

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
PALOMAR COLLEGE
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 10, 1989, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Service Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER:

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:00 p.m.

B. ROLL CALL:

MEMBERS	ROBERT L. DOUGHERTY, JR., M.D.
PRESENT:	BEN ECHEVERRIA, ESQ., SECRETARY
	RALPH FORQUERA
	MICHELLE HARDING, STUDENT TRUSTEE
	BARBARA HUGHES, PRESIDENT
	HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVE AND	Dr. George R. Boggs, Superintendent/President
SENIOR	Dr. Jan Moser, Assistant Superintendent/Vice
ADMINISTRATORS	President, Instructional Services
PRESENT:	Michael Gregoryk, Assistant Superintendent/
	Vice President, Finance and Administrative Services
	Dr. Kent Backart, Dean, Student Support Services
	James Clayton, Acting Dean of Community Education
	Gene M. Jackson, Dean of Humanities
	Diane G. Michael, Dean of Science, Technology and
	Business
	Inder Singh, Dean, Counseling, Guidance and Career
	Services

STAFF	Dr. Robert Barr, Director of Institutional Research
<u>PRESENT:</u>	and Planning
	Tilly Cheyney Alvarez, Systems Analyst
	Virginia Dower, Director, Bookstore Operations
	Jane Engleman, Director, Human Resources and
	Affirmative Action
	Bryant Guy, Director, Purchasing Services
	Joyce Harris, Administrative Secretary, President's
	Office
	Nona McClure, Director, Mt. Carmel Satellite

Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Jane Scanlan, Administrative Secretary, Administrative
Services
Patrick Schwerdtfeger, President, Faculty Senate
Bruce Swart, President, CCE/AFT
Chris Urner, Staff Aide, Community Education

QUORUM
ESTABLISHED: Following the pledge of allegiance to the flag, Ms.
Hughes declared a quorum present and the meeting
proceeded with the order of business.

A TAPED RECORD OF THE COMPLETE PROCEEDINGS OF THIS MEETING IS ON FILE IN
THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THERE-
OF, IS AVAILABLE UPON REQUEST.

C. MINUTES

1. RECOMMENDATION: ACTION - APPROVE MINUTES

MSC Echeverria, Forquera

RESOLUTION 88-12871

BE IT RESOLVED, That the Minutes of the Organiza-
tional and Special Meeting held December 3, 1988,
and the Regular Meeting held December 13, be
approved.

The vote was unanimous.

C O N S E N T C A L E N D A R

CC.

1. ACCEPTANCE OF GIFTS

Dr. Backart introduced this item, explaining that in September of 1988 Philip Johnson, retired Rutgers professor and community resident, conceived a program which would use Palomar College as a base from which to operate and build a "Buddy/Mentor Network," for the purpose of assisting students who were headed toward failure (designated "at-risk"). This program, which pairs an at-risk student with a successful student in a tutorial/social format, has met with notable success, both for Palomar and local high school students. Mr. Johnson, with the help of Dr. Backart and Dean Jackson, plans to expand the outreach of the program here on campus and to district high schools, and to involve area churches and industries as well.

The following cash donation is designated to benefit the Buddy/Mentor Network:

MSC Dougherty, Echeverria

RESOLUTION 88-12872

BE IT RESOLVED, That the following gift(s) be accepted and that an appropriate letter of appreciation be sent:

- a. Cash donation of \$7,450.00, from the Ariel W. Coggeshall Fund of the Diego Community Foundation, 525 B Street, Suite 410, San Diego, California 92101, to be used for Palomar College's at-risk students' mentor program.

The vote was unanimous.

2. USE OF FACILITIES AGREEMENTS

MSC Dougherty, Echeverria

RESOLUTION 88-12873

BE IT RESOLVED, That the following Use of Facilities Agreement between the Palomar Community College District and the following agencies be approved:

- a. **SALVATION ARMY/Escondido**
Purpose: To hold classes in general education
Rate: \$21.00 p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating classes
Rate Change? No
- b. **FALLBROOK JOSLYN SENIOR CENTER/Fallbrook**
Purpose: To hold classes in community education
Rate: \$5.00 p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating classes
Rate Change? No
- c. **FALLBROOK COMMUNITY CENTER/Fallbrook**
Purpose: To hold classes in community education
Rate: \$5.00 p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating classes
Rate Change? No
- d. **HIGH COUNTRY WEST/Rancho Bernardo**
Purpose: To hold classes in community education
Rate: \$10.00/p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating classes
Rate Change? No

- e. **PAUMA INDIAN RESERVATION/Pauma Valley**
Purpose: To hold classes in general education
Rate: \$150.00 p/month
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating
classes
Rate Change? No

- f. **CITY OF SAN MARCOS/San Marcos**
Purpose: To hold classes in community education
Rate: \$5.00 p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating
classes
Rate Change? No

- g. **CONTINENTAL FARMS/San Marcos**
Purpose: To hold classes in community education
Rate: No Charge
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating
classes
Rate Change? No

- h. **BONSALL UNION SCHOOL DISTRICT/Bonsall**
Purpose: To hold classes in community education
Rate: \$21.00 p/use
Effective: November 14, 1988 through December 21,
1988
Terms: Continuing agreement/a.d.a. generating
classes
Rate Change? No

- i. **PAUMA SCHOOL DISTRICT/Pauma Valley**
Purpose: To hold classes in community education
Rate: \$21.00 p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating
classes
Rate Change? No

- j. **UNITED METHODIST CHURCH/San Marcos**
Purpose: To hold classes in community education
Rate: \$5.00p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating
 classes
Rate Change? No

- k. **SAN MARCOS UNIFIED SCHOOL DISTRICT/San Marcos**
Purpose: To hold classes in community education
Rate: \$21.00 p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating
 classes
Rate Change? No

- l. **BONSALL UNION SCHOOL DISTRICT/Bonsall**
Purpose: To hold classes in general education
Rate: \$21.00 p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating
 classes
Rate Change? No

- m. **FALLBROOK UNION HIGH SCHOOL DISTRICT/Fallbrook**
Purpose: To hold classes in general education
Rate: \$21.00 p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating
 classes
Rate Change? No

- n. **BORREGO SPRINGS UNIFIED SCHOOL DISTRICT/Borrego**
Purpose: To hold classes in general education
Rate: \$21.00 p/use
Effective: January 21, 1989 through May 26, 1989
Terms: Continuing agreement/a.d.a. generating
 classes
Rate Change? No

- o. **POWAY UNIFIED SCHOOL DISTRICT/Poway**
 Purpose: To hold classes in general education
 Rate: \$22.39 p/use
 Effective: January 21, 1989 through May 26, 1989
 Terms: Continuing agreement/a.d.a. generating
 classes
 Rate Change? No

- p. **VINEYARD TRAVEL/Escondido**
 Purpose: To hold classes in general education
 Rate: \$25.00 p/use
 Effective: January 24, 1989 through May 23, 1989
 Terms: Continuing agreement/a.d.a. generating
 classes
 Rate Change? No

- q. **QUAIL'S INN/San Marcos**
 Purpose: Governing Board Planning Workshop
 Rate: \$330.00
 Date: January 21, 1989, 8:30 a.m. to 4:00 p.m.
 Budget Account No. 01-02-20-2000-6630-5599.00-0000

The vote was unanimous.

3. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 88-12874

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. **GEORGE R. BOGGS**

Advanced Funds? Yes
For Transportation (air fare/car rental),
meals, lodging
To attend Association of California Community Col-
lege Administrators
Location Sacramento, California
Date January 18 - 19, 1989
Amount \$350.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

Advanced Funds? Yes
For Meals, lodging
To attend CACC Research Commission Meeting and CACC
Board of Directors Meeting
Location Costa Mesa
Date January 20 - 21, 1989
Amount \$150.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

b. **PALOMAR COLLEGE BASEBALL TEAM**

Advanced Funds? Yes
For Meals, lodging
To attend Arizona Western Tournament
Location Yuma, Arizona
Date February 2 - 4, 1989
Amount \$2,262.00
Budget Acct. Nos 01-04-42-4210-6943-5202.00-0000 (25%)
01-04-42-4210-6943-5204.00-0000 (75%)

- c. PALOMAR COLLEGE WOMEN'S TENNIS TEAM
Advanced Funds? Yes
For Transportation (mileage), meals, lodging
To attend Invitational Tennis Tournament of Arizona
Location Tucson, Arizona
Date February 3 - 5, 1989
Amount 405.00
Budget Acct. No. 01-04-42-4220-6944-5202.00-0000

The vote was unanimous.

4. APPROVE AGREEMENTS: NORTHERN SAN DIEGO COUNTY
PRIVATE DENTAL OFFICES

MSC Dougherty, Echeverria

RESOLUTION 88-12875

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community college District and the following Northern San Diego County Private Dental Offices, for the purpose of providing clinical instruction for students enrolled in the Palomar College Dental Assisting Program, be approved. Said Agreements to be effective January 21 through June 6, 1989 and may be renewed without change (except for date) on a year-to-year basis, by mutual agreement of the parties:

Peter Cancellier, D.D.S., Encinitas
Todd Morgan, D.M.D., Encinitas
Frank Tanner, D.D.S., Vista
Nelson Y. Howard, D.D.S., Cardiff
Deborah L. Morgan, D.D.S., Cardiff
Ronald J. Bills, D.D.S., Oceanside
Brian D. Mudd, D.D.S., Oceanside
John J. Puttkammer, D.D.S., Escondido
Kent F. Davis, D.D.S., Escondido
Ken A. Larsen, D.D.S., Escondido
Ralph B. Maw, D.D.S., Escondido
Timothy T. Chatton, D.D.S., Escondido
Donald C. Keller, D.D.S., Escondido
Herbert J. Lowe, D.D.S., Escondido
Walter C. Johnson, D.D.S., Escondido
David A. Moore, D.D.S., San Marcos
T. T. Chatton, D.D.S., San Marcos
William S. Kachele, Jr., D.M.D., San Marcos
Andrew D. Stygar, D.M.D., San Marcos
Kem Duval, D.D.S., Vista
Robert P. Lozuk, D.D.S., Vista
Kevin D. Chalk, D.M.D., Vista
Clayton T. Cooke, D.D.S., Fallbrook
Ronald D. Allison, D.D.S., Fallbrook
Paul Pachel, Carlsbad
Robert S. Kingston, D.D.S., Solana Beach
Rick K. Yamada, D.D.S., Solana Beach

The vote was unanimous.

5. APPROVE EMT AGREEMENT - (SCRIPPS HOSPITAL)

MSC Dougherty, Hughes

RESOLUTION 88-12876

BE IT RESOLVED, That in accordance with California Educational Code, Section 78240, that an Agreement between the Palomar Community College District and the Scripps Memorial Hospital be approved for the purpose of providing facilities for the District's Emergency Medical Technicians-Paramedics (EMT-P) program on a no-cost basis. Upon acceptance by the Governing Board, this Agreement will remain in effect for three (3) full years, unless terminated sooner by either party.

The motion carried; 4 ayes, 1 abstention (Echeverria).

6. APPROVE EMT AGREEMENT (PALOMAR MEDICAL CENTER)

MSC Dougherty, Echeverria

RESOLUTION 88-12877

BE IT RESOLVED, That in accordance with California Educational Code, Section 78240, that an Agreement between the Palomar Community College District and the Palomar Medical Center be approved for the District's Emergency Medical Technicians-Paramedics (EMT-P) program on a no-cost basis. Upon acceptance by the Governing Board, this Agreement will remain in effect for one (1) full year, unless terminated sooner by either party.

The vote was unanimous.

7. APPROVE EMT AGREEMENT (OCEANSIDE FIRE DEPARTMENT)

MSC Dougherty, Echeverria

RESOLUTION 88-12878

BE IT RESOLVED, That in accordance with California Educational Code, Section 78240, an Agreement between the Palomar Community College District and the Oceanside Fire Department be approved for the purpose of providing facilities for the District's Emergency Medical Technicians-Paramedics (EMT-P) program on a no-cost basis. Upon acceptance by the Governing Board, this Agreement by the Governing Board, this Agreement will remain in effect for three (3) full years, unless terminated sooner by either party.

The vote was unanimous.

8. APPROVE STAFF EXCHANGE - COLLINS/BURRELL

MSC Dougherty, Echeverria

RESOLUTION 88-12879

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a staff exchange between GLADYS COLLINS, Library Technician I, Palomar Community College, and SUSAN BURRELL, Library Assistant, Fulham Library, London, England, for the period March 1, 1989 to July 28, 1989, and

FURTHER, That Ms. Collins' full salary and benefits will be paid by the Palomar Community College District and Ms. Burrell's full salary and benefits will be paid by the London Borough of Hammersmith and Fulham Libraries during the exchange period.

The vote was unanimous.

9. RECOMMENDATION: ACTION - APPROVE CONTRACT AMENDMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12880

BE IT RESOLVED, That the following contract revision be approved:

Name: GARY D. ALDERSON
Position: Associate Professor/Department Chairman
Department: Life Sciences
Sal Stp/Cls: F+ - 15 Annual Salary: \$45,908.00
% Contract: 100 New?: No
Remarks: Add Chairperson. Replacement for
Maura Gage
Length Contract: 5/10/ months
Effective Date : January 5 - May 26, 1989
Prorated Salary: \$23,514.00
Budget Acct Nos: 01-03-33-3346-0410-1111.00-0000 (90%)
01-03-33-3340-0401-1111.00-0000 (10%)

The vote was unanimous.

10. APPROVE CONTRACT AMENDMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12881

Name: MAURA GAGE
Position: Associate Professor
Department: Life Sciences
Sal Cls/Stp: F+ - 13 Annual Salary: \$45,274.00
% Contract: 100 New?: No
Remarks: Delete Chairperson
Length Contract: 5/10 months
Effective Date: January 5 - May 26, 1989
Prorated Salary: \$22,077.00
Budget Acct Nos. 01-03-33-3340-0401-1111.00-0000 (20%)
01-03-33-3346-0410-1111.00-0000 (80%)

The vote was unanimous.

11. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12882

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: JOSE L. ESTEBAN
Position: Instructor
Department: Social Sciences
Sal Stp/Cls: C - 6 Annual Salary: \$30,534.00
% Contract: 100 New?: Yes
Remarks: Board approved new position 6/28/88
Length Contract: 5/10 months
Effective Date : January 21 - May 26, 1989
Prorated Salary: \$15,439.65
Budget Acct No: 01-03-36-3651-2204-1111.00-0000 (100%)

The vote was unanimous.

13. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12884

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: JANET KUZMICH *
Position: Counselor/Instructor
Department: Counseling, Guidance and Career Development
Sal Cls/Stp: D - 6 Annual Salary: \$34,981.10
% Contract: 100 New?: No
Remarks: Replacement for Judy Eberhart (LOA Spring 1989)
Length Contract: 5/11 months
Effective Date: January 21 - May 26, 1989
Prorated Salary: \$17,490.55
Budget Acct No: 01-04-40-4030-6310-1221.00-0000 (100%)

- * Temporary position, hired in accordance with Education Code, Section 87481.

The vote was unanimous.

14. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12885

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: FRANK PUCHI
Position: Counselor/Instructor
Department: Counseling, Guidance and Career Development
Sal Cls/Stp: E - 6 Annual Salary: \$36,374.80
% Contract: 100 New?: No
Remarks: Replacement for James Bowen (Promotion)
Length Contract: 4/11 months
Effective Date: February 1 - May 26, 1989
Prorated Salary: \$15,203.01
Budget Acct No: 01-04-40-4030-6310-1221.00-0000 (100%)

The vote was unanimous.

15. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Echeverria

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: DOUGLAS KEY
Position: Instructor
Department: Earth Sciences
Sal Cls/Stp: F - 6 Annual Salary: \$34,335.00
% Contract: 100 New?: No
Remarks: Replacement for Joseph Hydock (Retired
 12/23/88)
Length Contract: 5/10 months
Effective Date: January 21 - May 26, 1989
Prorated Salary: \$17, 361.21
Budget Acct Nos: 01-03-33-3334-1914-1111.00-0000 (50%)
 01-03-33-3336-2206-1111.00-0000 (50%)

The vote was unanimous.

16. APPROVE CERTIFICATED HOURLY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12887

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Fall 1988 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

The vote was unanimous.

17. APPROVE CLASSIFIED FINAL CLASSIFICATION

MSC Dougherty, Echeverria

RESOLUTION 88-12888

BE IT RESOLVED, That the final classification of the following classified position be approved:

Position: DEPARTMENT SECRETARY
Department: Data Processing
Name: Donna J. Renner
Class No.: 765.32
Sal Rng/Stp: 30 - A Salary: \$1,397.00/month
Full-time?: Yes Part-time?: No New? Yes
No. of Months: 12
Remarks: New position approved 6/28/88
Effective Date: January 1, 1989
Budget Acct No: 01-02-20-2020-6730-2111.00-0000 (100%)

The vote was unanimous.

18. APPROVE CLASSIFIED FINAL CLASSIFICATION

MSC Dougherty, Echeverria

RESOLUTION 88-12889

BE IT RESOLVED, That the final classification of the following classified position be approved:

Position: MATRICULATION SECRETARY *
Department: Matriculation
Name: Angela DeGirolamo
Class No.: 771.01
Sal Rng/Stp: 32 - B Salary: \$1,541.00/monthly
Full-time?: Yes Part-time?: No New? Yes
No. of Months: 12
Remarks: New position approved 11/24/87
Effective Date: January 1, 1989
Budget Acct No: 01-04-40-4025-6421-2111.00-1670 (100%)

- * This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

19. APPROVE CLASSIFIED REASSIGNMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12890

BE IT RESOLVED, That the reassignment of the following
classified person be approved:

Name: THAP D. LY
Position: Senior Groundskeeper (40%)
 Groundskeeper (60%)
Department: Grounds Services
Class No.: 958.01
Sal Rng/Stp: 32 - B Salary: \$1,395.80/month
Full-time?: Yes Part-time?: No New? No
No. of Months: 12
Replacement for: Maureen O'Mara (Senior Groundskeeper)
Effective Date: December 10, 1988
Budget Acct Nos: 01-05-51-5120-6511-2111.00-1840 (60%)
 01-05-51-5120-6511-2111.00-0000 (40%)

NOTE: 60% of this position is specially funded and continuation is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

20. APPROVE CLASSIFIED REASSIGNMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12891

BE IT RESOLVED, That the reassignment of the following
classified person be approved:

Name: MAUREEN O'MARA
Position: Groundskeeper II
Department: Grounds Services
Sal Rng/Stp: 29 - C Salary: \$1,504.00/month
Full-time?: Yes Part-time?: No New? No
No. of Months: 12
Remarks: Reassignment of Senior Groundskeeper
 position held by Maureen O'Mara
Effective Date: December 11, 1988
Budget Acct No: 01-05-51-5120-6511-2111.00-0000 (100%)

The vote was unanimous.

