
 Acct #(s): A-212000-315100-61150-0611400/100%
- b. **Position:** **PEOPLESOFT – INFORMATION SYSTEMS ANALYST/HR**
 Department: Human Resource Services
 Division: President's Office
 Position #: **006114** **New?:** Yes
 Sal Rng/Stp: **31/1** **Salary:** **\$2,998.58/month**
 % of position: 100% **# of Mos:** 12
 Effective: April 12, 2000
 Acct #(s): A-212200-611100-66600-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE NEW ACADEMIC POSITION**

MSC Dougherty, Hughes

RESOLUTION 99-20040

BE IT RESOLVED, That the following academic position be approved:

- a. **Position:** **ASSISTIVE COMPUTER TECHNOLOGY SPECIALIST**
 Department: Disabled Student Programs & Services
 Division: Student Support Programs
 Position #: 006112 **New?:** Yes
 Full-time?: 100% **# Mos:** 10
 Effective: July 1, 2000
 Acct # (s): K-111000-472200-49301-1612030/100%
 NOTE: This is a specially funded position, continuation depends on
 available funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-20041

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **SHAREN WAHL**
Position: Transfer Education Advisor
Department: Counseling, Guidance & Career Development
Position #: 006079 New?: Yes
Remarks: Approved on 12/14/99, PFE funded.
Sal Rng/Stp: 20/1 Salary: **\$1,032.17/month**
% of position: 45% # of Mos: 12
Effective: April 12, 2000
Acct #(s) A-212200-462100-63100-0611400/100%
NOTE: Normal work schedule: Monday/Thursday, 11:30 a.m. – 4:00 p.m.;
Tuesday/Wednesday, 2:30 p.m. – 7:00 p.m. 3% differential
added to base salary for hours worked between 6:00 p.m. and
10:00 p.m.
- b. Name: **PAUL S. HELLING**
Position: Academic Department Assistant
Department: Art
Position #: 005088 New?: No
Remarks: Replacement for Mona Smith
Sal Rng/Stp: 19/1 Salary: **\$2,237.87/month**
% of position: 100% # of Mos: 12
Effective: April 24, 2000
Acct #(s) A-212200-322100-60910-0000000/100%
- c. Name: **CHERYL SANTA CRUZ**
Position: Peoplesoft - Information Systems Analyst/HR
Department: Human Resource Services
Position #: 006114 New?: Yes
Sal Rng/Stp: 31/1 Salary: **\$2,998.58/month**
% of position: 100% # of Mos: 12
Effective: April 12, 2000
Acct #: A-212200-611100-66600-0000000/100%
- d. Name: **MYRNA A. VALENCIA**
Position: Instructional Computer Lab Technician
Department: Academic Technology
Position #: 005047 New?: No
Remarks: Replacement for David Gray; position reclassified on 2/8/00.
Sal Rng/Stp: 25/1 Salary: **\$2,590.82/month**
% of position: 100% # of Mos: 12
Effective: April 12, 2000
Acct #(s) A-222000-315100-07990-0000000/100%

- e. Name: **ANNE K. STADLER**
 Position: Non-Credit Matriculation Coordinator
 Department: English as a Second Language
 Position #: 006077 New?: Yes
 Remarks: Approved on 11/23/99.
 Sal Rng/Stp: 52/4 **Salary: \$4,234.24/month**
 % of position: 100% # of Mos: 10
 Effective: April 12, 2000
 Acct #(s) D-231100-325100-63210-1612122/100%
 NOTE: This is a specially funded position; its continuation depends on the
 availability of funds. Position is in the supervisory group of the
 Administrative Association.
- f. Name: **AMBER L. JOHNSON**
 Position: Education Center Specialist
 Department: LRC/Borrego Springs Center
 Position #: 005857 New?: Yes
 Remarks: Approved on 2/9/99
 Sal Rng/Stp: 15/A **Salary: \$507.31/month**
 % of position: 25% # of Mos: 12
 Effective: April 12, 2000
 Acct #(s) H-230010-354100-60910-0000000/100%
- g. Name: **MARIA Z. CORDERO**
 Position: Food Service Specialist
 Department: Food Services
 Position #: 006064 New?: No
 Remarks: Replacement for Joseph Stevens
 Sal Rng/Stp: 14/1 **Salary: \$1,485.59/month**
 % of position: 75% # of Mos: 10
 Effective: April 24, 2000
 Acct #(s) K-212200-522100-69400-1852100/100%
- h. Name: **MONA A. SMITH**
 Position: Academic Department Assistant
 Department: Mathematics
 Position #: 005286 New?: No
 Remarks: Replacement for Cheryl Santa Cruz. This is a change in
 assignment for Ms. Smith.
 Sal Rng/Stp: 19/1 **Salary: \$2,237.87/month**
 % of position: 100% # of Mos: 12
 Effective: April 12, 2000
 Acct #(s) A-212200-347100-60910-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-20042

BE IT RESOLVED, That the employment of the following academic employees be approved:

- a. Name: **CYNTHIA M. TORGISON**
 Position: Assistant Professor, Mathematics
 Department: Mathematics
 Position #: 006075 New?: Yes
 Remarks: Approved on 11/23/99, PFE funded.
 Sal Rng/Stp: E/2 Salary: **\$4,195.14/month**
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000
 Acct #(s) A-111000-347200-17010-0611400/100%
- b. Name: **BECKY STEPHENS**
 Position: Assistant Professor, Mathematics
 Department: Mathematics
 Position #: 005282 New?: Yes
 Remarks: Approved on 1/25/00, PFE funded
 Sal Rng/Stp: D/2 Salary: **\$4,016.31/month**
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000
 Acct #(s) A-111000-347200-17010-0611400/100%

At this time, Diane Michael discussed these persons' education, background, and experience.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE LEAVE OF ABSENCE**

MSC Dougherty, Hughes

RESOLUTION 99-20043

- a. **BE IT RESOLVED,** That **PATRICIA DEEN**, Associate Professor, Earth Sciences, be granted a 50% Personal Leave of Absence **without pay and with no effect on benefits**, effective 8/19/00 through 5/18/01.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty distributed copies of a flyer from the Inland Valleys' Trustee and CEO Association regarding their plans to travel to Sacramento on May 1-2 to lobby Legislators about our issues. They are going to try to get an audience with the Governor. Dr. Dougherty will plan on attending on Palomar's behalf.

Dr. Nelson commented that the campus is looking beautiful. It looks green and it is a pleasure to be here.

Dr. White agreed that the appearance of the campus is very nice.

N. CLOSED SESSION

The Board recessed at 7:55 p.m. and went into Closed Session at 8:07 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code Section 54957.6.
4. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code Section 54957.6.
5. Conference with Designated Representatives regarding discussions with Unrepresented Employees – Faculty, discussions with All other Unrepresented Employees, and negotiations with CCE/AFT, pursuant to Government Code Section 54957.6 as to the 'SERP' (Supplemental Employee Retirement Plan) proposal.

Closed Session ended at 8:26 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:27 p.m.

1. PUBLIC EMPLOYEE DISMISSAL

MSC Dougherty, Hughes

RESOLUTION 99-20044

BE IT RESOLVED, That the Governing Board hereby ratifies the termination of employment of the following classified employee:

- a. Employee #005204658, Budget Analyst, Fiscal Services, a probationary employee, effective April 12, 2000.

The Vote was unanimous.

2. **PUBLIC EMPLOYEE DISMISSAL**

MSC Dougherty, White

RESOLUTION 99-20045

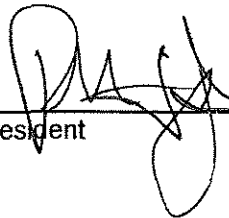
BE IT RESOLVED, That the Governing Board hereby ratifies the termination of employment of the following classified employee:

- a. Employee #003419059, Administrative Secretary, Student Services Programs/Financial Aid, a probationary employee, effective April 12, 2000.

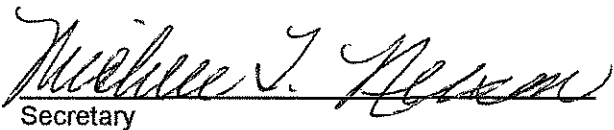
The Vote was unanimous.

P. **ADJOURNMENT**

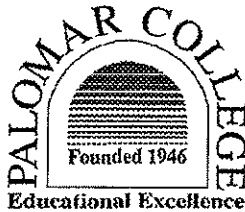
The meeting was adjourned at 8:30 p.m.



President



Secretary



APPROVED

5-9-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, APRIL 25, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Doris Pichon, Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldridge, Executive Assistant, President's Office
Norma Bean, President, Administrative Association
Bruce Bishop, Interim Director, Student Activities
Ernie Carson, President, CCE/AFT
Ben Echeverria, Counsel, Contracts, and Special Projects
Judy Fish, Director, R.O.P.

Anne Hohman, President, The Faculty
Kenneth Jay, Director, Business Services
Dr. Kendra Jeffcoat, Special Assistant to the President
Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
James Stoney, Police Lieutenant, Campus Police
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldridge
Leta Bowen, KKSM Radio
Jeffrey Eustis
Bruce Kauffman, *North County Times*
Paul Malone, Assistant City Manager, City of San Marcos
Laura Mitchell, *The Telescope*
Division Chief Todd Newman, City of San Marcos Fire Department
Chief Tom Schultheis, CSU San Marcos Police Department
Chief Larry Webb, City of San Marcos Fire Department

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

At this time, Mr. Jensen moved item I-5 forward on the agenda.

I. NEW BUSINESS

5. INFORMATION: POTENTIAL TENANCY WITH CITY OF SAN MARCOS REGIONAL EMERGENCY SERVICES TRAINING CENTER

Tom Plotts introduced several guests to discuss the San Marcos Emergency Services Training Center and answer questions.

City of San Marcos Regional Emergency Services Training Center/Relocation of Palomar College Police & Fire Academies, Fire Technology Program, and main Public Safety Services Center.

The new Regional Emergency Services Training Center is an ultra-modern facility offering unparalleled training opportunities for fire and police personnel in San Diego County. The center is conveniently located off the 78 freeway in San Marcos and features a state-of-the-art fire-drill tower and fully equipped instructional building in the same complex as the City's new law-enforcement facility and existing Sheriff's helipad. The 4.5 acre facility is owned and operated by the City of San Marcos and is available to other public agencies and private organizations on an annual subscription (guaranteed dates and hours) or hourly rental basis. Facilities may be rented alone or in combination. Completion of the facility is March, 2001.

Instructional Building:

The 5,100-square-foot instructional building offers two primary classrooms, each of which will accommodate 60 students. Both classrooms can be subdivided into one thirty-five- (35) and one twenty-five- (25) seat space, offering exceptional class sizing flexibility. All classrooms are equipped with a full complement of traditional audio-visual equipment and overhead digital-projection capabilities for computer-aided instruction. Additionally, one classroom is configured with in-floor data and electrical ports for group computer instruction and wireless telecommunications technology for remote-access learning. Other amenities include dedicated Police Academy Training Officer and Fire Technology Adjunct Faculty offices, break room, and sheltered patio area adjoining the drill ground. Among other applications, the building will accommodate physical testing, CPR and first- aid instructional programs.

The facility has a state-of-the-art, five- (5) story drill tower that is unlike anything else available to fire academies/agencies in San Diego County today. This extremely flexible facility offers reconfigurable floor plans (Levels 1 through 3) for unlimited search-and-rescue training opportunities. Other features include:

- Pump test facility
- Environmental/burn room
- Ventilation prop (Level 3 roof)
- Artificial smoke capability (Levels 1 through 3)
- Concrete staging apron and drill ground
- Night lighting (parking lot intensity)

The drill ground features an all-weather prop area for vehicle extrication and controlled propane/natural gas training exercises. The tower facility meets all requirements for State of California Rescue Systems 1 Training and the North County Regional Physical-Abilities Test.

Public Safety Services:

The City has contracted with the San Diego County Sheriff's Department for law enforcement services since the City incorporated in 1963. The new complex will include several structures. The largest, at 31,000 square feet, will house the new Sheriff's Station. Initially, the Department will lease approximately 22,000 square feet. The remaining office space is being offered to CSU San Marcos Police Department and Palomar College Police Department to fulfill law-enforcement facility accreditation requirements. This joint facility will also include dedicated areas for public-safety instructional administrative offices required under the California Peace Officer Standards and Training Commission and the California State Fire Marshal's Office.

Contract Emergency Dispatch Services:

The Public Safety Services/Instructional Administrative Offices will include a fully operational Communication Center operated under CSU San Marcos Police Department. The Communication Center fulfills all accreditation requirements under the California Peace Officer Standards and Training Commission. This effective and economical plan for a communication system will allow employees listed on our current disaster preparedness plan (Incident Command System) to communicate effectively during an incident of school violence or a disaster on campus. The District would eliminate the idea of staffing our own dispatch center and replace it with a contractual agreement with CSU San Marcos Police Department. They would handle all of our public-safety dispatching for the District. The communications system will allow Palomar College to communicate directly through radios with the City of San Marcos Fire Department, the San Diego Sheriff's Department, and the Escondido Police Department in the event of a fire or medical emergency. In addition, the system will accomplish the following:

Additional Benefits:

- City will bill facility space directly to redevelopment funds.
- Move would free three additional faculty offices.
- All psychomotor skills activities for the Fire Academy will be at one facility, instead of five throughout the County.
- Plenty of on-site parking (easy access).
- Free up parking spaces on the San Marcos campus.
- Plenty of storage space for instructional equipment.
- Decrease instructional equipment expenditures due to equipment being available on site from the San Diego Sheriff's Department and the City of San Marcos Fire Department.
- Save the District construction costs for the approved Physical Skills Training Facility.

C. APPROVAL OF MINUTES

MSC Dougherty, White

RESOLUTION 99-20046

BE IT RESOLVED, That the Minutes of the Regular Meeting held on April 11, 2000, be approved with the following correction:

Page 22, item I-2, third paragraph, first sentence, should read: "Ms. Hughes stated that she is concerned that we may be paying for a classified employee in the Foundation office, who does a lot of this work, and whose salary is coming out of the general fund."

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

COMMUNITY SERVICES

1. **APPROVE NEW CLASSES AND AGREEMENTS FOR COMMUNITY SERVICES CLASSES**

MSC Dougherty, Nelson

RESOLUTION 99-20047

BE IT RESOLVED, That the following new classes and agreements be approved between the Palomar Community College District and personnel for providing Community Services classes:

Summer/2000

- a. Presenter: James Cosper
 Name of class: California Notary Public
 Effective: June 24, 2000
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- b. Presenter: Meade, Mary
 Name of class: Web Page Design
 Effective: July 8, 2000
 Rate: \$153.04
 Terms: Minimum of 10 students

- c. Presenter: Meade, Mary
 Name of class: Web Page Design for Kids & Teens
 Effective: July 15, 2000
 Rate: \$114.78
 Terms: Minimum of 10 students

- d. Presenter: Meade, Mary
 Name of class: Intro to the Internet for Kids & Teens
 Effective: July 8, 2000
 Rate: \$114.78
 Terms: Minimum of 10 students

- e. Presenter: Meade, Mary
 Name of class: Adv Web Pages
 Effective: July 22, 2000
 Rate: \$153.04
 Terms: Minimum of 10 students

- f. Presenter: Meade, Mary
 Name of class: Adv Web Pages for Kids & Teens
 Effective: July 22, 2000
 Rate: \$114.78
 Terms: Minimum of 10 students

- g. Presenter: Schneider, Julie
 Name of class: Drawing for Kids
 Effective: July 5 to Aug 9, 2000
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- h. Presenter: Schneider, Julie
 Name of class: Cartooning for Kids
 Effective: July 5 to Aug 9, 2000
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

2. APPROVE TRAVEL EXPENSES

MSC Dougherty, Nelson

RESOLUTION 99-20048

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. **George R. Boggs, Ph.D.**
 Advanced Funds? Yes
 For: **Transportation, parking, meals, miscellaneous**
 To attend: ACE Board Meeting
 Location: Sea Island, Georgia
 Date: June 25-28, 2000
 Amount: \$1,068.00
 Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

- b. **Robert L. Dougherty, Jr., M.D.**
 Advanced Funds? Yes
 For: **Transportation, parking, meals, lodging, miscellaneous**
 To attend: Inland Valleys Trustee and CEO Association's
 "Legislative Lobby Days"
 Location: Sacramento, California
 Date: May 1-2, 2000
 Amount: \$414.00
 Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

DESTRUCTION OF RECORDS

3. APPROVE DESTRUCTION OF RECORDS

MSC Dougherty, Nelson

RESOLUTION 99-20049

BE IT RESOLVED, That the Governing Board approves the destruction of the following records:

Summer/Fall 1996 Applications, Course Request and Add/Drop Forms, Drop Rosters and Cards, Attendance Rosters, Community Education Applications, PAR Forms, and BOGW Applications. The approximate cubic feet is 37.36.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FINANCIAL REPORTS

4. INFORMATION: NARRATIVES FOR FINANCIAL REPORTS

Memorandum from Lois Meyer, Director, Fiscal Services. Exhibit D-4

5. APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS

MSC Dougherty, Nelson

RESOLUTION 99-20050

BE IT RESOLVED, That the Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments as of March 31, 2000, be approved. Exhibit D-5

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. APPROVE REPORT OF REVOLVING CASH EXPENDITURES

MSC Dougherty, Nelson

RESOLUTION 99-20051

BE IT RESOLVED, That Revolving Cash Expenditures, Check Nos. 11372 through 11374, in the amount of \$741.29 from the General Fund, for May, 2000, be approved. Exhibit D-6

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

7. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY (60) DAYS

MSC Dougherty, Nelson

RESOLUTION 99-20052

BE IT RESOLVED, That all purchase transactions and contracts entered into on behalf of the Palomar Community College District pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-7**, be and are hereby reviewed and approved for the following Purchase Order Nos. 0041937 through 0042061, Agreement/Item Nos. 0045221 through 0045227, Travel Nos. 0050065 through 0050098, Advertising/Increase Nos. 0060141 through 0060149, Employment Ad Nos. 0065008 through 0065011, Agreement/Services Nos. 0070489 through 0070531, Repair Nos. 0075095 through 0075097, Maintenance Agreement Nos. 0080207 through 0080212, Utility Nos. 0095056 through 0095065 and Library Order Nos. 0025023 through 0025030 in the total amount of \$735,603.73 be approved.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PERSONNEL

8. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Nelson

RESOLUTION 99-20053

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, and Summer, 2000, semesters** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

DISABLED STUDENT PROGRAMS & SERVICES

Jansky, Marlene	Special Education	\$35.77
	B.A., Psychology	
	M.S., Counseling	
	11 years of experience	

FAMILY & CONSUMER SCIENCES

Schillig, Bridgette	Fashion	\$33.54
	A.A., Merchandising/Marketing	
	16 years of experience	

SUMMER, 2000

ENGLISH

Remsburg, Elizabeth	English	\$34.88
	A.A., General Studies	
	B.A., Literature	
	M.A., English	

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20054

BE IT RESOLVED, That the employment of the following Child Development Center Teacher, at the rate indicated for the **Spring, 2000, semester**, be approved:

CHILD DEVELOPMENT CENTER

Ross, Janet	Teacher	\$8.95
	Child Development Center Permit (pending)	

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **YVONNE BIRDSSELL**, Admissions Assistant, Admissions, Records, and Veterans' Services, effective April 14, 2000 (last day worked 4/13/00).
- b. **SANDRA L. TUCKER**, Assistant Professor, Child Development, effective May 20, 2000 (last day worked 5/19/00).
- c. **MARJEAN TINSLEY**, Human Resource Assistant II, Human Resource Services, effective May 2, 2000 (last day worked 5/1/00).

11. **INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following retirements under the Supplemental Employee Retirement Plan (SERP) have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on October 26, 1999:

Faculty

Retiring under Group I of the Retirement Health and Dental Plan (receive the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree):

- a. **RICHARD AUFMANN**, Professor, Mathematics, effective May 20, 2000 (last day worked 5/19/00).
- b. **DOROTHIE BLETH**, Professor, Performing Arts, effective May 20, 2000. (last day worked 5/19/00)
- c. **ADELE FLORES**, Counselor, Extended Opportunity Programs and Services, effective May 20, 2000 (last day worked 5/19/00).
- d. **HULDA GOODSON**, Professor, Child Development, effective May 20, 2000 (last day worked 5/19/00).
- e. **A. DANA HAWKES**, Professor, Communications, effective May 20, 2000 (last day worked 5/19/00).
- f. **THOMAS HUMPHREY**, Professor, Business Education and Computer Sciences/Information Systems, effective May 20, 2000 (last day worked 5/19/00).
- g. **JEROME LATULIPPE**, Professor, Trades and Industry, effective May 20, 2000 (last day worked 5/19/00).
- h. **FRANK MCGUERTY**, Professor, Cooperative Education, effective May 20, 2000 (last day worked 5/19/00).
- i. **RICHARD MUCHOW**, Professor, Business Education, effective May 20, 2000 (last day worked 5/19/00).

Retiring under Group II of the Retirement Health and Dental Plan (receive the same fully employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65):

- j. **CARL TUCKER**, Professor, Trades and Industry, effective May 20, 2000 (last day worked 5/19/00).
- k. **LOIS WUNDERLEY**, Professor, Behavioral Sciences, effective May 20, 2000 (last day worked 5/19/00).

It should be noted that these eleven faculty employees represent 255 years of service at Palomar College.

Administrative Association Employees

Retiring under Group I of the Retirement Health and Dental Plan (receive the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree):

- i. **JAMES CLAYTON**, Director, Escondido Education Center, effective July 1, 2000 (last day worked 6/30/00).
- m. **EUGENIA CROUCH**, Supervisor, Bookstore Operations, Bookstore, effective July 1, 2000 (last day worked 6/30/00).
- n. **BETTY ELLIS**, Supervisor, Child Care Operations, Child Development Center, effective July 1, 2000 (last day worked 6/30/00).
- o. **RONALD JORDAN**, Director, Placement Services, Student Placement, effective July 1, 2000 (last day worked 6/30/00).
- p. **CATHERINE OTT**, Manager, Human Resource Services, effective May 1, 2000 (last day worked 4/28/00).
- q. **JUNE RADY**, Assistant Director, Escondido Education Center, effective July 1, 2000 (last day worked 6/30/00).
- r. **PHILLIP RYAN**, Manager, Facilities, effective July 1, 2000 (last day worked 6/30/00).
- s. **MARLYS USHER**, Administrative Assistant, Human Resource Services, effective July 1, 2000 (last day worked 6/30/00).

Retiring under Group II of the Retirement Health and Dental Plan (receive the same fully employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65):

- t. **NANCY CORLETT**, Manager, Admissions and Registration, Admissions, Records, and Veterans' Services, effective July 1, 2000 (last day worked 6/30/00).
- u. **PEGGY DI BATTISTA**, Supervisor, Admissions, Admissions, Records, and Veterans' Services, effective April 29, 2000 (last day worked 4/28/00).
- v. **CAROL STROECKER**, Supervisor, Admissions, Admissions, Records, and Veterans' Services at Escondido Center, effective July 1, 2000 (last day worked 6/30/00).

It should be noted that these eleven Administrative Association employees represent 260 years of service at Palomar College.

Classified Unit Employees

Retiring under Group I of the Retirement Health and Dental Plan (receive the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree):

- w. **LETTY BREWSTER**, Graphics Specialist II, Graphic Communications, effective July 1, 2000 (last day worked 6/30/00).
- x. **MARY BRINDLEY**, Administrative Secretary, Public Safety Programs, effective July 1, 2000 (last day worked 6/30/00).
- y. **JOHNNY CORONA**, Financial Aid Advisor, Financial Aid and Scholarships, effective July 1, 2000 (last day worked 6/30/00).
- z. **PETER DURST**, Senior Programmer Analyst, Information Services, effective July 1, 2000 (last day worked 6/30/00).
- aa. **LOIS GAINES**, Instructional Support Assistant III, Reading Services, effective July 1, 2000 (last day worked 6/30/00).
- bb. **CHERYL HUETTL**, Academic Department Assistant, Earth Sciences, effective June 13, 2000 (last day worked 6/12/00).
- cc. **SHIRLEY JORDAN** (Escobedo), Campus Services Assistant, Instruction, effective July 1, 2000 (last day worked 6/30/00).
- dd. **ROBERTA POSNER**, Academic Department Assistant, Business Education, effective June 30, 2000 (last day worked 6/29/00).

Retiring under Group II of the Retirement Health and Dental Plan (receive the same fully employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65):

- ee. **JESSIE BOOTH**, Administrative Secretary, Escondido Education Center, effective May 2, 2000 (last day worked 5/1/00).
- ff. **EVE BORREGO**, Food Services Assistant, Food Services, effective July 1, 2000 (last day worked 6/30/00).
- gg. **AUDREY ELLIS**, Custodian I, Custodial Services, effective July 1, 2000 (last day worked 6/30/00).
- hh. **JUDITH HOPKINS**, Administrative Secretary, Facilities, effective June 1, 2000 (last day worked 5/31/00).
- ii. **SHIRLEY JOHNSTON**, Human Resource Assistant II, Human Resource Services, effective July 1, 2000 (last day worked 6/30/00).
- jj. **VALERIE PARKER**, Bookstore Assistant II, Bookstore, effective July 1, 2000 (last day worked 6/30/00).
- kk. **LUCILLE RAGUSA**, Instructional Support Assistant II, Reading Services, effective June 1, 2000 (last day worked 5/31/00).
- ll. **ESTHER SEDDIG**, Admissions Assistant, Admissions, Records, and Veterans' Services, effective July 1, 2000 (last day worked 6/30/00).
- mm. **DORIS SMITH**, Bookstore Assistant I, Bookstore, effective July 1, 2000. (last day worked 6/30/00)
- nn. **JANICE VANCE**, Bookstore Assistant II, Bookstore, effective July 1, 2000 (last day worked 6/30/00).
- oo. **BARBARA WHITE**, Payroll Assistant II, Payroll Services, effective May 1, 2000 (last day worked 4/28/00).

Approved by the Board on 3/28/00

Retired under Group I:

- a. **PATRICIA WHATLEY**, Administrative Secretary, Cooperative Education, effective April 3, 2000 (last day worked 3/31/00).

Retired under Group II:

- b. **JOANNE WAHL**, Academic Department Assistant, Behavioral Sciences, effective April 1, 2000 (last day worked 3/31/00).

Approved by the Board on 4/11/00

Retired under Group II:

- a. **KENNETH DYCHES**, Library Media Technician II, Library Media Center, effective April 1, 2000 (last day worked 3/31/00).
- b. **JENNIE GALVAN**, Food Services Assistant, Food Services, effective April 15, 2000 (last day worked 4/14/00).
- c. **GLENOLA MILLS**, Food Services Assistant, Food Services, effective April 5, 2000 (last day worked 4/4/00).

It should be noted that these twenty-four Classified Unit employees represent 370 years of service at Palomar College.

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of The Faculty

There was no report.

3. **INFORMATION**

Report of the Administrative Association

Norma Bean noted that she wanted to publicly acknowledge the contribution that these 46 employees have made to the District. She commended them for all the years of service to Palomar College. We are losing a lot of experience as these employees exit. They and their expertise will be missed. She hopes that we will not forget them and their numerous contributions.

Mr. Jensen added that the faculty members retiring represent 355 years of service, the administrative employees represent 260 years, and the classified employees represent 370 years, for a total of 985 years of experience at Palomar.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson noted that he also wished to commend the retiring members of the classified staff for their total of 370 years at Palomar. The CCE is planning a recognition outing during late May. He hopes the Board members will be able to attend. Invitations will be sent as soon as possible.

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported that the ASG elections are taking place today and tomorrow.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs displayed an article and photo that appeared in the *San Diego Union Tribune* recently regarding our Trades and Industry Department's woodworking program and the wood miser that makes use of trees that have been cut down and would formerly have been placed in a landfill or similar area. Dr. Boggs discussed this with Chris Feddersohn, one of the instructors in this program. They will be constructing a wood-frame facility to house the wood miser this summer and are looking for funding for the project. They will have a fund-raising project called "Fund the Beam Team," wherein contributors can have a beam named for them. For a contribution of \$500, you can be part of the Big Beam Team; for \$100, you can be a Support Beam Team member; for \$25, you can be a Peg Team member. Diane Michael added that they would be happy to receive even lower contributions.

Ron Jordan negotiated with the *North County Times* to have some ads placed regarding the Community Job Fair on Wednesday, May 3, 9 a.m. to 1 p.m. It is co-hosted by the San Marcos Chamber of Commerce and Palomar College.

Dr. Boggs reported that one of our students, Ramon Paniagua, was selected to attend the 11th Annual National Student Leadership Congress, June 10-15, in Washington, D.C. This was a nation-wide competition for TRIO students, and it is quite an honor that he was selected to represent us.

Dr. Boggs congratulated *The Telescope* in their competition with other student newspapers at the Journalism Association of Community Colleges conference. This year's conference was the largest ever, with over 500 students attending. *The Telescope* won 11 awards, including two first-place awards.

A note of appreciation has been received in appreciation for Dale Wallenius, who was a recent speaker at the Lake San Marcos Republican Women's Club. Dale also is organizing a Friends of Palomar College group at Lake San Marcos. The group had its first meeting last week and had an excellent turnout of people who have a lot of good feelings about Palomar College.

Dr. Boggs congratulated Tom Ventimiglia, Counselor, on the publication of his new book, *Live, Thrive, and Produce Like Never Before*. This is an eight-week program that Tom is using in one of his counseling classes.

Dr. Boggs congratulated Dean Lise Telson for being an important contributor to the latest 4C/SD conference, the staff and organizational development group in California.

Dr. Boggs congratulated Will Gullette, Professor of Communications, for his photography which appears in the latest issue of *San Diego Home and Garden*.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

There were none.

H. **UNFINISHED BUSINESS**

There was none.

I. **NEW BUSINESS**

1. **RENEW APPROVAL/ADOPTION OF FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE**

MSC Dougherty, Hughes

RESOLUTION 99-20055

BE IT RESOLVED, That the Governing Board of the Palomar Community College District renew the approval/adoption of the Fair Political Practices Commission's Standard Conflict of Interest Code. **Exhibit I-1a, I-1b**

It was noted that this is the required biennial review of our Conflict of Interest Code and the list of designated employees and Governing Board members to whom the policy applies.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **SET COMPENSATION FOR NON-VOTING STUDENT TRUSTEE FOR 2000-2001**

MSC Dougherty, Hughes

RESOLUTION 99-20056

BE IT RESOLVED, That the Governing Board of the Palomar Community College District in accordance with Board Policy 11.1, hereby sets the compensation for the non-voting Student Trustee for 2000-2001 at \$400.00 per month.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **INFORMATION: APPROVE PARKING FEE PROPOSAL**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approves the parking fee schedule indicated as Proposal #4 on **Exhibit I-3a**. Parking Permit Survey of other institutions is **Exhibit I-3b**

Ms. Hughes questioned why our parking fee seems to be higher than the others listed on the survey. Tom Plotts noted that the other schools shown are receiving augmentation from the general fund and income from parking fees and fines. The amount of money from the general fund dictates the direction we will go for budget stabilization. Tom pointed out that the other colleges could raise their fees and fines during the next five years, also.

Dr. Dougherty asked if some of this is for safety items and was assured by Tom Plotts that it is. Tom has included \$60,000 per year in his proposal for budget stabilization that is earmarked for future parking improvements and the general maintenance of the lots. With this plan, we will be able to increase the beautification on campus, the repaving of the parking lots, and also earmark some money for future parking improvements. It is important to note that, in this proposal, we will be upgrading the utilities and lighting in the parking lots to address some safety concerns. In order to do that, we must at least double, and possibly triple, the utilities fees that are paid out of this fund.

4. **INFORMATION: APPROVE PROPOSED PARKING POLICY**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approves the adoption of the following parking policy, effective May 22, 2000:

- a. Parking will be enforced seven days a week, 24 hours a day, with the following exceptions:
- Staff Lots 1 and 2, Monday through Friday, 6 to 10 p.m.
 - Staff Lots 1 and 2, Saturday and Sunday, 1 to 10 p.m.
 - Staff Lot 4, Monday through Friday, 2:30 to 5 p.m.
 - Staff Lot 4, Saturday, 11 a.m. to 4 p.m.
 - General Parking Lots 3, 3b, 14, Monday through Friday, 12 to 5 p.m.
 - General Parking Lots 3, 3b, 14, Saturday, 11 a.m. to 4 p.m.

The above exceptions do not apply to students in Staff Lots.

- b. All events involving parking lots will be charged the daily fee per parking space taken by the event. All events must be cleared by the Parking Task Force, specifying lots to be used and arrangements for payment.
- c. With the exception of those with a valid staff permit, anyone parking on campus must park in a General Parking Lot and display an appropriate permit.
- d. Visitor and vendor parking passes will be issued only by Campus Police.

Ms. Hughes asked how this policy differs from our current policy. Tom Plotts stated that our current policy read that no permits are required from 6:30 p.m. on in lots 1 and 2, which are staff lots. Also, no permits are required for athletic events in lots 3, 3b, and 14 during the hours of 1:30 to 6:30 p.m. Also, parking rules have been enforced only Monday through Friday, not during the weekends. There are a considerable number of students who attend classes on Saturdays. The old policy did not address activities within a parking lot. The task force received considerable input from ASG related to this being an equality issue. The wear and tear on the lots occur on Saturdays as well as during the week. If we address it as a seven-days-a-week issue, in the long run, it will benefit the students because we won't have to raise the fees as much.

- 5. Item was covered earlier in the meeting.

6. **REIMBURSE TRAVEL EXPENSES FOR SECOND-LEVEL INTERVIEW**

MSC Dougherty, Hughes

RESOLUTION 99-20057

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve reimbursement of travel expenses for second-level interview for the following:

- a. Name: **DANIEL RUSSOW**
For: Mileage reimbursement
To Attend: Second interview for Assistant Professor, Mathematics
Location: Yuma, Arizona, to San Diego, California
Date: April 5, 2000
Amount: \$130.00
Budget Account No. 575400-11-611100-66600-10-2000-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE LETTER OF INTENT TO JEFFERY EUSTIS FOR DIPLEXING ON KKSM-AM TOWERS**

MSC Dougherty, White

RESOLUTION 99-20058

BE IT RESOLVED, That a letter of intent is hereby approved by the Palomar Community College District in favor of **Jeffery N. Eustis** of Palo Alto, California, expressing the District's intention to enter into a lease with Mr. Eustis, upon approval of the Federal Communications Commission, of his application for permission to diplex with KKSM-AM.

BE IT FURTHER RESOLVED, That the aforesaid letter of intent shall contain the following general terms and conditions:

- (1) Mr. Eustis shall become a tenant and shall pay rent to the District for use of the KKSM-AM towers located in Oceanside, California, the sum of \$2,000 per month for a five- (5) year initial lease term, with COLA in years two (2), three (3), four (4) and five (5); subject to automatic renewal of said lease for up to three (3) additional five- (5) year terms.
- (2) Mr. Eustis shall pay an additional sum of \$150 per month as rent on a portion of the District's equipment room at the Oceanside transmitter site, if there is sufficient space at that location to accommodate Mr. Eustis's transmitter equipment, subject to the same length of lease and COLA as stated in paragraph (1), above;
- (3) The lease between Mr. Eustis and the District may be terminated at any time by the District for cause, e.g., failure to pay rent or to abide by the District's rules and regulations; and Mr. Eustis may terminate the lease with or without cause upon ninety- (90) days prior written notice to the District;
- (4) All diplexing equipment shall be purchased and installed by Mr. Eustis at no charge to the District, and Mr. Eustis shall provide his own liability insurance on said equipment, naming the District as an additional insured thereon;
- (5) Mr. Eustis shall obtain separate utilities, including power via a separate meter, to his equipment, doing so at his own expense, and shall maintain his own equipment on a schedule to be reasonably determined by the District, e.g., 12 midnight to 6:00 a.m.;
- (6) Mr. Eustis shall pay one-half of the estimated \$4,000 to \$5,000 fee for a consulting engineer to determine the structural integrity of the towers, a determination not related to this diplexing proposal but one with which the District has a concern as to its own operations;
- (7) Mr. Eustis shall pay up to \$5,000 to the District as reimbursement for the District's staff time and for an independent consulting engineer selected by the District to review and approve the diplexing technical specifications prepared by Mr. Eustis' engineers as part of his application to the FCC;
- (8) The District agrees that Mr. Eustis may assign his rights under his lease/diplexing agreement to a third party, subject to prior review and approval by the District, which shall not unreasonably be withheld;

- (9) Mr. Eustis shall have a right of first refusal, or an option to purchase the District's interests in KKSM-AM at an agreed-upon fair-market price established by an MAI appraiser of such interests, and for a sum mutually agreed to by the District and Mr. Eustis;
- (10) Counsel for the District is authorized to execute the letter of intent, the lease, and any and all other documents necessary to carry out this resolution, including all required documents to be submitted to the FCC. **Exhibit I-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **REJECT PROPOSAL OF THE ASTOR BROADCAST GROUP FOR A LOCAL MARKETING AGREEMENT**

MSC Dougherty, Hughes

RESOLUTION 99-20059

WHEREAS, at the regular meeting of the Governing Board of the Palomar Community College District on March 14, 2000, as Item I-2, INFORMATION: TWO PROPOSALS REGARDING KKSM-AM, we presented to the Board for information only; and,

WHEREAS, the first proposal by Jeffery Eustis of Palo Alto, California, to become a tenant of the District's station's tower site, and to diplex from these towers, has been presented to the Governing Board of the District at its regular meeting of April 25, 2000, and has been approved subject to various stipulated terms and conditions; and,

WHEREAS, the second proposal by **Astor Broadcast Group** of Carlsbad, California, has been considered, evaluated, and discussed by the District's communications department and the staff of KKSM-AM;

NOW THEREFORE BE IT RESOLVED, That the Palomar Community College District hereby rejects the proposal by Astor Broadcast Group of Carlsbad, California, to enter into a local marketing agreement and to allow Astor to use a portion of the prime-time broadcast time of KKSM-AM for its own programming, with the understanding that this rejection shall be without prejudice to later discussions between the District and Astor Broadcast Group that may lead to other, less restrictive understandings and agreements.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE PLANS AND SPECIFICATIONS FOR SPRINT INSTALLATION AT
HOWARD BRUBECK THEATRE**

MSC Dougherty, Hughes

RESOLUTION 99-20060

BE IT RESOLVED, That, in accordance with the intent of the prior approval given by the Palomar Community College District to Sprint for the installation of an antenna on the Howard Brubeck Theatre, with supporting equipment on the ground at the rear of said facility, and subject to the critique and recommendations of the Director of Facilities of the District, and the comments of the Division of the State Architect, the final plans and specifications for the Sprint Project as revised on March 29, 2000, to address the aforesaid recommendations and comments, be and are hereby approved, and construction of said installation is authorized to proceed. **Exhibit I-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **REVIEW AND APPROVE CASH ACCOUNT EXPENDITURES FROM PALOMAR
COLLEGE FOOD SERVICES JANUARY THROUGH MARCH, 2000**

MSC Dougherty, Hughes

RESOLUTION 99-20061

BE IT RESOLVED, That, pursuant to the resolution of the Governing Board of the Palomar Community College District providing for review and approval on a sixty-day (60) basis, the purchase transactions of the District food service operations, for the period January 1, 2000, through March 31, 2000, and as detailed in the Check Register that is filed in support hereof, be and are hereby reviewed, ratified, and approved. **Exhibit I-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **ACCEPT GRANT FROM THE LEAGUE FOR INNOVATION IN THE COMMUNITY
COLLEGE AND APPROVE AGREEMENT WITH VANGUARD LEARNING COLLEGES**

MSC Dougherty, Nelson

RESOLUTION 99-20062

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant in the amount of Thirty Thousand Dollars (\$30,000.00) from the League for Innovation in the Community College and approves an agreement with Vanguard Learning Colleges for the District to join 11 other community colleges as Vanguard Learning Colleges. Vanguard Colleges will be incubators and catalysts for other education institutions around the world to assist them to transform into more learning-centered institutions. **Exhibit I-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **ACCEPT INCREASE OF 1999-2000 CARL D. PERKINS VTEA, TITLE I-C FUNDS**

MSC Dougherty, Nelson

RESOLUTION 99-20063

BE IT RESOLVED, That the Carl D. Perkins VTEA, Title I-C funds allocated for the 1999-2000 fiscal year, be increased in the amount of Five Hundred Fifty Dollars (\$550.00) for a total final allocation of Three Hundred Twenty-Eight Thousand, Two Hundred Fifty-Four Dollars (\$328,254.00), are hereby accepted by the Palomar Community College District. **Exhibit I-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **ACCEPT AND APPROVE CHANGE ORDER #1 FOR HOWARD BRUBECK THEATRE AND M-BLDG. HVAC RENOVATIONS**

MSC Dougherty, White

RESOLUTION 99-20064

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve Change Order #1, in the amount of \$23,546.00, pertaining to the Howard Brubeck Theatre and M-Bldg. HVAC Renovations; in accordance with the original contract approved by the Governing Board on September 14, 1999, as detailed in the accompanying memorandum in support hereof. Funding for this change order is from Account Numbers 565500-41-542100-71400-10-2000-0841300 (50%) and 565500-41-542100-71400-10-2000-1641400 (50%). **Exhibit I-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **ACCEPT REBATE FROM U. S. ENVIRONMENTAL PROTECTION AGENCY AS A DE MINIMIS SETTLER OF CASMALIA DISPOSAL SITE SETTLEMENT AND REBATE THE CHANCELLOR'S OFFICE LIKE AMOUNT**

MSC Dougherty, Hughes

RESOLUTION 99-20065

WHEREAS, the Palomar Community College District authorized the settlement of a disputed claim involving a toxic-waste disposal site, commonly known as the Casmalia Disposal Site; and,

WHEREAS, the previous de minimis settlement authorized by the District resulted in the payment by the District of the sum of \$6,745.00, which funds were transmitted to the Custodian for the Casmalia Resources Site on March 3, 1999; and

WHEREAS, the Chancellor's Office, California Community Colleges, reimbursed the District for its settlement funds in the amount of \$6,745.00 as cost mandated by a federal agency; and,

WHEREAS, on or about April 7, 2000, the District received notice from the U.S. Environmental Protection Agency that, following a review by the Agency, the amount of the District's contribution as a de minimis settler, has been reduced by \$2,320.00, and funds in that amount have been delivered to the District;

NOW THEREFORE BE IT RESOLVED, That the Palomar Community College District acknowledges the reduction in its required settlement amount as a de minimis settler in the Casmalia matter, accepts the rebate in the amount of \$2,320.00 and directs that said funds be deposited into the applicable District account and that a like amount be credited to the Chancellor's Office, California Community Colleges, from which source the District has been reimbursed for the earlier and larger settlement amount of \$6,745.00. **Exhibit I-14**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **DECLARE CERTAIN COMPUTER HARDWARE AND ACCESSORIES AS SURPLUS, AND AUTHORIZE LOCAL AUCTION**

MSC Dougherty, Hughes

RESOLUTION 99-20066

BE IT RESOLVED, That the computer hardware and accessories of the Palomar Community College District, set forth in detail in the accompanying memorandum dated April 12, 2000, the terms of which are incorporated herein by this reference, are declared surplus, and shall be offered for sale at a local public auction to be conducted by District staff on May 12, 2000, in accordance with District Procedure 552 and California Education Code Section 81450. **Exhibit I-15**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **INFORMATION: PROPOSED REVISION OF BP 102, SEXUAL HARASSMENT**

BE IT RESOLVED, That the Palomar Community College District's Sexual Harassment Policy 102 be revised as indicated below:

**BP 102
Sexual Harassment**

A. Introduction

~~Sexual harassment of students or employees in the academic and work environments violates both federal and state law and this District Policy, and it will not be tolerated. It also violates federal and state law and this Policy to retaliate against any individual for filing a complaint of sexual harassment, or for participation in the investigation or resolution of a formal or informal, written or oral, complaint of sexual harassment.~~

It is the policy of the Palomar Community College District, in keeping with efforts to establish and maintain an environment in which the dignity and worth of all members of the college community are respected, that sexual harassment of students and employees is unacceptable conduct and will not be tolerated.

This Policy applies to the unlawful harassment of any student on the basis of sex by any employee of the District including, but not limited to, classroom conditions, grades, academic standing, scholarships, recommendations, employment opportunities, disciplinary action, or any other aspect of college life within the control of the District or its employees.

This Policy also applies to the unlawful sexual harassment of any employee with respect to all terms and conditions of employment with the District, including but not limited to hiring, placement, evaluation, promotion, disciplinary action, layoff, recall, transfer, leaves of absence, training opportunities, compensation, work assignments, and hours of work, shifts, or workload.

~~No other policy, contract, or other agreement of the District shall be construed to supersede, modify, or to be inconsistent with this Policy.~~

~~Faculty and staff members~~ Employees and students who violate this Policy may be subject to corrective measures and to disciplinary action up to and including termination of employment. Students who violate this Policy may be subject to corrective measures, including discipline, up to and including expulsion.

B. Dissemination of Policy

This Policy shall be posted in prominent locations on the college campuses and in the District Office, incorporated into orientation materials for new students, and for new and current faculty and staff. Questions regarding this Policy should be directed to the Assistant Superintendent/Vice President, Human Resources and Affirmative Action.

C. Definitions

1. **Sexual harassment** is defined as unwelcome sexual advances, requests for sexual favors, and other verbal, written, or physical conduct of a sexual nature, when: It occurs when:
2. a. Submission to the conduct is procured by force, threat, intimidation, trick or surprise, or is made a term or condition of an individual's employment, or status as a student;
3. b. Submission to the conduct or rejection or avoidance of the conduct by an individual in the making of employment or academic decisions regarding that individual is used as a basis for a positive or adverse decision or one which maintains the status quo;
4. c. The conduct is intended to and/or does interfere with or have a negative effect on the individual's work or educational performance, or creates an intimidating, hostile or offensive educational or work environment; or
5. d. The conduct takes place in the presence of another, or others, between people of the same or different gender and fits one of the above definitions. The presence of another, or others, includes e-mail, voice mail, as well as written material.

D.

2. Forms of Sexual Harassment

4. **a.** "Quid pro quo" sexual harassment occurs when a person in a position to effectively recommend, grant, deny, or adversely effect the terms or conditions of employment or a student's status, educational, or career opportunities, offers or suggests that such effects are conditional on an individual's willingness to engage in or tolerate the unwelcome sexual conduct.
2. **b.** "Hostile environment" sexual harassment occurs when the unwelcome sexual conduct is sufficiently severe or pervasive so as to alter the conditions of an individual's learning or work environment, unreasonably interfere with an individual's academic or work performance, or create an intimidating, hostile, or abusive learning or work environment.

E.D.

Examples of Prohibited Sexual Harassment

1. **Verbal harassment** – Includes, but is not limited to, unwelcome derogatory comments, remarks, slurs, jokes or innuendo based on sex or of a sexual nature and may include, but is not limited to, unwelcome sexual comments, obscenities or innuendo regarding an individual's body, physical appearance, attire, sexual prowess, marital status or sexual orientation; unwelcome or repeated flirting, or proposals to meet, date, or engage in conversations which include the verbal statements defined above; demands for sexual favors, or verbal abuse, threats or intimidation of a sexual nature; or patronizing or ridiculing statements which convey derogatory attitudes toward or are demeaning to a particular gender.
2. **Physical harassment** - Includes, but is not limited to, unwelcome and offensive touching, assault, impeding or blocking free movement, attempting to kiss or kissing, patting, stroking, grabbing, or invading the space of another; pinching, leering, staring, unnecessarily brushing against, whistling or making sexual signs or gestures toward or in the presence of another.
3. **Visual harassment** - Includes, but is not limited to, the display or circulation of sexually derogatory, demeaning, or offensive posters, pictures, cards, cartoons, graffiti, drawings, or gestures; or reading sexually derogatory materials, computer graphics or electronic media transmission.
4. **Solicitation of sexual favors** - Includes, but is not limited to, unwelcome sexual advances, demands, suggestions or requests for sexual acts or favors.

F.E. Sexual Harassment in the Classroom.

~~Faculty members, students and staff are on notice that sexual harassment of students by instructors or other employees may take any of the forms identified above and may also occur in the classroom. In addition, sexual harassment may result from a teaching style which includes a significant or exaggerated focus on sexually explicit materials, jokes, innuendo, language, obscenities or subjects, particularly where the materials, jokes, subjects, innuendo, language or obscenities is/are unrelated to or only marginally related to a necessary part of the curriculum, or are completely unnecessary in order to teach skills, or convey information. If a faculty member wishes to use sexually explicit material in the classroom to stimulate dialogue, as a part of classroom materials or lessons, or as a teaching style or technique, the faculty member should first review such uses with an administrator in order to assure that the material and/or style, technique, or the manner in which used does not violate this Policy. This Policy supersedes any inconsistent policy or practice regarding academic freedom and, any such policy or practice shall not be construed to be in conflict with this Policy.~~

G.F. E. Complaints of Sexual Harassment

Complaints of sexual harassment filed by students or employees will be investigated and resolved in accordance with the Sexual Harassment Complaint Procedure set forth in Section II herein. If the investigation results in a determination that disciplinary action or corrective measures are necessary or appropriate, the District, in its sole discretion, may impose such action or measures in accordance with law which may include, but is/are not limited to, warning, reprimand, suspension without pay, dismissal or any other preventive or corrective measure deemed appropriate by the District.

H.G. F. District Responsible Officer

The District Assistant Superintendent/Vice President of Human Resources and Affirmative Action is the District Responsible Officer ("Responsible Officer") who is responsible for receiving complaints of sexual harassment, coordinating the timely investigation and resolution of such complaints in accordance with this Policy, and assuring compliance with all state and federal complaint procedures and reporting requirements. The Responsible Officer shall take steps to assure the confidentiality of complaints, and that access to complaint and investigative information is confined to those individuals and entities with a need to know, or where the information is otherwise permitted or required to be released in accordance with law.

I.H. G. Sexual Harassment Complaint Investigators

The District Responsible Officer and/or designee(s) shall investigate singularly or in a team only those complaints which are not resolved at the informal complaint level and which, additionally, do not identify as the harasser a supervisor or administrator in a position superior to that of any designated investigator(s). Where appropriate, the Responsible Officer may recommend that the Governing Board appoint another person or organization not employed by the District to conduct the investigation under contract with the District. Neither the Responsible Officer nor any investigator will be appointed to investigate any complaint in which the officer or investigator is named as a percipient witness, is accused in the complaint of sexual harassment or retaliation, as defined above, or is otherwise implicated by the allegations in the complaint.

Dr. Miyamoto commented that we currently have a policy regarding sexual harassment, BP 102, but it needs updating with some of the new federal guidelines and terminology. This revision has been through the governance process, including the Faculty, Administrative Association, and Classified Employees.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

K. PERSONNEL

1. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Hughes

RESOLUTION 99-20067

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **MICHEALE WHITE**
 Position: Library Media Technician I
 Department: Library Media Center, Pauma Education Center
 Position #: 006105 New?: Yes
 Remarks: Approved on 2/22/00, PFE funded.
 Sal Rng/Stp: 11/1 **Salary: \$460.16/month**
 % of position: 25% # of Mos: 10
 Effective: May 1, 2000
 Acct #(s) S-212200-317100-61200-0611400/100%
 Note: Normal work schedule: Monday/Tuesday, 1:00 p.m. – 6:00 p.m.
- b. Name: **PATRICIA J. TRUJILLO**
 Position: Senior Library Media Technician
 Department: Library/Media Center
 Position #: 005050 New?: No
 Remarks: Replacement for Peggy Nimmo
 Sal Rng/Stp: 19/1 **Salary: \$2,237.87/month**
 % of position: 100% # of Mos: 12
 Effective: May 1, 2000
 Acct #(s) A-212200-317100-61200-0000000/100%
 Note: Normal work schedule: Monday – Thursday, 11:30 a.m. – 9:00 p.m.;
 Saturday, 8:30 a.m. – 1:00 p.m. 3% differential paid for hours
 worked between the hours of 6:00 p.m. and 10:00 p.m.
- c. Name: **LASEA USINI**
 Position: Assessment Assistant
 Department: Counseling, Guidance and Career Development
 Position #: 005740 New?: No
 Remarks: Replacement for Carolyn McConnell. This is a transfer for Ms.
 Usini.
 Sal Rng/Stp: 16/2 **Salary: \$2,184.14/month**
 % of position: 100% # of Mos: 12
 Effective: May 1, 2000
 Acct #(s) A-212200-462100-63100-0000000/100%

d. Name: **DAVID J. CLAYTON**
 Position: Instructional Computer Lab Technician
 Department: Escondido Education Center
 Position #: 006110 New?: Yes
 Remarks: Approved on 3/28/00, PFE funded. This is a promotion for Mr. Clayton.

 Sai Rng/Stp: 25/1 Salary: **\$2,590.85/month**
 % of position: 100% # of Mos: 12
 Effective: May 1, 2000
 Acct #(s) B-222000-354200-49300-0611400/100%
 Note: Normal work schedule: Monday – Thursday, 1:00 p.m. – 10:00 p.m.; Friday, 8:00 a.m. – 5:00 p.m. 3% differential paid for hours worked between the hours of 6:00 p.m. and 10:00 p.m.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-20068

BE IT RESOLVED, That the employment of the following academic employees be approved:

a. Name: **SUSAN B. ZOLLIKER**
 Position: Assistant Professor
 Department: English
 Position #: 005998 New?: Yes
 Remarks: Approved on 2/23/99, PFE funded
 Sal Rng/Stp: C/7 Salary: **\$4,732.15/month**
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000
 Acct #(s) A-324200-15010-111000-0611400/100%

b. Name: **CRAIG B. THOMPSON**
 Position: Assistant Professor
 Department: English
 Position #: 005999 New?: Yes
 Remarks: Approved on 2/23/99, PFE funded
 Sal Rng/Stp: G/1 Salary: **\$4,374.06/month**
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000
 Acct #(s) A-324200-15010-111000-0611400/100%

c. Name: **JON S. PANISH**
 Position: Assistant Professor
 Department: English
 Position #: 006098 New?: Yes
 Remarks: Approved on 2/8/2000, PFE funded
 Sal Rng/Stp: G/1 Salary: **\$4,374.06/month**
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000
 Acct #(s) A-324200-15010-111000-0611400/100%

At this time, Diane Michael discussed each of these person's education, background, and experience.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Hughes

RESOLUTION 99-20069

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. Position: **GRAPHICS SPECIALIST I**
 Department: Graphic Communications
 Name: Vacant
 Position #: 005367 New?: No
 Remarks: Position was Graphics Specialist II, grade 23.
 Effective: July 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **21/1** Salary: **\$2,349.56/month**
 Acct #(s): A-212200-355100-67750-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Hughes

RESOLUTION 99-20070

a. **BE IT RESOLVED, That CYNTHIA WATSON, Associate Professor, English as a Second Language, be granted a 100% Medical Leave of Absence without pay and with benefits, effective March 24, 2000, through May 19, 2000.**

b. Item was removed from agenda.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty commented that he recommends visiting the exhibits in the Boehm Gallery. It was also noted that the opening reception for the Student Art Exhibit is Friday night, April 28, 5 to 8 p.m. In addition, there is a Student Photography Exhibit opening the same evening at 6 p.m. at the San Marcos Civic Center.

Mr. Jensen commented that *The Telescope* is a wonderful paper, but, in the future, if they are going to quote him, he would like them to put the quotation marks around what he actually said.

N. CLOSED SESSION

There was no closed session.

1. Item was removed from agenda.
2. Item was removed from agenda.
3. Item was removed from agenda.
4. Item was removed from agenda.

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT

The meeting was adjourned at 7:48 p.m.

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty commented that he recommends visiting the exhibits in the Boehm Gallery. It was also noted that the opening reception for the Student Art Exhibit is Friday night, April 28, 5 to 8 p.m. In addition, there is a Student Photography Exhibit opening the same evening at 6 p.m. at the San Marcos Civic Center.

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N. CLOSED SESSION

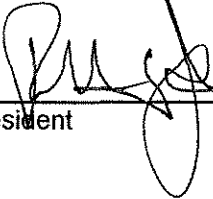
There was no closed session.

1. Item was removed from agenda.
2. Item was removed from agenda.
3. Item was removed from agenda.
4. Item was removed from agenda.

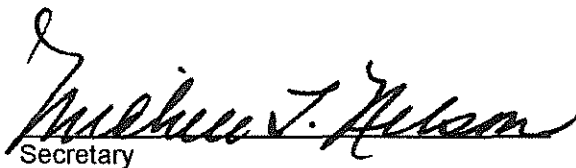
O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT

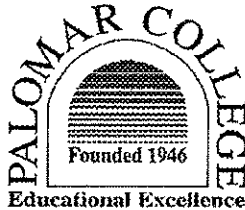
The meeting was adjourned at 7:48 p.m.



President



Secretary



APPROVED
5-23-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MAY 9, 2000, 7:00 P.M.**

A. CALL TO ORDER

In the absence of Ralph G. Jensen, President, the regular meeting of the Palomar Community College District Governing Board was called to order by Barbara L. Hughes, Vice President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

TRUSTEE ABSENT:

RALPH G. JENSEN, PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Bruce Bishop, Interim Director, Student Activities
Ernie Carson, President, CCE/AFT
James Clopton, Adjunct Faculty, Psychology
Ben Echeverria, Counsel, Contracts, and Special Projects

JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities
Mark Evilsizer, Adjunct Faculty, Vocational Programs; Palomar Faculty Federation
Chris Feddersohn, Associate Professor, Woodworking, Trades and Industry
Lee Hoffmann, Vice President, Administrative Association
Anne Hohman, President, The Faculty
Kenneth Jay, Director, Business Services
Dr. Kendra Jeffcoat, Special Assistant to the President
Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Mary Millett, Palomar Faculty Federation
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Toni Rosenberg, Palomar Faculty Federation
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldridge
Anastasia Benzel, Student; ASG Executive Vice President Elect
Rachel Farr, Student; ASG Vice President Elect; Chair Elect, Inter-Club Council; President, Gay and Lesbian Association
Bruce Kauffman, *North County Times*
Bridgette Roncone, Student; ASG Vice President of State Affairs; President, College Republicans

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Nelson, Dougherty

RESOLUTION 99-20071

BE IT RESOLVED, That the Minutes of the Regular Meeting held on April 25, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

GIFTS

1. ACCEPTANCE OF GIFTS

MSC Dougherty, Nelson

RESOLUTION 99-20072

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Mita DC-4086 copier for use in Student Activities Office, donated by **Coast Imaging Systems**, 10170 Huennekens Street, San Diego, California 92121. No cash value estimated by donor.
- b. Flowers to be planted on campus, donated by **Altman Specialty Plants**, 3742 Blue Bird Canyon Road, Vista, California 92084. Total cash value as estimated by donor is \$1,363.20.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

2. APPROVE TRAVEL EXPENSES

MSC Dougherty, Nelson

RESOLUTION 99-20073

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **George R. Boggs, Ph.D.**
 - Advanced Funds? Yes
 - For: Transportation, parking, meals, lodging, registration, miscellaneous
 - To attend: ACCT Western/Pacific Region Seminar
 - Location: San Antonio, Texas
 - Date: June 14 – 17, 2000
 - Amount: \$1,491.00
 - Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

- b. **Robert L. Dougherty, Jr., M.D.**
Advanced Funds? Yes
For: Mileage, parking, meal, registration,
To attend: San Diego County School Boards Association
Location: San Diego, California
Date: May 17, 2000
Amount: \$51.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PAYROLL

3. **APPROVE FEBRUARY PERSONNEL ACTIONS REPORT**

MSC Dougherty, Nelson

RESOLUTION 99-20074

BE IT RESOLVED, That the Governing Board hereby approves the Personnel Actions Report for the month of February, 2000. Exhibit D-3

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE MARCH PERSONNEL ACTIONS REPORT**

MSC Dougherty, Nelson

RESOLUTION 99-20075

BE IT RESOLVED, That the Governing Board hereby approves the Personnel Actions Report for the month of March, 2000. Exhibit D-4

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

5. **INFORMATION: NARRATIVE FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-5

6. **APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

MSC Dougherty, Nelson

RESOLUTION 99-20076

BE IT RESOLVED, That the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ended March 31, 2000, be approved. **Exhibit D-6**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

COUNSEL, CONTRACTS

7. **REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Dougherty, Nelson

RESOLUTION 99-20077

BE IT RESOLVED, That all contracts and agreements for the period **March 1, 2000, through April 30, 2000**, and entered into on behalf of the Palomar Community College District, pursuant to Resolutions 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit D-7**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

8. **APPROVE DESTRUCTION OF RECORDS**

MSC Dougherty, Nelson

RESOLUTION 99-20078

BE IT RESOLVED, That approval be given to the **destruction** of the following **duplication and mail records** totaling 15.3 cubic feet:

Duplication:

Duplication Bills
Duplication Records/Invoices
Transparency Billing
Duplication Order Forms:
 A Machine
 B Machine
 C Machine
 F Machine

Postage:

Bulk Mail Account Records
Cash Register Tapes
Federal Express Billing Records
Firm Mailing Books: Certified
Postage Billing Records
Postage Due Statements
Postage Records
Postage Meter Tapes
UPS Billing Records

Miscellaneous:

Check Receipt Records

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PERSONNEL

9. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **JULIE A. ANGUIANO**, Education Center Assistant, Camp Pendleton Education Center, effective May 5, 2000 (last day worked 5/4/00).
- b. **DIANE J. HAWKINS**, Master Teacher, Child-Development Center, effective May 3, 2000 (last day worked 5/2/00).
- c. **CYNTHIA J. SMITH**, Academic Department Assistant, Reading Services, effective April 15, 2000 (last day worked 4/8/99; employee has been on personal leave and on half-pay sick leave).

10. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Nelson

RESOLUTION 99-20079

BE IT RESOLVED, That, on the of the Faculty Senate Equivalency Committee, the following individual be granted **equivalency** to minimum qualifications for the discipline listed:

Tsao, Jesse – Community Education

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20080

BE IT RESOLVED, That, the employment of the following **adjunct faculty**, at the rate indicated for the **Spring, 2000, and Summer, 2000, semesters** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

COMMUNITY EDUCATION

Tsao, Jesse	Community Education (non-credit)	\$34.65
	M.S., Economics	
	20 years of experience	

MATHEMATICS

Nacozy, Francis	Mathematics	\$34.65
	B.S., Physics	
	M.A., Mathematics	

Smith, Robert F.	Mathematics Instructor Credential: Mathematics B.A., Mathematics M.S., Mathematics	\$34.65
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VOCATIONAL PROGRAMS

Price, Gwen	Supervision A.A., Speech B.A., Speech Communication M.A., Speech Communication	\$34.65
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SUMMER, 2000

GRAPHIC COMMUNICATIONS

Bass, Rodney	Graphic Communications A.A., Commercial Art B.F.A., Graphics/Packaging	\$33.54
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of The Faculty

Anne Hohman reported that The Faculty met this afternoon and heard an informational presentation on collective bargaining by the California Federation of Teachers.

3. INFORMATION

Report of the Administrative Association

Lee Hoffmann made the following report: "After nearly a year of collegiality through the meet and confer process, the Administrative Association and the District representatives have developed salary guidelines that satisfy both parties, which the Board will be addressing tonight. We are continuing the meet and confer process through the summer to address a number of issues important to the Administrative Association and the District. June 7, the annual end-of-the-year retreat will be held at the Gemological Institute in Carlsbad. Board members are invited to attend. At that time, a number of awards will be presented to Administrative Association members in recognition of their service to the College."

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson thanked Dr. Boggs and Joe Madrigal for allowing him to represent the classified staff by marching in Commencement.

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported the results of the recent ASG elections as follows:

President	Shannon Gyde
Executive Vice President	Anastasia Benzel
Vice President of State Affairs	Jennifer Jennings
Vice President of Social Events	Brendan Fentiman
Vice President/Inter-Club Council Chair	Rachel Farr
Treasurer	Harry Kendell
Senators	Kevin Farrow and O. J. Wolanyk

There have been some complaints about the manner in which the election was run.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs reported that Chris Feddersohn, one of our faculty members in cabinet and furniture making and design, had entered the Friendship Pavilion wood-frame structure in the People's Choice Design Competition sponsored by the Western Timber Frame Guild at their Annual Conference in Oregon, and the entry won first place. On June 2, the College woodworking awards banquet, where 150 pieces of furniture will be displayed, will take place. They are building a sawmill for our new urban forestry program. They have decided to do a fund-raising effort. Three weeks ago, they instituted a campaign, "Join the Beam Team." Among the woodworking students, \$11,000 has already been raised. The building will be erected in one day – on June 2.

Dr. Boggs reported that three former Palomar football-star students have signed free-agent deals with National Football League teams. Offensive Center Matt O'Neal, from the University of Oklahoma, signed with the Atlanta Falcons; Linebacker Keith Miller, from the University of California, signed with the St. Louis Rams; and Offensive Tackle Pita Elisara, from Indiana University, signed with the New York Giants.

John Woods received a letter from the Girls Scouts thanking him for Palomar's participation in the Girl Sports Community College Clinics. Five schools participated in the program with Palomar leading the way by offering five sports clinics. John Woods has reported that they are planning to expand to 8-10 clinics in 2000-2001.

Dr. Boggs reported that the Inland Valleys' Community College Trustee and CEO Association will hold its next meeting on May 19. However, as that is the same night as our Commencement, our Board members will not be able to attend. Board members were reminded to gather about 5:30 p.m. in the Board Room as Commencement begins at 6 p.m.

Members of our Institutional Research and Planning office won an award from the RP Group. Cindy Torgison, a former part-time researcher and new full-time Palomar math instructor beginning in the fall, Michelle Barton, research analyst, and Bob Barr, research director, won a 1999 Award of Distinction in Institutional Research for their study, "The Effects of Counseling 110, College Success Skills, on Student Success," which they completed for Ken Burns and the Counseling Department in 1998.

John Dise received a letter from Carlsbad High School, thanking him for giving a special presentation to their students and parents at their Local Spring College Night.

Dr. Boggs noted that we have a concern in California regarding Pell Grants. Even though the Pell Grant maximum may be raised, California students would receive only half of the increase because of the tuition sensitivity threshold in the federal law. We are trying to get that changed. The Chancellor was successful in getting the entire California legislative delegation to sign a request to the California members of Congress to make this a priority. We will continue to advocate for that, as well.

Dr. Boggs has sent the Board the latest CCLC State Budget Update, indicating that the state appropriations are likely to trigger the Gann Limit, which means that, unless the Governor and the legislators agree to spend some of these funds on one-time projects, it will require a refund to the taxpayers. The Governor has proposed \$1½ billion for transportation proposals. Dr. Boggs has contacted Rick Gittings, City of San Marcos, to ask him to expedite the Las Posas off-ramp project and offered his help in advocating for it. It is estimated that there will be another billion dollars that could be spent for one-time capital-outlay projects. We believe that CSU Merced may take a lot of that money. We are, however, taking advantage of the opportunity by submitting our requests. We are in a good position to do this because we have been studying our needs for a potential bond campaign. Dr. Boggs thanked Jerry Patton and Kelley Hudson-MacIsaac for their work in assembling this information so quickly. A letter went out today to our legislators, listing several projects for them to consider. We will be following up with calls and meetings with our legislators.

We are distributing, throughout the community, forms for people to sign if they wish to endorse or support our bond campaign. Board members were asked to submit names of acquaintances in the community who might be willing to be on the endorsement list.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Palomar Faculty Federation CFT/AFT

Mark Evilsizer addressed the Board at this time: "I am a part-time instructor here at Palomar College. I teach in the Vocational Programs Department, teaching classes in quality assurance technology and supervision. I'm also serving as the interim executive committee chair for the Palomar Faculty Federation. Our purpose tonight is two-fold – first, to announce to you our filing with PERB, the Public Employees Relations Board, this week, as the Palomar Faculty Federation for collective bargaining. We have over 60 percent of the adjunct faculty at Palomar who have signed cards to indicate that they want to proceed with collective bargaining, and the cards are still coming in. Our second purpose is to ask you to give us voluntary recognition as a part-time collective bargaining unit with the California Federation of Teachers, American Federation of Teachers. We realize that this issue will be discussed at a later Board meeting, but we feel it is singularly important that you understand that if you were to proceed with

voluntary recognition, it would avoid costly litigation and, also, be a mark of good faith between us. Whereas, part-time faculty at Palomar College must have the same qualifications and teach the same material as full-time faculty, and have the same legal authority and responsibility in the classroom as full-time faculty, and are expected to maintain the same high quality of instruction as full-time faculty, and are expected to be evaluated the same as full-time faculty, and receive, on average, 32 percent of what full-time faculty earn for the equivalent amount of teaching, we respectfully ask you to recognize the contributions of part-time faculty by providing health benefits, paid office hours, seniority rehire rights, and equal pay for equal work. We would like to give to each of you the current newsletter of the California Part-Time Faculty Association, which is available on the back table, which will provide you with information about the latest state-wide organizing and legislative activities. We would also like you to see a sample card. These cards are available, also on the back table, and these are the cards that part-time faculty members at Palomar College have been signing to enable us to go forward with collective bargaining. The response has been strong. The cards are still coming in significant numbers. And, again, on the back of the card are listed the major issues that we would like to have you familiarize yourselves with. And, when the time comes, hopefully, which will be soon, that you will be able to grant us voluntary recognition as a part-time unit of the CFT. Thank you for allowing us this time and for giving us your attention."

Ms. Hughes thanked Mr. Evilsizer and stated that the Board appreciates the fact that the group understands that, because it is not on the agenda, the Board cannot speak to it or take any action on it tonight.

ASG Election

Bridgette Roncone, currently ASG Vice President of State Affairs, made the following comments: "Tonight, I came because I knew the election results would be announced. I don't know if all of you know, but I was, in fact, elected by the students. And, by default, because I live a few feet out of the District, I can't serve the students who elected me. I think it's unfortunate that our bylaws and the Board of Governors bylaws, as well, don't . . . aren't current with the California Ed Code, which just states that the student trustee must be a resident of California. I would just like to present that here tonight. I think it's unfortunate. I think those two things need to be changed. Tomorrow, we'll have a resolution on our agenda to change that requirement for the student trustee to live in the District. I've been working with Dr. Boggs on some other things. Diane mentioned the complaints and some of the things students don't feel went right in the election. I am confident that Dr. Boggs will represent the students. Thank you for letting me speak."

Dr. Dougherty commented, "I want you to know, though, that our policy is in conformity with the Ed Code. It's just not identical with it. We have the legal right to set even higher standards. I regret that you went through the effort of a campaign, and obviously did very well."

Bridgette noted that she was told after she was elected that she would be disqualified.

G. COMMUNICATIONS

1. Letter from **David Viar, CCLC**, announcing the results of the CCCT Board of Directors election. **Exhibit G-1**

Ms. Hughes suggested that Carolyn Batiste from MiraCosta be sent a letter of congratulations from the Board. Dr. Dougherty suggested that a similar letter be sent to Kay Albiani.

H. UNFINISHED BUSINESS

1. APPROVE PARKING FEE INCREASE PROPOSAL

MSC Dougherty, Nelson

RESOLUTION 99-20081

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approves **parking fee increases** as follows:

	Fall '00	Spg '01	Sum '01	Fall '01	Spg '02	Fall '02	Fall '03
Student	27.50			30.00		32.50	35.00
Motorcycle	7.00	8.00	9.00	10.00			
Wellness – 6 mo.	22.00	24.00		26.00	28.00		
Wellness – monthly	5.50	6.00		6.50	7.00		
Daily	2.00						

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. APPROVE PARKING POLICY

MSC Dougherty, Nelson

RESOLUTION 99-20082

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approves the adoption of the following **parking policy**, effective May 22, 2000:

- a. Parking will be enforced seven days a week, 24 hours a day, with the following exceptions:

- Staff Lots 1 and 2, Monday through Friday, 6 to 10 p.m.
- Staff Lots 1 and 2, Saturday and Sunday, 1 to 10 p.m.
- Staff Lot 4, Monday through Friday, 2:30 to 5 p.m.
- Staff Lot 4, Saturday, 11 a.m. to 4 p.m.
- General Parking Lots 3, 3b, 14, Monday through Friday, 12 to 5 p.m.
- General Parking Lots 3, 3b, 14, Saturday, 11 a.m. to 4 p.m.

The above exceptions do not apply to students in Staff Lots.

- b. All events involving parking lots will be charged the daily fee per parking space taken by the event. All events must be cleared by the Parking Task Force, specifying lots to be used and arrangements for payment.
- c. With the exception of those with a valid staff permit, anyone parking on campus must park in a General Parking Lot and display an appropriate permit.
- d. Visitor and vendor parking passes will be issued only by Campus Police.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE PROPOSED REVISION OF BP 102, SEXUAL HARASSMENT**

MSC Nelson, Dougherty

RESOLUTION 99-20083

BE IT RESOLVED, That the Palomar Community College District's Sexual Harassment Policy 102 be revised as indicated below:

**BP 102
Sexual Harassment**

A. Introduction

~~Sexual harassment of students or employees in the academic and work environments violates both federal and state law and this District Policy, and it will not be tolerated. It also violates federal and state law and this Policy to retaliate against any individual for filing a complaint of sexual harassment, or for participation in the investigation or resolution of a formal or informal, written or oral, complaint of sexual harassment.~~

It is the policy of the Palomar Community College District, in keeping with efforts to establish and maintain an environment in which the dignity and worth of all members of the college community are respected, that sexual harassment of students and employees is unacceptable conduct and will not be tolerated.

This Policy applies to the unlawful harassment of any student on the basis of sex by any employee of the District including, but not limited to, classroom conditions, grades, academic standing, scholarships, s, employment opportunities, disciplinary action, or any other aspect of college life within the control of the District or its employees.

This Policy also applies to the unlawful sexual harassment of any employee with respect to all terms and conditions of employment with the District, including but not limited to hiring, placement, evaluation, promotion, disciplinary action, layoff, recall, transfer, leaves of absence, training opportunities, compensation, work assignments, and hours of work, shifts, or workload.

~~No other policy, contract, or other agreement of the District shall be construed to supersede, modify, or to be inconsistent with this Policy.~~

~~Faculty and staff members~~ Employees and students who violate this Policy may be subject to corrective measures and to disciplinary action up to and including termination of employment. Students who violate this Policy may be subject to corrective measures, including discipline, up to and including expulsion.

B. Dissemination of Policy

This Policy shall be posted in prominent locations on the college campuses and in the District Office, incorporated into orientation materials for new students, and for new and current faculty and staff. Questions regarding this Policy should be directed to the Assistant Superintendent/Vice President, Human Resources and Affirmative Action.

C. Definitions

1. **Sexual harassment** is defined as unwelcome sexual advances, requests for sexual favors, and other verbal, written, or physical conduct of a sexual nature, ~~when:~~ It occurs when:
 2. a. Submission to the conduct is procured by force, threat, intimidation, trick or surprise, or is made a term or condition of an individual's employment, or status as a student;
 3. b. Submission to the conduct or rejection or avoidance of the conduct by an individual in the making of employment or academic decisions regarding that individual is used as a basis for a positive or adverse decision or one which maintains the status quo;
 4. c. The conduct is intended to and/or does interfere with or have a negative effect on the individual's work or educational performance, or creates an intimidating, hostile or offensive educational or work environment; or
 5. d. The conduct takes place in the presence of another, or others, between people of the same or different gender and fits one of the above definitions. The presence of another, or others, includes e-mail, voice mail, as well as written material.

~~D.~~

2. Forms of Sexual Harassment

1. a. "Quid pro quo" sexual harassment occurs when a person in a position to effectively recommend, grant, deny, or adversely effect the terms or conditions of employment or a student's status, educational, or career opportunities, offers or suggests that such effects are conditional on an individual's willingness to engage in or tolerate the unwelcome sexual conduct.
2. b. "Hostile environment" sexual harassment occurs when the unwelcome sexual conduct is sufficiently severe or pervasive so as to alter the conditions of an individual's learning or work environment, unreasonably interfere with an individual's academic or work performance, or create an intimidating, hostile, or abusive learning or work environment.

E.D. Examples of Prohibited Sexual Harassment

1. **Verbal harassment** – Includes, but is not limited to, unwelcome derogatory comments, remarks, slurs, jokes or innuendo based on sex or of a sexual nature and may include, but is not limited to, unwelcome sexual comments, obscenities or innuendo regarding an individual's body, physical appearance, attire, sexual prowess, marital status or sexual orientation; unwelcome or repeated flirting, or proposals to meet, date, or engage in conversations which include the verbal statements defined above; demands for sexual favors, or verbal abuse, threats or intimidation of a sexual nature; or patronizing or ridiculing statements which convey derogatory attitudes toward or are demeaning to a particular gender.

2. **Physical harassment** - Includes, but is not limited to, unwelcome and offensive touching, assault, impeding or blocking free movement, attempting to kiss or kissing, patting, stroking, grabbing, or invading the space of another; pinching, leering, staring, unnecessarily brushing against, whistling or making sexual signs or gestures toward or in the presence of another.
3. **Visual harassment** - Includes, but is not limited to, the display or circulation of sexually derogatory, demeaning, or offensive posters, pictures, cards, cartoons, graffiti, drawings, or gestures; or reading sexually derogatory materials, computer graphics or electronic media transmission.
4. **Solicitation of sexual favors** - Includes, but is not limited to, unwelcome sexual advances, demands, suggestions or requests for sexual acts or favors.

F.E. Sexual Harassment in the Classroom.

~~Faculty members, students and staff are on notice that sexual harassment of students by instructors or other employees may take any of the forms identified above and may also occur in the classroom. In addition, sexual harassment may result from a teaching style which includes a significant or exaggerated focus on sexually explicit materials, jokes, innuendo, language, obscenities or subjects, particularly where the materials, jokes, subjects, innuendo, language or obscenities is/are unrelated to or only marginally related to a necessary part of the curriculum, or are completely unnecessary in order to teach skills, or convey information. If a faculty member wishes to use sexually explicit material in the classroom to stimulate dialogue, as a part of classroom materials or lessons, or as a teaching style or technique, the faculty member should first review such uses with an administrator in order to assure that the material and/or style, technique, or the manner in which used does not violate this Policy. This Policy supersedes any inconsistent policy or practice regarding academic freedom and, any such policy or practice shall not be construed to be in conflict with this Policy.~~

G.F. E. Complaints of Sexual Harassment

Complaints of sexual harassment filed by students or employees will be investigated and resolved in accordance with the Sexual Harassment Complaint Procedure set forth in Section II herein. If the investigation results in a determination that disciplinary action or corrective measures are necessary or appropriate, the District, in its sole discretion, may impose such action or measures in accordance with law which may include, but is/are not limited to, warning, reprimand, suspension without pay, dismissal or any other preventive or corrective measure deemed appropriate by the District.

H.G. F. District Responsible Officer

The District Assistant Superintendent/Vice President of Human Resources and Affirmative Action is the District Responsible Officer ("Responsible Officer") who is responsible for receiving complaints of sexual harassment, coordinating the timely investigation and resolution of such complaints in accordance with this Policy, and assuring compliance with all state and federal complaint procedures and reporting requirements. The Responsible Officer shall take steps to assure the confidentiality of complaints, and that access to complaint and investigative information is confined to those individuals and entities with a need to know, or where the information is otherwise permitted or required to be released in accordance with law.

I.H. G. Sexual Harassment Complaint Investigators

The District Responsible Officer and/or designee(s) shall investigate singularly or in a team only those complaints which are not resolved at the informal complaint level and which, additionally, do not identify as the harasser a supervisor or administrator in a position superior to that of any designated investigator(s). Where appropriate, the Responsible Officer may recommend that the Governing Board appoint another person or organization not employed by the District to conduct the investigation under contract with the District. Neither the Responsible Officer nor any investigator will be appointed to investigate any complaint in which the officer or investigator is named as a percipient witness, is accused in the complaint of sexual harassment or retaliation, as defined above, or is otherwise implicated by the allegations in the complaint.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. NEW BUSINESS

1. APPROVE EXPRESSION OF APPRECIATION TO STUDENT TRUSTEE

MSC Dougherty, Nelson

RESOLUTION 99-20084

BE IT RESOLVED, That the members of the Governing Board of the Palomar Community College District do hereby express their sincere appreciation to **DIANE J. VASQUEZ**, who has served as President of the Associated Student Government and Student Trustee from November 9, 1999, through May 9, 2000, and who, throughout her tenure in office, has rendered outstanding service and provided responsible leadership, and who, as a result, has accomplished a great deal for the betterment of the students at Palomar College.

The Vote was unanimous.

2. IN EVENT OF TIE VOTE, DETERMINE GOVERNING BOARD MEMBER ELECTION WINNER OR WINNERS BY LOT; CANDIDATES TO PAY ALL CHARGES; AND 200-WORD MAXIMUM ON CANDIDATE'S STATEMENT

MSC Dougherty, Nelson

RESOLUTION 99-20085

BE IT RESOLVED, That for the purposes of the November 7, 2000, regular Governing Board member elections, the Governing Board of the Palomar Community College District has established the following **election regulations**:

Tie Vote Procedures (Education Code Section 5016, BP 9.4)

 X Winner(s) determined by lot
 Runoff election to be called

Costs of Candidate's Statement (Elections Code Section 13307, BP 9.3)

- ☒ Candidate to pay all charges
☐ District will pay charges
- ☒ 200-word maximum
☐ 400-word maximum (WILL DOUBLE THE COST)

Dr. Dougherty commented, "People should be aware that even a 200-word statement is probably up around \$1,700 or so at this point." Ms. Hughes noted, "The general public doesn't realize that. They think if you don't have that in that ballot, it's sort of like you didn't bother or you didn't care. They don't realize that we're a huge district in terms of number of voters, and it's very expensive."

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE RESOLUTION REQUESTING TEMPORARY TRANSFER OF FUNDS**

MSC Dougherty, Nelson

RESOLUTION 99-20086

WHEREAS, the California Constitution, Article XVI, Section 6, and Education Code Section 85220 provide that the **Treasurer of the County** shall have the power and it shall be his duty to make such **temporary transfer from the funds** in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 27, 2000, the Governing Board will:

[XXX] Adopt a tentative budget

[] Adopt its final budget

for this district for the fiscal year 2000-2001, pursuant to the provisions of the Education Code Sections 85000 et seq., and taxes accruing to the district for said fiscal year are estimated to be \$28,562,920 and 85% of said taxes is \$24,278,482; and

WHEREAS, taxes accrued to this district during the 1999-2000 fiscal year were \$28,002,863; and

WHEREAS, it is necessary to provide funds for meeting the obligations incurred for maintenance purposes by this district; and

NOW, THEREFORE, IT IS RESOLVED AND ORDERED, pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code Section 85220 as follows:

- (1.) The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this district during the 2000-2001 fiscal year to meet obligations incurred for maintenance purposes in the amount of:
 - (a) \$ 4,127,342 for the period from July 1 until August 31, not to exceed 17% of the authorized limit.
 - (b) \$20,151,140 after August 31, but not to exceed a total of 85% of taxes accruing to the district. This amount represents the total available temporary transfer approved by the governing board for the 2000-2001 fiscal year inclusive of the 17% shown in (a) above.
- (2.) If directed by the Board of Supervisors, funds will be transferred to this district by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
- (3.) The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller, and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this 9th day of May, 2000, by the following vote:

AYES:	Dougherty, Nelson, White, Hughes, Vasquez (student trustee advisory vote)
NOES:	None
ABSENT:	Jensen

**STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)**

I, Michele T. Nelson, Secretary of the Governing Board of the Palomar Community College District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Date

Secretary of the Governing Board

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **APPROVE EXTENSION OF CONSULTANT AGREEMENT FOR GENERAL
OBLIGATION BOND FEASIBILITY STUDY**

MSC Dougherty, Nelson

RESOLUTION 99-20087

BE IT RESOLVED, That the agreement between the Palomar Community College District and the **Low Edwards Group** to assist the District in conducting a feasibility study regarding a possible General Obligation Bonds ballot measure in November, 2000, to raise needed funds for capital improvement projects be and is hereby **extended** for the period **May 1, 2000, through July 31, 2000**. Consultant shall not charge a fee to the District for this additional service; but the District, in consideration for these additional services from Consultant, agrees to reimburse Consultant for travel expenses incurred in response to requests of the District for services and personal meetings, including airfare (estimated at \$240 roundtrip); rental car (\$40 per trip); and hotel (\$100 per night) and nominal office faxes and long-distance phone calls (estimated at \$100 per month). Funding for these expenses will be from Account No. 795000-11-111100-66100-10-2000-0000000.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **DECLARE EQUIPMENT SURPLUS AND AUTHORIZE SALE AT COUNTY AUCTION**

MSC Dougherty, White

RESOLUTION 99-20088

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby declares the equipment and other items identified in the attached memorandum, the terms of which are, by this reference, incorporated herein as **surplus**, in accordance with California Education Code Section 81450; and,

BE IT FURTHER RESOLVED, That the aforesaid surplus equipment and other items shall be disposed of by sale at **auction** to be held by the County of San Diego in accordance with California Education Code Section 81451 and Palomar Community College District, Board Procedure No. 552. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **RECEIVE BIDS ON SHADE STRUCTURES FOR CHILD-DEVELOPMENT CENTER/ESCONDIDO CENTER, DECLARE LOWEST BIDDER, AND AUTHORIZE CONTRACT SUBJECT TO RECEIPT OF ALL REQUIRED BONDS, INSURANCE, AND CERTIFICATIONS**

MSC Dougherty, Nelson

RESOLUTION 99-20089

BE IT RESOLVED, That the Palomar Community College District received competitive bids from the following contractors and for the amounts stated in the memorandum filed in support hereof, the terms of which are incorporated herein in full, on May 9, 2000, and in response to its advertised bid for **shade structures** at the **Child-Development Center /Escondido Center**.

BE IT FURTHER RESOLVED, That the bid of **Shade Structures, LLC**, of Irvine, California, in the aforesaid sum of \$54,342.54, is hereby declared the lowest responsive bidder, and a contract is hereby authorized with said company for this amount, subject to receipt by the District of all bonds, insurance certificates, certifications, and positive references. The contract shall be funded from Account No. 610000-41-364300-71400-11-2000-0611400. **Exhibit I-6 will be distributed at Board meeting.**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **RECEIVE BIDS ON STUDENT SERVICES CENTER/TELECOMMUNICATIONS-DATA SYSTEMS, DECLARE LOWEST BIDDER, AND AUTHORIZE CONTRACT SUBJECT TO RECEIPT OF ALL REQUIRED BONDS, INSURANCE, AND CERTIFICATIONS**

MSC Dougherty, Nelson

RESOLUTION 99-20090

BE IT RESOLVED, That the Palomar Community College District received competitive bids from the following contractors and for the amounts stated in the memorandum filed in support hereof, the terms of which are incorporated herein in full, on May 4, 2000, and in response to its advertised bid for **Student Services Center/Telecommunications-Data System**.

BE IT FURTHER RESOLVED, That the bid of **CCC Communications, Inc.**, of Escondido, California, in the aforesaid sum of \$122,507.89, is hereby declared the lowest responsive bidder, and a contract is hereby authorized with said company for this amount, subject to receipt by the District of all bonds, insurance certificates, certifications, and positive references. The contract shall be funded from Accounts No. 56500-41-542100-71400-10-2000-0841300 and 56500-41-542100-71400-10-2000-1641400. **Exhibit I-7 will be distributed at Board meeting.**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **ACCEPT AND APPROVE CHANGE ORDER #7 FOR INFRASTRUCTURE
REPLACEMENT/UPGRADE PROJECT**

MSC Dougherty, White

RESOLUTION 99-20091

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby approves **Change Order #7**, in the amount of \$212,712.97, pertaining to the **Infrastructure Replacement/Upgrade Project**; original contract approved by the Governing Board on July 14, 1998, as detailed on the accompanying memorandum in support hereof. Funding for this change order is from Account No. 60010-12-511100-69500-10-2000-1812070. **Exhibit I-8**

Dr. Dougherty asked Mike Ellis if we still have contingency money left to do this. Mike responded affirmatively and that this is also for the parking lots.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE AGREEMENT FOR THE CAL-CARD PROGRAM VIA MASTER SERVICES
AGREEMENT WITH THE DEPARTMENT OF GENERAL SERVICES, STATE OF
CALIFORNIA, I.M.P.A.C. GOVERNMENT SERVICES, A DIVISION OF U.S. BANK**

MSC Dougherty, Nelson

RESOLUTION 99-20092

BE IT RESOLVED, That the Palomar Community College District hereby approves the acquisition of the **CAL-Card Program**, via a Master Services Agreement (DGS MSA 5-96-CC-01) between the State of California, Department of General Services, and I.M.P.A.C. Government Services, a division of U.S. Bank National Association, (hereinafter the "Program") effective May 10, 2000, and for a minimum of six (6) months thereafter, subject to termination by the District upon sixty (60) days' prior written notice of termination at any time after this initial six- (6) month period.

BE IT FURTHER RESOLVED, That the Governing Board of the Palomar Community College District hereby consents to the use of the official logo of the District on all CAL-Cards issued to designated employees of the District for the sole purpose of identifying the Program card for official use only; in addition, the District declares that said Cards shall be used for official District purchases only, and shall not be used for individual or consumer purchases nor to incur consumer debt.

BE IT FURTHER RESOLVED, That the Governing Board of the Palomar Community College District hereby designates Kenneth Jay, Director of Business Services of the District, its agent for the Program, and hereby authorizes him to provide all documents and accountings, execute all documents, and authorize all payments required to carry out the Program under the Master Services Agreement and Addendum thereto. **Exhibit I-9**

Ms. Hughes asked for an explanation of this program and how it works. Ken Jay reported that this will make purchasing flow more smoothly and make purchasing easier for those on campus with that responsibility. It is a method to distribute the ability to purchase down to a lower level. Departments will be able to apply for this credit card, and they will be able to make purchases with it. It is restricted – they can buy only certain things. Any place that will take a Visa card will accept this card. Employees can make purchases with the card, rather than preparing a requisition, submitting it to Purchasing, which then orders the item, and prepares the purchase order. It speeds the process up, lowers the cost dramatically, takes some of the busy work from Business Services, and gets people their product much faster. Dr. Nelson noted that it also means people aren't paying out of pocket and then getting reimbursed. Dr. Dougherty asked if CSU San Marcos has it. Ken replied that he would be surprised if they don't. UC San Diego, several of the other community colleges, and the city of Escondido also use it.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. **APPROVE CAMPUS PARTICIPATION AGREEMENT WITH OFFICE DEPOT, INC.,
BUSINESS SERVICES DIVISION, THROUGH STATE OF CALIFORNIA CONTRACT
NUMBER M970052**

MSC Dougherty, Nelson

RESOLUTION 99-20093

BE IT RESOLVED, That the Palomar Community College District hereby approves a Campus Participation Agreement (hereinafter the "Agreement") with **Office Depot, Inc.**, Business Services Division, under the Master Enabling Agreement between Office Depot and the State of California, Contract Number M970052, effective May 1, 2000, and through March 8, 2002, for the purchase of office products and supplies using credit cards, purchase orders, and electronic "Web-Based" systems.

BE IT FURTHER RESOLVED, That the Palomar Community College District hereby designates Kenneth Jay, Director of Business Services of the District, its agent for the aforesaid Agreement, and hereby authorizes him to provide all documents and accountings, execute all documents, including but not limited to the Agreement, and authorize all payments required to purchase from two product categories, identified under said Agreement as Category A and Category B, with the only exception whereby the District shall be allowed to purchase items from alternative sources being when the item is not available through Office Depot. **Exhibit I-10**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. **APPROVE CHANGE IN CONTRACT ADMINISTRATION AND UNDERWRITER FOR
APPLE PLAN FOR PART-TIME, HOURLY, AND TEMPORARY EMPLOYEE
RETIREMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20094

WHEREAS, the Palomar Community College District contracts with **Keenan and Associates** (hereinafter "Keenan") as a broker of insurance, annuity, and related products and services; and,

WHEREAS, Keenan negotiated and put in place the agreement between the District and **PricewaterhouseCoopers (PwC)** to provide contract administration for the **Accumulation Program for Part-time and Limited-service Employees (APPLE)** program for part-time, hourly, seasonal, and temporary service employees, offered by the District to its employees in these classifications (hereinafter the "Program"); and,

WHEREAS, Keenan was dissatisfied with the level of service given by PwC and, in particular, by the management fees charged by PwC for the APPLE program, causing Keenan to investigate other options for the management of Program funds, including costs of management and contract administration for the Program; and,

WHEREAS, Keenan believes that it has brokered a more beneficial arrangement with **Americo/PCA and Great Southern Life Insurance Company** for the operation and management of the Program, leading to a greater return on the District's employees' retirement funds deposited under the Program and is recommending this arrangement to the District;

NOW, THEREFORE, BE IT RESOLVED, That, based upon a from its broker, Keenan, the Palomar Community College District hereby approves of the taking over of the administration and underwriting of the APPLE program, with the administration of the program being taken over by Americo Retirement Services/Pension Consultants & Administrators, Inc. (Americo/PCA), and the underwriting to be provided by Great Southern Life Insurance Company of Dallas, Texas (hereinafter "Great Southern").

BE IT FURTHER RESOLVED, That there will be a two- (2) percent management fee computed against the total plan assets on an annual basis and billed directly to the District. There will be no annual fees, no participant fees, and no check-charge fees charged to the District or its employees as there were under the PwC agreement, at least for the first plan year. Technical support service fees are subject to re-negotiation on the anniversary date of the Agreement with Pension Consultants and Administrators, Inc., for FICA Alternative Plan administration, but Keenan assures the District that these technical support service fees are not likely to change or increase in the near future.

BE IT FURTHER RESOLVED, That Jack Miyamoto, Ed.D., Assistant Superintendent/ Vice President for Human Resources and Affirmative Action of the District, is hereby designated as the agent of the District to coordinate this taking over with Keenan and Associates; and Dr. Miyamoto is hereby authorized and directed to execute all documents, statements, applications, powers of attorney, forms, and any and all other documents necessary to accomplish this taking over of the APPLE administration and underwriting. **Exhibit I-11** will be distributed at Board meeting.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE APPLICATION TO THE FEDERAL COMMUNICATIONS COMMISSION
FOR SATELLITE SPACE AND EARTH STATION AUTHORIZATION - CCCSAT**

MSC Dougherty, Nelson

RESOLUTION 99-20095

BE IT RESOLVED, That the Palomar Community College District hereby authorizes the completion and submission in its name of an application (FCC Form 312) to the **Federal Communications Commission** in Washington, D.C., for **satellite space and earth station authorization** pursuant to Title 47, Code of Federal Regulations, Parts 1 & 25, respectively, to operate the **California Community College Satellite Network (CCCSAT)** under the rules and regulations of the FCC; and

BE IT FURTHER RESOLVED, That **Sherilyn Hargraves**, Director of CCCSAT, and **Ben Echeverria**, Counsel to the District, be and are hereby authorized to execute the application (FCC Form 312) on behalf of the District, and each of them is also authorized and directed to execute any other documents necessary or required to carry out the application and approvals by the FCC for the CCCSAT Network, and to provide all reasonable and necessary assurances sought by the FCC in connection therewith.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **REJECT BID FOR SPITZ A3P PLANETARIUM PROJECTOR AND AUTHORIZE
LOCAL AUCTION**

MSC Dougherty, Nelson

RESOLUTION 99-20096

WHEREAS, the Palomar Community College District advertised a public sale for sealed bids on the surplus-used **Spitz A3P Planetarium Projector and equipment** (hereinafter the "System") on April 12, 2000, and April 19, 2000, with a minimum bid set at \$17,500.00; and,

WHEREAS, sealed bids were received on May 1, 2000, at 1:30 p.m., in the Office of Counsel, Contracts, and Special Projects of the District; and the only vendor to submit a sealed bid was Stephen Pielock Planetarium Repair, in the amount of \$4,500.00; and,

NOW, THEREFORE, BE IT RESOLVED, That the bid of **Stephen Pielock Planetarium Repair** be and is hereby **rejected** by the Governing Board of the Palomar Community College District because it is below the minimum bid amount; and,

BE IT FURTHER RESOLVED, That a reappraisal of the current fair market value (FMV) of the System shall be made by District staff, and a second auction be advertised and held based upon the reappraised FMV, which amount shall be commensurate with reasonable expectations in the market place.

Dr. Nelson suggested the possibility of putting this on eBay. It's a rare item and it might be sold there. Ben Echeverria stated that we will explore that possibility. Our major problem is putting a realistic price on it in an open market. It has been in operation a long time and consists of a lot of equipment.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **INFORMATION: SAN DIEGO COUNTY SCHOOL BOARDS ASSOCIATION MEETING**

Exhibit I-14

Dr. Dougherty stated that he plans to attend this meeting to represent our Board.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

K. PERSONNEL

1. **APPROVE CATASTROPHIC LEAVE PLAN FOR ADMINISTRATIVE ASSOCIATION**

MSC Dougherty, Nelson

RESOLUTION 99-20097

BE IT RESOLVED, That, in accordance with Section 87045 of the California Education Code, the Governing Board of the Palomar Community College District approves the **Administrative Association Catastrophic Leave Plan** as outlined in **Exhibit K-1**.

Basic Provisions:

- Any permanent administrative employee with a balance of eligible leave credits of 160 hours or more after such donation, may donate hours to the bank, up to but not over 240 hours per year.
- Any permanent administrative member may receive leave credits from the bank when approved in accordance with required provisions.
- There will be no attempt to evaluate an hour donated or received on the basis of pay rate of the donor or recipient.

Ms. Hughes stated that she thinks this is wonderful in any organization. It's a great way to handle very serious things for which people don't have enough leave.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE NEW ACADEMIC POSITION**

MSC Dougherty, Nelson

RESOLUTION 99-20098

BE IT RESOLVED, That the following academic position be approved:

- a. **Position:** **ASSISTANT PROFESSOR/COUNSELOR**
 Department: Counseling, Guidance, and Career Development
 Division: Student Services
 Position #: 006117 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 11
 Effective: July 1, 2000
 Acct # (s): A-122100-462100-63100-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Nelson

RESOLUTION 99-20099

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **PROGRAMMER ANALYST I**
 Department: Information Services
 Division: Administrative Services
 Position #: 005610 New?: Yes
 Remarks: No new funds required; using funds from eliminated position.
 Sal Rng/Stp: **31/1** Salary: **\$2,998.58/month**
 % of position: 100% # of Mos: 12
 Effective: May 10, 2000
 Acct #(s): A-212200-561100-67800-00000000/100%
- b. **Position:** **PROGRAMMER ANALYST I**
 Department: Information Services
 Division: Administrative Services
 Position #: 005613 New?: Yes
 Remarks: No new funds required; using funds from eliminated position.
 Sal Rng/Stp: **31/1** Salary: **\$2,998.58/month**
 % of position: 100% # of Mos: 12
 Effective: May 10, 2000
 Acct #(s): A-212200-561100-67800-00000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Nelson

RESOLUTION 99-20100

- a. **BE IT RESOLVED, That AUDREY L. ELLIS**, Custodian I, Custodial Services, be granted a 100% Medical Leave of Absence **without pay and with benefits**, effective June 11, 2000, through June 30, 2000.
- b. **BE IT RESOLVED, That MICHELLE A. BARTON**, Research Analyst, Institutional Research and Planning, be granted a 100% Family Leave of Absence **without pay and with benefits**, effective April 26, 2000, through July 18, 2000.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20101

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **EDDIE J. TUBBS**
Position: Career Center Advisor
Department: Counseling, Guidance & Career Development
Position #: 005769 New?: No
Remarks: Replacement for Sue Baxter
Sal Rng/Stp: 20/1 Salary: **\$1,032.17/month**
% of position: 45% # of Mos: 12
Effective: May 10, 2000
Acct #(s) A-231100-462100-63100-0000000/100%
Note: Normal work schedule: Monday – Thursday, 2:30 p.m. – 7:00 p.m. 3% night differential added for hours worked between 6:00 p.m. and 10:00 p.m.
- b. Item was removed from agenda
- c. Name: **REBECCA J. DEUEL**
Position: Graphic Specialist I
Department: Graphic Communications Department
Position #: 005367 New?: No
Remarks: Replacement for Letty Brewster. Reclassified on 4/25/00.
Sal Rng/Stp: 21/1 Salary: **\$2,349.56/month**
% of position: 100% # of Mos: 12
Effective: July 1, 2000
Acct #(s) A-212200-355100-67750-0000000/100%

- d. Name: **LEONE M. SMITH**
 Position: Instructional Support Assistant I
 Department: Reading Services/Escondido Education Center
 Position #: 006099 New?: Yes
 Remarks: Approved on 2/8/00
 Sal Rng/Stp: 16/1 Salary: **\$619.96/month**
 % of position: 30% # of Mos: 10
 Effective: May 10, 2000
 Acct #(s) A-240010-328200-49300-0000000/100%
 Note: Normal work schedule: Monday, Wednesday: 9:00 a.m. – 1:00 p.m.; Friday: 8:00 a.m. – 12 noon.
- e. Name: **CYNTHIA M. TAYLOR**
 Position: Instructional Support Assistant I
 Department: Reading Services
 Position #: 006100 New?: Yes
 Remarks: Approved on 2/8/00
 Sal Rng/Stp: 16/1 Salary: **\$519.95/month**
 % of position: 25% # of Mos: 10
 Effective: May 11, 2000
 Acct #(s) A-240010-328200-49300-0000000/100%
 Note: Normal work schedule: Tuesday, 9:00 a.m. – 1:15 p.m.;
 Thursday, 9:00 a.m. – 1:30 p.m. plus five (5) hours one
 Saturday a month.

Ms. Hughes reported that she believes Cynthia Taylor is one of her former 5th grade students.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ADMINISTRATIVE APPOINTMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20102

BE IT RESOLVED, That the appointment of the following educational administrator be approved:

- a. Name: **LORRAINE K. BREALEY**
 Position: Public Safety Coordinator
 Department: Public Safety Programs
 Position #: 005742 New?: No
 Remarks: Replacement for Tom Plotts. Reclassified on 1/25/00.
 Sal Rng/Stp: 56/4 Salary: **\$4,673.80/month**
 % of position: 100% # of Mos: 12
 Effective: May 10, 2000
 Acct #(s) A-123400-336100-60100-0000000/100%

At this time, Diane Michael discussed Ms. Brealey's education, background, experience, and professional affiliations.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20103

BE IT RESOLVED, That the employment of the following academic employees be approved:

- a. Name: **JO ANNE LESSER**
 Position: Assistant Professor/Counselor
 Department: Counseling, Guidance, and Career Development
 Position #: 006087 New?: Yes
 Remarks: Approved on 1/25/00, PFE funded.
 Sal Rng/Stp: E/1 **Salary: \$4,016.31/month**
 % of position: 100% **# of Mos: 11**
 Effective: July 5, 2000
 Acct #(s) A-122100-462100-63100-0611400/100%
- b. Name: **RICHARD A. RAMIREZ**
 Position: Assistant Professor/Counselor
 Department: Counseling, Guidance, and Career Development
 Position #: 006117 New?: Yes
 Remarks: Approved on 5/9/00, PFE funded.
 Sal Rng/Stp: D/1 **Salary: \$3,837.37/month**
 % of position: 100% **# of Mos: 11**
 Effective: July 5, 2000
 Acct #(s) A-122100-462100-63100-0611400/100%

At this time, Joe Madrigal discussed Ms. Lesser's and Mr. Ramirez's education, background, experience, and professional affiliations.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE REVISION TO ADMINISTRATIVE ASSOCIATION TEAM HANDBOOK
SALARY SCHEDULE GUIDELINES**

MSC Dougherty, Nelson

RESOLUTION 99-20104

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a revision to the Administrative Association Handbook, Salary Schedule Guidelines, B.P. Administration 3.

B.P. ADMINISTRATION 3. SALARY SCHEDULE GUIDELINES

A. Salary Structure.

The current salary schedules for Administrative Association employees are attached in Appendix C.

B. Placement

Placement beyond Step 1 must have the written recommendation of the appropriate executive administrator and the approval of the Superintendent/President or designee. Current Administrative Association employees who accept a higher-level position are guaranteed a minimum five (5) percent upward adjustment in salary.

C. Salary Advancement

Salary advancement shall occur annually on July 1 until the maximum step has been reached. Other salary increases are considered annually. New employees hired on or prior to the first day of Spring semester will advance on the following July 1. New employees hired between the first day of Spring semester and the following July 1 will advance on the salary schedule on July 1 following one full year of employment.

D. Reclassification, Transfer, Demotion

The appropriate Vice President, in consultation with the Assistant Superintendent/Vice President, Human Resource Services and Affirmative Action, must make salary recommendations for all of the following. All such salary changes require the approval of the Superintendent/President and the Governing Board.

1. An employee whose position is reclassified to a higher salary range shall be placed on the first step of the appropriate range, which provides a minimum five (5) percent upward adjustment in salary.
2. An employee who transfers from one position to another in the same salary range shall receive no salary adjustment.
3. An employee on the Administrative Salary Schedule who voluntarily demotes to a position in a lower salary range shall be placed at the same or lower step in the new range. Salary will be determined based on qualifications, experience, and internal equity considerations.
4.
 - a) An employee on the Administrative Salary Schedule who is demoted involuntarily as a result of overages in staffing, need for layoff, need for reduction in hours, or critical need for special skills will be placed at the same step in the new range. Affected employees who are given such notice via official March 15 notification shall have their salaries protected through June 30 of that same year.
 - b) An employee on the Administrative Salary Schedule who is demoted involuntarily as a result of disciplinary action shall be placed on the new salary range in accordance with the terms of the disciplinary action. Such placement may be at a lower step in the new range than the employee's current step. It may not be higher than the employee's current step.

E. Annual Increments

Effective July 1, after service at the maximum step and annually thereafter, an employee is eligible for an annual longevity increment of one percent to be added to the employee's base salary per the adopted salary schedule.

F. Educational Stipends

Employees on the Administrative Salary Schedule who have an earned doctorate from an accredited institution will receive an annual stipend of \$1,200. The stipend is not part of the base salary.

Dr. Boggs pointed out that there is a printed revision to this item which involves deleting the first and last sentences of the second paragraph, "B. Placement," from the item as shown on the agenda. The item is shown in these minutes as revised.

Lee Hoffmann stated that this would also apply to anybody belonging to the association who is applying for a new position. Ms. Hughes asked if the association was satisfied with the recommendation and was assured by Lee that it was.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Ms. Vasquez thanked the Board for allowing her to represent the students and for the resolution honoring her.

Dr. White commented that the student art show is outstanding. She also thanked Gene Jackson for coming in early and unlocking the gallery to allow Board members to view the exhibit tonight.

Dr. Nelson noted that she also felt the student art show was wonderful and the ceramic show was terrific. She also enjoyed the recent job fair held on campus. It was enjoyable to see the students interacting with potential employers.

Dr. Dougherty noted that Kendra Jeffcoat and he went to Sacramento last week and met with a number of legislators. By and large, they were a friendly group. Some of them thought we could be doing a better job of working with local businesses, local people, and local organizations. There was a feeling that some of the bond elections might have passed if there had been better community rapport. Dr. Dougherty thinks the legislators were, over all, quite friendly to community colleges. State Senator O'Connell expressed little doubt that, if it's on the November ballot, the reduction of school bonds to a 55% majority would pass. Dr. Dougherty was impressed that both Republicans and Democrats tended to be pro community colleges and that they understand us. The state surplus has been estimated from \$4 billion to \$14 billion. He thinks the higher figure is probably close. Unfortunately, community colleges, and even education, are not necessarily the highest priorities in Sacramento. The Governor is talking about taking \$1½ million for transportation. We certainly need better, safer roads. And we certainly need funds for community colleges.

Dr. Dougherty reported that the Inland Valleys' Trustee and CEO Association will have its meeting the first few days of June. They are going to ask each community college district involved in the group to make a donation of \$500. He considers that rather steep. A year ago, the bylaws were drawn up stating that dues would not exceed \$50 per year. Now they suddenly are asking for a large donation. Dr. Dougherty asked that an item be placed on the agenda for the next meeting expressing the sense of the Board as to how much we should be donating as a lump sum, in addition to whatever dues will be assessed. This is a difficult issue, but he feels the group needs to be on a budget. Dr. Boggs noted that he is not sure we can legally give them a donation; it would have to be in dues of some kind.

Dr. Dougherty is hoping that we can get Mt. San Antonio College into the Inland Valley group. He noted that one of their trustees is married to Assemblyman Robert Pacheco, who seems to be very pro community colleges.

Dr. Dougherty remarked that he was recently notified by the People to People program that they had selected him to go to Russia and Estonia next September to teach other doctors. However, they want him to put up a large amount of money. It would also require him to be away from his responsibilities as a Governing Board member, so he has reluctantly declined the invitation.

Dr. Dougherty reported that he also appreciated the art exhibit. Usually, we have some students who are quite good; this year, however, most of the art work was quite good.

Ms. Hughes agreed with Dr. Nelson that it has been busy around here lately. The music at the President's Concert was beautiful. She extended her thanks to the music staff for this event.

Ms. Hughes commented that the Friends of the Arboretum recently had a volunteer work day in the Arboretum, which she enjoyed. The Woodworking department put on the lunch, which was really great. It was a beautiful day to be outside and clean up the Arboretum.

N. CLOSED SESSION

The Board recessed at 7:54 p.m. and went into Closed Session at 8:02 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
4. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

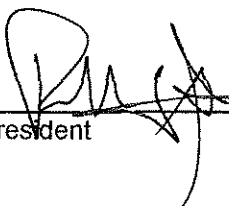
Closed Session ended at 8:46 p.m.

O. RECONVENE TO OPEN SESSION

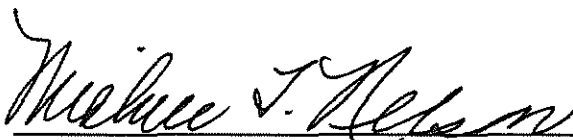
The meeting reconvened at 8:47 p.m. There was no reportable action.

P. ADJOURNMENT

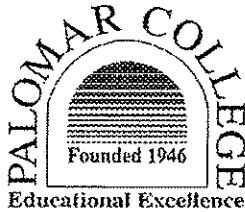
The meeting was adjourned at 8:47 p.m.



President



Secretary



APPROVED

6-13-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MAY 23, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Doris Pichon, Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldridge, Executive Assistant, President's Office
Sandra Baringer, Palomar Faculty Federation
Norma Bean, President, Administrative Association
Bruce Bishop, Interim Director, Student Activities
Ernie Carson, President, CCE/AFT
JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities
Mark Evilsizer, Palomar Faculty Federation
Maruthe Goodwin Hecht, Palomar Faculty Federation

Anne Hohman, President, The Faculty
Dr. Kendra Jeffcoat, Special Assistant to the President
Jan Kuzmich, Associate Professor/Counselor
Leah Lampro, Staff Assistant, EOP&S
Mary Millet, Palomar Faculty Federation
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Tobi Rosenberg, Palomar Faculty Federation
Lydia Signorelli-Brown, Tech Prep Coordinator, Vocational Technology

GUESTS:

Lee Baldrige
Anastasia Benzel, ASG Executive Vice President
Dan Conaty, Parsons Engineering Science
Rachel Farr, ASG Vice President; Chair, Inter-Club Council; Gay and Lesbian Association
Steve Graziano, Student
Ashley Gyde, Student
Bruce Kauffman, *North County Times*
Diane Vasquez, ASG Past President

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

BB. ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE

Mr. Jensen asked Bruce Bishop to introduce the new ASG President and Student Trustee, Shannon Gyde.

At this time, Mr. Jensen administered the Oath of Office to Shannon Gyde, Student Trustee for 2000-2001.

C. APPROVAL OF MINUTES

MSC Dougherty, White

RESOLUTION 99-20105

BE IT RESOLVED, That the Minutes of the Regular Meeting held on May 9, 2000, be approved.

The Vote: 4 Aye, 1 Abstain (Jensen)

At this time, Mr. Jensen moved item J-1 forward on the agenda.

J. 1. Tech Prep Report

Paul Kelly, Lydia Signorelli-Brown, and Jan Kuzmich presented an update on the activities in Tech Prep. **Exhibits J-1**

Dr. Dougherty noted that, although he does not agree in theory with mandatory service learning for graduation, he thinks that the more we can integrate service learning into our curriculum so that the courses are academically or otherwise respectable and responsible and at the same time give students an opportunity to see what needs to be done to help people in the real world is excellent. He feels that we are doing this, but he would like to see it expanded in other areas of the curriculum.

CONSENT CALENDAR

D.

PAYROLL REPORTS

1. APPROVE PERSONNEL ACTIONS REPORT

MSC Dougherty, Nelson

RESOLUTION 99-20106

BE IT RESOLVED, That the Personnel Actions Report for the month of April, 2000, be approved. **Exhibit D-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

2. APPROVE TRAVEL EXPENSES

MSC Dougherty, Nelson

RESOLUTION 99-20107

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. **Robert L. Dougherty, Jr., M.D.**
Advanced Funds? Yes
For: Mileage, parking, meals, registration, miscellaneous
To attend: CCCT Annual Meeting
Location: Pasadena, California
Date: June 2-3, 2000
Amount: \$490.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

- b. **Michele T. Nelson, Ph.D.**
Advanced Funds? Yes
For: Mileage, transportation, lodging, parking, meals, miscellaneous
To attend: Learning College Project Seminar
Location: Scottsdale, Arizona
Date: June 17-21, 2000
Amount: \$715.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

3. **AUTHORIZE DRAWING NEW WARRANTS**

MSC Dougherty, Nelson

RESOLUTION 99-20108

BE IT RESOLVED, That the Governing Board of Palomar Community College District authorize the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #76-006938D, dated October 15, 1999, in the amount of \$51.00 to Nicole L. Jensen, 105B Christianson Court, Oceanside CA 92054. Voided due to stale dating.
- b. Warrant #76-211838, dated May 20, 1999, in the amount of \$78.00 to, Kari Birmingham, 432 Primrose Way, Oceanside, CA 92057. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Nelson

RESOLUTION 99-20109

BE IT RESOLVED, That Revolving Cash Expenditures, Check Nos. 11375 through 11376, in the amount of \$1,537.65 from the General Fund, for April, 2000, be approved.
Exhibit D-4

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

5. REVIEW AND APPROVE PURCHASES MADE FOR THE PRIOR SIXTY (60) DAYS

MSC Dougherty, Nelson

RESOLUTION 99-20110

BE IT RESOLVED, That all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-5**, be and are hereby reviewed and approved for the following Purchase Order Nos. 0042062 through 0042324, Agreement/Item Nos. 0045228 through 0045266, Travel Nos. 0050099 through 0050102, Advertising/Increase Nos. 0060150 through 0060164, Employment Ad Nos. 0065012 through 0065013, Agreement/Services Nos. 0070532 through 0070548, Repair Nos. 0075098 through 0075120, Maintenance Agreement Nos. 0080213 through 0080215, Utility Nos. 0095066 through 0095071, and Library Order Nos. 0025031 through 0025033 in the total amount of \$730,512.62 be approved.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PERSONNEL

6. RESCIND CONTRACT OF EMPLOYMENT

MSC Dougherty, Nelson

RESOLUTION 99-20111

BE IT RESOLVED, That the Academic Employment for **Richard A. Ramirez**, Counseling, Guidance, and Career Development, effective July 5, 2000, accepted by the Governing Board on May 9, 2000, be rescinded. Mr. Ramirez has since declined the position.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. INFORMATION: RESIGNATION

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **JO-ANNE LESSER**, Senior Administrative Secretary, Student Support Programs, effective July 5, 2000 (last day worked 7/4/00 as Classified Staff; will be Assistant Professor/Counselor starting 7/5/00).

8. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20112

BE IT RESOLVED, That the employment of the following **adjunct faculty**, at the rate indicated for the **Spring, 2000, and Fall, 2000, semesters** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

MATHEMATICS

Slagle, John G.	Mathematics	\$36.88
	B.S., Mathematics	
	M.S., Mathematics	
	Ph.D. Mathematics	

Broyde, Natalya	Mathematics	\$34.65
	B.S., Mathematics and Computer Science	
	M.S., Statistics	

FALL, 2000

NURSING

Kohlby, Pamela	Nursing	\$34.64
	B.S. Nursing	
	M.S, Nursing	

COMPUTER SCIENCE AND INFORMATION SYSTEMS

Goglia, Glen W.	CSIS	\$36.88
	B.S. Engineering	
	M.ED. Counseling	
	D.C. Chiropractic	

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

There was no report.

2. **INFORMATION**

Report of The Faculty

Anne Hohman noted that Commencement was wonderful. There was no report.

3. **INFORMATION**

Report of the Administrative Association

Norma Bean reported that the Administrative Association was also very pleased with Commencement and congratulates all who were involved in the planning. It is not easy to pull off a special event such as that. Compliments go to the grounds crew, facilities, and the planning staff in Student Services. She also appreciated the fact that she, as President of the Administrative Association, was invited to participate in Commencement this year. She acknowledged and thanked the executive administration for making it possible.

The group's retreat is scheduled for Wednesday, June 7. The service awards for members of the group and recognition of its retirees will be celebrated.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson gave the following report: "I would like to, once again, say thank you to Dr. Boggs and Joe Madrigal for giving me the opportunity to represent the classified staff during this past Friday's Commencement ceremony. Sitting among the rest of the Palomar family really meant a lot to me, and I sincerely believe that it was a very positive "PR" move on the College's part.

"I would also like to commend those involved in the selection of this year's Commencement speaker, professor Quincy Troupe. His topic of dreams was something that each of us could relate to.

"As most of you know, the ADA's of Palomar College have come together as a group with the goal of being proactive with regard to the increased challenges that are coming their way as we move forward during this post implementation era of PeopleSoft. Unfortunately this post implementation era has taken, and continues to take, its toll on the mental and physical health of this group. While I am speaking primarily about the ADA's, I am in no way minimizing the impact that this system is having on the health and well-being of my other classified brothers and sisters. The strength, endurance, and the commitment of our ADA's is currently being tested to the limit. This is evident by the sick leaves, the stress leaves, the doctors' visits, and, most obvious of all, the look in their eyes. While some are very good at trying to cope and deal with the situation, their eyes tell a different story. The ADA's plight is not a union issue, but the union is here for them. The ADA's plight is a humanitarian issue, and more importantly, it is a Palomar family issue. I encourage Dr. Miyamoto to continue to meet with the ADAs; and, hopefully, something positive will come about that will be in the best interests of the ADAs and the District."

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde stated that she is excited and looking forward to working with everyone this year. She plans to design a committee this summer to work on the ASG Bylaws, for we have had many complaints about them this year.

Shannon reported that ASG seems to be supportive of a Palomar Foster Children Outreach Program. She would like to see Palomar's ASG and clubs work on campus together in educating foster children about the College. This program will teach them how to fill out college applications and financial aid forms, as well as the benefits of Palomar College. Many of them do not know that they can go to college or where to begin. She spoke to Ashley Stone, an employee at New Alternatives Foster Family Agency. She indicated that this is a desperately needed program. Shannon is awaiting a call back from Ashley's director. Shannon plans to work with Bruce Bishop in the fall on having ASG members go to our local high schools to speak to their student body officers about Palomar College and our ASG.

Shannon also hopes that ideas may be generated on where to put the students during reconstruction of our student union. She welcomes any ideas or suggestions.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs welcomed Shannon to the Board and told her he would be available this summer to talk with her regarding her Trustee responsibilities. There will also be a state Student Trustee Orientation that she is encouraged to attend.

Dr. Boggs thanked Diane Vasquez for her wonderful leadership of the ASG last year, for her work as Student Trustee, and for her great Commencement speech.

Dr. Boggs announced that Dr. Doris Pichon has been named the new President of Spokane Community College.

Dr. Boggs congratulated our women's softball team and Coach Mark Eldridge for winning the state softball championship. Our softball team has been consistently good over the years.

Dr. Boggs congratulated Dale Wallenius and the Foundation for our successful fund raiser Saturday evening. We raised about \$30,000, which is above the goal that had been set for the evening.

Dr. Boggs congratulated Dean Bill Flynn, who has been recognized for a contribution to AACC's publication, *The Knowledge Net: Connecting Communities, Learners, and Colleges*, the final report of the New Expeditions Project. Bill's expertise in producing *The Search for the Learning-Centered College*, was complimented.

Bill Flynn was also congratulated for being the keynote speaker at a Community College Leadership Conference in Lansing, Michigan, today.

Dr. Boggs congratulated Kendra Jeffcoat for serving as Co-Principal of the Day at Canyon View Elementary School on May 22. We are reaching out all the way into elementary schools.

Dr. Boggs congratulated Dale Wallenius, who was named to receive a "Star Award 2000" from the San Diego Performing Arts League. He was nominated by our own Performing Arts Department to receive that award.

Dr. Boggs congratulated Joe Madrigal for being invited to speak in Spanish on June 11 at the First Annual Education and Health Fair, sponsored by the San Diego County Office of Education, Migrant Education Program. The anticipated audience is 900 to 1,000 parents and students.

Dr. Boggs pointed out the great news coverage of the "I'm Going to College" project. We brought 150 fifth graders from Knob Hill Elementary School in San Marcos. It was funded by San Diego Gas and Electric Company. The students meet with staff members and professors. It is a great experience for them. Dr. Boggs noted that we also had some great news coverage of the GEAR UP program and the Parent Institute graduation at San Marcos Middle School, which was linked with our GEAR UP program.

Dr. Boggs noted that we have just completed our P.O.S.T. audit. He asked Tom Plotts to discuss the event. Tom stated that every four years, our Police Academy is visited by a certification review team from Sacramento and looks at our entire curriculum. One thing that was noted in the glowing report is that we are the only academy in the state that has been successful in incorporating the core requirements for the administration of justice program within our current certification for police officers. The auditing team commented very favorably on this accomplishment. They were also very encouraged about the proposal that we are moving forward for the emergency training center.

Dr. Boggs reported on the budget progress in Sacramento. He was in Sacramento when the Governor issued the May revision of the budget. He found it to be disappointing considering the size of the state budget surplus. On the positive side, the Governor is funding the Partnership for Excellence at the full \$155 million, which was above the recommendations from the Assembly and Senate. The Assembly and the Senate have subsequently increased their budget augmentations to equal the Governor's, which is good news. On the negative side, the Governor chose not to fund either credit or non-credit equalization or the human resources infrastructure funding. We are working very hard to try to get those items added back to the budget. Dr. Boggs met with Mike Gotch, the Governor's legislative secretary, who indicated that if the conference committee puts those items back into the budget, then the Governor would seriously consider them. He promised to take the information Dr. Boggs gave to him and speak to the Governor about it. We also have a connection with Lynn Shenk, who is the Governor's Chief of Staff, through Darlene and Don Shiley, that Dr. Boggs is using to make some inroads. Basically, the point is that community colleges did not receive COLA for four years in the early 1990s. Compared with the other systems of education, we have lost 12.9% of our purchasing power during that time. The Proposition 98 split was honored only one time for community colleges. We've lost \$2.3 billion from the system over that time. If there is any time to make up for the losses we've incurred, it's when we have this tremendous state surplus. The Governor's May revision actually lowered our Proposition 98 split down to 10.25%. We will be focusing a lot of energy and time on the budget during the next couple of weeks.

Dr. Boggs reminded the Board that our next meeting will be held on June 13 at the Pauma Education Center. We will schedule a van to drive the Board members there. Board members were asked to arrive here on campus at 6:15 p.m. to go into the vans, in order to arrive at Pauma by the 7 p.m. starting time.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Palomar Faculty Federation

Sandy Baringer addressed the Board at this time: "I'm here to address the issue of the Palomar Faculty Federation's request for voluntary recognition of representation of a part-time faculty collective bargaining unit. I've taught at Palomar since 1992; I teach English, and I did receive my Ph.D. from UC Riverside in 1999. This year, I've had a post-doctoral fellowship at the Humanities Research Institute, at the University of California in Irvine. My specific function here tonight is to try to place in state-wide perspective the petition that's been presented. There are part-time faculty units existing in the Butte district, Yuba, State Center, Feather River, and the Coast district in Orange County. In the last couple of years, we've got three new part-time units at North Orange County, at MiraCosta, as you probably know, and at Allen Hancock College. So, we are well aware of the community of interest that exists among part-time faculty across the state, especially considering the fact that there are . . . we teach twice as many classes, percentage wise, as we did 20 or 30 years ago. At the same time that this surge of activism has been going on in specific districts in the past couple of years, part-time faculty formed their own professional association, the California Part-Time Faculty Association, and I was a founding member of that organization. What we do is we engage in a lot of networking across union lines around the state on these particular part-time issues that you've already heard about from us and you'll be hearing from other people about tonight, too. The California Part-Time Faculty Association and these unions have all been instrumental in this year's Action 2000 Coalition, which, during the first week in April collected 40,000 signatures on petitions to present to Governor Davis in the interest of improving pay equity for part-time faculty from the average of 37% on the dollar that we now have, which is 32% at Palomar, by the way. And so, we are doing our part to try to get more money into the state budget. We're looking forward to, we hope, voluntary recognition of our efforts from this Board, and we'd like to work with you to make Palomar a model that the rest of the state can look to in improving the situation of part-time faculty. Thank you."

Tobi Rosenberg addressed the Board at this time: "Good evening. I would like to bring Dr. Baringer's comments a little closer to home. My name is Tobi Rosenberg, and I'm a part-time faculty here at Palomar College, also at Mesa College, also at Grossmont College, also at National University. I guess I'm what you'd call a classic 'freeway flier.'" Although I'm as qualified and professional and as effective as my full-time colleagues, as a part-time instructor at Palomar College, my working conditions are not the same as full-time faculty members. For example, I'm on a different pay scale than my full-time colleagues. This pay scale provides me less than a third of the salary of a full-time employee for doing the same work. Unlike full-timers here at Palomar, I have absolutely no health benefits. Although I make myself available to my students for consultation in the same way and for the same amount of time as full-time instructors, I will receive no pay for office hours this semester. In contrast to my full-time colleagues, I have no office in which to store my materials and in which to meet with my students. As a part-time employee, I have no assurance that I will be rehired next semester. For these reasons and many more, I'm here to respectfully urge you to show your support for the over two-thirds of the Palomar part-time faculty who have already asked to be recognized as an independent bargaining unit by accepting our petition without delay. Thank you for your time and for your consideration."

Mary Millet addressed the Board at this time: "Good evening. I'm here on behalf of Bill Bedford, a former full-time faculty member in the Physics and Engineering Department. He couldn't be here tonight, but he received a letter from Ed Estes delineating some of the common misunderstandings that people hold toward part-time faculty members. And Bill has drafted a rebuttal to that letter that he received, and I believe that President Boggs received a copy of that letter. And so he would like President Boggs and each of the Board members to have them, and I'm doing that on his behalf. Thank you very much."

Mark Evilsizer addressed the Board at this time: "Good evening President Jensen, fellow Board members, our new student representative. My name is Mark Evilsizer, and I'm a part-time instructor here at Palomar College. I've been here since 1997 teaching part-time. Palomar College is recognized by many as a leading California Community College. Yet, it is the last in San Diego County to have a collective bargaining unit for part-time faculty. It is time. Two-thirds of the part-time faculty have signed cards authorizing a vote for a part-time collective bargaining unit with the California Federation of Teachers. And the cards keep coming in. Part-time faculty are speaking loud and clear for representation. Do you hear them? This is a significant number, for if you were to include the approximately 300 full-time faculty members here at Palomar, for a total count of approximately 1,200, it still represents a majority of the total faculty. I respectfully ask you, the Board of Governors, to acknowledge this evening, with no opposition, a collective bargaining unit with California Federation of Teachers representing part-time instructors only. This would communicate your willingness to sit down at the table with us to jointly work on mutual agreements to end the second-class treatment of part-timers. Your actions this evening will set the tone for future collaboration. We seek an amicable working relationship of cooperation, not one of conflict or obstructionism. Together, we can achieve both the fair treatment of part-timers and the continued commitment to create a learning environment that assists students in achieving their career and academic goals. Please do not contest the appropriateness of a part-time-only bargaining unit. It is time."

Mr. Jensen stated that, procedurally the Board could not vote on that tonight. They will take it under advisement. He has received close to three dozen e-mails on the subject, and he is very much aware of the part-time faculty members' position. Dr. Boggs noted that the item will be discussed in closed session tonight with the District's legal counsel.

Request to Revise BP 8.1 – Student Trustee Advisory Vote

At this time Anastasia Benzel addressed the Board as follows: "Good evening. My name is Anastasia Benzel, and I'm the new Executive Vice President of the Student Body. I'm here tonight to inform you that, as of May 10, the ASG voted unanimously to rescind Article 5, Section L, of its bylaws, which is the section requiring that candidates for the ASG President be District residents. I'm here tonight to encourage you to make the same change in the Governing Board bylaws. At your last meeting, a student named Bridgette Roncone addressed you with regard to her disqualification from the election. She lives three houses outside of the District. As it turns out, another candidate for president also lives outside the District, but this wasn't discovered until after she was already disqualified for another reason. Since ASG changed its bylaws, students who live outside of the District are barred from the presidency and the vice presidency, not by the Education Code, but only by the bylaws of the Governing Board. I'm here tonight to urge you to change your bylaws, specifically section BP 8.1, which restricts the presidency by stating that the student trustee must be a District resident."

I'm aware that, because I'm presenting new information to you now, you cannot discuss it or act upon it tonight. However, I would encourage you to take action on this matter at your next meeting. Students outside the District have the desire, the motivation, and the ability to represent the student body of this college. All they need is a word from you. I encourage you not to be silent on this matter. Thank you very much for your time."

Dr. Dougherty commented that the next Board meeting will be held at the Pauma Education Center. He feels that this is an item that should be discussed at a meeting on this campus, so that students and others may attend the meeting to speak for or against this matter. Anastasia agreed that the matter should be discussed at a meeting on the San Marcos campus.

Dr. Boggs pointed out that the normal process for bringing recommendations to the Board to change policy is to go through our President's Advisory Council to make sure that all segments of the campus understand what is coming toward the Board and have a chance to make comments. He believes that there will be no disagreement if the ASG wants to make this change. He thinks the PAC members will be supportive and imagines the Board probably would be as well. As PAC does not meet again until September, Anastasia agreed to wait until fall before taking the item to PAC.

G. COMMUNICATIONS

1. Letter from **Susan A. Davis, California Assembly Member**, to Dr. Boggs, dated April 27, 2000, thanking him for his letter requesting support for increased funding for the community college system. **Exhibit G-1**
2. Letter from **Dave Kelley, State Senator**, to Dr. Boggs, dated May 5, 2000, thanking him for his letter expressing support for AB 2565. **Exhibit G-2**
3. Letter from **Darla Fromstein, Rock Springs Elementary School**, to Dr. Boggs, dated May 10, 2000, thanking Leta Bowen and other members of our staff for allowing her students the privilege of presenting a live radio drama on KKSM in honor of Earth Day. **Exhibit G-3**
4. Letter from **Bill Schramm, City of San Marcos**, to Dr. Boggs, dated April 17, 2000, thanking Palomar College for its assistance in the grant awarded to San Marcos from the California Healthy Cities and Communities. **Exhibit G-4**
5. letter from **R. Stephen Browning, American Cancer Society**, to Diane Michael, dated May 12, 2000, thanking her for her interest in their work by participating as a member of the San Diego Corporate Council of Hope. **Exhibit G-5**
6. Letter from **Raymond N. Haynes, State Senator**, to Dr. Boggs, dated May 8, 2000, thanking him for his letter expressing support for AB 2565. **Exhibit G-6**

H. UNFINISHED BUSINESS

There was none.

I. **NEW BUSINESS**

1. **AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS OF ASSOCIATED STUDENTS OF PALOMAR COLLEGE**

MSC Dougherty, Hughes

RESOLUTION 99-20113

BE IT RESOLVED, That persons authorized to **deposit/withdraw funds deposited to the Associated Students of Palomar College** account in California Bank and Trust, San Marcos, California, are:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director, Fiscal Services,
and
Shannon Gyde, President, Associated Student Government,
or
Anastasia Benzel, Executive Vice President, Associate Student Government

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE HOLDING JUNE 13 BOARD MEETING AT PAUMA EDUCATION CENTER**

MSC Dougherty, Hughes

RESOLUTION 99-20114

BE IT RESOLVED, That the Governing Board approves holding its **June 13, 2000**, regularly scheduled meeting at **7 p.m.** at the **Pauma Education Center**, Pauma Reservation Road, Pauma Valley, California 92061.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **EXCUSE ABSENCE OF TRUSTEE DUE TO DEATH IN FAMILY**

MSC Dougherty, Nelson

RESOLUTION 99-20115

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Ralph Jensen** from the Governing Board Meeting held May 9, 2000, is excused as he was out of town due to a death in his family.

The Vote: 4 Aye, 1 Abstain (Jensen)
Student Trustee Advisory Vote: Aye

4. Item removed from agenda.

5. **INFORMATION: PROPOSED REVISION OF BP 415 – CREDIT BY EXAMINATION**

BE IT RESOLVED, That the Governing Board approve the revision of BP 415 – Credit by Examination as it appears on **Exhibit I-5**.

Ms. Hughes asked if the underlined portion of the exhibit is the only change and was assured that it was.

6a. **HOLD PUBLIC HEARING UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON MITIGATED NEGATIVE DECLARATION FOR THE HIGH-TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

- (1) Open Public Hearing.
- (2) Presentation of Mitigated Negative Declaration for proposed High-Technology Laboratory/Classroom Building. **Exhibit I-6**

Ms. Hughes stated that the only thing in the report that shows a possible permanent negative impact is the archaeological. It gives two choices of what to do about the architectural impact. One of them is to do core sampling during the project and document what's going on. She asked if this will be happening. Dan Conaty from Parsons Engineering Science, who wrote the mitigated negative declaration for this project, noted that it is mandated by state law that this be done. Part of the process is that the project description is effectively modified to include full resource recovery. Data recovery and monitoring will occur during excavation at the site.

- (3) Public Hearing on Mitigated Negative Declaration for proposed High-Technology Laboratory/Classroom Building.

There were no further comments.

- (4) Close the discussion and Public Hearing.

6b. **AFTER HOLDING PUBLIC HEARING UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON MITIGATED NEGATIVE DECLARATION FOR THE HIGH-TECHNOLOGY LABORATORY/CLASSROOM BUILDING, ADOPT RESOLUTION OF FINAL DETERMINATION THEREON**

MSC Dougherty, Nelson

RESOLUTION 99-20116

WHEREAS, the Palomar Community College District proposes to construct a new facility to be known as the **High-Technology Laboratory/Classroom Building** (hereinafter the "Project") on the San Marcos Campus of the District; and,

WHEREAS, California law requires that the District study the Project and determine its impact on the environment, both during construction and after the completion thereof; and,

WHEREAS, the District retained the services of **Parsons Engineering, aka Parsons Infrastructure & Technology Group, Inc.**, (hereinafter the "Consultant") to conduct a study to determine the impact, if any, of the construction of this Project on the campus environment and upon the environment of the surrounding community; and,

WHEREAS, the Consultant has completed its study and has concluded that the Project will have some impact on the environment but that the impact may be mitigated by certain recommended measures or steps; and,

WHEREAS, the Consultant's report (hereinafter the "**Mitigated Negative Declaration**") has been published as required by law, including Notice through the State Clearinghouse, and Notice published locally in the area in which the Project will be constructed;

NOW, THEREFORE, BE IT RESOLVED, That the public is invited to comment upon the proposed negative declaration and initial study by the Consultant prior to and at the regular meeting of the Governing Board held on May 23, 2000, and the time and place of this public hearing has been duly noticed and published in accordance with law; and,

BE IT FURTHER RESOLVED, That the initial study and Mitigated Negative Declaration for the Project known as the High-Technology Laboratory/Classroom Building be and is hereby approved and adopted, and the **Notice of Determination** for the Project be and is hereby approved, and the Counsel for the District is hereby authorized and directed to file and record said Notice of Determination as required under the law. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE NEW PRE-FABRICATED STEEL STORAGE BUILDING FOR USE OF THE SAN MARCOS CAMPUS, AND POST IT FOR USE AS NON-INSTRUCTIONAL PURPOSES AS REQUIRED BY THE DIVISION OF THE STATE ARCHITECT (DSA)**

MSC Dougherty, Nelson

RESOLUTION 99-20117

WHEREAS, the Chair of the Trades and Industry Department (hereinafter the "Chair") of the Palomar Community College District has recommended the **acquisition of a pre-fabricated steel building** (hereinafter the "Structure") for use of the San Marcos Campus of the District as a wood-storage facility for materials used in the furniture technology program of the District; and,

WHEREAS, the Chair has communicated both orally and in writing with the Division of the State Architect (DSA) regarding the intended use of said Structure, intending to use it for storage of wood and wood products, and not for actual instruction; and,

WHEREAS, authorized representatives of DSA have communicated to the Chair that so long as the Structure is used for non-instructional purposes and merely for storage, it need not comply with the requirements of the California Education Code, Title 3, Division 7, Part 49, Chapter 1, Article 7, commencing with Section 81130.3 and following (hereinafter the "Field Act"), except those provisions requiring this determination and the posting of Notice to that effect on the Structure itself;

NOW, THEREFORE, BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby declares that the proposed Structure to be constructed on the San Marcos Campus of the District shall be constructed in accordance with all applicable Titles, standards and codes, but that it need not be constructed in accordance with the "Field Act," from which it is excluded by virtue of its intended use and its being deemed to be located at an off-site location, nor shall it be subject to the approval of the Division of the State Architect prior to construction thereof; and,

BE IT FURTHER RESOLVED, That the aforesaid Structure shall be used exclusively for warehousing and storage of wood and other materials, that pupils shall not be required to enter this Structure, the location upon which this Structure is to be erected shall be deemed to be "off site," meaning not part of the educational facilities of the District, and, further, that the Structure shall be clearly and openly posted as follows:

NOTICE OF NON-COMPLIANCE
THIS BUILDING NOT EARTHQUAKE SAFE

"This building does not meet the structural standards imposed by law for earthquake safety, the building has been constructed for use exclusively as storage. This building is be used for non-instructional purposes. No classes, instruction, demonstrations, or any other form of instruction or teaching shall occur in this building; no office space for faculty or staff members shall be located herein; and the use of these premises is limited to the storage of students' learning projects and materials related to the construction thereof."

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AGREEMENT WITH CENTER OF LANGUAGES TO CONDUCT WEEKEND SPANISH IMMERSION CLASSES IN ENSENADA, BAJA CALIFORNIA, MEXICO**

MSC Dougherty, Nelson

RESOLUTION 99-20118

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and the **Center of Languages**, 5666 La Jolla Blvd., Suite 116, La Jolla, CA 92037, for the purpose of the District conducting weekend Spanish Immersion classes, a study-abroad program, in Ensenada, Baja California, Mexico, during the 2000-2005 academic calendar years and in subsequent years, pending annual review by District staff and Governing Board approval. **Exhibit I-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE BILINGUAL MULTICULTURAL STUDIES AGREEMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20119

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and the **Center for Bilingual Multicultural Studies**, Apartado Postal 1520, Cuernavaca, Morelos 62000, Mexico, for the purpose of allowing the District's Foreign Languages Department to conduct Spanish classes; Spanish 101, 110, 201, 210 (5 units); Spanish 50, 105, 106, 116, 205, 215, (3 units); Spanish 235, 236, (2 units); and Spanish 296 (1, 2, or 3 units) during the period of June 17, 2000, through July 15, 2000.
Exhibit I-9

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

1. Item was covered earlier in the meeting.

2. **APPROVE NEW COURSE FOR INCLUSION IN CURRICULUM**

MSC Dougherty, Hughes

RESOLUTION 99-20120

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new course;

BE IT RESOLVED, That the following new course be approved by the Governing Board for inclusion in the Palomar College curriculum:

Course ID: ASL 97

A.A. degree/certificate program: (elective) American Sign Language/English Interpreter Training Program

Discipline for minimum qualification: Sign Language (master's degree not required)

Reviewed by: Curriculum Committee

97 Topics in American Sign Language

Units awarded in topics courses are dependent upon the number of hours required of the student. Any combination of lecture, laboratory, or lecture-laboratory may be scheduled by the department. Refer to Class Schedule. (.5-4)

The course objectives will depend on the specific topic covered. A set of objectives will be developed for each topic class and included in an outline developed by the instructor. May be taken four times. (effective Fall, 2000)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. PERSONNEL

1. APPROVE CONTRACTS FOR ADMINISTRATORS

MSC Dougherty, Nelson

RESOLUTION 99-20121

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve contracts for the following administrators for the 2000-2001 fiscal year:

One-year Contracts for Educational Senior Administrators

Judith Eberhart	Dean, Counseling, Guidance, and Career Development
William Flynn	Dean, Community Learning Resources
Gene Jackson	Dean, Arts and Languages
Paul Kelly	Dean, Vocational Technology
Dr. Doris Pichon	Dean, Human Arts and Sciences
Dr. Michael Rourke	Dean, Mathematics and the Natural and Health Sciences
Lise Spielman (Telson)	Dean, Student Support Programs

One-year Contracts for Classified Senior Administrators

Dale Wallenius	Chief Advancement Officer/Executive Vice President of the Foundation
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One-year Contracts for Educational Administrators

Ruth V. Barnaba	Tutoring Services Program Coordinator
Lorraine K. Brealey	Coordinator, Public Safety Programs
M. Jayne Conway	Director, Health Services
Judith K. Fish	Director, Regional Occupational Programs
R. Suzanne Gavin	Director, Extended Opportunity Programs and Services
Ronald R. Haines	Director, Disabled Student Programs and Services
Lynda G. Halttunen	Director, Matriculation
Janet S. Hoffman	Manager, Education Center/Counselor
Herman C. Lee	Director, Enrollment Services
Dr. George Mozes	Director, Library Media Center and Educational Television
Wilma G. Owens	Director, Vocational Programs
Thomas B. Plotts	Director, Public Safety Programs/Police Department
Mary S. San Agustin	Director, Financial Aid/Scholarships
John F. Woods	Director, Athletics

One-year Contracts for Classified Administrators

Dr. Robert B. Barr	Director, Institutional Research and Planning
Norma M. Bean	Director, Marketing Communications
Ben Echeverria	Counsel, Contracts, and Special Projects
Michael D. Ellis	Director, Facilities
Sherilyn Hargraves	Telecommunications Special Grant Project Director, Educational Television
Kenneth P. Jay	Director, Business Services
Dr. Kendra A. Jeffcoat	Special Assistant to the President
Lawrence Koziarz	Director, Grants Development and Evening Manager
Stanley L. Malley	Director, Information Services
Lois B. Meyer	Director, Fiscal Services
Dr. Michael M. Norton	Director, Public Information
Diane Veach	Manager, Instruction Office

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Nelson

RESOLUTION 99-20122

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. **Position:** **ADMINISTRATIVE SECRETARY**
 Department: Instruction
 Name: Vacant on June 30, 2000
 Position #: 00005030 New?: No
 Remarks: Position was Campus Services Assistant, Grade 19
 Effective: July 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: 19/1 Salary: **\$2,237.87/month**
 Acct #(s): A-212200-311100-60910-0000000/100%
 NOTE: Position title and classification change only. Salary grade
 remains the same.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE LEAVE OF ABSENCE**

MSC Dougherty, Nelson

RESOLUTION 99-20123

a. **BE IT RESOLVED, That JUDY J. CATER**, Professor/Librarian, Library Media Center, be granted a 25% Personal Leave of Absence **without pay and with no effect on benefits**, effective August 21, 2000, through May 18, 2001.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE REVISIONS TO CHILD-DEVELOPMENT CENTER EMPLOYEE HANDBOOK AND THE CHILD-DEVELOPMENT CENTER SALARY SCHEDULE**

MSC Dougherty, Nelson

RESOLUTION 99-20124

BE IT RESOLVED, That the Child-Development Center Employee Handbook, Teacher and Master Teacher Job Descriptions, and the Child-Development Salary Schedule be revised as follows.

Changes:

- Establish two levels of Master Teacher. **Current minimum qualifications** for Master Teacher are a B.A. in Child Development or related field and must be Child-Development Permit eligible. **Change minimum qualifications** for Master Teacher level one to A.A. in Child Development or related field and be Child-Development Permit eligible, with the agreement that the employee will take at least 2 upper division classes per year until they have completed their B.A. in Child Development or related field. Minimum qualification for Master Teacher level 2 will B.A. in Child Development or related field and be Child-Development Permit eligible.
- Establish two levels of Teacher. **Current minimum qualifications** for teacher are an A.A. in Child Development or related field and must be Child-Development Permit eligible. **Change minimum qualifications** for Teacher level 1 to 24 units of Child-Development courses and 16 units of general education courses, and be Child-Center Permit eligible with the agreement that the employee will take at least 2 classes per year until they have earned their A.A. in Child Development or related field. Minimum qualification for Teacher level 2 will be A.A. degree in Child Development or related field and be Child-Center Permit eligible.
- Add two grade levels to the Child Development Salary Schedule to accommodate the addition of Master Teacher level one and Teacher level one grades. **Exhibit K-4**

Ms. Hughes asked if there was a signed copy of the agreement, because the one sent to the Board members had names but no signatures. Dr. Miyamoto stated that he was certain there was a signed document and that all of the people listed have approved it.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20125

BE IT RESOLVED, That the employment of the following academic employees be approved:

a.	Name:	MARY I. PERRY		
	Position:	Assistant Professor, Dental Assisting		
	Department:	Dental Assisting		
	Position #:	005996	New?:	Yes
	Remarks:	Approved on 2/23/99; PFE funded.		
	Sal Rng/Stp:	B/8	Salary:	\$4,732.15/month
	% of position:	100%	# of Mos:	10
	Effective:	August 18, 2000		
	Acct #(s)	A-111000-344200-12041-0611400/100%		

- b. Name: **GLORIA L. KERKHOFF**
 Position: Assistant Professor/Counselor
 Department: Counseling, Guidance, and Career Development
 Position #: 06117 New?: Yes
 Remarks: Approved on 5/9/00, PFE funded. This is a promotion for Ms. Kerkhoff.

 Sal Rng/Stp: C/8 **Salary: \$4,910.98/month**
 % of position: 100% **# of Mos: 11**
 Effective: July 5, 2000
 Acct #(s) A-122100-462100-63100-0611400/100%
- c. Name: **TERRIE L. SMITH**
 Position: Assistant Professor, Computer Science and Information Systems
 Department: Computer Science and Information Systems
 Position #: 005995 New?: Yes
 Remarks: Approved on 2/23/99, PFE funded.
 Sal Rng/Stp: B/6 **Salary: \$4,374.06/month**
 % of position: 100% **# of Mos: 10**
 Effective: August 18, 2000
 Acct #(s) A-111000-343200-07040-0611400/100%
- d. Item was removed from agenda.
- e. Name: **CATHERINE M. JAIN**
 Position: Assistant Professor, Geography
 Department: Earth Sciences
 Position #: 005792 New?: Yes
 Remarks: Approved on 1/25/00, PFE funded.
 Sal Rng/Stp: B/1 **Salary: \$3,479.29/month**
 % of position: 100% **# of Mos: 10**
 Effective: August 18, 2000
 Acct #(s) A-111000-345500-22060-0611400/100%

Diane Michael and Joe Madrigal briefly discussed the background, education, and experience of these new faculty members.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE CORRECTION TO ACADEMIC CONTRACTS**

MSC Dougherty, Nelson

RESOLUTION 99-20126

BE IT RESOLVED, That the correction to the employment of the following academic contracts be approved:

- a. Name: **WENDY L. NELSON**
 Position: Assistant Professor, Journalism
 Department: Communications
 Position #: 006086 New?: Yes
 Remarks: Approved on 2/23/99; PFE funded. Increased step placement due to verification of previous related work experience.

 Sal Rng/Stp: C/8 Salary: **\$4,910.98/month**
 % of position: 100% # of Mos: 10
 Effective: January 18, 2000
 Acct No(s): A-111000-323400-06020-0611400/100%
- b. Name: **CYNTHIA M. TORGISON**
 Position: Assistant Professor, Mathematics
 Department: Mathematics
 Position #: 006075 New?: Yes
 Remarks: Approved on 11/23/99; PFE funded. Increased step placement due to verification of previous related work experience.

 Sal Rng/Stp: E/4 Salary: **\$4,553.00/month**
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000
 Acct No(s): A-111000-347200-17010-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20127

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **TERRI L. WALLACE**
 Position: Staff Aide
 Department: Fiscal Services
 Position #: 005585 New?: No
 Remarks: Replacement for Emanuella Selyer. This is a lateral transfer for Ms. Wallace.

 Sal Rng/Stp: 20/1 Salary: **\$2,293.71/month**
 % of position: 100% # of Mos: 12
 Effective: June 1, 2000
 Acct #(s) A-212200-551100-67200-0000000/100%

- b. Name: **VERONICA RUIZ-ORAVEC**
 Position: Senior Office Specialist
 Department: Child Development Center/Escondido
 Position #: 006076 New?: Yes
 Remarks: Approved on 11/23/99
 Sal Rng/Stp: 14/1 Salary: **\$1,980.79/month**
 % of position: 100% # of Mos: 12
 Effective: May 24, 2000
 Acct #(s) V-212200-364300-69200-00000000/100%
- c. Item was removed from agenda.
- d. Item was removed from agenda.
- e. Item was removed from agenda.
- f. Name: **SHAY E. PHILLIPS**
 Position: Academic Technology Support Specialist
 Department: Academic Technology
 Position #: 006113 New?: Yes
 Remarks: Approved on 4/11/00
 Sal Rng/Stp: 28/1 Salary: **\$2,788.91/month**
 % of position: 100% # of Mos: 12
 Effective: May 24, 2000
 Acct #(s) A-212200-315100-61150-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty commented that he will be attending the CCCT Annual Meeting next week in Pasadena.

Dr. Dougherty noted that the Inland Valleys Trustees and CEO Association will be proposing to ask each of its member districts for a donation of \$500. In his opinion, that is rather steep, and he is not certain it is legal. He plans to suggest that for the first year, dues should be \$100 and thereafter \$50 a year. There have never been any dues for this group in the past. The current bylaws allow the board to set dues up to \$50 a year. While that could be changed, he feels they need to be very careful in how much they ask the districts to pay. Presently, there are 12 districts in the organization. Secondly, the group is trying to decide what to do. Although they have a mission statement, it is so vague that the question is, "Which districts should we be recruiting?" His feeling is that they should call in David Viar to meet with the group next week and get his advice. He does not want to compete with CCLC for the state-wide trustees organization. He thinks they need to decide what they are going to do and how they are going to do it. At this point, he thinks the only district that needs to be added is the Kern district because they have a branch campus in the Ridgecrest area and are also providing courses in Bishop. He plans to suggest that they move carefully in adding districts. He does not think they need to be a giant organization. There are apparently six regional groups of trustees and CEOs in the state, and our group is the most active and influential. The way they met with members of the state legislature recently shows how dedicated they are.

Dr. Dougherty commented that the Commencement speaker, Quincy Troupe, was great. He commended the two faculty members who read the names. He congratulated Joe Madrigal and his committee for doing a great job on Commencement.

Dr. Nelson and Ms. Hughes agreed that Commencement was a wonderful evening.

Ms. Hughes also commented that the Honors Ceremony held at the San Marcos Civic Center was also a very nice evening. Dale Wallenius did a very nice job of announcing the winners and telling you a little about them to make it very personable. He makes it a nice, special evening for all of them.

Dr. White agreed that it was a very good program.

Mr. Jensen congratulated Shannon Gyde.

Mr. Jensen congratulated Doris Pichon and noted that Palomar will be sorry to lose her.

Mr. Jensen thanked Diane Vasquez for a fine job as Student Trustee.

N. CLOSED SESSION

The Board recessed at 8 p.m. and went into Closed Session at 8:10 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Legal Counsel – Pending Litigation, Pursuant to Government Code Section 54956.9(a). EERA Representation Petition in PERB Case LA-RR-1060.
3. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
4. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
5. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 8:58 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:59 p.m.

1. RATIFY TERMINATION OF EMPLOYMENT

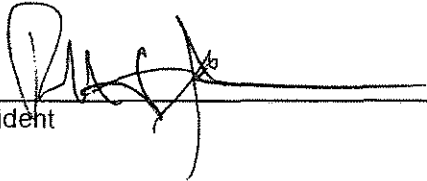
MSC Dougherty, Hughes

RESOLUTION 99-20128

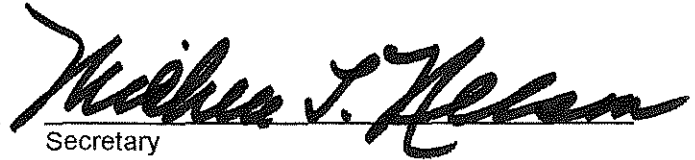
BE IT RESOLVED, That the Governing Board ratify the termination of employment of employee #000098564, Transfer Education Advisor, Counseling, Guidance, and Career Development, a probationary employee, effective May 26, 2000.

P. ADJOURNMENT

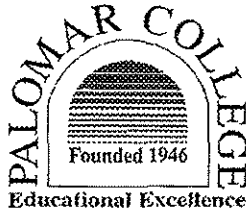
The meeting was adjourned at 9 p.m.



President



Secretary



APPROVED

6-27-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
PAUMA EDUCATION CENTER
PAUMA VALLEY CALIFORNIA
TUESDAY, JUNE 13, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:01 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Paul Kelly, Dean, Vocational Technology

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Norma Bean, President, Administrative Association
Ernie Carson, President, CCE/AFT
Ben Echeverria, Counsel, Contracts, and Special Projects
Naida Garcia, Education Center Specialist, American Indian Studies, Pauma Education Center; Rincon Band
Judy Fish, Director, Regional Occupational Programs
Linda Locklear, Chair/Professor, American Indian Studies
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Dr. Mark Vernoy, President, Faculty Senate
Michele White, Librarian, Pauma Education Center

GUESTS:

Lee Baldrige
Linda Bojorquez, Vice Chair, Pauma Band
Yolanda Espinoza, Education Director, Pauma Band
Steve Graziano, Student
Bruce Kaufmann, *North County Times*
Henry Rodriguez, La Jolla Band
Maria H. Villalobos, Concerned Citizen and Taxpayer
Nancy L. Wingo, Student

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, Hughes

RESOLUTION 99-20129

BE IT RESOLVED, That the Minutes of the Regular Meeting held on May 23, 2000, be approved with the following correction:

Page 8, second paragraph, last sentence should read: "Shannon plans to work with Bruce Bishop in the fall on having ASG members go to our local high schools to speak to their student body officers about Palomar College and our ASG."

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

At this time, Mr. Jensen asked Linda Locklear to introduce members of the American Indian Bands present; and Ms. Locklear asked Henry Rodriguez to offer a traditional native American blessing.

Naida Garcia conducted a brief tour of the Palomar College facilities located at the Pauma Reservation.

CONSENT CALENDAR

D.