21. APPROVE CLASSIFIED INCREASE

MSC Dougherty, Echeverria

RESOLUTION 88-12892

BE IT RESOLVED, That the increase of the following classified position be increased:

Position: DEPARTMENT SECRETARY
Department: Life Sciences
Name: Brenda A. Brubaker
Class No.: 765.03
Sal Rng/Stp: 30 - I Salary: \$1,323.75 p/month
Full-time?: No Part-time?: 75% New? No
No. of Months: 10
Remarks: Increase position from 65% to 75%
 (temporary)
Effective Date: January 17, 1989 - June 30, 1989
Budget Acct No: 01-03-33-3340-0401-2111.00-0000 (40%)
 01-03-33-3346-0410-2111.00-0000 (20%)
 01-03-33-3342-0407-2111.00-0000 (16%)
 01-03-33-3344-0410-2111.00-0000 (16%)
 01-03-33-3348-1203-2111.00-0000 (8%)

The vote was unanimous.

22. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12893

BE IT RESOLVED, That the employment of the following
classified person be approved:

Name: PAUL E. TILLERY
Position: Custodian II
Department: Custodial Services
Class No.: 952.01
Sal Rng/Stp: 27 - I Salary: \$1,702.00 p/month
Full-time?: Yes Part-time?: No New? No
No. of Months: 12
Remarks: Replacement for M. Carunchio, Promo
tion from within
Effective Date: January 1, 1989
Budget Acct No: 01-05-51-5130-6511-2111.00-0000

The vote was unanimous.

The vote was unanimous.

MSC Dougherty, Echeverria

BE IT RESOLVED, That the employment of the following
classified person be approved:

Name: KATHRYN HUDNUTT
Position: Employment/Training Specialist *
Department: Occupational Assessment & Training Center
Class No.: 663.01 (Temporary)
Sal Rng/Stp: 40 - A Salary: \$1,784.00/month
Full-time?: Yes Part-time?: No New? Yes
No. of Months: 12
Remarks: New position approved 7/26/88
Effective Date: December 1, 1988
Budget Acct No: 01-03-31-3150-6416-2111.00-1811 (60%)
01-03-31-3150-6416-2111.00-1812 (40%)

- * This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

25. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12896

BE IT RESOLVED, That the employment of the following
classified person be approved:

Name: DIANE E. MC ALLISTER
Position: Guidance Services Technician *
Department: Counseling, Guidance and Career Development
Class No.: 651.07 (temporary)
Sal Rng/Stp: 31 - B Salary: \$1,504.00/month **
Full-time?: Yes Part-time?: No New? Yes
No. of Months: 12
Remarks: New position approved 8/30/88
Effective Date: December 5, 1988
Budget Acct No: 01-04-40-4025-6421-2111.00-1670 (100%)

* NOTE: Upon review of this position a recommendation
regarding salary range and job description will be pres-
ented to the administration for review and final deter-
mination by the Superintendent/President and the Govern-
ing Board of the Palomar Community College District.

** This is a specially funded position. Continuation of
this position is dependent upon availability of funds.
Vacation days earned must be taken within the period of
the grant guidelines. No vacation days earned within the
funded program may be accumulated.

The vote was unanimous.

26. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12897

BE IT RESOLVED, That the employment of the following
classified person be approved:

Name: MICHELLE M. EMPTAGE
Position: EOPS Technician *
Department: Extended Opportunity Programs Services
Class No.: 176.01 (temporary)
Sal Rng/Stp: 34 - A Salary: \$693.45/month **
Full-time?: No Part-time?: 45% New? Conversion
No. of Months: 12
Remarks: Conversion position approved 10/27/88 as
 Data Entry Clerk
Effective Date: December 15, 1988
Budget Acct No: 01-04-41-4111-7031-2111.00-1620 (100%)

* NOTE: Upon review of this position a recommendation
 regarding salary range and job description will be pres-
 ented to the administration for review and final deter-
 mination by the Superintendent/President and the Govern-
 ing Board of the Palomar Community College District.

** This is a specially funded position. Continuation of
 this position is dependent upon availability of funds.
 Vacation days earned must be taken within the period of
 the grant guidelines. No vacation days earned within the
 funded program may be accumulated.

The vote was unanimous.

27. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12898

BE IT RESOLVED, That the employment of the following
classified person be approved:

Name: JAMES A. WILLIAMSON
Position: Maintenance Painter
Department: Building Services
Class No.: 963.01
Sal Rng/Stp: 39 - A Salary: \$1,741.00/month
Full-time?: Yes Part-time?: No New? No
No. of Months: 12
Remarks: Replacement for B. Sullivan
Effective Date: January 4, 1989
Budget Acct No: 01-05-51-5110-6511-2111.00-0000 (100%)

The vote was unanimous.

28. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following resignation has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **DIANE E. DILLON**, Senior Admissions/Records Clerk,
Admissions/Records, Effective January 6, 1989.

RESUMPTION OF
R E G U L A R A G E N D A

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of the Faculty

There was no report.

3. INFORMATION

Report of the CCE/AFT

There was no report.

4. INFORMATION

Report of the Administrative Association

There was no report.

5. INFORMATION

Report of the Associated Student Body

Michelle Harding reported that the ASG will be selling Identification cards at registration, and offering various types of assistance to registering students.

6. INFORMATION

Report of Superintendent

Dr. Boggs reported that, though Wednesday, January 11 is the first day of open registration, Palomar has experienced a record telephone registration.

Dr. Boggs mentioned that Governor Deukmejian has announced a 4.88 percent cost of living increase for the community colleges, with no additional funding for the format.

Dr. Boggs informed the Board that the State Teachers' Retirement System has reversed its position on Load Banking, declaring it legal.

Dr. Boggs reported that Olan Runnels, representative from Cargill and Associates, a Texas-based fund raising and development consulting firm, made an impressive presentation to college administrators, with the result that they wish him to return to make a presentation to the Governing Board.

Dr. Boggs reminded the Board of the special retreat to discuss procedures and goals on Saturday, January 21, 1989.

7. INFORMATION

Report of Other Professional Organizations and/or Individuals

There were none.

E. CURRICULAR REPORTS

1. INFORMATION

Education for the Older Population - Chris Urner, Staff Aide,
Community Education

Ms. Urner defined the constituency of the District's population as large and diverse, explaining that the assertiveness of its outreach into the community in developing its satellite programs is most impressive. Among the programs are those being developed for the older adult (55 years of age and older). This program boasts an increase of nearly 3,000

students over its 1985-86 enrollment, with a total projected enrollment of 5,500 for 1988-89 (9.2 percent of total students enrolled at Palomar - a figure higher than the national average).

Utilizing a total of 47 off-campus sites, the areas least served and under current development are Poway and Rancho Penasquitos. Currently the sites comprise 13 retirement communities, 3 community centers, 6 senior centers, 13 convalescent hospitals, 3 senior day care centers, several mobile home parks, and 2 high schools.

Ms. Urner mentioned the Alzheimer's facility in Escondido, saying that it has functioned as a center of education for families of Alzheimer's victims, as well as a designated training site for students of the UCSD Medical Center.

Ms. Urner also mentioned the Adopt-A-Grandparent program, and the in-service training program for convalescent home professionals, in which the ability to view the patient as a whole person, as opposed to a sick person, is taught.

Ms. Urner credited administrative support of the satellite program for older adults as an integral part of its success.

F. COMMUNICATIONS

INFORMATION

1. Letter from Anne Bennett, United Way of San Diego County, expressing appreciation to Palomar College for its cooperation in the 1988 United Way/CHAD Campaign, and commendation for the outstanding efforts of co-chairmen Jane Mills, Associate Professor, Disabled Student Programs and Services; Nicole Deibert, Senior Secretary, Counseling, Guidance, and Career Center; and Carolyn Richtmyer, Staff Assistant, Allied Health/Nursing.

G. OLD BUSINESS

1. APPROVE AGREEMENT WITH EMPLOYEES OF CCE/AFT LOCAL 4522

MSC Dougherty, Echeverria

RESOLUTION 88-12899

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the agreement with the Council of Classified Employees/AFT, Local 4522.

The vote was unanimous.

2. APPROVE ADDITIONAL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 88-12900

BE IT RESOLVED, That additional expenses incurred by Dr. John McCuen, Executive Director, California Community College Trustees, for the purpose of literature distributed at the annual organizational meeting of the Governing Board, be approved. Said expenses were for instructional literature distributed to the Board members, in the amount of \$67.13, Budget Account No. 01-02-20-2000-6630-5599.00-0000.

The vote was unanimous.

3. APPROVE ADDITIONAL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 88-12901

BE IT RESOLVED, That additional room expense incurred at the annual organizational meeting of the Governing Board to the Quail's Inn, Lake San Marcos, 1025 La Bonita Drive, San Marcos, California, in the amount of \$105.36, Budget Account No. 01-02-20-2000-6630-5599.00-0000, be approved.

The vote was unanimous.

4. APPROVE TRAVEL POLICY AMENDMENT

MSC Dougherty, Forquera

RESOLUTION 88-12902

BE IT RESOLVED, That the Travel Policy, Section A.3. "Approval of Off-Campus Travel" be amended as follows:

"3. Approval of Off-Campus Travel

". . . The Vice President for Finance and Administrative Services is allowed to approve advanced travel funds paid to vendors for Governing Board Members and for the Superintendent/President when time does not permit prior approval by the Governing Board. Approval will be requested for such advances retroactively at the next Board meeting."

The vote was unanimous.

H. NEW BUSINESS

1. INFORMATION

Acknowledgment of Scholarship Donations received by the Financial Aid Office for the Fall 1988 term.

DONOR	AMOUNT
Temecula Valley High School	\$ 250.00
San Diego Community Education	135.00
Mr. & Mrs. Yeto	25.00
Fallbrook Hospital Auxiliary	375.00
Patrons of Palomar	1,500.00
California PTA	250.00
Fallbrook Kiwanis Club	500.00
Mr. & Mrs. Paul Stiles (Fallbrook)	100.00
TOTAL	\$2,635.00

MS. HUGHES SUSPENDED THE ORDER OF THE MEETING TO HEAR ITEM J.2, AN OPERATIONAL REPORT ON THE RANCHO BERNARDO STUDENT SERVICES CENTER.

- J. 2. Steve Gustafson, Architect, Deems, Lewis & McKinley, who has been working with the Poway School District on the site for the Rancho Bernardo Middle and High Schools, reported on the progress of that project, specifically the proposed Palomar College Student Services Center to be included as part of that project. The 3,600 square foot center will house a lobby and multi-use room, library, offices, faculty work room, counseling facility, and rest rooms.

Mr. Gregoryk offered a time frame for the Student Services Center project. Assuming approval of this project by the Board at the January 24 meeting, the PPG and Needs Assessment will be submitted to the State Chancellor's office for an April, 1989 review by the Board of Governors. In August of 1989 the Needs Assessment will be reviewed by the California Postsecondary Education Commission. Budget preparation by the Board of Governors will begin in January, 1990, and will be reviewed by the Department of Finance. Following that the Legislature will considering it for funding, with approval anticipated by October of 1990. Total costs for the project are estimated at \$700,000, with district funding at 10 percent, and state funding at 90 percent.

MS. HUGHES RESUMED THE REGULAR AGENDA

2. INFORMATION/DISCUSSION

Supportive Methods of Integrated Learning Enhancement (SMILE), a proposal for Student-Centered Education

Dr. Dougherty stated his belief that the difference between a successful and less-than-successful class oftentimes rests upon the degree of cohesiveness (or lack of it) between students. His observation, based upon his years of teaching at Palomar, is that exercises which promote a mutual attitude of trust between students nurture the cohesiveness and bonding which creates a fertile environment for learning and success.

Dr. Dougherty suggested that this idea be referred to the Faculty Senate for analysis.

Mr. Schwerdtfeger extended an invitation to Dr. Dougherty to visit a Senate meeting for the purpose of presenting this concept.

3. APPROVE AGREEMENT - (RONALD J. STEINKE)

MSC Dougherty, Echeverria

RESOLUTION 88-12903

BE IT RESOLVED, That an Agreement between Palomar Community College and Ronald J. Steinke, Ed.D., 24665 Linda Flora, Laguna Hills, California 92653, be approved for the purpose of providing a training seminar entitled "Human Potential Seminar" to members of the Counseling, Guidance and Career Development Staff on January 20 and 21, 1989. Total amount of this Agreement shall be \$700.00, including all of Dr. Steinke's professional and personal expenses. Budget Account No. 01-04-40-4000-6410-5102.00-0000.

The vote was unanimous.

4. RATIFY CONTRACT (FERGUSON AIR CONDITIONING/HEATING)

MSC Echeverria, Dougherty

RESOLUTION 88-12904

BE IT RESOLVED, That the Governing Board of the Palomar Community College District ratify the contract awarded to Ferguson Air Conditioning/Heating, certified as the low bidder meeting specifications for the furnishing and installation of heating/cooling units in the BE, E, F, NA, NO, O, and Q Buildings. Total amount of this contract is \$178,394.00.

The vote was unanimous.

5. APPROVE DISPOSAL OF VEHICLES

MSC Dougherty, Forquera

RESOLUTION 88-12905

BE IT RESOLVED, That the Governing Board of the Palomar Community College District grant permission to the Auto Body Strand of the Department of Trade and Industry to destroy the following vehicles. Said vehicles are rusted and irreparable, are stripped of usable parts, and have been determined to have no further instructional or Blue Book value.

- a. Volkswagen Rabbit
 California License# 1DZF253, VEN# 1763404417.
 Has been in lab area over 2 years and is stripped.
- b. Dodge, 4-Door, 1970
 VEN# CM41M2C184082.
 Has been in lab area for 4 years, is stripped and damaged beyond repair.
- c. Ford Courier, 1978
 Model# A3620. Hull is stripped.
 Has been in lab area 1-1/2 years.
- d. Toyota Corona, 4-door, 1970
 California License# 033FBA.
 Has been in lab area 2 years.
- e. Honda, 2-Door
 California License# 1KGX591. No motor.
 Has been in lab area for 2 years.
- f. Porsche, 1958
 No plates. Rusted throughout.

The vote was unanimous.

I. FINANCIAL REPORTS

1. INFORMATION

BUDGET REPORT, Unrestricted Income, from November 1, 1988 to November 30, 1988.

2. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from November 1, 1988 to November 30, 1988.

3. INFORMATION

Use of campus facilities by outside organizations, October, 1988.

4. APPROVE EXPENSE WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 88-12906

BE IT RESOLVED, That Expense Warrants numbered 8652 through 9343, in the total amount of \$635,065.97, be approved.

The vote was unanimous.

J. OPERATIONAL REPORTS

1. Report on Redevelopment

Mr. Gregoryk explained to the Board that at present Palomar College is participating in two redevelopment programs, one in Escondido, and one in San Marcos. As a part of Escondido's redevelopment program, Palomar College agreed to refrain from receipt of redevelopment funds from Escondido until the year 2001 or 2002. These funds, once received, should be in the vicinity of \$150,000 to \$500,000 per year, and will continue from the point of inception to the year 2029.

Palomar College is also a participant in a San Marcos redevelopment agency, however will receive financial allotment on only the base tax valuation rather than the incremental tax valuation.

Future plans of both San Marcos and Escondido include new redevelopment agencies, in which Palomar plans more aggressive participation, since it represents a superior source of revenue for capital construction projects.

K. PERSONNEL

L. COMMENTS FROM BOARD MEMBERS

Mr. Williamson expressed appreciation for Ms. Urner's presentation on Palomar programs for older adults, and asked for names of preferred classes. Ms. Urner responded that physical fitness classes were among the most popular, notably Tai Chi Chuan. Art classes, quilting, and classes on aging and issues related to aging also among the most popular. Plans for future classes include consumer action classes and others designed to benefit the older adult.

Mr. Echeverria and Ms. Harding echoed Mr. Williamson's praise of Ms. Urner's presentation.

Dr. Dougherty cited a recent article in the New England Journal of Medicine which points out the value of creating a supportive and constructive environment for employees of an institution.

M. ADJOURNMENT

The meeting was adjourned. The time was 8:36 P.M.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 24, 1989, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Service Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER:

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:01 p.m.