FINANCIAL REPORTS

1. INFORMATION: NARRATIVES FOR FINANCIAL REPORTS

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-1

2. **APPROVE DRAWING NEW WARRANTS**

MSC Dougherty, Nelson

RESOLUTION 99-20130

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw **new warrants** as follows:

- a. Warrant #76-213263, dated May 24, 1999, in the amount of \$3.00, to **Enid Krieger**, 4900 Demeter Way, Oceanside, CA 92056. Voided due to stale dating.
- b. Warrant #76-213264, dated May 24, 1999, in the amount of \$3.00, to **Carl Krieger**, 4900 Demeter Way, Oceanside, CA 92056. Voided due to stale dating.
- c. Warrant #76-214018, dated May 6, 1999, in the amount of \$52.00, to **Gina M. Pilli**, 7920 Barnhill Circle, Severn, MD 21144. Voided due to stale dating.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

COMMUNITY SERVICES

3. **APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS**

MSC Dougherty, Nelson

RESOLUTION 99-20131

BE IT RESOLVED, That the following **new classes and agreements** be approved between the Palomar Community College District and personnel for providing **Community Services classes**:

FALL/2000

- a. Presenter: Lewellyn, Harry
Name of Class: The Indian Rock Art Adventure
Effective: October 3, 2000
Rate: 50% of fees collected
Terms: Minimum of 10 students
- b. Presenter: Miller, Ileen
Name of Class: Food Facts
Effective: September 16, 2000
Rate: 30% of fees collected
Terms: Minimum of 10 students
- c. Presenter: Reschan, Rob
Name of Class: Long Term Health Care
Effective: September 16, 2000
Rate: No Fee
Terms: Minimum of 10 students

- d. Presenter: Schmid, Dawn
 Name of Class: SAT Prep. Course
 Effective: September 9, 2000
 Rate: \$231.00
 Terms: Minimum of 10 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

4. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **GLORIA L. KERKHOFF**, Senior Academic Evaluation/Advisor, Admissions, Records, and Veterans' Services, effective July 5, 2000 (last day worked 7/4/00 as Classified Staff, will be Assistant Professor/Counselor starting 7/5/00).
- b. **BARBARA L. GILBERT**, Administrative Secretary, Worksite Education, effective June 3, 2000 (last day worked 6/2/00).
- c. **REBECA MARQUEZ**, Buyer, Purchasing Services, effective June 10, 2000 (last day worked 6/9/00).

5. GRANT EQUIVALENCY FOR DISCIPLINES

MSC Dougherty, Nelson

RESOLUTION 99-20132

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted **equivalency** to minimum qualifications for the disciplines listed:

Hartvigsen, Jim	Diesel Mechanics Technology
Wynn, Christopher	Administration of Justice

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Nelson

RESOLUTION 99-20133

BE IT RESOLVED, That the employment of the following **adjunct faculty**, at the rate indicated for the **Spring, 2000, Summer, 2000, and Fall, 2000, semesters** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

PUBLIC SAFETY

Ballard, Timothy James	Fire Technology A.A., Fire Science 6 years of experience	\$33.54
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SUMMER, 2000

ENGLISH

Minamide, Elaine	English B.A., English and Composition M.A., Teaching ESL	\$34.65
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CHEMISTRY

Brunzie, Gerald	Chemistry M.S. Analytical Chemistry Ph.D. Analytical Chemistry	\$36.88
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TRADES AND INDUSTRY

Hartvigsen, Jim Paul	Diesel MechanicTechnology Equivalent to A.A. 6 years experience	\$33.54
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ECONOMICS/HISTORY/POLITICAL SCIENCE

Niedzwiecki Narges	History B.A. Political Science/History M.A. History	\$34.65
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FALL, 2000

ECONOMICS/HISTORY/POLITICAL SCIENCE

Wienke, Linne	Economics B.A., Economic M.A. International Affairs	\$34.65
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BUSINESS EDUCATION

Ferguson, Wendy	Business Education B.A. History 2 years experience	\$33.54
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TRADES AND INDUSTRY

Peterson, Donald	Welding B.A. Sociology 2 years experience	\$33.54
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PUBLIC SAFETY

Wynn, Christopher	Administration of Justice Equivalent to A.A. 6 years experience	\$33.54
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ENGLISH AS A SECOND LANGUAGE

Reyes, Myma

CNED

\$34.65

B.B.A. Business Administration

M.B.A. Business Administration

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of The Faculty

There was no report.

3. INFORMATION

Report of the Administrative Association

Norma Bean reported that the Administrative Association recently held its year-end retreat at the Gemological Institute of America in Carlsbad. Distinguished employees were recognized with their service pins. Nominees for Administrative Employee of the Year were recognized, with the winner being Scott McClure. Dean Bill Flynn did a wonderful job as the speaker for the retreat. He discussed the seven changes he sees forthcoming to community colleges.

She also noted that Lee Hoffmann will serve as President of the Association, effective July 1.

4. INFORMATION

Report of the CCE/AFT

Ernie Carson reported that the state CCE may offer Palomar College the opportunity to host the annual CCE conference on October 21-22.

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that ASG will hold its next meeting the end of July or the beginning of August. ASG is discussing ways to recruit students to run for the seven vacant senator offices in the fall. She also reported that she had attended a facilities renovation meeting and now understands the need for a bond and how to promote it.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs thanked Norma Bean for her good job this year as President of the Administrative Association.

Dr. Boggs reported that today's credit enrollment head count for summer session is up 5.2% over the same period last year. The total head count is up 11.4%. It looks like we've turned the corner in terms of enrollment.

Dr. Boggs congratulated one of our students, Patrick de la Cruz, who was selected as one of 11 students from across the United States to participate in an advanced Filipino Abroad Program. This is an all-expense-paid educational program for six weeks to students who are at least at intermediate level in Filipino language. This is the first student from San Diego County and the first community college student ever to receive this scholarship.

There was an article in the *Christian Science Monitor* called "Weird Plants," where Wayne Armstrong was cited. He is one of our most-published authors. Wayne was also cited in an article in the *North County Times* about high school students he was advising who are creating an exhibit at Jack's Pond Park.

Former Palomar College radio and television students were nominated for ten Emmy Awards this year by NATAS.

Bill Flynn has authored an abstract of an earlier article that he wrote with Larry Warford from Lane Community College in Oregon, "New Game, New Rules: The Workforce Development Challenge."

Budget: We've been spending a great deal of time advocating and trying to get the Conference Committee to do what we would like them to do and, then, trying to get through to the Governor, which is a very difficult thing to do. We can be overall very encouraged by the Conference Committee's actions. They have increased the growth percentage to 4% over the Governor's May Revise Budget of 3%. The Conference Committee did not include the \$80 million for human resources infrastructure. The main reason is that the Department of Finance told them they were sure the Governor would veto that. They have, instead, increased COLA by 1% to 4.17%. We don't know how the Governor will feel about that. He may agree to keep the COLA at 4.17%, which will help us a little to recoup the 12% lost in COLA during the 90s. The Conference Committee has raised their Partnership for Excellence allocation to equal the Governor's May Revise allocation of \$155 million, which brings us up to full funding requested by the Chancellor's Office for PFE. The most likely item to be scrutinized is the \$5 million for office hours for adjunct faculty. CCLC and the Chancellor's Office feel that might be somewhat vulnerable. The Conference Committee increased the one-time funds from \$50 million to \$100 million. If that stays, that will go into our current year budget for instructional equipment and maintenance.

Dr. Boggs reported that we have requested some capital project funding through our legislators. Charlene Zettel and Bill Morrow have both taken forward the \$31 million science building project. The chances of that not going through are very good because of the tax rebate.

Chancellor Tom Nussbaum has invited the local districts to propose items for the legislative program for 2000-2001. The Chancellor's Office would like to have our recommendations by July 21. If there are legislative items you recommend that our district propose, we would want to have those discussed at the next Board meeting.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

1. Letter from **Patricia Bates, Assemblywoman**, to Dr. Boggs, dated May 16, 2000, thanking him for his letters urging support of various bills important to Palomar College and increased funding for community colleges. **Exhibit G-1**
2. Letter from **Dave Kelley, State Senator**, to Dr. Boggs, dated May 19, 2000, thanking him for his e-mail expressing the need for funding for Palomar College and concern about the Proposition 98 split in the May revision of the budget. **Exhibit G-2**
3. Letter from **Ethan A. Singer, San Diego State University**, to Dr. Boggs, dated May 19, 2000, informing him that for Spring 2001 through Spring 2002, upper-division transfer students from Palomar College will be considered "local" students for the purpose of admission to SDSU. **Exhibit G-3**
4. Letter from **Barbara Boxer, U.S. Senator**, to Dr. Boggs, dated May 23, 2000, thanking him for keeping her informed of his concerns. **Exhibit G-4**
5. Letter from **Charlene Zettel, Assemblywoman**, to Dr. Boggs, dated May 26, 2000, thanking him for visiting Sacramento and meeting with her regarding his concerns for Palomar College and the community college system. **Exhibit G-5**
6. Letter from **Greg Woods, U.S. Department of Education**, to Dr. Boggs, received June 5, 2000, thanking him for his role in the continued success of the Direct Loan Program. **Exhibit G-6**
7. Letter from **Charlene Zettel and Howard Kaloogian, Assemblymembers**, to Senator Steve Peace, dated June 6, 2000, expressing support for allocating funds for a High-Tech Laboratory Classroom Building at Palomar College. **Exhibit G-7**
8. Press release regarding **Assembly Speaker Robert Hertzberg's** appointment of **Mervyn Dymally** as his Liaison to Community Colleges. **Exhibit G-8**
9. Letter from **Andrew Porter, National Institute for Science Education**, to Dr. Boggs, dated May 16, 2000, containing a status report and thanking him for his efforts on their National Advisory Board. **Exhibit G-9**

H. UNFINISHED BUSINESS

1. APPROVE REVISION TO BP 415, CREDIT BY EXAMINATION

MSC Dougherty, Hughes

RESOLUTION 99-20133A

BE IT RESOLVED, That the Governing Board approve the revision to BP 415, Credit by Examination. Exhibit H-1

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. NEW BUSINESS

1. APPROVE ESTABLISHMENT OF LIMITS IN ACCORDANCE WITH PROPOSITION 4, COMMONLY CALLED THE GANN AMENDMENT

MSC Dougherty, Nelson

RESOLUTION 99-20134

WHEREAS, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment; and,

WHEREAS, The provisions of that amendment establish maximum appropriation limitations, commonly called "**Gann Limits**" for public agencies, including school districts; and

WHEREAS, The District must establish a Gann Limit for the 2000-2001 fiscal year, in accordance with the provisions of the Gann Amendment and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, That this Board does provide public notice that the attached calculations and documentation of the 2000-2001 Gann Limit are made in accord with applicable constitutional and statutory law and that this **Board does hereby declare that the appropriations in the 2000-2001 budget do not exceed the limitations imposed by the Gann Amendment;**

AND BE IT FURTHER RESOLVED, That the Superintendent/President provide copies of this resolution along with appropriate attachments to interested citizens of this District. **Exhibit I-1** (California Community Colleges' 2000-2001 Gann Limit Worksheet showing 2000-2001 Appropriations Limit of \$71,072,399 a 2000-2001 Appropriations Subject to Limit of \$52,933,823)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE INTRA-BUDGET TRANSFER AT CLOSE OF FISCAL YEAR 1999-2000**

MSC Dougherty, Hughes

RESOLUTION 99-20135

BE IT RESOLVED AND ORDERED, That the Governing Board of the Palomar Community College District authorizes the Vice President for Finance and Administrative Services to make such **transfers between the undistributed reserve and any expenditure classification or classification of the budget** of the District for the fiscal year 1999-2000 as are necessary to permit the payment of obligations of the District incurred during said fiscal year.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **ADOPT NOTICE OF PUBLIC HEARING FOR 2000-2001 ANNUAL FINANCIAL BUDGET REPORT (CFS-311)**

MSC Dougherty, Nelson

RESOLUTION 99-20136

BE IT RESOLVED, That the proposed 2000-2001 **Annual Financial and Budget Report** of the Palomar Community College District will be **on display** and available for public inspection on **September 4 through 8, 2000, 8:00 a.m. to 5:00 p.m.**, Fiscal Services, Room A-2, Administration Building, Palomar College.

BE IT FURTHER RESOLVED, That the Governing Board of the Palomar Community College District will conduct a **Public Hearing** on the Annual Financial and Budget Report at a meeting of the Governing Board on Tuesday, **September 12, 2000, 7:00 p.m.**, Governing Board Room, Palomar College. Said Notice of Public Hearing is to be published by the North County Times on August 9, 10, or 11, 2000.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **AUTHORIZE BUSINESS PROCEDURES**

MSC Dougherty, White

RESOLUTION 99-20137

BE IT RESOLVED AND ORDERED, That the Governing Board of the Palomar Community College District authorizes the following business procedures, effective July 1, 2000, through June 30, 2001:

- a. Persons authorized, pursuant to the provisions of the Education Code Section 85232, to sign any and all school orders in the name of the District, drawn on the funds of the District:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services, and
Lois B. Meyer, Director, Fiscal Services.

- b. Person authorized to receive mail from the Accounting Section of the San Diego County Office of Education:

Lois B. Meyer, Director, Fiscal Services.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **AUTHORIZE BANK SIGNATURES**

MSC Dougherty, White

RESOLUTION 99-20138

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited in California Bank & Trust, San Marcos, California, for Palomar Community College Financial Aids, Federal Account, for Palomar Community College Bookstore Account, and for Palomar Community College Cafeteria Account are as follows:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services, and
Lois B. Meyer, Director, Fiscal Services.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Palomar Community College Transfer Account currently deposited in California Bank & Trust, San Marcos, California, are as follows:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services, and
Lois B. Meyer, Director, Fiscal Services.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Palomar Community College Revolving Cash Fund in California Bank & Trust, San Marcos, California, are as follows:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services, and
Lois B. Meyer, Director, Fiscal Services.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Associated Students of Palomar College in California Bank & Trust, San Marcos, California, are:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services, or
Lois B. Meyer, Director, Fiscal Services, and
Shannon Gyde, President, Associated Student Government, or
Anastasia Benzel, Executive Vice President, Associated Student Government.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the EOP&S Emergency Loan Fund in California Bank & Trust, San Marcos, California, are:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services, and
Lois B. Meyer, Director, Fiscal Services.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar Community College in the San Diego County Treasury are:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services, and
Lois B. Meyer, Director, Fiscal Services.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Palomar College Payroll Account (automatic payroll deposit account) in California Bank & Trust, San Marcos, California, are two of the following:

Lois B. Meyer, Director, Fiscal Services
Kiely Keane-Alt, Manager, Fiscal Operations
Esperanza Flores, Supervisor, Payroll Services
Cathy Hawkins, Payroll Technician.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar Community College, State of California - Cal Grants Account in California Bank & Trust, San Marcos, California, are:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services, and
Lois B. Meyer, Director, Fiscal Services.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar Community College, Payroll Electronic Funds Transfer Account for State Taxes, in California Bank & Trust, San Marcos, California, are as follows:

Esperanza Flores, Payroll Supervisor, or
Cathy Hawkins, Payroll Technician, and
Lois B. Meyer, Director, Fiscal Services, or
Kiely Keane-Alt, Manager, Fiscal Operations.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar Community College Bookstore Sales Tax Account in California Bank & Trust, San Marcos, California, are two of the following:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services,
Lois B. Meyer, Director, Fiscal Services,
Kiely Keane-Alt, Manager, Fiscal Operations,
Carol L. Jackson, Supervisor, Auxiliary Services Accounting.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar College/Tenancies, Escondido Center, in California Bank & Trust, San Marcos, California, are:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services, and
Lois B. Meyer, Director, Fiscal Services.

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar College Payroll Electronic Funds Transfer - Federal Taxes account in California Bank & Trust, San Marcos, California, are:

Lois B. Meyer, Director, Fiscal Services,
Kiely Keane-Alt, Manager Fiscal Operations,
Esperanza Flores, Supervisor, Payroll Services, or
Janien Lau-Thompson, Payroll Assistant.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **INFORMATION: MEETING OF INLAND VALLEYS' COMMUNITY COLLEGE TRUSTEE AND CEO ASSOCIATION**

The next meeting of the **Inland Valleys' Community College Trustee and CEO Association** will take place on **Monday, July 24, 4 – 9 p.m.**, in **Palm Desert**.

Dr. Dougherty stated that he plans to attend the meeting.

7. **APPROVE PAYMENT OF INCREASED DUES TO INLAND VALLEYS' COMMUNITY COLLEGE TRUSTEE AND CEO ASSOCIATION**

MSC Dougherty, Hughes

RESOLUTION 99-20139

BE IT RESOLVED, That the Governing Board hereby approves paying dues to the **Inland Valleys' Community College Trustee and CEO Association**, increased from \$50.00 per year to **\$200.00 per year**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE REIMBURSEMENT OF TRAVEL EXPENSES FOR SECOND-LEVEL INTERVIEW**

MSC Dougherty, White

RESOLUTION 99-20140

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve **reimbursement of travel expenses for second-level interview** for the following:

- a. **RICK A. RAMIREZ**
- | | |
|--------------------|--|
| For: | Rental car and airfare |
| To Attend: | Second interview for Assistant Professor/Counselor |
| Location: | Sacramento to San Marcos, California |
| Dates: | May 5, 2000 |
| Amount: | \$260.85 |
| Budget Account No. | 575400-11-611100-66600-10-2000-0611400 |

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **ACCEPT WORK ON AMERICAN SIGN LANGUAGE LAB PROJECT AND
AUTHORIZE FILING OF NOTICE OF COMPLETION**

MSC Dougherty, Nelson

RESOLUTION 99-20141

WHEREAS, The Governing Board of the Palomar Community College District awarded a contract to **CEAVCO Audio-Visual Company, Inc.** of Lakewood, Colorado, (hereinafter "CEAVCO") on February 8, 2000, to **furnish and install a laboratory** for use in the District's **American Sign Language** program (herein the "Project"); and,

WHEREAS, CEAVCO has undertaken the work on this Project and has substantially completed it, and there remains only minor punch-list items to be completed, and the provision of training at a time mutually convenient to the District and CEAVCO;

NOW THEREFORE BE IT RESOLVED, That the Palomar Community College District hereby accepts the laboratory equipment and the installation, and deems the Project substantially complete, subject to performance of minor punch-list items and the provision of training; and,

BE IT FURTHER RESOLVED, That the Superintendent/President is hereby authorized to execute and record a Notice of Completion on the Project and the retention shall be released upon the expiration of thirty-five (35) calendar days from the date of recordation of the notice of completion.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE AGREEMENT WITH COMPUSHOW FOR DATA AUTOMATION OF
PALOMAR COLLEGE INTERNSHIP PROGRAM**

MSC Dougherty, Hughes

RESOLUTION 99-20142

BE IT RESOLVED, That an agreement is hereby approved between the Palomar Community College District and **Jim Schnelker, doing business as "CompuShow,"** (hereinafter the "Contractor") for the design of **software to automate the internship program** of Palomar College making applications of students accessible from the world wide web, including the establishment of a data base with automatic updating capability (hereinafter, the "Project"); and,

BE IT FURTHER RESOLVED, That, in consideration for the services of the Contractor in connection with the completion of this Project, the District shall compensate the Contractor in the amount of Three Thousand Dollars (\$3,000.00) to be paid from Account # K-231100-331200-64920-1612150 upon completion of the services and delivery of a functional project to the District; and,

BE IT FURTHER RESOLVED, That the District shall have the right to use the software designed by the Contractor, without further or additional consideration, through a perpetual license from the Contractor, with the understanding and agreement that all intellectual property rights are retained by the Contractor and that the name of the District, College, and the logo of the Internship program all remain the exclusive property of the District and are not licensed to the Contractor who agrees not to use them, or any of them, in his marketing to outside third parties. **Exhibit I-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **RECEIVE BID ON PRE-FABRICATED METAL STORAGE BUILDING FOR FURNITURE TECHNOLOGY PROGRAM OF TRADES AND INDUSTRY, REJECT BID, AND REBID THE PROJECT**

MSC Dougherty, Nelson

RESOLUTION 99-20143

BE IT RESOLVED, That the Palomar Community College District hereby receives the bid of **GMS Construction, Inc.**, San Diego, California, the only bid received on this project, the substance of which is hereby incorporated here by this reference, and rejects the bid of **GMS Construction, Inc.**, in the amount of \$139,296.00 as it exceeds the available funding for the project by approximately \$40,000.00. **Exhibit I-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE INTERIM AGREEMENT WITH CITY OF OCEANSIDE TO PROVIDE ADMINISTRATIVE PARKING CITATION DISPOSITION SERVICES**

MSC Dougherty, Hughes

RESOLUTION 99-20144

BE IT RESOLVED, That an interim agreement between the **City of Oceanside** and Palomar Community College District be approved for the purpose of the City of Oceanside providing the District with a **second-level administrative hearing process for parking citations**. The City of Oceanside shall be compensated by the District at the rate of \$35.20 for each administrative review by personal conference with an administrative examiner and \$25.20 for each review by mail. The term of this agreement shall be from June 7, 2000, through December 7, 2000. Services will be paid for through Accounts # 888960-11-553200-67260-08-2000-0811020 and 585100-11-543100-69500-10-2000-081120.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **ACCEPT GRANT FROM COUNTY BOARD OF SUPERVISORS**

MSC Dougherty, Nelson

RESOLUTION 99-20145

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant in the amount of \$51,000.00 from the **County Board of Supervisors** to install **interpretive centers at six selected county parks**. The interpretive centers would consist of a combination of text, drawings, and exhibits describing the unique ecology of each site. **Exhibit I-13**

Dr. Boggs noted that we were contacted by Pam Slater, a member of the Board of Supervisors, whose daughter attended Palomar College. Pam advised us that the County has block grant money available with some rough guidelines. The proposal was then submitted through Gene Jackson. We will express our appreciation to Supervisor Slater and Gene Jackson. A letter will be sent to Pam Slater expressing our appreciation.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **ACCEPT GRANT FROM CALIFORNIA ARTS COUNCIL**

MSC Dougherty, Nelson

RESOLUTION 99-20146

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant in the amount of \$4,450.00 from the **California Arts Council** in support of two performances and workshops for art and fashion students by artist, **Sha Sha Higby**. **Exhibit I-14**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVE FOREIGN LANGUAGE PROGRAM TO BEIJING, CHINA**

MSC Dougherty, Nelson

RESOLUTION 99-20147

BE IT RESOLVED, That approval is hereby given for Palomar College to conduct a **foreign language program** of course work to **Beijing, China**, in the **Summer, 2001, semester**. The cost of the program is approximately \$2,700.00, including tuition, room and board, visa fee, international and domestic airfares, local transportation, tour service, trips and excursions occurring in China, admissions, etc., but excluding all Palomar College fees.

BE IT FURTHER RESOLVED, That an agreement be approved between the Palomar Community College District and **Beijing Language and Cultural University** for this foreign language program to Beijing and that approval is hereby given for any further agreements, including those for ground and air transportation, necessary to carry out this program. **Exhibit I-15**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **APPROVE AGREEMENT WITH GREG HEDGECKOCK, DBA U-RIDE, FOR COORDINATION OF AND INSTRUCTION IN CALIFORNIA MOTORCYCLE TRAINING PROGRAM**

MSC Dougherty, White

RESOLUTION 99-20148

BE IT RESOLVED, That an agreement is hereby approved between the Palomar Community College District and **Greg Hedgecock**, individually and **doing business as U-Ride**, pursuant to which Mr. Hedgecock will perform services as a qualified instructor, and, in his U-Ride business capacity, act as co-coordinator of the California Motorcycle Training Program (hereinafter the "Program"), previously approved by the Governing Board; and,

BE IT FURTHER RESOLVED, That the term of this agreement shall be from June 14, 2000, and until terminated by either party upon thirty- (30) days' prior written notice to the other, with compensation for all services rendered, instructional and coordination, in the amount of thirty-five percent (35%) of the net fees collected for the Program, and upon invoice from Mr. Hedgecock to the District; funding to be made from Account # 12-10-353200-68200-230010-1812000. **Exhibit I-16**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. **Diversity Report**

Dr. Jack Miyamoto presented an update on diversity in faculty hiring. **Exhibit J-1**

K. PERSONNEL

1. APPROVE TRANSFER OF CLASSIFIED POSITION

MSC Dougherty, Hughes

RESOLUTION 99-20149

BE IT RESOLVED, That the transfer of the following classified position be approved:

a.	Name:	MICHAEL L. JORDAN		
	Position:	Telecommunications Technician		
	Department:	Information Services		
	Position #:	005734	New?:	No
	Remarks:	Position was approved 3/27/96 under Building Services		
	Sal Rng/Stp:	27/4	Salary:	\$3,149.24/month
	% of position:	100%	# of Mos:	12
	Effective:	May 10, 2000		
	Acct #(s):	A-212200-562100-67750-0000000/100%		

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVE CLASSIFIED POSITION

MSC Dougherty, Hughes

RESOLUTION 99-20150

BE IT RESOLVED, That the following classified position be approved:

a.	Position:	STAFF ASSISTANT		
	Department:	GEAR UP/Student Support Services		
	Division:	Student Support Programs		
	Position #:	006118	New?:	Yes
	Sal Rng/Stp:	23/1	Salary:	\$2,466.50/month
	% of position:	100%	# of Mos:	12
	Effective:	June 14, 2000		
	Acct #(s):	K-212200-473100-64990-1112320/100%		

NOTE: This is a specially funded position; continuation depends on available funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Hughes

RESOLUTION 99-20151

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

- a. **Position:** **CONSTRUCTION/WEEKEND SUPERVISOR**
 Department: Building Services
 Name: Michael T. Hill
 Position #: 005777 New?: No
 Remarks: Position title is the same, grade was 42
 Effective: July 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **48/2** Salary: **\$3,476.60/month**
 Acct #(s): A-212100-541100-65110-0000000/100%
- b. **Position:** **SUPERVISOR, ADMISSIONS**
 Department: Admissions & Records
 Name: Sandra J. Nanninga
 Position #: 005469 New?: No
 Remarks: Position title same, grade was 45
 Effective: July 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **46/12** Salary: **\$4,114.97/month**
 Acct #(s): A-212100-422100-62100-0000000/100%
- c. **Position:** **ADMINISTRATIVE SECRETARY**
 Department: TRIO/Student Support Services
 Name: Marilynn E. Surbeck
 Position #: 005552 New?: No
 Remarks: Position was TRIO Assistant, grade 14
 Effective: July 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **19/7** Salary: **\$2,806.83/month**
 Acct #(s): K-212200-473100-64300-1112300/50%
 K-212200-473100-64300-1112310/50%
 NOTE: This is a specially funded position; continuation depends
 on available funds.
- d. **Position:** **ADMINISTRATIVE SECRETARY**
 Department: Campus Police
 Name: Patricia G. Ward
 Position #: 005683 New?: No
 Remarks: Position was Senior Office Specialist, grade 14
 Effective: July 1, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **19/6** Salary: **\$2,783.64/month**
 Acct #(s): A-212200-543100-69500-0811020/50%
 K212200-543100-69500-1812070/50%
 NOTE: This is a specially funded position, continuation depends
 on available funds.

- e. **Position:** **ACCOUNTANT**
Department: Fiscal Services
Name: Vacant
Position #: 005823 New?: No
Remarks: Position was Senior Accounting Assistant, grade 20
Effective: June 14, 2000
% of position: 45% # of Mos: 12
Sal Rng/Stp: **32/1** Salary: **\$1,383.50/month**
Acct #(s): A-212200-551100-67200-0000000/100%
- f. **Position:** **HUMAN RESOURCE ASSISTANT I**
Department: Human Resource Services
Name: Position will be vacant on 7/1/00
Position #: 005021 New?: No
Remarks: Position was Human Resource Assistant II, grade same
Effective: July 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **16/1** Salary: **\$2,079.83/month**
Acct #(s): A-212200-611100-66600-0000000/100%
- g. **Position:** **HUMAN RESOURCE ASSISTANT II**
Department: Human Resource Services
Name: Vacant
Position #: 005022 New?: No
Remarks: Position title same, grade 16
Effective: June 14, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **18/1** Salary: **\$2,184.14/month**
Acct #(s): A-212200-611100-66600-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE CONTRACT CHANGE**

MSC Dougherty, Hughes

RESOLUTION 99-20152

BE IT RESOLVED, That the change for the following academic contract be approved:

- a. **Position:** **CHAIR**
Name: Mary Ann Drinan
Department: Economics, History, and Political Science
Remarks: Increase chair assigned time from 40%
Position #: 005439
Stipend: **\$3,990.00 per semester**
% of position: 60%
No of mos: 10
Effective: July 1, 1999

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Hughes

RESOLUTION 99-20153

- a. **BE IT RESOLVED, That ALEJANDRO CUATOK**, Supervisor, Student Support Services, Student Support Services/TRIO, be granted a 20% Personal Leave of Absence **without pay and with no effect on benefits**, effective July 10, 2000, through August 17, 2000 (to teach).
- b. **BE IT RESOLVED, That CORAZON CORDOVA**, Instructional Support Assistant IV, Chemistry, be granted a 100% personal Leave of Absence **without pay and with no effect on benefits**, effective June 19, 2000, through July 27, 2000.
- c. **BE IT RESOLVED, That LOIS FAIRBANKS**, Administrative Secretary, Counseling, Guidance, and Career Development, be granted a 100% Medical Leave of Absence **without pay and with no effect on benefits**, effective May 23, 2000, through November 23, 2000.
- d. **BE IT RESOLVED, That MICHELLE EMPTAGE**, EOP&S Technician, Extended Opportunity Programs & Services, be granted a 50% Medical Leave of Absence **without pay and with no effect on benefits**, effective May 10, 2000, through June 7, 2000.
- e. **BE IT RESOLVED, That MICHELLE EMPTAGE**, EOP&S Technician, Extended Opportunity Programs & Services, be granted a 100% Medical Leave of Absence **without pay and with no effect on benefits**, effective June 8, 2000, through July 2, 2000.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE CORRECTION TO LEAVE OF ABSENCE DATES**

MSC Dougherty, Hughes

RESOLUTION 99-20154

BE IT RESOLVED, That MICHELLE A. BARTON, Research Analyst, Institutional Research and Planning, 100% Medical Leave of Absence **without pay and with no effect on benefits**, effective dates be changed from April 26, 2000, through July 18, 2000, to May 1, 2000, through July 18, 2000 (leave approved 5/9/00).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **DENY REQUEST FOR LEAVE**

MSC Dougherty, Hughes

RESOLUTION 99-20155

BE IT RESOLVED, That the request for leave of absence for **JORGE PIMENTEL**, Custodian I, Custodial Services, be disapproved and that Mr. Pimentel's name be placed on a re-employment list, effective June 1, 2000, and until September 1, 2003, in accordance with Education Code Section 88195.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-20156

BE IT RESOLVED, That the employment of the following academic employee be approved:

a.	Name:	JENNIFER A. PARIS		
	Position:	Librarian/Assistant Professor		
	Department:	Library/Media Center		
	Position #:	006102	New?:	Yes
	Remarks:	Approved on 2/8/00, PFE funded.		
	Sal Rng/Stp:	C/1	Salary:	\$3,658.43/month
	% of position:	100%	# of Mos:	10
	Effective:	August 18, 2000		
	Acct #(s)	A-125000-61200-317100-0611400/100%		

At this time, Diane Michael discussed Ms. Paris' education, background, and experience.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-20157

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **MICHELLE R. USHER**
 Position: Senior Office Specialist
 Department: Child Development Center/Escondido
 Position #: 006076 New?: Yes
 Remarks: Approved on 11/23/99
 Sal Rng/Stp: 14/A Salary: **\$1,980.79/month**
 % of position: 100% # of Mos: 12
 Effective: June 14, 2000
 Acct #(s) V-212200-364300-69200-0000000/100%
- b. Name: **SHEILA A. ATKINS**
 Position: Payroll Assistant II
 Department: Payroll Services
 Position #: 005599 New?: No
 Remarks: Replacement for Barbara White
 Sal Rng/Stp: 18/1 Salary: **\$2,184.14/month**
 % of position: 100% # of Mos: 12
 Effective: June 12, 2000
 Acct #(s) A-212200-551100-67200-0000000/100%
- c. Name: **BRIAN G. ENGLEMAN**
 Position: Office Specialist
 Department: Regional Occupational Programs (ROP)
 Position #: 005812 New?: No
 Remarks: Replacement for Sheryl Webber
 Sal Rng/Stp: 10/1 Salary: **\$1,797.46/month**
 % of position: 100% # of Mos: 12
 Effective: June 14, 2000
 Acct #(s) K-212200-337350-63400-1812080/100%

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. **APPROVE CONTRACT RENEWALS FOR ASSISTANT SUPERINTENDENTS/VICE PRESIDENTS**

MSC Dougherty, Hughes

RESOLUTION 99-20158

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the **contracts** for the following **Assistant Superintendents/Vice Presidents** effective July 1, 2000, through June 30, 2002, with the following changes:

DIANE G. MICHAEL, Assistant Superintendent/Vice President for Instruction

- a. **SALARY PLACEMENT: 79/16 on the Administrative Salary Schedule**
- b. Delete **EXPENSE ALLOWANCE: \$214.36** per month, net after taxes, and include this amount in salary.
- c. **Annual step advancements will continue as provided under the provisions of the Administrative Salary Schedule, with yearly increments equal to normal step advancements from 79/16 on July 1, 2000.**

JOSEPH L. MADRIGAL, Assistant Superintendent/Vice President for Student Services

- a. **SALARY PLACEMENT: 79/16 on the Administrative Salary Schedule**
- b. Delete **EXPENSE ALLOWANCE: \$214.36** per month, net after taxes, and include this amount in salary.
- c. **Annual step advancements will continue as provided under the provisions of the Administrative Salary Schedule, with yearly increments equal to normal step advancements from 79/16 on July 1, 2000.**

JERRY R. PATTON, Assistant Superintendent/Vice President for Finance and Administrative Services

- a. **SALARY PLACEMENT: 79/16 on the Administrative Salary Schedule**
- b. Delete **EXPENSE ALLOWANCE: \$222.07** per month, net after taxes, and include this amount in salary.
- c. **Annual step advancements will continue as provided under the provisions of the Administrative Salary Schedule, with yearly increments equal to normal step advancements from 79/16 on July 1, 2000.**

DR. JACK MIYAMOTO, Assistant Superintendent/Vice President for Human Resources and Affirmative Action

- a. **SALARY PLACEMENT: 79/10 on the Administrative Salary Schedule, plus \$1,200 annual stipend for Doctorate.**
- b. Delete **EXPENSE ALLOWANCE: \$207.79** per month, net after taxes, and include this amount in salary.
- c. **Annual step advancements will continue as provided under the provisions of the Administrative Salary Schedule, with yearly increments equal to normal step advancements from 79/10 on July 1, 2000.**

Exhibit K-10

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE REDUCTION IN FORCE**

MSC Dougherty, Nelson

RESOLUTION 99-20159

WHEREAS, due to lack of work and/or lack of funds, the Governing Board hereby finds that it is in the best interests of the District to reduce and/or eliminate the following position, which is held by a regular classified employee of the District, pursuant to Education Code sections 88014, 88015, 88017, 88117, and 88127; and also Board Policy Administrative Team Handbook – 26 entitled, "Reduction in Force":

EXECUTIVE SECRETARY POSITION (ONE FTE)

AND WHEREAS, due to lack of work and/or lack of funds, the Governing Board finds that it is in the best interests of the District to reduce and/or eliminate the above-designated position;

NOW, THEREFORE, BE IT RESOLVED, That the above-designated position, number 00005457, shall be reduced and/or eliminated as of July 15, 2000;

BE IT FURTHER RESOLVED, That the Governing Board sincerely regrets this action but is taking this action in compliance with applicable law and in the best interests of the District;

BE IT FURTHER RESOLVED, That the Superintendent/President or designee is authorized and directed to give timely and proper layoff notices to all affected employees.

ADOPTED, this thirteenth day of June, 2000, by the Governing Board of the Palomar Community College District.

Secretary To The Board

Date

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. **COMMENTS FROM BOARD MEMBERS**

Ms. Gyde thanked everyone for being patient with her.

Dr. White commented that it was a lovely ride out to this meeting with beautiful scenery.

Ms. Hughes thanked those present for having the Board visit the reservation and education center.

Mr. Jensen noted that he was impressed with the changes made since the last time he was here.

Dr. Nelson stated that this was her first visit, and she has found it very enjoyable.

Dr. Nelson reported that she had attended the San Diego Youth Orchestra concert conducted by Robert Gilson. It was absolutely magnificent. He takes 130+ adolescents and turns them into an incredible orchestra. The program was dynamic and inspirational. Palomar does a great job of publicizing its programs.

Dr. Nelson noted that she and her fellow trustees have received a lot of mail recently from members of the Auto Body Advisory Committee regarding our need to relocate this program. She is concerned about this situation. Although ROP does not generate FTES and we are pressed for space, she is worried about moving this program off campus. She would like to learn more about it and has many questions. She is certain the Advisory Committee is very involved, but were they apprised of the situation at the meeting this year? Were they involved in some way in the dialogue or conversations about the solution to the problem? Are there alternatives to moving them off campus? Can there be shared space? This isn't a high-profile program, but it is a program that trains people in a short period of time for a growing industry. She understands that, from initial conversations, Cabinet and Furniture Making has tentative plans to relocate into this space. She understands that this is a high-demand, high-FTES-generating program, such as English, Math, ESL, or other programs. But we're telling our community that we don't have space to offer this class. This also brings up many other questions to her. Do programs and departments still own rooms? How is the schedule generated? Is it done by computer now?

Dr. Nelson asked if all rooms are being scheduled from 8 a.m. to 10 p.m., Monday through Saturday. The prevailing wisdom at Palomar is that afternoon classes and Saturday classes do not fill. She feels it is worthy to point out that our colleagues to the south and west, throughout the County have scheduled, marketed, and filled high-demand general education classes and special programs in late afternoons and on Saturdays. She feels strongly that we owe it to our constituents to maximize our instructional facilities. Are we enrolling to the maximum allowed by the fire marshal, considering the fact that there are limitations by accrediting bodies that lab stations or other special considerations such as safety – are we really maximizing our facilities?

Dr. Dougherty commented that he has also received letters from the members of the Advisory Committee members. He is comfortable moving the Auto Body program off campus, but he thinks it is important that we work as hard and fast as we can to find suitable facilities.

Dr. Dougherty reported that at the CCCT Conference in Pasadena, it was noted that legislators feel that they could go on any community college campus on a Friday afternoon and see very few people. That is hard to explain. He would like us research through Bob Barr what we might do, if anything, to get more afternoon classes and fill them. It is an uphill battle, and all the community colleges seem to have some of that problem.

Dr. Dougherty commented that the CCCT meeting had valuable sessions that he and Dr. Boggs attended. He learned that Kay Albani, recently elected to the CCCT Board, is a past president of the California School Board Association. She agrees with him that our trustee association needs to meet annually with their Board of Directors and be building friendships so that we can support K-12 and vice versa. We have everything to gain by working together, not only on the budget but in preparing students for transfer, etc.

Dr. Dougherty recently attended the San Diego County School Board Association meeting. He enjoyed the opportunity to meet with other districts' trustees.

Diane Michael reported that the Advisory Committee of ROP was not involved in the decision to relocate the program. Their meeting was prior to that decision being made. Diane has been working with Kelley Hudson-MacIsaac regarding room utilization. We have offered classes in the afternoons; we have tried all kinds of mixes. We have had to cancel English and Math classes in the afternoons. Despite heavy advertising, our students, for whatever reasons, have not taken them. We have changed our mix so that our afternoons are quite heavily scheduled, but there are a number of rooms that are not used well. Given flat or declining enrollments, they hired a consultant to help. Cabinet and Furniture Making is certainly one of our prime programs. People from there begin their own businesses. They identified an 8 to 10 Monday through Friday schedule wherein they could produce a great deal of FTES. That is not the only room she has identified. They changed another room that had almost no enrollment to the ASL lab. N-5 is being redone; the ceilings will be dropped, and it will be better able to be scheduled. T-7 and T-9 are poorly utilized right now, and we are going to drop the ceilings and make them into useful rooms. As far as trying to share space, T-7 is actually in better shape than the Auto Body area. We schedule classes in there, but as soon as another room opens, they move out because it is not a good learning environment. She has identified a number of areas. You may hear other unhappy people because, when you take away someone's space that they have used, they're not happy. Diane feels we must identify those areas that are productive so that we don't have to turn back millions of dollars to the state because we haven't grown. The only way she feels we can grow is to identify those programs that can expand. For those rooms that are poorly utilized, we will add classes when our students are willing to take them. The other rooms she has identified are more general purpose rooms that can be used for Math, English, and other high-demand classes. We are looking at weekend college. We've done the fast track. One of our problems is that several years ago, we tried to expand too fast to capture the growth, consequently diluting our classes so that our enrollment per section actually decreased. So we had higher expenses, and we didn't get the growth that we anticipated. We are in a balancing mode right now. We are cutting back on some offerings to increase the WSCH for FTES in various departments and expanding in those areas where we can. Computer Science would be a wonderful area to expand, but we're hampered by lack of instructors. We are looking at all of these items and trying to balance the needs of the community with those of the College. She has asked Paul Kelly to work with Judy Fish to try to find another place that the Auto Body program can be relocated. They are meeting next Tuesday at Camp Pendleton to see if it could be moved there.

Paul Kelly stated that the letter is quite broad because we do not know where we are going, and he doesn't want to make a promise he can't fulfill to members of the community. The only thing he has been able to tell them is that we are attempting to move it. We know that it will require between 3,500 and 5,500 square feet. There is thought that we might be able to go to Camp Pendleton, and we will work on that. There is a lot of research to be done on this matter. He wants to take as much time as possible over the summer because the program would have to move one year from now. There may be a chance that some of the sections could be put at high schools. However, some of those ROPs have Auto Body programs and they just hired Auto Body teachers last year. We're looking for ideas, so if someone has a good idea, he is open to listening to it. Ms. Hughes suggested contacting high schools because some of them may have the facility but no teacher. Paul reported that the ones we knew about have replaced their teachers and are happy with them. Others are afraid of competition from us, because they don't want to see their programs diluted. Paul will try to be as creative as possible on this matter. Ms. Hughes stated that she hopes we find a suitable location, because it is a real need in the community and a place where people can find gainful employment.

Ms. Hughes asked for an explanation of ROP funding. Paul Kelly reported that the County Superintendent of Schools collects the ADA from ROP. Judy Fish stated that it is state funding, but we're based on ADA, which is comparable to FTES. The contract generally stipulates that the institution provides the facilities and ROP will provide all instructional costs, including materials and equipment. In rooms that we share with College programs, we both benefit from shared purchases. In spaces that only ROP uses, they fund it totally. ROP programs are totally funded by tax dollars as they come down through the system. The College can't count the FTES, and ROP can't count the ADA as that would be double dipping. ROP also pays an indirect fee to the districts that they contract with for support services. More than half of the current ROP programs are not on campus. We have a Shadowridge facility that is 3 or 4 miles west of the campus, and about \$100,000 of money that is diverted from instruction is going into maintaining that on an annual basis.

Diane Michael answered Dr. Nelson's earlier question as to whether rooms are totally used by departments. The answer is no, not in all cases. We will identify those rooms where there is a mismatch, and we are working to maximize this also. Dr. Nelson stated that she really appreciates the answers to her questions, especially in light of the fact that we are considering going to our community for a bond issue.

N. CLOSED SESSION

The Board recessed at 8:20 p.m. and went into Closed Session at 8:28 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
4. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

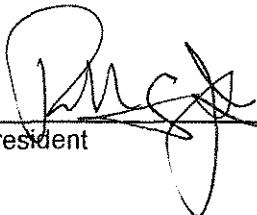
Closed Session ended at 8:53 p.m.

O. RECONVENE TO OPEN SESSION

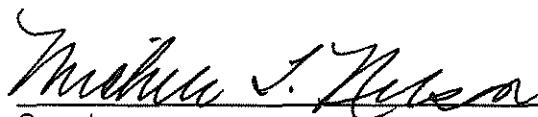
The meeting reconvened at 8:54 p.m. There was no reportable action.

P. ADJOURNMENT

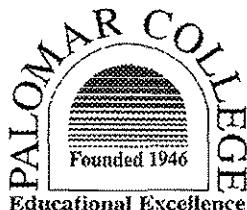
The meeting was adjourned at 8:54 p.m.



President



Secretary



APPROVED

7-25-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JUNE 27, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Dr. Doris Pichon, Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Jenny Al-Shafie, Office Specialist, Business Education
Barbara Anaya, Outreach Coordinator, Marketing
Barbara Baldrige, Executive Assistant, President's Office
Mike Barber, Accounting Assistant, Fiscal Services
Ruth Barnaba, Tutoring Services Program Coordinator
Norma Bean, President, Administrative Association; Director, Marketing Communications
Bruce Bishop, Interim Director, Student Activities
Leslie Briggs, Academic Department Assistant, Chemistry, Physics, and Engineering
Theo Brockett, Interim Manager, Human Resource Services
Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services
Mea Daum, Performing Arts Publicity/Program Coordinator
James Diaz, Custodian II
Mike Dimmick, Information Systems Specialist, Information Services

Mary Ann Drinan, Chair/Associate Professor, Economics, History, and Political Science
Kathleen Dunham, Instructional Support Assistant III, Business Education
Ben Echeverria, Counsel, Contracts, and Special Projects
Carmen Eckman, Grievance Officer, CCE/AFT; Academic Department Assistant, Life Sciences
Anders Egense, Boyle Engineering Corporation
JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities
Joan Gipson-Fredin, Project Director/Coordinator, Student Services
Rick Gommel, Enrollment Services Systems Specialist, Admissions
Sherry Gordon, Associate Professor, Business Education
Toni Griffith, Staff Aide, Emergency Medical Education
Sherilyn Hargraves, Manager, Educational Television/Director, Telecommunications Special
Grant Project
Anne Hohman, President, The Faculty; Associate Professor, English
Maureen Holden, Scholarship Assistant, Financial Aid and Scholarships
Kenneth Jay, Director, Business Services
Dr. Kendra Jeffcoat, Special Assistant to the President
Cynthia Kratcoski, Vice President, CCE/AFT; Financial Aid Advisor
Leah Lampro, Staff Assistant, EOP&S
Kimberly Loya, Academic Department Assistant, Performing Arts
Dr. Ann Maioroff, Professor, English
Stan Malley, Director, Information Services
Sue Mayfield, College Health Nurse, Health Services
Becky McCluskey, Accounting Technician, Fiscal Services
Lois Meyer, Director, Fiscal Services
Glenna Mitchell, Senior Library Media Technician
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Meredith Oliver, Library Media Technician II
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Bobbi Posner, Academic Department Assistant, Business Education
Connie Rodriguez, Television Technician, Educational Television
Nancy Russell, Academic Department Assistant, Economics, History, and Political Science
Margie Ruzich, Chair/Professor, Child Development
Johanna Sears, Administrative Secretary, Health Services
Dolores Silva, Treasurer, CCE/AFT; Academic Department Assistant, Communications
Michelle Taramasco, Staff Assistant, Educational Television
Mary Thomson, Library Media Technician II
Dr. Mark Vernoy, President, Faculty Senate; Professor/Chair, Behavioral Sciences

GUESTS:

Lee Baldridge
Gloria Floren, NCHEA
Vicki Golich, NCHEA
Bruce Kauffman, *North County Times*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. **APPROVAL OF MINUTES**

MSC Dougherty, White

RESOLUTION 99-20160

BE IT RESOLVED, That the Minutes of the Regular Meeting held June 13, 2000, be approved.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

C O N S E N T C A L E N D A R

D.

TRAVEL

1. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, Nelson

RESOLUTION 99-20161

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **Robert L. Dougherty, Jr., M.D.**
Advanced Funds? Yes
For: Mileage, parking, meals, lodging, miscellaneous
To attend: Inland Valleys' Trustee and CEO Association Retreat
Location: Rancho Mirage, California
Date: July 24, 2000
Amount: \$280.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PAYROLL

2. **APPROVE PERSONNEL ACTIONS HISTORY**

MSC Dougherty, Nelson

RESOLUTION 99-20162

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the **Personnel Actions History** for the month of **May, 2000**.
Exhibit D-2

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE DRAWING NEW WARRANT**

MSC Dougherty, Nelson

RESOLUTION 99-20163

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a **new warrant** as follows:

- a. Warrant #77995224, dated October 20, 1998, in the amount of \$841.41, to Carmen M. Bedia, 605 Amigas Road, Ramona, California 92065. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

4. **INFORMATION: NARRATIVE FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-4

5. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Nelson

RESOLUTION 99-20164

BE IT RESOLVED, That Revolving Cash Expenditures, Check No. 11377, in the amount of \$490.40 from the General Fund, for May, 2000, be approved. **Exhibit D-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONTRACTS

6. **REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Dougherty, Nelson

RESOLUTION 99-20165

BE IT RESOLVED, That all contracts and agreements for the period May 1, 2000, through June 30, 2000, and entered into on behalf of the Palomar Community College District pursuant to resolution 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit D-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

7. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **CAROLE A. FITZPATRICK**, Accounting Assistant, Disabled Student Programs and Services, effective August 16, 2000 (last day worked 8/15/00).
- b. **ROBERT E. STERKEN, JR.**, Assistant Professor, Economics, History, and Political Science, effective June 20, 2000 (last day worked 5/19/00).
- c. **DORIS F. PICHON**, Dean, Human Arts and Sciences, effective July 6, 2000 (last day worked 7/5/00).
- d. **KENDRA A. JEFFCOAT**, Special Assistant to the President, President's Office, effective August 1, 2000 (last day worked 7/31/00).
- e. **VERONICA ORAVEC-RUIZ**, Senior Office Specialist, Child Development Center at Escondido Education Center, effective May 27, 2000 (last day worked 5/26/00).

8. GRANT EQUIVALENCY FOR DISCIPLINES

MSC Dougherty, Nelson

RESOLUTION 99-20166

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted **equivalency** to minimum qualifications for the disciplines listed:

Bea, Michael – Administration of Justice
Hydrusko, Carol – Community Education
Lowe, Andrew – Biology
Lundquist, Jessica – Oceanography
Rapoport, Scott - Oceanography

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Nelson

RESOLUTION 99-20167

BE IT RESOLVED, That the employment of the following **adjunct faculty**, at the rate indicated for the Summer, 2000, and Fall, 2000 (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SUMMER, 2000

BEHAVIORAL SCIENCES

Wanzung, Karen	Psychology	\$35.65
	B.A., Psychology	
	M.A., Industrial/Organizational Psychology	

BUSINESS EDUCATION

Gilbert, Barbara	Office Technology	\$33.54
	B.S., Business Education	
	6 years of experience	

CHILD DEVELOPMENT

Goodson, Hulda	Child Development	\$53.73
	B.M., Education	
	M.E., Elementary Education	
	Ph.D., Education	
	California Community College Credential in Basic Education, Nursery School & Preschool Education, Professional Education	

COMMUNICATIONS

Hawkes, Dana	Mass Communication	\$53.48
	B.A., Psychology	
	Master of Divinity	
	M.A., Radio & Television	
	California Community College Credential in Communication Services & Related Technologies, including Printing	

COMMUNITY EDUCATION

Albertson, Ann	Community Education (Non-Credit)	\$34.65
	B.A., Speech & Hearing	
	M.A., Communicative Disorders	
	California Community College Credential – Textiles, Textile Services & Related Technologies	
	11 years of experience	
Hydrusko, Carol	Community Education (Non-Credit)	\$33.54
	B.A., Human Relations	
	4+ years of experience	

COMPUTER SCIENCE/INFORMATION SYSTEMS

Bromley, William	Computer Science Information Systems	\$33.54
	B.S., Nuclear Technology	
	14 years of experience	
Pistone, Joseph	Computer Science Information Systems	\$34.65
	B.A., Philosophy	
	M.A., Education - Curriculum & Instruction	

COUNSELING

Lee, Marjorie	Counseling	\$34.65
	B.A., Speech Pathology	
	M.A., Counseling	

EARTH SCIENCES

Lundquist, Jessica	Oceanography B.S., Atmospheric Sciences M.S., Oceanography (pending)	\$33.54
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Rapoport, Scott	Oceanography B.S., Mechanical Engineering Master of Engineering, Bioengineering	\$34.65
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ECONOMICS, HISTORY & POLITICAL SCIENCES

Simpson, Brian	Economics B.S., Aerospace Engineering M.A., Economics Ph.D., Economics	\$36.88
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ENGLISH

Magby, Kristin	English B.A., English M.S., English	\$34.65
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LIFE SCIENCES

Lowe, Andrew	Biology B.S., Biological Sciences M.S., Biology (Pending)	\$33.54
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MATHEMATICS

Magby, Quincy	Mathematics B.S., Mathematics M.S., Mathematics	\$34.65
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Staley, Seanne	English B.A., Education with distinction in Math & Education M.A., Mathematics	\$34.65
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PERFORMING ARTS

Jaeb, Mary	Music B.M., Music M.M., Music	\$34.65
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PHYSICAL EDUCATION

Silberman, Steven	Physical Education B.A., Physical Education M.Ed., Physical Education	\$34.65
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PUBLIC SAFETY

Bea, Michael	Administration of Justice Equivalent to A.A. 6+ years of experience	\$33.54
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REGIONAL OCCUPATIONAL PROGRAMS

Olivas, Gerald	Computer Information Systems B.A., Urban Planning M.A., Public Information Systems Ed.D., Computer Education Californis Community College Credential in Computer And Related Technologies	\$36.88
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Warczakowski, Joseph M.	Computer Repair Equivalent to B.S. 20 years of experience	\$33.54
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FALL, 2000

ENGLISH

Hurst, Barbara	English B.A., Literature & Writing Studies M.A., Literature & Writing Studies	\$34.65
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

10. **REVIEW AND APPROVE PURCHASES MADE FOR THE PRIOR SIXTY DAYS**

MSC Dougherty, Nelson

RESOLUTION 99-20168

BE IT RESOLVED, That all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-10**, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 1999-2000 fiscal year budget.

Purchase Orders	0042325	through	0042692	\$589,069.10
Agreement/Items	0045267	through	0045289	73,161.98
Travel	0050103	through	0050113	3,113.74
Advertising/Increases	0060165	through	0060205	31,400.18
Agreement/Services	0070549	through	0070678	276,027.32
Repairs	0075121	through	0075124	1,636.60
Library Orders	0025034	through	0025035	<u>1,578.31</u>
Total				<u><u>\$975,987.23</u></u>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE EXTENSION OF AGREEMENT WITH J & H MARSH & MCLENNAN**

MSC Dougherty, Nelson

RESOLUTION 99-20169

BE IT RESOLVED, That an agreement between the Palomar Community College District and **J & H Marsh & McLennan** of La Jolla, California, be extended for the purpose of providing **miscellaneous property and liability insurance** for the period July 1, 2000, through June 30, 2001. Amount of said contract is estimated to be \$30,289.00. Final determination after audit. Funding source: 535200-11-533100-67710-10-2001-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE EXTENSION OF AGREEMENT WITH MAGINNIS AND ASSOCIATES, INC.**

MSC Dougherty, Nelson

RESOLUTION 99-20170

BE IT RESOLVED, That an agreement between the Palomar Community College District and **Maginnis and Associates, Inc.**, of Chicago, Illinois, be extended for the purpose of providing **student malpractice insurance** for the period August 25, 2000, through August 25, 2001, in the estimated amount of \$4,472.00. Final determination after audit. Funding source: 535600-11-533100-67710-10-2001-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE EXTENSION OF AGREEMENT WITH HOLLANDIA DAIRY**

MSC Dougherty, Nelson

RESOLUTION 99-20171

BE IT RESOLVED, That an agreement between the Palomar Community College District and **Hollandia Dairy** of San Marcos, California, be extended for the purpose of providing **dairy products** for the period July 1, 2000, through June 30, 2001, in the estimated amount of \$50,250.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVE EXTENSION OF CONTRACT WITH STUDENT INSURANCE**

MSC Dougherty, Nelson

RESOLUTION 99-20172

BE IT RESOLVED, That a contract between the Palomar Community College District and **Student Insurance**, 11661 San Vicente Boulevard, Los Angeles, California 90049-0033, be extended for the purpose of providing the District's **student accident insurance** for the period August 1, 2000, through August 1, 2001, in the amount of \$87,151.00. Funding sources: 535500-11-533100-67710-10-2001-0000000 - \$39,747.00; and 535500-12-474100-64400-10-2001-1812090 - \$47,404.00.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

Dr. Mark Vernoy congratulated Dr. Doris Pichon and Dr. Kendra Jeffcoat on their new positions. The College will miss them, and we appreciate all they've done for the College.

2. **INFORMATION**

Report of The Faculty

Anne Hohman echoed congratulations to Dr. Pichon and Dr. Jeffcoat.

3. **INFORMATION**

Report of the Administrative Association

Norma Bean also echoed congratulations to Dr. Pichon and Dr. Jeffcoat. Norma stated that both women have given her great inspiration.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson echoed the congratulations offered by the other leaders to Dr. Pichon and Dr. Jeffcoat.

Ernie Carson gave the following report: "I would like to start my report tonight with the acknowledgment of the passing of Lois Fairbanks. She was a valued classified employee and will be missed. Our thoughts and prayers are with her family.

"The CCE/AFT would also like to take this time to extend congratulations to Dean Doris Pichon on her selection as president of Spokane Community College in Spokane, Washington. Congratulations also to Kendra Jeffcoat who is moving on to be the Dean of Social and Behavioral Sciences and Multicultural Studies at Mesa College in San Diego.

"The report that I am giving tonight is, without a doubt, the hardest that I have had to give to date. In speaking for the union, I find myself in the unpleasant position of myself and the union being easily mistaken as speaking out against some of my fellow classified employees who have various responsibilities within their respective PeopleSoft areas. But that is definitely not the case. I am speaking for the union with concern about the process and not the people involved in these various positions.

"While the classified staff's outcry of concern has been focused on the process of job placement, along with the concern of using the reclassified salary as a basis for additional salary calculation, instead of the original base salary that was involved with the PeopleSoft positions, this is also the union's concern. But our concern goes a lot deeper.

"Some of you may recall that, during the 1996-1997 time frame, the classified staff was involved in a classification study conducted by Andersen Consulting. Approximately 12-13 years had gone by since a classification study had been performed; and, as a result, the classified staff's salary schedule and job range placement were in total chaos. Throughout those 12-13 years, numerous job classes became scattered throughout various ranges on our salary schedule. In several instances, we found the rationale, fairness, and reasonableness involving the placement of job classifications was unexplainable.

"Andersen Consulting originally estimated the classification study would take approximately 6 months. Due to events that followed, the study abruptly concluded in approximately a year. The study was followed by negotiations which should rank at the top of Palomar's and the CCE/AFT's list as being the most intensive and most depressing that have ever taken place. During the course of those negotiations, one unfair labor practice charge was filed, one executive administrator left the College, and three nights after signing the tentative agreement, our CCE/AFT vice president, who was also a member of the negotiation team, suffered a heart attack.

"The reason I took a step back into history was to make a point. With the advent of PeopleSoft, the College is bearing witness to the fact that numerous job descriptions are being impacted. As reclassifications are processed, and as new jobs are created, the CCE/AFT is insisting that great care and consideration be given to the established processes for job placement and salary administration as previously exercised by the District and defined in the Palomar Council of Classified Employees Handbook. While we ask for nothing more, we will not accept anything less. It's about all employees being respected and treated fairly by the process.

"Speaking of being treated fairly, after seeing the PeopleSoft positions on the Board agenda last week, several unhappy and concerned personnel from Information Services met with Dr. Boggs in his office to say that enough is enough. They stated that, as a result of the 1997 classification study, the technical people within the classified staff have been waiting for three years to have their salaries properly reviewed. And to see the PeopleSoft positions appear on the agenda while they are still waiting to be dealt with made them question their worth and value to the District. They quoted Section F of the May 13, 1999, tentative agreement. It states: 'The District and CCE/AFT agree to participate in a classified position salary survey with 16 comparable community college districts. The purpose of the study will be to compare Palomar College's classified position salaries with other comparable community college districts. This data will assist the District in developing a plan to become more efficient, as well as assisting in the development of strategies for a long-term salary improvement plan. The study will begin and conclude with the fiscal year 1999-2000.' It was signed by the District and CCE/AFT and dated May 17, 1999.

"This clause in the 1999 tentative agreement was developed because, at the conclusion of the classification study and the signing of the April 16, 1998, tentative agreement, it was determined by Andersen, the District, and the CCE/AFT that the technical positions within the classified staff were not adequately reviewed, analyzed, and in some cases not even understood by the Andersen interviewers. Therefore, something had to be done, and that's why the reevaluation of the technical positions was included in the 1999 tentative agreement with the District.

"I would like to reiterate that PeopleSoft is having a serious impact on the classified staff. On numerous occasions, you have all heard classified personnel address this Board about concerns of treating the classified staff in a fair and equitable manner when other employee groups are involved.

"I sit before you now to ask that you and the District take this even further. Treat us fairly within our own ranks. The support of PeopleSoft is continuing to take its mental and physical toll on the classified staff. I ask, once again, please don't let improper salary placement and job opportunities drive a wedge within the classified staff because, as humans, we can only take so much. We have feelings; we bleed when cut, and we cry when we are hurt. But we are also responsible, reasonable, and accountable adults and have the mental capacity to understand when something is done properly. We may not like a certain action, but if it is done properly, we to learn to live with it.

"If the Board concludes that the PeopleSoft positions should be considered tonight and passed without conclusive evidence of valid job descriptions and justifiable salary placement, then this should also send a strong message that the technical positions should be reclassified and ranked likewise. All we want is recognition and respect."

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that she has been in contact with some of the ASG officers, and they have scheduled their first meeting for the Wednesday prior to the opening of the fall semester.

6. **INFORMATION**

Report of Superintendent

In Dr. Boggs' absence, Diane Michael reported that Dr. Boggs had received a post card from Xavier Corona. Xavier reports that he got an A+ and three A's last semester. He has been at the College of William and Mary on a scholarship learning to be a parliamentarian.

Ms. Michael reported that there was a special awards breakfast this morning at the Del Mar Fair, honoring student work. As usual, Palomar students won several awards, as follows: Michael D. Emiston – Special Award – CAD & NON-CAD; Mark L. Davis and Joyce Charlene Pumphrey – Special Awards – Other Projects; Anne Elpin – Best of Show – Internet Publishing – Individual; Anne Elpin – Best of Class – Internet Publishing – Individual; Hitomi Koganemori – Best of Show – Multimedia – Individual and Best of Class – Multimedia – Individual; Joseph A. Carroll – General Technology – Special Award – Energy/Power/Transportation; John Bosio and Robert Howard, Jr. – Special Awards – Woods; Laurie Hatfield and Ken Minasian – Runners-Up – Woods; Tyme and Charles Stegmuller – Special Award – Other Projects; Susan V. Davey – Graphic Arts – Best of Show and Special Award; Gladis Villagomez, Cynthia Hamada, and Gayle Haye – Runners-Up – Graphic Arts; Elizabeth Loynd – Printing Industries of America Award – Graphic Arts; *The Telescope* – Newspapers – Best of Show - Best of Class – Community College Feature, Editorial & Focus; Doug J. Andrews – Creative Photography; Monica F. Charlebois and Doug J. Andrews – Special Award - Photography; Peter J. Cheroske and Melisa R. Cogdell – Runners-Up – Photography; Elizabeth Osborne – Special Award – Video; Dennis Schlentz, Tim McKibben, David Thomsen, and Chris Feddersohn – "Standards of Excellence" Award – Woodworking.

Ms. Michael reported that she had attended the service this afternoon for Lois Fairbanks. It was a very nice service attended by many of our faculty and staff members. We will miss her.

Scott McClure was named the Administrative Association Employee of the Year.

Jerry Patton requested the Board's approval to send a letter of intent to the City of San Marcos stating our plans for leasing part of their new facilities for our Campus Police Department and Public Safety Department. The Board agreed that this should be done. If an agreement is reached, it will be brought back to the Board for ratification before entering into the agreement.

Ms. Hughes stated that she has a real reservation about locating our Campus Police off campus. She thinks it would be much better for the campus if they were actually on the premises.

Ms. Michael reported that our enrollment for summer is up. We are up 19% in FTES for our six- and eight-week classes from summer, 1999, and up 16% in FTES for six- and eight-week classes from summer, 1998. It looks as if we've turned around. Everyone has been working hard to get growth again.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

The following persons spoke in agreement with Ernie Carson's remarks and expressed concern regarding agenda items K-1, g-k; K-2, f-h; and K-3, d: Cynthia Kratoski, Toni Griffith, Anne Hohman, Mike Dimmick, and Bobbi Posner.

At this time, Mr. Jensen moved item J. 1. forward on the agenda.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. On-Line Tutoring and Tutorial Programs

Joan Gipson-Fredin, Lise Telson, and Ruth Barnaba presented a demonstration of the on-line tutoring that is now available to students.

G. COMMUNICATIONS

1. Letter from **State Senator Don Perata**, to Dr. Boggs, dated June 6, 2000, thanking him for writing to express his support for AB 1197. **Exhibit G-1**
2. Letter from **Marcie M. Marsh, March of Dimes WalkAmerica**, to Dr. Boggs, dated June 8, 2000, thanking him for Palomar's support of WalkAmerica 2000. **Exhibit G-2**
3. Letter from **Dr. William Boyce**, to Governor Gray Davis, dated June 9, 2000, urging him to provide additional funding for California's community colleges. **Exhibit G-3**
4. Letter from **Lynn Schenk, Governor's Office**, to Dr. Boggs, dated June 7, 2000, thanking him for sharing his concerns about the 2000-2001 State budget. **Exhibit G-4**
5. Letter from **Congressman "Duke" Cunningham**, to Dr. Boggs, dated June 8, 2000, thanking him for contacting him regarding Title IV funds. **Exhibit G-5**

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. INFORMATIONAL REPORT: The Harvard Institute

Kendra Jeffcoat presented a report on her recent attendance at the Harvard Institute and encouraged the Board and administration to consider sending other employees in the future.

2. APPROVE MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO WORKFORCE INVESTMENT BOARD FOR A "ONE-STOP CAREER CENTER NETWORK"

MSC Dougherty, Hughes

RESOLUTION 99-20173

BE IT RESOLVED, That the Palomar Community College District hereby approves a Memorandum of Understanding ("MOU") with the **San Diego Workforce Investment Board** effective July 1, 2000, and ending June 30, 2001, for the purpose, among others, of continuing the operation of the North Inland Workforce Center for the coming fiscal year, subject to the allocation and commitment of adequate funding thereof, to be administered through Lockheed Martin IMS, Welfare Reform Services of San Diego.
Exhibit I-2

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **AUTHORIZE BLANKET PURCHASE AGREEMENTS WITH COMPANIES LISTED**

MSC Dougherty, Nelson

RESOLUTION 99-20174

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorizes **Blanket Purchase Agreements** for the period of July 1, 2000, through June 30, 2001, with the companies listed. Funding sources: within department budget allocations. **Exhibit I-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **RECEIVE BIDS FOR CCCSAT TELEVISION/BROADCASTING EQUIPMENT, FIND JOHN M. NIREN OF VIDEOTAPE PRODUCTS, INC., FOR LOTS A, B, AND F, AND DON LOVE OF TELEVIDEO SAN DIEGO FOR LOTS C, D, AND E THE APPARENT LOWEST RESPONSIVE BIDDERS, AND APPROVE AWARD OF AGREEMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20175

BE IT RESOLVED, That the following bids were received by the Palomar Community College District from the firms indicated in response to Notice to Bidders published on June 15 and June 21, 2000:

<u>BIDDERS</u>	<u>AMOUNT OF BID</u>
<u>Lot A</u>	
Hoffman Video Systems	\$116,063.00
Videotape Products, Inc.	\$108,271.58
Televideo San Diego	\$114,612.00
Preco, Inc.	NO BID
Grass Valley Group	\$124,115.00
<u>Lot B</u>	
Hoffman Video Systems	\$ 42,114.00
Videotape Products, Inc.	\$ 47,923.94
Televideo San Diego	\$ 48,720.00
Preco, Inc.	NO BID
Grass Valley Group	NO BID
<u>Lot C</u>	
Hoffman Video Systems	\$ 10,769.00
Videotape Products, Inc.	\$ 10,720.00
Televideo San Diego	\$ 10,445.00
Preco, Inc.	NO BID
Grass Valley Group	NO BID

Lot D

Hoffman Video Systems	\$ 14,694.00
Videotape Products, Inc.	NO BID
Televideo San Diego	\$ 14,640.00
Preco, Inc.	NO BID
Grass Valley Group	NO BID

Lot E

Hoffman Video Systems	\$ 80,998.00
Videotape Products, Inc.	NO BID
Televideo San Diego	\$106,900.00
Preco, Inc.	\$114,266.17
Grass Valley Group	NO BID

Lot F

Hoffman Video Systems	\$253,513.00
Videotape Products, Inc.	\$146,234.60
Televideo San Diego	\$202,642.00
Preco, Inc.	NO BID
Grass Valley Group	\$216,342.50

BE IT FURTHER RESOLVED, That John M. Niren of Videotape Products, Inc., for lots A, B, and F, and Don Love of Televideo San Diego for Lots C, D, and E, be and are hereby found to be the apparent lowest responsive bidders to the Palomar Community College District on the aforesaid **CCCSAT Television/Broadcasting Equipment**, and an agreement in the amount of \$302,430.12, plus tax, is hereby authorized between Videotape Products, Inc., and the District, and the amount of \$131,985.00, plus tax, is hereby authorized between Televideo San Diego and the District, for the total amount of \$434,415.12, plus tax, subject to compliance with all insurance requirements. Funding Sources: 642100-12-318100-61320-10-2000-1612190 – 97%; 642300-12-318100-61320-10-2000-1612190 – 2%; 441000-12-318100-61320-10-2000-1612190 – 1%.

Exhibit I-4

Sherilyn Hargraves thanked the Purchasing Department for their assistance in this matter.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE YOUTH ORCHESTRA'S PERFORMANCE TOUR OF EUROPEAN CITIES**

MSC Dougherty, White

RESOLUTION 99-20176

BE IT RESOLVED, That the Governing Board hereby approves the **Youth Orchestra's** performance tour of European cities departing on July 3, 2000, and returning on July 19, 2000. (Class Section 50495, 97D Music Topics) **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **ACCEPT 2000-2001 VTEA FUNDS, TITLE I, PART C, TENTATIVE ALLOCATION**

MSC Dougherty, Nelson

RESOLUTION 99-20177

BE IT RESOLVED, That the Palomar Community College District hereby accepts the 2000-01 **Vocational and Technical Education Act (VTEA), Title I, Part C, tentative funding allocation** in the amount of **\$266,731.00**. The period of expenditure for these funds is July 1, 2000, through June 30, 2001. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **ACCEPT 2000-2001 VTEA FUNDS, TITLE II, TECH PREP ALLOCATION**

MSC Dougherty, Nelson

RESOLUTION 99-20178

BE IT RESOLVED, That the Palomar Community College District hereby accepts the 2000-01 **Vocational and Technical Education Act (VTEA), Title II, Tech Prep allocation** in the amount of **\$71,000.00**. The period of expenditure for these funds is July 1, 2000, through June 30, 2001. **Exhibit I-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE 2000-2001 CHILD DEVELOPMENT CONTRACT BETWEEN PALOMAR COMMUNITY COLLEGE DISTRICT AND CALIFORNIA DEPARTMENT OF EDUCATION**

MSC Dougherty, Nelson

RESOLUTION 99-20179

BE IT RESOLVED, That the agreement between the Palomar Community College District and the California Department of Education for the 2000-2001 **Child Development Contract** Number GCAM-0010, Campus Child Care, be and is hereby approved. This contract is effective from July 1, 2000, through June 30, 2001. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$22.88 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) OF \$173,077.00. Maximum State Funds available are \$129,813.00 and Maximum Match Required is \$43,264.00. **Exhibit I-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **ACCEPT AND APPROVE CHANGE ORDER #6 FOR INFRASTRUCTURE REPLACEMENT/UPGRADE PROJECT**

MSC Dougherty, Nelson

RESOLUTION 99-20180

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby approves **Change Order #6**, in the amount of \$22,022.44, pertaining to the **Infrastructure Replacement/Upgrade Project**. The original contract was approved by the Governing Board on July 14, 1998, as detailed on the accompanying memorandum in support hereof. Funding for this change order is from Account No. 61200-41-541100-71200-10-2000-1541300. **Exhibit I-9**

Dr. Dougherty commented that he thinks it is to Mike Ellis' credit that the change orders have been relatively minimal for a project of this size and under budget. When he sees in the newspaper that an organization had a horrible cost override, he is delighted that we have the staff and Boyle Engineering behind us to keep things within budget. He is pleased that, financially, we did not have more trouble with the infrastructure project.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE FINAL ACCEPTANCE OF WORK COMPLETED ON INFRASTRUCTURE REPLACEMENT/UPGRADE PROJECT; AUTHORIZE RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS; AND RECORD NOTICE OF COMPLETION**

MSC Dougherty, Nelson

RESOLUTION 99-20181

BE IT RESOLVED That the **infrastructure upgrade/replacement project** on the San Marcos campus, in accordance with the bid awarded by the Palomar Community College District, on July 14, 1998, to **Helix Electric, Inc.** (the "Contractor"), 8260 Camino Santa Fe, San Diego, CA 92121, be accepted; and the project is hereby found to be completed; that the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board; that the total amount of the contract is \$10,649,962.77; that all money due and owing to the Contractor, with the exception of the five (5%) retention be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and that the bid security posted by Helix Electric, Inc., be returned to this Contractor within the time and in the manner as provided by law. Project will be paid from Account No. 61200-41-541100-71200-10-2000-1541300.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **TERMINATE LEASE AT 1350 GRAND AVENUE, SAN MARCOS, FOR CCCSAT OFFICE SPACE BASED ON CONSTRUCTIVE EVICTION AND BREACH OF COVENANT OF QUIET ENJOYMENT**

MSC Dougherty, Hughes

RESOLUTION 99-20182

WHEREAS, The Governing Board of the Palomar Community College District acted at its regularly scheduled meeting on November 9, 1999, to approve the lease of office space located at 1350 Grand Avenue, San Marcos, California 92069, for approximately 1,350 square feet of **office space**, Unit 125 (hereinafter the "Property"), from GBU Enterprises, Ltd., to be used by the **California Community College Satellite Network (CCCSAT)** for administrative offices; and,

WHEREAS, Unknown to the CCCSAT personnel, the Property was and is impacted by noxious, airborne materials in the form of inorganic mineral dust consisting primarily of silica, iron, gypsum and calcium hydroxide from the operation by a fellow tenant's adjoining business making it unfit for occupancy by said staff for the purposes intended under the lease; and,

WHEREAS, The CCCSAT staff put the owner of the Property on notice of the noxious, airborne materials, and the owner attempted to make certain temporary repairs to the Property to cleanse the inside air of said materials, but said efforts have been and continue to be ineffective in eradicating the problem, with continued exposure of CCCSAT staff to these unhealthy particulates and materials on a daily basis during their attempts to continue to occupy the Property under the lease; and,

WHEREAS, California law provides an implied covenant of quiet enjoyment in every commercial lease, which covenant is broken by the landlord of the leased property and a constructive eviction occurs if the tenant surrenders possession of the property within a reasonable time after an act of eviction has occurred; and,

WHEREAS, The inability of the owner of the subject Property to correct the act of allowing the aforesaid noxious airborne materials to enter the Property, after reasonable notice from CCCSAT staff of the existence thereof, constitutes a breach of the implied covenant of quiet enjoyment and thereby constructively evicts CCCSAT staff from its continued occupancy and use thereof;

NOW, THEREFORE, BE IT RESOLVED, That, effective July 15, 2000, the Palomar Community College District shall **terminate** the aforesaid **lease** with **GBU Enterprises** for the property located at 1350 Grand Avenue, San Marcos, California 92069, on the grounds stated above; and,

BE IT FURTHER RESOLVED, That the Office of Counsel for the District be and is hereby authorized and directed to pursue the District's claim for damages, including loss of use of the Property, tenant improvements made to the Property during the term of CCCSAT's occupancy, and all other consequential and recoverable damages suffered by the District and CCCSAT; and to pursue an independent claim for damages against the fellow tenant/adjoining business operator located at 1370 Grand Avenue, San Marcos, California 92069, creating the source of the noxious airborne materials.

Exhibit I-11

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE LEASE OF COMMERCIAL OFFICE SPACE AT 365 SOUTH RANCHO SANTA FE ROAD, SAN MARCOS, FOR CCCSAT ADMINISTRATIVE OFFICES**

MSC Dougherty, Nelson

RESOLUTION 99-20183

BE IT RESOLVED, That the Palomar Community College District hereby approves a commercial office lease for CCCSAT administrative offices with NetReit, a California Corporation, for approximately 1,550 sq. ft., located at 365 So. Rancho Santa Fe Road, Unit 104, San Marcos, California 92069, effective July 1, 2000, and for a period of three (3) years thereafter, terminating on June 30, 2003, at a base rent of Two Thousand Five Hundred Seventeen Dollars and Twenty Cents (\$2,517.20), plus 6.4% of the Common Maintenance Area Charges (CAMS); and,

BE IT FURTHER RESOLVED, That advance deposit in the amount of Five Thousand Thirty Four Dollars and Forty Cents (\$5,034.40) consisting of first month's rent of \$2,517.20 plus a security deposit in like amount, be and is hereby authorized and approved for delivery upon execution by the parties of the lease, with all deposits and rents to be funded from Account No. 562000-12-318100-61320-10-2001-1612190.

BE IT FURTHER RESOLVED, That the aforesaid Base Rent shall be adjusted for cost of living as follows: (a) Months 13-24, \$2,617.89/month and (b) Months 25-36, \$2,722.60/month; and, in addition, the District may terminate the lease at the end of any year if the CCCSAT Grant for the next succeeding year is not funded, but only on condition that the District remit to the owner a pro-rata share of the cost to the owner of the initial tenant improvements and the real estate commissions paid by the owner for the instant lease, an amount equal to approximately \$6,000 per year for each of the three (3) years of the lease, following which this obligation shall cease and shall not apply to any renewals of this lease.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR OPERATION OF REGIONAL OCCUPATIONAL PROGRAMS, FY 2000-2001**

MSC Dougherty, Nelson

RESOLUTION 99-20184

BE IT RESOLVED, That an agreement is hereby approved between the Palomar Community College District (hereinafter the "District") and the **San Diego County Superintendent of Schools** for the operation of the **Regional Occupational Programs** courses and services for fiscal year 2000-2001 (effective July 1, 2000, and terminating June 30, 2001), with an estimated budget, including carry-over, in the amount of One Million, Five Hundred Seventy Two Thousand, Four Hundred Twenty Four Dollars (\$1,572,424.00), and the Superintendent/President of the District is hereby authorized to execute the agreement on behalf of the District.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVE TENTATIVE BUDGET**

MSC Dougherty, Nelson

RESOLUTION 99-20185

BE IT RESOLVED, That the 2000-2001 Tentative Budget for the Palomar Community College District be approved. **Exhibit I-14**

Jerry Patton noted that this tentative budget gives authority for spending in July, August, and part of September. Jerry will come back in September with the final budget and a detailed report of the financial status of the College and our best estimate of revenues and expenditures. The budget must be in the Chancellor's Office on or before September 30.