B. ROLL CALL:

MEMBERS	ROBERT L. DOUGHERTY, JR., M.D.
PRESENT:	BEN ECHEVERRIA, ESQ., SECRETARY
	RALPH FORQUERA
	MICHELLE HARDING, STUDENT TRUSTEE
	BARBARA HUGHES, PRESIDENT
	HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVE AND	Dr. George R. Boggs, Superintendent/President
SENIOR	Dr. Jan Moser, Assistant Superintendent/Vice
ADMINISTRATORS	President, Instructional Services
PRESENT:	Dr. David A. Chappie, Assistant Superintendent/ Vice President, Student Services
	Michael Gregoryk, Assistant Superintendent/ Vice President, Finance and Administrative Services
	Dr. Kent Backart, Dean, Student Support Services
	James Clayton, Acting Dean of Community Education
	Dr. Margaret Gunther, Acting Dean of Vocational Ed- ucation and Applied Arts
	Gene M. Jackson, Dean of Humanities
	Diane G. Michael, Dean of Science, Technology and Business
	Inder Singh, Dean, Counseling, Guidance and Career Services

STAFF	Dr. Robert Barr, Director of Institutional Research
PRESENT	and Planning
	Charrie Deuel, Facilities Planner

Virginia Dower, Director, Bookstore Operations
Mike Ellis, Director, Buildings and Grounds
Jane Engleman, Director, Human Resources and
Affirmative Action

Sue Griffin, Associate Professor, Nursing
Education
Bryant Guy, Director, Purchasing Services
Clarice Hankins, Director, Student Health Services
Joyce Harris, Administrative Secretary, President's Office
Melba Kooyman, Associate Professor, Nursing Education
Esther LaPorta, Executive Director, Development
Foundation
Dr. Michael Norton, Director, Public Information
Mike Reid, Chair, Administrative Association
Jane Scanlan, Administrative Secretary, Administrative
Services
Pat Schmidt, Associate Professor, Nursing Education
Barbara Schnelker, President, The Faculty
Patrick Schwerdtfeger, President, Faculty Senate
Dr. Joe Stanford, Chair, Certificated Salary and
Benefits Committee
Irene Stiller, Associate Professor/Chairperson,
Nursing Education
Bruce Swart, President, CCE/AFT
Mary Tafejian, Office Specialist, Nursing Education
Sylvia Tatman, Associate Professor, Nursing
Education
Patricia A. Worret, Associate Professor, Nursing
Education

QUORUM Following the pledge of allegiance to the flag, Ms.
ESTABLISHED: Hughes declared a quorum present and the meeting
 proceeded with the order of business.

A TAPED RECORD OF THE COMPLETE PROCEEDINGS OF THIS MEETING IS ON FILE IN
THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THERE-
OF, IS AVAILABLE UPON REQUEST.

C. MINUTES

MSC Echeverria, Dougherty

RESOLUTION 88-12907

BE IT RESOLVED, That the Minutes of the Regular Meeting held
January 10, 1989, be approved.

The vote was unanimous.

C O N S E N T C A L E N D A R

CC.

1. ACCEPTANCE OF GIFTS

MSC Dougherty, Forquera

RESOLUTION 88-12908

BE IT RESOLVED, That the following gift(s) be accepted and that an appropriate letter of appreciation be sent:

- a. VM-E1 Canon video camera with accessories, donated to the Art Department by Harry E. Bliss, 14082 Los Cielos, Escondido, California 92025. Value assigned by donor at \$975.00.

The vote was unanimous.

2. USE OF FACILITIES

MSC Dougherty, Forquera

RESOLUTION 12909

BE IT RESOLVED, That the following Use of Facilities Agreement between the Palomar Community College District and the following agency be approved:

- a. POWAY VALLEY SENIOR CITIZENS CENTER/Poway
Purpose: To hold classes in community education
Rate: No charge
Effective: 1/21/89 through 5/26/89
Terms: Continuing agreement/a.d.a. generating classes
Rate Change? No

- b. BORREGO SPRINGS UNIFIED SCHOOL DISTRICT/Borrego
Purpose: To hold classes in community education
Rate: \$21.00 p/use
Effective: 1/23/89 through 5/26/89
Terms: Continuing agreement/NON-a.d.a. generating
classes
Rate Change? No
- c. BORREGO SPRINGS UNIFIED SCHOOL DISTRICT/Borrego
Purpose: Office Space
Rate \$21.00 p/use
Effective 1/23/89 through 5/26/89
Terms: Non-a.d.a generating, office space at no
change in rate

The vote was unanimous.

4. RATIFY EMT-P AGREEMENT (ALVARADO HOSPITAL MEDICAL CENTER)

MSC Dougherty, Forquera

RESOLUTION 88-12910

BE IT RESOLVED, That in accordance with California Educational Code, Section 78240, that an Agreement between the Palomar Community College District and the Alvarado Hospital Medical Center be approved for the purpose of providing facilities for the District's Emergency Medical Technicians-Paramedics EMT-P program on a no cost basis. Upon acceptance by the Governing Board, this Agreement will remain in effect for three (3) full years, unless terminated sooner by either party.

The vote was unanimous.

5. RATIFY EMT-P AGREEMENT - (GROSSMONT HOSPITAL)

MSC Dougherty, Forquera

RESOLUTION 88-12911

BE IT RESOLVED, That in accordance with California Educational Code, Section 78240, that an Agreement between the Palomar Community College District and Grossmont Hospital be approved for the purpose of providing facilities for the District's Emergency Medical Technicians-Paramedics EMT-P program on a no cost basis. Upon acceptance by the Governing Board, this Agreement will remain in effect for three (3) full years, unless terminated sooner by either party.

The vote was unanimous.

6. RATIFY EMT-P AGREEMENT - (LAKESIDE FIRE PROTECTION DISTRICT)

MSC Dougherty, Forquera

RESOLUTION 88-12912

BE IT RESOLVED, That in accordance with California Educational Code, Section 78240, that an Agreement between the Lakeside Fire Protection District be approved for the purpose of providing facilities for the District's Emergency Medical Technicians-Paramedics EMT-P program on a no cost basis. Upon acceptance by the Governing Board, this Agreement will remain in effect for three (3) full years, unless terminated sooner by either party.

The vote was unanimous.

7. APPROVE TRAVEL EXPENSES

MSC Dougherty, Forquera

RESOLUTION 88-12913

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. PETER ARETAKIS
Advanced Funds? Yes
For Transportation (air, mileage), registration fees, meals
To attend California Colleges and Military Educators Association Conference
Location Sacramento, California
Date February 12 - 17, 1989
Amount \$633.00
Budget Acct. No. 01-03-31-3111-7081-5201.00-1180
(reimbursable)
- b. GEORGE R. BOGGS
Advanced Funds? Yes
For Transportation (air fare/car rental) lodging, registration fee (includes meals)
To attend California Community College Trustees (CCCT) Legislative Conference
Location Sacramento, California
Date February 12 - 14, 1989
Amount \$525.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000
- c. STUDENT ATHLETES
Advanced Funds? Yes
For Meals and Lodging
To attend Baseball Games (7 events)
Amount \$540.00
Budget Acct. No. 01-04-42-4210-6943-5204.00-0000

The vote was unanimous.

8. APPROVE AGREEMENTS: NORTHERN SAN DIEGO COUNTY PRIVATE DENTAL OFFICES

MSC Dougherty, Forquera

RESOLUTION 88-12914

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community College District and the following Northern San Diego County Private Dental Offices, for the purpose of providing clinical instruction for students enrolled in the Palomar College Dental Assisting Program, be approved. Said Agreements to be effective January 21 through June 9, 1989 and may be renewed without change (except for date) on a year-to-year basis, by mutual agreement of the parties:

Thomas P. Baglio, D.D.S., Escondido
James E. Sanford, D.D.S., Oceanside
Robert C. Brombacher, D.D.S., Vista
Gregory A. Hurt, D.D.S., San Marcos
Richard Malm, D.D.S., Escondido

The vote was unanimous.

9. APPROVE SALE OF SURPLUS EQUIPMENT

MSC Dougherty, Forquera

RESOLUTION 88-12915

BE IT RESOLVED, That in accordance with education Code Section 81452, the Governing Board of the Palomar Community College District finds the following equipment, property of the District, to be surplus equipment and hereby authorizes the Director of Purchasing Services to sell said equipment:

- a. one (1) each Computer peripheral system
Serial Number 001226 P/N 880355
- b. Six (6) each TDI-converters
Serial numbers 07145 through 07147 and 07161 through 07163

The vote was unanimous.

10. AMEND ARCHITECTURAL SERVICES AGREEMENT

MSC Dougherty, Forquera

RESOLUTION 88-12916

BE IT RESOLVED, That the Architectural Services Agreement with Hernandez and Associates, approved by the Governing Board on October 27, 1987, for the Six Building Space Optimization Project, be amended to include additional services in the amount of \$7,267.77. (Funds for this Agreement are 90% state funded.)

The vote was unanimous.

11. AUTHORIZE NON-RESIDENT TUITION FEE

MSC Dougherty, Forquera

RESOLUTION 88-12917

BE IT RESOLVED, That the Palomar Community College District shall adopt the Statewide Average Rate of \$94.00 per unit of credit for 1989-90 Nonresident Tuition Fee.

The vote was unanimous.

12. GRANT LEAVE OF ABSENCE

MSC Dougherty, Forquera

RESOLUTION 88-12918

BE IT RESOLVED, That VICKI HODGE, Teacher, Child Development Center, be granted a Leave of Absence (personal), without pay and without fringe benefits, effective January 23, 1989 through December 31, 1989.

The vote was unanimous.

13. ACTION - APPROVE CERTIFICATED CONTRACT AMENDMENT

MSC Dougherty, Forquera

RESOLUTION 88-12919

BE IT RESOLVED, That the following contract revision be approved:

Name: WILLIAM L. BEDFORD
Position: Associate Professor and Department Chairperson
Department: Physics and Engineering
Sal Cts/Stp: F - 32 Annual Salary: \$50,648.00
% Contract 100 New Position? No
Remarks: Add Department Chairperson
Length: 5/10 months
Effective Date: 1/21/89 - 5/26/89
Prorated Salary: \$25,324.00
Budget Acct. No. 01-03-33-3360-0901-1111.00-0000 (40%)
01-03-33-3364-1902-1111.00-0000 (60%)

The vote was unanimous.

14. APPROVE CERTIFICATED CONTRACT AMENDMENT

MSC Dougherty, Forquera

RESOLUTION 88-12920

BE IT RESOLVED, That the following contract revision be approved:

Name: RAYMOND E. JESSOP
Position: Associate Professor
Department: Physics/Engineering and Chemistry
Sal Cts/Stp: F - 34 Annual Salary: \$48,808.00
% Contract: 100 New Position? No
Remarks: Delete Department Chairperson
Length: 5/10 months
Effective Date: 1/21/89 - 5/26/89
Prorated Salary: \$24,404.00
Budget Acct No: 01-03-33-3362-1901-1111.00-0000 (40%)
01-03-33-3362-1901-1111.00-0000 (60%)

The vote was unanimous.

15. APPROVE CERTIFICATED EMPLOYMENT

MSC Hughes, Forquera

RESOLUTION 88-12921

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: DEBORAH MOFFAT
Position: Acting Director III/Instructor
Department: Allied Health
Sal Cls/Stp: A - 6 Annual Salary: \$29,733.00
% Contract: 100 New Position?: No
Remarks: Temporary replacement for Ruth Grayson (Resigned 12-23-88)
Length: 5/10 months
Effective Date: 1/25/89 - 5/26/89
Prorated Salary: \$15,034.21
Budget Acct No: 01-03-33-3382-1250-1212.00-0000 (10%)
01-03-33-3383-1250-1212.00-0607 (90%)

The motion carried; 4 ayes, 1 abstention (Dougherty).

16. APPROVE CERTIFICATED HOURLY EMPLOYMENT

MSC Dougherty, Forquera

RESOLUTION 88-12922

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

ALLIED HEALTH

Ken Matsumoto	AH-116	Emergency Med Tech Paramedic Certificate, U.C.S.D. 6 years experience	\$22.47
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AMERICAN INDIAN STUDIES

Peggy Whittingham	AIS 14	A History of Southwest Indians M.A., History/Arch., U.C., Riverside	25.27
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ART

Laurie Covill	Art 6	Design & Composition M.F.A., Art, S.D.S.U.	23.41
Kim Fraley	Art 3	Basic Drawing, Commercial Art A.A., Palomar College 5 years experience	22.47
Greg Reser	Art 6	Design & Composition M.F.A., Visual Art, U.C.S.D.	22.47

BUSINESS EDUCATION

Frederick Cicero	Bus 80	Real Estate Principles B.S., Bus. Mgt., Cal State Poly. Univ. 16 years experience	22.47
William Patterson	Bus 80	Real Estate Principles B.A., History, S.D.S.U. 10 years experience	22.47
Robert Skibicki	Bus 1	Accounting Princ. I B.S., Commerce, DePaul Univ. 21 years experience	22.47
Jerome Stolarow	Bus 10	Business Law J.D., Law, Georgetown Univ.	25.97

CHEMISTRY

Dennis Rogers	Chem 1	General Chemistry Ph.D., Chemistry, U.C.S.D.	25.97
Natalie Zlotin	Chem 3	General Chemistry Lab Ph.D., Chemistry, Inst. of Organic Chemistry/Academy of Science (Moscow)	25.97

DENTAL ASSISTING

Richard Adams	DA-151 DA-153	Dental Science Dental Materials D.M.D., Dentistry, Tufts Univ. School of Med.	25.97
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ENGLISH

Mary Monroe	Eng 1	English Composition M.A., English, U.C., Riverside	23.41
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FOREIGN LANGUAGES

Helen Mazar	Fren 50	Elem French M.A., Teaching French. Columbia Univ.	22.47
Vincent Vitale	Span 101	Beg Conversation Spanish B.A., Spanish, S.D.S.U. M.S., School Mgt, Pepperdine Univ.	24.34
Kirby Wolfe	Span 50	Elementary Spanish M.A., Spanish, S.D.S.U.	23.41

LIFE SCIENCES

Rick Matthews	Biol 8	General Biology M.S., Biology, S.D.S.U.	25.27
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MATHEMATICS

Charles Suggs	Math 011	College Algebra M.S., Elec.Eng., S.D.S.U. 5 Years experience	22.47
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PHYSICAL EDUCATION

Don Anderson	Rec 4	Recreational Leadership B.S., Phys. Ed., Cal.State Polytechnic Col. 19 years experience	22.47
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REGIONAL OCCUPATIONAL PROGRAM

James Harper	ACR 118R	Adv Refrig/Heat/Air B.S., Business, Hawaii Pacific College 6 years experience	22.47
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SOCIAL SCIENCES

Chris Barrett	Posc 20 Posc 1A	Intro to Public Admin Intro/Amer Political Inst M.A., Political Sci/Economics. S.D.S.U.	24.34
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The vote was unanimous.

17. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Forquera

RESOLUTION 88-12923

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: SHARON K. LARSEN
Position: Office Specialist
Department: Counseling Department
Replacement for: Sheryl Hauser
Class No: 761.01
Sal Rng/Stp: 23 - A Salary: \$614.50 p/mo
Full-time?: No Part-time? 50% New?: No
No. Months: 10
Effective Date: 1/9/89
Budget Acct No: 01-04-40-4030-6310-2111.00-0000 (100%)

The vote was unanimous.

18. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Forquera

RESOLUTION 88-12924

BE IT RESOLVED, That the employment of the following classified person approved:

Name: BARBARA A. SMET
Position: Department Secretary
Department: Fiscal Services
Replacement for: Wendy Kerr
Class No: 765.29
Sal Rng/Stp: 30 - A Salary: \$1,458.00 p/mo
Full-time?: Yes Part-time? No New?: No
No. Months: 12
Effective Date: 1/9/89
Budget Acct No: 01-05-50-5030-6710-2111.00-0000 (100%)

The vote was unanimous.

19. APPROVE CLASSIFIED INCREASE

MSC Dougherty, Forquera

RESOLUTION 88-12925

BE IT RESOLVED, That the increase of the following
classified position be approved:

Position: NURSING ASSOCIATE
Department: Student Health Services
Class No: 667.02
Sal Rng/Stp: 45 - A Salary: \$12.13 p/hr
Full-time: No Part-time?: 75% as needed New? No
No. Months: 12
Effective Date: January 23, 1989
Budget Acct No: 01-04-41-4140-6430-2111.00-1876 (100%)

Remarks: Increase from 9 to 12 months

- * This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

20. APPROVE CLASSIFIED NEW POSITION

MSC Dougherty, Forquera

RESOLUTION 88-12926

BE IT RESOLVED, That the following new classified position be approved:

Position: NURSING ASSOCIATE
Department: Student Health Services
Class No: Temporary 667.04
Sal Rng/Stp: 45 - A Salary: \$12.13 p/hour
Full-time?: Yes, as needed Part-time? No New? Yes
No. Months: 9
Effective Date: 1/17/89
Budget Acct. No. 01-04-41-4140-6430-2111.00-1876 (100%)

NOTE: Upon review of this position a recommendation regarding salary range and job description will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

** This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

21. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Forquera

RESOLUTION 88-12927

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: YASMEN ABDALLAH
Position: Nursing Associate
Department: Student Health Services
Class No. Temporary 667.04
Sal Rng/Stp: 45 - A Salary: \$12.13 p/hr
Full-time?: Yes, as needed Part-time? No New? Yes
No. Months: 9
Effective Date: 1/17/89
Budget Acct. No. 01-04-41-4140-6430-2111.00-1876

Remarks: New position approved 1/24/89

NOTE: Upon review of this position a recommendation regarding salary range and job description will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

The vote was unanimous.

22. APPROVE CLASSIFIED RECLASSIFICATION

MSC Dougherty, Forquera

RESOLUTION 88-12928

BE IT RESOLVED, That the reclassification of the following classified position be approved:

Position: SUPERVISOR PURCHASING SERVICES
Department: Purchasing Services
Name: Linda Hawkins
Class No. 179.01
Sal Rng/Stp: 44 - Q Salary: \$2,776 monthly
Full-time?: Yes Part-time? No
No. Months: 12
Effective Date: 1/1/89
Budget Acct No: 001-05-50-5020-6710-2112.00-0000 (100%)

Remarks: Position is removed from the Bargaining Unit represented by the CCE/AFT and becomes part of the Administrative Association/Supervisory Group.

The vote was unanimous.

23. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following resignations have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. RUTH GRAYSON, Director III/Instructor, Allied Health Department, effective December 23, 1988.
- b. R. LINDA ARCE, Graphics Specialist, Senior Office Specialist, Graphic Communications, effective December 31, 1988.
- c. PATRICIA MC FADDEN, Library/Media Technician II, Library/Media Center, effective December 23, 1988.
- d. STEPHANIE A. MURGUIA-HAMMOND, Admissions and Records Clerk, Admissions, Records and Veterans' Education, effective January 20, 1989.
- e. ELVIRA RAMIREZ, Office Specialist, Financial Aid, effective January 31, 1989.

24. ITEM REMOVED FROM CONSENT CALENDAR

AUTHORIZE CALL FOR BIDS

Mr. James Hernandez, Owner and Architect of Hernandez and Associates, presented a progress report on the Seven-Building Space Optimization project, which, because of unacceptable minimum standards in the BES building, has now become a Six-Building project. The working documents, having been completed October, 1988, were approved by the Office of State Architecture in December, 1988. Mr. Hernandez explained to the Board that Board approval is now being solicited in order to call for bids for the project, scheduled to begin May 26, 1989 and end in the first week of August, 1989.

MSC Dougherty, Echeverria

RESOLUTION 88-12929

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Director of Purchasing Services to call for bids for the Six Building Space Optimization Project.

The vote was unanimous.

R e s u m p t i o n o f
R E G U L A R A G E N D A

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Pat Schwerdtfeger reported that Palomar College has been asked to host the Area D meeting of the Statewide Academic Senate on March 10, from 9:30 a.m. to 3:00 p.m.

2. INFORMATION

Report of the Faculty

Barbara Schnelker announced that the Faculty would be holding its election of officers soon, and she will be introducing her replacement at the next Governing Board meeting.

3. INFORMATION

Report of the Administrative Association

Mike Reid explained that the Administrative Association has not met since before Christmas, but plans a meeting soon.

4. INFORMATION

Report of the CCE/AFT

There was no report.

5. INFORMATION

Report of the Associated Student Body

Michelle Harding reported that sales of the benefit cards total 427 to date, having begun with the opening of spring 1989 registration. This compares with a total of roughly 300 sold in the entire fall 1988 semester.

6. INFORMATION

Report of Superintendent

Dr. Boggs shared current enrollment statistics which show 18,014 students enrolled during the 8th reporting period, placing enrollment above both spring and fall 1988 semesters.

Dr. Boggs offered a status report on legislation in Sacramento, mentioning the recent 4.88 percent cost of living allowance by the Governor.

Monies from Proposition 98 have yet to be decided, and since no monies have been allocated in the Governor's budget for the implementation AB 1725, but there is a feeling that some of the Proposition 98 money might go into funding that Reform Act.

Senator Hart has authored a Bill to designate funding of Proposition 98, with \$21 million proposed for the community colleges. An Assembly Bill by Teresa Hughes proposes a different allocation.

With in excess of 400 Bills introduced since December 1988, several would impact community colleges, such as a Child Care Bill which would allocate \$300 million in bonds for the construction and renovation of child care facilities; a workers' comp Bill which would make it illegal to discriminate against people who file for workmens' compensation; a Bill which would provide for retirement of public employees at age 50 if their age plus years of employment are greater than or equal to 85; a Bill to fund the costs of immigrant services of public agencies; and a Bill which make it mandatory for school employees to be tested for AIDS.

Forty-eight of the Bills passed last year affect community colleges directly.

Dr. Boggs announced the raising of the victory banner again today, in celebration of the summer 1988 nursing graduates, who placed first in the nation (out of 1,416 schools) in the licensing exam for registered nurses. The nursing faculty and visiting students were introduced.

Messers. Echeverria and Forquera proposed that the Board pass a resolution at the next meeting in honor of the graduates and their achievements.

7. INFORMATION

There were no reports.

E. CURRICULAR REPORTS

1. Statistical Enrollment Profile - Dr. Barr

A COMPLETE WRITTEN COMPILATION OF THESE STATISTICS IS ATTACHED TO THE LEGAL MINUTES OF THIS MEETING.

F. COMMUNICATIONS

INFORMATION

1. Article titled "Sounding Board" published in The New England Journal of Medicine, Vol. 320, No.1, submitted by Dr. Dougherty, member, Governing Board member.

2. Letter from Dr. Pamela J. Fisher, Advisory Committee Member, 1989 Asilomar Leadership Skills Seminar, congratulating Lynda Halttunen, Director of Matriculation, as one of 80 California women selected to participate in the 1989 Asilomar Leadership Skills Seminar, January 22 - 26, 1989.

Ms. Hughes mentioned that Pat Farris, Coordinator, Business Support Services, has also been chosen to participate in this same conference.

Ms. Hughes further announced that Judy Cater, Librarian, Library/Media Center, and Candice Francis, Associate Professor, Sciences, have been selected for the Leaders of the '80's program.

G. OLD BUSINESS

1. ESTABLISH COMPENSATION FOR BOARD MEMBERS

Dr. Dougherty expressed his wish to have an item concerning compensation to Governing Board members brought before the Board at the April 11, 1989 meeting.

MSC Dougherty, Echeverria

RESOLUTION 88-12930

BE IT RESOLVED, That in accordance with AB 4066, Chapter 1316, effective January 1 1989, compensation for the elected/appointed members of the Board of Trustees and the Student Trustee of the Palomar Community College District shall be established as follows:

Elected/Appointed Members, Board of Trustees - \$240.00 per month.

Student Trustee - \$100.00 per month.

If a member does not attend all Board meetings during the month, he/she may receive only a percentage of the monthly compensation equal to the percentage of meetings attended unless otherwise authorized by the Board in accordance with law.

Members may be paid for meetings missed when the Board, by resolution, finds that they were performing designated duties of the district at the time of the meeting. During any year, members also may be paid for up to two meetings when the Board, by resolution, finds that they were absent because of illness.

The vote was unanimous.

2. APPROVE FIVE YEAR CONSTRUCTION PLAN

MSC Dougherty, Forquera

RESOLUTION 88-12931

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the 1990 - 95 Five Year Construction Plan with Project Planning Guide for an Off-Campus Student Services Center.

The vote was unanimous.

3. APPROVE NEEDS ASSESSMENT FOR OFF-CAMPUS STUDENT SERVICE CENTER

MSC Dougherty, Williamson

RESOLUTION 88-12932

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Needs Assessment for a Palomar College Off-Campus Student Services Center.

The vote was unanimous.

H. NEW BUSINESS

1. Goals and Objectives - Student Services

Dr. Chappie presented the strategic plan as well as the goals and objectives of the Student Services Division. This plan, prepared by the Student Services Council, a 14-member group comprised of representatives of each student services area, presents ways in which student success may be most positively supported. Elements of the plan come from a variety of different areas--from the mission of the college as well as selected goals that the Council feels are appropriate, based upon information received from the League for Innovation for the Community Colleges.

Dr. Chappie explained that the Philosophy Statement incorporated in the plan is a general statement of purpose for student services; the General Goal is the framework of what the Student Services area does.

Each area of the student services division writes its own goals and objectives for the year, including the anticipated outcome, as well as the scheduled activities which will serve to bring about those goals. Additionally, the format accommodates a midyear evaluation and adjustment of the goals, should that be necessary, and a year-end report which will serve in establishing goals and objectives for the following year.

Among the special goals for this year are telephone registration, intramural programs, identification of students with staff members of the college, and retention strategies.

A COMPLETE COPY OF THIS REPORT IS ATTACHED TO THE LEGAL MINUTES OF THIS MEETING.

2. Minimum Class Size Guidelines for State Supported Classes

Department chairpersons/directors, the appropriate dean, and the Assistant Superintendent/Vice President for Instruction shall have the responsibility of maintaining a minimum class size of eighteen (18) students except where a lower class size is deemed by the Assistant Superintendent/Vice President for Instruction to be in the best interests of the College.

Dr. Moser explained that institution of these guidelines as policy will simply formalize a practice already in existence, plus establish responsibility on her part, as Assistant Superintendent/Vice President of Instruction, for enforcing the policy.

3. AUTHORIZE PERSONS TO WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-12933

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar College Direct Deposit Debit Account at First Interstate Bank, San Diego, California, be:

Michael D. Gregoryk, Vice President for Finance
and Administrative Services

or

Lois B. Meyer, Director of Fiscal Services

This is a new account used only for the direct deposit of payroll for those on the staff who are having their payroll warrants directly deposited to the credit union.

The vote was unanimous.

I. FINANCIAL REPORTS

1. INFORMATION

Use of campus facilities by outside organizations, November, 1988.

2. INFORMATION

Use of campus facilities by outside organizations, December, 1988.

3. APPROVE PURCHASE ORDERS

MSC Dougherty, Echeverria

RESOLUTION 88-12934

BE IT RESOLVED, That Purchase Orders numbered through 941428, Fast Encumbrances numbered 941597 through 960147, Agreement Nos. 970112 through 970117, Honorarium Nos. 980063 through 980095, Film Bookings numbered 200041 through 200046, and Library Orders numbered 250020 through 250022, in the total amount of \$85,968.00, be approved.

The vote was unanimous.

J. OPERATIONAL REPORTS

K. PERSONNEL

1. APPROVE AMENDMENTS TO HANDBOOK OF POLICIES COVERING CLASSIFIED EMPLOYEES IN THE BARGAINING UNIT REPRESENTED BY THE CCE/AFT.

MSC Dougherty, Echeverria

RESOLUTION 88-12935

BE IT RESOLVED, That B.P. CCE/AFT-1 DESCRIPTION OF THE BARGAINING UNIT OF CLASSIFIED EMPLOYEES REPRESENTED BY THE CCE/AFT be amended as follows:

ADD E: "Any classification or position may be excluded from the bargaining unit if changes are made by the District such that the classification or position should properly be management, supervisory or confidential."

BE IT FURTHER RESOLVED, That B.P. CCE/AFT-11 HOURS OF EMPLOYMENT AND OVERTIME be amended as follows:

H. Compensatory Time Off

ADD TO PARAGRAPH 1: "The District in all cases shall determine whether an employee is granted overtime pay or is granted compensatory time off in lieu of cash compensation"

BE IT FURTHER RESOLVED, that B.P. CCE/AFT-14 LEAVES OF ABSENCE be amended follows:

B.4. Industrial accident and Illness Leave (Education Code Section 88192)

ADD TO A. "An employee must serve continuously for three years before the benefits of this leave are available to the employee."

BE IT FURTHER RESOLVED That B.P. CCE/AFT COMPENSATION be amended as follows:

ADD I. Differential Pay

1. Any employee required to work between 6 PM and 10 PM as part of the employee's regularly scheduled work hours shall receive differential pay of 3%.

2. Any employee required to work between 10 PM and 6 AM as part of the employee's regularly scheduled work hours shall receive differential pay of 5%.

ADD J. Bilingual Stipend

Any employee who is required to be bilingual as part of the job description or who is specifically designated in writing by the District to serve as a bilingual interpreter shall receive a monthly bilingual stipend of \$50.00.

The vote was unanimous.

L. COMMENTS FROM BOARD MEMBERS

M. ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, FEBRUARY 14, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Service Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER:

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:00 p.m.

B. ROLL CALL:

MEMBERS	ROBERT L. DOUGHERTY, JR., M.D.
<u>PRESENT:</u>	BEN ECHEVERRIA, ESQ., SECRETARY
	RALPH FORQUERA
	BARBARA HUGHES, PRESIDENT
	HARVEY WILLIAMSON, VICE PRESIDENT
EXECUTIVE AND	Dr. George R. Boggs, Superintendent/President
SENIOR	Dr. Jan Moser, Assistant Superintendent/Vice
ADMINISTRATORS	President, Instructional Services
<u>PRESENT:</u>	Dr. David A. Chappie, Assistant Superintendent/ Vice President, Student Services
	Michael Gregoryk, Assistant Superintendent/ Vice President, Finance and Administrative Services
	Dr. Kent Backart, Dean, Student Support Services
	James Clayton, Acting Dean of Community Education
	Dr. Margaret Gunther, Acting Dean of Vocational Ed- ucation and Applied Arts
	Gene M. Jackson, Dean of Humanities
	Diane G. Michael, Dean of Science, Technology and Business
STAFF	Dr. Robert Barr, Director of Institutional Research and Planning
<u>PRESENT:</u>	Charrie Deuel, Facilities Planner
	Virginia Dower, Director, Bookstore Operations

Joyce Harris, Administrative Secretary, President's Office
Charles Hollins, Counselor, Counseling, Guidance and Career Development
Melba Kooyman, Associate Professor, Nursing Education
Esther LaPorta, Executive Director, Development Foundation

Tony Lynds, Associate Professor, Physical Education and Athletics
Nona McClure, Director, Mt. Carmel Satellite Center
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Cynthia Poole, Chairperson, Associate Professor and Counselor, Counseling, Guidance and Career Development
Barbara Ross, Accounting Technician, E.O.P.S.
Jane Scanlan, Administrative Secretary, Administrative Services
Barbara Schnelker, President, The Faculty
Dr. Joe Stanford, Chair, Certificated Salary and Benefits Committee
Irene Stiller, Associate Professor/Chairperson, Nursing Education
Ruth Tait, Handicapped Services Technician, Disabled Student Programs and Services
John Woods, Associate Professor, Physical Education and Director, Athletics Program

GUESTS Kate McElhinney
PRESENT: Student Athletes

QUORUM
ESTABLISHED: Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE COMPLETE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THERE-OF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

MSC Echeverria, Williamson

RESOLUTION 88-12936

BE IT RESOLVED, That the Minutes of the Regular Meeting held January 24, 1989, be approved as amended (deletions bracketed):

Page 20, Item F.1.: ". . .submitted by Dr. Dougherty, member, Governing Board [~~member~~].

The vote was unanimous.

C O N S E N T C A L E N D A R

CC.

1. APPROVE USE OF FACILITIES

MSC Dougherty, Echeverria

RESOLUTION 88-12937

BE IT RESOLVED, That the following Use of Facilities Agreement between the Palomar Community College District and the following agency be approved:

- a. LAKE SAN MARCOS COUNTRY CLUB
Purpose: Administrative Services Retreat
Rate: \$400.00
Effective: 2/24/89
Budget: 01-05-50-5000-6710-5201.00-0000
- b. NORTH COUNTY HEALTH SERVICES/San Marcos
Purpose: To hold classes in Community education
Rate: No charge
Effective: 2/11/89 through 5/6/89
Terms: Continuing agreement/a.d.a. generating classes
Rate Change? No

- c. FALLBROOK UNION ELEMENTARY SCHOOL/Fallbrook
Purpose: To hold classes in General education
Rate: No charge
Effective: 1/21/89 through 5/26/89
Terms: Continuing agreement/a.d.a. generating classes
Rate Change?: No
- d. RAMONA UNIFIED SCHOOL DISTRICT/Ramona
Purpose: To hold classes in General education
Rate: \$22.39 p/use
Effective: 1/21/89 through 5/26/89
Terms: Continuing ad.a. generating classes/
Rate Change?: Yes
Former Rate: \$21.00 p/use
- e. RAMONA UNIFIED SCHOOL DISTRICT/Ramona
Purpose: Office Space
Rate: \$22.39 p/use
Effective: 8/1/88 through 6/1/89
Terms: Non-a.d.a. generating classes/office space
Rate Change?: No
- f. CITY OF VISTA/Vista Fire Department
Purpose: To hold classes in General Education
Rate: No Charge
Effective: 1/21/89 through 5/26/89
Terms: Continuing a.d.a generating classes
Rate Change?: No

The vote was unanimous.

2. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 88-12938

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. GEORGE R. BOGGS
Advanced Funds? Yes
For Transportation (air fare/airport parking), meals
To attend California Association of Community Colleges (CACC) Commission on Research Meeting
Location Sacramento, California
Date March 17, 1989
Amount \$340.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000
- b. Advanced Funds? Yes
For Transportation (air fare/airport parking/car rental, meals, lodging, registration fee)
To attend Eleventh Annual International Conference on Teaching Excellence and Conference of Administrators
Location Austin, Texas
Date May 21 - 25, 1989
Amount \$1,350.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000
- c. Advanced Funds? Yes
For Transportation (train/taxi), meals, registration fee
To attend CASE District VII Conference
Location Los Angeles, California
Date January 30, 1989
Amount \$158.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

- d. Advanced Funds? Yes
For Transportation (air fare, taxi, parking, lodging, meals, registration fee)
To attend LEADERSHIP 2000, an International Executive Development Conference for Community College Leadership Teams
Location San Francisco, California
Date June 11 - 14, 1989
Amount \$815.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000
- e. Advanced Funds? Yes
For Transportation (air fare/airport parking), meals
To attend Meeting of Chancellor's Advisory Committee on Affirmative Action
Location Sacramento, California
Date February 16, 1989
Amount \$320.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000
- f. Advanced Funds? Yes
For Registration fee, lodging
To attend Faculty Association of the California Community Colleges
Location Newport Beach, California
Date March 3 - 5, 1989
Amount \$315.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000
- g. Advanced Funds? Yes
For Transportation (air fare/airport parking, meals, lodging, registration fee)
To attend Association of California Community College Administrators/CEOCCC Statewide Meeting
Location San Francisco, California
Date March 1 - 3, 1989
Amount \$515.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

The vote was unanimous.

3. APPROVE AGREEMENTS: NORTHERN SAN DIEGO COUNTY PRIVATE DENTAL OFFICES

MSC Dougherty, Echeverria

RESOLUTION 88-12939

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community College District and the following Northern San Diego County Private Dental Offices, for the purpose of providing clinical instruction for students enrolled in the Palomar College Dental Assisting Program, be approved. Said Agreements to be effective January 21 through June 9, 1989, and may be renewed without change (except for date) on a year-to-year basis, by mutual agreement of the parties:

James S. Hargas, D.M.D., Oceanside

The vote was unanimous.

4. APPROVE VOLUNTEER SERVICES

MSC Dougherty, Echeverria

RESOLUTION 88-12940

BE IT RESOLVED, That the Volunteer time and services of the following persons during the Spring 1989 semester be approved. Said persons have volunteered to work in the Athletic Program with the understanding that they will receive no compensation for their time and services.