Dr. Nelson noted that she had spoken to Dr. Boggs about the possibility of Jerry Patton presenting a detailed workshop with some projections on the budget at a Board retreat.

Dr. Dougherty requested that, after the Governor decides what he is going to delete and leave in the budget, Jerry or Dr. Boggs keep the Board informed of the implications for this District, because, at this point, there could be a great many changes. Jerry responded that the changes that are likely are in the areas of restricted types of budgets and things such as PFE. According to the Department of Finance and the administrative offices, the Governor supports growth at 4% and COLA at 4.17%. Those two are the items that really impact our general fund. The others, with the exception of PFE, are all categorical. Jerry stated that this is one of the better budgets we've seen in a long time.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

15. **APPROVE REIMBURSEMENT OF TRAVEL EXPENSES FOR SECOND-LEVEL INTERVIEW**

MSC Dougherty, Nelson

RESOLUTION 99-20186

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve reimbursement of travel expenses for second-level interview for the following:

a. **JENNIFER A. PARIS**

For:	Rental car, airfare, hotel, parking, food
To Attend:	Second interview for Librarian/Assistant Professor
Location:	Iowa City, Iowa to San Marcos, California
Dates:	May 22, 2000
Amount:	\$831.15
Budget Account No.	575400-11-611100-66600-10-2000-0611400

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

16. **AUTHORIZE CONTRACTING PURSUANT TO THE CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT #4-96-36-0014B / #GS-26F-1005B OCE' OFFICE SYSTEMS AGREEMENT**

MSC Dougherty, Hughes

RESOLUTION 99-20187

WHEREAS, the State of California Department of General Services entered CMAS Contract #4-96-36-0014B, the **Oce'- USA Agreement** which makes available to the Palomar Community College District as a District which may purchase or contract under the agreement at the same price and upon the same terms and conditions as the State of California Department of General Services, Procurement Division pursuant to the CMAS program, and

WHEREAS, the Palomar Community College District wishes to contract for **lease of one (1) Oce' 6165, three (3) Oce' 3165NC, and one (1) Oce' 3155NC copiers**, and

WHEREAS, the Governing Board has determined it to be in the best interests of the District to contract for the above-stated items from the agreement entered by the State of California Department of General Services, and

WHEREAS, the State of California Department of General Services waived its right to require other districts to draw warrants for such contracts in favor of the State of California Department of General Services,

NOW, THEREFORE, BE IT RESOLVED, That lease agreements between the Palomar Community College District and **Oce'-USA**, 3655 Nobel Drive, Suite 140, San Diego, California 92122, for one (1) Oce' 6165, three (3) Oce' 3165NC, and one (1) Oce' 3155NC copiers, for use in the District's Duplication Centers, are hereby authorized and approved and are subject to all terms and conditions and documents as specified in the CMAS Contract Number 4-96-36-0014B / GSA # GS-26F-1005B. The terms of these agreements will commence on July 1, 2000, through June 30, 2001. The District will make monthly payments in the amount of \$13,540.45 (excluding sales tax) per month, or a payment total of \$162,485.40 over the term of the agreement. The copiers will be ordered against the State of California Department of General Services CMAS Contract Number 4-96-36-0014B / GSA # GS-26F-1005B. (Charges for the use of the copiers will be used to support the lease payments.)

NOW, THEREFORE, BE IT FURTHER RESOLVED, That the Vice President for Finance and Administrative Services or the Director of Business Services are hereby authorized to execute the necessary contract documents with Oce'-USA naming the District as the contract party.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District of San Diego County, California, this 27th day of June, 2000. Funding source: 565100-11-355400-67750-10-2001-0811432. **Exhibit I-16**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

This item was covered earlier in the meeting.

K. PERSONNEL

1. APPROVE CLASSIFIED POSITIONS

MSC Hughes, Dougherty

RESOLUTION 99-20188

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
 Department: Disabled Student Programs and Services
 Division: Student Support Programs
 Position #: 006119 New?: Yes
 Sal Rng/Stp: **31/1** Salary: **\$1,349.36/month**
 % of position: 45% # of Mos: 10
 Effective: August 1, 2000
 Acct #(s): A-212200-472100-64200-00000000/100%
- b. **Position:** **AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
 Department: Disabled Student Programs and Services
 Division: Student Support Programs
 Position #: 006121 New?: Yes
 Sal Rng/Stp: **31/1** Salary: **\$1,349.36/month**
 % of position: 45% # of Mos: 10
 Effective: August 1, 2000
 Acct #(s): A-212200-472100-64200-00000000/100%
- c. **Position:** **AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
 Department: Disabled Student Programs and Services
 Division: Student Support Programs
 Position #: 006126 New?: Yes
 Sal Rng/Stp: **31/1** Salary: **\$1,349.36/month**
 % of position: 45% # of Mos: 10
 Effective: August 1, 2000
 Acct #(s): A-212200-472100-64200-00000000/100%
- d. **Position:** **AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
 Department: Disabled Student Programs and Services
 Division: Student Support Programs
 Position #: 006122 New?: Yes
 Sal Rng/Stp: **31/1** Salary: **\$1,349.36/month**
 % of position: 45% # of Mos: 10
 Effective: August 1, 2000
 Acct #(s): A-212200-472100-64200-00000000/100%
- e. **Position:** **AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
 Department: Disabled Student Programs and Services
 Division: Student Support Programs
 Position #: 006123 New?: Yes
 Sal Rng/Stp: **31/1** Salary: **\$749.65/month**
 % of position: 25% # of Mos: 10
 Effective: August 1, 2000
 Acct #(s): A-212200-472100-64200-00000000/100%

f. **Position:** **FINANCIAL AID SPECIALIST**
 Department: Financial Aid/Scholarships
 Division: Student Support Programs
 Position #: 006123 New?: Yes
 Remarks: PFE funded
 Sal Rng/Stp: **20/1** Salary: **\$1,146.86/month**
 % of position: 50% # of Mos: 12
 Effective: July 1, 2000
 Acct #(s): A-212200-475100-64600-0611400/100%

Ernie Carson reported that the CCE would like to go on record, once again, as being very concerned when positions go to the Board at 45%. They would prefer to see classified employees being hired as close to full time as possible.

Lise Telson noted that these are interpreter positions in the Disabled Students Program. Interpreters are used all days and nights and must be available as required by law. The only way to provide that coverage is by hiring people for part-time hours.

Cynthia Kratcoski suggested that the positions be made 50% so that the employees would receive benefits.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

POSTPONE ACTION ON CLASSIFIED POSITIONS

MSC White, Hughes

RESOLUTION 99-20189

BE IT RESOLVED, That action on the following **classified positions** be postponed:

g. **Position:** **PEOPLESOFT - INFORMATION SYSTEMS**
 ANALYST/INSTRUCTION
 Department: Instruction
 Division: Instruction
 Position #: 006129 New?: Yes
 Sal Rng/Stp: **34/1** Salary: **\$3,226.16/month**
 % of position: 100% # of Mos: 12
 Effective: July 1, 2000
 Acct #(s): A-212200-311100-60910-0000000/100%

h. **Position:** **PEOPLESOFT - INFORMATION SYSTEMS**
 ANALYST/FINANCIAL AID
 Department: Financial Aid and Scholarships
 Division: Student Support Programs
 Position #: 006130 New?: Yes
 Sal Rng/Stp: **34/1** Salary: **\$3,226.16/month**
 % of position: 100% # of Mos: 12
 Effective: July 1, 2000
 Acct #(s): A-212200-475100-64600-0611400/100%

- i. **Position:** **PEOPLESOFT - INFORMATION SYSTEMS
ANALYST/ENROLLMENT SERVICES**
Department: Admissions, Records, and Veterans' Services
Division: Student Services
Position #: 006131 New?: Yes
Sal Rng/Stp: **34/1** Salary: **\$3,226.16/month**
% of position: 100% # of Mos: 12
Effective: July 1, 2000
Acct #(s): A-212200-421100-62100-00000000/100%
- j. **Position:** **PEOPLESOFT - INFORMATION SYSTEMS
ANALYST/STUDENT FINANCIALS**
Department: Fiscal Services
Division: Finance and Administrative Services
Position #: 006132 New?: Yes
Sal Rng/Stp: **34/1** Salary: **\$3,226.16/month**
% of position: 100% # of Mos: 12
Effective: July 1, 2000
Acct #(s): A-212200-551100-67200-00000000/100%
- k. **Position:** **PEOPLESOFT - INFORMATION SYSTEMS
ANALYST/FINANCIALS**
Department: Fiscal Services
Division: Finance and Administrative Services
Position #: 006133 New?: Yes
Sal Rng/Stp: **34/1** Salary: **\$3,226.16/month**
% of position: 100% # of Mos: 12
Effective: July 1, 2000
Acct #(s): A-212200-551100-67200-00000000/100%

Ms. Hughes stated that she fully understands the administration's need to fill these positions. She understands why the process is not being followed, but no one was here to answer her questions about why the salary placement is where it is and why there isn't a job description for positions that we're setting up. She stated that she always asks when this is done, "Are we following procedure?" She would, therefore, like to see them postponed for one month.

Mr. Jensen noted that this should have been addressed over two years ago when the people were pulled off their normal jobs. However, we did not anticipate the problems we were to have.

Ms. Hughes stated that she understands that there is some problem with the salary ranking of other information/computer positions. During a month's time, some of that problem could be worked out before a vote is taken to approve these positions.

Diane Michael noted that Dr. Miyamoto is on vacation, or he would be here to address these questions. She suggested that, if there are questions the Board would like him to address, the matter should be postponed to the next meeting so that he could provide those answers.

Dr. Dougherty stated that we have employees who have been underpaid for some months now. We will not have another Board meeting until July 25, which is four weeks away. Unless these people vacate their present positions, we cannot hire someone to replace them. He regrets the way things have happened. At this point, he feels we should go ahead and make the requested changes now. In fairness to at least two groups of people and recognizing that the way things have been done appear to be not entirely fair to a number of people, he thinks we are in a situation in which there is no completely equitable action.

Dr. Nelson stated that she feels it is important to recognize that technology is going to drive change, and we have a lot of rigid, bureaucratic jobs in place that are going to require some modification. We must be able to adapt to it. She has concerns about the way this procedure/process has been handled. However, she doesn't feel we have to be so rigid that we can't recognize that some people have evolved to meet these needs and could be placed in the positions. She understands the concerns that have been voiced. She also understands that there is disagreement.

Cynthia Kratcoski stated that these people are already being paid out of class for these positions. Mike Dimmick noted that they are being paid at the correct salary range now. Mike encouraged postponing the matter so that this may be clarified. It is being proposed that these people come in at range 34, but the Board approved programming staff several months ago that are in range 31, 3 steps below these positions. These are the people who actually programmed PeopleSoft. Without Jack here, we don't know whether Johnson & Associates placed them or Jack placed them. Mike stated that he had tried to obtain job descriptions from Human Resources this morning so that he could compare them to the other I.S. positions, and he was told that there were none.

Mr. Jensen stated that he is inclined to agree that we need to have Jack answer some questions.

Jerry Patton stated that there are a lot of unanswered questions here. The need for these positions is tremendous. Without knowing the detail about where the grade and placement was, he still feels strongly that these persons with two-years' experience will most likely be the ones who are hired. We certainly want to be sure this is the correct placement. Jerry stated that he also wanted to echo what Ernie Carson had suggested earlier; we do need to go back to look at the I.S. positions, which we had indicated at the time of the classification study needed to be examined more closely. Everyone was concerned about the process that Johnson used when they made the placements in I.S. Jerry knows that his own people will be very upset because they need these positions filled desperately. But, in light of doing the right thing, it might be prudent to let Jack respond to the concerns.

The Vote: 4 Aye, 1 Nay (Dougherty)
Student Trustee Advisory Vote: Aye

2. **APPROVE CLASSIFIED EMPLOYMENT AND LATERAL TRANSFER**

MSC Hughes, Dougherty

RESOLUTION 99-20190

BE IT RESOLVED, That the **classified employment** of the following persons be approved:

- a. Name: **STEPHANIE B. ZIMMERMAN**
Position: Administrative Secretary
Department: Educational Television
Position #: 006107 New?: Yes
Remarks: Approved on 3/14/00. This is a specially funded position;
continuation depends upon available funding.
Sal Rng/Stp: 19/1 Salary: **\$2,237.87/month**
% of position: 100% # of Mos: 12
Effective: July 17, 2000
Acct #(s) K-212200-318100-61320-1612190/100%
- b. Name: **SHERI L. FRANKFURTH**
Position: Academic Department Assistant
Department: Behavioral Sciences
Position #: 005399 New?: No
Remarks: Replacement for Joanne L. Wahl. This is a promotion for
Ms. Frankfurth.
Sal Rng/Stp: 19/11 Salary: **\$2,899.55/month**
% of position: 100% # of Mos: 12
Effective: July 17, 2000
Acct #(s) A-212200-363100-60910-0000000/100%
- c. Name: **MICHELLE TARAMASCO**
Position: Marketing Services Coordinator
Department: Educational Television
Position #: 006088 New?: Yes
Sal Rng/Stp: 25/2 Salary: **\$2,720.42/month**
Remarks: This is a specially funded position; continuation depends upon
available funding. This position is a requirement of the
CCCSAT grant.
% of position: 100% # of Mos: 12
Effective: June 29, 2000
Acct #(s) K-212200-318100-61320-1612190/100%
- d. Name: **JOAN MORSE**
Position: Library Media Technician II
Department: Library/Escondido Education Center
Position #: 006111 New?: Yes
Remarks: Approved on 3/28/00
Sal Rng/Stp: 15/1 Salary: **\$811.70/month**
% of position: 40% # of Mos: 11
Effective: July 19, 2000
Acct #(s) B-212200-317100-61200-0611400/75%
B-212200-317100-61200-0000000/25%

Norma Bean commented that the use of the word, "promotion," is inaccurate as promotion does not exist at Palomar College. All persons must apply and compete for positions. This wording has been changed in the Administrative Association Handbook this year.

BE IT RESOLVED, That the lateral transfer of the following person be approved:

e. Name: **LEAH LAMPRO**
 Position: Instructional Support Assistant III
 Department: Reading Services
 Position #: 005168 New?: No
 Remarks: Replacement for Lois Gaines. This is a lateral transfer for Ms. Lampro.

 Sal Rng/Stp: 25/16 Salary: **\$3,491.67/month**
 % of position: 100% # of Mos: 12
 Effective: July 1, 2000
 Acct #(s) A-221000-328200-60910-0000000/100%
 Note: Normal work schedule: Monday – Friday, 7:30 a.m. – 4:30 p.m.
 plus one Saturday per month in lieu of Friday.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

POSTPONE ACTION ON CLASSIFIED EMPLOYMENT

MSC Dougherty, Hughes

RESOLUTION 99-20191

BE IT RESOLVED, That action on the employment of the following classified employees be postponed.

f. Name: **LINDA A. BALKO**
 Position: Peoplesoft - Information Systems Analyst/Instruction
 Department: Instruction
 Position #: 006129 New?: Yes
 Remarks: Position approved 6/27/00
 Sal Rng/Stp: **34/5** Salary: **\$3,922.59/month**
 % of Position: 100% # of Mos: 12
 Effective: July 1, 2000
 Acct #: A-212200-311100-60910-0000000/100%

g. Name: **APRIL L. BULLOCK**
 Position: Peoplesoft – Information Systems Analyst/Financial Aid
 Department: Financial Aid and Scholarships
 Position #: 006130 New?: Yes
 Remarks: Position approved 6/27/00
 Sal Rng/Stp: **34/3** Salary: **\$3,559.10/month**
 % of Position: 100% # of Mos: 12
 Effective: July 1, 2000
 Acct #: A-212200-475100-64600-0611400/100%

- a. **Position:** ADMINISTRATIVE SECRETARY
Department: CalWORKs
Name: B. Karen Richhart
Position #: 005977 **New?:** No
Remarks: Position was Accounting Assistant, grade 16.
Effective: July 1, 2000
% of position: 100% **# of Mos:** 12
Sal Rng/Stp: 19/4 **Salary:** \$2,590.82/month
Acct #(s): K-212200-331200-64920-1612020/75%
 K-212200-331200-73251-1612020/25%
NOTE: This is a specially funded position; continuation depends on available funds.
- b. **Position:** ADMINISTRATIVE SECRETARY
Department: Student Services/Student Support Programs
Name: Vacant
Position #: 006127 – Student Services – 50%
 006047 - Student Support Programs – 50%
New?: No
Remarks: Position title same, range same, department was 50% Student Support Programs and 50% Financial Aid
Effective: June 28, 2000
% of position: 100% **# of Mos:** 12
Sal Rng/Stp: 19/1 **Salary:** \$2,237.87/month
Acct #(s): A-212200-471100-64510-0611400/41%
 A-212200-411100-66400-0000000/59%

C.	Position:	ACCOUNTS PAYABLE SUPERVISOR - 75%/AUDITOR - 25%		
	Department:	Fiscal Servcies-75%/Administrative Services-25%		
	Name:	Susan J. Coleman		
	Position #:	006128 – Accounts Payable Supervisor – 75%		
		005576 – Fiscal Services Auditor – 25%		
		New?:	No	
	Remarks:	Position was 100% Internal Auditor, grade same		
	Effective:	July 1, 2000		
	% of position:	100%	# of Mos:	12
	Sal Rng/Stp:	52/8	Salary:	\$4,582.45/month
	Acct #(s):	A-212100-551100-67200-0000000/75%		
		A-212100-511100-66500-0000000/25%		

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

POSTPONE ACTION ON CLASSIFIED RECLASSIFICATION

MSC Dougherty, Nelson

RESOLUTION 99-20193

BE IT RESOLVED, That action on the reclassification of the following position be postponed:

d.	Position:	PEOPLESOFT - INFORMATION SYSTEMS ANALYST/HUMAN RESOURCES		
	Department:	Human Resource Services		
	Name:	Cheryl A. Santa Cruz		
	Position #:	006114	New?:	No
	Remarks:	Position title same, range was 31.		
	Effective:	July 1, 2000		
	% of position:	100%	# of Mos:	12
	Sal Rng/Stp:	34/2	Salary:	\$3,388.41/month
	Acct #(s):	A-212200-611100-66600-0000000/100%		

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE TITLE CHANGE IN CLASSIFIED POSITION**

MSC Dougherty, Nelson

RESOLUTION 99-20194

BE IT RESOLVED, That the title change for the following classified position be approved:

a. **Position:** **ADMISSIONS TECHNICAL SUPERVISOR**
 Name: Sandra J. Nanninga
 Department: Admissions, Records, and Veterans' Services
 Remarks: Position title was Supervisor, Admissions.
 Position #: 005469 New?: No
 Sal Rng/Stp: 46/12 Salary: **\$4,114.97/month**
 % of position: 100% No Mos: 12
 Effective: July 1, 2000
 Acct No(s): A-212100-422100-62100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE NEW ADMINISTRATIVE POSITIONS**

MSC Dougherty, Nelson

RESOLUTION 99-20195

BE IT RESOLVED, That the following administrative positions be approved:

a. **Position:** **DIRECTOR GEAR UP/FEDERAL STUDENT SUPPORT PROGRAMS**
 Department: Student Support Programs/GEAR UP
 Position #: 006124 New?: Yes
 Remarks: Position will be placed in the Educational Administrators group of the Administrative Association.
 Sal Rng/Stp: 68/1 Salary: **\$5,419.63/month**
 % of position: 100% # of Mos: 12
 Effective: June 28, 2000
 Acct # (s): K-123400-471200-64990-111320/100%
 NOTE: This is a specially funded position; continuation depends on available funds.

b. **Position:** **FIRE TECHNOLOGY SUPERVISOR**
 Department: Public Safety Programs
 Position #: 006125 New?: Yes
 Sal Rng/Stp: 51/1 Salary: **\$1,603.65/month**
 Full-time?: 45% # of Mos: 12
 Effective: July 1, 2000
 Acct # (s): A- 212100-336300-21330-0000000/100%
 NOTE: Position is Classified and will be placed in the Supervisory group of the Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-20196

BE IT RESOLVED, That the employment of the following academic employees be approved:

- a. Name: **SERVIO MARIN**
 Position: Assistant Professor, Music
 Department: Performing Arts
 Position #: 006092 New?: Yes
 Remarks: Approved on 2/8/00, PFE funded.
 Sal Rng/Stp: G/7 **Salary: \$5,447.78/month**
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000
 Acct #(s) A-111000-327300-10030-0611400/100%
- b. Name: **STEVEN D. WHITE**
 Position: Athletic Counselor/Assistant Professor
 Department: Athletics/Counseling
 Position #: 006101 New?: Yes
 Remarks: Approved on 2/8/00, PFE funded.
 Sal Rng/Stp: C/3 **Salary: \$4,016.31/month**
 % of position: 100% # of Mos: 11
 Effective: August 18, 2000
 Acct #(s) A-111000-431200-08350-0611400/39%
 K-122100-441100-63200-1612120/61%

Diane Michael briefly discussed Mr. Marin's education, background, and experience.

Joe Madrigal briefly discussed Mr. White's education, background, and experience.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **APPROVE TEMPORARY CONTRACT EXTENSIONS**

MSC Dougherty, Nelson

RESOLUTION 99-20197

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a temporary extension of the contracts for the following employees, effective July 1, 2000, to July 31, 2000. These are specially funded positions and continuation depends on availability of funds. Funds will be reimbursed by CalWORKs, pending approval of the state CalWORKs budget.

- a. Employee No. 005828, CalWORKs Program Manager
b. Employee No 005829, TANF/CalWORKs Counselor/Case Manager

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty commented that a decision must be made soon regarding whether or not to go for a bond campaign this year. He suggested that this be discussed at a Board retreat so that a decision could be made at the July Board meeting.

Dr. Nelson gave the following report: "Attending the League-for-Innovation-sponsored Vanguard Learning Project as part of Palomar's team was a wonderful and very powerful experience for me. It was a chance to learn more about our College, our wonderful accomplishments, and the dedicated faculty and staff who have made our participation possible. It is because of their creative and innovative accomplishments that Palomar has been selected for this opportunity to interact with 12 other colleges across the U.S. and Canada in a synergistic environment that allows us to share what we do well and learn from others about where those areas are in which they lead or excel. For the next three years, we will be having conversations with our counterparts at these colleges, making staff-to-staff connections and exploring within our Palomar community as we look at

- our organizational culture,
- our staff recruitment and development process,
- how we use technology to improve and expand our students' learning,
- our core learning outcomes and our assessment strategies, and
- our strategies for our under-prepared learners.

"Clearly, I am a learner, being the newest member of the Board; but I think we all saw ourselves as learners in a profoundly rich interactive environment. Yet, it was with a sense of great pride that we also were there to celebrate the tremendous accomplishments of Palomar.

"I believe strongly that this project will allow us to leverage our involvement into additional grants and funding from the Chancellor's Office as well as other sources. We are the only California participant. Congratulations to our outstanding, dedicated, creative, and hardworking faculty and staff. Thanks also for the opportunity to participate."

Dr. Nelson also suggested that the Board should have a retreat in the near future to discuss the budget and goals.

Ms. Hughes commented regarding the request for district involvement in the System 2000-2001 Legislative Program that the Chancellor sends out. She feels we should put forth a concerted effort to eliminate all the part-time faculty on all campuses. This is a state-wide problem, and we need to find a way to fund it. This should be the number one priority for us. She suggested that we draft a letter to the Chancellor stating that this is our priority.

Mr. Jensen commented that the Board hates to see Dr. Pichon and Dr. Jeffcoat leave.

N. CLOSED SESSION

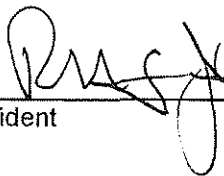
1. Item was removed from agenda.
2. Item was removed from agenda.
3. Item was removed from agenda.
4. Item was removed from agenda.

O. RECONVENE TO OPEN SESSION

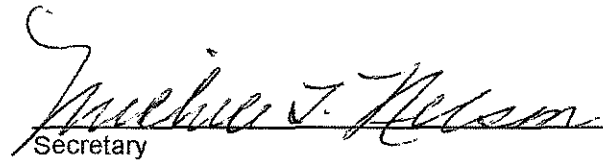
As there was no closed session, it was not necessary to reconvene.

P. ADJOURNMENT

The meeting was adjourned at 9:04 p.m.



President



Secretary



APPROVED
7-25-00

**GOVERNING BOARD MINUTES
SPECIAL MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
FRIDAY, JULY 14, 2000, 7:00 P.M.**

A. CALL TO ORDER

The special meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE

TRUSTEE ABSENT:

SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Gene Jackson, Dean, Arts and Languages

STAFF:

Barbara Baldridge, Executive Assistant, President's Office
Christine Barkley, Associate Professor, English
Norma Bean, Director, Marketing Communications
Bruce Bishop, Interim Director, Student Activities
Ernie Carson, President, CCE/AFT
Ben Echeverria, Counsel, Contracts, and Special Projects
Judy Fish, Director, Regional Occupational Programs
Melinda Marchuk, Public Information Office
Mario Mendez, President, Faculty Senate; Professor, Physical Education
Margie Ruzich, Chair/Professor, Child Development

GUESTS:

Lee Baldridge
Bruce Kauffman, *North County Times*
Linda McKinley, SIU Intern
Bridgette Roncone, Student

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. TRANSITION IN LEADERSHIP – DISCUSSION

Mr. Jensen invited comments from those in attendance regarding the upcoming transition in leadership at Palomar because of the approaching departure of Dr. George R. Boggs, who has accepted the Presidency of the American Association of Community Colleges in Washington, D.C.

The following persons addressed the Board to offer their opinions on the naming of an Interim President: Mario Mendez, Gene Jackson, and Christine Barkley.

D. CLOSED SESSION

The Board recessed at 7:27 p.m. and went into Closed Session at 7:34 p.m., to discuss:

1. **Appointment/Employment of an Interim Superintendent/President**
2. **Employment Contract for the Superintendent/President**

Closed Session ended at 8:14 p.m.

E. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:15 p.m.

1. **APPROVE HIRING OF DR. JOHN "JACK" RANDALL AS INTERIM SUPERINTENDENT/PRESIDENT**

MSC Dougherty, Nelson

RESOLUTION 00-20198

BE IT RESOLVED, That the Governing Board hereby approves the hiring of Dr. John "Jack" Randall to serve as Interim Superintendent/President. A contract for his employment will be considered at the next regular Board meeting.

The Vote was unanimous.

2. **APPROVE SENDING A REQUEST FOR PROPOSALS TO SEARCH FIRMS**

MSC Dougherty, Nelson

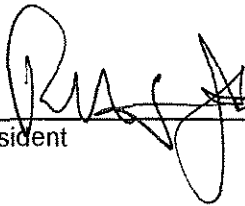
RESOLUTION 00-20199

BE IT RESOLVED, That a Request for Proposals (RFP) be sent to leading search firms that could act as a consultant to the Board and the Search Committee. The understanding would be that the search firm selected would assist the Board and the Search Committee but that the Search Committee would review all applicants and recommend finalists.

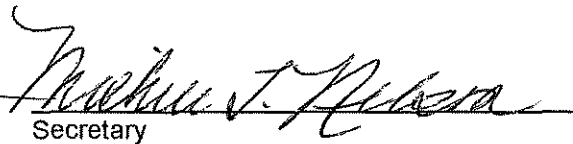
The Vote was unanimous.

F. **ADJOURNMENT**

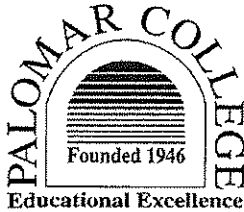
The meeting was adjourned at 8:20 p.m.



President



Secretary



APPROVED
8-22-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JULY 25, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Lorraine Brealey, Coordinator, Public Safety
Ernie Carson, President, CCE/AFT
Ken Dodson, Graphics
Judy Dolan, Professor, Business Education
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Bob Gilson, Chair/Professor, Performing Arts
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library

Anne Hohman, President, The Faculty; Associate Professor, English
Kenneth Jay, Director, Business Services
Melinda Marchuk, Public Information
Mario Mendez, President, Faculty Senate; Professor, Physical Education
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Jim Stoney, Campus Police
Judy Tokas, Academic Department Assistant, ESL
Dr. Mark Vernoy, Professor/Chair, Behavioral Sciences

GUESTS:

Lee Baldrige
Bruce Kauffman, *North County Times*
Dr. Servio Marin
Linda McKinley, SIU Intern
Colleen O'Neill, Oce'

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

At this time, Mr. Jensen moved item K-1 a-b forward on the agenda.

K. PERSONNEL

1. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Nelson

RESOLUTION 00-20200

BE IT RESOLVED, That the classified employment of the following person be approved:

a.	Name:	CARLOS VARGAS		
	Position:	Police Officer I		
	Department:	Campus Police		
	Position #:	006060	New?:	Yes
	Remarks:	Approved on 10/12/99		
	Sal Rng/Stp:	26/1	Salary:	\$2,656.15/month
	% of position:	100%	# of Mos:	12
	Effective:	August 1, 2000		
	Acct #(s)	K-212200-543100-67720-1112900/100%		

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

b. **Administration of Oath of Office to Police Officer I**

At this time, Mr. Jensen administered the oath of office to Mr. Vargas.

BB. TOUR OF NEW FLOOR AND BLEACHERS IN DOME

At this time, the Board members and others present toured the Dome to view the newly installed floor and bleachers.

C. APPROVAL OF MINUTES

MSC Dougherty, Nelson

RESOLUTION 00-20201

1. **BE IT RESOLVED, That** the Minutes of the Regular Meeting held June 27, 2000, be approved.
2. **BE IT RESOLVED, That** the Minutes of the Special Meeting held July 14, 2000, be approved.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D. CONSENT CALENDAR

PAYROLL

1. **APPROVE PERSONNEL ACTIONS HISTORY**

MSC Dougherty, Hughes

RESOLUTION 00-20202

BE IT RESOLVED, That the Personnel Actions History report for the month of June, 2000, be approved. **Exhibit D-1**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

RECORDS DESTRUCTION

2. APPROVE DESTRUCTION OF RECORDS

MSC Dougherty, Hughes

RESOLUTION 00-20203

- a. **BE IT RESOLVED, That** approval be granted for the destruction of the following Spring, 1997, records:

Applications
Course Request and Add/Drop forms
Drop Rosters and Cards
Attendance Rosters
Community Education Applications
PAR forms
BOGW applications

- b. **BE IT RESOLVED, That** those records identified in the backup memorandum hereto, the substance of which is incorporated by this reference, have been certified by the Director of Fiscal Services, as designee of the Superintendent of the District, as accurate in detail; and,

BE IT FURTHER RESOLVED, That the aforesaid records are hereby confirmed to be Class 3 - Disposable, and may be destroyed in accordance with Title 5, Division 6, Chapter 10, § 59021 et seq. of the California Code of Regulations.
Exhibit D-2-b

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GIFTS

3. ACCEPT GIFTS

MSC Dougherty, Hughes

RESOLUTION 00-20204

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Flowers for planting on campus, donated by **Altman Specialty Plants, Inc.**, 3742 Bluebird Canyon Road, Vista, California 92084. Cash value as estimated by donor is \$2,448.00.
- b. Parts and labor to outfit one Palomar College police vehicle with push-bumper, cage, red and blue light bar, strobe lights, grille lights, directional light, console, full feature light and siren control system, lap-top mount with spring-load rise, and 100-watt speaker, donated by **TAC COM**, 972 Rancheros Drive, Suite B, San Marcos, California 92069. Cash value as estimated by donor is \$4,276.00.

- c. Keyboard, monitor, and CPU – Power Macintosh; Style Writer II, Scanport scanner, 56K modem, zip drive, and 5 zip disks for use in the Foreign Languages Lab, donated by **Linda Collins**, 9683 Kiwi Meadow, Escondido, California 92026. Cash value as estimated by donor is \$735.00.
- d. Gateway 2000 486 computer with Pentium Overdrive 63 MHz, CD-ROM and extra VESA Western digital video board (WD Rocket software) for use in the R.O.P. computer repair classroom, donated by **Dietmar Rothe**, 1404 Rubenstein Avenue, Cardiff by the Sea, California 92007. Cash value as estimated by donor is \$300.00.
- e. Nikkor 55 mm f/3.5 lens and Nikon auto-extension ring for use in astronomy photography with the Nikon camera, donated by **James Pesavento**, Palomar College faculty member. Cash value as estimated by donor is \$200.00.
- f. Radius 21-inch monitor to be used by production staff in Graphic Communications, donated by **Scott Cappel**, 10225 Barnes Canyon, San Diego, California 92121. Cash value as estimated by donor is \$1,800.00.
- g. Five boxes of puzzles and toys for use at the Child-Care Center, donated by **Eric Tague**, 399 Palmac Street, San Marcos, California 92069. Cash value as estimated by donor is \$300.00.
- h. Four Genigraphic systems for use as parts to augment enlargers in the Communications Department, donated by **Gordon Lynch**, 230 Riley Place, Escondido, California 92131. Cash value as estimated by donor is \$1,200.00.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

COMMUNITY SERVICES

4. APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS

MSC Dougherty, Hughes

RESOLUTION 00-20205

BE IT RESOLVED, That the following new classes and agreements be approved between the Palomar Community College District and personnel for providing Community Services classes:

FALL/2000

- a.

Presenter:	Garrison, Laura
Name of Class:	Make Your Own Mohair Teddy Bear
Effective:	October 7, 2000
Rate:	30% of fees collected
Terms:	Minimum of 10 students
- b.

Presenter:	Garrison, Laura
Name of Class:	Make Your Own Teddy Bear for Kids
Effective:	October 14, 2000
Rate:	30% of fees collected
Terms:	Minimum of 10 students

- c. Presenter: Hicks, Beverly
 Name of Class: Shibori (Silk Dyeing)
 Effective: September 16, 2000
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- d. Presenter: Hicks, Beverly
 Name of Class: Devore' Burn Out Velvet
 Effective: October 21, 2000
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- e. Presenter: Shaefer, Silvia
 Name of Class: Writing Children's Stories & Books
 Effective: September 9, 2000
 Rate: \$18.00 per student
 Terms: Minimum of 10 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

INSTRUCTION OFFICE

5. **INFORMATION: ANNUAL REPORT ON USE OF CAMPUS FACILITIES BY OUTSIDE ORGANIZATIONS**

Following is a list of organizations that received approval during 1999-2000 to use Palomar College facilities:

B.A.T. Baseball Athletic Training – Youth Team Training Camps
California Youth Soccer Association Olympic Development - Training
Club Strictly Volleyball - Practice
Elite Soccer School – Palomar College Soccer Camp
Enamel Guild West – Art Department Workshop
Escondido High School – Swim Relays and Swim Meets
Girl Scouts of America Troop 4050 – Planetarium Show
Hoops USA Basketball League - Games
Inland Coastal Aquatic Club – Swim Practice, Swim Meets, and Awards Banquet
King's Kids Jr. Basketball – Youth Basketball Games
Kiwanis Club of San Marcos – Staging Area for Fourth Annual Community Holiday Parade
Narcotics Anonymous – Speakers Meetings and Dances
North County Men's Senior Baseball League – Baseball Games
North County Volleyball Club, Inc. - Practice
North Star Water Polo Club – Practice and Games
Orange Glen High School – Water Polo Games
Rancho Buena Vista High School Girls Water Polo – Practice and Games
San Diego School of Baseball – Baseball School for Kids
San Diego Stars Water Polo - Practice
San Marcos High School – Racquetball Class
Special Olympics, North San Diego County – Swim Practice, Training, and Annual Meet
Vista High School Girls Water Polo - Games

FISCAL SERVICES

6. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-6

7a. **APPROVE DRAWING NEW WARRANTS**

MSC Dougherty, Hughes

RESOLUTION 00-20206

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw **new warrants** as follows:

- a. Warrant #76-213164, dated May 24, 1999, in the amount of \$52.00, to Cortney Kassis-Burke, 1055 Cornish Drive, Encinitas, California 92024. Voided due to stale dating.
- b. Warrant #76-213158, dated May 24, 1999, in the amount of \$39.00, to Robin L. Karnik, 1742 Avenida Melodia, Encinitas, California 92024. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Dougherty, Hughes

RESOLUTION 00-20207

BE IT RESOLVED, That the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** for the quarter ended June 30, 2000, be approved. **Exhibit D-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Hughes

RESOLUTION 00-20208

BE IT RESOLVED, That **Revolving Cash Expenditures**, Check Nos. 11378 through 11381, in the amount of \$216.41 from the General Fund, for June, 2000, be approved. **Exhibit D-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CASH-ACCOUNT EXPENDITURES

9. **REVIEW AND APPROVE CASH-ACCOUNT EXPENDITURES FROM THE PALOMAR COLLEGE CAFE FOR THE PERIOD APRIL 1, 2000, THROUGH JUNE 30, 2000**

MSC Dougherty, Hughes

RESOLUTION 00-20209

BE IT RESOLVED, That pursuant to the resolution of the Governing Board of the Palomar Community College District providing for review and approval on a sixty day (60) basis, the purchase transactions of the District food service operations, for the period April 1, 2000 through June 30, 2000 and as detailed in the Check Register that is filed in support hereof, be and are hereby reviewed, ratified and approved. **Exhibit D-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

10. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2000:

Name	Position	Course of Study
Theo Brockett	Manager Community Services	Master of Arts in Organizational Management, University of Phoenix
Jeffery Bennett	Skilled Maintenance Mechanic Grounds Services	Job-related classes
Mea Daum	Performing Arts Publicity/ Program Coordinator	Job-related classes
Marcella Gomez , Sr.	Office Specialist, ESL	Job-related classes
Elena Foster	ESL Computer Lab Tech	Job-related classes and courses needed to complete BA in Visual Arts of Computer Science

In accordance with the Professional Growth Program for Classified Unit Employees, the following employees are granted a **one-time lump sum stipend of \$2,000**, effective July 1, 2000, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Name	Position	Course of Study
Carolyn McConnell	Assessment Technician Counseling	Associates Degree in Supervision

Kimberly Loya	Academic Dept. Assistant Performing Arts	Associates Degree in Business Management
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11. Item removed from agenda.

12. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **SUSAN L. KICHUK**, Assistant Professor, Business Education, effective June 20, 2000 (last day worked 5/19/00).
- b. **FRANCES R. SIMPSON**, Instructional Support Assistant I, Business Education/Escondido Education Center, effective August 1, 2000 (last day worked 7/31/00).
- c. **CINDI G. KIRKLAND**, Senior Office Specialist, Educational Television, effective July 29, 2000 (last day worked 7/28/00).

13. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Hughes

RESOLUTION 00-20210

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Anderson, Patricia – Oceanography
Gibbon, Kevin - Diesel Technology
Paino, Angela - Community Education
Paino, Jennifer - Community Education

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **RECOMMENDATION: ACTION - APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20211

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the Summer, 2000 and Fall, 2000 (day and /or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SUMMER, 2000

COMMUNITY EDUCATION

Paino, Angelo	Community Education A.A., Degree in Liberal Arts 530 Hours of Workshops, Seminars, Other Training 2 Years of Experience	\$33.54
Paino, Jennifer	Community Education A.A., Degree in Art 24 Units in addition to Associates degree 2 Years of Experience	\$33.54

FALL, 2000

BEHAVIORAL SCIENCES

McBrearty, Jenean	Sociology A.A., Psychology and Sociology B.A., Sociology M.A., Political Sciences M.A., Sociology	\$36.88
Lewellen, Rita	Psychology B.A., Psychology M.A., Psychology	\$34.65

BUSINESS EDUCATION

Muchow, Richard	Business A.A., Business Administration B.S., Business Education M.B.A., Marketing J.D., Law	\$53.73
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EARTH SCIENCES

Anderson, Patricia	Oceanography A.A., Natural Sciences B.S., Earth Sciences M.S., Earth Sciences (Pending)	\$33.54
Noyes, Thomas	Oceanography B.S., Physics M.S., Oceanography	\$34.65

LIFE SCIENCES

Clymer, Janice	Biology B.A., Sociology Sciences Ph.D., Biological Sciences	\$36.88
Stewart, Alison	Biology B.S., Conservation Biology M.S., Biological Science Education	\$34.65
Wichkham, Lori	Biology B.S., Biology Ph.D., Interdisciplinary Studies; Marine Sciences	\$36.88

NURSING

Brown, Karen	Nursing Sciences (Clinical) B.S., Nursing M.S., Nursing	\$34.65
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Harvard, Patricia	Nursing B.S., Nursing M.A., Education Doctor of Education, Educational Leadership California Community College Credential in Health and Physical Care Services and Related Technologies, valid for life	\$36.88
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TRADES AND INDUSTRY

Gibbon, Kevin	Diesel Technology Course work in Automotive Technology from England 22 Years of Experience	\$33.54
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VOCATIONAL TECHNOLOGY

Swerdfeger, John	Apprenticeship-Electrical Training B.S., Agronomy M.A., Education (Educational Leadership) 16 years of experience *Paid by Sponsor - San Diego Electrical Apprenticeship Training Center	
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

15. **REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Dougherty, Hughes

RESOLUTION 00-20212

BE IT RESOLVED, That all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-15**, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 1999-2000 fiscal year budget.

Agreement/Items	0045291	through	0045291	\$ 1,957.82
Agreement/Services	0070679	through	0070683	<u>\$15,072.75</u>
Total				<u>\$17,030.57</u>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Mario Mendez reported that the Senate does not meet during the summer; however, the Faculty Council has met and will meet again tomorrow to discuss orientation.

Sherry Gordon, Chris Barkley, and Mario have been participating in the meet and confer process with District representatives throughout the summer. A report will be made later regarding the faculty's concerns.

2. INFORMATION

Report of The Faculty

Anne Hohman reported that she appreciated the opportunity to attend the Curriculum Institute in San Jose, July 13-15. However, she was sorry to miss the Board's special meeting on July 14.

3. INFORMATION

Report of the Administrative Association

Lee Hoffmann reported that he is the new President of the Administrative Association and will be representing them at Board meetings for the next year. The Executive Council is continuing to meet and confer with District representatives approximately twice a month.

4. INFORMATION

Report of the CCE/AFT

Ernie Carson reported that the CCE/AFT is looking forward to going back into negotiations with the District next week. They are hopeful that their issues and concerns will be resolved very shortly.

Ernie reported that he had received an e-mail from Tish Olshefski, one of the national directors for the AFT, yesterday. They had received a request from the Illinois Federation of Teachers for Ernie to present a workshop at their PSRP Conference, the weekend of October 14, in Springfield, Illinois. They are requesting a session like the one Ernie presented at the AFT National Conference in Washington, D.C., on how to ensure that new technology is introduced in ways that do not harm workers, and the union is involved in the planning. The target audience would be higher education, but they will make it generic for all workers, because the issues are the same. The AFT will pay for Ernie's release time and expenses to travel to Springfield and present this session. Ernie was surprised and honored to be asked to present this session again. He looks at this as being Ernie Carson from Palomar College, not just from CCE/AFT.

Ernie noted that as faculty and staff, we all continue to put our best foot forward to represent Palomar. He will give a report to the Board when he returns.

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that the ASG has not had a meeting this summer. She had planned to hold a meeting on August 9; however the ASG Treasurer, Harry Kendall, has recently resigned, and they would not meet quorum. Consequently, they will have a meeting on August 9 to appoint a replacement. She has met with a few of the ASG members and some students to review their election bylaws.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs reported that he had received a letter from Mario Chavez, Director of Migrant Education, thanking Joe Madrigal for his participation and presentation at the regional parent advisory committee for migrant education. Dr. Boggs thanked Joe for his participation in this important outreach to our community and potential future students.

Dr. Boggs also received a report from the Palomar College Radio and Television program stating that they had wiped out the competition at the Del Mar Fair. They received Best of Show, First Place, Second Place, and Third Place. This is the second straight year that Palomar has dominated those awards. Many of our other programs also did well at the Fair.

Dr. Boggs noted that the Board members had received a copy of the 2001 legislative program information that Palomar will be submitting to the Chancellor's Office. Two priorities have been identified. The first is deficit reduction and restoration of those funds that have been lost. Jerry Patton has been taking the lead on this state wide to try to bring back some of the base funding we have lost over the years. The second priority, which was championed by Barbara Hughes, is to try to get more funding to increase the number of full-time faculty at Palomar and throughout the system to get us closer to the 75/25 ratio, which has been a goal in state law since the reform act was passed about 1989.

The schedule for the Fall, 2000, Contract Faculty Orientation program on Friday, August 18, was also distributed to Board members. It will begin at 8 a.m. with a continental breakfast. Board members are encouraged to attend.

Dr. Boggs reported that he had received a communication from Dr. Kendra Jeffcoat, who presides over the Poway Chamber of Commerce Board, regarding their September 16 parade. They would like our Governing Board members to ride in the parade, as they have done in the past. This is especially important because of our increasingly important presence in the southern part of our District.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Ernie Carson addressed the Board at this time.

"Honorable Members of This August Body: During a recent governing board meeting at the Pauma Indian Reservation, a discussion in open session took place that has caused me great concern. But first of all, let me say that I am not speaking as president of the CCE/AFT, nor am I speaking on behalf of the classified staff. I am speaking as a member of the Palomar College family.

"My concern is with the road to extinction that our, and let me put a special emphasis on 'our,' the road to extinction that our ROP Auto Body program has been put on. That road to extinction is one that has high potential of removing the Auto Body program from our main campus. Out of sight is out of mind. From the discussion that ensued during the meeting at Pauma, one of the relocation options mentioned was Camp Pendleton. If that is a possible option, I would like for you to keep in mind that, in taking that course of action, we will be serving a very narrow segment of the community and not the current immediate diverse community which we now serve.

"In the beginning of the Palomar College 2000-2001 catalogue, Dr. Boggs makes a statement that the catalogue describes 'hundreds of opportunities for academic, vocational, and professional growth.' In the catalogue under Educational Philosophy, it states that, 'By providing equal opportunities for all, the community college helps its students to realize their potential. Thus their talents become more readily available to the community, and their participation in society becomes more effective.'

"We have prided ourselves on being an educational institution whose stated mission is to serve the community by providing 'opportunities for academic, vocational, and personal growth.' During the six years that I have been at Palomar College, I have seen and heard, and even been a part of, the numerous awards, commendations, and recognitions of achievement that our students, faculty, staff, and administrators have been bestowed with. These numerous and varied accolades are directly related to Palomar's commitment to those that we serve, because we are an educational institution whose stated mission is to serve the community by providing 'opportunities for academic, vocational, and personal growth.'

"As members of the Governing Board, you have heard comments in open session and seen letters of concern coming from various members of the community about the impending loss of our Auto Body program from the main campus, along with the unfortunate absence of input from the advisory committee during this important decision-making process. Within our college ranks there will be those who will say, 'But Ernie, we aren't really losing the Auto Body program, we just need to relocate it to somewhere else.' To those people, I say, 'give me a break.' When I was on assignment in Camden, Arkansas, the Arkansans had a saying that goes something like this: 'If you put lipstick on a pig, it's still a pig.' In my opinion, we are essentially shipping out our Auto Body program and dressing up the move by applying lipstick to downplay the negative impact on the diverse members who are in this valuable program.

"In my opinion, it appears that the college has proceeded to reassign the Auto Body space to another program without first providing an alternative facility that will attract those within the immediate diverse community which we are now serving. Because of our Auto Body program's success within the immediate Palomar community, this program should have an eminent status. It should be considered to be very important and worthy to Palomar College because of the diverse population that it has been and continues to attract. Many of the diverse people in the Auto Body program, along with those that have gone on before, may have never otherwise set foot on a college campus. But the Auto Body program was a drawing factor and has planted the seed for these people and possibly other members of their respective families. In most cases, it is the diverse students within our immediate community that drive their cars to Palomar to participate in the Auto Body program, who are not going to be able to afford the gas to drive to a facility that is located further away from the main campus. Remember, we are an educational institution whose stated mission is to serve the community by providing 'opportunities for academic, vocational, and personal growth.'

"Up until now, the ROP Auto Body program has been a very active, special, and rewarding part of Palomar's legacy. I ask you with all sincerity to reconsider the discouraging direction that our Auto Body program is being sent. Remember that we are an educational institution whose stated mission is to serve the community by providing 'opportunities for academic, vocational, and personal growth.'

"On my own time twice this month, I've had the pleasure to go up to the Auto Body area in T-14 around 7 o'clock in the evening to meet and talk with the instructor, Mr. R.C. Isaacs, and actually observe the trade that our Auto Body students are learning.

"At this time, I would like to make a request that the Board take a few minutes before the August Board meeting and let's go and see in person what's being driven away from our main campus. Let's go up and see a sampling of the diverse population that is going to be affected by the relocation of the Auto Body program. Let's go up and see what a disservice we will be doing to our promotion of being an educational institution whose stated mission is to serve the community by providing 'opportunities for academic, vocational, and personal growth.'

"In closing, I'd like to say that it's not that I don't have anything else to do but go around looking for issues to bring before this Governing Board, because Lord knows my plate is full with PeopleSoft responsibilities, personal priorities, and CCE/AFT issues and concerns. I am speaking to you because I care about the College and what you've taught me that we stand for.

"Governing Board members and Executive Administration, I sincerely ask that when you are looking at the bottom line, please remember that we are an educational institution whose stated mission is to serve the community by providing 'opportunities for academic, vocational, and personal growth.'

"Although the Auto Body program is not the premier program at Palomar College, our actions with this program will be perceived as sending a very subtle message to our community and business leaders about how other Palomar programs could possibly be dealt with in the future.

"We thought enough of the expertise and commitment to the community and to Palomar College of the local auto body industry, that we asked them to serve on an advisory committee. Yet, when the future of a program in the field in which we value their expertise is in jeopardy, we don't involve them in the decision-making process. Shame on us. Thank you for your time and patience."

Dr. Nelson stated that she absolutely concurs with everything Ernie said.

Dr. Dougherty stated that he doesn't think there is an actual hostility toward the program, although some people have seen that or a desire to end the program. He feels the problem is "neglect." He agreed that Camp Pendleton is too far and stated that that part of Pendleton is not even within our District. He thinks there should have been much more attention given to finding a new place for that class. It should have been a higher priority and should be a high priority now to find new quarters. Everybody eventually needs auto body repairs, and it is a good trade in which people can find jobs.

Mr. Jensen asked the reasoning behind moving it. Dr. Boggs responded that the facility is vacant four or five days a week. It's used only in the evening. Palomar has such a pressing need for facilities for our classes that we are trying to maximize the use of the facility. It has never been our intent to cancel that program. Obviously, the issue needs further discussion.

Dr. White stated that her son is a graduate of our program and is very well respected in the trade. She would be unhappy if the program were canceled.

Ernie Carson asked if the Board would be willing to visit the classroom facilities for the program. Dr. White stated that she would like to do so.

Dr. Dougherty stated he thinks the Board should instead spend its time encouraging people to work harder to find an alternative site that is convenient to students. We need to "build a fire" under the people who should be looking for that site. Dr. Dougherty stated that this is a priority to him. It's hard to keep a facility vacant during the day and have only evening classes. But when we have a successful, needed program such as this, and we need to find better uses for those rooms, we need to find another facility – and not one out at Camp Pendleton.

Dr. White asked for clarification of the reasons the room cannot be used for other classes during the day. Dr. Boggs responded that it is a specialized facility. Judy Fish had told him that there may be some other possible uses for that room; but, currently, it contains specialized equipment, and we cannot use it for other general programs that are already in existence. Judy added that although the room is kept very clean, it is not a good room for lecture purposes because it has a very high ceiling. They are looking at how it might be utilized during the day. Dr. White added that perhaps the Board could come up with a bright idea if they visit the facility.

Mr. Jensen reaffirmed that the Board has no intention of scuttling the program.

G. COMMUNICATIONS

1. Letter from **Mickey Cafagna, Mayor, City of Poway**, to Dale Wallenius, dated July 6, 2000, noting that Poway is interested in a collaborative working relationship with Palomar College. **Exhibit G-1**
2. Letter from **John W. Crawford**, to Governor Gray Davis, dated June 20, 2000, thanking him for the increases in funding for community colleges and urging him to increase funding further. **Exhibit G-2**
3. Letter from **State Senator Bill Morrow**, to Dr. Boggs, dated June 27, 2000, thanking him for his letters regarding legislation and budget matters. **Exhibit G-3**

4. Letter from **U.S. Senator Barbara Boxer**, to Dr. Boggs, dated June 21, 2000, thanking him for writing to her about education. **Exhibit G-4**
5. Letter from **U.S. Senator Barbara Boxer**, to Dr. Boggs, dated June 22, 2000, thanking him for contacting her regarding the Federal Emergency Management Agency's notice of proposed rulemaking on disaster insurance requirements for public buildings. **Exhibit G-5**
6. Letter from **Assembly Speaker Robert M. Hertzberg**, to Dr. Boggs, dated June 28, 2000, notifying him that he has appointed former California Lieutenant Governor, Mervyn Dymally, his Liaison to the California Community Colleges. **Exhibit G-6**
7. Letter from **Leonard M. Crawford, EOP&S Program Coordinator, California Community Colleges, Chancellor's Office**, to Dr. Boggs, dated July 12, 2000, notifying him that Suzanne Gavin has been named as a team member on a Program Review of one of the EOP&S programs during the 2000-2001 academic year. **Exhibit G-7**
8. Letter from **State Senator Dave Kelley**, to Dr. Boggs, dated July 12, 2000, thanking him for writing to indicate support for funding in the State Budget for the Human Resources Infrastructure Fund for Community Colleges. **Exhibit G-8**
9. Memo from **Dale Wallenius**, to Suzanne Gavin, dated July 13, 2000, notifying her that a grant for \$5,000 has been awarded to EOP&S to be used for low-income, first-generation, at-risk Palomar College students. **Exhibit G-9**
10. Letter from **Senator Dianne Feinstein**, to Dr. Boggs, dated July 17, 2000, congratulating him on his appointment as President of AACC. **Exhibit G-10**
11. Letter from **Supervisor Pam Slater**, to Dr. Boggs, dated July 12, 2000, congratulating him on being selected President of AACC. **Exhibit G-11**

H. UNFINISHED BUSINESS

There was none.

I. NEW BUSINESS

1. EXCUSE ABSENCE OF MEMBER DUE TO PERSONAL BUSINESS

MSC Dougherty, Hughes

RESOLUTION 00-20213

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Shannon Gyde** from the Special Governing Board Meeting held July 14, 2000, is excused due to personal business.

The Vote was unanimous.

2. **APPROVE PALOMAR COLLEGE'S PARTICIPATION IN CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE TEACHER AND READER DEVELOPMENT PARTNERSHIP GRANT AND ACCEPT \$10,000 STIPEND TO PROVIDE GRANT LIAISON SERVICES**

MSC Dougherty, Nelson

RESOLUTION 00-20214

In order to meet a staggering need for teachers in North San Diego County, MiraCosta College and Palomar College formed a consortium to apply for and administer a grant that would encourage students, especially first-generation college students, to pursue a career in teaching. The consortium has established partnerships with the Vista Unified School District, San Marcos Unified School District, Encinitas Union School District, Oceanside Unified School District, and California State University, San Marcos. The grant was funded by the California Community Colleges Chancellor's Office and will provide funds for at least five years to enable the consortium to create a "pipeline" of teacher prospects who would be recruited from area high schools, offer teacher-preparation course work at Palomar and MiraCosta in cooperation with California State University, San Marcos, and complete teacher credentialing course work at California State University, San Marcos. A project coordinator and secretary/clerk will be hired by the consortium and housed at MiraCosta College. MiraCosta will be the fiscal agent for the grant and the consortium. For the first year of the grant and for each succeeding year, Palomar College will receive \$10,000.00 to hire or appoint a part-time grant liaison. Palomar will, in the second year of the grant offer an education foundations course on campus through the auspices of California State University, San Marcos. In addition, Palomar College consortium steering committee members will help guide the partnership in its efforts to recruit, retain, and graduate prospective teachers.

THEREFORE, BE IT RESOLVED, That the Governing Board approve Palomar College's participation in the California Community Colleges Chancellor's Office Teacher and Reader Development Partnership Grant and accept the \$10,000.00 stipend to provide grant liaison services.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **AUTHORIZE PERSONS TO ACQUIRE FEDERAL SURPLUS PROPERTY FROM CALIFORNIA STATE AGENCY FOR SURPLUS PROPERTY**

MSC Dougherty, Nelson

RESOLUTION 00-20215

BE IT RESOLVED, That the officials and/or employees whose names, titles, and signatures are listed below shall be and are hereby authorized as our representatives to acquire federal surplus property from the California State Agency for Surplus Property under the Terms and Conditions listed on the attached form. **Exhibit I-3**

George R. Boggs, Ph.D.	Superintendent/President
Jerry Patton	Assistant Superintendent/Vice President of Finance and Administrative Services
Ben Echeverria	Counsel and Contracts

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. Item removed from agenda.

5. **SET DATE AND TIME FOR GOVERNING BOARD BUDGET WORKSHOP/RETREAT**

MSC Dougherty, Nelson

RESOLUTION 00-20216

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby sets Friday, August 18, 2:30 p.m., for a **Budget Workshop/Retreat**, to be held in the Governing Board Room on the San Marcos campus.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE AGREEMENT WITH ACADEMIA HISPANO AMERICANA TO OFFER SPANISH CLASSES IN SAN MIGUEL de ALLENDE, MEXICO**

MSC Dougherty, Nelson

RESOLUTION 00-20217

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and **Academia Hispano Americana**, Apdo 150, 37700 San Miguel de Allende, Gto., Mexico, for the purpose of allowing the District's Foreign Languages Department to conduct Spanish classes: Spanish 50, 105, 106, 115, 116 (3 units); Spanish 235, 236 (2 units); and Spanish 296 (1, 2, or 3 units), which permit the students to experience Spanish language and culture while living with a Mexican family during the period of December 31, 2000 – January 13, 2001.

BE IT FURTHER RESOLVED, That the cost of the program is \$760.00, plus airfare. This includes all program fees, daily room and board, books, and airport transfers from airport to San Miguel for those traveling with the group. Students participating in this program are responsible for their own transportation costs from the U.S. to Mexico, insurance, and Palomar College enrollment fees (\$11 per unit for California residents). **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE AGREEMENT WITH ESTUDIO INTERNACIONAL SAMPERE TO OFFER SPANISH CLASSES IN MADRID, SPAIN**

MSC Dougherty, Hughes

RESOLUTION 00-20218

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and **Estudio Internacional Sempere**, Lagasca, 16, Madrid, Spain, for the purpose of allowing the District's Foreign Languages Department to conduct Spanish classes: Spanish 101, 110, 201, 210 (5 units); Spanish 50, 105, 106 (3 units); and Spanish 116, 205, 215 (3 units); Spanish 235, 236 (2 units); and Spanish 296 (1, 2, or 3 units), which permit the students to experience Spanish language and culture while living with a Spanish family in the city of Madrid and the Mediterranean city of Alicante on the Costa Brava during the period of June 2 – June 30, 2001.

BE IT FURTHER RESOLVED, That the cost of the program for four weeks is \$1,640.00 plus airfare; three weeks \$1,230.00, plus airfare; and two weeks \$820.00, plus airfare. For extended stays beyond four weeks, add \$310.00 per week. The package includes all academic program fees, daily room and board (all meals), books and materials, insurance, airport transfers in Madrid for those traveling with the group, ground transportation between Madrid and Alicante, plus a midweek and weekend excursion package. Not included are air transportation to and from Madrid, Palomar College enrollment fees (\$11 per unit for California residents), and personal expenses. **Exhibit I-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AGREEMENT WITH MIRAMAR TRAVEL AND APPROVE LIFE SCIENCES FIELD COURSE TRIP TO BELIZE, CENTRAL AMERICA, FOR THE 2001 INTERSESSION**

MSC Dougherty, Nelson

RESOLUTION 00-20219

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and **Miramar Travel**, 9330 Mira Mesa Blvd., Suite H, San Diego, California 92126, for the purpose of allowing the District's Life Sciences Department to conduct Life Sciences field courses; BIO 195A, BIO 195B, BIO 195C, BIO 195E (3 units), ZOO 195A, ZOO 195B, and ZOO 195F (3 units); during the intersession period of December 31, 2000 – January 14, 2001.

BE IT FURTHER RESOLVED, That the cost of the program is \$2,200.00, to include air transport from San Diego via Continental Airlines, shared accommodations (3/room), 3 meals daily while in Belize, local transportation and entrance fees. Not included are student enrollment fees and student accident insurance of \$35 (California residents), \$15 U.S. departure tax, \$0.75 U.S. entry fee, and optional travel insurance. **Exhibit I-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE ASSIGNMENT OF REAL PROPERTY LEASE BETWEEN PALOMAR COMMUNITY COLLEGE DISTRICT AND SAN DIEGO WORKFORCE PARTNERSHIP TO WORKFORCE CENTERS, LOCKHEED MARTIN, IMS**

MSC Dougherty, White

RESOLUTION 00-20220

BE IT RESOLVED, That the Governing Board of the Palomar Community College District consents to and accepts assignment of a real property lease between the Palomar Community College District and the San Diego Workforce Partnership, to the Workforce Centers, Lockheed Martin, IMS. The lease is for commercial office space located at 1935 East Valley Parkway, Escondido, and terminates June 10, 2001. **Exhibit I-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **ACKNOWLEDGE BID FROM STEPHEN PIELOCK PLANETARIUM REPAIR FOR SURPLUS USED SPITZ A3P PLANTETARIUM PROJECTOR AND EQUIPMENT AND APPROVE SALE THEREOF**

MSC Dougherty, White

RESOLUTION 00-20221

WHEREAS, the Governing Board of the Palomar Community College District (the "District") acting at its regularly scheduled meeting of May 9, 2000, passed Resolution 99-20096 declaring the **Spitz A3P Planetarium Projector and Equipment** as surplus and authorized the auction thereof as a entire lot, by sealed bid; and,

WHEREAS, a public auction was properly noticed, in accordance with law, and sealed bids were received pursuant thereto on July 10, 2000; and,

WHEREAS, two sealed bids were received on the aforesaid date and at the time set forth in the published Notice, detailed in the backup materials to this resolution, and by this reference incorporated herein;

NOW, THEREFORE, BE IT RESOLVED, That the bid of **Stephen Pielock Planetarium Repair** in the amount of \$4,500.00 be and is hereby declared to be responsive to the call for bids, and an agreement between the District and Stephen Pielock Planetarium Repair approving the sale of the projector and equipment and bidder's responsibility to take delivery of the equipment and transport it to a location of their choice at bidder's own expense be approved. **Exhibit I-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE CONTRACT WITH SHA SHA HIGBY**

MSC Dougherty, Hughes

RESOLUTION 00-20222

BE IT RESOLVED, That the agreement between the Palomar Community College District and **Sha Sha Higby**, Artist, for a residency project planned for February 12-16, 2001, at Palomar College in the Performing Arts, Art, and Fashion Design Departments and the Boehm Gallery. Residency project will include a gallery exhibit of Ms. Higby's costumes, a three-day mask and costume construction workshop offered for college credit, two performances, and a slide/lecture. Total cost of the project is \$9,000.00. Project will be paid from a \$4,500.00 grant awarded by the California Arts Council (Board Approved 6/13/00), and the remainder will be paid from Account #551300-71-451200-69650-10-1871350.

BE IT FURTHER RESOLVED, That approval be granted for collection of a material fee of \$15.00 for the three-day mask and costume construction workshop.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE 15' X 35' EASEMENT AT ESCONDIDO CENTER, OFF MIDWAY DRIVE ON EASTERN PARKING LOT, FOR PACIFIC BELL TELECOMMUNICATIONS EQUIPMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20223

BE IT RESOLVED, That the Palomar Community College District hereby approves an easement in favor of **Pacific Bell** on District property at the Escondido Center, in the City of Escondido, said easement, in perpetuity, for installation and maintenance of telecommunications equipment to benefit and serve the area businesses and residences; the dimensions of said easement to be Fifteen Feet (15') X Thirty-Five Feet (35'), to be located adjacent to the walkway off Midway Drive, and on the eastern parking lot area of the Center, and in consideration of the payment by Pacific Bell to the District in the sum of Ten Thousand Dollars (\$10,000.00), a one time payment. **Exhibit I-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE CONSULTING AGREEMENT WITH THE LAW FIRM OF MAYER AND COBLE FOR SPECIALIZED LEGAL SERVICES PERTINENT TO THE PALOMAR COLLEGE POLICE DEPARTMENT AND OFFICE OF COUNSEL**

MSC Dougherty, White

RESOLUTION 00-20224

BE IT RESOLVED, That the Palomar Community College District hereby approves a consulting services agreement with the law firm of **Mayer & Coble**, Long Beach, California, ("M & C") to provide specialized legal services and counsel on police matters to the Palomar Police Department and to the Office of Counsel of the District, on an as required/as needed basis; M & C devote substantially all of their practice to the law of policing and represent numerous municipal and educational policing agencies; M & C were recommended by the District's insurance authority (the Statewide Association of Community Colleges, JPA); M & C's hourly rate for their specialized services is \$175.00 for regular services, and \$110.00 per hour for Internal Affairs Investigations; the effective date of the consulting agreement shall be August 1, 2000, and the agreement may be terminated at any time by the District upon notice to M & C. Funding to come from Account No. 551900-12-543100-69500-10-2001-1812070. **Exhibit I-13**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

14. Item was removed from agenda.

15. **INFORMATION: PROPOSED DISTRICT SKATEBOARD/ROLLERBLADE REGULATIONS**

Users of "roller devices" (skateboarders, rollerbladers and other roller device users) upon District property present a health and safety risk to themselves, pedestrians, and motor vehicles, a property damage risk to the District, and a serious liability exposure to the District. In addition to the threat of physical injury/death to the skateboarder and others, there is the accompanying noise problem that is interruptive of the educational process. Therefore, the District's Chief of Police, Manager of Facility Planning/Environmental Health and Safety, Risk Manager, and Counsel, all urge the Governing Board to consider adoption of District Skateboard Regulations similar in scope to the Regulations enacted by the City of Escondido and applicable to the City. **Exhibit I-15**

Ms. Hughes is concerned that this matter has not been taken to the students for input. Dr. Boggs stated that this would ordinarily be taken to the President's Advisory Council for input from all the groups. However, on the advice of our legal counsel, because the liability for the District is considered to be great, it was felt that this policy should be placed in effect before the school year begins. He added that he had mentioned it to Shannon Gyde, ASG President, that we would be interested in hearing the students' perspective. She has not yet had an opportunity to get much input on this matter, but she plans to do so prior to the August 22 Board meeting.

16. **ACCEPT AND APPROVE CHILD-DEVELOPMENT CONTRACT GRPM-9181 FOR RENOVATION AND REPAIR**

MSC Dougherty, Nelson

RESOLUTION 00-20225

BE IT RESOLVED, That a Child-Development contract be approved between the Palomar Community College District and **California Department of Education**, 721 Capitol Mall, Sacramento, California 92422-2720, for funding in the amount of \$14,597.00 for the purpose of renovation and repair to existing child-care facilities. The period for which expenditures may be made with these funds shall be from June 15, 2000, through June 30, 2001. **Exhibit I-16**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **AUTHORIZE CONTRACTING PURSUANT TO THE CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT #4-96-36-0014B/#GS-26F-1005B OCE' OFFICE SYSTEMS AGREEMENT**

MSC Dougherty, White

RESOLUTION 00-20226

WHEREAS, the State of California Department of General Services entered into CMAS Contract #4-96-36-0014B, the **Oce'- USA** Agreement, which makes the Palomar Community College District a District which may purchase or contract under the agreement at the same price and upon the same terms and conditions as the State of California, Department of General Services, Procurement Division, pursuant to the CMAS program, and

WHEREAS, the Palomar Community College District wishes to contract for lease of one (1) Oce' 6165, three (3) Oce' 3165NC, and one (1) Oce' 3155NC copiers, and

WHEREAS, the Governing Board has determined it to be in the best interests of the District to contract for the above-stated items from the agreement entered by the State of California, Department of General Services, and

WHEREAS, the State of California, Department of General Services, waived its right to require other districts to draw warrants for such contracts in favor of the State of California, Department of General Services,

NOW, THEREFORE BE IT RESOLVED, That lease purchase agreements between the Palomar Community College District and **Oce'-USA**, 3655 Nobel Drive, Suite 140, San Diego, California 92122, for one (1) Oce' 6165, three (3) Oce' 3165NC, and one (1) Oce' 3155NC copiers, for use in the District's Duplication Centers, are hereby authorized and approved and are subject to all terms and conditions and documents as specified in the CMAS Contract Number 4-96-36-0014B / GSA # GS-26F-1005B. The terms of these agreements will commence on July 1, 2001, through June 30, 2005. The District will make payments in the amount of \$13,540.45 (excluding sales tax) per month, or a payment total of \$649,941.60 over the forty-eight- (48) month term of the agreement. The agreements include all maintenance/repair and an unlimited number of copies. The copiers will be ordered against the State of California, Department of General Services, CMAS Contract Number 4-96-36-0014B / GSA # GS-26F-1005B. (Charges for the use of the copiers will be used to support the lease payments.) Additionally, the State of California, Department of General Services, charges a fee equivalent to 1.2 percent of the contracting price for use of CMAS contracts. The amount of the fee is \$9,517.07 and is based upon the total five- (5) year lease cost of \$793,809.20.

NOW, THEREFORE, BE IT RESOLVED, That the Assistant Superintendent/Vice President, Finance and Administrative Services or Director of Business Services are hereby authorized to execute the necessary contract documents with Oce'- USA naming the District as the contract party. **Exhibit I-17**

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District of San Diego County, California, this twenty-fifth day of July, 2000, by the following vote:

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **CONSENT TO RESCISSION OF BID FOR CCCSAT TELEVISION/ BROADCASTING EQUIPMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20227

WHEREAS, Video Tape Products, Inc., submitted a bid to the District on June 26, 2000, in the amount of \$146,234.60 on Bid B-9011, CCCSAT Television/Broadcasting Equipment Lot "F" and subsequently discovered that it had made a material mistake in its bid. Promptly upon discovery of its mistake, Video Tape Products, Inc., notified the District thereof, and provided sufficient evidence to the satisfaction of the Director of Business Services of the District supporting its request to rescind this bid for Lot "F."

THEREFORE, BE IT RESOLVED, That, in accordance with California Public Contracts Code Section 5101, the Governing Board of the Palomar Community College District hereby consents to the rescission of the aforesaid bid item Lot "F," and pursuant to California Public Contract Code Section 5106, and California Education Code Section 81645, hereby awards this bid item Lot "F" to the second lowest bidder, **Televideo**, in the amount of \$202,642.00. **Exhibit I-18**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. **AUTHORIZE SOLE SOURCE CONTRACTING WITH MOTOROLA, INC., FOR LEASE
PURCHASE OF REGIONAL COMMUNICATIONS SYSTEM 800 MHZ SMARTZONE
EQUIPMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20228

BE IT RESOLVED, That the Palomar Community College District hereby approves a lease purchase for the Palomar Police Department with **Motorola, Inc.**, 1301 East Algonquin Rd., Schaumburg, IL 60196, for regional communications system 800 MHz Smartzone equipment for a period of five (5) years following execution of the lease purchase agreement for \$66,280.00, excluding sales tax and finance costs.

BE IT FURTHER RESOLVED, That the terms of this agreement will commence on execution of the lease purchase agreement. The District will make an initial payment of \$17,985.00 and five (5) additional payments of \$12,878.51, or a payment total of \$82,377.55 over the term of the agreement (including sales tax and finance charges).

NOW, THEREFORE, BE IT RESOLVED, That the Assistant Superintendent/Vice President, Finance and Administrative Services, or Director of Business Services are hereby authorized to execute the necessary contract documents with Motorola, Inc., naming the District as the contract party. Funding Source: Account No. 642100-12-543100-69500-10-2001-1812070. **Exhibit I-19**

Ms. Hughes asked for an explanation of the need for a regional communication system. Tom Plotts explained the need for such a system and how it relates to our emergency disaster preparedness plan.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District of San Diego County, California, this twenty-fifth day of July, 2000, by the following vote:

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

20. **ACCEPT GRANTS FROM COASTLINE COMMUNITY COLLEGE TO DEVELOP
TELECOURSES THROUGH EDUCATIONAL TV**

MSC Dougherty, Hughes

RESOLUTION 00-20229

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant in the amount of Five Thousand Dollars (\$5,000.00) from Coastline Community College to develop the internet component of a telecourse in Digital Imaging with Photoshop through the Educational TV department.

BE IT FURTHER RESOLVED, That the Palomar Community College District hereby accepts a grant in the amount of Five Thousand Dollars (\$5,000.00) from Coastline Community College to develop the internet component of a telecourse in Refrigeration, Heating, and Air Conditioning-Mechanical through the Educational TV department.

Exhibit I-20

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. The scheduled report was postponed to a future meeting.

K. PERSONNEL

1. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Hughes

RESOLUTION 00-20230

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Item was covered earlier on the agenda.
- b. Item was covered earlier on the agenda.
- c. Name: **KATHLEEN A. CLAY-MORRISON**
Position: Program Research Specialist
Department: Educational Television
Position #: 006089 New?: Yes
Remarks: Approved on 1/25/00
Sal Rng/Stp: 30/1 Salary: **\$2,929.05/month**
% of position: 100% # of Mos: 12
Effective: July 26, 2000
Acct #(s) K-212200-318100-61320-1612162/100%
- d. Name: **MELISSA A. LOPEZ**
Position: Office Specialist
Department: Transfer Center
Position #: 005535 New?: No
Remarks: Replacement for Karen Harris.
Sal Rng/Stp: 10/1 Salary: **\$1,797.46/month**
% of position: 100% # of Mos: 12
Effective: July 26, 2000
Acct #(s) A-212200-462100-63100-0611400/55%
A-212200-462100-63100-0000000/45%

e. Name: **SUSAN KAY McELHINNEY**
 Position: Administrative Secretary
 Department: Public Safety
 Position #: 005203 New?: No
 Remarks: Replacement for Mary Brindley
 Sal Rng/Stp: 19/4 Salary: **\$2,590.82/month**
 % of position: 100% # of Mos: 12
 Effective: August 15, 2000
 Acct #(s) A-212200-336100-60910-0000000/100%

f. Item was removed from agenda.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE EXTENSION OF INTERIM ADMINISTRATIVE CONTRACT**

MSC Hughes, Nelson

RESOLUTION 00-20231

BE IT RESOLVED, That an extension of the following interim administrative contract be approved:

a. Name: **BRUCE E. BISHOP**
 Position: Interim Director
 Department: Student Services
 Position #: 005486 New?: No
 Sal Rng/Stp: 67/13 Salary: **\$7,265.53/month**
 % Contract: 100% No Mos: 25/31 of one month
 Effective: July 1, 2000 through July 26, 2000
 Acct No(s): A-123400-451100-64910-00000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE ADMINISTRATIVE EMPLOYMENT**

MSC Hughes, Nelson

RESOLUTION 00-20232

BE IT RESOLVED, That the employment of the following administrative employees be approved:

a. Name: **BRUCE E. BISHOP**
 Position: Director Student Activities
 Department: Student Activities
 Position #: 005486 New?: No
 Remarks: Replacement for Jim Bowen.
 Sal Rng/Stp: 67/13 Salary: **\$7,265.53/month**
 % of position: 100% # of Mos: 12
 Effective: July 26, 2000
 Acct #(s) A-123400-451100-64910-0000000/100%

b. Name: **MARK VERNY**
 Position: Interim Dean, Human Arts and Sciences
 Department: Human Arts and Sciences Division
 Position #: 005694 New?: No
 Remarks: Replacement for Doris Pichon.
 Sal Rng/Stp: 75/3 **Salary: \$7,405.48/month, plus
 \$1,200 annual stipend
 for doctorate.**

 % of position: 100% # of Mos: 12
 Effective: July 26, 2000
 Acct #(s) A-123100-361100-60110-000000/100%

Joe Madrigal discussed the education, background, and experience of Bruce Bishop.

Jack Miyamoto discussed the education, background, and experience of Mark Vernoy.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **DEFEAT OF RESOLUTION TO RESCIND EMPLOYMENT OFFER TO SERVIO MARIN**

MS **Defeated** Dougherty, Hughes

RESOLUTION 00-20233

BE IT RESOLVED, That the Academic Employment offer to **Servio T. Marin**, Performing Arts (Music), effective August 18, 2000, approved by the Governing Board on June 27, 2000, be rescinded. Mr. Marin is unable to accept a full-time tenure-track position by Fall Semester, 2000.

Dr. Marin addressed the Board at this time, reading a letter he had written to the Board outlining the reasons he felt the Board should not rescind the offer of employment previously made to him. **Exhibit K-4** Lengthy discussion ensued with comments also being made by Dr. Jack Miyamoto.

The Vote: 2 Aye (Dougherty, Jensen) 3 Nay (Hughes, Nelson, White)

Student Trustee Advisory Vote: Aye

5. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20234

BE IT RESOLVED, That the employment of the following academic employees be approved:

- a. Item was removed from agenda due to the defeat of item K-4.
- b. Name: **GRACE A. FOWLER**
Position: Assistant Professor, Internet/Electronic Publishing
Department: Graphic Communications
Position #: 006097 New?: No
Remarks: Replacement for Russ Prior. PFE funded.
Sal Rng/Stp: B/2 Salary: **\$3,658.48/month**
% of position: 100% # of Mos: 10
Effective: August 18, 2000
Acct #(s) A-111000-355200-09360-0611400/100%
- c. Name: **CARLA B. THOMSON**
Position: Assistant Professor, Reading
Department: Reading Services
Position #: 006095 New?: Yes
Remarks: Approved on 1/25/00, PFE Funded
Sal Rng/Stp: C/8 Salary: **\$5,115.77/month**
% of position: 100% # of Mos: 10
Effective: August 18, 2000
Acct #(s) A-111000-328200-49300-0611400/100%
- d. Name: **JOHN AEGERTER**
Position: Assistant Professor, Physical Education/Assistant Football Coach
Department: Physical Education/Athletics
Position #: 006103/80% New?: Yes
006104/20%
Remarks: Approved on 2/8/00
Sal Rng/Stp: C/8 Salary: **\$5,115.77/month**
% of position: 100% # of Mos: 10
Effective: August 18, 2000
Acct #(s) A-111000-367300-08350-0611400/80%
A-111000-431200-08350-0611400/20%

Jack Miyamoto discussed the education, background, and experience of Ms. Fowler and Ms. Thomson.

Joe Madrigal discussed the education, background, and experience of Mr. Aegerter.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **APPROVE CLASSIFIED POSITION INCREASE**

MSC Dougherty, Hughes

RESOLUTION 00-20235

BE IT RESOLVED, That the increase of the following classified position be approved:

a. **Position:** **TUTOR**
 Department: Tutoring Services
 Name: Vacant
 Position #: 006059 **New?:** No
 Remarks: Position was 45%, 10 mos, approved 9/28/99.
 Sal Rng/Stp: 15/1 **Salary:** **\$1,521.94/month**
 % of position: 75% **# of Mos:** 10
 Effective: August 1, 2000
 Acct #(s): A-222000-477100-4930A-0611400/50%
 A-212200-477100-61110-0000000/50%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Hughes

RESOLUTION 00-20236

BE IT RESOLVED, That the following classified position be approved:

a. **Position:** **POLICE SERGEANT**
 Department: Campus Police
 Division: Administrative Services
 Position #: 006134 **New?:** Yes
 Sal Rng/Stp: 31/1 **Salary:** **\$2,998.58/month**
 % of position: 100% **# of Mos:** 12
 Effective: September 1, 2000
 Acct #(s): K-212200-543100-69500-1812070/100%
 NOTE: This is a specially funded position, continuation depends on
 available funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Hughes

RESOLUTION 00-20237

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. **Position:** **SUPERVISOR DUPLICATING AND PRINTING SERVICES**
Department: Graphic Communications
Name: Kenneth J. Dodson
Position #: 005366 **New?:** No
Remarks: Position was range 19 on the unit salary schedule
Effective: July 1, 2000
% of position: 100% **# of Mos:** 12
Sal Rng/Stp: **43/3** **Salary:** **\$3,227.27/month**
Acct #(s): A-212100-355100-67750-0000000/100%
NOTE: Position will be removed from the unit represented by the CCE/AFT and placed in the Supervisory group of the Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE FUNDED ACADEMIC CONTRACTS**

MSC Dougherty, Hughes

RESOLUTION 00-20238

BE IT RESOLVED, That the following funded Academic Contracts be approved:

James Duvall, Assistant Professor, ROP
Bruce Gan, Assistant Professor, ROP
James Hoevertsz, Assistant Professor, ROP
Richard Isaacs Assistant Professor, ROP
Charles Kirk, Assistant Professor, ROP
Leah J. Martin-Klement, Assistant Professor, ROP
Joseph Schaeffer Assistant Professor (50%), ROP
Anita Sugar, Assistant Professor, ROP

Mollie Smith, CalWORKs Program Manager, CalWORKs
Brenda Wright, CalWORKs Counselor/Case Manager, CalWORKs

Renee Roth, JTPA Counselor, Worksite Education

These contracts constitute service pursuant to California Education Code Section 87470 and 87471, and such service is not included in computing the service required for the attainment of, or eligibility to, classification as a regular employee.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Hughes

RESOLUTION 00-20239

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. **Position:** **ASSISTANT DIRECTOR/EXTENDED EDUCATION**
 Department: Escondido Education Center
 Name: Vacant
 Position #: **005319** **New?:** No
 Remarks: Position title was Assistant Director, salary same.
 Effective: July 26, 2000
 % of position: 100% **# of Mos:** 12
 Sal Rng/Stp: **55/1** **Salary:** **\$3,932.26/month**
 Acct #(s): B-212100-354200-60100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE CLASSIFIED TRANSFER EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 00-20240

BE IT RESOLVED, That the transfer of the following classified person be approved:

a. **Name:** **PETRA CABALLERO**
 Position: Senior Administrative Secretary
 Department: Counseling, Guidance, and Career Development
 Position #: 005510 **New?:** No
 Sal Rng/Stp: 23/y rated **Salary:** **\$4,163.87/month**
 % of position: 100% **# of Mos:** 12
 Effective: July 3, 2000
 Acct #(s): A-212200-462100-63100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **ACCEPT RETIREMENT AND APPROVE DESIGNATION OF SUPERINTENDENT/PRESIDENT EMERITUS**

MSC Dougherty, Hughes

RESOLUTION 00-20241

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby accepts the following **retirement** under Group II (receive the fully employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **DR. GEORGE R. BOGGS**, Superintendent/President, President's Office,
effective October 1, 2000.

BE IT FURTHER RESOLVED, That **Dr. George R. Boggs**, upon his retirement as Superintendent/ President, be designated **Superintendent/President Emeritus** for his outstanding service to Palomar College during the period 1985-2000.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE ADMINISTRATIVE EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20242

BE IT RESOLVED, That the employment of the following administrative employee be approved:

- a. Name: **DR. JOHN "JACK" RANDALL**
Position: Interim Superintendent/President
Department: President's Office
Position #: 005010 New?: Yes
Remarks: Effective August 21, 2000, to April 30, 2001
Sal Rng/Stp: Special Contract **Salary: \$9,825.00/month**
% of position: 100% # of Mos: 8
Effective: August 21, 2000
Acct #(s) A-126000-211100-66200-0000000/100%
NOTE: On an emergency basis, Assembly Bill 948, Exemption from the Post-Retirement Earnings Limitation, allows for this appointment. This action is necessary due to the short notice of retirement received from Dr. George Boggs. **Exhibit K-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVE FY 2000/2001 SALARY SCHEDULES FOR FACULTY, ADJUNCT FACULTY, ADMINISTRATIVE ASSOCIATION MEMBERS, SENIOR ADMINISTRATORS, AND EXECUTIVE ADMINISTRATORS**

MSC Dougherty, Hughes

RESOLUTION 00-20243

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the FY 2000/2001 salary schedules for faculty, adjunct faculty, Administrative Association members, senior administrators, and executive administrators that reflect the 4.17% COLA, per the Salary Enhancement Plan Agreements between the District and the employee groups, effective July 1, 2000. **Exhibit K-14**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVE LEAVE OF ABSENCE**

MSC Dougherty, Hughes

RESOLUTION 00-20244

BE IT RESOLVED, That MARK HUDELSON, Assistant Professor, Performing Arts (Art), be granted a 100% Family Leave of Absence **without pay and with benefits**, effective May 10, 2000, through May 19, 2000.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were none.

M. **COMMENTS FROM BOARD MEMBERS**

Ms. Gyde congratulated Dr. Boggs on his new position.

Dr. Nelson remarked that Dr. Boggs will be missed.

Dr. Dougherty discussed the recent meeting of the Inland Valleys' Trustee and CEO Association that he had attended. A great deal of time was spent discussing the items that were removed from the budget when the Governor signed it. Many of them will be tried again next year. Dr. Don Averill is again playing a major role in the organization. Dr. Dougherty discussed Robert Pacheco's plan to take community colleges out of the same guaranteed funding as the K-12 system and give us our own system. Mr. Pacheco stated that, although he didn't expect to get it through right away, he thought that within a few years people would see the wisdom of his plan. Dr. Dougherty is not sure that anyone understands it. The word from Sacramento is that it will not get through in the next five years, and perhaps never. It's too bad that, having had the kind of funding problems which we've experienced ever since Proposition 13, people are nervous about saying that they will guarantee we will get at least the same amount of money. Whenever legislation finally passes, it will require guarantees that we will not be worse off than we are now. The Kern District is being invited to join the group as they have a campus in the Ridgecrest area and sites in Bishop and Mammoth.

N. **CLOSED SESSION**

The Board recessed at 8:50 p.m. and went into Closed Session at 8:57 p.m., to discuss:

1. Conference with Legal Counsel – Pending/Threatened Litigation, pursuant to Government Code 54956.9 - Mediation with San Marcos Redevelopment Agency.
2. Conference with Legal Counsel – Pending/Threatened Litigation, pursuant to Government Code 54956.9 – Review of proposed settlement with Davidson v. Palomar College.

3. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
4. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
5. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
6. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.
7. Public Employee Performance Evaluation, pursuant to Government Code 54957: Superintendent/President.

Closed Session ended at 10:24 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 10:25 p.m.

1. **MEMORANDUM OF UNDERSTANDING WITH THE SAN MARCOS REDEVELOPMENT AGENCY**

MSC Dougherty, Nelson

RESOLUTION 00-20245

BE IT RESOLVED, That the Governing Board ratify and approve a Memorandum of Understanding (MOU) between the Palomar Community College District and the **City of San Marcos Redevelopment Agency (RDA)**, resolving all differences between the District and the Agency involving the interpretation and implementation of three tax increment pass-through agreements in redevelopment areas one through three, and the calculation of tax increment dollars due the District pursuant to these agreements. It was agreed that, in accordance with this MOU, the District's Counsel shall work with the RDA's Counsel in the preparation of a final agreement upon which Judgment may be entered in the Superior Court, State of California, North County Judicial District.

The Vote was unanimous.

2. APPROVE SETTLEMENT ON DAVIDSON MATTER

MSC Dougherty, Hughes

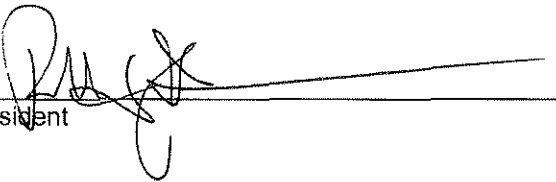
RESOLUTION 00-20246

BE IT RESOLVED, That the Governing Board ratify and approve a conditional settlement of a tort claim by **Donald D. Davidson**, a Palomar student, and the Palomar Community College District for alleged personal injury and racial discrimination pursuant to which the District will buy its peace for the sum of \$5,000 in exchange for a release of all claims, and a waiver of Civil Code Section 1542 involving any future claims, whether known or unknown, executed by Donald D. Davidson. The Board understands and agrees that if Donald D. Davidson fails or refuses to execute this release of present and future claims against the District, and the Board, its employees and agents, Counsel for the District shall rescind the offer to pay \$5,000 to him and the matter will proceed to litigation.

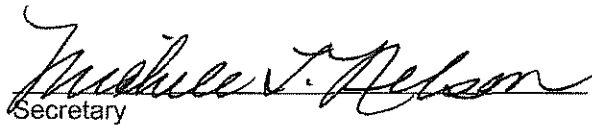
The Vote was unanimous.

P. ADJOURNMENT

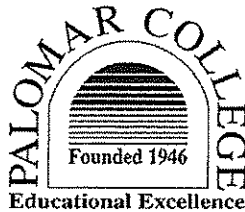
The meeting was adjourned at 10:27 p.m.



President



Secretary



APPROVED

9-12-00

**GOVERNING BOARD MINUTES
SPECIAL MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
FRIDAY, AUGUST 18, 2000, 2:30 P.M.**

A. CALL TO ORDER

The special meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 2:39 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. Jack Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Dr. Bob Barr, Director, Research and Planning
Bruce Bishop, Director, Student Activities
Mary Ann Drinan, Chair/Associate Professor, Economics, History, and Political Science
Mario Mendez, Vice President, Faculty Senate; Professor, Physical Education
Dr. Michael Norton, Director, Public Information

GUESTS:

Charles Duncan, Board Candidate
Bruce Kauffman, *North County Times*
Darrell McMullen, Board Candidate

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. PLANNING PROCESS

Dr. Bob Barr presented a report on the Educational Master Plan and Planning Process and the manner in which it relates to the budgeting process. **Exhibit C**

D. BUDGET FOR FISCAL YEAR 2000-2001

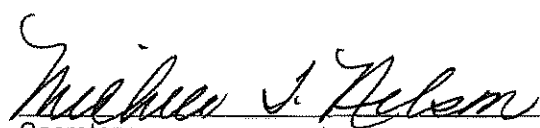
Jerry Patton presented information regarding the budget that is being formulated for the current fiscal year.

E. ADJOURNMENT

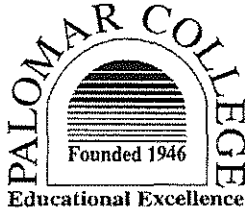
The meeting was adjourned at 4:55 p.m.



President



Secretary



APPROVED
9-12-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, AUGUST 22, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. Jack Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Bruce Bishop, Director, Student Activities
Lorraine Brealey, Coordinator, Public Safety
Ernie Carson, President, CCE/AFT
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Systems Support Specialist, Information Services

Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Robert Gilson, Chair/Professor, Performing Arts
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Anne Hohman, President, The Faculty; Associate Professor, English
Kenneth Jay, Director, Business Services
Cynthia Kratcoski, Financial Aid Advisor, Financial Aid and Scholarships
Mario Mendez, Vice President, Faculty Senate; Professor, Physical Education
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Wilma Owens, Director, Vocational Programs
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Dr. Joe Stanford, Professor, Performing Arts

GUESTS:

Lee Baldrige
Anastasia Benzel, Student
Charles Duncan, Board Candidate
Jennifer Jennings, Student
Bruce Kauffman, *North County Times*
Dr. Servio Marin
Darrell McMullen, Board Candidate
Laura Mitchell, *The Telescope*
Bridgette Roncone, Student

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

BB. APPOINTMENT OF SECRETARY TO THE BOARD

1. APPOINTMENT OF SECRETARY TO THE BOARD

MSC Dougherty, Nelson

RESOLUTION 00-20247

BE IT RESOLVED, That Dr. John D. Randall, Interim Superintendent/President, be appointed as Secretary to the Governing Board of the Palomar Community College District, effective August 23, 2000, succeeding Dr. George R. Boggs.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

C. APPROVAL OF MINUTES

MSC Dougherty, Nelson

RESOLUTION 00-20248

BE IT RESOLVED, That the Minutes of the Regular Meeting held on July 25, 2000, be approved.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

PAYROLL

1. APPROVE PERSONNEL ACTIONS HISTORY

MSC Dougherty, Nelson

RESOLUTION 00-20249

BE IT RESOLVED, That the **Personnel Actions History** for the month of July, 2000, be approved. **Exhibit D-1**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

2. REVIEW AND APPROVE PURCHASES MADE FOR THE PRIOR SIXTY DAYS

MSC Dougherty, Nelson

RESOLUTION 00-20250

BE IT RESOLVED, That all **purchase transactions and contracts** for the month of July, 2000, entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-2**, be and are hereby reviewed and approved for the following items. All purchases listed herein are made against the 2000-2001 fiscal year budget.

Purchase Orders	0140000	through	0140105	\$ 104,487.35
Agreement/Items	0145000	through	0145007	\$ 93,014.58
Travel	0150000	through	0150003	\$ 2,177.00
Advertising/Increases	0160000	through	0160001	\$ 156.00
Employment Ads	0165000	through	0165001	\$ 28,000.00
Agreement/Services	0170000	through	0170009	\$ 18,614.06
Repairs	0175000	through	0175004	\$ 9,222.63
Agreement/Annual	0180000	through	0180000	\$ 592.80
Utilities	0195000	through	0195002	\$ 890.60
Film Bookings	0120000	through	0120000	\$ 21.90
Library Orders	0125000	through	0125000	\$ 289.49
				<u>\$ 257,466.41</u>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

3. APPROVE TRAVEL EXPENSES

MSC Dougherty, Nelson

RESOLUTION 00-20251

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

a.	Board Member	Shannon Gyde
	Advanced Funds?	Yes
	For:	Transportation, parking, meals, lodging, registration, miscellaneous
	To attend:	CCLC Student Trustee Workshop
	Location:	Sacramento, California
	Date:	August 11-12, 2000
	Amount:	\$530.80
	Budget Acct. No.:	575200-11-111100-66100-10-2001-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

4. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective September 1, 2000:

Name	Position	Course of Study
Johnnie L. Fortune	Sr. Accounting Assistant	Job-related classes for Associate Degree, Business

5. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **CHRISTINE M. CLARK**, Academic Department Assistant, Nursing Education, effective August 19, 2000 (last day worked 8/18/00).
- b. **JEANNE RUST LOPEZ**, Administrative Secretary, Counseling, Guidance, and Career Development, effective September 1, 2000 (last day worked 8/31/00).

6. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Nelson

RESOLUTION 00-20252

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Doyle, Michael – Engineering
Gibbon, Kevin – Diesel Mechanics
Norton, Ryan - Spanish
Smith, Heather – Speech

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **ACTION - APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20253

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the Summer, 2000, and Fall, 2000 (day and /or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SUMMER 2000

ART

Jew, Robert	Commercial Art	\$33.54
	B.F.A., Illustration	
	2+ Years of Experience	

ECONOMICS, HISTORY, AND POLITICAL SCIENCE

Cachat, Marylin	Political Science	\$34.65
	B.S., Social Science	
	M.A., Political Science	

ENGLISH

Nielsenshultz, Aaron	English	\$34.65
	B.A., English	
	M.S., Literature and Writing Studies	

ENGLISH AS A SECOND LANGUAGE

Pianta (single name)	English As A Second Language	\$34.65
	B.A., English	
	M.A., English As A Second Language	

SPEECH COMMUNICATION/FORENSICS/ASL

Smith, Heather	Speech	\$34.65
	B.A, Television & Film	
	M.A., Communication	

FALL 2000

BEHAVIORAL SCIENCE

Marcus, Scott	Philosophy	\$38.42
	B.S., Business Administration	
	M.B.A., Business Administration	
	M.A., Philosophy	
	J.D., Law	

BUSINESS EDUCATION

Barend, Joseph	Law	\$38.42
	B.S., Interdepartmental Teaching, Humanities	
	J.D., Law	

Clark, Robert	Business	\$36.09
	B.S., Business Management	
	M.B.A., Business Administration	

Etta, Samuel	Office Technology	\$34.93
	B.S., Management/Accounting	
	2+ Years of Experience	

CHILD DEVELOPMENT

Hammons, Barbara	Child Development/Early Childhood	\$36.09
	B.S., Child Development	
	M.S., Educational Administration	

COUNSELING

Nguyen, Trong	Counseling	\$36.09
	B.A., Psychology	
	M.Ed., Counseling	

Owens, Kyle	Counseling	\$36.09
	B.A., Liberal Studies	
	M.S., Counseling	

EARTH SCIENCE

Noyes, T. James	Oceanography	\$36.09
	B.A., Physics	
	M.S., Oceanography	

Schmidt, Dale	Aeronautics B.S., Electrical Engineering 2+ Years of Experience	\$34.93
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ECONOMICS, HISTORY, AND POLITICAL SCIENCE

Limer, Joseph	Political Science B.A., Political Science J.D., Law	\$38.42
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Gregory, Eric	History B.S., Biology B.A., History M.A., History	\$37.26
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ENGLISH

Hampton, Janell	English B.A., English Literature M.A., English Literature	\$36.09
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ENGLISH AS A SECOND LANGUAGE

Davis, Susana	Non-Credit A.A., Educational Secretary B.A., Linguistics	\$34.93
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Ibanez, Ruben	English As A Second Language BA., Social Science M.A., Teaching English As Second Other Language	\$36.09
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Rodriguez, Juanita	Non-Credit B.A., Liberal Studies	\$34.93
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Slater, Kay	Non-Credit B.A., Elementary Education M.B.A., Business Administration	\$36.09
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FOREIGN LANGUAGES

Lauyer III, Edward	Spanish B.S., Criminal Justice Administration and Spanish M.A., Spanish	\$36.09
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Norton, Ryan	Spanish A.A., Liberal Arts B.A., Spanish M.A., Spanish (pending)	\$34.93
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Sousa-Welch, Helen	Spanish B.A., Spanish M.A., Spanish	\$37.26
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LIFE SCIENCES

Davignon, Robert	General Zoology B.S., Zoology M.S., Anatomy	\$36.09
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Clymer, Janice	Biological Science B.A., Sociology & Anthropology Ph.D., Biological Sciences	\$38.42
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Stewart, Alison	Biology B.S., Conservation Biology M.S., Biological Sciences	\$36.09
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MATHEMATICS

Carleton, Ruth	Mathematics B.A., Mathematics M.A., Mathematics	\$37.26
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NURSING EDUCATION

Brown, Karen	Nursing B.S., Nursing M.S., Nursing	\$36.09
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Harvard, Patricia	Nursing B.S., Nursing M.A., Education M.S., Nursing D.Ed., Education	\$36.09
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PHYSICAL EDUCATION

Glusac, Milena	Coaching B.A., Psychology M.Ed., Psychology	\$36.09
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PHYSICS AND ENGINEERING

Doyle, Michael	Engineering Eminence in Electronics 18 Years of Experience	\$34.93
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English, Thomas	Physics B.S., Physics M.S., Electrical Engineering M.S., Resources Engineering Environment and Water Ph.D., Electrical Engineering	\$38.42
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REGIONAL OCCUPATIONAL PROGRAMS

Johnson, Christine	Graphic Arts B.A., Liberal Studies 2+ Years of Experience	\$34.93
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SPEECH COMMUNICATION/FORENSICS/ASL

Engstrom, Erin	Speech B.A., Speech Communication M.A., Speech Communication	\$36.09
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Smith, Nickie L.	Speech B.A., Speech Communication M.A., Speech Communication	\$36.09
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TRADES AND INDUSTRY

Gibbon, Kevin	Diesel Mechanic	\$34.93
	Course work in England	
	6+ Years of Experience	

VOCATIONAL PROGRAMS

Lampson, Richard	Manufacturing Technology	\$36.09
	B.S., Physics	
	M.S., Physics	

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20254

BE IT RESOLVED, That the employment of the following Child Development Center Teachers, at the rates indicated for the **Summer, 2000, semester**, be approved:

Mac Alpin, Polly	Teacher	\$8.95
	Child Development Center Permit (pending)	
Brown, Laura	Teacher	\$15.28
	B.A., Liberal Studies - Child Development	
	Child Development Site Supervisor Permit (expires 2002)	

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

FISCAL SERVICES

9. **APPROVE DRAWING NEW WARRANTS**

MSC Dougherty, Nelson

RESOLUTION 00-20255

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw new warrants as follows:

1. Warrant #76-206910, dated December 20, 1999, in the amount of \$20.00, to Robert Robertson, 3909 Reche Road, Fallbrook, CA 92028. Voided due to stale dating.
2. Warrant #76-215251, dated May 26, 1999, in the amount of \$36.00, to Charles Anderson, 537 South Santa Fe Avenue #6, Vista, CA 92083. Voided due to stale dating.
3. Warrant #76-190811, dated September 25, 1998, in the amount of \$25.00, to Alpha Gamma Sigma, 144 West College Way, Claremont, CA 91711. Voided due to stale dating.

4. Warrant #76-010006, dated August 1, 1999, in the amount of \$570.10, to Malecki Music, Inc., 6010 North Paramount Boulevard, Long Beach, CA 90805. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Mario Mendez reported that the first Faculty Senate meeting of this academic year was held Monday. An election for a new Senate President was held, resulting in a tie vote between Chris Barkley and Mary Ann Drinan. They will now send out a ballot and hopefully will have a new Faculty Senate President at the next meeting.

April Woods has been trying to structure the Committee on Committees so that it is more coherent. A lengthy discussion ensued on how members are chosen for committees and the collegial process and how it was working.

Mario had reported on the special Board meeting last Friday, discussing Bob Barr's and Jerry Patton's presentations on planning and budgeting. Many questions were raised on this subject, also. Concern was expressed on how the collegial process and governing structure are working for them. There was a general feeling of "disconnect" and that part of it is the faculty's problem, because of the way they are structured.

At the Faculty meeting last Friday, Sherry Gordon described the meet and confer process in a negative way and received applause from some in the group. Anne Hohman and Mario were asked to present the faculty's concerns to the Board regarding the EMPC and PFE, particularly. There needs to be cooperation so that we can work together. There is disappointment that an agreement has not been reached on the benefit structure. Again, the question was, "Is that process working for us?" Mario feels we need to work harder within the system we have to get things done. It seems to take too long to get anything accomplished.

2. INFORMATION

Report of The Faculty

Anne Hohman added that the Faculty Senate has voted to voluntarily hold meetings once a week, rather than every other week. This is an indication of how seriously they are considering these very significant questions. It feels like there is a lot of change happening, and the faculty feels "out of the loop." Specifically, Anne was asked to tell the Board that they want the task force that allocates PFE funds reconstituted this year. They are concerned that the task force was slipping around during the summer and popping up in minutes of various meetings. They would like to see the task force have a strong faculty input.

The first meeting of The Faculty will be held on Wednesday, September 6.

3. **INFORMATION**

Report of the Administrative Association

Lee Hoffmann reported that the Administrative Association has continued to meet throughout the summer. Some parts of the meet and confer process are slow, and we feel a need to speed the process up. They still have a few issues, which they have worked on for a year, that they hope will be addressed soon.

Lee also wished Dr. Boggs good luck in his new position. He noted that he was president of the classified unit when Dr. Boggs was hired. Lee also welcomed Dr. Randall.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson gave the following report: "At a previous Board meeting, I made some pretty strong statements about the problems and concerns that the union had with the process that was followed with the new PeopleSoft positions. As a result of my statements, I was subsequently accused of trying to promote my own salary conditions along with others in I.S. Well, that was not my intent; and to those individuals who met with me, I would like to say that I am sincerely sorry if that was the way that I came off because that was not my intent. My problem was with the process.

"I was on vacation last week; and, on Friday, I participated in Rally Supporting the Janitors in North County. The rally was conducted under the San Diego/Imperial Valley Labor Council's Street Heat. Approximately 75-100 union members from various locals joined the janitors in marching as a show of support for their contract talks.

"Announcements in this week's CCE/AFT Local 4522 Newsletter:

"Anyone Need Help With Your SDG&E Bill???

"Palomar College CCE/AFT Local 4522 and the San Diego/Imperial Valley Labor Council can help you with your SDG&E bill. Whether you are a union member or not, you have probably been impacted by the recent increase in SDG&E rates. If you need assistance with paying your July or August bill please call Labor Participation at the San Diego/Imperial Valley Labor Council at 619-641-0074. When calling, you must have the bill in front of you and tell the receptionist that you found out about this assistance program through the CCE/AFT Local 4522 at Palomar College. This assistance is available for union and non-union members. September assistance for SDG&E bills will not be available until after September 1.

"Financial Assistance and Food Available For Union Members

"Union members, do you ever find yourself in a position where you don't know if you can pay your rent or mortgage payment or even buy groceries? Let your union help you. The CCE/AFT Local 4522 is affiliated with the San Diego/Imperial Valley Labor Council. As a dues paying member, you have access to financial assistance. You also have access to the food bank located at the Labor Council office in San Diego. Call the union office at extension 2102 for information. All calls are confidential. Being a union member has its advantages!

"Union Members and Families - Padres Game Tickets Only \$5.00

"Free barbeque, free soft drinks, free beverages, free hot dogs, free hamburgers, fun for the kids. Join the CCE/AFT and the San Diego/Imperial Valley Labor Council at a Labor Day 2000 Building Dedication & Padres Tailgate at the United Labor Center, 3717 Camino Del Rio South, San Diego, from noon to 4:00 p.m. on Monday, September 4. From there, we will go to Qualcomm Stadium for a 6:05 p.m. ball game between the San Diego Padres and the Milwaukee Brewers. All seats are located on the Plaza level and are only \$5 each. Discounted tickets and barbeque celebration are being made available by the San Diego/Imperial Valley Labor Council. For tickets and additional information, please call the CCE/AFT at extension 2102.

"On a somber note, the CCE/AFT attorney has advised us that PERB has ruled to separate the Facilities and Food Services employees from the CCE/AFT. Their ruling has called for an election to be held so those employees can vote to determine if they want to be represented by the CCE/AFT or CSEA. This separation was initiated by CSEA's raid on Palomar classified staff during the Fall of 1999.

"On an even more somber note, on August 11, the CCE/AFT held its first union-members-only meeting at the Laborer's International Local 89 on the corner of Twin Oaks Valley Road and San Marcos Blvd. The purpose of the union meeting was to bring the union members up to speed with negotiations and to ask them what they wanted the CCE negotiations team to do because they felt that both sides were firmly entrenched on a remaining issue. We explained that while the Salary Enhancement Plan is an extremely bitter pill for the classified staff to swallow, and it's something that we probably never will get over, we have negotiated several modifications in some of its basic language. The remaining issue revolves around the possible allocation of PERS monies. We explained that, if we go back to the table with our current stance, it will more than likely lead to impasse. In a secret ballot that was conducted through the meeting, the union members overwhelming voted to stay the course; and if we go to impasse, then so be it. And that is exactly what happened this morning in our negotiations with the District. I have placed a call in to PERB for impasse paperwork and documentation.

"As a result of going into impasse, I informed the District's representatives that the union will be performing an informational picket with the assistance of other locals from the San Diego/Imperial Valley Labor Council. The Labor Council has a mobilization unit called 'Street Heat' which is an ongoing, permanent mobilization structure to activate and demonstrate the power of union members in San Diego and Imperial Counties. Depending on the date, time, and purpose of a rally, the Labor Council states that anywhere from 50 to 300 union members from throughout San Diego and Imperial Counties will come out and assist Palomar's union members with this effort. I've asked to meet with Dr. Miyamoto and Palomar Police Chief Tom Plotts regarding the CCE/AFT's plans for the informational picket. The dates and times will be announced later."

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that the ASG held a special meeting on August 9 to appoint a new senator. The regular meeting scheduled for 1 p.m. was canceled because quorum was not met. The first regular ASG meeting for the Fall semester will be August 23, at 1 p.m., in the Student Union.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs asked Jerry Patton to report on how the increased energy costs are affecting Palomar. Jerry reported that two years ago, Mike Ellis, Ben Echeverria, and he signed a contract through CCLC with PG&E for five years. Those rates are locked in at 5.5% below September 30, 1997, rates. We have another three years at those rates. If we were subject to the current rates of SDG&E, our total utility bill for the remainder of this fiscal year would increase by \$787,000.

Dr. Boggs reported that enrollment trends are holding very strong. Head count this morning in credit was up 6.8% from last year at this time. Total head count from last year is up 14.7%.

Dr. Boggs recognized the Police Academy, Tom Plotts, and Lorraine Brealey for volunteering to work at a booth on Megan's Law at the Del Mar Fair. More than 1,200 persons viewed the CD-ROM and were able to determine if sexual predators were living in their neighborhoods. This is a great community service. Lorraine reported that they will be doing the presentation this Sunday at the San Marcos Fair.

Dr. Michael Newbrough was interviewed by a KDCI reporter on the topic of presidential elections and conventions. The interview was broadcast on CNN Headline News.

Dr. Boggs congratulated the Counseling Department for being awarded a third-year grant on Matriculation Think Tank for \$32,000. It is amazing how many things they were able to do with that money, including updating the multi-media orientation program, developing a CD-ROM for supplemental instruction to distance learning students in career search, developing animation and sound for the on-line career search class, updating counseling procedures used by counselors on the web, updating all counseling web pages, developing a CD-ROM for supplemental instruction for major search, adapting major search technology for on-line instruction, on-line advising, and on-line resume workshop tutorial.

Dr. Boggs congratulated Mark Vernoy for being on a panel at the 80th Annual Convention of the Western Psychological Association in April. The topic was "Psychology and the 21st Century: Forming Partnerships."

Dr. Boggs reported that this is his 360th Board meeting at Palomar College. He feels he has been very lucky to be associated with a Board of this caliber. He is leaving a position as chair of the Accrediting Commission where he has seen relationships on other college campuses that do not approach ours. We have a very professional Board that respects our faculty, staff, students, community members, and one another. He appreciates the time he has spent with this Board, the leadership of the faculty, administrators, classified staff, and students. He thanked everyone for making this a rewarding experience.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Jennifer Jennings addressed the Board at this time by reading a statement from Rachel Farr, who was unable to be present because of illness. The statement concerned her dissatisfaction with the ASG and with Board policy regarding the requirement that the ASG President be a resident of the District.

Jennifer Jennings then read a statement she had written on similar subjects and the free-speech policy.

Anastasia Benzel then read a statement regarding problems she perceives in our student government and student activities office.

Anne Hohman commented that members of the faculty also had serious concerns about the free-speech policy as it was drafted last year.

G. COMMUNICATIONS

1. Letter from **J. Mark Davis, President, Coca-Cola Scholarship Foundation**, to Dr. Boggs, dated July 18, 2000, notifying him that Palomar students, Amy Brooker and Ambria Hammel, are among 400 recipients of the Coca-Cola Two-Year Colleges Scholarships. **Exhibit G-1**
2. Letter from **Wayman H. L. Johnson, Ed.D., President and CEO, Leadership Alliance**, to Dr. Boggs, dated June 8, 2000, thanking him for co-sponsoring their Seventh Annual Diversity Conference in May, 2000. **Exhibit G-2**
3. Letter from **Carl Rogers, Program Budget Manager, State of California Department of Finance**, to Dr. Boggs, dated August 10, 2000, thanking him for his letter regarding the State budget for the 2000-2001 fiscal year. **Exhibit G-3**
4. Letter from **State Senator Dave Kelley**, to Jerry Patton, dated August 11, 2000, thanking him for his letter expressing support of Senate Concurrent Resolution 83 regarding higher-education facilities funding. **Exhibit G-4**

H. UNFINISHED BUSINESS

1. **APPROVE REGULATIONS CONTROLLING USE OF COASTERS, ROLLER BLADES, SKATEBOARDS, AND SIMILAR DEVICES ON DISTRICT PROPERTY, EFFECTIVE AUGUST 23, 2000**

MSC Dougherty, Hughes

RESOLUTION 00-20256

WHEREAS, the Governing Board of the Palomar Community College District is empowered to maintain and control District property, and to rent or lease additional property necessary to carry out the programs of the District; and,

WHEREAS, the Governing Board of the Palomar Community College District is an educational institution within the meaning of California Vehicle Code Section 21113 and is at subsection (f) thereof, empowered by law to adopt rules and regulations "...to restrict, or specify the conditions for the use of bicycles, motorized bicycles, skateboards, and roller skates on public property under the jurisdiction of that agency."; and,

WHEREAS, the City of San Marcos and the City of Escondido have enacted ordinances restricting and prohibiting the use and operation of roller devices, including but not limited to skateboards, roller blades, roller skates, coasters, toy vehicles, and similar devices upon any public street, parking lot, parking structure, sidewalk, or walkway in their respective jurisdictions; and,

WHEREAS, the health and safety of students, faculty, staff, and the public in general, when present on District property, including property leased or rented from others and used for District purposes, is a major concern to the Governing Board of the District; and,

WHEREAS, the District owns and/or leases property located in San Marcos, Escondido, Mt. Carmel, Rancho Bernardo, Ramona, Borrego Springs, and Poway; and,

WHEREAS, the Governing Board of the Palomar Community College District finds that the public health and safety of students, faculty, staff, and members of the public, including pedestrians, and licensed motor-vehicle users on District property, is of such importance to the District that the District should enact, without delay, a regulation prohibiting the operation and use of certain roller devices, including but not limited to skateboards and roller blades, and certain motorized devices, specifically motorized bicycles, motorized scooters, "all terrain vehicles" (ATVs) unlicensed for use on the public streets, unlicensed "go-carts," unlicensed motorcycles, mopeds, and motorized scooters, upon District property, including property leased or rented from others and used for District purposes; and

WHEREAS, the Governing Board of the Palomar Community College District reaffirms its commitment to provide for the operation on District property in areas constructed, marked and/or posted in accordance with State and Federal law, wheelchairs, including motorized wheelchairs, and motorized personal carriers, used by handicapped individuals;

NOW, THEREFORE, BE IT RESOLVED, That the Palomar Community College District hereby adopts and enacts the following regulations controlling the use of the aforesaid roller devices and motorized devices.

1. For purpose of applying these Regulations, the term "roller device" shall mean roller skates, roller blades, skateboards, coasters, toy vehicles, or any similar device upon which a person may be propelled.
2. For purposes of applying these Regulations, the term "motorized device" shall include motorized bicycles, motorized scooters, "all terrain vehicles" (ATVs) unlicensed for use on the public streets, unlicensed "go-carts," unlicensed motorcycles, mopeds, and motorized scooters, or any similar motorized device not licensed to operate upon the public streets, excepting there from motorized wheel chairs and motorized carriers when in use by handicapped individuals.
3. For purposes of applying this Policy, the term "District property" shall mean all property owned by the Palomar Community College District, leased by the District, and rented by the District, including parking lots, driveways, roadways, sidewalks, walkways, structures including classrooms and non-classroom, and all improvements thereon.
4. No person shall use a roller device and/or a motorized device upon any District property.
5. No person shall use a roller device and/or a motorized device upon any District Property in such a manner as to interfere with the lawful use thereof by motor vehicles or pedestrians.
6. No person shall use a roller device and/or a motorized device upon District property that is open to the public for commercial purposes, provided that such property is posted indicating that such use is prohibited by this Policy.
7. No person shall use a roller device and/or a motorized device upon or within any drainage channel, ditch, culvert or other improved storm water control system that is situated, in whole or in part, upon District property.

Any person whose conduct is alleged to be a violation of this Policy shall be cited for a violation hereof and shall be liable for sanction as follows:

- A. For the violation hereof, a fine in the amount of \$ 30.00, and in addition to the fine, the repeat offender may receive up to 40 hours of community service.
- B. For a second and subsequent violation hereof, and in addition to the fine imposed by "A," above, the forfeiture of the roller device and/or the motorized device to the District, to be sold at public auction to the highest bidder.
- C. In the case of Palomar student violators, and in addition to the sanctions set forth above, and in cases of persistent violations, referral to the Director of Student Activities for alleged violation of the Code of Student Conduct.
- D. A violation of this Regulation shall constitute an "infraction" under the law and shall be charged as such in the citation. **Exhibit H-1**

Ms. Hughes asked if the students' opinion had been solicited on this matter. Ms. Gyde responded that she had taken it to the ASG and the majority were in favor of it.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. NEW BUSINESS

1. SET DATE FOR GOVERNING BOARD'S GOAL-SETTING RETREAT

MSC Dougherty, Nelson

RESOLUTION 00-20257

BE IT RESOLVED, That the Governing Board hold a **Goal-Setting Retreat** on Saturday, September 23, 2000, at 9 a.m., in the Governing Board Room.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. RECEIVE BIDS ON PRE-FABRICATED METAL STORAGE BUILDING, DESIGNATE LOWEST RESPONSIBLE BIDDER, AND AUTHORIZE CONTRACT SUBJECT TO REFERENCE CHECKS AND RECEIPT OF ALL BONDING AND INSURANCE CERTIFICATES

MSC Dougherty, Nelson

RESOLUTION 00-20258

BE IT RESOLVED, That the Palomar Community College District hereby receives the bids on the Pre-Fabricated Metal Storage Building project advertised in accordance with law on June 26, 2000, and July 3, 2000; declares the lowest, responsive bid that of **Krest Group, Inc., dba Wyatt Construction** of San Bernardino, California, in the base bid amount of one hundred twenty-five thousand five hundred seven dollars and sixty-three cents (\$125,507.63), and accepts Alternative Bid Additive Items, 2-A (\$1,815.48), 2-B (\$422.54), and 2-D (\$3,907.43), for a total bid amount of one hundred thirty one thousand, six hundred fifty three dollars and eight cents (\$131,653.08); and

BE IT FURTHER RESOLVED, That the Palomar Community College District authorizes a contract with Krest Group, Inc., dba Wyatt Construction of San Bernardino, California, for the fabrication, construction, and erection of a Pre-Fabricated Metal Storage Building for the prices stated herein, effective September 1, 2000, subject to receipt by the District of all required bonds, insurance certificates, and satisfactory reference checks; said contract price to be paid from Account No. 862700-12-553200-67240-08-2001-1612016.
Exhibit I-2

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE LEASE FOR SAN MARCOS PUBLIC SAFETY CENTER AND MOU WITH SAN MARCOS RDA**

MSC Dougherty, Nelson

RESOLUTION 00-20259

BE IT RESOLVED, That the Palomar Community College District hereby approves a lease with the **City of San Marcos** for the **San Marcos Public Safety Center** (hereinafter "Center"), effective on or about March 1, 2001, and for an initial term of five (5) years thereafter, subject to an option to renew for an additional five (5) years, for the following:

- 182 Santar Place ("Law Enforcement Bldg."), consisting of approximately 5511 sq. ft., at \$1.25 sq. ft. per month, adjusted in year four by 2.5% annually.
- 184 Santar Place ("Instructional Building"), consisting of approximately 3200 sq. ft., at \$00.75 sq.ft. per month, adjusted in year four by 2.5% annually.
- 186 Santar Place ("Training Tower and Drill ground"), consisting of a tower and drill ground, at \$417.00 per month, one time increase of 5% in the first year of the Option Period.
- Tenant improvements (TIs) in the Law Enforcement Bldg. shall be constructed per District specifications with an allowance from the City of forty-two dollars (\$42.00) per sq. ft. toward the cost of design and construction, with the total cost of the TIs estimated to be approximately seventy-five dollars (\$75.00) per sq. ft., subject to the District signing a promissory note in the total amount of the TIs in favor of the City, the principal and interest (7.5% per annum) shall be financed over the first five- (5) year term of the lease and added to the rent, all to be paid from the District's share of the redevelopment agency tax increment.

BE IT FURTHER RESOLVED, That the Memorandum of Understanding between the Palomar Community College District and the City of San Marcos Redevelopment Agency, the terms of which are set forth in the backup to this Resolution and by this reference are incorporated by this herein as though set forth in full here at, be and are hereby approved, and the Assistant Superintendent/Vice President of Finance and Administrative Services is hereby authorized to execute the Lease and MOU on behalf of the District, and to sign any and all additional documents necessary to carry out the provisions of the Lease and the MOU. **Exhibit I-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE AGREEMENT TO SUB-CONTRACT WITH LOCKHEED MARTIN, IMS, FOR FUNDING AND OPERATION OF NORTH COUNTY INLAND CAREER CENTER**

MSC Dougherty, Nelson

RESOLUTION 00-20260

BE IT RESOLVED, That a sub-contract agreement be and is hereby approved between the Palomar Community College District and **Lockheed Martin, IMS** ("Lockheed") for funding and operation of the North County Inland Career Center for the period July 1, 2000, through June 30, 2001, pursuant to which Lockheed, as the prime contractor with the San Diego Workforce Partnership, shall provide pass-through funding to the District in the amount of eighty-thousand dollars (\$80,000.00) in exchange for which the District shall, to the extent this funding allows, staff the North County Inland Career Center, Escondido, California, and provide comprehensive and/or specialized assessments of skill levels and service needs of its customers, and individual and/or group instruction, and technical assistance thereto in the Resource Room for career exploration and research.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **INFORMATION: PROPOSED AGREEMENT WITH CALIFORNIA SCHOOL OF ENGLISH (CSE) WHEREBY ONE ADDITIONAL YEAR IS AUTOMATICALLY ADDED TO THE TERM OF ITS AGREEMENT, BASED ON THE ANNUAL REVIEW**

WHEREAS, The original term of the agreement between the Palomar Community College District and the **California School of English (CSE)** was for seven (7) years, terminating August 14, 2001; and,

WHEREAS, The term of the aforesaid agreement was extended to August 14, 2004, by amendment passed by the District's Board in July, 1999; and the District and CSE desire to extend that term of the agreement one additional year on an annual basis; and following the annual review by the parties of their contractual relationship for the previous year, without the necessity to present a formal resolution to the Governing Board in order to do so,

NOW, THEREFORE, BE IT RESOLVED, That the Palomar Community College District hereby approves an amendment to its agreement with the California School of English, pursuant to which one additional year shall be automatically added to the term of the agreement, following and as a consequence of the annual review conducted by the District and CSE, and all other terms and conditions of the existing agreement as amended in July, 1999, shall remain in full force and effect, including but not limited to the termination provisions set forth in paragraph 31 which shall not be affected by this amendment, i.e., termination for cause may take place within the time provided in paragraph 31 and shall not be extended by the number of years remaining on the agreement. **Exhibit I-5**

6. **ACCEPT GRANT #00-0011, FUND FOR STUDENT SUCCESS/PLANNING GRANT, AND APPROVE AGREEMENT FROM CHANCELLOR'S OFFICE, CALIFORNIA COMMUNITY COLLEGES**

MSC Dougherty, White

RESOLUTION 00-20261

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant in the amount of fifty-six thousand, six hundred forty-two dollars (\$56,642.00) from the **Chancellor's Office**, California Community Colleges. The purpose of the grant is to measurably advance the use of successful practices to increase positive student outcomes. This grant focuses specifically on the distance learner. In the initial year of the grant, ETV will enhance on existing course, entitled "College Success Skills", (Counseling 110). The term of the grant shall be from June 29, 2000, through July 31, 2001. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **ACCEPT GRANT #99-0360, FUND FOR STUDENT SUCCESS, INSTITUTIONALIZATION GRANT/UNDER-REPRESENTED STUDENTS SPECIAL PROJECT, AND APPROVE AGREEMENT FROM THE CHANCELLOR'S OFFICE, CALIFORNIA COMMUNITY COLLEGES**

MSC Dougherty, Hughes

RESOLUTION 00-20262

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant and approves an agreement with the **Chancellor's Office**, California Community Colleges, in the amount of fifty- seven thousand nine hundred seventy-five dollars (\$57,975.00). The purpose of the grant is to provide access to a significant and historically under-represented student population, persons with hearing impairments, by using innovative and cost-effective technologies to close-caption Palomar College ETV's current catalogue of distance-education courses. The term of the grant shall be from June 29, 2000, through July 31, 2001. **Exhibit I-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **ACCEPT GRANT "HIGH BEGINNINGS ESL CLASS AT GRANT MIDDLE SCHOOL" FROM THE CITY OF ESCONDIDO, CITY BLOCK GRANT, AND APPROVE AGREEMENT WITH THE CITY OF ESCONDIDO**

MSC Dougherty, White

RESOLUTION 00-20263

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant in the amount of fourteen thousand four hundred dollars (\$14,400.00) from the **City of Escondido, City Block Grant**, and approves agreement with the City of Escondido for the purpose of assisting residents in the Grant Middle School area to overcome language barriers and improve their vocational/economic opportunities through Palomar College's Worksite Education. This agreement shall become effective during fiscal year 2000-01 and shall automatically terminate on June 30, 2001. **Exhibit I-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **AMEND CONSULTING SERVICES AGREEMENT WITH KATZ & ASSOCIATES FOR ASSISTANCE IMPLEMENTATION OF CCCSAT PUBLIC ADVISORY GROUP SELECTION AND ACTIVITIES**

MSC Dougherty, Hughes

RESOLUTION 00-20264

BE IT RESOLVED, That an amendment be added to the agreement between the Palomar Community College District and **Katz & Associates** of La Jolla, California, for consulting services in connection with the implementation of the CCCSAT Grant, Public Advisory Group (PAG), including selection of PAG members, development of goals, objectives, committee framework, and implementation activities as appropriate for the CCCSAT Grant.

BE IT FURTHER RESOLVED, That the term of the agreement be extended from December 15, 2000, to June 30, 2001, and compensation for consultant services be increased an additional twenty thousand dollars (\$20,000.00). Consultant services will be paid from Account #551300-12-318100-61320-10-2001-1612190.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **DECLARE NETWORK AND TELECOMMUNICATION EQUIPMENT SURPLUS AND
AUTHORIZE LOCAL AUCTION**

MSC Dougherty, Hughes

RESOLUTION 00-20265

BE IT RESOLVED, That the network and telecommunication equipment as detailed in the list which is filed herewith and incorporated herein by reference, having a total fair market value in excess of \$10,000.00, located in the Information Services Department on the San Marcos Campus of Palomar College, be and are hereby declared surplus in accordance with District Procedure No. 552. Said equipment shall be sold at a local auction as an entire lot and by sealed bids to be submitted to the Office of Counsel, Contracts, and Special Projects of the District, after being advertised in accordance with said District Procedure No. 552. The District reserves the right to accept any bid that constitutes fair and adequate consideration for the lot, or it may reject all bids.

Exhibit I-10

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

There were none.

K. **PERSONNEL**

1. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Nelson

RESOLUTION 00-20266

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a.	Position:	SUPERVISOR, BUSINESS AND MAIL SERVICES		
	Department:	Mail Center		
	Name:	Diane K. Cummins		
	Position #:	005582	New?:	No
	Remarks:	Position was Supervisor, Duplication/Mail Center range 38.		
	Effective:	September 1, 2000		
	% of position:	100%	# of Mos:	12
	Sal Rng/Stp:	39/5	Salary:	\$3,361.85/month
	Acct #(s):	A-212200-531100-67760-0000000/100%		

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **APPROVE ASSIGNED TIME TO ACADEMIC CONTRACTS**

MSC Dougherty, Nelson

RESOLUTION 00-20267

BE IT RESOLVED, That the following assigned time for Chairs/Directors for the 2000-2001 academic year be approved:

Robert Barry	Chair	Communications	40%
Neil Bruington	Chair	Graphic Communications	20%
Kathleen Clyne	Chair	Nursing Education	60%
Mary Ann Drinan	Chair	Economics, History, Political Science	60%
G. Douglas Durrant	Chair	Art	60%
Robert Gilson	Chair	Performing Arts	60%
Dr. Brent Gowen	Chair	English	60%
Dr. Margaret Gunther	Chair	Family & Consumer Sciences	20%
Lynne Henson	Chair	English as a Second Language	60%
Terry Humphrey	Chair	Behavioral Sciences	40%
Douglas Key	Chair	Earth Sciences	40%
Stephen Kirby	Chair	Trades and Industry	60%
Jean Landmesser	Director	Dental Assisting	20%
Mark Lane	Director	Planetarium	20%
Stanley Levy	Director	Reading Services	20%
Linda Locklear	Chair	American Indian Studies	20%
Bruce McDonough	Chair	Cooperative Education	20%
Wendy Metzger	Chair	Mathematics	80%
Deborah Moffat	Director	Emergency Medical Education	40%
Takashi Nakajima	Chair	Physics & Engineering	20%
Marc Newman	Chair	Speech Communication/Forensics/ASL	40%
James Pesavento	Director	Planetarium	20%
Ronald Phillips	Chair	Chemistry	20%
Walter Pistone	Chair	Computer Science & Information Systems	60%
Cynthia Poole	Chair	Counseling, Guidance, & Career Development	20%
Margie Ruzich	Chair	Child Development	20%
Rena Stevens	Chair	Business Education	60%
Sara Thompson	Chair	Life Sciences	60%
Timothy Ulman	Chair	Foreign Languages	60%
John Valdez	Director	Multicultural Studies	20%
Robert Vetter	Chair	Physical Education	60%

Dr. Nelson noted that this assigned time totals 12.6 positions and is reported as administrative time to the Chancellor's Office. As there was discussion about administrative top-heaviness at Palomar during last Friday's orientation, Dr. Nelson feels this fact needs to be pointed out to the faculty.

Diane Michael noted that the complete list of faculty assigned time shows that there are actually 26.33 positions.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Nelson

RESOLUTION 00-20268

- a. **BE IT RESOLVED, That CYNTHIA WATSON**, Associate Professor, English as a Second Language, be granted a 25% medical Leave of Absence **without pay and with no effect on benefits**, effective August 18, 2000, through May 18, 2001.
- b. **BE IT RESOLVED, That ALEJANDRO CUATOK**, Supervisor, Student Support Services, Student Support Programs/TRIO, be granted a 17.5% personal Leave of Absence **without pay and with no effect on benefits**, effective August 21, 2000, through December 16, 2000 (to teach).
- c. **BE IT RESOLVED, That MICHELLE BARTON**, Research Analyst/Weekend Manager, Institutional Research and Planning, be granted a 20% personal Leave of Absence **without pay and with no effect on benefits**, effective August 14, 2000, through October 13, 2000.
- d. **BE IT RESOLVED, That JAMES A. LUNA**, Associate Professor/Counselor, Counseling, Guidance, and Career Development, be granted a 25% personal Leave of Absence **without pay and with no effect on benefits**, effective July 31, 2000, through May 18, 2001.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **APPROVE CLASSIFIED POSITION**

MSC Dougherty, Nelson

RESOLUTION 00-20269

BE IT RESOLVED, That the following classified position be approved:

- a.

Position:	SENIOR OFFICE SPECIALIST		
Department:	Campus Police/Public Safety Programs		
Position #:	006136	New?:	Yes
Sal Rng/Stp:	14/1	Salary:	\$1,980.79/month
% of position:	100%	# of Mos:	12
Effective:	September 1, 2000		
Acct #(s):	A-212200-336100-60910-0000000/50%		
	K-212200-543100-69500-1812070/50%		
Note:	50% of this position is specially funded; continuation depends upon availability of funds.		

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20270

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **CHRISTOPHER M. NORCROSS**
 Position: **Instructional Support Assistant I**
 Department: Academic Technology Resource Center
 Position #: 005888 New?: No
 Remarks: This is a replacement for Myrna Valencia.
 Sal Rng/Stp: **16/1** Salary: **\$1,622.27/month**
 % of Position: 78% # of Mos: 10
 Effective: August 23, 2000
 Acct #: A-212200-315100-611500-0611400/100%
- b. Name: **ZEDA BARNETT**
 Position: **Admissions Assistant**
 Department: Admissions and Records
 Position #: 006022 New?: No
 Remarks: This is a replacement for Yvonne Birdsell.
 Sal Rng/Stp: **16/1** Salary: **\$935.92/month**
 % of Position: 45% # of Mos: 12
 Effective: August 23, 2000
 Acct #: A-212200-424100-62100-081140/100%
 Note: This is a specially funded position; continuation depends upon
 availability of funds.
- c. Name: **LEA M. FUGATE**
 Position: **Admissions Assistant**
 Department: Admissions & Records
 Position #: 005475 New?: No
 Remarks: This employee has competed for and been awarded this higher-
 level position. This is a replacement for Esther Seddig.
 Sal Rng/Stp: **16/3** Salary: **\$2,293.71/month**
 % of Position: 100% # of Mos: 12
 Effective: August 23, 2000
 Acct #: A-212200-422100-62100-0000000/100%
- d. Name: **DELORES J. CLARK**
 Position: **Instructional Support Assistant II**
 Department: Reading Services
 Position #: 005169 New?: No
 Remarks: This employee has competed for and been awarded this higher-
 level position. This is a replacement for Lucille Ragusa.
 Sal Rng/Stp: **22/9** Salary: **\$3,070.23/month**
 % of Position: 100% # of Mos: 11
 Effective: August 23, 2000
 Acct #: A-221000-328200-60910-0000000/100%

- e. **Name:** **CECILIA GONZALEZ**
 Position: **Staff Assistant**
 Department: GEAR UP/Student Support Services
 Position #: 006118 New?: Yes
 Remarks: New position approved 6/13/00
 Sal Rng/Stp: **23/1** Salary: **\$2,466.50/month**
 % of Position: 100% # of Mos: 12
 Effective: August 28, 2000
 Acct #: K-212200-473100-64990-1112320/100%
 Note: This is a specially funded position; continuation depends upon
 availability of funds.
- f. **Name:** **JOYCE ELLINGSEN**
 Position: **Senior Administrative Secretary**
 Department: Student Support Programs
 Position #: 005537 New?: No
 Remarks: This is a replacement for Jo-Anne Lesser.
 Sal Rng/Stp: **23/2** Salary: **\$2,590.82/month**
 % of Position: 100% # of Mos: 12
 Effective: August 23, 2000
 Acct #: A-212200-471100-64510-0000000/100%
- g. **Name:** **DIANE ORTIZ**
 Position: **Administrative Secretary**
 Department: Cooperative Education
 Position #: 005192 New?: No
 Remarks: Replacement for Patricia Whatley.
 Sal Rng/Stp: **19/1** Salary: **\$2,237.87/month**
 % of Position: 100% # of Mos: 12
 Effective: August 23, 2000
 Acct #: A-212200-333100-60910-0000000/100%
- h. **Name:** **BRANDI TAVEUVEU**
 Position: **Budget Analyst**
 Department: Fiscal Services
 Position #: 005590 New?: No
 Remarks: Replacement for Martha Carver.
 Sal Rng/Stp: **47/3** Salary: **\$3,712.26/month**
 % of Position: 100% # of Mos: 12
 Effective: September 1, 2000
 Acct #: A-212100-551100-67200-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ADMINISTRATIVE APPOINTMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20271

BE IT RESOLVED, That the appointment of the following classified administrator be approved:

a. Name: **DONNA L. BAUGHN**
Position: **Manager, Human Resource Services**
Department: Human Resource Services
Position #: 005708 New?: No
Remarks: This is a replacement for Catherine Ott.
Sal Rng/Stp: **59/3** Salary: **\$4,989.60/month**
Full-time?: 100% # of Mos: 12
Effective: September 11, 2000
Acct # (s): A-212100-611100-66600-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE TEMPORARY CERTIFICATED RECLASSIFICATION**

MSC Dougherty, Nelson

RESOLUTION 00-20272

BE IT RESOLVED, That the temporary reclassification of the following certificated employee be approved:

a. Name: **NICOLE L. HEWITT**
Position: **Interim Site Supervisor**
Department: Child Development Center
Position #: 006014 New?: No
Remarks: This is a temporary reclassification of the Master Teacher position.
Sal Rng/Stp: **E/1** Salary: **\$2,080.53/month**
% of Position: 100% # of Mos: 11
Effective: September 1, 2000, through and including July 31, 2001.
Acct #: U-111000-364300-69200-1633400/100%
Note: This is a specially funded position; continuation depends upon availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE CERTIFICATED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20273

BE IT RESOLVED, That the employment of the following certificated employees be approved:

- a. Name: **LAURA F. BROWN**
 Position: **Coordinator**
 Department: Child Development Center
 Position #: 005409 New?: No
 Remarks: This is a replacement for Diane Studinka.
 Sal Rng/Stp: **F/1** Salary: **\$2,413.81/month**
 % of Position: 100% # of Mos: 12
 Effective: August 23, 2000
 Acct #: U-111000-364300-69200-1633200/75%
 V-111000-364300-69200-1633400/25%
 Note: This is a specially funded position; continuation depends upon
 availability of funds.
- b. Name: **MARIANNE SWIFT-GIFFORD**
 Position: **Master Teacher**
 Department: Child Development Center
 Position #: 006016 New?: No
 Remarks: Promotion within Department for Ms. Swift-Gifford and
 replacement for Paula Bellville.
 Sal Rng/Stp: **D/1** Salary: **\$1,747.80/month**
 % of Position: 100% # of Mos: 12
 Effective: May 24, 2000
 Acct #: U-111000-364300-69200-0000000/100%
 Note: This is a specially funded position; continuation depends upon
 availability of funds.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. **APPROVE CONTRACT CHANGES**

MSC Dougherty, Nelson

RESOLUTION 00-20274

BE IT RESOLVED, That the changes for the following academic contracts be approved:

- a. **Position:** **Athletic Counselor**
Name: Steven White
Department: Athletics
Position #: 006101 **New?:** Yes approved 2/8/00
Remarks: Correct title, department, and start date approved on 6/27/00.
Sal Grade/Stp: C/3 **Salary:** **\$4,016.31/month**
% of position: 100% **# of Mos:** 11
Effective: July 5, 2000
Acct #(s) A-111000-431200-08350-0611400/39%
K-122100-441100-63200-1612120/61%
Note: 61% of this position is specially funded.
- b. **Position:** **Assistant Professor**
Name: Terrie L. Smith
Department: Computer Science and Information Systems
Position #: 005995 **New?:** Yes approved 2/23/99
Remarks: Approved on 5/23/00. Increased step placement due to verification of previous related work experience.
Sal Grade/Stp: **B/8** **Salary:** **\$4,929.48/month**
% of position: 100% **# of Mos:** 12
Effective: August 18, 2000
Acct #(s) A-111000-343200-07040-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE ONE-YEAR ACADEMIC EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20275

BE IT RESOLVED, That the one-year employment of the following academic employee be approved:

- a. **Name:** **DEWI HOKETT**
Position: **Assistant Professor**
Department: Speech Communication/Forensics/ASL
Position #: 005173 **New?:** No
Remarks: Replacement for Bruce Bishop.
Sal Rng/Stp: **B/1** **Salary:** **\$3,624.38/month**
% of Position: 100% **# of Mos:** 10
Effective: August 18, 2000
Acct #: A-111000-329200-15060-0000000/100%
Note: This is a one-year replacement contract.

At this time, Diane Michael discussed Ms. Hokett's background, education, and experience.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE INCREASE OF CLASSIFIED POSITIONS**

MSC Dougherty, Nelson

RESOLUTION 00-20276

BE IT RESOLVED, That the increase of the following classified positions be approved:

- a. Position: **OFFICE SPECIALIST**
 Department: Athletics
 Name: Thomas Saxe
 Position #: 005842 New?: No
 Remarks: Position was 10 months
 Sal Rng/Stp: 10/3 Salary: **\$891.36/month**
 % of position: 45% # of Mos: 12
 Effective: September 1, 2000
 Acct #(s): A-212200-431100-69630-0000000/100%
- b. Position: **GRANT SUPPORT TECHNICIAN**
 Department: Vocational Technology
 Name: Nancy R. Campbell
 Position #: 006084 New?: No
 Remarks: Position was 45%. Position will now include medical benefits.
 Sal Rng/Stp: 16/1 Salary: **\$1,247.90/month**
 % of position: 60% # of Mos: 12
 Effective: September 1, 2000
 Acct #(s): K-212200-331300-60910-1112600/80%
 K-212200-331300-60910-1112640/20%
 Note: This is a specially funded position; continuation depends upon
 availability of funds.
- c. Position: **INSTRUCTIONAL SUPPORT ASSISTANT I**
 Department: Business Education
 Name: Vacant
 Position #: 005881 New?: No
 Remarks: Position was 37%
 Sal Rng/Stp: 16/1 Salary: **\$831.93/month**
 % of position: 40% # of Mos: 10
 Effective: September 1, 2000
 Acct #(s): A-221000-357100-05010-0000000/100%

- d. Position: **ACADEMIC DEPARTMENT ASSISTANT**
 Department: Multicultural Studies – 40%
 Name: Doreen A. Fournier
 Position #: 005418 New?: No
 Remarks: Increase position from 10%
 Sal Rng/Stp: 19/8 Salary: **\$2,830.00/month for both positions**

 % of position: 40% # of Mos: 11
 Effective: March 1, 2000
 Acct #(s): A-212200-366100-60910-0000000/100%
 Note: Ms. Fournier will remain in the 60% Child Development (position #005406) portion of her position. She will now be 100%, 11 months, combining both positions.
- e. Position: **AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
 Department: Disabled Student Programs and Services
 Name: Charlotte A. Ohst
 Position #: 006033 New?: No
 Remarks: Increase position from 40%
 Sal Rng/Stp: 31/2 Salary: **\$1,417.16/month**
 % of position: 45% # of Mos: 10
 Effective: September 1, 2000
 Acct #(s): K-212200-472100-64200-1612030/100%
 Note: This is a specially funded position; continuation depends upon availability of funds.
- f. Position: **MAINTENANCE TECHNICIAN**
 Department: Building Services
 Name: Richard Gallagher
 Position #: 005755 New?: No
 Remarks: Position was 45%. Position will now include medical benefits.
 Sal Rng/Stp: 13/3 Salary: **\$2,131.46/month**
 % of position: 100% # of Mos: 12
 Effective: September 1, 2000
 Acct #(s): A-212200-542100-65100-0000000/100%

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

12. **APPROVE CORRECTION OF SALARY RANGE, STEP, AND SALARY OF CLASSIFIED POSITION**

MSC Dougherty, Nelson

RESOLUTION 00-20277

BE IT RESOLVED, That the correction of salary range, step, and salary for the following classified position be approved:

a. **Position:** **Program Research Specialist**
 Name: Kathleen A. Clay-Morrison
 Department: Educational Television
 Position #: 006089 **New?:** No
 Sal Rng/Stp: **25/1** **Salary:** **\$2,590.82/month**
 Remarks: Sal Rng/Stp was incorrectly changed to 30/1 and
 Salary was incorrectly shown as \$2,929.05/month
 on agenda of July 25, 2000.
 % of position: 100 **No Mos:** 12
 Effective: July 26, 2000
 Acct No(s): K-212200-318100-61320-1612162/100%
 Note: This is a specially funded position; continuation depends upon
 availability of funds.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

Mr. Jensen asked Dr. Servio Marin if he wished to address the Board at this time. Dr. Marin read a letter he had prepared and provided copies of letters from attorneys and San Diego State University regarding his visa situation. **Exhibit N-7**

M. COMMENTS FROM BOARD MEMBERS

Each of the Board members extended their best wishes to Dr. Boggs as he leaves Palomar College to become President of the American Association of Community Colleges in Washington, D.C.

N. CLOSED SESSION

The Board recessed at 8:08 p.m. and went into Closed Session at 8:15 p.m., to discuss:

7. Release of Employee, pursuant to Government Code 54957.

Closed Session ended at 8:43 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:44 p.m.

1. RESCIND EMPLOYMENT OFFER

MSC Dougherty, Nelson

RESOLUTION 00-20278

BE IT RESOLVED, That the offer of employment to **Dr. Servio T. Marin** for the tenure-track position of Assistant Professor – Music be rescinded since he has not submitted adequate proof that he is legally able to accept such offer despite being given reasonable opportunities to do so.

The Vote was unanimous
Student Trustee Advisory Vote: Abstain

2. APPROVE ACADEMIC EMPLOYMENT

MSC Hughes, Dougherty

RESOLUTION 00-20279

BE IT RESOLVED, That the employment of the following academic employee be approved:

a.	Name:	MADELYN BYRNE		
	Position:	Assistant Professor		
	Department:	Performing Arts (Music)		
	Position #:	006092	New?:	Yes
	Remarks:	Approved on 2/8/00.		
	Sal Rng/Stp:	G/3	Salary:	\$4,929.37/month
	% of position:	100%	# of Mos:	10
	Effective:	August 23, 2000		
	Acct #(s)	A-111000-327300-10030-0611400/100%		

The Vote: 4 Aye, 1 Abstain (White)
Student Trustee Advisory Vote: Abstain

The Board recessed again at 8:54 p.m. and went into Closed Session at 8:55 p.m., to discuss the remainder of the items listed earlier on the agenda under "Closed Session."

1. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code 54956.9a.

Name of Case: Jarnagan v. Palomar Community College District
San Diego Superior Court Case No. GIC 750638

2. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.

a. Property: "P" Mountain, Chicago Title Escrow No. E33887
b. Property: Classroom Lease/Purchase arrangement with Fallbrook Union School District

3. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.

4. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
5. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
6. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 9:38 p.m.

The meeting reconvened at 9:39 p.m.

3. **APPROVE PROPOSAL OF FALLBROOK UNION HIGH SCHOOL DISTRICT TO PURCHASE PORTABLE CLASSROOM IN LIEU OF LEASE PAYMENTS**

MSC Dougherty, Hughes

RESOLUTION 00-20280

BE IT RESOLVED, That the Governing Board approve the proposal of the Fallbrook Union High School District to purchase a portable classroom in lieu of lease payments on office space, and contingent on a positive cost/benefit analysis of the Fallbrook Education Center program being prepared and communicated to the Board in advance of contracting for the portable. The District will continue to occupy the office space at the front of the High School Campus, in exchange for the School District being allowed use of the portable classroom.

The Vote was unanimous.

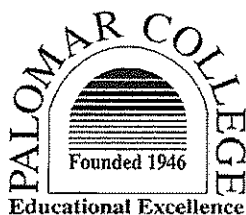
P. ADJOURNMENT

The meeting was adjourned at 9:40 p.m.

President



Secretary



APPROVED
9-26-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, SEPTEMBER 12, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

TRUSTEE ABSENT:

MICHELE T. NELSON, PH.D., SECRETARY

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

STAFF:

Barbara Anaya, Outreach Coordinator, Marketing
Barbara Baldridge, Executive Assistant, President's Office
Linda Balko, Instruction
Chris Barkley, President, Faculty Senate; Associate Professor, English
Norma Bean, Director, Marketing Communications
Bruce Bishop, Director, Student Activities
April Bullock, Financial Aid Advisor, Financial Aid and Scholarships

Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services
Barbara Clay, Financial Aid Advisor, Financial Aid and Scholarships
Rebecca Clements, Academic Department Assistant, Behavioral Sciences
Elaine Collins, Media Specialist, Academic Technology Resources
Mea Daum, Publicity/Program Coordinator, Performing Arts
Sue Doran, Fiscal Services
Patricia Draggaman, Academic Department Assistant, CSIS
Mary Ann Drinan, Chair/Associate Professor, Economics, History, and Political Science
Ben Echeverria, Counsel, Contracts, and Special Projects
Kate Echeverria, Administrative Secretary, Public Safety
Carmen Eckman, Academic Department Assistant, Life Sciences
JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Katherine Gannett, Manager, Library Staff and Services
John Goldsworthy, Instructional Computer Lab Tech, English
Rick Gommel, Enrollment Services Systems Specialist, Admissions
Cheryl Herman, Adjunct Faculty
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Anne Hohman, President, The Faculty; Associate Professor, English
Maureen Holden, Scholarship Assistant, Financial Aid and Scholarships
George S. Holt, Senior Groundskeeper, Grounds Services
Cheryl Huettl, Academic Department Assistant, Earth Sciences
Kenneth Jay, Director, Business Services
Cindy Kratoski, Financial Aid Advisor, Financial Aid and Scholarships
Wes Luther, Financial Aid Assistant, Financial Aid and Scholarships
Stan Malley, Director, Information Services
Diane McAllister, Assessment Coordinator, Counseling
Beth McConnell, Assessment Technician, Counseling
Muriel Mendizza, Senior Administrative Secretary, Arts and Languages
Glenna Mitchell, Senior Library Media Technician
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Wilma Owens, Director, Vocational Programs
Diane Pierce, Admissions
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Tobi Rosenberg, Palomar Faculty Federation
Jean Ruff, Financial Aid Specialist, Financial Aid and Scholarships
Nancy Russell, Academic Department Assistant, Economics, History, and Political Science
Mary San Agustin, Director, Financial Aid and Scholarships.
Cheryl Santa Cruz, Human Resource Services
Dolores Silva, Academic Department Assistant, Communications
Gordon Stubblefield, Instructional Support Assistant III, Earth Sciences
Suzanne Szames, Information Systems Analyst, Information Services
Irene Tate, Financial Aid Advisor, Financial Aid and Scholarships
Mary Thomson, Library Media Technician II, Library
Rosie Tucker, Records Assistant, Admissions
Jennifer Turpin, Staff Aide/Academic Department Assistant, Speech Communication/
Forensics/ASL
Chris Urner, Manager, Community Education Programs
Regina Waack, Senior Counseling Support Specialist, Counseling

GUESTS:

Lee Baldrige
Tom Chambers, *The Telescope*
Charles Duncan, Board Candidate
Sandra Harman
Bruce Kauffman, *North County Times*
Laura Mitchell, *The Telescope*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

BB. PUBLIC HEARING - PROPOSED 2000-2001 BUDGET

1. **PRESENTATION OF PROPOSED 2000-2001 BUDGET**

Jerry Patton presented the proposed budget for the fiscal year 2000-2001.

2. **OPEN PUBLIC HEARING ON PROPOSED 2000-2001 BUDGET**

The hearing was opened at 7:18 p.m. There were no comments from those present.

3. **CLOSE THE DISCUSSION AND PUBLIC HEARING**

The hearing was closed at 7:19 p.m.

4. **APPROVE ADOPTION OF ANNUAL FINANCIAL AND BUDGET REPORT**

MSC Hughes, Dougherty

RESOLUTION 00-20281

BE IT RESOLVED, That the Palomar Community College District **Annual Financial and Budget Report**, (Financial Report for Fiscal Year 1999-2000, Budget Report for Fiscal Year 2000-2001 – CCFS-311) be approved. **Exhibits BB-4a, BB-4b**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

C. APPROVAL OF MINUTES

MS Dougherty, White

RESOLUTION 00-20282

1. **BE IT RESOLVED, That** the Minutes of the Special Meeting held August 18, 2000, be approved.

2. **BE IT RESOLVED, That** the Minutes of the Regular Meeting held on August 22, 2000, be approved with the following change:

Page 13, Item F-6, Report of Superintendent, first paragraph, last sentence should read: "If we were subject to the current rates of SDG&E, our total utility bill for the remainder of this fiscal year would increase by \$787,000."

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

GIFTS

1. **ACCEPTANCE OF GIFTS**

MSC Dougherty, Hughes

RESOLUTION 00-20283

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. HP Optical Juke Box, Model 4DST; HP Design Jet 600 Plotter; Kroy Label Maker; Mentor Graphics Domain Server with Monitor, Series 3550; Mentor Graphics Tape Drive; 12 boxes miscellaneous parts; IKOS Server, Model 2800; STD 14" Monitor, for use in the Information Services Department, donated by **Hughes Network Systems**, Attention: Craig Talley, 10450 Pacific Center Court, San Diego, California 92121. Cash value as estimated by donor is \$3,631.64.
- b. AO Tonometer (air puff-nct) for use in our optical program, donated by **Dr. Catherine Currie**, 1800 University Drive, Vista, California 92083. Cash value as estimated by donor is \$3,000.00.
- c. One telemetry monitoring station; five individual telemetry units; nine sets of telemetry electrodes; Telestrip read-out paper, for nursing student practice and demonstrations in the campus lab before going to nursing clinicals, donated by **Jett Medical Electronics**, 1025 E. Katella, Anaheim, California 92805. Cash value as estimated by donor is \$6,000.00.
- d. STIHL 041 Chain Saw with Alaska sawmill attachment for use in the CFT Department, donated by **George R. Boggs, Ph.D.**, 2301 N Street, NW, #616, Washington, D.C. 20037. Cash value as estimated by donor is \$150.00.
- e. Power Macintosh 6500/250; Apple Monitor; Iomega Zip 100, for use in the Photography Department, donated by **George R. Boggs, Ph.D.**, 2301 N Street, NW, #616, Washington, D.C. 20037. Cash value as estimated by donor is \$525.00.

- f. Two Craftsman 10" Table Saws and one Craftsman 6" Joiner for use in the CFT Department, donated by **Jo Nall**, 944 J Avenue, Coronado, California 92118. Cash value as estimated by donor is \$500.00.
- g. Flowers to be planted on campus, donated by **Altman Specialty Plants**, 3742 Bluebird Canyon Road, Vista, California 92084. Cash value as estimated by donor is \$887.60.
- h. 301 audio cartridges for use by students in Communications Department, donated by **KFMB Radio/TV**, 7677 Engineer Road, San Diego, California 92111. Cash value as estimated by donor is \$1,500.00.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

CONTRACTS

- 2. Item was removed from the Consent Calendar by Ms. Hughes.

PERSONNEL

3. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500.00 annual stipend, prorated on a monthly basis, effective September 1, 2000:

<u>Name</u>	<u>Position</u>
Regina Waack	Sr. Counseling Support Specialist Job-related courses

4. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. John D. Randall, Interim Superintendent/ President, as authorized by the Governing Board on June 10, 1986.

- a. **WARREN L. WOLFE**, Production Coordinator, Educational Television, effective September 1, 2000 (last day worked 8/31/00).
- b. **DEBRA W. SHINTO**, Admissions Assistant, Admissions and Records, effective August 26, 2000 (last day worked 8/25/00).