Mike Abruzzo
Brad Cesmat
Steve Ferguson
Jennae Lambdin
Jack Wiland
Leslie Woodstra

The vote was unanimous.

5. APPROVE EMT AGREEMENT - COUNTY OF SAN DIEGO

MSC Dougherty, Echeverria

RESOLUTION 88-12941

BE IT RESOLVED, That an Agreement between Palomar Community College District and the County of San Diego for the purpose of providing Emergency Medical Technician I (A and NA), (EMT-1), EMT-1 Refresher and Emergency Medical Dispatch Training, (EMD) Programs, and as approved by the Governing on September 27, 1988, be amended as follows: Change the maximum amount payable to Palomar College from \$18,750.00 to \$25,000.00. This change is necessitated due to three additional classes being added.

The vote was unanimous.

6. APPROVE EMT AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12942

BE IT RESOLVED, That in accordance with California Educational Code, Section 78240, that an Agreement between the Palomar Community college District and the Children's Hospital and Health Center be approved for the purpose of providing facilities for the District's Emergency Medical Technicians-Paramedics EMT-P program on a no cost basis. Upon acceptance by the Governing Board, this Agreement will be effective February 14, 1989, until terminated by either party upon giving of thirty (30) days written notice.

The vote was unanimous.

7. GRANT LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 88-12943

BE IT RESOLVED, That ALICE A. ABERNATHY, Curricular Schedules Technician, Instruction, be granted a medical Leave of Absence without pay but with no effect on fringe benefits, effective December 6, 1988 through February 28, 1989.

The vote was unanimous.

8. GRANT LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 88-12944

BE IT RESOLVED, That IRMA R. LEAL, Senior Instructional Assistant, English as a Second Language, be granted a medical Leave of Absence without pay but) with no effect on fringe benefits, effective September 20, 1988 through February 28, 1989.

The vote was unanimous.

9. APPROVE STANDARD TEACHING CREDENTIAL

MSC Dougherty, Echeverria

RESOLUTION 88-12945

BE IT RESOLVED, That WILLARD E. HANSON, Hourly Instructor, Physics/Engineering, be authorized to teach under a Standard Teaching Credential. This credential authorizes the holder to teach Mechanical Engineering in grades 13 and 14 when approved by the Governing Board. The Office of Instruction certifies that this instructor is fully qualified to teach in this area.

The vote was unanimous.

10. APPROVE STANDARD TEACHING CREDENTIAL

MSC Dougherty, Echeverria

RESOLUTION 88-12946

BE IT RESOLVED, That EUGENE L. HIKEL, Hourly Instructor, Mathematics, be authorized to teach under a Standard Teaching Credential. This credential authorizes the holder to teach Mathematics grades 13 and 14 when approved by the Governing Board. The Office of Instruction certifies that this instructor is fully qualified to teach in this area.

The vote was unanimous.

11. APPROVE SPECIAL TEACHING CREDENTIAL

MSC Dougherty, Echeverria

RESOLUTION 88-12947

BE IT RESOLVED, That HENRY C. KURN, Hourly Instructor, Trade and Industry/Electronics, be authorized to teach under a Special Teaching Credential. This credential authorizes the holder to teach Electronics in grades 13 and 14 when approved by the Governing Board. The Office of Instruction certifies that this instructor is fully qualified to teach in this area.

The vote was unanimous.

12. APPROVE STANDARD TEACHING CREDENTIAL

MSC Dougherty, Echeverria

RESOLUTION 88-12948

BE IT RESOLVED, That JUDITH A. RANGEL, Hourly Instructor, Foreign Languages, be authorized to teach under a Standard Teaching Credential. This credential authorizes the holder to teach Spanish in grades 13 and 14 when approved by the Governing Board. The Office of Instruction certifies that this instructor is fully qualified to teach in this area.

The vote was unanimous.

13. APPROVE STANDARD TEACHING CREDENTIAL

MSC Dougherty, Echeverria

RESOLUTION 88-12949

BE IT RESOLVED, That KATHERINE F. ROSVALL, Hourly Instructor, Foreign Languages, be authorized to teach under a Standard Teaching Credential. This credential authorizes the holder to teach Spanish in grades 13 and 14 when approved by the Governing Board. The Office of Instruction certifies that this instructor is fully qualified to teach in this area.

The vote was unanimous.

14. APPROVE CERTIFICATED HOURLY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12950

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Spring 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

AMERICAN INDIAN STUDIES

Juanita Dixon	AIS 42	American Indian Literature A.A., Palomar College. B.A., Psychology, National April 1989 1 year experience	\$22.47
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ART

Scott Breidenthal	Art 74	Graphic Design B.F.A., Art Center College of Design 5 years experience	22.47
Brian McMurdo	Art 80	Intro Computer Art B.A., Printmaking/Painting, S.D.S.U. 5 years experience	22.47

BEHAVIORAL SCIENCES

Janet Hightower	Anth 2	Cult Anth M.A., Anthropology, U. of North Carolina	23.41
Manfred Knaak	Anth 1	Physical Anth M.A., Anthropology, Cal State San Diego	22.47

BUSINESS EDUCATION

James Burmeister	Bus 10	Business Law J.D., Law, U. of San Diego	25.97
Angelo Corpora	Bus 81	Real Estate Finance M.A., Law, Antioch School of Law 5 years experience	23.41
JoEllen Maus	Bus 93	Escrow Problems 14 years experience	22.47
Cheryl Williamson	Bus 1 Bus 15	Accounting Princ I Bookkeeping Fundamentals B.S., Accounting, Portland State University 5 years experience	22.47

CHEMISTRY

Kelley Hudson-MacIsaac	CHEM 10L	Lab B.A., Chemistry, U.C.S.D. Palomar Chemistry Dept., 8 years	22.47
John Oakes	CHEM 1	General Chemistry Ph.D., Chemistry, U. of Colorado	25.97

CHILD DEVELOPMENT

Bob Sasse	CHDV 1	Child Development M.A., Human Development, Pacific Oaks Col. 5 years experience	22.47
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COMMUNICATIONS

Susan Coppock	PHOT 55	Creative 35MM Color 9 years experience	22.47
Timothy Meyer	PHOT 54	Basic 35MM Color Photo M.A., Art Design, Cal State Fullerton 10 years experience	22.47
Victor Perez	PHOT 54	Basic 35MM Color Photo M.A., Art, Cal State Long Beach 5 years experience	22.47

COMMUNITY EDUCATION

Barbara France	CNED 650	VITA (Tax) M.B.A., Business, Southern Illinois U. 5 years experience	22.47
Nancy Oleksa	CNED 590	Watercolor A.A., Painting/Photography, Art Institute of Pittsburgh 14 years experience	22.47

Ellen Rubins	CNED 75	Be Alive 22 years experience	22.47
<u>COMPUTER INFORMATION SYSTEMS</u>			
Anthony DeFilippis	CIS 28	Computer Operations A.A., Computer Science, Palomar Palomar CIS Dept 2 years	22.47
<u>CRIMINAL JUSTICE</u>			
Roger Rodriquez	CJ 60	Reserve Office I Training 8 years experience	22.47
<u>ENGLISH</u>			
Don Clemesha	Eng 102	Intro Composition M.A., English, S.D.S.U.	22.47
Madeline Mulvahill	Eng 1	English Composition M.A., English, Oakland University	22.47
Cathy Smith	Eng 101	English Essentials M.A., English, U. of North Carolina	23.41
<u>ENGLISH AS A SECOND LANGUAGE</u>			
Cindy Dupray	ESL 2	Written Communication II B.A., Literature/Writing, U.C.S.D. M.A., Literature/English in progress, U.C.S.D. 2 years experience	22.47
<u>FAMILY AND CONSUMER SCIENCES</u>			
John Adams	FCS 40ZZ	Open Sm Apparel Business B.S., Business Admin., West Virginia U. 4 years experience	22.47
Rebecca Wisniewski	ID 52 ID 98B	Mtrls/Proces/Inter Design Model Home Design B.A., Applied Arts, S.D.S.U. 4 years experience	22.47 22.47
<u>FOREIGN LANGUAGES</u>			
Jose Alonso, Jr.	Span 101	Beg Conversation M.A., Spanish, Univ of Alberta	25.27
Robert Holmes	Span 101	Beg Conversation B.A., Relg/Ed Music, Mid-America Nazarene Col 2 years experience	22.47
Kim Marshall	Span 101	Beg Conversation B.A., Spanish, Geography. S.D. State Col Ed.D., Foreign Lang Teaching, Northern Ariz. U	25.97
Sergio Ochoa	Span 54	Intermediate Spanish M.A., Spanish, S.D.S.U.	22.47
Judy Rangel	Span 101	Beg Conversation A.B., Educ., U. of Michigan M.A., Educ Technology, S.D.S.U. 19 years experience	24.34
Katherine Rosvall	Span 101 Span 103	Beg Conversation Adv Conversation M.A., Spanish, U.S.C.	23.41
<u>LIBRARY/MEDIA CENTER</u>			
Laurie Hope	-----	Reference Librarian M.L.S., Librarianship, U.C.L.A.	23.41
<u>LIFE SCIENCES</u>			
Charles Crumly	ZOO 35 ZOO 35L	Anatomy Lab Ph.D., Zoology, Rutgers Univ.	25.97

Franklin Lowe	ZOO 35 ZOO 35L	Anatomy Lab M.S., Biology, S.D. State Col 17 years experience	25.27
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MATHEMATICS

Richard Brodie	Math 046	FORTTRAN/77/Math/Science B.S., Math, Stanford 5 years experience	22.47
Eugene Hikel	Math 011	College Algebra B.A., Physics/Math, S.D.S.U. 5 years experience	24.34
Marilyn Knappen	Math 020 Math 110	Math for Business Analysis Inter Algebra M.S., Math, U. of Illinois	23.41
Charlotte Regalado	Math 110	Inter Algebra B.S., Math/Physics, U.S.C. M.A., Ed, Ohio State 18 years experience	24.34
Elizabeth Webster	Math 014	Trigonometry Fullbright Exchange Program (England) 14 years experience	22.47

MUSIC

Jennifer Paterson	Mus 31	Vocal Lit/Performance M.A., Piano/Voice, Boston Univ.	22.47
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PHYSICAL EDUCATION

Jennae Lambdin	PE 11	Adaptive P.E. M.A., Special Education, U. of Pacific	22.47
Arthur Warren	PE 91	Sports Officiating B.A., P.E., U.S.I.U., M.A., P.E. Educ., Azusa Pacific	24.34

PHYSICS/ENGINEERING

Willard Hanson	Engr 36	Engr Mech-Dynamics M.S., Mech. Engr., U.S.C.	23.41
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PUBLIC SERVICES

Jay Butler	FS 20	Volunteer Fire Academy Cert. Fire Tech., Shasta College 7 years experience	22.47
Russell Caylor	CJ 4	Community Relations A.S. Police Science 20 years experience	22.47
Donald Davis	FS 20	Volunteer Fire Academy A.S., Fire Science, Miramar College 5 years experience	22.47
Ralph Korbacher	CJ 60	Reserve Officer I Training A.A., Police Science, MiraCosta 17 years experience	22.47
Todd Newman	FS 20	Volunteer Fire Academy Certificate, Fire Science, Miramar 46 units Palomar College 5 years experience	22.47
J. David Schloss	FS 20	Volunteer Fire Academy 10 years experience	22.47
Joseph Schloss	FS 20	Volunteer Fire Academy J.D., Law, Western State Univ. 5 years experience	25.97
Michael Shelby	CJ 1	Intro to Criminal Justice 8 years experience	22.47

John Twyman	FS 20	Volunteer Fire Academy 20 years experience	22.47
Gregory Woolf	FS 20	Volunteer Fire Academy A.A., Fire Science, Palomar 10 years experience	22.47

REGIONAL OCCUPATIONAL PROGRAM

Olin Leviton	CM 29R	Basic Woodworking 18 years experience	22.47
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SOCIAL SCIENCES

Philip Hahn	Econ 1	Prin of Economics (Macro) Ph.D., Economics, Western Reserve Univ.	25.97
Donne Levy	Hist 8	U.S. Since Reconstruction B.S., Pol Science, U. of Utah M.A. History/Oriental Studies, U. of Arizona	25.27
Eric Mayer	Hist 40	Hist of Modern Far East M.A., History, U.C.S.D.	22.47

SPEECH/THEATRE/DANCE/ASL

Thomas Nicholson	Dnce 38	Rehearsal/Performance B.F.A., Dance, Texas Christian Univ. 7 years experience	22.47
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TRADE AND INDUSTRY

Henry Kurn	ET-18	Electronic Basic 25 years experience	22.47
Robert Stevenson	Cft 160	Finishing and Touch-up M.A., Health Sciences 5 years experience	22.47
Patrick Warner	Cft 150	Prodct Set-up/Manufct B.S., Oceanography, Humboldt State Col 4 years experience	22.47

VOCATIONAL PROGRAMS

Michael Ahlee	WTE 32	Backflow Prevention Certified Backflow Inspection/Testing, S.D. Dept. of Health Services 6 years experience	22.47
Patricia Cashman	TS 98D	Cruise Specialist I A.A., Lib. Arts, Glendale Col Enrolled in B.A. Program, Cal St. Dominguez 22 years experience	22.47
Luis Lozada	SURV 98A SURV 98C	Field Surveying I Field Surveying III A.S., Civil Eng., St. Gergory's Jr. College 14 years experience	22.47
Timothy Owens	APE 52 APE 50-57	Capacitance/Reactance Sub as Needed in Elec Apprenticeship 6 years experience	22.47
Michael Puckett	CI 29	Plumbing/Mech Codes B.S., Construction Tech., Cal State, Long Beach 8 years experience	22.47

The vote was unanimous.

15. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12951

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: MARINA M. LYNSKEY
Position: Special Programs Assistant *
Department: Occupational Assessment and Training Center
Class No: 764.01 No. of Months: 12
Sal Rng/Stp: 28 - A Salary: \$1,389.00/monthly
Full-time? Yes Part-time? No New? No
Remarks: Replacement for Teri Morales
Effective Date: 2/1/89
Budget Account No(s): 01-03-31-3150-6416-2111.00-1803 (45%)
01-03-31-3150-6416-2111.00-1810 (45%)
01-03-31-3150-6416-2111.00-1811 (5%)
01-03-31-3150-6416-2111.00-1812 (5%)

- * This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.
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16. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12952

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: JUDY O. SEGOBIA
Position: Custodian I
Department: Custodial Services
Class No: 951.09 No. of Months: 12
Sal Rng/Stp: 23 - A Salary: \$1,229.00/month
Full-time? Yes Part-time? No New? No
Remarks: Replacement for Ruben Guillen
Effective Date: 2/1/89
Budget Account No(s): 01-05-51-5130-6511-2111.00-0000 (100%)

NOTE: 3% added to base salary for hours worked between 6 p.m. and 10 p.m. 5% added to base salary for hours worked between 10 p.m. and 6 a.m.

The vote was unanimous.

17. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12953

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: JAMES J. DIAZ
Position: Custodian I
Department: Custodial Services
Class No: Custodial Services No. of Months: 12
Sal Rng/Stp: 23 - A Salary: \$1,229.00/month
Full-time? Yes Part-time? No New? No
Remarks: Replacement for Paul Tillery
Effective Date: 2/1/89
Budget Account No(s) 01-05-51-5130-6511-2111.00-0000 (100%)

The vote was unanimous.

18. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12954

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: MANUEL ALVARADO
Position: Custodian I
Department: Custodial Services
Class No: 951.11 No. of Months: 12
Sal Rng/Stp: 23 - A Salary: \$1,229.00/month
Full-time? Yes Part-time? No New? No
Remarks: Replacement for Custodian II position (Roy Vick)
Effective Date: 2/1/89
Budget Account No(s) 01-05-51-5130-6511-2111.00-0000 (100%)

NOTE: 5% added to base salary for hours worked between 10 p.m. and 6 a.m.

The vote was unanimous.

19. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12955

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: RAYMOND J. TAFEJIAN
Position: Warehouse Worker
Department: Buildings and Grounds
Class No: 972.01 No. of Months: 12
Sal Rng/Stp: 25 - A Salary: \$1,291.00/month
Full-time? Yes Part-time? No New? No
Remarks: Replacement for Phyllis Crenshaw
Effective Date: 2/1/89
Budget Account No(s) 01-05-51-5100-6511-2111.00-0000 (100%)

The vote was unanimous.

20. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12956

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: LINDA S. SHAFFER
Position: Nursing Associate
Department: Student Health Services
Class No: 667.02 No. of Months: 12
Sal Rng/Stp: 45 - A Salary: \$12.13/hour as needed
Full-time? No Part-time? 75% New? No
Remarks: Increase from 9 to 12 months approved by Board
1/24/89; Replacement for Yasmen Abdallah
Effective Date: 1/23/89
Budget Account No(s) 01-04-41-4140-6430-2111.00-1876 (100%)

NOTE: 3% added to base salary for hours worked between 6 p.m. and 10 p.m.

The vote was unanimous.

21. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12957

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: RENEE B. FARRAR
Position: Library/Media Technician II
Department: Library/Media Center
Class No: 28 - A No. of Months: 12
Sal Rng/Stp: 28 - A Salary: \$1,389.00/month
Full-time? Yes Part-time? No New? No
Remarks: Replacement for P. McFadden/Promotion from
within
Effective Date: 2/6/89
Budget Account No(s) 01-03-32-3210-6110-2111.00-0000 (100%)

The vote was unanimous.

22. APPROVE CLASSIFIED POSITION INCREASE

MSC Dougherty, Echeverria

RESOLUTION 88-12958

BE IT RESOLVED, That the increase of the following classified position be approved:

Position: SENIOR OFFICE SPECIALIST
Department: Human Resource Services
Class No: 762.12 No. of Months: 12
Sal Rng/Stp: 28 - A Salary: \$1,389.00/month
Full-time? Yes Part-time? No New? No
Remarks: Increase position from 11 to 12 months; increase position from 60% to 100%
Effective Date: 3/1/89
Budget Account No(s) 01-05-50-5060-6723-2111.00-0000 (100%)

The vote was unanimous.