5. **AUTHORIZE BUSINESS PROCEDURES**

MSC Dougherty, Hughes

RESOLUTION 00-20284

BE IT RESOLVED AND ORDERED by the Governing Board of the Palomar Community College District, that the following business procedures be authorized, effective September 13, 2000:

- a. Additional persons designated to ascertain and certify that each employee of the District meets I-9 regulations:

Janeice Pettit	Student employment and Federal Work Study paper processing
Amy Martin-Small	Financial Aid Department
Barbara Clay	Financial Aid Department
Jean Ruff	Financial Aid Department
Cindy Standland	Financial Aid Department
Judy Hahn	Financial Aid Department

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Hughes

RESOLUTION 00-20285

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Early, Dea – Art
Gonzalez, Jose - Non-Credit
Ito, Ronald – Mathematics
Ohno, Janice - English As A Second Language
Robertson, Lana - English
Thiele, Donald - Non-Credit

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20286

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the Fall, 2000 (day and /or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

FALL, 2000

ART

Early, Dea	Art B.S., Textiles Clothing & Design-Interiors M.S., Instructional Leadership 10+ Years of Experience Eminence	\$36.09
Myers, Dion	Art B.F.A., Art M.F.A., Art	\$36.09
Sanders, Val	Art B.A., Art M.A., Art	\$50.38

BEHAVIORAL SCIENCES

Akers, Michele	Psychology B.A., Psychology M.A., Clinical Psychology	\$36.09
Beck, Erika	Psychology B.A., Psychology M.A., Psychology	\$36.09
Daskalos, Christopher	Sociology B.A., Law Enforcement Administration M.A., Sociology Ph.D., Sociology	\$38.42
Rivera, Robert	Psychology B.A., Psychology M.A., Clinical Psychology	\$36.09

BUSINESS EDUCATION

Humphrey, Thomas	Business Education A.A., Business Administration B.S., Banking & Finance M.A., Business Education	\$53.74
Meyer, Patrick	Law B.S., Speech Communication M.L.S., Library Science M.S., Journalism & Mass Communications J.D., Law	\$38.42

COMMUNITY EDUCATION

Ravy, Carol	Community Education (Non-Credit) B.A., Sociology 2+ Years of Experience	\$34.93
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COOPERATIVE EDUCATION

Fornaciari, William	Cooperative Education B.S., English 15+ Years of Experience	\$34.93
Gunther, William	Cooperative Education B.S., Electrical Engineering M.S., Electrical Engineering Dr. of Education	\$38.42

EARTH SCIENCES

Kim, Douglas	Astronomy B.S., Physics/Engineering M.S., Physics	\$36.09
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ECONOMICS, HISTORY, AND POLITICAL SCIENCE

Baker, Steven	History B.S., Finance/Accounting M.A., History	\$36.09
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ENGLISH

Robertson, Lana	English B.S.W., Social Work M.S., Education with Emphasis in Reading 2+ Years of Experience	\$36.09
Tamminga, Melissa	English B.A., English M.A., English	\$36.09

ENGLISH AS A SECOND LANGUAGE

Bedard, Caren	English As A Second Language B.A., English M.A., Education with TESOL Emphasis	\$36.09
Gonzalez, Jose	Non-Credit B.A., Mexican American Studies	\$34.93
Meneses, Ana	Non-Credit Dr. of Medicine	\$38.42
Ohno, Janice	English As A Second Language B.A., Oriental Studies M.A., History Certificate in Teaching English As A Second Language	\$37.26
Scherman, David	English As A Second Language B.A., Geography M.A., Teaching English As A Second Other Language M.A., Social Sciences	\$38.42

Stanton, Rebecca	English As A Second Language B.A., English M.A., Reading Education M.S., Linguistics	\$38.42
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Thiele, Donald	Non-Credit Course work in English As A Second Language Certificate in Teaching English As A Second Language	\$34.93
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Thompson, Cara	English As A Second Language B.A., English M.A., English Certificate in Linguistics	\$36.09
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FAMILY AND CONSUMER SCIENCES

Nelson, Nancy	Fashion B.F.A., Fashion Design 2+ Years of Experience	\$34.93
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GRAPHIC COMMUNICATIONS

Ruez, Paul	Graphics Course work in Graphics 20 Years of Experience	\$34.93
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MATHEMATICS

Haraden, John	Mathematics B.A., Mathematics M.A., Mathematics Ph.D., Economics	\$36.09
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Ito, Ronald	Mathematics B.A., Mathematics M.S., Mathematics	\$36.09
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Miller, Forest	Mathematics B.S., Statistics M.S., Statistics Ph.D., Statistics	\$38.42
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PERFORMING ARTS

Hatcher, William	Music B.M., Music M.M., Music	\$37.26
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McAllister, Colin	Music B.S., Music M.A., Music	\$36.09
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SPEECH COMMUNICATION/FORENSICS/ASL

McGuire, Michael	Speech B.A., Rhetoric M.A., Speech Communication Ph.D., Speech Communication	\$38.42
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TRADES AND INDUSTRY

Cox, William	Cabinet & Furniture	\$34.93
	Course work in Cabinet & Furniture	
	25 Years of Experience	

VOCATIONAL PROGRAMS

Bitner, Daniel	Manufacturing Technology	\$38.42
	B.S.E., Industrial Management Engineering	
	M.S., Quality Assurance	
	2+ Years of Experience	

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

FISCAL SERVICES

8. **APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

MSC Dougherty, Hughes

RESOLUTION 00-20287

BE IT RESOLVED, That the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ended June 30, 2000, be approved. Copies will be distributed at the meeting.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. **APPROVE DRAWING NEW WARRANT**

MSC Dougherty, Hughes

RESOLUTION 00-20288

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a **new warrant** as follows:

Warrant #76-007830, dated October 15, 1999, in the amount of \$76.50 to Lisa M. Wagner, 459 Compass Road, Oceanside, CA 92057. Voided due to stale dating.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Hughes

RESOLUTION 00-20289

BE IT RESOLVED, That the Governing Board approve the Report of **Revolving Cash Expenditures** for July, 2000, Check No. 11382, in the amount of \$360.00, from the General Fund. **Exhibit D-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

2. **ADOPT RESOLUTION REVIEWING AND APPROVING CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Dougherty, Hughes

RESOLUTION 00-20290

BE IT RESOLVED, That all contracts and agreements for the period July 1, 2000, through August 31, 2000, and entered into on behalf of the Palomar Community College District pursuant to resolutions 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit D-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION**

Report of the Faculty Senate

Chris Barkley reported that the Senate's important task at this point is to appoint faculty members to the various committees. They also named Monica Brannick to fill out the Faculty Council. They seem to have more volunteers for committees this year than they have places on the committees. This suggests that faculty members are wanting to become more involved in the shared governance process. There are some questions about the process of our shared governance, especially if there are some aspects where it appears that the Faculty Senate has been left out of that process. They are having discussions on the Vanguard College issue, as well as the belief that all grants and new committees that are set up that will be dealing with things like curriculum and hiring and those issues the Senate is supposed to be concerned about and watching over. They want to be sure that they are part of the process. They want open communication between faculty and other persons who are involved. They want to be sure that all questions are answered and that they definitely participate in the process of deciding how we want to function as a Vanguard College.

Another issue that concerns Chris as we go through the process of solidifying our planning and developing the master plan and using things like five-year plans in order to drive our master plan which then drives our budget. She is concerned about how faculty fits into that. Departments write five-year plans, but the Faculty Senate doesn't really write such a plan, and they haven't been encouraged to do so. Yet, there are definitely goals that they have. There are concerns and needs that they have, many of which we might need to be soliciting funds for, and they want to be sure that voice gets heard. She is not sure how to go through the process, but she is going to learn. She wants to be sure that issues such as striving to achieve the 75 to 25 ratio of full-time to part-time faculty, increasing our salary to the top 25% of our comparable colleges so that we can be competitive in attracting and retaining quality faculty to work for Palomar, increasing the number of hours that adjuncts can see their students individually in offices by providing offices and some office-hour pay. Those are things that the Faculty Senate would be very interested and concerned about. They would very much like to have a forum to have them be addressed. She is not sure how to do that within the current setup of the planning process.

The Senate is sunshining some of the new policies and will be getting feedback to PAC on that. They are holding up the academic calendar for 2001-2002 in order to allow faculty to vote again on the timing of spring break. They are asking for feedback by Monday so that they can take an answer to PAC by Tuesday.

The Senate directed her to write a letter of support for the TRIO program, which she plans to do.

2. **INFORMATION**

Report of The Faculty

Anne Hohman reported that The Faculty met for the first time this semester on September 6. One of their major tasks is to review the constitution each year. They discussed changes recommended by the Constitutional Review Committee, and those are going out for a ballot of The Faculty.

3. **INFORMATION**

Report of the Administrative Association

Lee Hoffmann reported that the Administrative Association is also interested in being sure all employee groups are equally represented on campus committees. They want to be certain we all work together as a team to create a college of which we all can be proud.

Lee reported that the group hopes to have a new evaluation form approved soon.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson gave the following report from the podium: "First of all, I would like to thank members of the faculty, Administrative Association, and classified staff that were able to join the CCE/AFT and the San Diego-Imperial Counties Labor Council's Labor Day Celebration and Building Dedication at its new home at 3717 Camino Del Rio South. The adults as well as children had a good time. From there, we went to the San Diego Padres baseball game and a good time was again enjoyed all."

"Today at 12 noon, I went down to the Community Concourse at 202 "C" Street to represent the CCE/AFT at a labor rally being put on by the San Diego-Imperial Counties Labor Council. The rally occurred during the hearings that were being conducted by the Federal Energy Regulatory Commission. This federal agency has the power to control electricity prices, and I felt that I needed to go and be a representative at this event because all of us are being hurt by these outrageous prices. During the rally, I met Phil Farrar, reporter for News Radio 600 KOGO. I would like to thank Phil for interviewing me. During the interview, he asked me why I traveled to downtown San Diego from Palomar College. After thinking for a few seconds, I said that, although I am the president of the CCE/AFT, in this particular situation, I would like to feel that I am representing the feelings of the Palomar College family. When he asked why do I care about the utility bills, I replied that, when senior citizens have to make a decision on whether to buy food or pay utility bills, something is wrong. When single parents have to do without food for their children because of outrageous utility bills, something is wrong. When working families are going into debt because of outrageous utility bills, something is wrong. When small businesses are laying off workers because of high utility bills, something is wrong. Phil thought our interview was worthy of being aired and put it onto the air during the 1 p.m. time frame (shortly after the rally). While at the rally, I was introduced to members of KSWB TV-San Diego 69, and KFMB-TV Channel 8 and spoke off the record of the CCE/AFT's plight.

"Now, speaking of rallies and demonstrations, there are those within the Palomar family and some even within our own ranks that don't agree with informational picketing or demonstrations. I respect the rights of everyone to voice an opinion. But to those of you, I respectfully ask, have you or members of your families ever worked on a job that provided paid sick leave? Have you or members of your family ever worked on a job that provided paid vacation leave? Have you or members of your family ever worked on a job that provided holiday pay? Have you ever heard of child labor laws? Did you know that the right to vote was not something that was automatically given to everyone? And I could go on and on. You all need to realize that these rights and benefits weren't handed to the population. People marched, people lost their jobs, and people died so that we could enjoy these benefits today. Now, you would probably say, 'but Ernie, this was years ago.' And my reply would be, 'If you forget what the past has brought you, you will never understand what could be taken away from you in the future.'

"Yes, the CCE/AFT would like to get you your 6.17%, but the union is looking past this year. Over half of the classified staff members don't have a savings account or any funds worth mentioning in a savings account. The lowest paid people on this campus are classified staff; and yet, we are always the last, with the exception of last year, to get the COLA or salary adjustments. Everyone has gotten their COLAs and raises except the classified staff. But the CCE/AFT is concerned about what can happen to your jobs during years 3, 4, and 5 of this Five-Year Salary Enhancement Plan. The union members of the CCE/AFT are not dumb or irresponsible by taking the stance we are taking. But it would be dumb and irresponsible not to be concerned about our future. Yes, we realize that if the college gets into trouble there will be layoffs. That is a fact of life and the nature of doing business. But what we want to do is talk about some type of security. And I say to the District, silence or the word "NO" is not a counter proposal.

"And since you won't talk, we will walk and will continue to demonstrate at successive Governing Board meetings. We want job security.

"We are also marching to show our facilities brothers and sisters that there is strength in unity; and when the election occurs to determine whether they should be represented by the CCE/AFT or the California Schools Employees Association (CSEA), the choice will be perfectly clear. The CCE/AFT is here for you and strength is in numbers.

"I stand here before the Board tonight to say that, on the morning of October 4, the CCE/AFT has requested that 'Street Heat,' the mobilization structure of the San Diego Labor Council, assist us in doing an informational picket.

"I would like to thank Police Chief Tom Plotts, representatives of the City of San Marcos, and the Sheriff's Department for providing me with information on picketing rules, sizes of sticks, etc. It will always be the CCE/AFT's goal to be completely above board with all of our current and future plans. There will be no surprises.

"In closing I would like to thank members of the classified staff for coming out to show your concern and support, and I would also like to thank representatives from the various other locals that are represented here. I would also like to thank the Palomar College Police Department for their assistance in seeing that tonight's demonstration was done in a safe manner. Thank you for your time and patience."

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that the ASG has just had their second meeting with a full board. They appointed the following persons: Jose Ceda, Executive Vice President; Daniel Burke, Vice President, State of Affairs; Rebecca Favos, Vice President, I.C.C.; and Nina Caradin, Trisha Carlson, and Melissa Denham, Senators. They are appointing persons to their committees and shared-governance committees. They are also starting a Foster Children Program, where they will do outreach programs that will teach foster children about Palomar College.

6. **INFORMATION**

Report of Interim Superintendent/President

Dr. Randall remarked that this is his first Board meeting and is excited to see so many attendees. He is pleased to be here at Palomar College and thanked those who attended the reception welcoming him earlier this evening.

Dr. Randall reported that we do not have the FTES enrollment figures yet, but at the census period, we were up about 1.9% in credit head count, which is not necessarily where the dollars are. In total head count, we are up 12%. Most of the FTES is in the credit program, so we're really not sure if the 1% we projected is accurate. We hope to find that out by the end of this week.

Dr. Randall reported that, during the past two weeks, he has been visiting various departments to see where they are, what they're doing, and how they do it. He has been very, very impressed with everyone he has met on this campus. They are all dedicated to the College. Everyone doesn't agree on everything all the time, but we are going to make some progress this year. He has had an opportunity to hear some of the problems and see some of the fine programs we have. He thanked the staff members with whom he has met for taking the time to show him around the facility and what they've been doing. He noted that he wants the Board members to know what an outstanding group they have working for them.

Dr. Randall noted that the Governor has quite a few bills on his desk awaiting his signature. The Cal Grant bill (SB 1644) was signed yesterday. It will mean a lot to our transfer students who are going on to a four-year college or university. For example, if they qualify for a grant and want to attend a community college, they can hold the grant over until they go to a four-year institution. If they didn't qualify for a grant, they can come to a community college, and by earning a 2.4 grade-point average and if they are in the prescribed income level, they can also be subsidized at an upper-division school. There is also a Cal Grant B which allows a student with a 2.0 grade-point average who qualifies to come to a community college and be subsidized for costs other than tuition up to \$1,100. The Governor says it's the best education bill he has signed since he has been in office. It will be excellent for Palomar College and its students.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Cheryl Herman, Adjunct Faculty, spoke on behalf of the causes of the CCE/AFT.

Sandra Harman addressed the Board at this time: "Good evening. My name is Sandra Harman, Administrative Assistant, to the San Diego-Imperial Counties Labor Council. I am here tonight to speak on behalf of Jerry Butkiewicz, Secretary Treasurer, and Dave Moore, President, of the San Diego-Imperial Counties Labor Council. The Labor Council would like the classified employees and this Governing Board to know that the Labor Council is going to provide the needed support and assistance for our brothers and sisters of the CCE/AFT in its current compensation talks with the District. But the Labor Council is not going stop there. The Labor Council is taking steps to assist the CCE/AFT in the upcoming November elections in which this district has 3 seats on the ballot. Tonight you have heard from various labor representatives but please take note that these are not just labor representatives. These are union members whose union brothers and sisters and family members and friends are voting constituents of this school district. Brother Ernie Carson, president of Palomar's CCE/AFT, has requested support from the Labor Council's Street Heat division. You probably know by now that Street Heat is the mobilization arm of the Labor Council. Brother Carson, I am here to inform you that Street Heat will be here to support the CCE/AFT Local 4522 on the morning of October 4. Good night and thank you for your time."

G. **COMMUNICATIONS**

1. Letter from **Lynn Schenk, Governor Gray Davis' Office**, to Dr. George Boggs, dated July 24, 2000, thanking him for his input regarding the State budget for 2000-2001. **Exhibit G-1**
2. Letter from **State Senator Dave Kelley**, to Jerry Patton, dated August 11, 2000, thanking him for his letter expressing support of Senate Concurrent Resolution 83 (Polanco) regarding higher-education facilities funding. **Exhibit G-2**

H. **UNFINISHED BUSINESS**

1. **APPROVE AMENDMENT TO AGREEMENT WITH CALIFORNIA SCHOOL OF ENGLISH (CSE) WHEREBY ONE ADDITIONAL YEAR IS AUTOMATICALLY ADDED TO THE TERM OF ITS AGREEMENT, BASED ON THE ANNUAL REVIEW**

MSC Dougherty, Hughes

RESOLUTION 00-20291

WHEREAS, The original term of the agreement between the Palomar Community College District and the **California School of English (CSE)** was for seven (7) years, terminating August 14, 2001; and,

WHEREAS, The term of the aforesaid agreement was extended to August 14, 2004, by amendment passed by the District's Board in July, 1999; and the District and CSE desire to extend that term of the agreement one additional year on an annual basis; and following the annual review by the parties of their contractual relationship for the previous year, without the necessity to present a formal resolution to the Governing Board in order to do so,

NOW, THEREFORE, BE IT RESOLVED, That the Palomar Community College District hereby approves an amendment to its agreement with the California School of English, pursuant to which one additional year shall be automatically added to the term of the agreement, following and as a consequence of the annual review conducted by the District and CSE, and all other terms and conditions of the existing agreement as amended in July, 1999, shall remain in full force and effect, including but not limited to the termination provisions set forth in paragraph 31, which shall not be affected by this amendment, i.e., termination for cause may take place within the time provided in paragraph 31 and shall not be extended by the number of years remaining on the agreement.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. **NEW BUSINESS**

1. **APPROVE JERRY PATTON AS ADMINISTRATOR OF AMEX CORPORATE VP ACCOUNTS**

MSC Dougherty, Hughes

RESOLUTION 00-20292

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve **Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services, as Administrator of American Express Corporate VP Accounts**, control number 3782-760598-21009.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **INFORMATION: DISCUSSION OF RESPONSES FROM SEARCH FIRMS
REGARDING PRESIDENTIAL SEARCH**

A review of responses from search firms and the development of the search process for a new Superintendent/President were presented. A discussion ensued regarding whether or not a search firm is a necessity in this process. Some Board members indicated that they would rather not employ such an organization because most of the work could be done in-house. It was also noted that a search firm could be employed to provide as many or as few of its services as the Board desires. We do not necessarily have to accept all the services offered in the responses shown in **Exhibit I-2**. Dr. Randall pointed out that the Board probably needs to approve the process they plan to follow at the next Board meeting.

3. **APPROVE MEMORANDUM OF UNDERSTANDING AND FUNDS DISTRIBUTION
AGREEMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20293

BE IT RESOLVED, That a Memorandum of Understanding and a Funds Disbursement Agreement between the Palomar Community College District and the Grossmont-Cuyamaca Community College District be approved. The Agreement will provide \$4,000.00 to Palomar College's Vocational Programs Department for the purpose of participating in the Regional Environmental Business Resources and Assistance Center (SD/REBRAC) Consortium. **Exhibit I-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **AUTHORIZE PAYROLL DEDUCTIONS TO PURCHASE TAX-SHELTERED ANNUITIES
FROM SENTRA SECURITIES CORPORATION**

MSC Dougherty, Hughes

RESOLUTION 00-20294

BE IT RESOLVED, That Sentra Securities Corporation, 2355 Northside Drive, Suite 200, San Diego, California 92108, be and is hereby approved as a tax-sheltered annuity and is added to the District's approved list for such vendors.

BE IT FURTHER RESOLVED, That payroll deductions are authorized for the purpose of purchasing tax-sheltered annuities from Sentra Securities Corporation, 2355 Northside Drive, Suite 200, San Diego, California 92108.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **DECLARE EQUIPMENT SURPLUS PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 81450 AND AUTHORIZE SALE AT COUNTY AUCTION PURSUANT TO SECTION 81451 AND BOARD PROCEDURE 552**

MSC Dougherty, Hughes

RESOLUTION 00-20295

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby declares the **computer equipment** and other items identified in the attached memorandum, the terms of which are by this reference incorporated herein, as **surplus** in accordance with California Education Code Section 81450; and,

BE IT FURTHER RESOLVED, That the aforesaid surplus computer equipment and other items shall be disposed of by sale at the **auction** to be held by the County of San Diego on or about September 23, 2000, in accordance with California Education Code Section 81451 and Palomar Community College District, Board Procedures No. 552. **Exhibit I-5**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **CONSENT TO ASSIGNMENT OF RIGHTS TO MASTER EQUIPMENT LEASE/SUBLEASE PURCHASE AGREEMENT NO. 2 TO BANKERS TRUST COMPANY**

MSC Dougherty, White

RESOLUTION 00-20296

BE IT RESOLVED, That the Palomar Community College District hereby consents to the assignment by **Koch Financial Corporation** of all of its right, title, and interest in, to, and under the master equipment lease/sublease purchase agreement, schedule No. 2, dated as of December 30, 1997, by and between **Key Municipal Finance** ("Lessor") and the Palomar Community College District ("Lessee"), to **Bankers Trust Company**, Trustee for Koch Financial Corporation California Lease Pool Trust, Series 2000B. Key Municipal Finance subsequently assigned its interests to Koch Financial Corporation, which assignment was approved by the District. Key Municipal Finance will continue to service the transaction and receive payment under the agreement. There is no additional charge to the District for this assignment of legal rights. **Exhibit I-6**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **ACKNOWLEDGE RECEIPT OF NOTICE OF INTENT FROM CITY OF SAN MARCOS
TO A GENERAL PLAN AMENDMENT AND INSTRUCT ARCHITECT AND STAFF
REGARDING RESPONSE**

MSC Dougherty, Hughes

RESOLUTION 00-20297

BE IT RESOLVED, That the Palomar Community College District hereby acknowledges the Notice of Intent dated August 21, 2000, from the **City of San Marcos** to amend its General Plan to change neighborhood boundaries and amend land use designation to Specific Plan Area, Rezone from A-1 and R-1 to a Specific Plan and Tentative Subdivision Map for 193 single-family residential units with a conditional-use permit for a rock crusher and a grading variance to allow slopes over twenty (20) feet in height; project location is East of Palomar College and North of San Marcos Middle School; applicant is Nevada/Yei Development Partners.

BE IT FURTHER RESOLVED, That the District Architect is instructed to review the proposed amendment to the General Plan of the City of San Marcos, and the conditional-use permit and the grading variance, in light of the existing master plan for the District's San Marcos Campus, as well as the potential impact of the proposed development for 193 single-family residential units to be constructed adjacent to the Northeastern District boundary line, and develop, in cooperation with the staff, including Counsel, Director of Facilities, and Assistant Superintendent/Vice President of Finance and Administrative Services, a proposed response thereto on behalf of the District. The response by the District should anticipate and comment on both the short- and long-term impact on the District's master plan, and the future planning and building on the San Marcos campus, including but not limited to the field-expansion project, the high-technology and science building near the existing library, and the anticipated acquisition of the "P" Mountain property by donation. **Exhibit I-7**

Mike Ellis pointed out the boundaries of the proposed subdivision on the aerial photograph that hangs in the Board Room. Mike noted that we are planning to relocate our baseball fields with lights near that edge of the campus. Mike indicated that he felt the District should be certain that the developer mitigates the impact of the lights on the homes he is planning to build. Several other concerns were raised about the developer's plans to build this subdivision adjacent to our campus, including the impact on the previously identified archaeological sites. Those present indicated that they felt the impact on Palomar College would be adverse in many respects. It was noted that the developer plans to request a zoning change in order to build as many homes as possible on the site. It was suggested that the District send a representative to any planning commission or city council hearings on this matter. Jerry Patton pointed out that developments seem to be going in all around our campus and that we need to stay on top of these things.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **APPROVE FACILITIES AGREEMENT WITH FALLBROOK UNION HIGH SCHOOL DISTRICT**

MSC Dougherty, Hughes

RESOLUTION 00-20298

BE IT RESOLVED, That an agreement is hereby approved between the Palomar Community College District and the **Fallbrook Union High School District**, effective September 15, 2000, pursuant to which the College District shall purchase a portable classroom building, approximately 30' X 32', for placement on the High School District's property, and which portable will be made available to the High School for classroom usage; in consideration for which, the High School District shall grant the College District the following: (a) exclusive use of the office-space facility presently being used by the College District, and at no charge to the District, so long as the College District maintains a presence on the property for College program offerings;

BE IT FURTHER RESOLVED, That the Palomar Community College District shall fund the acquisition of the portable classroom building in an amount not to exceed Forty-Two Thousand Dollars (\$42,000.00) from Account No. 624200-41-541100-71500-14-2001-0841300; which sum shall be amortized over five (5) years; and the Fallbrook Union High School District shall have the exclusive right of first refusal to buy out the College District's interest in said portable upon termination by the College District of its rights under the agreement, which buy out, if exercised during the first five- (5) year term, shall be for an amount computed by the ratio of the number of years remaining on said term as compared with the total amount paid to the High School District, and thereafter, the College District shall have the option of relocating the portable or transferring title to the High School District without compensation by the High School District. **Exhibit I-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE SUBSTITUTION OF SUBCONTRACTOR TO CCC COMMUNICATIONS FOR STUDENT SERVICES CENTER - TELECOMMUNICATIONS DATA SYSTEM**

MSC Dougherty, Hughes

RESOLUTION 00-20299

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby consents to the substitution of **Canus Corporation** in place and instead of **Mas Tec/AIDCO Systems, Inc.**, the listed subcontractor on the successful bid of CCC Communications for the installation of a telecommunications data system in the Student Services Building on the San Marcos campus, on the grounds that **Mas Tec/AIDCO Systems, Inc.**, refuses to sign a subcontract and prosecute the work under contract between the District and the prime contractor, CCC Communications. (Public Contract Code Section 4107)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE CHANGE ORDERS ADDING ADDITIONAL TIME TO AND DEDUCTING WORK FROM THE CONTRACT WITH CCC COMMUNICATIONS FOR THE STUDENT SERVICES CENTER-TELECOMMUNICATIONS DATA SYSTEM**

MSC Dougherty, Hughes

RESOLUTION 00-20300

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby consents to the following requests by its prime contractor, **CCC Communications** with respect to the contract for installation of a telecommunications data system in the Student Services Building located on the San Marcos campus:

- Extending of the completion date of the work of construction from July 24, 2000, to and including September 29, 2000, on the grounds that unforeseen circumstances have arisen during the work of construction, including but not limited to undisclosed in-floor conditions and restrictive ceiling pathways, the requirement to engaging in splicing extensions to existing cable not covered in the bid specifications, and a misperception by CCC Communications regarding the programming required by the District under the bid specifications as issued by the District.
- Consent to deletion of certain work under Section 3, Technical Specifications regarding programming to install the required sixteen (16) Port Cards and the twenty-nine (29) NEC D Term III 16-Button Digital Display Telephones, by deductive change order and allowing the District's current telecommunications contractor, **Quintron**, to perform these services with sufficient funds deducted from the prime contract to compensate Quintron for these services.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. **INFORMATION: PROPOSAL TO REVISE BP 8.1 – STUDENT TRUSTEE ADVISORY VOTE**

BE IT RESOLVED, That Board Policy 8.1, which currently reads as follows:

“The Board shall consist of five voting members and one student member who may cast an advisory vote, all of whom must be residents of the District.”

be revised to read as follows:

“The Board shall consist of five voting members and one student member who may cast an advisory vote. All voting members must be residents of the District; however, the student member shall not be required to be a District resident.”

Ms. Gyde indicated that the ASG has already amended its bylaws to provide for this.

12. **APPROVE STIPEND FOR BILINGUAL INTERPRETER**

MSC Dougherty, Hughes

RESOLUTION 00-20301

BE IT RESOLVED, That the following employee be granted a \$50.00 per month stipend effective October 1, 2000, as a designated bilingual interpreter for the District:

- a. **CARLOS VARGAS**, Police Officer I, Campus Police.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

K. **PERSONNEL**

1. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Hughes

RESOLUTION 00-20302

BE IT RESOLVED, That the following classified positions be approved:
Exhibit K-1

- a. **Position:** **SYSTEMS MODULE FUNCTIONAL SPECIALIST**
Department: Instruction
Division: Instruction
Position #: **006129** **New?:** Yes
Sal Rng/Stp: **35/1** **Salary:** **\$3,306.23/month**
% of position: 100% **# of Mos:** 12
Effective: July 1, 2000
Acct #(s): A-212200-311100-60910-0000000/100%
- b. **Position:** **SYSTEMS MODULE FUNCTIONAL SPECIALIST**
Department: Financial Aid and Scholarships
Division: Student Support Programs
Position #: **006130** **New?:** Yes
Sal Rng/Stp: **35/1** **Salary:** **\$3,306.23/month**
% of position: 100% **# of Mos:** 12
Effective: July 1, 2000
Acct #(s): A-212200-475100-64600-00000000/100%
- c. **Position:** **SYSTEMS MODULE FUNCTIONAL SPECIALIST**
Department: Admissions, Records, and Veterans' Services
Division: Student Services
Position #: **006131** **New?:** Yes
Sal Rng/Stp: **35/1** **Salary:** **\$3,306.23/month**
% of position: 100% **# of Mos:** 12
Effective: July 1, 2000
Acct #(s): A-212200-421100-62100-0000000/100%

- d. **Position:** **EOP&S TECHNICIAN**
Department: Extended Opportunity Programs and Services
Division: Student Support Programs
Position #: **006137** New?: Yes
Sal Rng/Stp: **16/1** Salary: **\$935.92/month**
% of position: 45% # of Mos: 12
Effective: October 1, 2000
Acct #(s): K-212200-473100-64300-1612060/75%
 K-212200-473100-64300-1612050/25%
Note: This is a specially funded position; continuation depends upon
 availability of funds.
- e. **Position:** **SYSTEMS MODULE FUNCTIONAL SPECIALIST**
Department: Fiscal Services
Division: Administrative Services
Position #: **006132** New?: Yes
Sal Rng/Stp: **35/1** Salary: **\$3,306.23/month**
% of position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #(s): A-212200-551100-67200-0000000/100%
- f. **Position:** **SYSTEMS MODULE FUNCTIONAL SPECIALIST**
Department: Fiscal Services
Division: Administrative Services
Position #: **006133** New?: Yes
Sal Rng/Stp: **35/1** Salary: **\$3,306.23/month**
% of position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #(s): A-212200-551100-67200-0000000/100%

The Vote: 3 Aye, 1 Nay (Hughes)
Student Trustee Advisory Vote: Aye

2. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Hughes

RESOLUTION 00-20303

BE IT RESOLVED, That the reclassification of the following classified position be approved:

- a. **Position:** **SYSTEMS MODULE FUNCTIONAL SPECIALIST**
Department: Human Resource Services
Name: Cheryl A. Santa Cruz
Remarks: Position was Peoplesoft Information Systems Analyst-HR, range
 was 31, step 2
Position #: **006114** New?: No
Sal Rng/Stp: **35/2** Salary: **\$3,471.65/month**
Effective: July 1, 2000
% of position: 100% # of Mos: 12
Acct #(s): A-212200-611100-66600-0000000/100%

The Vote: 3 Aye, 1 Nay (Hughes)
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED POSITION INCREASES**

MSC Dougherty, Hughes

RESOLUTION 00-20304

BE IT RESOLVED, That the increase of the following classified positions be approved:

a. Item was removed from agenda.

b. **Position: INFORMATION SERVICES SPECIALIST**
Department: Information Services
Name: Jeffrey D. O'Bryant
Position #: 005843 New?: No
Remarks: Position was 25%, will now include medical benefits.
Sal Rng/Stp: 28/2 Salary: \$2,929.05/month
% of position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #(s): A-212200-561100-67800-0000000/100%

The Vote: 3 Aye, 1 Nay (Hughes)
Student Trustee Advisory Vote: Aye

4. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20305

BE IT RESOLVED, That the employment of the following academic employee be approved:

a. **Name: SHERRY L. GOLDSMITH**
Position: Assistive Computer Technology Specialist
Department: Disabled Student Programs & Services
Position #: 006112 New?: Yes
Remarks: Position approved 4/11/00
Sal Rng/Stp: C/6 Salary: \$4,742.86/month
% of Position: 100 # of Mos: 10
Effective: September 13, 2000
Acct #: K-111000-472200-49301-1612030/100%
Note: This is a specially funded position; continuation depends upon availability of funds.

The Vote: 3 Aye, 1 Nay (Hughes)
Student Trustee Advisory Vote: Aye

5. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20306

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. **Name:** **ANGIE N. HEFFNER**
Position: Admissions Assistant
Department: Admissions & Records
Position #: 005481 New?: No
Remarks: This is a replacement for Debra Shinto.
Sal Rng/Stp: **16/1** **Salary:** **\$2,079.83/month**
% of Position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #: A-212200-421100-62100-0000000/100%
- b. **Name:** **BRETT C. VAN WEY**
Position: Fire Technology Supervisor
Department: Public Safety Programs
Position #: 006125 New?: Yes
Remarks: Position approved 6/27/00
Sal Rng/Stp: **51/1** **Salary:** **\$1,670.52/month**
% of Position: 45% # of Mos: 12
Effective: September 13, 2000
Acct #: A-123400-336300-21330-0000000/100%
Note: Position is in the supervisory group of the Administrative Association.
- c. **Name:** **DONNA V. HOLLOMAN**
Position: Administrative Secretary
Department: Admissions, Records, and Veterans' Services (Study Abroad Program)
Position #: 005822 New?: No
Remarks: This is a replacement for Mona Ayele.
Sal Rng/Stp: **19/1** **Salary:** **\$1,007.04/month**
% of Position: 45% # of Mos: 12
Effective: September 13, 2000
Acct #: A-212200-424100-62110-0000000/100%
- d. **Name:** **LINDA A. BALKO**
Position: Systems Module Functional Specialist
Department: Instruction
Position #: 006129 New?: Yes
Sal Rng/Stp: **35/5** **Salary:** **\$4,019.53/month**
% of Position: 100% # of Mos: 12
Effective: July 1, 2000
Acct #: A-212200-311100-60910-0000000/100%

- e. **Name:** **APRIL L. BULLOCK**
Position: Systems Module Functional Specialist
Department: Financial Aid and Scholarships
Position #: 006130 New?: Yes
Sal Rng/Stp: **35/2** **Salary:** **\$3,471.65/month**
% of Position: 100% # of Mos: 12
Effective: July 1, 2000
Acct #: A-212200-475100-64600-00000000/100%
- f. **Name:** **RICHARD L. GOMMEL**
Position: Systems Module Functional Specialist
Department: Admissions, Records, and Veteran's Services
Position #: 006131 New?: Yes
Sal Rng/Stp: **35/4** **Salary:** **\$3,827.77/month**
% of Position: 100% # of Mos: 12
Effective: July 1, 2000
Acct #: A-212200-421100-62100-00000000/100%
- g. **Name:** **CHERYL L. ASHOUR**
Position: Administrative Secretary
Department: Student Support Programs-50%/Student Services-50%
Position #: 006127-SS New?: No
 006047-SSP
Remarks: Position reclassification approved 6/27/00
Sal Rng/Stp: **19/1** **Salary:** **\$2,237.87/month**
% of Position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #: A-212200-471100-64510-0611400/50%
 A-212200-411100-66400-00000000/50%
- h. **Name:** **MICHELLE L. LAVIGUEUR**
Position: Administrative Secretary
Department: Worksite Education
Position #: 005830 New?: No
Remarks: This employee has competed for and been awarded this higher-level position. This is a replacement for Barbara Gilbert.
Sal Rng/Stp: **19/2** **Salary:** **\$2,349.56/month**
% of Position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #: K-212200-356100-70100-1812510/100%
Note: This is a specially funded position; continuation depends upon availability of funds.
- i. **Name:** **JOSEPHINE SILVA**
Position: Administrative Assistant
Department: Human Resource Services
Position #: 005735 New?: No
Remarks: This employee has competed for and been awarded this higher-level position. This is a replacement for Marlys Usher.
Sal Rng/Stp: **48/1** **Salary:** **\$3,446.95/month**
% of Position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #: A-212100-611100-66600-00000000/100%

- j. **Name:** **JENNIFER TURPIN**
Position: Curricular Schedules Technician
Department: Instruction
Position #: 005028 New?: No
Remarks: This employee has competed for and been awarded this higher-level position. This is a replacement for Linda Balko
Sal Rng/Stp: **23/4** **Salary:** **\$2,857.39/month**
% of Position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #: A-212200-311100-60100-00000000/100%
- k. Item was removed from agenda.
- l. **Name:** **MARIA F. LIMON DE GONZALEZ**
Position: Senior Accounting Assistant
Department: Fiscal Services
Position #: 005728 New?: No
Remarks: This is a replacement for Terri Wallace.
Sal Rng/Stp: **20/1** **Salary:** **\$2,293.71/month**
% of Position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #: A-212200-551100-67200-0811011/50%
 A-212200-551100-67200-0811012/50%
Note: This is a specially funded position; continuation depends upon availability of funds.
- m. **Name:** **TERESA VILLALOBOS**
Position: Human Resource Assistant I
Department: Human Resource Services
Position #: 005021 New?: No
Remarks: This is a replacement for Shirley Johnston.
Sal Rng/Stp: **16/22** **Salary:** **\$3,016.68/month**
% of Position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #: A-212200-611100-66600-00000000/100%
- n. **Name:** **MARIA JOHNSON**
Position: Human Resource Assistant II
Department: Human Resource Services
Position #: 005022 New?: No
Remarks: This is a replacement for Marjean Tinsley. Position reclassification approved 6/13/00.
Sal Rng/Stp: **18/1** **Salary:** **\$2,184.14/month**
% of Position: 100% # of Mos: 12
Effective: September 13, 2000
Acct #: A-212200-611100-66600-00000000/100%
- o. **Name:** **KELLY A. SNOW**
Position: American Sign Language/English Interpreter
Department: Disabled Student Programs and Services
Position #: 006119 New?: Yes
Remarks: Position approved 6/27/00
Sal Rng/Stp: **31/1** **Salary:** **\$1,349.36/month**
% of Position: 45% # of Mos: 10
Effective: September 13, 2000
Acct #: A-212200-472100-64200-00000000/100%

- p. **Name:** **DEVONAY I. OLSEN**
Position: American Sign Language/English Interpreter
Department: Disabled Student Programs and Services
Position #: 006120 New?: Yes
Remarks: Position approved 6/27/00
Sal Rng/Stp: **31/1** **Salary:** **\$1,349.36/month**
% of Position: 45% # of Mos: 10
Effective: September 13, 2000
Acct #: A-212200-472100-64200-0000000/100%
- q. **Name:** **DENISE M. VANDERSTOEL**
Position: American Sign Language/English Interpreter
Department: Disabled Student Programs and Services
Position #: 006121 New?: Yes
Remarks: Position approved 6/27/00
Sal Rng/Stp: **31/1** **Salary:** **\$1,349.36/month**
% of Position: 45% # of Mos: 10
Effective: September 13, 2000
Acct #: A-212200-472100-64200-0000000/100%
- r. **Name:** **SHEILA S. MUSSER**
Position: American Sign Language/English Interpreter
Department: Disabled Student Programs and Services
Position #: 006122 New?: Yes
Remarks: Position approved 6/27/00
Sal Rng/Stp: **31/1** **Salary:** **\$749.65/month**
% of Position: 25% # of Mos: 10
Effective: September 13, 2000
Acct #: A-212200-472100-64200-0000000/100%
- s. **Name:** **MELISSA E. KLOZ**
Position: Financial Aid Specialist
Department: Financial Aid/Scholarships
Position #: 006123 New?: Yes
Remarks: Position approved 6/27/00
Sal Rng/Stp: **20/1** **Salary:** **\$1,146.86/month**
% of Position: 50% # of Mos: 12
Effective: September 13, 2000
Acct #: A-212200-475100-64600-0611400/100%
Note: 3% added to base salary for hours worked between 6 p.m. and
 10 p.m. Hours: Tuesday/Wednesday, 10 a.m. - 7 p.m.; Friday, 9
 a.m. - 1 p.m.
- t. **Name:** **RALPH W. BAKER**
Position: Supervisor Admissions
Department: Admissions and Records
Position #: 005470 New?: No
Remarks: This employee has competed for and been awarded this higher-
 level position. This is a replacement for Peggy Di Battista.
Sal Rng/Stp: **45/1** **Salary:** **\$3,200.64/month**
% of Position: **100%** **# of Mos:** **12**
Effective: September 13, 2000
Acct #: A-212100-422100-62100-0000000/100%
Note: Position is in the supervisory group of the Administrative
 Association.

u. **Name:** **BENJAMIN E. MOSS**
 Position: Supervisor, Admissions
 Department: Admissions and Records/Escondido
 Position #: 005482 New?: No
 Remarks: This employee has competed for and been awarded this higher-
 level position. This is a replacement for Carol Stroecker.

 Sal Rng/Stp: **45/1** **Salary:** **\$3,200.64/month**
 % of Position: 100% **# of Mos:** 12
 Effective: September 13, 2000
 Acct #: A-212100-422100-62100-0000000/100%
 Note: Position is in the supervisory group of the Administrative
 Association.

The Vote: 3 Aye, 1 Nay (Hughes)
Student Trustee Advisory Vote: Aye

6. **APPROVE CLASSIFIED TRANSFER**

MSC Dougherty, Hughes

RESOLUTION 00-20307

BE IT RESOLVED, That the transfer of the following classified employee be approved:

a. **Name:** **Angela L. Metts**
 Position: Office Specialist
 Department: **Graphic Communications**
 Position #: 005750 New?: No
 Remarks: Position transferred from Mail Center.
 Sal Rng/Stp: **10/2** **Salary:** **\$1,887.02/month**
 % of position: 100% **# of Mos:** 12
 Effective: July 1, 2000
 Acct #(s): A-212200-534100-67750-0811432/100%
 Note: This is a specially funded position; continuation depends upon
 availability of funds.

The Vote: 3 Aye, 1 Nay (Hughes)
Student Trustee Advisory Vote: Aye

7. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Hughes

RESOLUTION 00-20308

- a. **BE IT RESOLVED, That DOROTHY FARRELL**, Administrative Secretary,
 Matriculation, be granted a 15% personal Leave of Absence **without pay and**
 with no effect on benefits, effective October 2, 2000, through June 28, 2001.
- b. **BE IT RESOLVED, That DONNA J. GOYER**, Institutional Research Analyst,
 Research and Planning, be granted a 100% personal Leave of Absence **without**
 pay and without benefits, effective September 1, 2000, through February 28,
 2001.

- c. **BE IT RESOLVED, That KELLY PATRICK**, Library Media Technician I, Library Media Center, be granted a 30% personal Leave of Absence **without pay and with no effect on benefits**, effective June 19, 2000, through August 17, 2000 (to teach).
- d. **BE IT RESOLVED, That KELLY PATRICK**, Library Media Technician I, Library Media Center, be granted a 25% personal Leave of Absence **without pay and with no effect on benefits**, effective August 21, 2000, through December 15, 2000 (to teach).

The Vote: 3 Aye, 1 Nay (Hughes)
Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty thanked those who are responsible for arranging for him and Mr. Jensen to ride in Dennis Lutz's 1957 Bel Air convertible in the Poway Days Heritage Parade on Saturday. During previous parades, he heard positive comments about Palomar and the people who work here. Students who might otherwise be discouraged or fail to find direction for their lives were given the encouragement and help they need to succeed.

Mr. Jensen stated that he knows of many cases where Palomar really helped people turn their lives around. During the parade four years ago, his grandson rode in the car with him holding a sign that said "Re-elect Grandpa," and it worked.

Mr. Jensen commented that he recently attended the "Complete Works of William Shakespeare Abridged" production on our campus and found it to be exceptionally entertaining.

N. CLOSED SESSION

The Board recessed at 8:18 p.m. and went into Closed Session at 8:23 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Personnel Issue regarding employee #002406177, pursuant to Government Code 54957.
3. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
4. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
5. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 8:50 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:51 p.m.

1. **APPROVE LEGAL SUPPORT FOR EMPLOYEE**

MSC Dougherty, Hughes

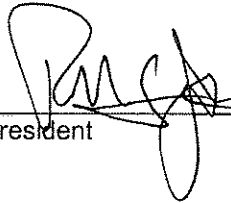
RESOLUTION 00-20309

BE IT RESOLVED, That the Governing Board hereby approves the use of District funds to provide legal support for a case involving employee #002406177.

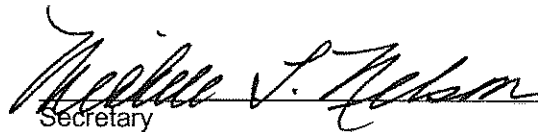
The Vote was unanimous.

P. **ADJOURNMENT**

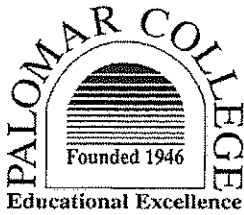
The meeting was adjourned at 8:53 p.m.



President



Secretary



APPROVED
10-10-00

**GOVERNING BOARD MINUTES
SPECIAL MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
SATURDAY, SEPTEMBER 23, 2000, 9:00 A.M.**

A. CALL TO ORDER

The special meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 9:00 a.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action

STAFF:

Chris Barkley, President, Faculty Senate; Associate Professor, English

GUESTS:

Charles W. Duncan, Board Candidate

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. PURPOSE OF MEETING

Mr. Jensen stated that the purpose of this special meeting is to discuss and formulate the Board's Goals for the District for 2000-2001.

D. PROPOSED GOALS FOR 2000-2001

The Board formulated the following proposed goals for the District for 2000-2001:

**DRAFT
Governing Board Goals for the Palomar Community College District
2000-2001**

1. Student Learning and Success

- a. Work with District K-12 schools to improve college readiness of their students.
- b. Continue to work to fulfill our PFE goals.
- c. Continue to work toward fulfilling the Vanguard Goals as they pertain to student learning and success.

2. Planning

- a. Develop a comprehensive Educational Master Plan that includes education, facilities, and technology master plans through 2020.
- b. Continue developing unit three-year action plans for all college units.
- c. Include institutional review as a factor in the planning process.
- d. Link the unit action plans to resource allocation.
- e. Cooperate with neighboring community college districts/boards in the planning of additional Education Centers.
- f. Plan for the development of the college self-study in preparation for the fall, 2002, accreditation visit.

3. College Resources

- a. Plan for and achieve budget stability while maintaining a 5% reserve.
- b. Link planning to resource allocation, including reallocation of funds, where appropriate.
- c. Explore the feasibility of a capital bond campaign for 2001.
- d. Continue working in cooperation with the Foundation and President's Associates to secure additional resources for college priorities.
- e. Continue grants development efforts to secure additional resources.

4. Staffing and Diversity

- a. Make progress toward having faculty and staff mirror the diversity of the District population.
- b. Develop and implement a five-year plan that makes progress toward achieving the 75 full-time/25 part-time faculty ratio.
- c. Continue to work toward achieving Vanguard goals as they apply to staffing and diversity.
- d. Complete a successful search for, and employment of the District Superintendent/President.

5. Community Development

- a. Continue to develop partnerships with government agencies, education institutions, business, and industry.

6. Technology

- a. Fully support the implementation of PeopleSoft, including fiscal resources and staff.
- b. Continue to work toward fulfilling the Vanguard Goals as they apply to the use of technology.
- c. Include the technology plan in the college Master Plan.

7. Facilities and Grounds

- a. Improve facility use through improved scheduling of classes.
- b. Evaluate the feasibility of buying land for a buffer zone/other for the San Marcos campus.
- c. Continue to enhance the safety and security of the San Marcos campus and Education Centers.
- d. Continue to improve the aesthetics and cleanliness of the San Marcos campus.

8. Legislative Issues

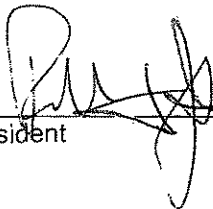
- a. Continue to develop positive relationships with legislators and their staff.

9. Shared Governance

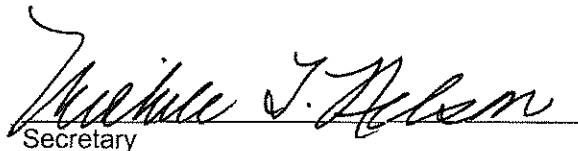
- a. Evaluate and revise, where indicated, the planning and decision-making process to reflect what we feel is best for the college.

E. ADJOURNMENT

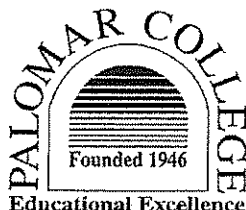
The meeting was adjourned at 12:05 p.m.



President



Secretary



APPROVED
10-10-00

GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, SEPTEMBER 26, 2000, 7:00 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE (arrived at 7:04 p.m.)

TRUSTEE ABSENT:

RITA A. WHITE, ED.D., TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Jenny Al-Shafie, Office Specialist, Business Education
Barbara Anaya, Outreach Coordinator, Marketing
Barbara Baldrige, Executive Assistant, President's Office
Carolyn Barcatta, Administrative Secretary, Public Information

Chris Barkley, President, Faculty Senate; Associate Professor, English
Norma Bean, Director, Marketing Communications
Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services
Elaine Collins, Media Specialist, Academic Technology Resources
Marsha Doughty, Academic Evaluator/Advisor, Admissions
Kathy Dunham, Instructional Support Assistant III, Business Education
Ben Echeverria, Counsel, Contracts, and Special Projects
Judy Fish, Director, Regional Occupational Programs
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Anne Hohman, President, The Faculty; Associate Professor, English
Maureen Holden, Scholarship Assistant, Financial Aid and Scholarships
Cheryl Huettl, Academic Department Assistant, Earth Sciences
Wes Luther, Financial Aid Assistant, Financial Aid and Scholarships
Cindy Martinez, Financial Aid Advisor, Financial Aid and Scholarships; Vice President, CCE/AFT
Becky McCluskey, Accounting Technician, Fiscal Services/Escondido
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Jean Ruff, Financial Aid Specialist, Financial Aid and Scholarships
Rick Sanchez, Information Systems Specialist, Information Services
Dolores Silva, Academic Department Assistant, Communications
Gordon Stubblefield, Instructional Support Assistant III, Earth Sciences
Suzanne Szames, Information Systems Analyst, Information Services

GUESTS:

Lee Baldrige
Tom Chambers, Student
Karen Curtis, State Field Representative, California Federation of Teachers
Charles Duncan, Board Candidate
Bruce Kauffman, *North County Times*
Darrell McMullen, Board Candidate
Laura Mitchell, *The Telescope*
Lisa Petrillo, *San Diego Union Tribune*
Bridgette Roncone, Student

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Hughes, Dougherty

RESOLUTION 00-20310

BE IT RESOLVED, That the Minutes of the Regular Meeting held on September 12, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

PAYROLL

1. APPROVE PERSONNEL ACTIONS HISTORY FOR AUGUST, 2000

MSC Nelson, Dougherty

RESOLUTION 00-20311

BE IT RESOLVED, That the Personnel Actions History report for the month of August, 2000, be approved. **Exhibit D-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

2. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC Nelson, Dougherty

RESOLUTION 00-20312

BE IT RESOLVED, That all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet logged herewith as **Exhibit D-2**, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2000-2001 fiscal year budget.

Purchase Orders	0140006	through	0140262	\$ 205,615.31
Advertising/Increases	0160002	through	0160043	\$ 67,895.05
Agreement/Services	0170010	through	0170022	\$ 20,295.97
Repairs	0175005	through	0175006	\$ 569.15
Agreement/Annual	0180001	through	0180031	\$ 45,172.86
Utilities	0195003	through	0195015	\$ 22,104.99
Film Bookings	0120001	through	0120003	\$ 81.96
Library Orders	0125001	through	0125004	\$ 177.44

\$ 361,912.73

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

3. INFORMATION: NARRATIVES FOR FINANCIAL REPORTS

Narratives for financial reports from Lois Meyer, Director, Fiscal Services. **Exhibit D-3**

4. INFORMATION: FINANCIAL REPORTS

The following financial reports for all funds are presented in **Exhibit D-4** for Governing Board review:

Fund 11	General Fund Unrestricted	July and August, 2000
Fund 12	General Fund Restricted	July and August, 2000
Fund 29	Debt Service Fund	July and August, 2000
Fund 33	Child Development	July and August, 2000
Fund 41	Capital Outlay	July and August, 2000
Fund 43	Energy Conservation	July and August, 2000
Fund 59	Escondido Tenancies	July and August, 2000
Fund 69	Post-Retirement Benefit Fund	July and August, 2000
Fund 71	Associated Students	July and August, 2000
Fund 72	Student Representation Fee	July and August, 2000
Fund 73	Student Body Center Fee	July and August, 2000
Fund 74	Financial Aid State and Federal	July and August, 2000
Fund 75	Scholarship and Loan	July and August, 2000

PERSONNEL

5. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. John D. Randall, Interim Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **MARIA Z. CORDERO**, Food Services Specialist, Food Services, effective September 9, 2000 (last day worked 9/8/00).
- b. **JOANN J. MCCLURE**, College Health Nurse, Health Services, effective August 19, 2000 (last day worked 8/18/00).

6. GRANT EQUIVALENCY FOR DISCIPLINES

MSC Nelson, Dougherty

RESOLUTION 00-20313

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Reden, Victoria – Administration of Justice

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Nelson, Dougherty

RESOLUTION 00-20314

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the Fall, 2000, and Spring, 2001, (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

FALL, 2000

BEHAVIORAL SCIENCES

Glusac, Milena	Psychology B.A., Psychology M.A., Psychology	\$36.09
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Chisholm, Margaret M.	Psychology B.A., Psychology M. Ed., Psychology	\$36.09
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COUNSELING

Marsh, Kiersha	Counseling B.A., Sociology M.S.W., Social Work	\$36.09
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PUBLIC SAFETY

Reden, Victoria	Administration of Justice A.A., Criminal Justice 6+ Years of Experience	\$34.93
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SPRING, 2001

MULTICULTURAL STUDIES

Pjevacevic, Marco	Ethnic Studies B.A., Psychology M.A., International Relations	\$36.09
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PUBLIC SAFETY

Stoney, Brian	Administration of Justice B.S., Criminal Justice 2+ Years of Experience	\$34.93
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The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **APPROVE CHILD-DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Nelson, Dougherty

RESOLUTION 00-20315

BE IT RESOLVED, That the employment of the following Child-Development Center Teacher, at the rate indicated for the Fall, 2000, semester, be approved:

Cadondon, Natalie	Teacher B.A., Child Development Child-Development Center Permit (Pending) 3 Years of Experience	\$10.22
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The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. **INFORMATION: PROFESSIONAL GROWTH AWARDS - ADMINISTRATIVE ASSOCIATION**

In accordance with the Professional Growth Program for Classified Employees in the Administrative Association, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective September 1, 2000:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Diane Cummins	Supervisor, Business and Mail Services	Job-related classes
Yasue O'Neill	International Student Advisor, Admissions	B.A. Degree Social Sciences; Job-related classes

10. **INFORMATION: PROFESSIONAL GROWTH AWARDS - CLASSIFIED UNIT**

In accordance with the Professional Growth Program for Classified Unit Employees, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective September 1, 2000:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Eileen Poole Office of Counsel	Contracts Assistant	Legal Secretary Certificate; Job-related classes
Linda Willis	Academic Department Assistant, Foreign Languages	Job-related classes

In accordance with the Professional Growth Program for Classified Unit Employees, the following employees are granted a one-time lump sum stipend of \$2,000, effective September 1, 2000, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Dorothy Farrell	Administrative Secretary, Matriculation	Job-related classes
Janet L. Parrish-McCann	Instructional Support Assistant, Art	Job-related classes
Susan M. Rogers	Assessment Assistant, Counseling	B.A. Degree Liberal Arts/Psychology; Job-related classes

11. **AUTHORIZE BUSINESS PROCEDURES**

MSC Nelson, Dougherty

RESOLUTION 00-20316

BE IT RESOLVED, That the Governing Board of the Palomar Community College District, approves that the following business procedures be authorized, effective September 27, 2000:

- a. Additional persons designated to ascertain and certify that each employee of the District has taken the oath of allegiance required by Government Code Section 3100 et seq., Chapter 8 Division 4, Title I:

Donna Baughn
Maria T. Johnson
Josephine Silva
- b. Additional persons designated to ascertain and certify that each employee of the District meets I-9 regulations:

Donna Baughn
Maria T. Johnson
Josephine Silva

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS**

MSC Nelson, Dougherty

RESOLUTION 00-20317

BE IT RESOLVED, That the following new classes and agreements be approved between the Palomar Community College District and personnel for providing Community Services classes:

FALL, 2000

- a. Presenter: Korstad, Karen
 Name of Class: Web Page Design
 Effective: October 14, 2000
 Rate: \$139.72
 Terms: Minimum of 10 students
- b. Presenter: Korstad, Karen
 Name of Class: Web Page Design for Kids
 Effective: September 30, 2000
 Rate: \$139.72
 Terms: Minimum of 10 students
- c. Presenter: Korstad, Karen
 Name of Class: Advanced Web Page Design
 Effective: October 28, 2000
 Rate: \$139.72
 Terms: Minimum of 10 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GIFTS

13. **ACCEPT GIFTS**

MSC Nelson, Dougherty

RESOLUTION 00-20318

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Maytag Refrigerator/Freezer (1997), 21' deluxe, Model No. MTB2156AEA and Sears Coldspot Freezer, 19.6', Model No. 2453 for use in the Child Development Center, donated by **Dr. and Mrs. George R. Boggs**, 2301 N Street, NW, #616, Washington, D.C. 20037. Cash value as estimated by donor is \$650.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

14. APPROVE TRAVEL EXPENSES

MSC Nelson, Dougherty

RESOLUTION 00-20319

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **Robert L. Dougherty, Jr., M.D.**
Advanced Funds? Yes
For: Mileage, parking, meals, lodging, registration,
miscellaneous
To attend: CCLC Annual Convention
Location: Los Angeles, California
Date: November 16-18, 2000
Amount: \$715.00
Budget Acct. No.: 575200-11-111100-66100-10-2001-0000000

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

Resumption of REGULAR AGENDA

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Chris Barkley reported that the Faculty Senate has directed her and The Faculty President to speak to the Board against hiring a search firm in our search for a new Superintendent/President. They also passed a recommendation for the Search Committee, which would include faculty leadership (President and Vice President of the Senate and President and Vice President of The Faculty) and divisional representation. This is different from Exhibit H-2. It says "the Faculty Senate via Chris Barkley has presented several options" The options she had previously provided were from her as an individual. The Faculty Senate had not at that time made any motion. It has since passed the motion she outlined above.

The Senate has established a subcommittee that would evaluate grants being reviewed by the proposed Grant Review Committee to see whether or not they have any potential impact on academic and professional matters, especially curriculum, programs, program development, etc., things that are under the purview of the Senate. They would like to look at these items at the same time as they are being evaluated by the Grant Review Committee. The Senate approved a suggested configuration for the Grant Review Committee, which they will take to PAC for approval.

The Senate is beginning its discussion of Senate Goals for the year, and Chris should be able to report back within a couple of weeks on this matter. They will also be looking at how the Senate fits into the governance and planning structures of the College. At present, the Faculty Senate doesn't appear in the structures. They will be making suggestions on how they think the Senate should fit into the structures. The structures should reflect what we actually do at Palomar.

2. **INFORMATION**

Report of The Faculty

Anne Hohman confirmed Chris Barkley's comments about the Faculty Senate.

3. **INFORMATION**

Report of the Administrative Association

Lee Hoffmann reported that the Administrative Association has instructed him to let the Board know that they prefer a small Superintendent/President Search Committee, because a smaller group creates less confusion. The Association would like to have one more representative on the committee, making a total of two.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson gave the following report: "Last Friday, September 22, I was honored to be one of the Palomar College chaperones for our visiting Japanese students of the Osaka Study Tour 2000. Like last year's Japanese students, the group that I was accompanying was a pleasure to be with. The students told me that their education goals were in the field of mental and physical rehabilitation. Our trip for the day included a visit to the United Pan Asian Communities Center in Southeast San Diego where over 27 languages are spoken within the Center. At the Pan Asian Center, the students were given first-hand information on how drugs are impacting the youth and families of our community and how the various ethnic cultures in the United States are unwilling and sometimes afraid or embarrassed to seek help. The students heard that kids as young as seven and eight years old are addicted to drugs and alcohol and are clients of the center.

"After having lunch with the students, I left for Los Angeles to attend the "Organizing For Safety" Conference. The California Labor Federation conducted the one-day conference, and approximately 100 union members from throughout the state were on hand to attend the various workshops. Ray Leger, custodian, attended the conference with me; and both of us came away with a wealth of information and handouts. The workshop topics dealt with ergonomics, health and safety awareness, working with and around chemicals, and OSHA awareness.

"Last week, I met with representatives from the United Methodist Church just down the street from Palomar. Since I am not sure how many of my union brothers and sisters from other Locals throughout San Diego will join in with us on our informational picket of Palomar College on October 4, I wanted to be sure that ample parking places will be available. The United Methodist Church was more than happy to let me use their parking lot as a staging area for people who are driving here from other Locals. My plan is for the picketers to leave the church parking lot at about 7:15 a.m. and join with the main group of picketers in front of the Palomar Transit Center. I would, once again, like to thank Palomar Police Chief Tom Plotts for continuing to be willing to meet with me regarding the Union's plans for the October 4 action. We met this morning, and I brought him up to speed with our plans to use the United Methodist Church as a staging area and the approximate route of our picketing. To date, my discussions with the San Marcos Sheriff's Department have been via the dispatcher. I told Police Chief Plotts that, since we are so close to the informational picket date, I would really like to have a direct contact within the Sheriff's Department. He informed me that a Sheriff's Deputy has been assigned; and, within the next few days, a meeting will be scheduled with the Deputy Sheriff, representatives from Palomar's administration, and the CCE/AFT executive council. It is my intention to keep everything completely above board and to have a smooth and peaceful informational picket.

"This Thursday, September 28, on behalf of the CCE/AFT Local 4522, I will be issuing a press release to San Diego radio, television, and newspapers announcing our informational picket. I will also send a copy to Mike Norton, Director of Palomar's Public Information Office.

"With assistance from the San Diego-Imperial Counties Labor Council, the CCE/AFT will be conducting a question-and-answer forum for the candidates that are running for our Governing Board. Although the date is yet to be determined, the tentative location of the forum is the International Laborer's Local 89 Union Hall on the corner of San Marcos Blvd. and Twin Oaks Valley Road. The audience will consist of union members and their families who are constituents of the Palomar Community College District. All candidates will be contacted very shortly."

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that elections are being held today and tomorrow.

ASG held a retreat on Friday where they discussed their bylaws and rules and how to conduct a good meeting. They also started developing ASG's goals for this year.

6. **INFORMATION**

Report of Superintendent/President

Dr. Randall reported that there had been over 200 students visiting Palomar from the Osaka College of Health and Welfare last week. He commended Dr. Lisa Cox-Romain and Yasue O'Neill who organized the event.

Kathy Sheehy, our assistant women's water polo coach, is a member of the USA Women's Water Polo Team in the Olympics. The team won a silver medal.

Dale Wallenius recently presented a three-hour seminar to trustees, board members, and foundation directors on fund-raising efforts in foundations to the Network of California Community College Foundations at their conference in Palm Desert.

Dale Wallenius also reports that they have now sold 450 tickets to the gala event for this year, which is about 75 more than last year. Last year, they raised a net of \$90,000 at that event, so they are looking forward to the event this year.

Dr. Randall reported that he has developed a draft of the Board's goals that were developed at the special meeting last Saturday, September 23. He will see that the Board members receive copies so that they may review them prior to the next Board meeting. The discussion will appear on the agenda for that meeting.

Dr. Randall reported that Norma Bean made a presentation at Lake Arrowhead to the San Marcos Chamber of Commerce Board of Directors on "What's Old and What's New at Palomar College."

Dr. Randall reported on the dates PERB will be conducting the election for our classified staff, with the ballots being counted on campus on October 30.

7. **INFORMATION**

Report of **Other** Organizations and/or Individuals

Karen Curtis, State Field Representative, California Federation of Teachers, addressed the Board at this time regarding Proposition 38 and the current state of negotiations with our classified unit.

Bridgette Roncone, President of the College Republicans at Palomar, encouraged the Board to pass item H-3 on tonight's agenda, which would repeal the requirement of Board Policy 8.1 that the Student Trustee be a resident of the District.

G. **COMMUNICATIONS**

1. Letter from **Robert Haden, Chair, Board of Trustees, Merced College**, dated September 6, 2000, to Board members, encouraging them to vote for Lewis S. Braxton, who is a candidate for the ACCT Board of Directors. **Exhibit G-1**

H. **UNFINISHED BUSINESS**

1. **SELECT FIRM TO ASSIST IN THE SUPERINTENDENT/PRESIDENT SEARCH**

MSC Dougherty, Nelson

RESOLUTION 00-20320

BE IT RESOLVED, That the Governing Board selects **Community College Search Service**, one of the four firms that have submitted proposals, and the lowest bid, to assist in the search for a new Superintendent/President. **Exhibits H-1**

Dr. Randall clarified that, in addition to the \$22,500 fee in the bid, there would be a \$700/day charge for any visits over 12. He does not anticipate having a need for more than 12 visits. Dr. Randall noted that Dr. Al Fernandez of that organization has done many similar successful searches in California. Lengthy discussion ensued, at the conclusion of which the Board passed the motion above.

The Vote: 3 Aye, 1 Nay (Hughes)
Student Trustee Advisory Vote: Aye

2. **DETERMINE COMPOSITION OF SUPERINTENDENT/PRESIDENT SEARCH COMMITTEE**

MSC Dougherty, Hughes

RESOLUTION 00-20321

BE IT RESOLVED, That the Governing Board hereby determines the composition of the **Superintendent/President Search Committee** will be as follows:

Community Members	2	Selected by the Board
Board Member	1	Selected by the Board
Faculty	5	Selected by the Faculty Senate
Classified	2	Selected by CCE/AFT
Administrative Association	1	Selected by the Association
Other Adm.	2	Selected by the President (VP and Dean)
Student	1	Selected by ASG
Total	14	Exhibit H-2

Lengthy discussion ensued regarding the number of representatives from each group above. Dr. Randall pointed out that the final three or four candidates selected by the committee will be invited to come on campus so that everyone has an opportunity to hear them and make a recommendation as to whether or not they feel each candidate should be hired. Dr. Randall also cautioned everyone that this is a very confidential process and no calls should be made to other campuses to check on candidates prior to their being selected as a final candidate, because most people applying for these jobs want their application to be held in confidence until they are selected as a finalist.

MSC Dougherty, Hughes to amend the motion to make the **Governing Board member** of the Superintendent/President Search Committee a **non-voting member**.

The Vote on the amendment: 3 Aye, 1 Abstain (Nelson)
Student Trustee Advisory Vote: Aye

The Vote on the motion as amended was unanimous.
Student Trustee Advisory Vote: Aye

MSC Dougherty, Hughes

BE IT FURTHER RESOLVED, That Dr. Michele Nelson be appointed to serve as the non-voting Board member on the Superintendent/President Search Committee.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE REVISION OF BP 8.1 – STUDENT TRUSTEE ADVISORY VOTE**

MSC Hughes, Dougherty

RESOLUTION 00-20322

BE IT RESOLVED, That Board Policy 8.1, which currently reads as follows:

“The Board shall consist of five voting members and one student member who may cast an advisory vote, all of whom must be residents of the District.”

be revised to read as follows:

“The Board shall consist of five voting members and one student member who may cast an advisory vote. All voting members must be residents of the District; however, the student member shall not be required to be a District resident.”

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. **NEW BUSINESS**

1. **EXCUSE ABSENCE OF MEMBER DUE TO PERSONAL BUSINESS**

MSC Dougherty, Hughes

RESOLUTION 00-20323

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Michele Nelson** from the Governing Board Meeting held September 12, 2000, is excused due to being out of town on personal business.

The Vote: 3 Aye, 1 Abstain (Nelson)
Student Trustee Advisory Vote: Aye

2. **AUTHORIZE PAYROLL DEDUCTIONS FOR PART-TIME FACULTY TO JOIN PALOMAR FACULTY FEDERATION**

MSC Dougherty, Hughes

RESOLUTION 00-20324

BE IT RESOLVED, That payroll deductions are authorized for the purpose of part-time faculty wishing to join the **Palomar Faculty Federation**. Authorization is pursuant to Education Code Section 87833 and Government Code Section 3543.1(d)

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE AGREEMENT WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD DEVELOPMENT TRAINING CONSORTIUM**

MSC Dougherty, Nelson

RESOLUTION 00-20325

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District (hereinafter "Palomar") and the **Yosemite Community College District, Child Development Training Consortium** (hereinafter "YCCD-CDTC") effective August 1, 2000, and through July 31, 2001, subject to a thirty-day (30) notice of cancellation. Palomar shall provide college credit to enrolled students required to obtain or renew a child development permit and YCCD-CDTC shall pay to Palomar an amount not to exceed Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750.00), based upon Twenty-Five Dollars (\$25.00) per enrolled unit of course work. **Exhibit I-3**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **APPROVE AGREEMENT WITH AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA (AAA) TRAVEL AGENCY AND PLEASANT HOLIDAYS; APPROVE EARTH SCIENCES FIELD COURSE TRIP TO HAWAII FOR THE 2001 INTERSESSION**

MSC Dougherty, Nelson

RESOLUTION 00-20326

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and **AAA Travel Agency and Pleasant Holidays**, 3330 Vista Way, Oceanside, California 92056-3752, for the purpose of allowing the District's Earth Sciences Department to conduct an Earth Sciences field course, Geology/Geography 195 (2 units), during the intersession period of January 2, 2001 – January 11, 2001.

BE IT FURTHER RESOLVED, That the cost of the program is \$1,550.00 to include all airfare, lodging (double occupancy), snorkeling boat trip, portion of shared rental vehicles and some instruction costs. Not included are meals, any other expenses including their share of gasoline (\$40.00, payable in cash in Maui), entrance fees (\$40.00), the optional helicopter tour (\$200.00), optional trip cancellation insurance (\$83.00), and student enrollment fees to Palomar College upon registration. Total payment of \$1,550.00 made payable to AAA Travel Agency must be made by cash or check only. Payment must be made directly to the Travel Agency by October 2, 2000. **Exhibit I-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE MEMORANDUM OF UNDERSTANDING FOR FISCAL YEAR 2000-2001 WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR R.O.P. PROGRAMS AND SERVICES FUNDED BY THE CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT OF 1998 (VTEA)**

MSC Dougherty, Nelson

RESOLUTION 00-20327

BE IT RESOLVED, That a Memorandum of Understanding (MOU) is approved between the **San Diego County Superintendent of Schools** (County) and the Palomar Community College District (District) for Fiscal Year 2000-2001, pursuant to which **Regional Occupational Programs** and services will be provided by the District and funded through the County under the Carl D. Perkins Vocational Technical Education Act of 1998 (VTEA); initial funding to be paid to the District shall be \$78,506.00. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ACADEMIC CALENDAR FOR 2001-2002**

MSC Dougherty, Nelson

RESOLUTION 00-20328

BE IT RESOLVED, That, upon the recommendation of the President's Advisory Council, the Governing Board hereby approves the **Academic Calendar for 2001-2002**, as shown on **Exhibit I-6**.

Dr. Dougherty commented that he is glad the College observes Dr. Martin Luther King, Jr. and the ideals he stood for, and he hopes that special programs will be planned on campus for that time.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **CHANGE MULTICULTURAL STUDIES PROGRAM TO MULTICULTURAL STUDIES DEPARTMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20329

BE IT RESOLVED, That, upon the recommendation of the President's Advisory Council, the Governing Board hereby approves changing the title of the **Multicultural Studies Program** to the **Multicultural Studies Department**, and changing the title of the administrator from **Program Director** to **Department Chair**. There shall be no additional cost to the District as a result of these changes.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

There were none.

K. **PERSONNEL**

1. **APPROVE TEMPORARY ACADEMIC EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20330

BE IT RESOLVED, That the temporary employment of the following academic employee be approved:

a. Name: **MARY HERMS**
 Position: Assistant Professor
 Department: Foreign Languages
 Position #: 005135 New?: No
 Remarks: One-semester replacement for Carlos Gomez
 Sal Rng/Stp: C/4 Salary: \$4,370.08/month
 % of Position: 100% # of Mos: 3
 Effective: September 11, 2000, through December 16, 2000
 Acct #: A-111000-326900-11050-0000000/100%
 NOTE: Temporary contract position. Hired in accordance with Education Code Section 87481.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **APPROVE CONTRACT CHANGES**

MSC Dougherty, Nelson

RESOLUTION 00-20331

BE IT RESOLVED, That the changes for the following academic contracts be approved:

- a. Name: **BECKY STEPHENS**
Position: Assistant Professor
Department: Mathematics
Position #: 005282 New?: No
Remarks: Approved 4/11/00. Increased step placement due to verification of previous related work experience.
Sal Grade/Stp: D/8 Salary: \$5,302.16/month
% of position: 100% # of Mos: 10
Effective: August 18, 2000
Acct #(s) A-111000-347200-17010-0611400/100%
- b. Name: **SHERRY L. GOLDSMITH**
Position: Assistive Computer Technology Specialist
Department: Disabled Student Programs and Services
Position #: 006112 New?: No
Remarks: Approved 9/12/00. Increased step placement due to verification of previous related work experience.
Sal Grade/Stp: C/8 Salary: \$5,115.77/month
% of position: 100% # of Mos: 10
Effective: September 13, 2000
Acct #(s) K-111000-472200-49301-1612030/100%
NOTE: This is a specially funded position; continuation depends upon availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20332

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **DARLA J. MULDER**
Position: Academic Department Assistant
Department: Reading Services
Position #: 005171 New?: No
Remarks: This is a replacement for Cynthia Smith.
Sal Rng/Stp: 19/1 Salary: \$1,678.40/month
% of Position: 75% # of Mos: 12
Effective: September 13, 2000
Acct #: A-233100-328100-60910-0000000/100%

- b. Name: **D. DIANE RABE**
 Position: Buyer
 Department: Purchasing Services
 Position #: 005882 New?: No
 Remarks: This is a replacement for Nina Brown. Position increase from 60% to 100% approved 4/11/00. This employee has competed for and been awarded this lateral transfer.

 Sal Rng/Stp: 22/2 Salary: \$2,527.61/month
 % of Position: 100% # of Mos: 12
 Effective: October 9, 2000
 Acct #: A-212200-531100-67760-0000000/100%
- c. Name: **RENEE S. BECKMAN**
 Position: Administrative Secretary
 Department: Instruction
 Position #: 005030 New?: No
 Remarks: This is a replacement for Shirley Jordan (Escobedo). Position reclass approved 5/23/00.

 Sal Rng/Stp: 19/1 Salary: \$2,237.87/month
 % of Position: 100% # of Mos: 12
 Effective: October 2, 2000
 Acct #: A-212100-311100-60100-0000000/100%
 NOTE: Hours worked: Monday – Thursday , 1 p.m. to 10 p.m.; Friday, 8 a.m. to 5 p.m. 3% added to base salary for hours worked between 6 p.m. and 10 p.m.
- d. Name: **RICHARD G. HERREN**
 Position: Senior Academic Evaluator/Advisor
 Department: Admissions, Records, & Veterans' Services
 Position #: 005467 New?: No
 Remarks: This is a replacement for Gloria Kerkhoff.

 Sal Rng/Stp: 23/5 Salary: \$2,998.92/month
 % of Position: 100% # of Mos: 12
 Effective: October 1, 2000
 Acct #: A-212200-422100-62100-0000000/100%
- e. Name: **JILL JONES**
 Position: Buyer
 Department: Purchasing Services
 Position #: 005580 New?: No
 Remarks: This is a replacement for Rebecca Marquez.

 Sal Rng/Stp: 22/1 Salary: \$2,408.55/month
 % of Position: 100% # of Mos: 12
 Effective: October 1, 2000
 Acct #: A-212200-531100-67760-0000000/100%
- f. Item was removed from agenda.
- g. Item was removed from agenda.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE ADMINISTRATOR EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20333

BE IT RESOLVED, That the employment of the following administrators be approved:

a. Name: **NORMA M. BEAN**
Position: Director Escondido Education Center/Extended Education
Department: Escondido Education Center
Position #: 005318 New?: No
Remarks: This is a replacement for James Clayton.
Sal Rng/Stp: 68/2 Salary: \$5,932.22/month
% of Position: 100% # of Mos: 12
Effective: October 11, 2000
Acct #: B-123400-354200-60100-0000000/100%
NOTE: Position is placed in the Educational Director group.

b. Item was removed from agenda.

5. **APPROVE CLASSIFIED POSITION INCREASE**

MSC Dougherty, Nelson

RESOLUTION 00-20334

BE IT RESOLVED, That the increase of the following classified position be approved:

a. Position: **SATELLITE AND TELEVISION BROADCAST CONTROL OPERATOR**
Department: Educational Television
Name: Vacant
Position #: 005066 New?: No
Remarks: Position was 50%. Title change from Television Broadcast Operator.
Sal Rng/Stp: 23/1 Salary: \$2,466.50/month
% of position: 100% # of Mos: 12
Effective: October 1, 2000
Acct #(s): A-212200-318100-61320-0000000/50%
K-212200-318100-61320-1612190/50%
NOTE: 50% of this position is specially funded; continuation on that portion depends upon availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Ms. Hughes complimented Lois Meyer on the financial report preparation. The Budget Report was especially easy to understand. Lois credited the staff in Fiscal Services for the reports.

Dr. Dougherty thanked Dennis Lutz for allowing Mr. Jensen and himself to ride in his 1957 Chevrolet Bel Air convertible in the Poway Days Parade. People along the parade route shouted that they had gone to Palomar College and got a great education there. Palomar has always been very well respected in the Poway community.

Diane Michael reported that Dr. White had called the evening office and indicated that she is ill and needed to see the doctor tonight.

Bill Flynn gave a report on the evaluation of the English School, as requested by Ms. Hughes at a previous meeting.

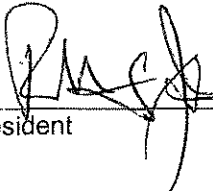
Mr. Jensen apologized for being unable to attend the Candidates' Forum next week, as he will be teaching in the one-teacher, one-room school on top of Palomar Mountain. As the students are not dismissed until 3 p.m., he would be unable to get to our campus at 3 p.m.

N. CLOSED SESSION

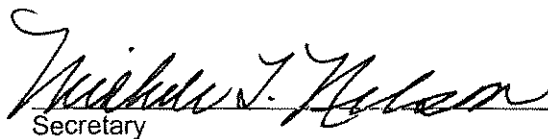
There was no closed session.

P. ADJOURNMENT

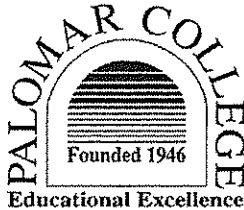
The meeting was adjourned at 8:06 p.m.



President



Secretary



APPROVED
10-24-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, OCTOBER 10, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldridge, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Norma Bean, Director, Escondido Education Center/Extended Education
Bruce Bishop, Director, Student Activities
Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services
Dr. Phil de Barros, Associate Professor/Coordinator, Archaeology
Ben Echeverria, Counsel, Contracts, and Special Projects
Judy Fish, Director, Regional Occupational Programs

Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Anne Hohman, President, The Faculty; Associate Professor, English
Kenneth Jay, Director, Business Services
Larry Koziarz, Director Grants Development and Evening Manager
Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Patrick Schwerdtfeger, Professor, Speech Communication/Forensics/ASL
Chris Urner, Manager, Community Education Programs

GUESTS:

Lee Baldridge
Charles Duncan, Board Candidate
Al Fernandez, Community College Search Services
Bruce Kauffman, *North County Times*
Darrell McMullen, Board Candidate
Laura Mitchell, *The Telescope*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, Nelson

RESOLUTION 00-20335

BE IT RESOLVED, That the Minutes of the Special Meeting held on September 23, 2000, be approved.

BE IT RESOLVED, That the Minutes of the Regular Meeting held on September 26, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

PERSONNEL

1. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20336

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **ESTELA GIBSON**
Position: Academic Department Assistant
Department: Nursing Education
Position #: 005299 New?: No
Remarks: This is a replacement for Christine Clark.
Sal Rng/Stp: **19/1** Salary: **\$2,237.87/month**
% of Position: 100% # of Mos: 11
Effective: October 16, 2000
Acct #: A-212200-348100-60910-000000/100%
- b. Name: **DEBBIE C. BREWER**
Position: Staff Assistant-50%/Academic Department Assistant-50%
Department: Speech Communication/Forensics/ASL
Position #: 005179-ADA New?: No
 005180-SA
Remarks: Replacement for Jennifer Turpin.
Sal Rng/Stp: **19/3**
 20/3 Salary: **\$2,497.06/month**
% of Position: 100% # of Mos: 12
Effective: October 11, 2000
Acct #: A-212200-329200-15060-0000000/100%
- c. Name: **CARLOS VARGAS**
Position: Police Sergeant
Department: Campus Police
Position #: 005868 New?: Yes
Remarks: Position approved 3/23/99
Sal Rng/Stp: **31/1** Salary: **\$2,998.58/month**
% of Position: 100% # of Mos: 12
Effective: October 11, 2000
Acct #: K-212200-543100-69500-1812070/100%
NOTE: This is a specially funded position; continuation depends upon
 availability of funds.

- d. Name: **LARRY KOZIARZ**
 Position: Assistant Director/Extended Education
 Department: Escondido Education Center
 Position #: 005319 New?: No
 Remarks: This is a replacement for June Rady.
 Sal Rng/Stp: **55/4** Salary: **\$4,750.03/month**
 % of Position: 100% # of Mos: 12
 Effective: October 16, 2000
 Acct #: B-212100-354200-60100-0000000/100%
 NOTE: This position is placed in the Classified Supervisory group.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE CORRECTION TO EMPLOYMENT DATES**

MSC Dougherty, Nelson

RESOLUTION 00-20337

BE IT RESOLVED, That the correction to the employment dates for the following administrative employee be approved:

- a. Name: **DR. JOHN D. "JACK" RANDALL**
 Position: Interim Superintendent/President
 Department President's Office
 Position #: 005010
 SalRng/Stp: **Special Contract** Salary: **\$9,825.00/month**
 % of position: 100% # of Mos: 6
 Effective August 21, 2000 to February 21, 2001
 Acct#(s): A-126000-211100-66200-0000000/100%
 NOTE: This item is presented for STRS clarification purposes only.
 STRS is requiring the District to identify the six-month exemption
 dates for the purposes of exempting Dr. Randall for the Post-
 Retirement Earning Limitation. Dr. Randall's original contract
 with the District will remain in effect with the expiration date of
 April 21, 2001.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE ADMINISTRATOR EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20338

BE IT RESOLVED, That the employment of the following administrators be approved:

- a. Name: **CALVIN ONE DEER GAVIN**
 Position: Director, GEAR UP/Federal Student Support Programs
 Department: Student Support Programs/GEAR UP
 Position #: 006124 New?: Yes
 Remarks: New position approved 6/27/00
 Sal Rng/Stp: **68/2** Salary: **\$5,932.22/month**
 % of Position: 100% # of Mos: 12
 Effective: October 23, 2000
 Acct #: K-123400-471200-64990-1112320/100%
 NOTE: This is a specially funded position; continuation depends upon
 availability of funds. Position is placed in the Educational
 Director group.

At this time, Joe Madrigal discussed Mr. Gavin's education, background, and experience.

- b. Item was removed from agenda.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE CLASSIFIED POSITION CHANGES**

MSC Dougherty, Nelson

RESOLUTION 00-20339

BE IT RESOLVED, That the changes to the following classified positions be approved:

- a. Position: **ADMISSIONS ASSISTANT**
 Department: Admissions and Records/Escondido
 Name: Ardith Burrows
 Position #: 005840 New?: No
 Remarks: Increase from 45% to 50%; position will now include medical
 benefits.
 Sal Rng/Stp: 16/3 Salary: **\$1,146.86/month**
 % of position: 50% # of Mos: 12
 Effective: October 11, 2000
 Acct #(s): A-212200-421100-62100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **INFORMATION: RESIGNATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. John D. Randall, Interim Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **THOMAS R. FOX, JR.**, Instructional Support Assistant I, Disabled Student Programs and Services, effective September 6, 2000 (last day worked 9/5/00).

7. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Nelson

RESOLUTION 00-20341

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individual be granted equivalency to minimum qualifications for the discipline listed:

Solorzano, Edgar – Carpentry Apprenticeship

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20342

BE IT RESOLVED, That the employment of the following **adjunct faculty**, at the rates indicated for the Fall, 2000 (day and /or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

FALL 2000

COMMUNITY EDUCATION

Savage, Ronny	Community Education (Non-Credit)	\$36.09
	B.S., Risk Management Real Estate	
	B.S., Occupational Therapy	
	M.S., Occupational Therapy	

COUNSELING

Lord, Karie	Counseling	\$36.09
	B.A., Liberal Studies	
	M.A., Counseling	

ECONOMICS, HISTORY, AND POLITICAL SCIENCE

Mann, Judith	Economics	\$38.42
	B.A., Economics	
	Ph.D., Economics	
	J.D., Law	

ENGLISH AS A SECOND LANGUAGE

Howl, Paul	English As A Second Language	\$38.42
	B.A., Theatre Arts	
	M.A., Theatre	
	M.A., Education	

FOREIGN LANGUAGES

Chugani, Sarina	Japanese	\$36.09
	B.S., Criminal Justice Administration and Spanish	
	M.A., Spanish	

PERFORMING ARTS

Gaffney, Floyd	Theatre	\$34.93
	B.A., Dance	
	M.A., Theatre	
	Ph.D., Theatre Arts	

VOCATIONAL PROGRAMS

Solorzano, Edgar	Carpentry Apprenticeship	Paid by sponsor,
	Certificate of Completion of	the San Diego
	Apprenticeship, Carpentry	Carpenter's
	20 Years Journeyman Carpenter	Training Center
	10 Years of Experience	

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. Item was removed from agenda.

FISCAL SERVICES

10. **APPROVE DRAWING NEW WARRANT**

MSC Dougherty, Nelson

RESOLUTION 00-20343

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant as follows:

Warrant #76-220425, dated May 28, 1999, in the amount of \$858.00 to Shoko Koeda, 2330 Via Santos #J, Carlsbad, CA 92008. Voided due to stale dating.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

GIFTS

11. ACCEPT GIFTS

MSC Dougherty, Nelson

RESOLUTION 00-20344

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Miscellaneous tools, appliances, and equipment to be used for Grounds Services needs, donated by **Dr. and Mrs. George R. Boggs**, 2301 N Street, NW, #616, Washington, D.C. 20037. Total value as estimated by donor is \$4,340.00

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

COMMUNITY SERVICES

12. APPROVE NEW CLASS AND AGREEMENT FOR COMMUNITY SERVICES CLASS

MSC Dougherty, Nelson

RESOLUTION 00-20345

BE IT RESOLVED, That the following new class and agreement be approved between the Palomar Community College District and personnel for providing a Community Services class:

FALL/2000

Presenter:	Christine Linnea Johnson
Name of Class:	Quark Xpress
Effective:	October 14, 2000
Rate:	\$244.51
Terms:	Minimum of 6 students

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

At this time, Chris Barkley asked why Personnel matters had been moved from item K to the Consent Calendar. Dr. Randall responded that the primary reason is that, most of the time, there is no discussion on these matters. If a discussion is required, they may easily be pulled off the Consent Calendar and discussed under item E, Consideration of Items Removed From Consent Calendar.

<p style="text-align: center;">Resumption of REGULAR AGENDA</p>
--

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Chris Barkley thanked the Board for passing item D-5, the Catastrophic Leave Plan for Contract Faculty.

Bonnie Dowd has been nominated as one of the two faculty members for the Board of Governors.

The Career Counseling program has been nominated for the Board of Governors Exemplary Award.

The Senate has made some recommendations to Partnership for Excellence and has voted on the Senate goals for this year. Chris will bring copies to the next Board meeting.

Two Senate meetings and one Faculty meeting have been called so that full- and part-time faculty members have an opportunity to discuss the union issue prior to a vote being taken.

The comments received on the documents from Student Activities, which are being sunshined from PAC, have been given to Bruce Bishop.

They have begun their study of how the Faculty Senate fits into the governance structure.

2. INFORMATION

Report of The Faculty

There was no report.

3. INFORMATION

Report of the Administrative Association

Lee Hoffmann reported that the Administrative Association and the District have come to an agreement on a new evaluation form.

4. INFORMATION

Report of the CCE/AFT

Ernie Carson gave the following report: "The following are some of the key classified employee bills recently signed by Governor Davis:

"AB50

Co-sponsored by the CFT, this bill increases the post-retirement death benefit from \$600 to \$2,000 for classified school members of PERS. It also continues the provision of existing law allowing school employers to elect to provide a \$3,000, \$4,000, or \$5,000 lump-sum death benefit.

"AB2177

This bill provides that classified employees who work a school-year contract receive PERS service credit for a full year. Additionally, the bill standardizes reporting of compensation and service for school employee members of PERS and requires school employers to pay employer contributions in a timely manner.

"AB2383

This bill allows employees of local agencies, including schools, that contract with PERS, who are employed part-time to participate in PEMHCA, the PERS-administered health-care program.

"As expected, but not understood, the Governor also vetoed some other bills that would have benefited classified employees.

"As a classified staff representative of the California Federation of Teachers (CFT) Retirement Committee, I attended this past weekend's committee meeting in Los Angeles. The committee is made up of both faculty and classified staff. Our primary purpose was to set up a game plan on how to re-approach various PERS and STRS legislation that was recently vetoed by Governor Davis. I raised the topic of PERS stability; and, after an extended discussion, the committee has issued a request that the legal counsel of the CFT provide us with a statement pertaining to employee contributions to PERS and the stability of PERS."

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that elections were held two weeks ago, and 540 students voted. Many students are becoming involved and concerned about issues on campus. ASG is turning into a positive force. The following persons were elected as ASG officers:

Renita Pitts	Executive Vice President
Trisha Carlson	Vice President of State Affairs
Wesley Tielens	Vice President of Social Events
Rebecca Faubus	Vice President/ICC Chairperson
Melissa Denham	Senator
Nina Khaireddin	Senator
Daniel Burke	Senator
Mark Salas	Senator

Next week is Comet Week. After that, Halloween Escape will be put on by the Inter-Club Council. The group is attempting to develop an ASG logo. The winner of the logo contest will receive a \$100 gift certificate. ASG is also thinking of providing mouse pads with the ASG logo for the computer labs, and a newsletter is being developed. Basically, they are attempting to make ASG a positive thing this year.

6. **INFORMATION**

Report of Superintendent/President

Dr. Randall reported that Dennis O'Neil, Professor, Behavioral Sciences, won the first California Virtual Campus On-Line Teaching Award for his physical anthropology class. His prize was \$2,500.

There is an excellent article in the recent addition of the "San Marcos Chamber of Commerce Business Update" praising our radio and television program. The program had produced a 30-second commercial advertising the San Marcos Grand Summer Festival.

The Telescope staff recently attended a Journalism Association of Community Colleges Southern California Conference. Among competition with 28 colleges, our staff won 18 awards with three first-place, one second-place, three third-place, one fourth-place, and ten honorable mentions. Dr. Randall congratulated Wendy Nelson and the staff.

Our student loan default rate has decreased. In 1996, it was 15.2%; in 1997, it was 10.5%; and in 1998, it was 9.5%, which is the last result we have. It shows that our staff is giving good advice to our students applying for loans.

Six of our students recently passed the state-wide certified legal assistant exam for paralegals. Only 514 persons in California passed the test.

Lise Telson has been nominated by the *North County Times* as a candidate for the Women of Merit Award for women who contribute to the North County community. Dr. Randall congratulated Lise on this honor.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

At this time, Pat Schwerdtfeger and Phil de Barros addressed the Board expressing their opposition to the possibility of faculty unionization.

G. **COMMUNICATIONS**

1. Letter from **State Senator Dave Kelley**, to Dr. Boggs, dated September 21, 2000, containing an update on the Economic Development Program of the California Community Colleges. **Exhibit G-1**

H. **UNFINISHED BUSINESS**

I. **NEW BUSINESS**

1. **EXCUSE ABSENCE OF BOARD MEMBER**

MSC Dougherty, Nelson

RESOLUTION 00-20346

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Dr. Rita A. White** from the Governing Board meeting held on September 26, 2000, is excused because of illness.

The Vote: 4 Aye, 1 Abstain (White)
Student Trustee Advisory Vote: Aye

2. **INFORMATION/DISCUSSION: DRAFT OF BOARD GOALS FOR 2000-2001**

**DRAFT
Governing Board Goals for the Palomar Community College District
2000-2001**

Developed at Special Meeting, September 23, 2000
Revised at Regular Meeting, October 10, 2000

1. Student Learning and Success

- a. Partner with District K-12 schools to improve college readiness of their students.
- b. Continue to work to fulfill our PFE goals.
- c. Continue to work toward fulfilling the Vanguard Goals as they pertain to student learning and success.

2. Planning

- a. Develop a comprehensive Educational Master Plan that includes education, facilities, and technology master plans through 2020.
- b. Continue developing unit three-year action plans for all college units.
- c. Include institutional review as a factor in the planning process.
- d. Link the unit action plans to resource allocation.
- e. Cooperate with neighboring community college districts/boards in the planning of additional Education Centers.
- f. Plan for the development of the college self-study in preparation for the fall, 2002, accreditation visit.

3. College Resources

- a. Plan for and achieve budget stability while maintaining a 3% reserve.
- b. Link planning to resource allocation, including reallocation of funds, where appropriate.
- c. Explore the feasibility of a capital bond campaign for 2001.
- d. Continue working in cooperation with the Foundation and President's Associates to secure additional resources for college priorities.
- e. Continue grants development efforts to secure additional resources.

4. Staffing and Diversity

- a. Make progress toward having faculty and staff mirror the diversity of the District population.
- b. Develop and implement a five-year plan that makes progress toward achieving the 75 full-time/25 part-time faculty ratio.
- c. Continue to work toward achieving Vanguard goals as they apply to staffing and diversity.
- d. Complete a successful search for, and employment of, the District Superintendent/President.

5. Community Development

- a. Continue to develop partnerships with government agencies, education institutions, business, and industry.

6. Technology

- a. Fully support the implementation of PeopleSoft, including fiscal resources and staff.
- b. Continue to work toward fulfilling the Vanguard Goals as they apply to the use of technology.
- c. Include the technology plan in the college Master Plan.

7. Facilities and Grounds

- a. Improve facility use through improved scheduling of classes.
- b. Evaluate the feasibility of buying land for a buffer zone/other for the San Marcos campus.
- c. Continue to enhance the safety and security of the San Marcos campus and Education Centers.
- d. Continue to improve the aesthetics and cleanliness of the San Marcos campus.

8. Legislative Issues

- a. Continue to develop positive relationships with legislators and their staff.

9. Shared Governance

- a. Evaluate and revise, where indicated, the planning and decision-making process to reflect what we feel is best for the college.

3. INFORMATION: DISCUSSION OF SEARCH PROCESS

Dr. Al Fernandez, of Community College Search Services, presented an overview of the Presidential Search Process and the services he will provide to our Search Committee.
Exhibit I-3

4. REQUEST FROM FACULTY SENATE TO RECONSIDER MAKEUP OF SUPERINTENDENT/PRESIDENT SEARCH COMMITTEE

The Faculty Senate requested that the Governing Board reconsider the makeup of the Superintendent/President Search Committee and raise the number of faculty members on the committee to include seven faculty members, one Senator, and one faculty co-chair.

5. INFORMATION/DISCUSSION OF SUPERINTENDENT/PRESIDENT QUALIFICATIONS

Dr. Dougherty stated that he feels the person should have a doctoral degree or a master's degree with an outstanding record of experience.

It was noted that Board members have had an opportunity to view sample brochures from other institutions. Ms. Hughes stated that she is certain the committee will come up with an excellent brochure.

6. **APPROVE APPOINTMENT OF SEARCH COMMITTEE MEMBERS**

MSC Dougherty, Nelson

RESOLUTION 00-20347

BE IT RESOLVED, That the Governing Board approve the appointment of the following members of the Presidential Search Committee:

Chris Carrick	Community Member
Robert Hahn	Community Member
Michele Nelson, Ph.D.	Governing Board Member (non-voting)
Judy Cater	Faculty Member
Bob Ebert	Faculty Member
Peter Gach	Faculty Member
Dan Sourbeer	Faculty Member
Chris Barkley	Faculty Member
(Jose Fernandez	Faculty Alternate)
Ernie Carson	Classified Staff Member
Toni Griffith	Classified Staff Member
Kelley Hudson-MacIsaac	Administrative Association Member
Joseph Madrigal	Administrator appointed by President
Michael Rourke	Administrator appointed by President
Trisha Carlson	Student selected by ASG

The Vote: 4 Aye, 1 No (White)
Student Trustee Advisory Vote: No

7. **APPROVE SUMMER PROGRAM IN PARIS, FRANCE, THROUGH ACCENT INTERNATIONAL CONSORTIUM FOR ACADEMIC PROGRAMS ABROAD LIMITED, FOR SUMMER, 2001**

MSC Dougherty, White

RESOLUTION 00-20348

BE IT RESOLVED: That a summer program to Paris, France, be approved through a contract with **Accent International Consortium (ACCENT)**, including departure from the United States on June 30, 2001, and return departure from Paris on August 1, 2001. The academic program shall include French language courses, civilization, conversation, and tutorials as described in the Program Contract included with the backup hereto and by this reference incorporated herein. The total cost of this program is \$2,750.00, including a non-refundable first payment of \$250.00, due with the application, which includes a \$100.00 refundable security deposit, which may be taken as a late payment penalty if all amounts due are not received by ACCENT on or before May 1, 2001. Airfare is not included in the program costs stated above.

BE IT FURTHER RESOLVED, That advance deposits, as may be required, are hereby authorized from existing balances, if any, and participant funds, including funds collected for the non-refundable first payments, and authorization is granted to the office of Counsel, Contracts, and Special Projects to enter into any contracts necessary to carry out this program. **Exhibit I-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AGREEMENT WITH CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT FOR 2000-2001 CALIFORNIA EARLY-CHILDHOOD MENTOR PROGRAM**

MSC Dougherty, Nelson

RESOLUTION 00-20349

BE IT RESOLVED, That approval is hereby given to the agreement between the Palomar Community College District and **Chabot-Las Positas Community College District** for implementation of the 2000-2001 California Early-Childhood Mentor Program. Funding to Palomar comes from the California Department of Education through the Chabot-Las Positas Community College District. This agreement will be in effect from the date of signature to January 31, 2001, and supersedes all prior agreements. **Exhibit I-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **AUTHORIZE SALE OF NETWORK AND TELECOMMUNICATION EQUIPMENT TO BE SOLD AT COUNTY AUCTION PURSUANT TO SECTION 81451 AND BOARD PROCEDURE 552**

MSC Dougherty, White

RESOLUTION 00-20350

WHEREAS, the Governing Board of the Palomar Community College District declared the **network and telecommunication equipment** as detailed in the list which is filed herewith and incorporated herein by reference, as surplus in accordance with California Education Code Section 81450; at its meeting of August 22, 2000, and authorized that said equipment be sold at a local auction as an entire lot and by sealed bids with a minimum bid of \$10,000; and

WHEREAS, the Palomar Community College District advertised a public sale for sealed bids on the surplus equipment on September 6 and 13, 2000, with a closing date of September 19, 2000. On September 19, 2000, at 1:00 p.m., no sealed **bids were received in the Office of Counsel, Contracts, and Special Projects**;

NOW, THEREFORE, BE IT RESOLVED, That the aforesaid surplus equipment shall be disposed of by sale at the auction to be held by the County of San Diego on or about December 9, 2000, in accordance with California Education Code Section 81451 and the Palomar Community College District, Board Procedure 552. **Exhibit I-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE RELEASE OF RETENTION TO HELIX ELECTRIC, INC., ON THE SAN MARCOS CAMPUS INFRASTRUCTURE PROJECT**

MSC Dougherty, Nelson

RESOLUTION 00-20351

BE IT RESOLVED, That the remaining retention being withheld by the Palomar Community College District from the contract with **Helix Electric, Inc.**, which is on deposit in an escrow account (No. 105-9768) with Union Bank of California, be and is hereby authorized for release to Helix Electric, Inc., together with all accrued interest thereon, and subject to the conditions agreed to by Helix Electric, Inc., in their letter to the District's Counsel dated September 19, 2000, a true copy of which is attached and incorporated by this reference. **Exhibit I-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **INFORMATION: SAN DIEGO GAS & ELECTRIC WILL FENCE ITS PROPERTY, KNOWN AS DIABLO SUBSTATION, AT THE ESCONDIDO CENTER**

SAN DIEGO GAS & ELECTRIC has given written notification to the Palomar Community College District dated September 14, 2000, of its intention to fence its entire fee interest in the real property located adjacent to the District's Escondido Center, commonly referred to as the Diablo Substation. **Exhibit I-11**

12. **RECEIVE REPORT FROM RICK BYRD, STRUCTURAL ENGINEER, ON THE CITY OF SAN MARCOS PUBLIC SAFETY CENTER, AND FORWARD TO THE DEPARTMENT OF GENERAL SERVICES, STATE OF CALIFORNIA, IN COMPLIANCE WITH CALIFORNIA EDUCATION CODE SECTION 81530.5**

MSC Dougherty, Hughes

RESOLUTION 00-20352

BE IT RESOLVED, That the Palomar Community College District hereby receives the written report dated August 30, 2000 from **Rick Byrd, licensed California Structural Engineer** of record on the City of San Marcos Public Safety Center, and directs that said report be transmitted to the State of California, Department of General Services, in accordance with California Education Code § 81530.5 (b) for review and comment within forty (45) working days. **Exhibit I-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **REAFFIRM EXISTING AGREEMENT WITH HELIX ENVIRONMENTAL PLANNING, INC., APPROVE ADDITIONAL SERVICES & FUNDING, AND AUTHORIZE CEQA BIOLOGICAL INVESTIGATION FOR DISTRICT ATHLETIC FIELDS AND AMPHITHEATER PROJECT**

MSC Dougherty, White

RESOLUTION 00-20353

BE IT RESOLVED, That the Palomar Community College District hereby reaffirms its existing agreement with Helix Environmental Planning, Inc., as environmental consultant and authorizes Helix to conduct a biological investigation of the proposed District Athletic Fields and Amphitheater Project, with an additional \$24,630.00 added to the agreement to cover the biological investigation and preparation of a CEQA investigation report, including recommendations for mitigation measures leading to an anticipated mitigated negative declaration on the proposed project. The additional funding shall be made through Account No. 41-541100-65110-10-1841000-600010. **Exhibit I-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **CANCEL REGULARLY SCHEDULED MEETING OF DECEMBER 26, 2000**

MSC Dougherty, Nelson

RESOLUTION 00-20354

BE IT RESOLVED, That the Governing Board hereby **cancels** its regularly scheduled meeting of **December 26, 2000**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

There were none.

K. ITEMS PENDING

There were no items pending.

L. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty commented that he envies the people on the Selection Committee as he enjoyed serving on the committee in 1985.

Dr. Nelson commented that she had recently attended the diversity workshop. She hopes that the conversations that were begun at the workshop will continue. This was the finest workshop on this topic that she has ever attended.

Dr. Nelson reported that she had visited the faculty art exhibit and found it visually exciting and provocative.

Dr. Nelson noted that the "Palomar Goes" gala event will be held on Saturday, October 14, at the Aviara Hotel. More tables have been sold than ever before.

Ms. Hughes noted that she had received a flyer from CCLC noting that they offer a conference entitled, "The Art and Practice of Trusteeship."

Ms. Hughes will be absent from the October 24 Board meeting as she will be serving on an accreditation team at Golden West College.

M. CLOSED SESSION

The Board recessed at 8:16 p.m. and went into Closed Session at 8:20 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
4. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 8:50 p.m.

N. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:51 p.m.

1. MSC Dougherty, Nelson

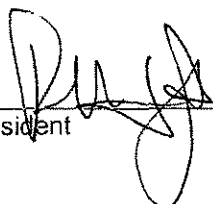
RESOLUTION 00-20355

BE IT RESOLVED, That the Governing Board hereby directs the staff to inform PERB that it will require an election to recognize the proposed faculty union.

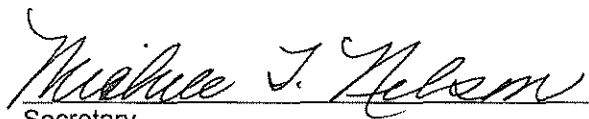
The Vote was unanimous.

O. ADJOURNMENT

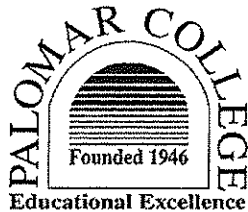
The meeting was adjourned at 8:52 p.m.



President



Secretary



APPROVED
11-14-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, OCTOBER 24, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:01 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

TRUSTEE ABSENT:

BARBARA L. HUGHES, VICE PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Donna Baughn, Manager, Human Resource Services
Norma Bean, Director, Escondido Education Center/Extended Education
Bruce Bishop, Director, Student Affairs
Dr. Phil de Barros, Associate Professor/Coordinator, Archaeology
Ben Echeverria, Counsel, Contracts, and Special Projects
Judy Fish, Director, Regional Occupational Programs

Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Anne Hohman, President, The Faculty; Associate Professor, English
Terry Humphrey, Professor/Chair, Behavioral Sciences
Kenneth Jay, Director, Business Services
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information

GUESTS:

Lee Baldrige
Roy Hensley, Signs of Silence
Bruce Kauffman, *North County Times*
Darrell McMullen, Board Candidate
Laura Mitchell, *The Telescope*
Renita Pitts, Executive Vice President, ASG

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, White

RESOLUTION 00-20356

BE IT RESOLVED, That the Minutes of the Regular Meeting held on October 10, 2000, be approved with the following correction:

Page 1, Staff, line 6 should read: "Dr. Phil de Barros, Associate Professor/Coordinator, Archaeology."

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

PAYROLL

1. **APPROVE PERSONNEL ACTIONS HISTORY**

MSC Nelson, Dougherty

RESOLUTION 00-20357

BE IT RESOLVED, That the Governing Board hereby approves the **Personnel Actions History Report for September, 2000. Exhibit D-1**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

GIFTS

2. **ACCEPT GIFTS**

MSC Nelson, Dougherty

RESOLUTION 00-20358

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Refrigerator, oven, dessicator, laboratory glassware, stainless steel buckets, glass tubes, electric lab stirrer, lab stands, crucibles, and centrifuge to be used as replacements for standard chemistry laboratory glassware and equipment, donated by **Northrup Grumman, Ryan Aeronautical Center**, 2701 N. Harbor Drive, San Diego, California 92101. Total value estimated by donor is \$760.00.
- b. Wheelchair for use in the adaptive aquatic program, donated by **Jim Huff**, 1606 Idaho, Escondido, California 92027. Total value estimated by donor is \$50.00.
- c. ATC-610J Flight Simulator, serial number 9591, to be used as a back-up simulator for Aero 125 lab, donated by **John T. Alexander, M.D.**, Nine St. Malo Beach, Oceanside, California 92054. Total value estimated by donor is \$5,000.00
- d. Xerox poster printer, model number XL50, serial number 30712946X, to be used in Graphics classes, donated by **Xerox Corporation**, Attn: Mr. Loren Winckler, 5853 Rue Ferrari, San Jose, California 95138. Total value estimated by donor is \$9,000.00
- e. Manual wheelchair for use in the adaptive aquatic program, donated by **Faith Lutheran Thrift Shop**, 222 E. Broadway, Vista, California 92084. Total value estimated by donor is \$50.00.

- f. Miscellaneous equipment for use in the RTV Department donated by **Spector Entertainment Group, Inc.**, Attn: Evan Spector, 6349 Palomar Oaks Court, Carlsbad, California 92009. Total value estimated by donor is \$3,075.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

3. Item removed from agenda.
4. **INFORMATION: FINANCIAL REPORTS**

Financial reports from all funds are presented in **Exhibit D-4** for Governing Board review.

NEW WARRANTS

5. **APPROVE DRAWING NEW WARRANTS**

MSC Nelson, Dougherty

RESOLUTION 00-20359

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw new warrants as follows:

- a. Warrant #76-203964, dated May 15, 1999, in the amount of \$15.00, to Owen Tunnell, 211 Orleans Street, Escondido, CA 92027. Voided due to stale dating.
- b. Warrant #76-009683, dated October 29, 1999, in the amount of \$73.15, to Judith K. Duncan, Veterans' Services, Palomar College. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

6. APPROVE CLASSIFIED POSITION DECREASE

MSC Nelson, Dougherty

RESOLUTION 00-20360

BE IT RESOLVED, That the decrease of the following classified position(s) be approved:

- a. Position: **SENIOR OFFICE SPECIALIST**
 Department: College Health Services
 Name: Vacant
 Position #: 005707 New?: No
 Remarks: Decrease position from 100% 11 months
 Effective: November 1, 2000
 % of position: 45% # of Mos: 10
 Sal Rng/Stp: 14/1 Salary: **\$891.36/month**
 Acct #: K-212200-474100-64400-1812090/100%
 NOTE: This position is specially funded; continuation depends upon
 availability of funds. Hours: 3:30 p.m. - 8:00 p.m., Monday-
 Thursday; 3% added to base salary for hours worked between 6
 p.m. and 10 p.m.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. APPROVE LEAVES OF ABSENCE

MSC Nelson, Dougherty

RESOLUTION 00-20361

- a. **BE IT RESOLVED,** That **ALEJANDRO CUATOK**, Supervisor, Student Support Services, Student Support Services/TRIO, be granted a 12.5% personal Leave of Absence **without pay and with no effect on benefits**, effective January 16, 2001, through May 18, 2001 (to teach).
- b. **BE IT RESOLVED,** That **CARLOS GOMEZ**, Professor, Foreign Languages, be granted a 100% medical Leave of Absence **without pay and with benefits**, effective November 4, 2000, through December 16, 2000.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. INFORMATION: RESCIND CLASSIFIED EMPLOYMENT

Rescind the Classified Employment for Estela Gibson, Academic Department Assistant, Nursing Education, approved by the Governing Board on October 10, 2000 (declined to accept the position).

9. **APPROVE TRANSFER OF CLASSIFIED EMPLOYEE**

MSC Nelson, Dougherty

RESOLUTION 00-20362

BE IT RESOLVED, That the transfer of the following classified employee be approved:

a. Name: **D. Diane Rabe**
Position: Inventory Control Technician
Department: Health and Safety
Position #: 005808 New?: No
Remarks: Administrative transfer back to Health and Safety Department
and salary placement.
Sal Rng/Stp: 13/6 Salary: **\$1,082.26/month**
% of position: 45% # of Mos: 12
Effective: October 16, 2000
Acct #(s): A-212200-531100-67760-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Nelson, Dougherty

RESOLUTION 00-20363

BE IT RESOLVED, That the employment of the following classified employees be approved:

a. Name: **YOLANDA M. FERNANDEZ**
Position: Administrative Secretary
Department: Counseling, Guidance, and Career Development
Position #: 006011 New?: No
Remarks: This is a replacement for Jean Rust-Lopez
Sal Rng/Stp: **19/3** Salary: **\$2,466.50/month**
% of Position: 100% # of Mos: 12
Effective: October 25, 2000
Acct #: A-212200-462100-63100-0000000/100%

b. Name: **DEA A. CRAIG**
Position: Senior Office Specialist
Department: Educational Television
Position #: 005068 New?: No
Remarks: This is a replacement for Cindi Kirland
Sal Rng/Stp: **14/1** Salary: **\$1,980.79/month**
% of Position: 100% # of Mos: 12
Effective: October 25, 2000
Acct #: A-212200-318100-61320-0000000/100%

c. Name: **LISA S. GALBREATH**
 Position: Counseling Support Specialist
 Department: Counseling, Guidance, and Career Development
 Position #: 005832 New?: No
 Remarks: This is a replacement for Lasea Usini
 Sal Rng/Stp: **16/1** Salary: **\$935.92/month**
 % of Position: 45% # of Mos: 12
 Effective: October 25, 2000
 Acct #: A-212200-462100-632100-63100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE CONTRACT CHANGE**

MSC Nelson, Dougherty

RESOLUTION 00-20364

BE IT RESOLVED, That a change in the following academic contract be approved:

a. Name: **CRAIG B. THOMPSON**
 Position: Assistant Professor
 Department: English
 Position #: 005999 New?: No
 Remarks: Approved 4/26/00. Increased step placement due to verification of
 previous related work experience.
 Sal Grade/Stp: G/6 **Salary: \$5,488.56**
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000
 Acct #(s) A-111000-324200-15010-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **GRANT EQUIVALENCY FOR DISCIPLINE**

MSC Nelson, Dougherty

RESOLUTION 00-20365

BE IT RESOLVED, That, on the of the Faculty Senate Equivalency Committee, the following individual be granted equivalency to minimum qualifications for the discipline listed:

Mathson, Daniel – Computer Science and Information Systems

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. Item was removed from the Consent Calendar by Dr. Dougherty.

14. **CHANGE TITLE OF DIRECTOR OF STUDENT ACTIVITIES TO DIRECTOR OF STUDENT AFFAIRS**

MSC Nelson, Dougherty

RESOLUTION 00-20366

BE IT RESOLVED, That the title of the **Director of Student Activities** be changed to **Director of Student Affairs**. There is no change in compensation included with this title change.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

<p style="text-align: center;">Resumption of REGULAR AGENDA</p>
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E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

13. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20367

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rates indicated for the Fall, 2000, and Spring, 2001, (day and /or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

FALL, 2000

DENTAL ASSISTING

Meyers, Patricia	Dental Assisting A.A.S., Dental Hygiene 6+ Years of Experience	\$34.93
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ECONOMICS, HISTORY & POLITICAL SCIENCE

Ibarra, Omar Rodriguez	Economics B.A., Economics M.A., Economics	\$36.09
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TRADES AND INDUSTRY

Ralston, Melissa	Welding A.A., Interior Design B.A., Art History 6+ Years of Experience	\$34.93
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VOCATIONAL PROGRAMS

Price, Benton	Wastewater Technology A.S., Engineering B.S., Civil Engineering M.S., Civil Engineering (pending)	\$34.93
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Hundley, Vincent	Apprenticeship – Electrical B.S., Safety 6+ Years of Experience	Paid by sponsor, San Diego Electrical Training Trust
Hill, Jay	Apprenticeship – Electrical A.A., Electronics Engineering Technology 6+ Years of Experience	Paid by sponsor, San Diego Electrical Training Trust

SPRING, 2001

BUSINESS EDUCATION

Owens, Reginald	Business Management B.A., Psychology M.A., Management	\$36.09
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COMPUTER SCIENCE & INFORMATION SYSTEMS

Cortez-Karimi, Patsy	Computer Science and Information Systems B.A., Interdisciplinary Studies M.S., Educational Technology	\$36.09
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Mathson, Daniel	Computer Science and Information Systems B.S., Chemistry 6+ Years of Experience	\$34.93
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MULTICULTURAL STUDIES

Nunez-Alvarez, Arcela	Ethnic Studies B.A., Social Science M.A., History	\$36.09
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Chris Barkley distributed copies of the Faculty Senate's goals for this year to each Board member. She called attention to the third paragraph, which deals with achieving the 75/25 ratio. Since the PFE task force approved hiring 17 new faculty and the Faculty Senate approved replacing all of the faculty that either retired or resigned last year, we will be hiring 30 new faculty members this year, which are 17 more instructors than was anticipated. This indicates significant progress toward the 75/25 ratio. She expressed appreciation to the District for helping to reach that goal.

The first Faculty Senate meeting to discuss the union issue was held last Saturday. It was a nice debate.

Diane Michael had attended the Senate meeting to talk about the Vanguard project goals and to answer questions. They will now be sunshining the goals for comments, reactions, and suggestions.

The Senate has approved the classroom visitation forms for the pilot study for tenure and peer evaluations for this year. The new form asks for evaluative writing, rather than simply checking boxes.

2. **INFORMATION**

Report of The Faculty

Anne Hohman reported that The Faculty has a meeting to discuss collective bargaining on Wednesday, October 25, at 1 p.m. The Faculty is collaborating with the Faculty Senate in informing faculty about donations of sick leave for Carlos Gomez and is receiving many responses.

3. **INFORMATION**

Report of the Administrative Association

There was no report.

4. **INFORMATION**

Report of the CCE/AFT

There was no report.

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde commended Wesley Tielens, Vice President of Social Events, for his excellent work for Comet Week. Hot dogs and sodas were provided for students. They also had karaoke, cake-eating contests, and gave away Magic Mountain tickets and gift certificates. There has been feedback that the students enjoyed the events.

Shannon introduced Renita Pitts, Executive Vice President, ASG.

6. **INFORMATION**

Report of Superintendent/President

Dr. Randall reported that the Search Committee met last week and will be meeting again soon to finalize the draft of the search announcement. The announcement will be coming to the Board for approval at its next meeting.

Dr. Randall noted that the 30 new positions that Chris Barkley had mentioned earlier have been prioritized, and we are ready to put the committees together and begin the process of hiring.

Dr. Randall reported that our ESL staff had hosted a very successful conference on our campus on Saturday, October 21, with 230 ESL teachers and assistants present.

Dr. Randall noted that there had been an article in the newspaper recently about a man on the USS Cole when it was attacked who had been Vice President of our ASG ten years ago. Fortunately, he was not injured.

Our academy cadets participated in a 5K run in downtown San Diego recently, which was a fund-raiser for the Crime Stoppers program. They ran the race in cadence and represented the college well.

At this time, Mr. Jensen moved the Instructional Report forward on the agenda.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. Archaeology Program Report

Dr. Philip de Barros presented an update to the Governing Board of the activities, projects, and programs in Archaeology. **Exhibit J-1**

At the conclusion of Dr. de Barros' report, the Board resumed the regular agenda.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

7. INFORMATION

Report of Other Organizations and/or Individuals

Michael Paisner

Mr. Paisner had requested to be placed on the agenda but was not present at the meeting.

Roy Hensley

At this time, Mr. Roy Hensley, from Signs of Silence, presented the Board with a letter regarding a complaint about two sign-language instructors in the ASL program.

G. COMMUNICATIONS

There were none.

H. UNFINISHED BUSINESS

1. APPROVE BOARD GOALS FOR 2000-2001

MSC Dougherty, Nelson

RESOLUTION 00-20368

BE IT RESOLVED, That the Governing Board hereby adopts the following goals for the 2000-2001 year:

**Governing Board Goals for the Palomar Community College District - 2000-2001
Developed at Special Meeting, September 23, 2000
Revised at Regular Meeting, October 10, 2000
Adopted at Regular Meeting, October 24, 2000**

1. Student Learning and Success

- a. Partner with District K-12 schools to improve college readiness of their students.
- b. Continue to work to fulfill our PFE goals.
- c. Continue to work toward fulfilling the Vanguard Goals as they pertain to student learning and success.

2. Planning

- a. Develop a comprehensive Educational Master Plan that includes education, facilities, and technology master plans through 2020.
- b. Continue developing unit three-year action plans for all college units.
- c. Include institutional review as a factor in the planning process.
- d. Link the unit action plans to resource allocation.
- e. Cooperate with neighboring community college districts/boards in the planning of additional Education Centers.
- f. Plan for the development of the college self-study in preparation for the fall, 2002, accreditation visit.

3. College Resources

- a. Plan for and achieve budget stability while maintaining a 5% reserve.
- b. Link planning to resource allocation, including reallocation of funds, where appropriate.
- c. Explore the feasibility of a capital bond campaign for 2001.
- d. Continue working in cooperation with the Foundation and President's Associates to secure additional resources for college priorities.
- e. Continue grants development efforts to secure additional resources.

4. Staffing and Diversity

- a. Make progress toward having faculty and staff mirror the diversity of the District population.
- b. Develop and implement a five-year plan that makes progress toward achieving the 75 full-time/25 part-time faculty ratio.
- c. Continue to work toward achieving Vanguard goals as they apply to staffing and diversity.
- d. Complete a successful search for, and employment of, the District Superintendent/President.
- e. Provide a competitive compensation package for all employees.

5. Community Development

- a. Continue to develop partnerships with government agencies, education institutions, business, and industry.

6. Technology

- a. Fully support the implementation of PeopleSoft, including fiscal resources and staff.
- b. Continue to work toward fulfilling the Vanguard Goals as they apply to the use of technology.
- c. Include the technology plan in the college Master Plan.

7. Facilities and Grounds

- a. Improve facility use through improved scheduling of classes.
- b. Evaluate the feasibility of buying land for a buffer zone/other for the San Marcos campus.
- c. Continue to enhance the safety and security of the San Marcos campus and Education Centers.
- d. Continue to improve the aesthetics and cleanliness of the San Marcos campus.

8. Legislative Issues

- a. Continue to develop positive relationships with legislators and their staff.

9. Shared Governance

- a. Evaluate and revise, where indicated, the planning and decision-making process to reflect what we feel is best for the college.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. NEW BUSINESS

- 1. Item removed from agenda.

2. **APPROVE AGREEMENT WITH FORESTER INSTITUTO INTERNACIONAL TO OFFER SPANISH CLASSES IN SAN JOSE, COSTA RICA**

MSC Dougherty, Nelson

RESOLUTION 00-20369

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and **Forester Instituto Internacional**, San Jose, Costa Rica, for the purpose of allowing the District's Foreign Languages department to conduct Spanish classes as follows: Spanish 50, 105, 115, 106, 116, 205, 206 (3 units); Spanish 235, 236 (2 units), which permit the students to experience Spanish language and culture while living with a Spanish family during the period of January 2 – January 12, 2001.

BE IT FURTHER RESOLVED, That the cost of the program is \$950, plus airfare. This includes all academic program fees, mid-week excursions, daily room and board, and books. Not included are transportation costs to and from Costa Rica and Palomar College registration fees (\$11 per unit for California residents). **Exhibit I-2**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **REVIEW AND APPROVE CASH ACCOUNT EXPENDITURES FROM THE PALOMAR COLLEGE CAFE FOR THE PERIOD JULY, 2000, THROUGH SEPTEMBER, 2000**

MSC Dougherty, Nelson

RESOLUTION 00-20370

BE IT RESOLVED, That pursuant to the resolution of the Governing Board of the Palomar Community College District providing for review and approval on a sixty-day (60) basis, the purchase transactions of the District **food service** operations for the period July 1, 2000, through September 30, 2000, and as detailed in the Check Register that is filed in support hereof, be and are hereby reviewed, ratified and approved. **Exhibit I-3**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **AUTHORIZE ASSISTANT SUPERINTENDENT OF FINANCE AND ADMINISTRATIVE SERVICES TO OBTAIN FUNDS FOR TECHNOLOGY**

MSC Dougherty, Nelson

RESOLUTION 00-20371

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby authorizes the Assistant Superintendent of Finance and Administrative Services to negotiate a loan of One Million Two Hundred Thousand Dollars (\$1,200,000.00), at the most competitive interest rate now available to the District, which funds are required to maintain, upgrade, and train District personnel, in the software and hardware computer and telecommunications networking technologies currently in use at the District.

BE IT FURTHER RESOLVED, That the Assistant Superintendent of Finance and Administrative Services be and is hereby directed to enter into agreements, financing agreements, including, but not limited to lease-purchase agreements, on behalf of the District for a term of years, not to exceed five (5) years, pursuant to which the aforesaid funds shall be repaid, together with all interest and finance charges applicable thereto; and with the further stipulation that the permissible legal debt limit of the District shall not be exceeded.

BE IT FURTHER RESOLVED, That the Assistant Superintendent of Finance and Administrative Services, as an alternative to negotiating the loan with an outside lender as authorized above, be and is hereby authorized to borrow the aforesaid funds in the amount of One Million Two Hundred Thousand Dollars (\$1,200,000.00) from District funds on deposit with the Treasurer of San Diego County, subject to repayment of the full amount of the borrowed principal, together with interest sufficient to cover that amount of interest the District's funds would have earned had they remained on deposit with the County Treasurer during the term of the loan, a term not to exceed five (5) calendar years.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **ACCEPT STATE OF CALIFORNIA, DEPARTMENT OF TRANSPORTATION,
ENCROACHMENT PERMIT AND RATIFY THE ADOPT-A-HIGHWAY SERVICE
AGREEMENT**

MSC Dougherty, White

RESOLUTION 00-20372

BE IT RESOLVED, That the Palomar Community College District hereby ratifies the agreement with "Adopt-A-Highway Service of San Diego" (the "Service") entered into effective September 9, 2000, on behalf of the District, pursuant to which the District shall remit to the Service the sum of Three-Hundred and Forty Dollars (\$340.00) per month, (\$4,080.00 per year) for the removal of trash and debris on State Route 78, west bound from Post Miles 9.8-12.1, and east bound from Post Miles 12.1-13.8, in exchange for which two signs, one in each direction, shall be erected at no charge to the District, indicating to all passers-by that Palomar College has "Adopted-A-Highway"; the payment of monthly fees shall be from the Marketing Outreach budget.

BE IT FURTHER RESOLVED, That the Palomar Community College District ("District") hereby acknowledges and accepts the terms and conditions of the Encroachment Permit, Permit No. 11-00-NAH0736, dated September 25, 2000, a true copy of which is lodged herewith as backup information and incorporated in full herein, and pursuant to which permit the District agrees to pick up litter two (2) times a month, or contract for the Service to do so, and the District further agrees to indemnify and defend the State of California and its officers and employees as to any claim that arises out of the permit.
Exhibit I-5

Following discussion, it was agreed that this is an appropriate use of marketing/outreach funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE AGREEMENT WITH EAGLE PATROL SERVICES FOR HOURLY SECURITY OFFICERS AT EDUCATION CENTERS AND OTHER DISTRICT LOCATIONS**

MSC Dougherty, White

RESOLUTION 00-20373

BE IT RESOLVED, That the Palomar Community College District hereby ratifies and approves an agreement with **Eagle Patrol Services**, a licensed California security service, (hereinafter "Service") effective October 10, 2000, and terminating June 30, 2001, subject to renewal on the same terms and conditions by mutual agreement of the parties, on a year-to-year basis, for a total period not to exceed five (5) years; said agreement subject to termination by the District at any time for any reason upon thirty-(30) days' written notice to Service; the location and hours of service are specified in the proposal by Service, a copy of which is lodged as back-up hereto; the total amount of the contract shall not exceed Forty-Five Thousand Dollars (\$45,000) paid through Account No. 500010-11-543100-67720-10-2001-0000000. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. Item was moved forward on the agenda.

K. **ITEMS PENDING**

There were no items pending.

L. **COMMENTS FROM BOARD MEMBERS**

Dr. Dougherty commented that he was pleased with the most-recent football game results.

Dr. Nelson commented that the "Palomar Goes" event was very enjoyable. Dr. Randall reported that between \$90,000 and \$100,000 was raised through this event.

M. **CLOSED SESSION**

The Board recessed at 7:40 p.m. and went into Closed Session at 7:45 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
4. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9.

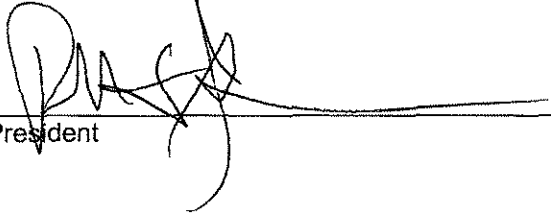
Closed Session ended at 8 p.m.

N. RECONVENE TO OPEN SESSION

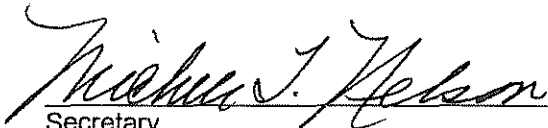
The meeting reconvened at 8:01 p.m. There was no reportable action taken during Closed Session.

O. ADJOURNMENT

The meeting was adjourned at 8:01 p.m.



President



Secretary



APPROVED

11-28-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, NOVEMBER 14, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

STAFF:

Barbara Baldridge, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Norma Bean, Director, Escondido Education Center/Extended Education
Bruce Bishop, Director, Student Affairs
Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services
Ben Echeverria, Counsel, Contracts, and Special Projects
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Anne Hohman, President, The Faculty; Associate Professor, English

Kelley Hudson-MacIsaac, Manager, Facility Planning/Environmental Health and Safety
Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information

GUESTS:

Lee Baldridge
Charles W. Duncan, Governing Board Member-Elect
Ilma Garratt, Child Development Class
Bruce Kauffman, *North County Times*
Darrell McMullen, Governing Board Member-Elect
Laura Mitchell, *The Telescope*
Sylvie Tarnovsky

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, White

RESOLUTION 00-20374

BE IT RESOLVED, That the Minutes of the Regular Meeting held on October 24, 2000, be approved.

The Vote: 4 Aye, 1 Abstain (Hughes)
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

COMMUNITY SERVICES

1. APPROVE COMMUNITY SERVICES CLASSES AND AGREEMENTS

MSC Dougherty, Nelson

RESOLUTION 00-20375

BE IT RESOLVED, That the following new Community Services classes and agreements be approved between the Palomar Community College District and personnel for providing the classes:

- a. Presenter: Dexter, Steve
 Name of Class: Taking the Mystery Out of Buying Your First Home or
 Investment Property
 Effective: February 24, 2001
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- b. Presenter: Reddick, Marshall
 Name of Class: How I Turned \$44,000 Into Millions in Real Estate
 Effective: May 19, 2001
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PAYROLL

2. APPROVE PERSONNEL ACTIONS HISTORY REPORT

MSC Dougherty, Nelson

RESOLUTION 00-20376

BE IT RESOLVED, That the Governing Board hereby approves the **Personnel Actions History Report for October, 2000. Exhibit D-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. Item was removed from Consent Calendar.

4. Item was removed from Consent Calendar.

5. APPROVE QUARTERLY FINANCIAL STATUS REPORT

MSC Dougherty, Nelson

RESOLUTION 00-20377

BE IT RESOLVED, That the **California Community Colleges Quarterly Financial Status Report (CCFS-311Q)** for the quarter ended September 30, 2000, be approved. **Exhibit D-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE QUARTERLY REPORT OF CFO REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Dougherty, Nelson

RESOLUTION 00-20378

BE IT RESOLVED, That the Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments as of September 30, 2000, be approved. Exhibit D-6

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE PERSONS AUTHORIZED TO DEPOSIT/WITHDRAW FUNDS DEPOSITED TO ASG**

MSC Dougherty, Nelson

RESOLUTION 00-20379

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Associated Students of Palomar College account in California Bank and Trust, San Marcos, California, are the following:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services

or

Lois B. Meyer, Director, Fiscal Services,

and

Shannon Gyde, President, Associated Student Government,

or

Renita Pitts, Executive Vice President, Associated Student Government

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE REVISED ANNUAL FINANCIAL AND BUDGET REPORT (CCFS-311)**

MSC Dougherty, Nelson

RESOLUTION 00-20380

BE IT RESOLVED, That the Revised Palomar Community College District Annual Financial and Budget Report (CCFS-311) be approved. This is the Financial Report for Fiscal Year 1999-2000 and the Budget Report for Fiscal Year 2000-2001. Exhibit D-8

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **INFORMATION: COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL
YEAR ENDED 6/30/00, SAN DIEGO COUNTY INVESTMENT POOL**

Exhibit D-9

PERSONNEL

10. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20381

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the Fall, 2000, and Spring, 2001, (day and /or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

FALL, 2000

COOPERATIVE EDUCATION

Signorelli-Brown, Lydia	Cooperative Education	\$36.09
	A.A., Psychology	
	B.A., Behavioral Science	
	M.S., Education Technology	

COUNSELING

Finnerty, Annedrea	Counseling	\$37.26
	B.A., American Studies	
	M.S., Counseling	

LIBRARY TECHNOLOGY

Wininger, Margaret	Library Technology	\$36.09
	B.A., Art	
	M.S., Library Science	

TRADES AND INDUSTRY

Johnson, Muriel	Drafting	\$34.93
	B.S., Education	
	6+ Years of Experience	

VOCATIONAL PROGRAMS

McManus, Brian	Apprenticeship – Electrical	Paid by
	Apprenticeship Certificate	sponsor,
	6+ Years Experience	San Diego
		Electrical Training
		Trust

SPRING, 2001

BEHAVIORAL SCIENCES

Hall, Joel B.	Sociology	\$36.09
	B.A., Sociology	
	M.A., Human Behavior	

COMPUTER SCIENCE & INFORMATION SYSTEMS

Spears, Jr., C.L. Computer Science \$36.09

B.A., Economics
M.S., Economics
20+ Years Experience

MULTICULTURAL STUDIES

Nunez-Alvarez, Arcela Ethnic Studies \$36.09

B.A., Social Science
M.A., History

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Nelson

RESOLUTION 00-20382

- a. **BE IT RESOLVED, That MICHELLE BARTON**, Research Analyst/Weekend Manager, Research and Planning, be granted a 10% personal Leave of Absence **without pay, and with no effect on benefits**, effective November 11, 2000, through February 1, 2001.
- b. **BE IT RESOLVED, That RICHARD NATION**, Associate Professor, Mathematics, be granted a 33.33% Personal Leave of Absence **without pay, and with no effect on benefits**, effective January 16, 2001, through May 16, 2001 (to write textbook).

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

12. **INFORMATION: RESIGNATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. Jack Randall, Interim Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **ANN PABIAN**, Senior Office Specialist, Boehm Gallery, effective October 25, 2000 (last day worked 10/24/00).

13. Item was removed from Consent Calendar

14. Item was removed from Consent Calendar

15. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20383

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. **Name:** **TERESA AMAVISCA**
 Position: **Buyer**
 Department: Purchasing Services
 Position #: 005882 New?: No
 Remarks: This is a replacement for D. Diane Rabe
 Sal Rng/Stp: **22/1** Salary: **\$2,408.55/month**
 % of Position: 100% # of Mos: 12
 Effective: November 6, 2000
 Acct #: A-212200-531100-67760-0000000/100%
- b. **Name:** **BRENDA J. MORRIS**
 Position: **Academic Department Assistant**
 Department: Earth Sciences
 Position #: 005255 New?: No
 Remarks: This is a replacement for Cheryl Huettl
 Sal Rng/Stp: **19/1** Salary: **\$2,237.87/month**
 % of Position: 100% # of Mos: 12
 Effective: November 15, 2000
 Acct #: A-212200-345100-60190-0000000/100%
- c. **Name:** **GENEVIEVE R. AL-SHAFIE**
 Position: **Academic Department Assistant**
 Department: Business Education
 Position #: 005341 New?: No
 Remarks: This is a replacement for Roberta Posner
 Sal Rng/Stp: **19/1** Salary: **\$2,237.87/month**
 % of Position: 100% # of Mos: 12
 Effective: November 15, 2000
 Acct #: A-212200-3312100-60190-0000000/100%
- d. **Name:** **MIGUEL PADILLA**
 Position: **Tutor**
 Department: Tutoring Services
 Position #: 006058 New?: Yes
 Remarks: New position approved 9/28/99. PFE funded
 Sal Rng/Stp: **15/1** Salary: **\$913.16/month**
 % of Position: 45% # of Mos: 10
 Effective: November 15, 2000
 Acct #: A-222000-477100-4930A-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **APPROVE TEMPORARY ACADEMIC EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20384

BE IT RESOLVED, That the temporary employment of the following academic employee be approved:

a. **Name:** **MARY HERMS**
 Position: **Assistant Professor**
 Department: Foreign Languages
 Position #: 005135 New?: No
 Remarks: Extend temporary replacement for Carlos Gomez.
 Sal Rng/Stp: C/4 Salary: **\$4,370.08/month**
 % of Position: 100% # of Mos: 5
 Effective: January 16, 2001 through May 18, 2001
 Acct #: A-111000-326900-11050-0000000/100%
 NOTE: Temporary contract position. Hired in accordance with Education Code Section 87481.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

<p style="text-align: center;">Resumption of REGULAR AGENDA</p>
--

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

BUSINESS SERVICES

3. **REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Dougherty, Nelson

RESOLUTION 00-20385

BE IT RESOLVED, That all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet logged herewith as **Exhibit D-3**, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2000-2001 fiscal year budget.

Purchase Orders	0140294	through	0140644	\$ 602,755.04
Travel	0150003	through	0150022	\$ 69,085.64
Advertising/Increases	0160002	through	0160067	\$ 117,856.97
Employment Ads	0165002	through	0165002	\$ 20,000.00
Agreement/Services	0170010	through	0170151	\$ 1,124,418.97
Repairs	0175005	through	0175029	\$ 8,618.00
Agreement/Annual	0180001	through	0180059	\$ 128,428.17
Utilities	0195003	through	0195037	\$ 1,133,233.84
Film Bookings	0120001	through	0120003	\$ 81.96
Library Orders	0125005	through	0125009	\$ 635.88

Total				<u>\$ 3,205,114.47</u>
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Ms. Hughes asked if purchases for the Escondido Center are broken down by department. Lois Meyer responded that they are not.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FINANCIAL REPORTS

4. INFORMATION: NARRATIVE FOR FINANCIAL REPORTS

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-4

Ms. Hughes thanked Ms. Meyer for regularly providing this informational narrative to assist Board members in reviewing the financial reports. She also noted that this report is a courtesy provided to our Board members that other colleges do not always receive.

PERSONNEL

13. APPROVE NEW ACADEMIC POSITIONS

MSC Dougherty, Nelson

RESOLUTION 00-20386

BE IT RESOLVED, That the following Academic positions be approved:

- a. Position: **ASSISTANT PROFESSOR**
Department: American Indian Studies
Division: Human Arts & Sciences
Position #: 006138 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: December 1, 2000
Acct # (s): A-111000-362200-22020-0611400/100%
- b. Position: **ASSISTANT PROFESSOR**
Department: Art (Painting)
Division: Arts & Languages
Position #: 006139 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: December 1, 2000
Acct # (s): A-111000-322200-10021-0611400/100%
- c. Position: **ASSISTANT PROFESSOR**
Department: Speech Communication/Forensics/ASL (American Sign Language)
Division: Arts & Languages
Position #: 006140 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: December 1, 2000
Acct # (s): A-111000-329200-15060-0611400/100%

- | | | | | |
|----|-------------|--|---------|-----|
| d. | Position: | ASSISTANT PROFESSOR | | |
| | Department: | Speech Communication/Forensics/ASL (Speech Communications) | | |
| | Division: | Arts & Languages | | |
| | Position #: | 006153 | New?: | Yes |
| | Remarks: | PFE funded | | |
| | Full-time?: | 100% | No Mos: | 10 |
| | Effective: | December 1, 2000 | | |
| | Acct # (s): | A-111000-329300-15060-0611400/100% | | |
| e. | Position: | ASSISTANT PROFESSOR | | |
| | Department: | Behavioral Sciences (Anthropology) | | |
| | Division: | Human Arts & Sciences | | |
| | Position #: | 006141 | New?: | Yes |
| | Remarks: | PFE funded | | |
| | Full-time?: | 100% | No Mos: | 10 |
| | Effective: | December 1, 2000 | | |
| | Acct # (s): | A-111000-363200-22020-0611400/100/% | | |
| f. | Position: | ASSISTANT PROFESSOR | | |
| | Department: | Behavioral Sciences (Psychology) | | |
| | Division: | Human Arts & Sciences | | |
| | Position #: | 006142 | New?: | Yes |
| | Remarks: | PFE funded | | |
| | Full-time?: | 100% | No Mos: | 10 |
| | Effective: | December 1, 2000 | | |
| | Acct # (s): | A-111000-363500-22010-0611400/100% | | |
| g. | Position: | ASSISTANT PROFESSOR | | |
| | Department: | Computer Science/Information Systems | | |
| | Division: | Media, Business, & Community Services | | |
| | Position #: | 006157 | New?: | Yes |
| | Remarks: | PFE funded | | |
| | Full-time?: | 100% | No Mos: | 10 |
| | Effective: | December 1, 2000 | | |
| | Acct # (s): | A-111000-358100-07040-0611400/100% | | |
| h. | Position: | ASSISTANT PROFESSOR | | |
| | Department: | Computer Science/Information Systems | | |
| | Division: | Media, Business, & Community Services | | |
| | Position #: | 006146 | New?: | Yes |
| | Remarks: | PFE funded | | |
| | Full-time?: | 100% | No Mos: | 10 |
| | Effective: | December 1, 2000 | | |
| | Acct # (s): | A-111000-358100-07040-0611400/100% | | |
| i. | Position: | ASSISTANT PROFESSOR | | |
| | Department: | English | | |
| | Division: | Arts & Languages | | |
| | Position #: | 006147 | New?: | Yes |
| | Remarks: | PFE funded | | |
| | Full-time?: | 100% | No Mos: | 10 |
| | Effective: | December 1, 2000 | | |
| | Acct # (s): | A-111000-324200-15010-0611400/% | | |

- j. Position: **ASSISTANT PROFESSOR**
 Department: English
 Division: Arts & Languages
 Position #: 006148 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: December 1, 2000
 Acct # (s): A-111000-324200-15010-0611400/100%
- k. Position: **ASSISTANT PROFESSOR**
 Department: Foreign Languages (French)
 Division: Arts & Languages
 Position #: 005136 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: December 1, 2000
 Acct # (s): A-111000-326300-11020-0611400/100%
- l. Position: **ASSISTANT PROFESSOR**
 Department: Foreign Languages (Spanish)
 Division: Arts & Languages
 Position #: 006150 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: December 1, 2000
 Acct # (s): A-111000-32900-11050-0611400/100%
- m. Position: **ASSISTANT PROFESSOR-75%/COACH-25%**
 Department: Physical Education-75%/Athletics-25%
 Division: Human Arts & Sciences-75%/Student Services-25%
 Position #: 006152 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: December 1, 2000
 Acct # (s): A-111000-367300-08350-0611400/75%
 A-111000-431200-08355-0611400/25%
- n. Position: **ASSISTANT PROFESSOR**
 Department: Economics, History, & Political Science (History)
 Division: Human Arts & Sciences
 Position #: 005445 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: December 1, 2000
 Acct # (s): A-111000-365300-22050-0611400/100%
- o. Position: **ASSISTANT PROFESSOR**
 Department: Life Sciences (General Biology & Biotechnology)
 Division: Mathematics and the Natural & Health Sciences
 Position #: 005262 New?: Yes
 Remarks: PFE funded
 Full-time?: 100% No Mos: 10
 Effective: December 1, 2000
 Acct # (s): A-111000-346200-04010-0611400/100%

- p. **Position:** **ASSISTANT PROFESSOR**
 Department: Mathematics
 Division: Mathematics and the Natural & Health Sciences
 Position #: 006151 **New?:** Yes
 Remarks: PFE funded
 Full-time?: 100% **No Mos:** 10
 Effective: December 1, 2000
 Acct # (s): A-111000-347200-17010-0611400/100%
- q. **Position:** **ASSISTANT PROFESSOR**
 Department: Multicultural Studies (Africana Studies)
 Division: Human Arts & Sciences
 Position #: 006154 **New?:** Yes
 Remarks: PFE funded
 Full-time?: 100% **No Mos:** 10
 Effective: December 1, 2000
 Acct # (s): A-111000-366200-22020-0611400/100%

Ms. Hughes commented that she is really excited to see all these new full-time positions listed. She is happy we are moving closer to the 75/25 ratio.

Dr. Nelson asked how it was determined that these are the positions to be filled. Dr. Randall reported that each department submits its request to the division. The division then submits its priorities to the prioritization committee, which recommends its priorities to the Educational Master Planning Committee, and up to the President's Advisory Council and the President. Seventeen new positions were recommended using Partnership for Excellence funds. This will bring our full-time/part-time ratio up about 6% next year (from 54% to about 60%).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Nelson

RESOLUTION 00-20387

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **SENIOR OFFICE SPECIALIST**
 Department: Student Support Services/TRIO & Upward Bound
 Division: Student Support Programs
 Position #: 006155 **New?:** Yes
 Sal Rng/Stp: **14/1** **Salary:** **\$891.36/month**
 % of position: 45% **# of Mos:** 12
 Effective: November 15, 2000
 Acct #(s): K-212200-471400-64300-1112310/100%
 NOTE: This is a specially funded position; continuation depends upon the availability of funds.

The Senate approved signing off on the renewal of the CalWORKs TANF grant.

Chris also reported that Diane Michael had addressed the Senate on the Vanguard College Project goals. The goals were sunshined to the group, and no comments were made. Chris is assuming that everyone has had an opportunity to look at them and has no significant problems with them.

The Senate also discussed the new Technology Committee that is under consideration. Gene Jackson was invited to attend the Senate meeting to address the matter. They are satisfied with the answers they received to the questions they asked.

Administrative evaluations of the four vice presidents will begin next week.

Anne Hohman, Monika Brannick, and Chris Barkley attended the Statewide Academic Senate meeting recently. There were several breakout sessions regarding concerns over the 50% rule and the fact that six out of ten schools audited were out of compliance. Dr. Randall has told Chris that we are at 51.04%, which would suggest that we are in compliance. At the suggestion of the Academic Senate, Chris will verify this.

A poll of the full-time faculty is being taken to determine whether or not they want to be represented by a union. The purpose of the poll is simply to find out how the full-time faculty members feel about the subject. The poll came about because more than 10% of the faculty presented a petition requesting it, and that is what The Faculty Constitution requires.

The Senate is looking at the new proposed parking procedures. Tom Plotts will go to the Senate next week to discuss the matter.

The Senate has begun its review of the three-year plan documents.

2. **INFORMATION**

Report of The Faculty

Anne Hohman congratulated Ralph Jensen on his re-election.

3. **INFORMATION**

Report of the Administrative Association

Lee Hoffmann reported that a new evaluation form is in place for the Administrative Association. It will go into effect soon after training is provided for those using the form.

Lee also congratulated the new Board members and expressed sadness that Ms. Hughes and Dr. White are retiring from the Board.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson gave the following report: "On October 30, I traveled to the Public Employment Relations Board's (PERB) Los Angeles office to sit in on the counting of the ballots that would determine if the Facilities, Food Services, and a few other employees wanted to be represented by the California Schools Employees Association (CSEA). The final count was:

Employee Ballots sent out – 47	Employee Ballots returned - 30
Ballots Cast For CCE/AFT – 25	Ballots Cast For CSEA – 2
Ballots Cast For No Representation – 1	Challenged Ballots – 2

"Even though the CCE/AFT won the election, I consider this to be a bittersweet victory because, for the past year, CSEA has conducted a vicious mud-slinging, in-your-face campaign on the Palomar College campus. The mental stress and battles that our classified employees had to deal with is something that I wouldn't wish upon any Local or school district. But the CCE/AFT took the high ground and conducted ourselves in a professional manner while dealing with CSEA's attempts to oust the CCE/AFT. I contribute our victory in part to us taking the time on a couple of occasions to come back and meet with the Facilities graveyard shift during their 2 a.m. lunch breaks. This showed that we cared and wanted to address and respond to their concerns. CSEA had until Monday, November 13, to file an objection to the election. Based upon the outcome, I would be surprised if they attempted to do so.

"On November 3 and 4, the 15th annual California Council of Classified Employees Conference was held at the Handlery Hotel in Mission Valley. This was the first time the conference was held in San Diego, and Palomar's CCE/AFT co-hosted the conference. Friday night's keynote speaker was AFT Executive Vice President, Nat LaCour. Mary Bergan, CFT President, introduced and presented the keynote speaker. Nat spoke on the urgency and pride that everyone should have in exercising their right to vote and urged us to take someone to the polls with us when we voted. He spoke about the need to defeat California's Proposition 38 voucher initiative and the need to support and pass the Proposition 39 school bond item.

"On Saturday morning we started off the general session with Assembly member Susan Davis as our guest speaker. She spoke of her long and hard-fought campaign against Congressman Brian Bilbray. After the general session, several workshops were available for the conference attendees. The workshop titles included: Agency Fee – What Does It Mean; Education - It Doesn't Happen Without Us; Hurt on the Job – What Are My Rights; CalPERS....Your Benefits, Your Choices, Your Future.

"On Saturday afternoon, about 60 conference attendees traveled by vans into District 49, near the Hillcrest area, and conducted a precinct walk on behalf of Assembly member Susan Davis, No on Prop. 38, and yes on Prop. 39. The precinct walk was coordinated through the San Diego-Imperial Counties Labor Council. This was the first time that I've participated in a precinct walk, and it was kind of intimidating with all of the Brian Bilbray signs and his supporters throughout the neighborhoods that we were in. But I like to think that it was worth it because Susan was successful in her campaign against Brian Bilbray, and we were victorious in our fight against Prop. 38 and our fight for Prop. 39.

"On Wednesday afternoon, November 15, the CCE/AFT election committee will count the ballots cast for the December holiday selection. We will notify the President's office, the Vice President of Human Resources, and the leaders of the employee groups of the result immediately after the count.

"On a personal note, last Tuesday, I was invited to be the guest speaker for Assistant Professor Wilma Dockett's African American History I class. I spoke on the topic of the African American mason's quest to be recognized and accepted into the colonial Masonic order during the pre-American Revolution days. As a 32nd degree Prince Hall Mason and a member of Prince Hall Shriners Isis Temple 102, I informed Professor Dockett's students that, as a result of the African American Masons not being accepted in the white Masonic Lodges, they formed their own Masonic body for African Americans. Hence the birth of the Prince Hall Masons. This concludes my report."

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that the Halloween Escape was very successful.

Shannon reported that she is working with Don Johnston from City College to organize a foster-care fair in the student union on our campus on December 9.

6. **INFORMATION**

Report of Superintendent/President

Dr. Randall congratulated Ralph Jensen, Darrell McMullen, and Chuck Duncan upon their election to the Governing Board of the Palomar Community College District. We are looking forward to working with all of them. We are also sorry to be losing two very good Board members after the next meeting. There will be a reception honoring Barbara Hughes and Rita White at 6:15 p.m., on November 28, just prior to the Board meeting.

Dr. Randall received a notice from the Department of Education that we were recognized in a national publication for our GEAR UP program.

Recently, Jerry Patton, Kelley Hudson-MacIsaac, and Dr. Randall attended the Community College Facilities Coalition in Sacramento. The purpose of the organization is to promote facility development in our colleges. One of the big issues for this group is to try to get a bond issue passed for higher education in 2002. We have the money for the plans and working drawings for the science building that we are planning. However, next year, the money runs out; and unless there is another bond issue passed, we won't have the money to build the building. It is very important that we get involved in this. They have asked for donations from the colleges equal to 50 cents per FTES, which is about \$8,000 for us. The President's Associates is furnishing the \$8,000 for this donation.

Several excellent workshops were offered, such as, "Building a Better Bond Measure Campaign," "The Foothill DeAnza Expansion/Modernization Program from Planning to Funding to Implementing," "The Top Ten Ways Not to Screw Up Your Construction Project," "The Implications of Prop. 39." The latter discussed what it really will mean to us in terms of conforming. There are many more restrictions to Prop. 39 for raising money than there were on previous bond issues. There is some suspicion that we may have to provide matching funds for the state funds.

Dr. Randall reported that he has read the Sabbatical Leave reports from Fall, 1998, Spring, 1999, and Fall, 1999, and they are on file in the library.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

H. **UNFINISHED BUSINESS**

I. NEW BUSINESS

1. INFORMATION/DISCUSSION: PROCESS FOR ELECTION OF BOARD OFFICERS

Dr. Dougherty noted that he had asked that this item be place on the agenda. He distributed a memo he had written regarding the policy of the Board, last followed in 1981, for the election of the Board President and other officers. **Exhibit I-1**

2. INFORMATION: STUDENT CENTER BUILDING

Information on the design, construction, and operation of the Student Center Building addition was presented by Bruce Bishop. In addition, information on funding proposals was presented by Jerry Patton. **Exhibit I-2**

An action item will follow on the November 28 agenda.

3. APPROVE PLAN FOR EXPENDITURE OF TECHNOLOGY FUNDS ALLOCATED FOR THE 2000-2001 FISCAL YEAR FOR INFORMATION SERVICES

MSC Dougherty, Nelson

RESOLUTION 00-20389

BE IT RESOLVED, That the application of the Palomar Community College District, Information Services, for the 2000-2001 TTIP (Telecommunication and Technology Infrastructure Program) Certification for Expenditures be approved, as detailed on the information lodged in support hereof, and approval be granted to the execution of certification for these expenditures by Dr. John D. Randall, Interim Superintendent/President on behalf of the District. **Exhibit I-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. ACCEPT INCREASE IN FINAL ALLOCATION OF PERKINS 132 FUNDS FOR 2000-2001 FOR R.O.P. PROGRAMS

MSC Dougherty, White

RESOLUTION 00-20390

BE IT RESOLVED, That the allocation from the Perkins 132 funds for 2000-2001 for R.O.P. programs has been increased to \$82,838.00. This is an increase of \$4,332.00 from our initial funding of \$78,506.00. **Exhibit I-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE FINAL ACCEPTANCE OF WORK COMPLETED ON WELDING SHOP FUME-CONTROL SYSTEM; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS; AND RECORD NOTICE OF COMPLETION**

MSC Dougherty, Nelson

RESOLUTION 00-20391

BE IT RESOLVED That the welding shop fume-control system project on the San Marcos campus in accordance with the bid awarded by the Palomar Community College District, on July 27, 1999, to **Reinhart Corporation dba AAIR Purification Systems**, (the "Contractor"), 9040 Kenamar Drive, Suite 402, San Diego, CA 92121, be accepted; and the project is hereby found to be completed;

That the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board;

That the total amount of this contract is \$139,361.00;

That all money due and owing to the Contractor, with the exception of the ten percent (10%) retention of \$13,936.10, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and

That the bid security posted by Reinhart Corporation, dba AAIR Purification Systems be returned to this Contractor, and all other bonds be released within the time and in the manner as provided by law.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **APPROVE DRAFT OF BROCHURE FOR SUPERINTENDENT/PRESIDENT SEARCH**

MSC Dougherty, Hughes

RESOLUTION 00-20392

BE IT RESOLVED, That the Governing Board hereby approves the draft of the brochure for the Superintendent/President search. **Exhibit I-6**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

There were none.

K. **ITEMS PENDING**

There were no items pending.

L. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty reported that he is delighted with the election results. He believes we are going to have a very active, enthusiastic, rational, and hard-working Board next year. He looks forward to it with great pleasure.

Dr. Dougherty reported that there had been an article in the *North County Times* regarding the hospital district considering a donation to San Diego State University for its R.N. program. However, the article did not mention Palomar's R.N. program, in spite of the fact that we train our students at Pomerado and Palomar Hospitals; and these are north county residents who are likely to stay in north county and work. We have one of the best associate degree programs in the country, which is worthy of respect and recognition, and the scores of our students on the national nursing exams have always been outstanding. He is sorry that the press left this information out of the article. He hopes the hospital district will look at our program and agree that there are three outstanding nursing programs in San Diego County, not two. He hopes that, someday, we will be able to get adequate funding from the legislature to expand our excellent program as it is expensive to operate, because the ratio of students to instructor is limited in order to have a quality program. If people are going to get good care from nurses in hospitals, clinics, and public schools, we need to maintain the excellence.

Dr. Nelson made the following comments: "I, too, would like to extend my congratulations and welcome to Mr. Duncan and Mr. McMullen and of course congratulations to Ralph Jensen on his re-election.

"I want to commend Michael Mufson and his Theatre Arts department for their wonderful and provocative "Speak Out" series. Sunday night's presentation of poetry and interpretive dance featuring Quincy Troupe was a marvelous intimate experience, and I look forward to the performance of "Stand and Deliver" on Sunday. This arts forum is such an effective way to help us address some serious issues in alternative settings.

"Dr. Randall, thank you for sharing your "Observations and Opinions After Two Months on the Job." It was a thorough, thoughtful, and very fair assessment. At times some of the issues that you raised were quite uncomfortable. It has given all of us a lot to think about, and I believe we must continue conversations regarding what you have observed.

"The Presidential Search Committee seems to be progressing very well. Chris Barkley and Mike Rourke as co-chairs keep us on task and amazingly productive. They have been vigilant advocates for the interests of Palomar College. The Board can be assured that the process is positive, collegial, and effective.

"On another issue, at our Spring meeting at Pauma Valley, I raised a number of issues about the Auto Body program. I think it is time that we had an update. Certainly, by now, the advisory committee has met; and I would like to know the plans that are being made and the implications of those plans for the program.

"Finally, the NSF (National Science Foundation) is calling for proposals to fund Teaching and Learning Centers specifically for math, science, and technology teachers. Such a project would seem to me to be a powerful way to leverage both our Vanguard College Project participation and our math/science building and partnerships with our local high schools and four-year institutions."

Dr. White echoed Dr. Nelson's interest in the Auto Body program. She would like us to continue all the areas we are now offering.

Dr. White stated that she wished she were still going to be part of this group after the next meeting. It has been a very enjoyable experience.