23. APPROVE CLASSIFIED POSITION INCREASE

MSC Dougherty, Echeverria

RESOLUTION 88-12959

BE IT RESOLVED That the increase of the following classified person be approved:

Position: OFFICE SPECIALIST
Department: Campus Patrol
Class No: 761.08 No. of Months: 12
Sal Rng/Stp: 23 - A Salary: \$1,229.00/month
Full-time? Yes Part-time? No New? No
Remarks: Increase position from 11 to 12 months
Effective Date: 2/2/89
Budget Account No(s) 01-05-51-5170-6731-2111.00-0850 (50%)
01-05-51-5170-6710-2111.00-1840 (50%)

The vote was unanimous.

24. APPROVE CLASSIFIED RECLASSIFICATION

MSC Dougherty, Echeverria

RESOLUTION 88-12960

BE IT RESOLVED, That the reclassification of the following position be approved:

Position: EXECUTIVE SECRETARY
Department: Administrative Services
Name: Jane Scanlan
Class No: 782.01 No. of Months: 12
Sal Rng/Stp: 38 - C Salary: \$1,953.00/month
Full-time? Yes Part-time? No New? No
Effective Date: 1/1/89
Budget Account No(s) 01-05-50-5000-6710-2112.00-0000 (100%)

The vote was unanimous.

25. APPROVE CLASSIFIED RECLASSIFICATION

MSC Dougherty, Echeverria

RESOLUTION 88-12961

BE IT RESOLVED, That the reclassification of the following position be approved:

Position: EXECUTIVE SECRETARY
Department: Instruction
Name: Diane Veach
Class No: 782.02 No. of Months: 12
Sal Rng/Stp: 38 - J Salary: \$2,244.00/month
Full-time? Yes Part-time? No New? No
Effective Date: 1/1/89
Budget Account No(s) 01-03-30-3000-6010-2112.00-0000 (100%)

The vote was unanimous.

26. APPROVE CLASSIFIED RECLASSIFICATION

MSC Dougherty, Echeverria

RESOLUTION 88-12962

BE IT RESOLVED That the reclassification of the following position be approved:

Position: EXECUTIVE SECRETARY
Department: Student Services
Name: Petra Reyes
Class No: 782.03 No. of Months: 12
Sal Rng/Stp: 38 - 0 Salary: \$2,398.00/month
Full-time? Yes Part-time? No New? No
Effective Date: 1/1/89
Budget Account No(s) 01-04-40-4000-6410-2112.00-0000 (100%)

- * NOTE: In accordance with B.P. CCE/AFT-1.E this classification is now excluded from the bargaining unit and classified as Confidential because the employee's duties normally require access to confidential information contributing significantly to employer-employee relations.

The vote was unanimous.

27. APPROVE MONTHLY STIPEND

MSC Dougherty, Echeverria

RESOLUTION 88-12963

BE IT RESOLVED, That in accordance with B.P. CCE/AFT-18 the following employees be granted a \$50.00 per month stipend effective January 1, 1989 for performing bilingual interpretations as part of their position requirements:

RUTH BARBABA, Tutorial Specialist, Tutoring Services
LISA MONTES, Office Specialist, Financial Aid

The vote was unanimous.

28. APPROVE EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12964

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1988-89 college year, be approved.

SHORT TERM/SUBSTITUTE EMPLOYEES 1988-89

NAME	ACCOUNT-NUMBER	RATE
AARON, MARTHA	01-04-40-4010-6210-2311-00-0000	4.40
ANGELL, ELLAMAE	01-03-32-3210-6110-2311-00-0000	5.90
ARNOLD, MARJORIE	01-05-50-5030-6710-2311-00-0000	4.40
BARRON, CAROLYN	01-05-54-5400-6930-2311-00-0901	5.10
BEEBE, DANIEL	01-03-33-3382-1250-2311-00-0000	9.38
BEEBE, DANIEL	01-03-33-3382-1250-2311-00-1728	9.38
BRADLEY, LAURA	01-04-40-4010-6210-2311-00-0000	4.40
BROOKS, ELENORE	01-03-31-3150-6416-2311-00-1803	7.71
BROOKS, ELENORE	01-03-31-3150-6416-2311-00-1810	7.71
BROOKS, ELENORE	01-03-31-3150-6416-2311-00-1811	7.71
BROOKS, ELENORE	01-03-31-3150-6416-2311-00-1812	7.71
BURNHAM, KATHRYN	01-04-40-4010-6210-2311-00-0000	4.40
CANEPA, MIKE	01-03-30-3006-6120-2311-00-0607	7.17
CANEPA, MIKE	01-03-30-3006-6120-2311-00-0873	7.17
COLBY, MARY	01-03-31-3150-0925-2311-00-1813	6.66
COLBY, MARY	01-03-31-3150-6416-2311-00-1803	6.66
COLBY, MARY	01-03-31-3150-6416-2311-00-1810	6.66
COLBY, MARY	01-03-31-3150-6416-2311-00-1811	6.66
COLBY, MARY	01-03-31-3150-6416-2311-00-1812	6.66
CZERNER, PETER	01-03-36-3611-1001-2311-00-0000	10.10
DAUSMAN, JOANNE	01-04-40-4010-6210-2311-00-0000	4.40
DAVIS, FUMIE	01-04-41-4118-7031-2311-00-1461	6.35
DEYARMAN, DONNA	01-03-38-3800-6012-2311-00-0000	7.71
DEYARMAN, DONNA	01-03-38-3800-6012-2311-00-1481	7.71
DIAZ, JAMES	01-05-51-5100-6511-2311-00-0000	6.20
DUETZ, JANE	01-05-50-5015-6610-2311-00-0000	7.91
DUEDE, BETH	01-03-36-3670-2107-2411-00-1832	8.72
DUEDE, BETH	06-04-42-4250-7030-2411-00-0666	8.72
EDINGTON, ANDREA	01-05-50-5000-6710-2311-00-0000	7.91
ERTSGAARD, BYRON	01-05-50-5030-6710-2311-00-0000	4.40
FERGUSON, JUDITH	01-03-30-3006-6120-2311-00-0607	7.17
FERGUSON, JUDITH	01-03-30-3006-6120-2311-00-0873	7.17
FINCHUM, RON	01-05-51-5100-6511-2311-00-0000	6.20
FRIEND, PATRICIA	01-04-43-4313-7034-2311-00-1104	4.52
FRIEND, PATRICIA	01-04-43-4315-4930-2311-00-0000	4.52
GOULD, ERICK	01-03-30-3006-6120-2311-00-0607	6.20
GRAVANTE, FRANK	01-03-32-3215-6115-2411-00-0000	5.49
HALL, JOANN	01-05-50-5030-3710-2311-00-0000	5.10
HALSTEAD, STEVE	01-05-50-5000-6710-2311-00-0000	7.91
HARTGER, TOM	01-03-36-3611-1001-2311-00-0000	10.10
HENLINE, JILL	01-03-30-3006-6120-2311-00-0607	6.05
HOBBIE, MICHAEL	01-05-51-5100-6511-2311-00-0000	6.51
HUMPHREY, JIM	01-05-54-5400-6930-2311-00-0901	4.52
JAECH, JIM	01-04-41-4120-6460-2311-00-0000	8.51
JAECH, JIM	01-04-41-4120-6460-2311-00-1450	8.51
JAECH, JIM	01-04-41-4120-6460-2311-00-1601	8.51
KANG, BYUNG	01-03-32-3210-6110-2311-00-0000	5.90
KINNEE, JOAN	06-04-42-4250-7030-2311-00-0666	6.66
KINSELLA, SYLVIA	01-03-38-3803-0936-2311-00-0000	8.72
KIRBY, RENEE	01-03-31-3100-6014-2311-00-0000	7.71
KOEHLER, SHARON	01-04-40-4005-6410-2311-00-0000	6.20
LA ROSE, JANICE	01-03-31-3140-6014-2311-00-0000	6.05
LENTS, MICHELLE	01-03-37-3700-1501-2411-00-0607	6.66
LEVAN, NANCY	01-03-36-3640-4930-2411-00-0000	6.66
LOOPER-WALKER, P.	01-03-33-3340-0401-2311-00-0000	7.53
LYNSKEY, MARINA	01-03-31-3150-6416-2311-00-1802	7.71
LYNSKEY, MARINA	01-03-31-3150-6416-2311-00-1803	7.71

MADSEN, JOHN	01-05-54-5400-6930-2311-00-0901	5.10
MAIRET, TAMMY	01-04-41-4120-6460-2311-00-0000	8.51
MAIRET, TAMMY	01-04-41-4120-6460-2311-00-1450	8.51
MAIRET, TAMMY	01-04-41-4120-6460-2311-00-1601	8.51
MASON, ANGELA	01-04-40-4030-6310-2311-00-0000	6.05
METTE, LESLIE	01-04-40-4010-6210-2311-00-0000	4.40
MILLS, GLENOLA	01-05-54-5400-6930-2311-00-0901	5.10
NODOLSKI, MICHAEL	01-03-33-3382-1250-2311-00-0000	9.38
ODLE, CONNIE	01-05-53-5300-6910-2311-00-0878	5.10
OENNING, PAULA	01-04-40-4010-6210-2311-00-0000	4.40
ORAZI, ANTHONY	01-05-54-5400-6930-2311-00-0901	5.10
PAGE, EVELYN	06-04-42-4250-7030-2311-00-0666	4.86
PALECKI, STEVE	01-03-32-3232-6121-2311-00-0000	6.66
REGALADO, CHARLOTTE	01-04-41-4120-6460-2311-00-0000	8.51
REGALADO, CHARLOTTE	01-04-41-4120-6460-2311-00-1450	8.51
REGALADO, CHARLOTTE	01-04-41-4120-6460-2311-00-1601	8.51
REYNAGA, MARIA	01-04-41-4119-7034-2311-00-1461	7.35
REYNAGA, MARIA	01-04-43-4317-7034-2311-00-1461	7.35
RIEDBERGER, MARY	01-05-54-5400-6930-2311-00-0901	5.10
ROBERTSON, GALE	01-03-31-3150-0925-2311-00-1813	6.66
ROBERTSON, GALE	01-03-31-3150-6416-2311-00-1803	6.66
ROESNER, KURT	01-03-38-3805-6775-2311-00-0000	8.72
SABO, LINDA	01-04-40-4010-6210-2311-00-0000	4.40
SANDERS, STEVE	01-03-33-3382-1250-2311-00-0000	9.38
SANDERS, STEVE	01-03-33-3382-1250-2311-00-1728	9.38
SCHWAB, KEVIN	01-03-33-3382-1250-2311-00-0000	9.38
SCHWAB, KEVIN	01-03-33-3382-1250-2311-00-1728	9.38
STEWART, DAWN	01-03-31-3100-6014-2311-00-0000	7.71
TANKO, COLLEEN	01-03-32-3215-6121-2411-00-0000	6.66
TAYLOR, STACY	01-03-38-3883-6315-2411-00-1350	5.49
TRIEB, DEBORAH	01-04-43-4313-7034-2311-00-1104	4.52
TRIEB, DEBORAH	01-04-43-4315-4960-2311-00-0000	4.52
TROIANO, THERESA	01-03-38-3800-6012-2311-00-0000	5.90
TUTTLE, MARY	01-04-41-4120-6460-2411-00-0000	6.66
TUTTLE, MARY	01-04-41-4120-6460-2411-00-1606	6.66
URBAN, GERALD	01-03-38-3897-0948-2311-00-0000	5.49
URBAN, GERALD	01-04-41-4141-6431-2311-00-0807	5.49
URNER, CHRIS	01-03-31-3100-6014-2311-00-0607	9.57
VANCE, DAVID	01-05-54-5400-6930-2311-00-0901	4.52
VANCE, THOMAS	01-05-54-5400-6930-2311-00-0901	4.52
VOIGHT, NANCY	01-05-54-5400-6930-2311-00-0901	5.10
WIEME, DENISE	01-05-54-5400-6930-2311-00-0901	5.10
WIESE, SANDY	01-04-40-4010-6210-2311-00-0000	4.40
ZIEBOLD, JEANNE	01-04-43-4313-7034-2311-00-1104	4.52
ZIEBOLD, JEANNE	01-04-43-4315-4930-2311-00-0000	4.52
ZLOCK, ADELE	01-05-54-5400-6930-2311-00-0901	5.10

STUDENT EMPLOYEES 1988-89

NAME	ACCOUNT-NUMBER	RATE
ACEVEDO-ARTEGA, A.	01-05-51-5130-6511-2315-00-0000	4.25
BAJKOWSKI, CATHERINE	01-05-54-5400-6930-2315-00-0901	4.25
BARNES, GEORGE G.	01-04-41-4188-6315-2315-00-1112	4.25
BARNES, GEORGE G.	01-04-41-4197-6315-2315-00-0000	4.25
BEAGLE, CLIFTON J.	01-03-38-3860-0947-2315-00-1350	4.25
BELL, DIANE I.	01-04-41-4196-1203-2315-00-1112	4.25
BELL, DIANE I.	01-04-41-4197-1203-2315-00-0000	4.25
BENGs, CANDACE	01-03-36-3670-2107-2315-00-1830	4.25
BENGs, CANDACE	06-04-42-4250-7030-2315-00-0666	4.25
BOOTH, JOHN C.	01-04-41-4120-6460-2315-00-0000	4.25
BOOTH, JOHN C.	01-04-41-4120-6460-2315-00-1450	4.25
BOOTH, JOHN C.	01-04-41-4120-6460-2315-00-1601	4.25
BORLAN, PRISCILLA	01-04-41-4196-6460-2315-00-1112	4.25
BORLAN, PRISCILLA	01-04-41-4197-6460-2315-00-0000	4.25
BRIDGES, JEANNIE	01-04-41-4196-6460-2315-00-0000	4.25
BRIDGES, JEANNIE	01-04-41-4197-6110-2315-00-0000	4.25
BRUNET, HEATHER R.	01-04-41-4196-1002-2315-00-1112	4.25
BRUNET, HEATHER R.	01-04-41-4197-1002-2315-00-0000	4.25
CAMPBELL, VIKKI A.	01-04-40-4030-6310-2315-00-0000	4.25
CASTRO, JUAN C.	01-04-41-4196-7031-2315-00-1112	4.25
CASTRO, JUAN C.	01-04-41-4197-7031-2315-00-0000	4.25
CLARK, CALEB	01-03-30-3006-6120-2315-00-0000	4.25
CLARK, SUZANNE	01-05-54-5400-6930-2315-00-0901	4.25
CLINES, ANITA K.	01-03-33-3348-1203-2315-00-0000	4.25
COATES, THOMAS	01-05-51-5130-6511-2315-00-0000	4.25
COLEMAN, DEON D.	01-05-51-5120-6512-2315-00-1840	4.25
CONTRERAS, STACEY	01-04-41-4196-7021-2315-00-1112	4.25
CONTRERAS, STACEY	01-04-41-4197-7021-2315-00-0000	4.25

DIAZ, ANGELA	01-04-41-4120-6460-2315-00-0000	4.25
DIAZ, ANGELA	01-04-41-4120-6460-2315-00-1450	4.25
DIAZ, ANGELA	01-04-41-4120-6460-2315-00-1601	4.25
EDINGTON, ANDREA	01-04-41-4196-6410-2315-00-1112	4.25
EDINGTON, ANDREA	01-04-41-4197-6410-2315-00-0000	4.25
EDWARDS, DOUG	01-05-51-5170-6731-2315-00-1840	4.25
ESTABROOK, TRACI	01-03-36-3670-2107-2315-00-1830	4.25
ESTABROOK, TRACI	06-04-42-4250-7030-2315-00-0666	4.25
FELTON, JANICE A.	01-05-51-5170-6731-2315-00-1840	4.25
GASKINS, TINA	01-05-54-5400-6930-2315-00-0901	4.25
HARRINGTON, PATRICIA	01-04-41-4196-6412-2315-00-1112	4.25
HARRINGTON, PATRICIA	01-04-41-4197-6412-2315-00-0000	4.25
HEID, MARCELYN	01-05-54-5400-6930-2315-00-0901	4.25
HERRERA, WENDY E.	01-04-41-4196-0603-2315-00-1112	4.25
HERRERA, WENDY E.	01-04-41-4197-0603-2315-00-0000	4.25
HURFORD, BOB	01-03-33-3320-1905-2315-00-0000	4.75
JENSEN, JON D.	01-05-54-5400-6930-2315-00-0901	4.25
JOHNSON, BREENA	01-05-54-5400-6930-2315-00-0901	4.25
KITHIRAJ, PHETSAMONE	01-05-54-5400-6930-2315-00-0901	4.25
KRONEISS, KEN	01-05-51-5170-6731-2315-00-1840	4.25
LEAKES, LISA	01-04-40-4030-6310-2315-00-0000	4.25
LUU, BINH	01-05-51-5170-6731-2315-00-1840	4.25
MACDONALD, TESSIE	01-03-34-3430-0835-2315-00-0000	4.25
MAHAN, GREG	01-05-51-5170-6731-2315-00-1840	4.75
MANIVONE, THAVONE	01-05-50-5041-6710-2315-00-0000	4.25
MARQUEZ, JANE A.	01-05-54-5400-6930-2315-00-0901	4.25
MATIONG, PATRICK	01-05-51-5170-6731-2315-00-1840	4.75
MERRICK, BRIAN	01-05-51-5170-6731-2315-00-1840	4.25
MILLER, DAWN	01-05-54-5400-6930-2315-00-0901	4.25
MITCHELL, SHANNEN	01-05-54-5400-6930-2315-00-0901	4.25
NEILL, CORDILIA	01-05-54-5400-6930-2315-00-0901	4.25
ORCUTT, TONI	01-02-20-2000-6630-2315-00-0000	4.25
O'ROURKE, TRACY	01-05-50-5030-6710-2315-00-0000	4.25
PARIS, CHANDLER A.	01-05-50-5030-6710-2315-00-0000	4.25
PHILLIPS, ED	01-05-51-5170-6731-2315-00-1840	4.25
PIPIES, TIM	01-05-51-5170-6731-2315-00-1840	4.25
POTTS, JOE L.	01-04-41-4196-7031-2315-00-1112	4.25
POTTS, JOE L.	01-04-41-4197-7031-2315-00-0000	4.25
RAMIREZ, OFELIA	01-03-36-3696-4930-2315-00-0000	4.50
RAMOS, DIONICIA	01-04-41-4111-7031-2315-00-1620	4.25
REED, DANA	01-04-43-4313-7034-2315-00-1104	4.25
REED, DANA	01-04-43-4315-4930-2315-00-0000	4.25
REISER, CHRISTINE D.	01-04-41-4196-6460-2315-00-1112	4.25
REISER, CHRISTINE D.	01-04-41-4197-6460-2315-00-0000	4.25
REITBERG, KIMBERLY	01-03-30-3006-6120-2315-00-0000	4.25
RHODAS, THOMAS	01-03-36-3651-2204-2315-00-0607	4.25
RICHARD, SHARON	01-04-40-4005-6410-2315-00-0000	8.00
ROCK, STEPHANIE	01-05-54-5400-6930-2315-00-0901	4.25
RODRIGUEZ, JEFFREY	01-04-42-4200-6941-2315-00-0000	4.25
RODRIGUEZ, SANDRA	01-05-51-5170-6731-2315-00-1840	4.75
ROGERS, KATHRYN	01-05-54-5400-6930-2315-00-0901	4.25
SANCET, JULIE	01-03-36-3670-2107-2315-00-1830	4.25
SANCET, JULIE	06-04-42-4250-7030-2315-00-0666	4.25
SHUCK, DAVID	01-04-41-4196-0925-2315-00-1112	4.25
SHUCK, DAVID	01-04-41-4197-0925-2315-00-0000	4.25
SIDDIQUI, MISBA	01-03-31-3170-6140-2315-00-0000	5.25
SMITH, KELLIE A.	01-05-54-5400-6930-2315-00-0901	4.25
SNODGRASS, JOEL	01-03-38-3865-0948-2315-00-1350	4.25
SPILLANE, MARGARET	01-04-42-4200-6941-2315-00-0000	4.25
STARK, TODD	01-04-43-4313-7034-2315-00-1104	4.25
STARK, TODD	01-04-43-4315-4930-2315-00-0000	4.25
STEEL, KURT	01-05-51-5170-6731-2315-00-1840	4.25
STRATTON, LORI	06-04-41-4196-7030-2315-00-1112	4.25
STRATTON, LORI	06-04-41-4197-7030-2315-00-0666	4.25
THEBEAU, WAYNE	01-03-38-3805-6775-2315-00-0000	4.25
THOMPSON, VIOLAINE	01-03-30-3006-6120-2315-00-0000	4.25
VAN SLAMBROUCK, ERIC	01-05-51-5130-6511-2315-00-0000	4.25
VEITZMAN, BELLA	01-03-36-3696-4930-2315-00-0607	4.25
VEITZMAN, LEON	01-03-36-3696-4930-2315-00-0000	4.25
VILLALOBOS, PAULA	01-05-54-5400-6930-2315-00-0901	4.25
VINLUAN, LOUISE	01-05-54-5400-6930-2315-00-0901	4.25
VON MAIER, ROBERT	01-03-33-3340-0401-2315-00-0000	4.25
VON MAIER, ROBERT	01-03-33-3344-0410-2315-00-0000	4.25
VON MAIER, ROBERT	01-03-33-3346-0410-2315-00-0000	4.25
WATSON, MARK	01-03-30-3006-6120-2315-00-0000	4.25
WEBBER, ROBERT	01-05-54-5400-6930-2315-00-0901	5.00
WEBB, MANDY	01-05-53-5300-6910-2315-00-0878	4.25
WILSTERMAN, TAWNY	01-05-51-5170-6731-2315-00-1840	4.25
WOOTON, ROBYN	01-03-38-3805-6775-2315-00-0000	4.25

The vote was unanimous.

29. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following resignation has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. SUSAN L. AYLAND, Senior Office Specialist, Human Resource Services, effective March 3, 1989.
- b. KATHLEEN A. DOMINGUEZ, Office Specialist, Campus Patrol, effective March 31, 1989.

R e s u m p t i o n o f
R E G U L A R A G E N D A

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. Report of the Faculty Senate

There was no report.

2. Report of the Faculty

Barbara Schnelker, Faculty President, introduced Cynthia Poole, Chairperson, Associate Professor and Counselor, Counseling, Guidance and Career Development, who will serve as Ms. Schnelker's replacement as president of the faculty.

3. Report of the Administrative Association

In the absence of Mike Reid, Ms. Hughes reported that the Administrative Association had hosted a tea earlier in the day, in honor of new Governing Board members, Ben Echeverria and Harvey Williamson.

4. Report of the CCE/AFT

There was no report.

5. Report of the Associated Student Body

Hance Anderson, ASG Senator, indicated that there was no report.

6. Report of the President

Dr. Boggs announced the Development Foundation sponsorship of the opening night performance of "Drood," a musical which will combine the talents of Palomar's Music Department with those of the Speech/Theatre Arts/Dance/ASL Departments. Proceeds from ticket sales will benefit Palomar College through its Development Foundation.

Dr. Boggs further announced that Palomar's cheerleaders were recent winners of a first round qualifier, and as a result will compete at the United College Cheerleading National Championships in April. Out of a total of 63 squads in the NCAA classification of "Class 2" schools (classes are determined by school population), the Palomar squad is one of 3 (and the only school in any class west of the Mississippi) to win in this qualifier. The UCCNC tournament is scheduled for April of this year, and the cheerleaders' expenses to the Texas tournament will be funded by the Pepsi Cola Bottling Company. Dr. Boggs expressed admiration for the performance of the cheerleaders and offered his congratulations.

Dr. Boggs mentioned that Palomar was privileged to host a visit from guests from the Soviet Union on Friday, February 2, and mentioned that one of them was quoted in the press as saying that his visit to Palomar was the highlight of his tour, so far. Dr. Boggs paid special thanks to Mike Gregoryk, who arranged for the visit through his contacts with the San Marcos Chamber of Commerce.

Dr. Boggs mentioned that through the efforts of Dr. Brenda Montiel, Associate Professor, Music Department, two Soviet performers, a concert pianist and cellist, will perform on Thursday, February 23 at the 12:30 Concert Hour. This performance is open to all who are interested in attending.

Dr. Boggs reported that current spring 1988 enrollment is 21,567 students.

Dr. Boggs mentioned the news article which announced the death of Mr. Sheridan Hegland, former Palomar faculty member, legislator, and the founding president of the Statewide Academic Senate.

Dr. Boggs reported that among the most recent developments in Sacramento, the State is still struggling with funding in general, and with the funding of AB 1725 in particular, having not funded it beyond this year. Too, the decision of the

legislature on how to divide the money allocated through the passage of Proposition 98 has not yet been reached.

Dr. Boggs also indicated that there is a movement afoot in Sacramento to remove the cap on community college growth. Since Palomar has one of the highest growth caps in the state, this is of no particular benefit to the District.

Dr. Boggs also mentioned that the Chancellor's office is concerned about removing facilities match. Since the passage of Proposition 13, which transferred ownership of the community college from local to state responsibility, there is no longer a need for districts to match capital outlay with the state.

Dr. Boggs reported that the state is considering the construction of three new University of California and three new California State University campuses, with special attention being given to possible guarantee of enrollment to the upper 1/8 of graduating high school seniors. Community college representatives wish to add to the list of guaranteed enrollment community college students who perform well.

Dr. Boggs asked for a count of Board members who are interested in attending the February 25 seminar on the Brown Act being presented by Littler, Mendelson, Fastiff and Tichy, with Messrs. Williamson and Echeverria responding affirmatively.

Dr. Boggs extended thanks to Barbara Schnelker for participation as Faculty President.

7. Reports of Other Organizations and/or Individuals

There were no reports.

E. CURRICULAR REPORTS

1. Report on Fall Sports Activities - John Woods

John Woods, Associate Professor and Director of Athletics, introduced the report on fall 1988 athletics by noting that there were a total of 210 participants in sports ranging from women's volleyball, men's and women's soccer, wrestling, and football to water polo. He further noted that any title of all-conference, all-Southern California, or all-American athlete is a demonstration of tremendous commitment, and Palomar's fall 1988 sports produced a total of 18 all-Conference and 8 all-American athletes.

Mr. Woods indicated that in response to the passage of Proposition 48, the current emphasis is on the student/athlete concept, meaning that certain standards of unit enrollment and

GPA must be met, and the student/athlete must achieve an A.A. degree before transferring.

Among those athletes distinguishing Palomar in the fall 1988 semester were Dina Gutierrez, all-Conference in women's volleyball, and Cathy Day and Neome Lizalde, all-Conference women's soccer players.

Water polo competitor Greg Goodrich, who led the conference in scoring and total goals, and was all-Conference player in the Orange Empire, all-Southern California and all-American, has now transferred to UCSD.

Players making outstanding contributions to Palomar's exciting football season were wide receiver Scott Carlovsky, who was first team all-Conference, second team all-State, and 7th in the nation in total receptions; and defensive lineman Brad Stunkel, who was first team all-Conference and first team all-State.

Commending football quarterback Duffy Daugherty, Mr. Woods stated that Duffy has secured every major award possible, leading the nation in passing and total offense, being chosen first team all-Conference, first team all-State, and claiming six conference passing records. Additionally, he was Mission Conference Offensive Player of the Year, and received the Joe Roth award for San Diego Community Colleges Athlete of the Year. Duffy was also named to Johnson's Gridwire All-Academic First Team.

The football team, having experienced a strong showing in the season, boasts a total of 58 returning freshmen next year.

Mr. Woods introduced Roye Oliver, ex-Olympian and head coach of the Wrestling team, and assistant coaches Joe Ismay, Pete Samhammer, Casey Hankin, Aaron Gaeir, Mike Soletta, and Lisa Smith, statistician. In wrestling, Nick Barrios ranked third in the state and was all-American, while Rob Raabrydeen was a community college state champ, community college all-American, and boasts an outstanding scholastic record.

After leading the Palomar team to capture the California Community College State Wrestling Championships, Mr. Oliver was named Coach of the Year.

Neome Lizalde, team captain of women's soccer team, and all-conference soccer player, is presently competing on the women's softball team.

Mr. Woods reported that participation in Palomar College athletics is steadily increasing, and invited those present to attend Palomar competitions. He expressed thanks for the increased faculty and administrative support.

2. Report on Ski Trip for Disabled Students - Tony Lynds;
Ruth Tait

Dr. Moser introduced this presentation by saying that Student Services and Instruction have joined hands in the combined efforts of Ruth Tait, Handicapped Services Technician and Counselor, and Tony Lynds, Associate Professor, Physical Education, Athletics, and Adaptive Physical Education Instructor, to make possible a ski trip especially for disabled students.

Ruth Tait explained that her enduring interest in the social/psychological development and the physical rehabilitation of disabled students prompted her to jointly conceive, with Tony Lynds, making possible an athletic activity which would allow these students to participate beyond the normal confines of their limited worlds. Fourteen of the 125 members of the Undefeated Club, a social/educational organization composed of disabled students, elected to participate in this venture--a ski trip to Lake Tahoe.

During the intercession in January 1989, these students, who suffer from any one of a number of kinds of disabilities, were students of the Alpine Ski School for the Disabled at Alpine Meadows, Lake Tahoe, where certified adaptive ski instructors coached them to success on the slopes. The response was summarily positive, each student boasting new self-confidence and a brighter perspective for the future.

Mr. Lynds expressed sincere thanks to supporters (which included many people) of this event: the Governing Board, campus administrators, classified personnel, faculty members and colleagues, and those responsible for funding the major portion of the trip (the Vista Lions, Escondido Elks, the Palomar Patrons and Development Foundation, Mt. Escondido Ski School, and the Undefeated Club) to make the cost of \$100 per participant a reasonable fee.

Quoting the motto of the Alpine Ski School, "If I can do this, I can do anything," Mr. Lynds echoed Ms. Tait's assessment that the trip bolstered self confidence among its participants immeasurably.

The videotape which was presented to the Board has been created with the intent of displaying it to various service clubs for the purpose of seeking funds for future trips.

3. Statistical Analysis of A.A. Degree Graduates - Dr. Robert Barr

Dr. Barr delivered a second in his series of reports on the disposition of Palomar A.A. degree recipients, examining the total units taken, transfer units earned, the ages, GPA's,

patterns of attendance, and crosstabs currently kept or planned.

A COMPLETE WRITTEN COMPILATION OF THESE STATISTICS IS ATTACHED TO THE LEGAL MINUTES OF THIS MEETING.

F. COMMUNICATIONS

INFORMATION

1. Letter from Pamela A. Moran, United States Department of Education, in response to letter expressing the Palomar Governing Board's position on proposed new federal student aid rules and regulations, explaining that in order to reduce defaults on guaranteed student loans, it will be necessary for participating schools to play a greater role in preventing defaults than in the past.
2. Letter from Ms. Sarah Clayton, Director of Categorical Programs, Valley Center Union School District, expressing appreciation to Dr. Michael Norton, Director of Public Information, for the tour he gave their eighth grade migrant students.
3. Letter from Dr. Arbe M. Kraft, President, Rancho Bernardo Troubadours, thanking Dr. Joe Stanford, Chairman, Music Department, for his cooperation in allowing the Troubadours to perform a musical concert at Palomar College, and his assistance at performance time.
4. Letter from George Deukmejian, Governor, to Dr. George Boggs, Superintendent/President, containing an explanation of his community college budget for the 1989-90 fiscal year.
5. Letter from Josh Shikosko for Rita M. Cepeda of the Chancellor's Office, thanking Dr. George Boggs, Superintendent/President, for participation as a reader/rater of proposals regarding the Underrepresented Students Special Project.
6. Letter from Dr. Marjorie Blaha, President, Chief Executive Officers of California Community Colleges, in response to Dr. George Boggs' letter for recommendations on legislation.

7. Letter from **Bonnie L. Slosson, Director of Legislative Services**, confirming **Dr. Boggs'** participation as a panelist speaking on affirmative action at the Twelfth Annual Legislative Conference of the California Community College Trustees.
8. Letter from **Tina Rossi, Student and member of the Undefeated Club**, in praise of the Lake Tahoe Ski trip organized and chaperoned by **Tony Lynds, Associate Professor, Physical Education**, and **Ruth Tait, Handicapped Services Technician, Disabled Student Programs and Services**.
9. Letter from **Valerie Scott, Student**, in appreciation of the opportunity to accompany the group led by **Ruth Tait and Tony Lynds** to ski at Alpine Meadows, Lake Tahoe, in January.
10. Letter from **David Allen Burton, M.D., Student**, expressing "enthusiastic support and gratitude for the opportunity to participate in a recent [Lake Tahoe] ski trip for disabled students, organized and led by **Ruth Tait and Tony Lynds**."
11. Letter from **Ruth Tait and Tony Lynds**, reporting on the day-to-day activities of the January 1989 Lake Tahoe ski trip, and extending thanks for the support of college staff members in this venture.

G. OLD BUSINESS

INFORMATION

Goals and Objectives - Administrative Services - Mike Gregoryk

Mr. Gregoryk defined the organizational structure of Administrative Services, mentioning that weekly planning meetings of the mid-management team provide forums for open discussion of short- and long-range plans of the division. Recognition of meritorious service of division employees is offered in the form of Employee-of-the-Month awards.

Mr. Gregoryk listed major projects:

1. Fiscal accountability. Involves a two-phase project in which Palomar took over its commercial warrants on July 1, 1988, and its own payroll warrants in January, 1989. Under the direction

of Lois Meyer, Director, Fiscal Services, and Bryant Guy, Director, Purchasing, this transition has been made smoothly, and allows us additional savings because of prompt payments to vendors.

The payroll system is nearly glitch-free, allowing Palomar to be more responsive to its employees in terms of time necessary between service rendered and compensation for it.

2. Six-building remodel project. Is a \$600,000.00 project in which the State will assume 90 percent of the total cost, compared to the District's 10 percent. The six buildings are Graphics, Business Education, Chemistry, Foreign Language, the Dance Studio, and faculty offices in the Administration Building.
3. Software development. The division is working on a program for trade and textbooks which has been marketed to MiraCosta, and are hoping for market expansion.
4. Food Services remodel. A major remodel was completed in this area in the summer of 1988. A break-even status is still the goal. The average loss for food services operations in secondary schools through the State is \$30,000.00 per school per year. The division is aiming to perform better than that.
5. Comprehensive risk evaluation. A study to determine where major liability and property risks lie.
6. Redevelopment. Projects of various cities study designate "blighted areas," and make special tax allocations to rehabilitate them. Other public institutions may be recipients of future excess revenues. Palomar is working presently with the Cities of Escondido and San Marcos to participate in their new redevelopment projects.
7. Space utilization. Spearheaded by Charrie Deuel, Facilities Planner, a space utilization report has been filed with the State. A more accurate equipment inventory is in progress.

Mr. Gregoryk explained the overall goals of the Administrative Service Division. A SYNOPSIS OF THESE GOALS IS CONTAINED IN A PRINTED REPORT ATTACHED TO THE LEGAL MINUTES OF THIS MEETING.

H. NEW BUSINESS

1. ADOPT RESOLUTION IN SUPPORT OF EXTENDING COURSE REPEATABILITY

Dr. Joe Stanford, Chairman, Department of Music, introduced the resolution in favor of course repeatability by stating that current California Education Code provisions limit the number of times a student may assume credit enrollment in a given course, to four. He explained that, while this may be reasonable in many academic situations, it is neither practical nor fair to those students enrolled in performance ensemble courses, during which time the student is continually gaining the skills in musical performance technique required by four-year institutions, or serving the community as a performer, or both.