Mr. Jensen thanked the community for its support and congratulated Mr. McMullen and Mr. Duncan on their election.

M. **CLOSED SESSION**

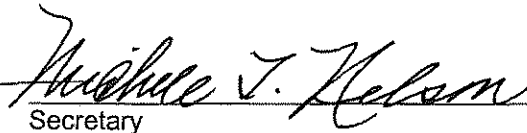
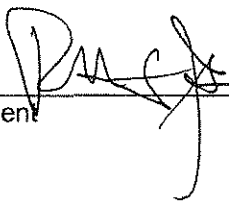
There was no closed session.

N. **ADJOURNMENT**

The meeting was adjourned at 7:51 p.m.

President

Secretary





APPROVED
12-12-00

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, NOVEMBER 28, 2000, 7:00 P.M.**

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Media, Business, and Community Services
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Bruce Bishop, Director, Student Affairs
Lorraine Brealey, Coordinator, Public Safety
Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services
Ben Echeverria, Counsel, Contracts, and Special Projects

JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Lynda Halttunen, Director, Matriculation
Sherilyn Hargraves, Director, Telecommunications Special Grant Project/Manager, ETV
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Kenneth Jay, Director, Business Services
Maria Miller, Associate Professor/Counselor, Counseling
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Connie Rodriguez, Television Technician, ETV
Teri Safranek, Manager, Worksite Education and Training
James Stoney, Police Lieutenant, Campus Police

GUESTS:

Lee Baldrige
Melissa Denham, Student
Charles Duncan, Governing Board Member-Elect
Bruce Kauffman, *North County Times*
Greg Koller, Tac-Com
Darrell McMullen, Governing Board Member-Elect
Laura Mitchell, *The Telescope*
Brian Scofield
Steve Wheeler, Community Member, Parking Task Force

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC White, Nelson

RESOLUTION 00-20393

BE IT RESOLVED, That the Minutes of the Regular Meeting held on November 14, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

FISCAL SERVICES

1. **APPROVE DRAWING NEW WARRANT**

MSC Dougherty, Hughes

RESOLUTION 00-20394

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby authorizes the Disbursing Officer to **draw a new warrant** as follows:

Warrant #76-220642, dated May 28, 1999, in the amount of \$24.00, to Susan Marshall, 13542 Chaco Court, San Diego, California 92129. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Hughes

RESOLUTION 00-20395

BE IT RESOLVED, That **Revolving Cash Expenditures**, Check No. 11383, in the amount of \$625.00 from the General Fund, for October, 2000, be approved. **Exhibit D-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

3. **INFORMATION: RESIGNATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. Jack Randall, Interim Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **MICHAEL F. ANGELO III**, Instructional Computer Lab Technician, Foreign Languages, effective November 21, 2000 (last day worked 11/20/00).

4. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20396

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **EVA VIVEROS**
Position: Admissions Assistant
Department: Admissions and Records
Position #: 005471 New?: No
Remarks: This is a replacement for Michelle LaVigueur.
Sal Rng/Stp: **16/1** Salary: **\$2,079.83/month**
% of Position: 100% # of Mos: 12
Effective: December 1, 2000
Acct #: A-212200-422100-62100-0000000/100%
- b. Name: **JAMES TELLEZ**
Position: EOP&S Technician
Department: Extended Opportunity Programs & Services
Position #: 006137 New?: Yes
Remarks: Position approved 9/12/2000
Sal Rng/Stp: **16/1** Salary: **\$935.92/month**
% of Position: 45% # of Mos: 12
Effective: December 1, 2000
Acct #: K-212200-473100-64300-1612060/75%
 K-212200-473100-64300-1612050/25%
NOTE: This is a specially funded position; continuation depends upon
 the availability of funds. Hours: Monday, 9 a.m.-1 p.m.; Tuesday-
 Friday, 9 a.m.-12:30 p.m.
- c. Name: **KATHRYN A. STOCKTON**
Position: Food Services Specialist
Department: Food Services
Position #: 006064 New?: No
Remarks: This is a replacement for Maria Cordero.
Sal Rng/Stp: **14/1** Salary: **\$1,485.59/month**
% of Position: 75% # of Mos: 12
Effective: December 1, 2000
Acct #: K-212200-522100-69400-1852100/100%
NOTE: This is a specially funded position; continuation depends upon
 the availability of funds. Hours: Monday-Thursday, 12 p.m.-7
 p.m.; Friday 9:30 a.m.-4 p.m. 3% added to base salary for hours
 worked between 6 p.m. and 10 p.m.
- d. Name: **TRACI SICKINGER**
Position: Systems Module Functional Specialist
Department: Fiscal Services
Position #: 006133 New?: Yes
Remarks: Position approved 9/12/2000.
Sal Rng/Stp: **35/1** Salary: **\$3,306.23/month**
% of Position: 100% # of Mos: 12
Effective: November 20, 2000
Acct #: A-212200-551100-67200-0000000/100%

- e. Name: **SUSAN L. DORAN**
 Position: Systems Module Functional Specialist
 Department: Fiscal Services
 Position #: 006132 New?: Yes
 Remarks: Position approved 9/12/00
 Sal Rng/Stp: **35/5** Salary: **\$4,019.53/month**
 % of Position: 100% # of Mos: 12
 Effective: November 20, 2000
 Acct #: A-212200-551100-67200-0000000/100%
- f. Name: **SHAWNA H. HEARN**
 Position: Senior Office Specialist
 Department: Human Resource Services
 Position #: 005736 New?: No
 Remarks: This is a replacement for Yolanda Fernandez.
 Sal Rng/Stp: **14/1** Salary: **\$1,980.79/month**
 % of Position: 100% # of Mos: 12
 Effective: November 20, 2000
 Acct #: A-212200-6111000-66600-0000000/100%
- g. Name: **NICOLE FAY**
 Position: Instructional Support Assistant I
 Department: Business Education/Escondido
 Position #: 005881 New?: No
 Remarks: This is a replacement for Frances Simpson.
 Sal Rng/Stp: **16/1** Salary: **\$831.93/month**
 % of Position: 40% # of Mos: 10
 Effective: November 29, 2000
 Acct #: A-221000-357100-05010-0000000/100%
 NOTE: Hours: Monday-Thursday, 5 p.m.-9 p.m. 3% added to base salary for
 hours worked between 6 p.m. and 10 p.m.
- h. Name: **PATRICIA J. YZERMAN**
 Position: Senior Office Specialist
 Department: Human Resource Services
 Position #: 005746 New?: No
 Remarks: This is a replacement for Teresa Villalobos.
 Sal Rng/Stp: **14/1** Salary: **\$1,980.79/month**
 % of Position: 100% # of Mos: 12
 Effective: November 29, 2000
 Acct #: A-212200-611100-66600-0000000/100%
- i. Name: **JULIE A. ANGUIANO**
 Position: Instructional Support Assistant I
 Department: Reading Services
 Position #: 005170 New?: No
 Remarks: This is a replacement for Delores Clark.
 Sal Rng/Stp: **16/1** Salary: **\$2,079.83/month**
 % of Position: 100% # of Mos: 11
 Effective: November 20, 2000
 Acct #: A-221000-328200-4930T-0000000/100%

j. Item was removed from the consent calendar by Mr. Jensen.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE CHANGE TO CLASSIFIED POSITION**

MSC Dougherty, Hughes

RESOLUTION 00-20397

BE IT RESOLVED, That the change for the following classified position be approved:

a. **Position:** **Instructional Support Assistant I**
Name: Patricia C. Stewart
Department: Business Education
Position #: 005877 **New?:** No
Remarks: Increase position from 35%.
Sal Rng/Stp: 16/2 **Salary:** **\$873.66/month**
% of position: 40% **No Mos:** 10
Effective: December 1, 2000
Acct No(s): A-221000-357100-05010-0000000/100%
Note: Hours: Monday-Thursday, 4:30 pm-8:30 pm. 3% added to base salary for hours worked between 6 pm and 10 pm.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. Item was removed from consent calendar by Dr. Dougherty.

7. Item was removed from consent calendar by Dr. Dougherty.

8. **ACTION - APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 00-20398

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for Spring, 2001 (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2001

BEHAVIORAL SCIENCES

MacLeod, Kathleen B.	Sociology	\$36.09
	B.A., Social Science	
	M.A., Sociological Practice	

CHILD DEVELOPMENT

Youngdale, Ginger L.	Child Development	\$36.09
	A.A., General Studies	
	B.A., Human Development	

COMPUTER SCIENCE & INFORMATION SYSTEMS

Martin, Benjamin W.	Computer Science & Information Systems B.S., Engineering 2+ Years Experience	\$34.93
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FOREIGN LANGUAGES

Bright, Dianne Renee	Foreign Languages B.A., Modern Languages-Spanish M.A., Spanish	\$36.09
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GRAPHIC COMMUNICATIONS

Steinman, Linda	Graphic Arts B.F.A., Art M.F.A., Art	\$36.09
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PUBLIC SAFETY PROGRAMS

Pierson, Mary L.	Administration of Justice B.A., Chemistry M.S., Quality Assurance	\$36.09
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Stevenson, James K.	Administration of Justice A.A., Police Science B.S., Public Management M.P.A., Public Administration	\$36.09
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VOCATIONAL PROGRAMS

Hicks, John	Apprenticeship – Construction Technology Journeyman Certificate, Wireman Electrician 6+ Years of Experience	Paid by sponsor, Riverside/San Bernardino Electrical JATC
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The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

4. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Nelson

RESOLUTION 00-20399

BE IT RESOLVED, That the employment of the following classified employee be approved:

j. **Name:** **BRIAN S. SCOFIELD**
 Position: Police Officer I
 Department: Campus Police
 Position #: 005873 **New?:** Yes
 Remarks: Position approved 3/23/99.
 Sal Rng/Stp: **26/1** **Salary:** **\$2,656.15/month**
 % of Position: 100% **# of Mos:** 12
 Effective: December 1, 2000
 Acct #: K-212200-543100-67720-1112900/100%
 NOTE: Position will work varied shifts.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

Following the vote, Mr. Scofield was administered the oath of office and presented with his badge by Mr. Jensen.

6. APPROVE CONTRACT CHANGE

MSC Dougherty, Hughes

RESOLUTION 00-20400

BE IT RESOLVED, That a change for the following academic contracts be approved:

a. **Name:** **JO-ANNE LESSER**
 Position: Assistant Professor/Counselor
 Department: Counseling, Guidance, & Career Development
 Position #: 006087 **New?:** No
 Remarks: Approved 4/25/00. Increased step placement due to verification of
 previous related employment.
 Sal Grade/Stp: E/2 **Salary:** **\$4,370.08/month**
 % of position: 100% **# of Mos:** 11
 Effective: July 5, 2000
 Acct #(s) A-122100-462100-63100-0611400/100%

b. **Name:** **DEWI HOKETT**
 Position: Assistant Professor
 Department: Speech Communication/Forensics/ASL
 Position #: 005173 **New?:** No
 Remarks: Approved 8/22/00. Increase grade and step placement due to
 verification of previous related work experience and original
 transcripts.
 Sal Grade/Stp: C/4 **Salary:** **\$4,370.08/month**
 % of position: 100% **# of Mos:** 10
 Effective: August 18, 2000
 Acct #(s) A-111000-329200-15060-0000000/100%
 Note: This is a one-year temporary replacement contract.

Dr. Dougherty asked if verification of previous related work experience and original transcripts always takes this long. Dr. Miyamoto responded affirmatively.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Hughes

RESOLUTION 00-20401

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Hicks, John – Apprenticeship
Youngdale, Ginger L. – Child Development

Dr. Dougherty asked if there is a minimal competency for Apprenticeships. Chris Barkley replied that she was not certain; but the Faculty Senate Equivalency Committee works with the departments that request equivalencies, and the committee had reviewed and approved this item. Paul Kelly stated that the community colleges and the department of apprenticeships have set the minimum qualifications as 13 college units minimum for apprenticeships. Normally, people have far more than that, including bachelor's and master's degrees.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

Chris Barkley reported that the Senate will begin sunshining the committee configurations as soon as the EMPC has approved those that report to them. They hope to complete this review by the end of the year so that the governance structure may be revised appropriately.

The Senate has expressed concern that there is no longer an evening administrator on duty and that someone is needed to handle instructional questions or decisions that are not appropriately handled by Campus Police.

The Faculty Senate has reservations about the parking policy being proposed under new business. Chris will state her objections when that item comes up on the agenda.

Chris reported that the poll taken of full-time faculty regarding possible unionization brought forth the following results: 151 ballots were returned, 115 of which expressed a preference for no representation, 35 favored the union, and 4 ballots were returned with no preference.

2. **INFORMATION**

Report of The Faculty

There was no report.

3. **INFORMATION**

Report of the Administrative Association

Lee Hoffmann said farewell to Barbara Hughes and Rita White, retiring Board members.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson reported that the executive council members extend their best wishes to Barbara and Rita and convey their appreciation for all the support provided throughout the years.

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that two weeks ago, a few senators and a new treasurer were appointed to ASG.

ASG approved funds for the new tile in the Student Services Center and for six new benches to be placed around campus.

ASG has endorsed the proposed changes to the parking policy.

ASG has decided to become members of CalSACC.

ASG attended the ASACC Conference November 17-19 in New Orleans. They attended workshops dealing with leadership, advisor and student roles, and team building. They also discussed lobby issues for their trip to Washington, D.C., in December, i.e., Pell Grants, Child Care, and Work Study.

That same weekend, club representatives and one ASG member attended the SDSU Leadership Conference.

ASG is expressing opposition to the North County Transit District's decision to discontinue having the 320 bus route stop at our transit center. This affects many students on campus. ASG has requested that the Governing Board support them in their opposition.

6. **INFORMATION**

Report of Superintendent/President

Dr. Randall reported that the Auto Body program will remain "as is" until next year. It is best we do that as we are in the throes of developing a Facility and Educational Master Plan, and a study of that program and the R.O.P. program should be included in that plan. At our next Board meeting, we hope to have a report from the program.

The Math and Natural and Health Sciences Division is very interested in looking into the NSF grant that was mentioned at the last meeting.

Dr. Randall presented a report on the success of the Palomar Athletic Department this fall. We placed fourth in the State in women's water polo, winning the Mission Conference Central championship in football, and garnering Conference Athlete of the Year honors in football, women's water polo, women's volleyball, and women's soccer. The women's water polo squad went 19-7-1, with all of its losses coming from teams that finished in the top three in the State, and won its second straight Pacific Coast Conference championship. The football squad was 7-3 during the regular season, ranked tenth in Southern California, and won a seventh conference divisional championship in its last eight seasons under coach Tom Craft. The Comets qualified to play Chaffey in the South California Bowl on December 2 at Chaffey College. The women's volleyball team went 12-4 and lost the Pacific Coast Conference championship on the final night of the season against Grossmont. Palomar's conference Athletes of the Year were Andy Goodenough and Alec Wisecup in football, Sandy Onweller in Women's water polo, Arturo Valle in men's soccer, and Melia Cotter in women's volleyball. Water polo players, Sandy Onweller and Hilary Horman, were named to the Community College All-American team. Horman also was a first-team All-State selection. The Comet's football staff was named Staff of the Year in the Mission Conference Central. Palomar co-head women's water polo coaches, Patti Waterman and Carla Gilmore, were honored as conference Coaches of the Year. Former Palomar athletes continued to be successful on the National level, led by football players Keith Miller of the St. Louis Rams; Mitch White and Terrance Gray, who helped lead Oregon State to a 10-1 record and a Pac-10 Conference co-championship; Naokoa McElrath, who broke Washington State's school record for touchdown passes in one game against Arizona State; Brandon Marshall at the University of Arizona; Chris Cash at USC; and Robbie Robinson at the University of Colorado.

Dr. Randall presented a plaque to Maria Miller from the California Career Development Association stating that the Palomar College Career Center is honored for education and community career center excellence.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Mr. Steve Wheeler, a community member, spoke in favor of approving the proposed revision to the parking policy on tonight's agenda.

Melissa Denham, a student, also spoke in favor of the revised parking policy.

G. COMMUNICATIONS

There were none.

H. UNFINISHED BUSINESS

There was none

I. NEW BUSINESS

1. DESIGNATE DECEMBER 12, 2000, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"

MSC Dougherty, Nelson

RESOLUTION 00-20402

BE IT RESOLVED, That the Regular Meeting of the Governing Board scheduled for **December 12, 2000, 7 p.m.**, be designated the **"Annual Organizational Meeting."**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. INFORMATION: PROPOSED REVISION TO PARKING POLICY

The Governing Board heard comments from several persons regarding the proposed revision to the parking policy as outlined on **Exhibit I-2**. Dr. Randall, Tom Plotts, Melissa Denham, and Steve Wheeler spoke in favor of this revision. Chris Barkley spoke on behalf of the faculty in opposition to this revision. Bruce Bishop explained that most of the faculty's concerns are with the procedures, not the policy.

This item will appear for action on the agenda for the next Governing Board meeting.

3. APPROVE RESOLUTION COMMENDING BARBARA L. HUGHES, RETIRING BOARD MEMBER

MSC Dougherty, Nelson

RESOLUTION 00-20403

BE IT RESOLVED, That the members of the Governing Board of the Palomar Community College District do hereby express their sincere appreciation to **Barbara L. Hughes**, who, for 17 years, has served as a member of the Governing Board of the District, and who, throughout her tenure in office, has rendered outstanding service and provided responsible leadership in serving as Board President in 1986, 1989, and 1996, and who, as a result, has accomplished a great deal for the betterment of the students of Palomar College.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

Ms. Hughes was presented a plaque commemorating her 17 years of service as a Board member.

4. **APPROVE RESOLUTION COMMENDING RITA A. WHITE, ED.D., RETIRING BOARD MEMBER**

MSC Dougherty, Hughes

RESOLUTION 00-20404

BE IT RESOLVED, That the members of the Governing Board of the Palomar Community College District do hereby express their sincere appreciation to **Rita A. White, Ed.D.**, who, for 8 years, has served as a member of the Governing Board of the District, and who, throughout her tenure in office, has rendered outstanding service and provided responsible leadership in serving as Board President in 1994 and 1999, and who, as a result, has accomplished a great deal for the betterment of the students of Palomar College.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

Dr. White was presented a plaque commemorating her eight years of service as a Board member.

5. **EXCUSE ABSENCE OF MEMBER DUE TO COLLEGE BUSINESS**

MSC Dougherty, Nelson

RESOLUTION 00-20405

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Barbara L. Hughes** from the Governing Board Meeting held October 24, 2000, is excused due to her service on an accreditation team at Golden West College.

The Vote: 4 Aye, 1 Abstain (Hughes)
Student Trustee Advisory Vote: Aye

6. **INFORMATION: PROPOSED POLICY ON STUDENT AND VISITOR SYMBOLIC EXPRESSION**

BE IT RESOLVED, That the Governing Board hereby approves the proposed **Palomar Community College District Policy on Student and Visitor Symbolic Expression. Exhibit I-6**

This item will appear for action on the agenda for the next Governing Board meeting.

7. **APPROVE AGREEMENT WITH ECHOSTAR SATELLITE CORPORATION FOR CHANNEL CAPACITY FOR PUBLIC INTEREST PROGRAMMING ON CCCSAT**

MSC Dougherty, Hughes

RESOLUTION 00-20406

BE IT RESOLVED, That an agreement is hereby approved between the Palomar Community College District and **EchoStar Satellite Corporation**, a Colorado corporation, (EchoStar) effective December 15, 2000, and for six (6) calendar months thereafter, without provision for automatic renewal, pursuant to which the California Community Colleges Satellite Network (CCCSAT) shall become licensed to use, and shall be contractually bound to use, the services of EchoStar to provide direct broadcast satellite programming services for Public Interest Programming, in compliance with the Public Service Requirements of the Communications Act, 47 U.S.C. Sections 154, 303, 335, 309, and 554, and other applicable FCC regulations and orders.

BE IT FURTHER RESOLVED, That the Public Interest Programming Fees shall be Ten Thousand, Three Hundred Seventy-one Dollars and Sixty-six Cents (\$10,371.66) per month, subject to change per the agreement, for each channel of Channel Capacity used by the District for Public Interest Broadcasting Requirements in continuous 7/24 feed to EchoStar's facility, said fees to be paid from CCCSAT Grant (District's Account No. 515300-12-318100-61320-10-1612190). **Exhibit I-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **AUTHORIZE PAYROLL DEDUCTIONS TO PURCHASE TAX-SHELTERED ANNUITIES FROM WADDELL & REED, INC.**

MSC Dougherty, Nelson

RESOLUTION 00-20407

BE IT RESOLVED, That Waddell & Reed, Inc., 6300 Lamar Avenue, Shawnee Mission, Kansas 66201-9217, be and is hereby approved as a tax-sheltered annuity and is added to the District's approved list for such vendors.

BE IT FURTHER RESOLVED, That payroll deductions are authorized for the purpose of purchasing tax-sheltered annuities from Waddell & Reed, Inc., 6300 Lamar, Shawnee Mission, Kansas 66201-9217.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE LEASE OF PROPERTY FROM CITY OF ESCONDIDO TO OPERATE TRUCK-DRIVING SCHOOL THROUGH WORKSITE EDUCATION**

MSC Dougherty, Nelson

RESOLUTION 00-20408

BE IT RESOLVED, That a proposal to lease property at the Washington/Ash city-owned site, from the City of Escondido, to operate a truck-driving school in partnership with **Western Truck School** through Worksite Education is hereby approved.

BE IT FURTHER RESOLVED, That an agreement between Palomar College and Western Truck School was Board approved on January 25, 2000; however, due to lack of parking and office space at the San Marcos campus, Worksite Education has not been able to locate the truck school on campus as originally planned. The proposed site would house a portable trailer for classroom and office space and have sufficient land to practice driving maneuvers.

BE IT FURTHER RESOLVED, That Palomar College proposes to pay the City of Escondido Three Thousand Dollars (\$3,000.00) per month for use of the property at Washington and Ash. Palomar College proposes to lease the property for three years with the possibility of extending the lease for an additional three years. Lease payments will be paid through Account # 883300-12-553200-67260-08-1812510. **Exhibit I-9**

It was noted that we have income in excess of \$3,000 per month from this program.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. **RECEIVE BIDS FOR PALOMAR COLLEGE POLICE DEPARTMENT VEHICLES, FIND VILLA FORD THE LOWEST RESPONSIVE BIDDER, AND APPROVE AWARD OF AGREEMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20409

BE IT RESOLVED, That the following bid was received by the Palomar Community College District from the firm indicated in response to Notice to Bidders published on October 20 and 24, 2000:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Villa Ford Orange, California	\$79,899.96

BE IT FURTHER RESOLVED, That Villa Ford of Orange, California, be and is hereby found to be the lowest responsive bidder to the Palomar Community College District on the aforesaid Police Department Vehicles, and an agreement in the amount of \$79,899.96 is hereby authorized between this company and the District, subject to compliance with all insurance requirements. Funding Source: Parking fees main campus grant (Account No. 642100-12-543100-69500-10-2001-1812070). **Exhibit I-10**

Ms. Hughes asked how the College's needs were matched to the vehicles that were selected. Tom Plotts responded that the four Ford vehicles being purchased are the standard for police departments, and they will be replacing vehicles that have high mileage on them and are considered unsafe for our employees' use.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **INFORMATION/DISCUSSION: TELECOMMUNICATIONS SYSTEM-WIDE PROJECT (RFA 00-0079, E-CONFERENCING) BEING SUBMITTED TO CHANCELLOR'S OFFICE**

Dr. Randall and Sherilyn Hargraves gave a brief overview of the application for a grant titled, "Telecommunications System-Wide Project (RFA 00-0079, E-Conferencing)," which is being submitted to the Chancellor's Office.

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

1. **APPROVE NEW COURSES**

MSC Dougherty, Hughes

RESOLUTION 00-20410

BE IT RESOLVED, THAT the Governing Board hereby approves the following **new courses** to be added to the curriculum:

- a. Course ID: Italian 201
General Education: CSU Transfer – Area C2; A.A. Degree – Area C; IGETC – Area 3 Humanities
Discipline for Minimum Qualification: Foreign Languages (master's degree required)
Reviewed by: Subcommittee B

201 Intermediate Italian

Five hours lecture (5)

Prerequisite: Italian 110 or three years of high school Italian

Review of grammatical principles, intermediate grammar, composition, and continued oral practice. Appreciation of Italian culture through composition and oral practice assignments. CSU (Effective Fall, 2001)

- b. Course ID: Italian 205
General Education: CSU Transfer – Area C2; A.A. Degree – Area C
Discipline for Minimum Qualification: Foreign Languages (master's degree required)
Reviewed by: Subcommittee B

205 Intermediate Italian

Three hours lecture (3)

Prerequisite: Italian 110 or three years of high school Italian

Review of grammatical principles, intermediate grammar, composition, and continued oral practice. Appreciation of Italian culture through composition and oral practice assignments. First half of Italian 201. CSU (Effective Fall, 2001)

- c. Course ID: Italian 206
General Education: CSU Transfer – Area C2; A.A. Degree – Area C
Discipline for Minimum Qualification: Foreign Languages (master's degree required)
Reviewed by: Subcommittee B

206 Intermediate Italian

Three hours lecture (3)

Prerequisite: Italian 205

Review of grammatical principles, intermediate grammar, composition, and continued oral practice. Appreciation of Italian culture through composition and oral practice assignments. Second half of Italian 201. CSU (Effective Fall, 2001)

- d. Course ID: Reading 120
General Education: CSU Transfer – Area A3; A.A. Degree – Area A2
Reading (master's degree required)
Reviewed by: Subcommittee B

120 Critical Reading

Three hours lecture (3)

Recommended Preparation: Reading 110

An application of critical analysis and logical reasoning in reading multi-discipline and multi-cultural sources. An emphasis will be in advanced critical reading, thinking, and problem-solving skills that will lead to the ability to analyze, criticize, and advocate ideas. CSU (Effective Fall, 2001)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE DELETION OF COURSES**

MSC Dougherty, Hughes

RESOLUTION 00-20411

BE IT RESOLVED, That the Governing Board hereby approves the **deletion** of the following **courses** from the curriculum:

- a. Course ID: BIOL 120
Title: Human Ecology
Page: 106
Reason for deletion: Inactive.
Effective date: Fall, 2001
- b. Course ID: PHOT 208
Title: Photography Laboratory Operations
Page: 217
Reason for deletion: Logistical problems. Creating real world lab did not pan out.
Effective date: Fall, 2001
- c. Course ID: RUSS 101
Title: Elementary Russian
Page: 232
Reason for deletion: Inactive
Effective date: Fall, 2001

- d. Course ID: RUSS 105
Title: Elementary Russian
Page: 232
Reason for deletion: Inactive
Effective date: Fall, 2001
- e. Course ID: RUSS 106
Title: Elementary Russian
Page: 232
Reason for deletion: Inactive
Effective date: Fall, 2001
- f. Course ID: RUSS 110
Title: Elementary Russian
Page: 232
Reason for deletion: Inactive
Effective date: Fall, 2001
- g. Course ID: RUSS 115
Title: Elementary Russian
Page: 232
Reason for deletion: Inactive
Effective date: Fall, 2001
- h. Course ID: RUSS 116
Title: Elementary Russian
Page: 232
Reason for deletion: Inactive
Effective date: Fall, 2001
- i. Course ID: RUSS 197
Title: Russian Topics
Page: 232
Reason for deletion: Inactive
Effective date: Fall, 2001
- j. Course ID: RUSS 201
Title: Intermediate Russian
Page: 232
Reason for deletion: Inactive
Effective date: Fall, 2001
- k. Course ID: RUSS 205
Title: Intermediate Russian
Page: 233
Reason for deletion: Inactive
Effective date: Fall, 2001
- l. Course ID: RUSS 206
Title: Intermediate Russian
Page: 233
Reason for deletion: Inactive
Effective date: Fall, 2001

- m. Course ID: RUSS 210
Title: Intermediate Russian
Page: 233
Reason for deletion: Inactive
Effective date: Fall, 2001
- n. Course ID: SPAN 236
Title: Intermediate Writing and Conversation
Page: 243
Reason for deletion: Inactive
Effective date: Fall, 2001
- o. Course ID: ZOO 110
Title: Vertebrate Zoology
Page: 257
Reason for deletion: Inactive
Effective date: Fall, 2001
- p. Course ID: ZOO 111
Title: Higher Animals
Page: 257
Reason for deletion: Inactive
Effective date: Fall, 2001
- q. Course ID: ZOO 111L
Title: Higher Animals Laboratory
Page: 257
Reason for deletion: Inactive
Effective date: Fall, 2001

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE DELETION OF PROGRAM**

MSC Dougherty, Hughes

RESOLUTION 00-20412

BE IT RESOLVED, That the Governing Board hereby approves the **deletion** of the following **program**:

- a. Title: Zoology
Discipline: Life Science
Page: 256
Reviewed by: Subcommittee A
Effective date: Fall, 2001

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. **ITEMS PENDING**

There were no items pending.

L. COMMENTS FROM BOARD MEMBERS

Ms. Gyde commented that she has enjoyed working with Dr. White and Ms. Hughes.

Dr. White requested that she remain on the mailing list for materials for the Board meetings. She plans to continue to attend Board meetings

Dr. Nelson reported that the Presidential Search Committee is going extremely well under the leadership of Mike Rourke and Chris Barkley. A web site has been designed by Elaine Collins to aid potential candidates. Margie Adcock and Neil Bruington have done a wonderful job putting the brochure together. Brochures will be mailed to community college leaders across the nation later this week.

Dr. Nelson remarked that she is looking forward to the ceramics sale.

Dr. Dougherty reported that the CCLC Convention held recently in Los Angeles was outstanding. The speakers and breakout sessions were excellent. He explained that he felt that we should not refer to something as "best practice," but we should use the term, "exemplary practice."

Dr. Dougherty reported that, in January, there is a meeting in San Diego on the details of Proposition 39. Ben Echeverria plans to attend, and Dr. Dougherty is willing to attend if none of the other Board members are able to do so.

Dr. Dougherty noted that our new trustees are planning to attend the CCLC Trustee Orientation meeting in Sacramento on January 20 and 21. As part of that meeting, the Inland Valleys' Trustee and CEO Association will have its own meeting. Dr. Dougherty hopes to attend the IVTCA portion of the meeting.

Dr. Dougherty reported that he had attended the Poway EDAP meeting today. The group is in the process of change. They try to integrate new businesses in the industrial park with the community. It originally was to include the City of Poway, Poway Chamber of Commerce, Palomar College, the Palomar Pomerado Hospital District, and the Poway Unified School District. The latter two organizations have rarely sent representatives to the meetings. The other three groups have been very faithful. The group is moving slower than had been hoped. He has suggested that, next year, a holiday decoration contest be held among those in the business park. The public would be encouraged to visit the park and see the businesses that are located there.

Mr. Jensen commented that he is wondering who is going to have a new president first – the college or the country.

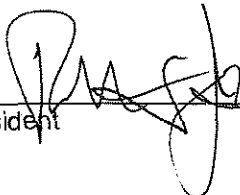
Mr. Jensen stated that Ms. Hughes and Dr. White will be sorely missed on the Board but wished them both well.

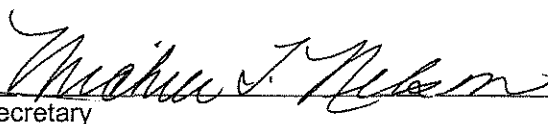
M. CLOSED SESSION

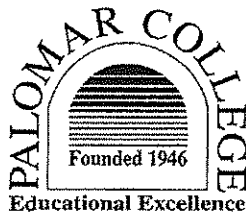
There was no closed session.

N. ADJOURNMENT

The meeting was adjourned at 8:25 p.m.


President


Secretary



APPROVED

1-9-01

**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, DECEMBER 12, 2000, 7:00 P.M.**

A. CALL ORGANIZATIONAL MEETING TO ORDER

The organizational meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

Pledge of Allegiance

AA. ADMINISTRATION OF OATH OF OFFICE

At this time, Dr. John D. Randall administered the oath of office to recently elected Board members Ralph G. Jensen, Darrell L. McMullen, and Charles W. Duncan.

Mr. Duncan and Mr. McMullen introduced their families and friends who were present.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
DARRELL L. McMULLEN, TRUSTEE
CHARLES W. DUNCAN, TRUSTEE

TRUSTEE ABSENT:

SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Media, Business, and Community Services
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology

Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF PRESENT:

Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Norma Bean, Director, Escondido Education Center/Extended Education
Bruce Bishop, Director, Student Affairs
Neil Bruington, Professor, Graphic Communications
Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services
Mea Daum, Interim Director, Marketing Communications
Ben Echeverria, Counsel, Contracts, and Special Projects
Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Bob Gilson, Chair/Professor, Performing Arts
Sherilyn Hargraves, Director, Telecommunications Special Grant Project
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Kelley Hudson-MacIsaac, Manager, Facility Planning/Environmental Health and Safety
Kenneth Jay, Director, Business Services
Stan Malley, Director, Information Services
Melinda Marchuk, Interim Performing Arts Publicity/Program Coordinator
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Peggy Nimmo, Senior Library Media Technician
Dr. Michael Norton, Director, Public Information
Mollie Smith, CalWORKs Program Manager
James Stoney, Lieutenant, Campus Police

GUESTS:

Lee Baldrige
Beverly Duncan
Drew Duncan
Marlene Imirzian, Architect
Bruce Kauffman, *North County Times*
Stefan Marks, North County Transit District
Timothy McGann
Nancy McMullen
Dr. Rita A. White

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

BB. ELECTION OF OFFICERS

1. ELECTION OF PRESIDENT

MSC Dougherty, McMullen

RESOLUTION 00-20413

BE IT RESOLVED, That DR. MICHELE T. NELSON be elected President of the Governing Board of the Palomar Community College District, effective December 12, 2000.

The Vote was unanimous.

At this point, Dr. Nelson assumed responsibility as chair of the meeting.

2. ELECTION OF VICE PRESIDENT

MSC Duncan, McMullen

RESOLUTION 00-20414

BE IT RESOLVED, That DR. ROBERT L. DOUGHERTY, JR. be elected Vice President of the Governing Board of the Palomar Community College District, effective December 12, 2000.

The Vote was unanimous.

3. ELECTION OF SECRETARY

MSC Dougherty, Jensen

RESOLUTION 00-20415

BE IT RESOLVED, That DARRELL L. McMULLEN be elected Secretary of the Governing Board of the Palomar Community College District, effective December 12, 2000.

The Vote was unanimous.

BBB. APPOINTMENT OF SECRETARY TO THE BOARD

1. APPOINTMENT OF SECRETARY TO THE BOARD

MSC Dougherty, Jensen

RESOLUTION 00-20416

BE IT RESOLVED, That DR. JOHN D. RANDALL, Interim Superintendent/President, be appointed as Secretary to the Governing Board of the Palomar Community College District, effective December 12, 2000.

The Vote was unanimous.

BBBB. ESTABLISHMENT OF DATE, TIME, AND PLACE OF MEETINGS

1. **ESTABLISH DATE, TIME, AND PLACE OF MEETINGS**

MSC Dougherty, Jensen

RESOLUTION 00-20417

BE IT RESOLVED, That the Regular Meetings of the Governing Board of the Palomar Community College District shall be held on the **second and fourth Tuesdays** of each month, beginning at **7 p.m.**, in the **Governing Board Room, Student Services Center, San Marcos Campus.**

Dr. Dougherty asked that the record indicate that the Board has already canceled the regularly scheduled meeting of December 26, 2000.

The Vote was unanimous.

Dr. Dougherty commented that the Board is considering whether or not to have only one Board meeting each month on a regular basis and a workshop for the other meeting. Dr. Nelson suggested that this matter be discussed at a retreat in January so that they may understand the ramifications to the staff. There is an enormous amount of staff time spent on preparation for two meetings each month, as well as attending two meetings.

ADJOURNMENT OF ORGANIZATIONAL MEETING

MSC Dougherty, McMullen to adjourn the Organizational Meeting.

The Vote was unanimous.

The Organizational Meeting was adjourned at 7:09 p.m.

CONVENE REGULAR MEETING

C. **APPROVAL OF MINUTES**

MSC Dougherty, Jensen

RESOLUTION 00-20418

BE IT RESOLVED, That the Minutes of the Regular Meeting held on November 28, 2000, be approved.

The Vote was unanimous.

CONSENT CALENDAR

D.

PAYROLL

1. **APPROVE PERSONNEL ACTIONS REPORT**

MSC Dougherty, Jensen

RESOLUTION 00-20419

BE IT RESOLVED, That the Governing Board hereby approves the **Personnel Actions Report for the month of November, 2000**, which includes temporary employees, pay rate changes, and re-hired employees. **Exhibit D-1**

The Vote was unanimous.

BUSINESS SERVICES

2. **REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Dougherty, Jensen

RESOLUTION 00-20420

BE IT RESOLVED, That all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet logged herewith as **Exhibit D-2**, be and are hereby reviewed and approved. All purchases listed herein are made against the 2000-2001 fiscal year budget

Purchase Orders	0140645	through	0140851	\$
211,358.73				
Travel	0150023	through	0150057	\$ 13,725.32
Advertising/Increases	0160068	through	0160099	\$ 90,435.03
Agreement/Services	0170152	through	0170214	\$ 157,793.75
Repairs	0175030	through	0175039	\$ 8,929.31
Agreement/Annual	0180060	through	0180066	\$ 6,308.37
Utilities	0195038	through	0195039	\$ 1,850.00
Library Orders	0125010	through	0125018	\$ 1,269.92
Total				<u>\$ 491,670.43</u>

The Vote was unanimous.

3. Item was removed from Consent Calendar by Mr. Duncan.

GIFTS

4. ACCEPT GIFTS

MSC Dougherty, Jensen

RESOLUTION 00-20421

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Miscellaneous equipment to outfit police vehicles, donated by **TAC-COM**, 960 Rancheros Drive, San Marcos, California 92069. Total value as estimated by donor is \$23,838.52.
- b. Flowers to be planted on campus, donated by **Altman Specialty Plants, Inc.**, 3742 Blue Bird Canyon Road, Vista, California 92084. Total value as estimated by donor is \$2,808.60.
- c. Six logic analyzers, two Tektronix Oscilloscopes, one Fluke Multimeter, three HP Power Supplies, four boxes of scrap CCAs, three satellite receivers, and six boxes of miscellaneous parts for use in electronics and computer hardware technology classes, donated by **Hughes Network Systems**, Attention: Craig Talley, 10450 Pacific Center Court, San Diego, California 92121. No total value estimated by donor.
- d. Seven-Range AC Volt-Ammeter, Micronta, for use in performing electrical and HVAC repairs, donated by **Rick Kratcoski**, 2110 Foster, Oceanside, California 92054. Total value as estimated by donor is \$50.00.
- e. One Intel Pentium 133 and one Dell Dimension XPS for use by students doing research for automotive classes, donated by **Nathan A. Ballou**, 550 Golden Road, Fallbrook, California 92028. Total value as estimated by donor is \$275.00.
- f. One DT466 275HP Diesel Engine, one T 444E 230 HP Diesel Engine, and a box of repair parts for both engines to be used for training students in diesel technology classes, donated by **Navistar International**, 3033 Wayne Trace, Fort Wayne, Indiana 46806. Total value as estimated by donor is \$21,500.00.
- g. One -3/4 gear and one x 1 7/16 gear for use by instructors and students in foundry and sculpture classes, donated by **Paul Weber**, 2448 Dunstan Street, Oceanside, California 92054. Total value as estimated by donor is \$261.18.
- h. One Dell "Optiplex" GXI Pentium, one Envision 14" Monitor, and four AT computer cases with power supplies to be used in R.O.P. computer repair classes, donated by **J & B Computers**, 439 San Marcos Boulevard, San Marcos, California 92069. Total value as estimated by donor is \$450.00.
- i. Complete sets (25) of miscellaneous law enforcement equipment to be used by Campus Police officers (i.e., holsters, belts, etc.), donated by **Richard D. Nichols**, 13223 Black Mountain Road, San Diego, California 92129. Total value as estimated by donor is \$11,250.00.

- j. Miscellaneous equipment for use in physics and engineering classroom demonstrations, donated by **Center Trust**, 2741 Vista Way, Suite 109, Oceanside, California 92054. Total value as estimated by donor is \$2,000.00.
- k. Panasonic Video Titler and Panasonic Video Mixer to be used by AV department, donated by **Gerald and Deborah Long**, 2332 Littler Lane, Oceanside, California 92050. Total value as estimated by donors is \$2,131.00

The Vote was unanimous.

FISCAL SERVICES

5. **APPROVE DRAWING NEW WARRANT**

MSC Dougherty, Jensen

RESOLUTION 00-20422

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a **new warrant** as follows:

- a. Warrant #76-014875, dated February 16, 2000, in the amount of \$36.00, to David Atkinson, 24281 Juaneno Drive, Mission Viejo, California 92691. Voided due to stale dating

The Vote was unanimous.

COMMUNITY SERVICES

6. **APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS**

MSC Dougherty, Jensen

RESOLUTION 00-20423

BE IT RESOLVED, That the following new classes and agreements between the Palomar Community College District and personnel for providing Community Services classes be approved:

Spring, 2001

- a.

Presenter:	Khalsa, Atma
Name of Class:	The Magic of Your Breath
Effective:	March 3, 2001
Rate:	30% of fees collected
Terms:	Minimum of 10 students
- b.

Presenter:	Macomber, Judy
Name of Class:	Planting With Your Pooch
Effective:	March 10, 2001
Rate:	30% of fees collected
Terms:	Minimum of 10 students

- c. Presenter: McClintock, Rondalynne
 Name of Class: Working From Home
 Effective: April 7, 2001
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- d. Presenter: Miller, Nancy
 Name of Class: Office Organization Management
 Effective: February 3, 2001
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- e. Presenter: Rounds, Mike
 Name of Class: Project Management for Programmers
 Effective: February 3, 2001
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

The Vote was unanimous.

Resumption of REGULAR AGENDA

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

3. APPROVE EXTENSION OF AGREEMENT WITH ADVANCED WEB OFFSET

MSC Dougherty, Jensen

RESOLUTION 00-20424

BE IT RESOLVED, That an agreement between the Palomar Community College District and **Advanced Web Offset** of Vista, California, be extended for the purpose of providing **printing of year 2001 class schedules** in the estimated amount of \$109,866.40 (the amount may be modified if the District makes additions and/or deletions to the estimated pages or number of class schedules required). Funding source: Account No. 585750-11-212200-67120-10-2001-0000000, which is a marketing service account.

Mr. Duncan reported that he had three questions on this item that have now been answered by supplemental material he has received tonight. He had spoken with Ken Jay earlier in the day regarding whether or not it had gone out to bid (it had), how long the contract has been in effect (this is the second year), and what periods of time it covers (Spring, Fall, and Summer). He expressed appreciation for the additional information.

The Vote was unanimous.

PRESENTATION BY NORTH COUNTY TRANSIT DISTRICT

At this time, Dr. Nelson asked Stefan Marks, Manager of Service Development for North County Transit District, to present a report to the Governing Board regarding NCTD's plans to revise bus routes in a manner that they feel will be more convenient for their riders.

Bruce Bishop reported that Mr. Marks had also made a presentation to the ASG and answered questions from the students. Students, however, are still very unhappy with the decision to eliminate the 320 bus from stopping at our transit center. They may not have received word that NCTD plans to add the 318 bus to help persons traveling to and from our campus, however. He reminded the Board that ASG had asked the Board to support them in their campaign to get NCTD not to cancel the 320.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Chris Barkley welcomed Mr. Duncan and Mr. McMullen and stated that she looks forward to working with both of them.

The Senate intends to sunshine the committee configurations at the beginning of the next semester so that they can go through the approval process as quickly as possible.

The Senate has appointed members to the Interim Dean of Vocational Technology hiring committee.

The Senate has approved the Student Code of Conduct with one slight change being suggested. That is, the student should be informed of the charge in the certified letter that is sent from the Director of Student Affairs.

The Senate approved the Partnership for Excellence expenditures that the Board will be reviewing later on the agenda.

The faculty is still awaiting the results of the union vote, which are due December 21.

By next week, we will know who the new President of The Faculty for 2001 will be; and, since only one person (Lee Kerckhove) ran, we assume he will be the winner.

Chris stated that she is more comfortable with personnel decisions again being under item K on the agenda.

2. INFORMATION

Report of The Faculty

There was no report.

3. INFORMATION

Report of the Administrative Association

Lee Hoffmann reported that the Administrative Association will have a general membership meeting on January 18. An explanation of the use of the new evaluation form will be given at that time. Dr. Randall will also give a presentation to the group.

In February, members of the Administrative Association will be starting management training workshops.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson reported that, after a highly active year, the classified employees are looking forward to the upcoming holidays and the opportunity to take time off from work and spend time with their families, friends, and loved ones.

As they look back on the year 2000, they can see that the classified staff has made tremendous contributions to the progress of PeopleSoft applications.

The grounds employees have done a fantastic job in giving the campus a look of welcome and warmth.

CCE/AFT successfully defeated an attempt by CSEA to represent some of the classified employees.

They look forward to returning and starting the New Year on a positive note. They hope that, on January 4, a resumption of the negotiations, which will include a mediator from the state, will result in a swift and equitable resolution to their current stalemate, in order that they, too, may share in the COLA and salary adjustment.

5. **INFORMATION**

Report of the Associated Student Government

There was no report.

6. **INFORMATION**

Report of Superintendent/President

Dr. Randall called the Board's attention to the format he has asked the staff to follow in submitting back-up for agenda items in the future. It will include an overview that describes why the item is on the agenda, discussion of the item, financial implications, and recommendations. He asked the Board members to provide any suggestions for revisions.

The Personnel items were moved from the Consent Calendar to item K tonight because there were several items that needed some comment, and there were some introductions of people. In the future, if we anticipate there aren't any such items, we will probably put it back on the Consent Calendar.

Dr. Randall noted that he had read an article recently in *Community College Week* entitled, "The Connected Learning Community," written by Dean Bill Flynn. It was a very well-written article.

Our Counselor, John Dise, was recently recognized by the City of Oceanside for his dedicated service to the Community Relations Commission in Oceanside. We are proud to have our people participating in community affairs.

Our Speech Team recently participated in tournaments in Arizona and won first place sweepstakes among community colleges and placed fourth place among four-year and two-year colleges.

Dr. Randall congratulated the recently elected Board members and the new Board President. He wished everyone a happy holiday.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

There were none.

H. **UNFINISHED BUSINESS**

1. **APPROVE REVISIONS IN PARKING POLICY**

MSC Dougherty, Jensen

RESOLUTION 00-20425

BE IT RESOLVED, That the proposed revisions to the parking policy, including expenditures of District funds, as outlined in **Exhibit H-1** be approved.

Lengthy discussion ensued wherein pros and cons of the proposed revisions to the parking policy were given. The Board will monitor the policy and was asked to request a report at the end of the Spring Semester as to the effectiveness of the new policy and procedures.

The Vote was unanimous.

2. **APPROVE PROPOSED POLICY ON STUDENT AND VISITOR SYMBOLIC EXPRESSION**

MSC Dougherty, McMullen

RESOLUTION 00-20426

BE IT RESOLVED, That the Governing Board hereby approves the proposed **Palomar Community College District Policy on Student and Visitor Symbolic Expression. Exhibit H-2**

A question was raised as to the meaning of "symbolic expression." Bruce Bishop responded that the concept of "free speech" has been replaced in contemporary case law by the concept of "symbolic expression." As such, it is protected under the First Amendment to the Constitution. It was pointed out that it is essential that the College have such a policy.

The Vote was unanimous.

I. NEW BUSINESS

1. APPROVE AGREEMENT FOR LEASE/PURCHASE OF OCE' COPY EQUIPMENT

MSC Dougherty, McMullen

RESOLUTION 00-20427

BE IT RESOLVED, That a lease purchase agreement between the Palomar Community College District and **Oce'-USA**, 3655 Nobel Drive, Suite 140, San Diego, California 92122, for one Oce' CS115 copier for use in the District's Duplication Centers, is hereby authorized and approved. The terms of this agreement will commence on January 1, 2001, through December 31, 2003. The District will make an initial payment of \$15,000.00, and 36 payments in the amount of \$1,014.00 (excluding sales tax) per month, or a payment total of \$51,504.00. The agreement provides a 3K supplies-included service plan for \$554.00 per month, four hours of network, color management or application training/consulting, four hours of color-copier/printer training, delivery, and installation. The agreement provides for 3,000 monthly color copies volume, all parts and labor, color copy overage billed at \$.158/copy, black and white copies billed at \$.040/copy.

Funding source: 642300-11-355100-67750-10-2001-0811551, which is Production, Graphics, Printing. **Exhibit I-1**

The Vote was unanimous.

2. APPROVE PARTNERSHIP FOR EXCELLENCE BUDGET

MSC Dougherty, Jensen

RESOLUTION 00-20428

BE IT RESOLVED, That the Governing Board hereby approves the **Partnership for Excellence Budget** as outlined on **Exhibit I-2**.

Diane Michael distributed a revised edition of **Exhibit I-2** and discussed it with the Board.

The Vote was unanimous.

3. INFORMATION: STUDENT CENTER BUILDING

Further information on the design, construction, and operation of the Student Center Building addition was presented for review by Marlene Imirzian, Bruce Bishop, and Joe Madrigal. In addition, information on funding proposals was presented for review and consideration by Jerry Patton. **Exhibit I-6**

Concern was again expressed about the computer lab that is planned for the Student Center and the need for coordination of the facilities with Instruction.

An action item is planned for the agenda of the next Board meeting.

4. **APPROVE AGREEMENT WITH PanAmSat FOR FULL-TIME TRANSPONDER CAPACITY FOR CCCSAT**

MSC McMullen, Dougherty

RESOLUTION 00-20429

BE IT RESOLVED, That an agreement is hereby approved between the Palomar Community College District (District) and **PanAmSat Corporation** (hereinafter PAS) effective January 1, 2001, and terminating June 30, 2001, pursuant to which PAS shall provide full-time transponder capacity to the California Community Colleges Network (CCCSAT) operated by the District under a grant from the Chancellor's Office.

BE IT FURTHER RESOLVED, That the charges from PAS to CCCSAT shall be Twenty-Eight Thousand Dollars (\$28,000.00) per month for six (6) months of the agreement, which sum shall be paid from Account No. 515300-12-318100-61320-10-2001-1612190 which is the CCCSAT Grant. **Exhibit I-4**

The Vote was unanimous.

5. **RESCIND PRIOR AGREEMENT AND APPROVE NEW AGREEMENT WITH GREG HEDGECK, DBA U-RIDE, FOR OPERATION OF THE CALIFORNIA MOTORCYCLE TRAINING PROGRAM**

MSC Dougherty, Jensen

RESOLUTION 00-20430

WHEREAS, The Governing Board of the Palomar Community College District (hereinafter the "District") approved an agreement with **Greg Hedgecock**, individually and doing business as **U-Ride**, (hereinafter "U-Ride") at its June 13, 2000, meeting, Resolution 99-20148, pursuant to which Mr. Hedgecock agreed to serve as a qualified instructor, and act as co-coordinator of the California Motorcycle Training Program (hereinafter the "Program"), in consideration for payment in the amount of thirty-five percent (35%) of net fees collected ; and,

WHEREAS, U-Ride, has agreed to take over the entire operation of the Program, including hiring all instructors, paying for all instructional costs, providing all supplies and instructional materials, purchasing and maintaining all motorcycles, and providing all liability and workers compensation insurance coverage, in consideration for sixty percent (60%) of all registration fees collected;

NOW THEREFORE BE IT RESOLVED, That the previously approved agreement with U-Ride approved by the Board as Resolution 99-20148 be and is hereby rescinded effective January 1, 2001; and,

BE IT FURTHER RESOLVED, That a new agreement be and is hereby approved between the Palomar Community College District and U-Ride effective January 2, 2001, and until terminated by either party upon thirty- (30) days' prior notice to the other, pursuant to which U-Ride shall take over the entire operation of the Program, including hiring all instructors, paying for all instructional costs, providing all supplies and instructional materials, purchasing and maintaining all motorcycles, and providing all liability and workers compensation insurance coverage, in consideration for sixty percent (60%) of all registration fees collected, said sum to be funded from Account #551900-12-353100-68200-10-2001-1812000, which is a fee-generating account. **Exhibit I-5**

The Vote was unanimous.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. Information: R.O.P. Program Report

Paul Kelly and Judy Fish presented a report on the status of our Regional Occupational Programs (R.O.P.). **Exhibit J-1**

2. APPROVE NEW COURSES

MSC Dougherty, Jensen

RESOLUTION 00-20431

BE IT RESOLVED, That the Governing Board hereby approves the following new courses, which have been approved by the Curriculum Committee and Faculty Senate, for addition to the curriculum:

- a. Course ID: CHIN 130
General Education: CSU Transfer – Area C2; A.A. Degree – Area C; IGETC – Area 3 Humanities
Discipline for Minimum Qualification: Foreign Languages (master's degree required)
Reviewed by: Subcommittee B
- 130 Chinese Civilization**
Three hours lecture (3)
A survey of the major developments and characteristics of Chinese civilization and culture from its origins to modern times. CSU (effective Summer, 2001)
- b. Course ID: CHIN 201
Prerequisite validated: Yes
General Education: CSU Transfer – Area C2; A.A. Degree – Area C; IGETC – Area 3 Humanities
Discipline for Minimum Qualification: Foreign Languages (master's degree required)
Reviewed by Subcommittee B
- 201 Intermediate Chinese**
Five hours lecture (5)
Prerequisite: CHIN 110 or 116, or three years of high school Chinese
Review of grammatical principles, composition, and continued oral practice. Appreciation of Chinese culture through composition and oral practice assignments. CSU (effective Summer, 2001)

- c. Course ID: CHIN 205
Prerequisite validated: Yes
General Education: CSU Transfer – Area C2; A.A. Degree – Area C
Discipline for Minimum Qualification: Foreign Languages (master's degree required)
Reviewed by: Subcommittee B

205 Intermediate Chinese

Three hours lecture (3)

Prerequisite: CHIN 110 or 116, or three years of high school Chinese

Review of grammatical principles, composition, and continued oral practice. Appreciation of Chinese culture through composition and oral practice assignments. First half of Chinese 201. CSU (effective Summer, 2001)

- d. Course ID: CHIN 206
Prerequisite validated: Yes
General Education: CSU Transfer – Area C2; A.A. Degree - Area C
Discipline for Minimum Qualification: Foreign Languages (master's degree required)
Reviewed by: Subcommittee B

206 Intermediate Chinese

Three hours lecture (3)

Prerequisite: CHIN 205

Review of grammatical principles, compositions, and continued oral practice. Appreciation of Chinese culture through composition and oral practice assignments. Second half of Chinese 201. CSU (effective Summer, 2001)

- e. Course ID: LT 153
General Education: A.A. Degree – Area E; CSU Transfer – Area E
Discipline for Minimum Qualification: Library Science (master's degree required)
Reviewed by: Subcommittee B

153 Information Literacy and Lifelong Learning

Three hours lecture (3)

Prepares the student to use information sources to develop understanding of the human being as an integrated physiological, social, and psychological organism. This course will include information seeking assignments and readings leading to an awareness of developing ones' full human potential. CSU (effective Fall, 2001)

- f. Item was removed from agenda
g. Item was removed from agenda
h. Item was removed from agenda

The Vote was unanimous.

K. PERSONNEL

1. **APPROVE ADMINISTRATOR TEMPORARY EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 00-20432

BE IT RESOLVED, That the temporary employment of the following administrators be approved:

- a. Name: **LYNDA G. HALTTUNEN**
 Position: Interim Dean
 Department: Counseling, Guidance, & Career Development
 Position #: 005509 New?: No
 Remarks: Replacement for Judy Eberhart while on Sabbatical Leave
 Sal Rng/Stp: **67/15** Salary: **\$7,411.07/month**
 % of Position: 100% # of Mos: 4
 Effective: January 1, 2001 through April 30, 2001
 Acct #: A-123100-462100-63100-0000000/100%
- b. Name: **JERRY A. CARTER**
 Position: Interim Director
 Department: Matriculation
 Position #: 005458 New?: No
 Remarks: Replacement for Lynda Halttunen while she is replacing Judy Eberhart
 Sal Rng/Stp: **67/2** Salary: **\$5,787.80/month**
 % of Position: 100% # of Mos: 4
 Effective: January 1, 2001 through August 30, 2001
 Acct #: A-123400-441100-63200-0000000/50%
 A-123100-462100-63100-0000000/50%

The Vote was unanimous.

2. **APPROVE ADMINISTRATOR EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 00-20433

BE IT RESOLVED, That the employment of the following administrator be approved:

a. Name: **TIMOTHY J. MCGANN**
Position: Supervisor, Facilities Operations
Department: Building Services at Escondido
Position #: 005654 New?: No
Remarks: Replacement for Cornelius "Duke" Brantley
Sal Rng/Stp: **37/3** Salary: **\$2,899.50/month**
% of Position: 100% # of Mos: 12
Effective: December 13, 2000
Acct #: B-212100-542100-65100-0000000/100%

Mike Ellis introduced Mr. McGann to the Board at this time.

The Vote was unanimous.

3. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 00-20434

BE IT RESOLVED, That the employment of the following academic employee be approved:

a. Name: **FREDDIE N. RAMIREZ**
Position: EOP&S Counselor
Department: EOP&S
Position #: 005548 New?: No
Remarks: Replacement for Adele Flores.
Sal Rng/Stp: **C/1** Salary: **\$3,810.99/month**
% of Position: 100% # of Mos: 11
Effective: January 8, 2001
Acct #: K-122100-473100-64300-1612060/100%
NOTE: This is a specially funded position, pursuant to California Education Code Section 87470.

Joe Madrigal discussed Mr. Ramirez' background, education, and experience at this time.

The Vote was unanimous.

4. Item was postponed to follow Closed Session.

5. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Jensen

RESOLUTION 00-20435

BE IT RESOLVED, That the following classified positions, which are either fully or partially funded with Partnership for Excellence funds, be approved:

- a. **Position:** **EMPLOYMENT SPECIALIST**
 Department: Human Resource Services
 Division: Human Resources and Affirmative Action
 Position #: 006158 New?: Yes
 Sal Rng/Stp: **20/1** Salary: **\$2,293.71/month**
 % of position: 100% # of Mos: 12
 Effective: December 13, 2000
 Acct #(s): A-212200-611100-66600-0611400/100%
- b. Item was removed from agenda.
- c. **Position:** **OFFICE SPECIALIST**
 Department: Graphic Communications
 Division: Media, Business, & Community Services
 Position #: 006160 New?: Yes
 Sal Rng/Stp: **10/1** Salary: **\$1,797.46/month**
 % of position: 100% # of Mos: 12
 Effective: December 13, 2000
 Acct #(s): A-212200-355100-67750-0611400/100%
- d. **Position:** **LIBRARY MEDIA TECHNICIAN II**
 Department: Library Media Center
 Division: Instruction
 Position #: 006161 New?: Yes
 Sal Rng/Stp: **15/1** Salary: **\$2,029.25/month**
 % of position: 100% # of Mos: 12
 Effective: December 13, 2000
 Acct #(s): A-212200-317100-61200-0611400/100%
- e. **Position:** **SENIOR OFFICE SPECIALIST**
 Department: Institutional Research & Planning
 Division: Instruction
 Position #: 006163 New?: Yes
 Sal Rng/Stp: **14/1** Salary: **\$495.20/month**
 % of position: 25% # of Mos: 12
 Effective: December 13, 2000
 Acct #(s): A-212200-313100-66310-0611400/100%

- f. **Position:** **ACADEMIC EVALUATION/ADVISOR**
Department: Admissions & Records
Division: Student Services
Position #: 006164 New?: Yes
Sal Rng/Stp: **20/1** Salary: **\$2,293.71/month**
% of position: 100% # of Mos: 12
Effective: December 13, 2000
Acct #(s): A-212200-421100-62100-0611400/100%
- g. **Position:** **SATELLITE TELEVISION BROADCAST CONTROL OPERATOR**
Department: Educational Television
Division: Instruction
Position #: 006176 New?: Yes
Sal Rng/Stp: **23/1** Salary: **\$1,109.93/month**
% of position: 45% # of Mos: 12
Effective: December 13, 2000
Acct #(s): A-212200-318100-61320-0611400/100%
NOTE: Hours: 9 hours on Saturday and 9 hours on Sunday
- h. **Position:** **CURRICULAR SCHEDULES TECHNICIAN**
Department: Instruction
Division: Instruction
Position #: 006166 New?: Yes
Sal Rng/Stp: **23/1** Salary: **\$2,466.50/month**
% of position: 100% # of Mos: 12
Effective: December 13, 2000
Acct #(s): A-0212200-311100-60910-0611400/100%
- i. **Position:** **INSTRUCTIONAL COMPUTER LAB TECHNICIAN**
Department: Camp Pendleton Education Center
Division: Media, Business, & Community Services
Position #: 006167 New?: Yes
Sal Rng/Stp: **25/1** Salary: **\$2,590.82/month**
% of position: 100% # of Mos: 12
Effective: December 13, 2000
Acct #(s): G-212200-354150-60910-0611400/100%
- j. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT II**
Department: Business Education
Division: Media, Business, & Community Services
Position #: 006168 New?: Yes
Sal Rng/Stp: **22/1** Salary: **\$2,408.55/month**
% of position: 100% # of Mos: 10
Effective: December 13, 2000
Acct #(s): A-221000-357100-05020-0611400/100%

- k. **Position:** **OFFICE SPECIALIST**
Department: Emergency Medical Education
Division: Vocational Technology
Position #: 006169 New?: Yes
Sal Rng/Stp: **10/1** Salary: **\$1,797.46/month**
% of position: 100% # of Mos: 12
Effective: December 13, 2000
Acct #(s): K-212200-334200-12500-1812460/50%
 A-212200-334200-12500-0611400/50%
NOTE: 50% of this position is specially funded; continuation on that
 portion depends upon availability of funds.
- l. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT I**
Department: Computer Science & Information Systems/Escondido
Division: Media, Business, & Community Services
Position #: 006170 New?: Yes
Sal Rng/Stp: **16/1** Salary: **\$2,079.83/month**
% of position: 100% # of Mos: 12
Effective: December 13, 2000
Acct #(s): A-221000-358100-07010-0611400/100%
- m. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT II**
Department: Escondido Education Center
Division: Media, Business, & Community Services
Position #: 006171 New?: Yes
Sal Rng/Stp: **22/1** Salary: **\$2,408.55/month**
% of position: 100% # of Mos: 12
Effective: December 13, 2000
Acct #(s): B-212200-354200-60910-0611400/100%
- n. **Position:** **OFFICE SPECIALIST**
Department: Mathematics
Division: Mathematics and the Natural & Health Sciences
Position #: 006172 New?: Yes
Sal Rng/Stp: **10/1** Salary: **\$1,348.10/month**
% of position: 75% # of Mos: 12
Effective: December 13, 2000
Acct #(s): A-212200-347100-60910-0611400/100%
- o. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT I**
Department: Trades & Industry
Division: Vocational Technology
Position #: 006173 New?: Yes
Sal Rng/Stp: **16/1** Salary: **\$2,079.83/month**
% of position: 100% # of Mos: 10
Effective: December 13, 2000
Acct #(s): A-221000-338300-09521-0000000/37%
 A-221000-338300-09521-0611400/63%

- p. **Position:** **INSTRUCTIONAL COMPUTER LAB TECHNICIAN**
 Department: Trades & Industry (Drafting)
 Division: Vocational Technology
 Position #: 006174 New?: Yes
 Sal Rng/Stp: **25/1** Salary: **\$1,165.87/month**
 % of position: 45% # of Mos: 10
 Effective: December 13, 2000
 Acct #(s): A-221000-338600-09340-0000000/34%
 A-221000-338500-09530-0000000/27%
 A-221000-338500-09530-0611400/39%
- q. **Position:** **PRODUCTION COORDINATOR**
 Department: Educational Television
 Division: Instruction
 Position #: 006175 New?: Yes
 Sal Rng/Stp: **23/1** Salary: **\$1,109.93/month**
 % of position: 45% # of Mos: 12
 Effective: December 13, 2000
 Acct #(s): A-212200-318100-61320-0611400/100%

The Vote was unanimous.

6. **APPROVE NEW CHILDREN'S CENTER POSITION**

MSC Dougherty, Jensen

RESOLUTION 00-20436

BE IT RESOLVED, That the following Children's Center position be approved:

- a. **Position:** **TEACHER II**
 Department: Child Development Center
 Division: Human Arts & Sciences
 Position #: 006162 New?: Yes
 Sal Rng/Stp: **C/1** Salary: **\$1,415.00/month**
 % of Position: 100% # of Mos: 12
 Effective: December 13, 2000
 Acct # (s): U-111000-364300-69200-0000000/100%

The Vote was unanimous.

7. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Jensen

RESOLUTION 00-20437

BE IT RESOLVED, That the reclassification of the following classified position be approved:

- a. **Position:** **TELEPHONE OPERATOR**
 Department: Telephone Services
 Name: Vacant
 Position #: 005612 New?: No
 Remarks: Position was Senior Telephone Operator, grade 14.
 Effective: December 13, 2000
 % of position: 100% # of Mos: 12
 Sal Rng/Stp: **10/1** Salary: **\$1,797.46/month**
 Acct #(s): A-212200-562100-66500-0000000/100%

The Vote was unanimous.

8. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 00-20438

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **GARY M. BERGMAN**
 Position: Custodian I
 Department: Custodial Services
 Position #: 005662 New?: No
 Remarks: Replacement for Meashal Fairley.
 Sal Rng/Stp: **8/1** Salary: **\$1,712.13/month**
 % of Position: 100% # of Mos: 12
 Effective: December 13, 2000
 Acct #: A-212200-542200-65300-0000000/100%
- b. Name: **RYUJI IZUMARU**
 Position: Custodian I
 Department: Custodial Services
 Position #: 005670 New?: No
 Remarks: Replacement for Theophilus Jones.
 Sal Rng/Stp: **8/1** Salary: **\$1,712.13/month**
 % of Position: 100% # of Mos: 12
 Effective: December 13, 2000
 Acct #: A-212200-542200-65300-0000000/100%

- c. Name: **KENNETH J. KOLDA**
 Position: Custodian I
 Department: Custodial Services
 Position #: 005663 New?: No
 Remarks: Replacement for Audrey Ellis.
 Sal Rng/Stp: **8/1** Salary: **\$1,712.13/month**
 % of Position: 100% # of Mos: 12
 Effective: December 13, 2000
 Acct #: A-212200-542200-65300-0000000/100%

d. Name: **ARTURO M. MEDINA**
 Position: Custodian I
 Department: Custodial Services
 Position #: 005661 New?: No
 Remarks: Replacement for Jorge Pimentel.
 Sal Rng/Stp: **8/1** Salary: **\$1,712.13/month**
 % of Position: 100% # of Mos: 12
 Effective: December 13, 2000
 Acct #: A-212200-542200-65300-0000000/100%

e. Name: **SANDRA RICHTMYER**
 Position: Office Specialist
 Department: Business Education
 Position #: 005342 New?: No
 Remarks: Replacement for Genevieve Al-Shafie. This is a voluntary demotion for Ms. Richtmyer.
 Sal Rng/Stp: **10/6** Salary: **\$2,234.70/month**
 % of Position: 100% # of Mos: 10
 Effective: December 13, 2000
 Acct #: A-212200-357100-60910-0000000/100%

f. Name: **MARY F. RUSSELL**
 Position: Library Media Technician II
 Department: Library Media Center
 Position #: 005048 New?: No
 Remarks: Replacement for Mary Thomson. This is a transfer for Ms. Russell.
 Sal Rng/Stp: **15/2** Salary: **\$2,131.46/month**
 % of Position: 100% # of Mos: 12
 Effective: December 13, 2000
 Acct #: A-212200-317100-61200-0000000/100%

g. Name: **JAVIER A. WILLIAMS**
 Position: Transfer Center Advisor
 Department: Counseling, Guidance, & Career Development
 Position #: 006079 New?: No
 Remarks: Replacement for Sharen Wahl.
 Sal Rng/Stp: **20/1** Salary: **\$1,032.17/month**
 % of Position: 45% # of Mos: 12
 Effective: December 13, 2000
 Acct #: A-212200-464100-63300-0611400/100%

h.	Name:	MEEI-CHUN GAU		
	Position:	Academic Department Assistant		
	Department:	Graphic Communications		
	Position #:	005879	New?:	No
	Remarks:	Replacement for Debbie Brewer		
	Sal Rng/Stp:	19/1	Salary:	\$2,237.87/month
	% of Position:	100%	# of Mos:	12
	Effective:	January 2, 2001		
	Acct #:	A-212200-355100-67750-0000000/100%		
i.	Name:	LETICIA L. MURILLO		
	Position:	Tutor		
	Department:	Tutorial Services		
	Position #:	006059	New?:	Yes
	Remarks:	Approved 9/28/99, increase from 45% from PFE funds; approved 7/25/00.		
	Sal Rng/Stp:	15/1	Salary:	\$1,521.94/month
	% of Position:	75%	# of Mos:	10
	Effective:	December 13, 2000		
	Acct #:	A-212200-464100-63300-0611400/100%		

The Vote was unanimous.

9. APPROVE CONTRACT CHANGE

MSC Dougherty, Jensen

RESOLUTION 00-20439

BE IT RESOLVED, That changes for the following academic contracts be approved:

a. **Name:** LILLIAN S. PAYN
Position: Assistant Professor-80%/Chair-20%
Department: Graphic Communications
Position #: 005801-80%
005727-20% **New?:** No
Remarks: Add Chair and reduce Assistant Professor assignment.
Sal Grade/Stp: E/11 **Salary:** \$6,047.60/month
% of position: 100% **# of Mos:** 10
Effective: January 16, 2001
Acct #(s) A-111000-355200-09360-0000000/80%
A-123200-355100-60100-0000000/20%

b. **Name:** **NEIL E. BRUINGTON**
 Position: Assistant Professor-80%/Director of Operations-20%
 Department: Graphic Communications
 Position #: 005365-80%
 005711-20% New?: No
 Remarks: Delete Chair and increase Professor assignment.
 Sal Grade/Stp: **F/27** **Salary:** **\$7,225.58/month**
 % of position: 100% **# of Mos:** 10
 Effective: January 16, 2001
 Acct #(s) A-111000-355200-09360-0000000/80%
 A-123400-355100-60100-0000000/20%

The Vote was unanimous.

10. **APPROVE REQUEST FOR LEAVE OF ABSENCE**

MSC Dougherty, Jensen

RESOLUTION 00-20440

BE IT RESOLVED, That **MICHAEL DIMMICK**, Information Systems Specialist, Information Services, be granted a 25% Personal Leave of Absence **without pay and no effect on benefits**, effective January 16, 2001 through May 18, 2001 (to teach).

The Vote was unanimous.

11. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 00-20441

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rates indicated for Spring, 2001 (day and /or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent annual load:

SPRING, 2001

BEHAVIORAL SCIENCES

Atherton, Matthew C.	Sociology B.A., Sociology M.A., Sociology	\$36.09
St. John, Katherine M.	Philosophy B.A., Philosophy M.A., Philosophy M. Divinity, Theology Ph.D., Psychology	\$38.42

BUSINESS EDUCATION

Fitzpatrick, Maureen	Office Information Systems B.A., Organization Communications 2+ Years Experience	\$34.93
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Stein, Joseph	Law B.A., Political Science J.D., Law	\$38.42
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CHEMISTRY

Hoeger, Carl Andrew	Chemistry B.S., Chemistry Ph.D., Chemistry	\$38.42
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COOPERATIVE EDUCATION

Morelli, Tina M.	Community Education B.A., Special Education M. Ed., Special Education	\$36.09
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COMPUTER SCIENCE & INFORMATION SYSTEMS

Panchadsaram, Kugan	Computer Science & Info Systems B.S., Civil Engineering M.B.A., Finance	\$36.09
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FOREIGN LANGUAGES

Rodriguez, Beatriz	Foreign Languages B.A., Political Science M.A., Spanish	\$36.09
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GRAPHIC COMMUNICATIONS

Cooper, Kirsten	Graphic Arts A.A., General Studies 6 + Years Experience	\$34.93
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The Vote was unanimous.

12. **APPROVE CLASSIFIED POSITION CHANGES**

MSC Dougherty, Jensen

RESOLUTION 00-20442

BE IT RESOLVED, That the changes to the following classified positions be approved:

a.	Position:	EDUCATION CENTER ASSISTANT		
	Department:	Camp Pendleton Education Center		
	Name:	Vacant		
	Position #:	005860	New?:	No
	Remarks:	Increase position from 45% to 100%, position will now include benefits.		
	Sal Rng/Stp:	13/1	Salary:	\$1,933.37/month
	% of position:	100%	# of Mos:	12
	Effective:	December 13, 2000		
	Acct #(s):	G-212200-354150-60910-0611400/55% G-212200-354150-60910-0000000/45%		
	Note:	Hours: Mon-Thurs, 12:30 p.m.-9 p.m; Fri, 8 a.m.-4: 30 p.m. 3% added to base salary for hours worked between 6 p.m., and 10 p.m.		

- b. Position: **INSTRUCTIONAL SUPPORT ASSISTANT I**
Department: Academic Technology Resource Center
Name: Christopher Norcross
Position #: 005888 New?: No
Remarks: Increase position from 78% to 100%.
Sal Rng/Stp: 16/1 Salary: **\$2,079.83/month**
% of position: 100% # of Mos: 12
Effective: January 1, 2001
Acct #(s): A-212200-315100-61150-0611400/100%
Note: Hours: Mon-Fri, 12:30 p.m.-9 p.m. 3% added to base salary for hours
worked between 6 p.m. and 10 p.m.
- c. Position: **ADMISSIONS ASSISTANT**
Department: Admissions & Records
Name: Zeda Barnett
Position #: 006022 New?: No
Remarks: Increase position from 45% to 100%, position will now include
benefits.
Sal Rng/Stp: 16/1 Salary: **\$2,079.83/month**
% of position: 100% # of Mos: 12
Effective: January 1, 2001
Acct #(s): A-212200-424100-62100-0611400/100%
Note: Hours: Mon-Thurs, 10:30 a.m.-7:30 p.m.; Fri, 7:30 a.m.-4: 30
p.m. 3% added to base salary for hours worked between 6 p.m.
and 10 p.m.
- d. Position: **PRODUCTION COORDINATOR**
Department: Educational Television
Name: Vacant
Position #: 006049 New?: No
Remarks: Increase position from 60% to 100%.
Sal Rng/Stp: 23/1 Salary: **\$2,466.50/month**
% of position: 100% # of Mos: 12
Effective: December 13, 2000
Acct #(s): A-212200-318100-61320-0000000/60%
B-212200-318100-61320-1612190/40%
Note: 40% of this position is specially funded; continuation on that
portion depends upon availability of funds.

The Vote was unanimous.

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty mentioned that he may attend the Nursing Education Department pinning ceremony on Saturday in Carlsbad.

Dr. Dougherty welcomed the new Board members.

Mr. Jensen commented that he is glad that Dr. Nelson is now the Board President.

Mr. Jensen welcomed the new Board members.

Mr. Duncan commented that the gifts to the College mentioned on the agenda from TAC-COM and Richard Nichols for use by our Police Department deserve special mention.

Mr. McMullen commented that he is grateful to be a part of the Board and is looking forward to being here with enthusiasm.

Dr. Nelson welcomed the new Board members.

Dr. Nelson reported that the pottery sale was a huge success.

Dr. Nelson reported that the Vanguard Team had a wonderful interaction with students last week. She encouraged Board members to get out and talk to students as much as possible.

N. CLOSED SESSION

The Board recessed at 9:15 p.m. and went into Closed Session at 9:20 p.m., to discuss:

1. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.
2. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code 54956.9a.
Name of Case: Joseph Furrow vs. Palomar Community College District, Superior Court Case IN007512
Name of Case: Colton vs. Palomar College, Superior Court Case GIN007382
3. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
4. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
5. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
6. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 10:20 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 10:21 p.m.

Item discussed during Closed Session:

N. 3. TERMINATE PROBATIONARY CLASSIFIED EMPLOYEE

MSC Dougherty, Jensen

RESOLUTION 00-20443

BE IT RESOLVED, That the Governing Board hereby approves the termination of probationary classified employee #005270308, Education Center Specialist, effective December 20, 2000.

Item postponed from section K., Personnel, and discussed during Closed Session:

K. 4. **DENY REQUESTS FOR LEAVES OF ABSENCE**

MSC Dougherty, Jensen

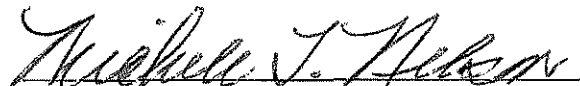
RESOLUTION 00-20444

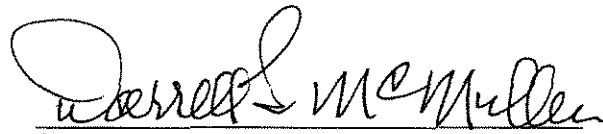
- a. **BE IT RESOLVED, That** the request for leave of absence for **MS. MICHELLE EMPTAGE**, EOP&S, be disapproved and that Ms. Emptage's name be placed on a re-employment list, effective December 5, 2000, and until March 5, 2003, in accordance with Education Code Section 88195.
- b. **BE IT RESOLVED, That** the request for leave of absence for **MR. MARK JORDAN**, Information Services, be disapproved and that Mr. Jordan's name be placed on a re-employment list, effective December 7, 2000, and until March 7, 2003, in accordance with Education Code Section 88195.
- c. **BE IT RESOLVED, That** the request for leave of absence for **MR. ROGER TURNER**, Custodial Services, be disapproved and that Mr. Turner's name be placed on a re-employment list, effective January 8, 2001, and until April 8, 2004, in accordance with Education Code Section 88195.

The Vote was unanimous.

P. **ADJOURNMENT**

The meeting was adjourned at 10:22 p.m.


President


Secretary