MSC Dougherty, Echeverria

RESOLUTION 88-12965

WHEREAS, the Board of Trustees of the Palomar Community College District considers music to be an important discipline for major concentration, general education, and community enrichment; and

WHEREAS, Title V regulations limiting course repeatability have had a negative impact upon the quality of instruction and student access to solo repertoire, large ensemble and small ensemble courses; and

WHEREAS, The quality and diversity of instruction in these categories of courses are enhanced by the participation of music majors, non-majors, amateurs, and professionals, a practice followed in university music departments which encourage majors and non-majors to repeat performing group courses; and

WHEREAS, The Music Association of California Community Colleges has recommended a technical revision to the Title V regulations to permit music majors, music minors and non-majors to include, in each semester of residence, enrollment in a major performing group as well as applied music.

NOW THEREFORE BE IT RESOLVED THAT, The Board of Trustees supports a technical revision in Title V that will afford community college students the same opportunities in music education as those provided by four year institutions, thereby improving music instruction and access as well as strengthening articulation with four year colleges and universities.

The vote was unanimous.

2. ADOPT RESOLUTION ACCLAIMING PALOMAR COLLEGE NURSING DEPARTMENT
FACULTY AND GRADUATES

MSC Dougherty, Echeverria

RESOLUTION 88-12966

WHEREAS, THE PALOMAR COLLEGE NURSING DEPARTMENT FACULTY has developed a full complement of courses designed to provide its students thorough training in nursing practices and, upon completion, enables graduates to apply for a license in Registered Nursing; and

WHEREAS, THE PALOMAR COLLEGE NURSING DEPARTMENT FACULTY has maintained an outstanding degree of excellence in teaching its students, giving them superior preparation in the art and science of nursing practice; and

WHEREAS, THE PALOMAR COLLEGE NURSING DEPARTMENT STUDENTS perform with diligence and pride in the hospitals of the community, rendering services to the medical community and its patients; and

WHEREAS, THE PALOMAR COLLEGE NURSING DEPARTMENT GRADUATES in the June, 1988 graduating class displayed their high degree of training, knowledge and skills in the art and science of nursing practice by placing, as a group, highest in the United States on the Licensed Registered Nurse exam;

NOW THEREFORE, WE, THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT do hereby acclaim the outstanding performance of the faculty, students and graduates of the Palomar College Nursing program, and express our gratitude for their excellent efforts.

The vote was unanimous.

I. FINANCIAL REPORTS

1. INFORMATION

Unrestricted Income, from December 1, 1988 to December 31, 1988.

2. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from December 1, 1988 to December 31, 1988.

3. INFORMATION

BUDGET REPORT, Second Quarter Expenditures, October 1, 1988 to December 31, 1988.

4. INFORMATION

Palomar College Associated Student Government Balance Sheet and Operating Statement, December 31, 1988.

5. INFORMATION

Palomar College Bookstore Balance Sheet and Operating Statement, December 31, 1988.

6. INFORMATION

Palomar College Cafeteria Balance Sheet and Operating Statement, December 31, 1988.

7. INFORMATION

Palomar College Financial Aids Balance Sheet and Operating Statement, December 31, 1988.

8. INFORMATION

Palomar College Foundation Trust Fund Balance Sheet and Operating Statement, six months ended December 31, 1988.

9. INFORMATION

Palomar College Student Athletic Association Balance Sheet and Operating Statement, for six months ended December 31, 1988.

10. INFORMATION

Palomar College Travel Claim Transactions, December 1, 1988 to December 31, 1988.

11. INFORMATION

Palomar College Purchase Order Payment Transactions, from 950000 to 959999.

12. APPROVE QUARTERLY FINANCIAL STATUS REPORTS

MSC Dougherty, Echeverria

RESOLUTION 88-12967

BE IT RESOLVED, That the Quarterly Financial Status Report, quarter ended December 30, 1988, as required by AB 2910, be approved.

The vote was unanimous.

J. OPERATIONAL REPORTS

K. PERSONNEL

L. COMMENTS FROM BOARD MEMBERS

Mr. Echeverria informed members of the Board that he had attended the CCCT New Trustee Orientation workshop in Sacramento the weekend of February 11 and 12.

M. ADJOURNMENT

Ms. Hughes announced that the Governing Board would recess to closed session at 9:15 p.m., during which time two classified employees were terminated. The meeting was reconvened to open session at 9:25 p.m. and adjourned.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, FEBRUARY 28, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Service Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER:

The meeting was called to order by the President, Ms. Barbara Hughes, at 4:30 p.m., at which time Mr. Olan Runnels of Cargill Associates, made a special presentation. The meeting was recessed at 5:45 p.m. and reconvened at 7:01 p.m.

B. ROLL CALL:

MEMBERS	ROBERT L. DOUGHERTY, JR., M.D.
<u>PRESENT:</u>	BEN ECHEVERRIA, ESQ., SECRETARY
	RALPH FORQUERA
	MICHELLE HARDING, STUDENT TRUSTEE
	BARBARA HUGHES, PRESIDENT
	HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVE AND	Dr. George R. Boggs, Superintendent/President
SENIOR	Dr. E. Jan Moser, Assistant Superintendent/Vice
ADMINISTRATORS	President, Instructional Services
<u>PRESENT:</u>	Dr. David A. Chappie, Assistant Superintendent/
	Vice President, Student Services
	Michael Gregoryk, Assistant Superintendent/
	Vice President, Finance and Administrative Services
	Dr. Kent Backart, Dean, Student Support Services
	James Clayton, Acting Dean of Community Education
	Dr. Margaret Gunther, Acting Dean of Vocational Ed-
	ucation and Applied Arts
	Gene M. Jackson, Dean of Humanities
	Diane G. Michael, Dean of Science, Technology and
	Business

STAFF	Charrie Deuel, Facilities Planner
<u>PRESENT:</u>	Virginia Dower, Director, Bookstore Operations
	Vern Ellison, Associate Professor, Physical Education
	Jane Engleman, Director, Human Resources and
	Affirmative Action
	Pat Farris, Coordinator, Business Support Services
	Bryant Guy, Director, Purchasing Services

Joyce Harris, Administrative Secretary, President's Office
Charles Hollins, Counselor, Counseling, Guidance and Career Development
Karen Huffman, Associate Professor, Behavioral Sciences
Nona McClure, Director, Mt. Carmel Satellite Center
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Cynthia Poole, President, The Faculty
Mike Reid, Director, Data Processing
Jane Scanlan, Administrative Secretary, Administrative Services
Patrick Schwerdtfeger, President, Faculty Senate
Dr. Joan Stepsis, Director, Occupational Assessment and Training Center/Special Programs
Bruce Swart, Athletic Trainer, Men's Athletics
John Woods, Associate Professor, Physical Education and Director, Athletics Program

GUESTS David Howtrow, Facility Planning and Utilization
PRESENT: Specialist, State Chancellor's Office
Fred Tracey, THE TELESCOPE
P. Robert Wilkinson, C.P.A.

QUORUM Following the pledge of allegiance to the flag, Ms.
ESTABLISHED: Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE COMPLETE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THERE-OF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

MSC Dougherty, Echeverria

RESOLUTION 88-12968

BE IT RESOLVED, That the Minutes of the Regular Meeting held February 14, be approved as amended (amendment underlined):

Page 27: Hance Anderson.

The vote was unanimous.

C O N S E N T C A L E N D A R

CC.

1. ACCEPTANCE OF GIFTS

Dougherty, Echeverria

RESOLUTION 88-12969

BE IT RESOLVED, That the following gift(s) be accepted and that an appropriate letter of appreciation be sent:

- a. 60 concrete blocks, 1625 Aberhill fire bricks, 600 Diablo & Car-D fire bricks, 45 16" x 16" Mullite kiln shelves, 200 pieces of kiln furniture, sizes from 1" to 8", 200 square feet of Fiberfax, 8 pound density, from Matthew Courtois, 11818 Paseo Lucido #1016, San Diego, California 92128. Value assigned by donor at \$2,500.00.

- b. Wheelchair, donated to the Nursing Department by Willis Merrill, 17488 Plaza Del Curtidor #174, San Diego, California 92128, value assigned by donor at \$75.00.

The vote was unanimous.

2. APPROVE USE OF FACILITIES

MSC Dougherty, Echeverria

RESOLUTION 88-12970

BE IT RESOLVED, That the following Use of Facilities Agreement between the Palomar Community College District and the following agency be approved:

- a. NORTH COUNTY INTERFAITH COUNCIL/Escondido
Purpose: To hold classes in General Education
Rate: \$21.00
Effective: 1/30/89 through 5/25/89
Terms: Continuing agreement/a.d.a. generating classes
Rate Change? No

- b. POMERADO CHRISTIAN CHURCH
Purpose: To hold classes in General Education
Rate: No Charge
Effective: 2/1/89 through 5/26/89
Terms: Continuing agreement/a.d.a. generating classes
Rate Change? No

- c. GLENDALE FEDERAL/San Marcos
Purpose: To hold classes in Community Education
Rate: No Charge
Effective 2/21/89 through 5/9/89
Terms: Continuing agreement/a.d.a. generating classes
Rate Change? No

- d. POWAY UNIFIED SCHOOL DISTRICT/Poway
Purpose: To hold classes in General Education
Rate: \$982.28 per month
Effective: 2/13/89 through 8/14/89
Terms: Non a.d.a. generating classes
Rate Change? No

The vote was unanimous.

3. APPROVE TRAVEL EXPENSES

Dougherty, Echeverria

RESOLUTION 88-12971

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. GEORGE R. BOGGS
Advanced Funds?: Yes
For: Transportation (parking), meals, registration fee
To attend: Third Annual Seminar for School Board Members, Superintendents and Managers
Location: San Diego, California
Date: February 25, 1989
Amount: \$80.00
Budget Acct. No. 01-01-10-1000-6620-5201.00-0000
- b. BEN ECHEVERRIA
Advanced Funds? Yes
For: Transportation (mileage, parking) meals, registration fee
To attend: Third Annual Seminar for School Board Members, Superintendents and Managers
Location: San Diego, California
Date: February 25, 1989
Amount: \$100.00
Budget Acct. No. 01-01-10-1000-6620-5201.00-0000
- c. STUDENT ATHLETES
Advanced Funds? Yes
For: Meals and Lodging
To attend: 9 Athletic Events (Men's Volleyball)
Date: 2/10 through 4/28, 1989
Amount: \$1,116.00
Budget Acct. No. 01-04-42-4210-6943-5202.00-0607

The vote was unanimous.

4. APPROVE AGREEMENTS: NORTHERN SAN DIEGO COUNTY PRIVATE DENTAL OFFICES

MSC Dougherty, Echeverria

RESOLUTION 88-12972

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community College District and the following Northern San Diego County Private Dental Offices, for the purpose of providing clinical instruction for students enrolled in the Palomar College Dental Assisting Program, be approved. Said Agreements to be effective January 21 through June 9, 1989, and may be renewed without change (except for date) on a year-to-year basis, by mutual agreement of the parties:

Robert G. Henderson, D.D.S.

The vote was unanimous.

5. APPROVE VOLUNTEER SERVICES

MSC Dougherty, Echeverria

RESOLUTION 88-12973

BE IT RESOLVED, That the Volunteer time and services of DUNCAN MCFARLAND in the Athletic Program during the Spring 1989 semester be approved.

The vote was unanimous.

6. APPROVE EMT-P AGREEMENT (HARTSON MEDICAL SERVICES)

MSC Dougherty, Echeverria

RESOLUTION 88-12974

BE IT RESOLVED, That in accordance with California Educational Code, Section 78240, that an Agreement between the Palomar Community College District and Hartson Medical Services be approved for the purpose of providing facilities for the District's Emergency Medical Technicians-Paramedics EMT-P program on a no cost basis. Upon acceptance by the Governing Board, this Agreement will remain in effect for three (3) full years, unless terminated sooner by either party.

The vote was unanimous.

7. APPROVE EMT-P FACILITIES-VISTA FIRE DEPARTMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12975

BE IT RESOLVED, That in accordance with California Educational Code, Section 78240, that an Agreement between the Palomar Community College District and The City of Vista Fire Department be approved for the purpose of providing facilities for the District's Emergency Medical Technicians-Paramedics EMT-P program on a no cost basis. Upon acceptance by the Governing Board this Agreement will remain in effect for three (3) full years, unless terminated sooner by either party providing a sixty (60) day written certified notice.

The vote was unanimous.

8. GRANT LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 88-12976

BE IT RESOLVED, That KATHERYN GARLOW, Instructor, ESL, be granted a Leave of Absence (personal), without pay but with no effect on fringe benefits, effective 11/15/89 through 12/5/89.

The vote was unanimous.

9. GRANT LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 88-12977

BE IT RESOLVED, That KAREN A. JOHNSON, Guidance Services Technician, Admissions and Records, be granted a Leave of Absence (personal) without pay and without fringe benefits, effective 3/1/89 through 6/30/89.

The vote was unanimous.

10. APPROVE CONTRACT AMENDMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12978

BE IT RESOLVED, That the following contract revision be approved:

Name: LORETTA GRAHAM BUNNEY
 Position: Associate Professor
 Department: Family and Consumer Sciences
 Sal Cls/Stp: F-16 Annual Salary \$45,439.41
 % Contract: 100 New Position? No
 Remarks: Resigned from department chair position
 Length: 4/10 months
 Effective Date: 2/9/89 - 5/26/89
 Prorated Salary: \$18,834.23
 Budget Acct. No.: 01-03-38-3839-1302-1111.00-0000 (80%)
01-03-38-3820-1301-1212.00-0000 (20%)

The vote was unanimous.

11. APPROVE CERTIFICATED HOURLY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12979

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the spring 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

ART

Jim Waggaman	Art 34/35	Airbrush Paint I & II 19 years experience	\$22.47
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COMMUNITY EDUCATION

Antonio Brown	CNED 439	Prep Childbirth B.S. Health Care Serv., Southern Illinois Univ. M.A. Human Resources, Pepperdine 5 years experience	22.47
Phyllis Greer	CNED 460	Sewing Beg & Inter B.A., Home Economics, Point Loma College 2 years experience	22.47
Carole Robinson	CNED 439	Jewelry Making M.F.A., Applied Design, S.D.S.U.	15.76
Kenneth Thoennes	ART 94M	Pottery Construction M.A., Art, S.D. State College	25.27

ENGLISH AS A SECOND LANGUAGE

Olga Loya	ESL 160	The New Americans B.S., History, S.D.S.U. 1 year experience	22.47
Suzanne Mc Candless	ESL 100/ CNED 185	English as a Second Language B.A., Education, U.C.L.A. 5 years experience	22.47
Cordelia McKenna	ESL 100/ CNED 185	English as a Second Language M.A., E.S.L., West Chester State College	22.47
Barbara Scherman	CNED/185	English as a Second Language B.S., Education, Valparaiso Univ. 4 years experience	22.47

FAMILY AND CONSUMER SCIENCES

Diana Polkinghorne	ID 98C ID 51	Medical Facilities Design Interior Design B.F.A., Pratt Institute 17 years experience	22.47
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PUBLIC SERVICES PROGRAMS

Shannon Mossman	CJ 54/55	Arrest, Module 1 and 3 Certificate, Level 1 Reserve Course, Law Enforcement Training Center, Southwestern College 13 years experience	22.47
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REGIONAL OCCUPATIONAL PROGRAM

Michael Fox	AT 166R	Auto Glass Installation 14 years experience	22.47
Christopher John	ET 22R	Tech Maint. Broadcast II 4 years experience	22.47
James Wolfe	ET 169R	Elec. Cash Register Repair 12 years experience	22.47

SPEECH/THEATRE/DANCE/ASL

Christan Hummel	SPCH 14 SPCH 15	Forensics Workshop Mgmt Speech Activities B.A., History, U.C.S.D. 5 years experience	22.47
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VOCATIONAL PROGRAMS

Jaye Girard	SURV 98 B	Field Surveying II 25 units, Palomar College 15 years experience	22.47
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The vote was unanimous.

12. APPROVE CERTIFICATED HOURLY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12980

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the fall 1988 semester (day and/or evening) be approved; said instructor are not scheduled to teach more than a 60 percent load.

The vote was unanimous.

OCCUPATIONAL ASSESSMENT AND TRAINING CENTER/SPECIAL PROGRAMS

Karen Gamble	Dept of Rehab. GAIN Assessment RETC/JTPA IPT General RETC/JTPA IPT Targeted	Counselor/Vocational Evaluator B.S. Rehabilitation Ed., Pennsylvania State M.Ed., Rehabilitation Counseling, Penn. State	\$22.47
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13. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12981

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: SONIA I. FARRON
Position: Office Specialist
Department: Financial Aid
Class No: 761.13 No. of Months: 12
Sal Rng/Stp: 23 - A Salary: \$1,229.00/month
Full-time? Yes Part time? No New? No
Effective Date: 2/7/89
Remarks: Replacement for Elvira Ramirez
Budget Acct. No(s): 01-04-41-4130-6420-2111.00-0000 (100%)

NOTE: In accordance with B.P. CCE/AFT-18 this employee is granted a \$50.00 per month stipend for performing bilingual interpretation as part of the position requirements.

The vote was unanimous.

14. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12982

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: JILL E. LAGRANGE
Position: Graphics Specialist/Senior Office Specialist
Department: Graphic Communications
Class No: 865.01(50%);762.01(50%)
Sal Rng/Stp: 36-A(50%);28-A(50%) Salary: \$1,538.50/mo
Full-time? Yes Part-time? No New? No
Effective Date: 2/23/89
Remarks: Replacement for Linda Arce
Budget Acct. No(s): 01-03-38-3805-6775-2111.00-0000 (50%)
01-03-38-3803-0936-2111.00-0000 (50%)

The vote was unanimous.

16. APPROVE CLASSIFIED PROFESSIONAL GROWTH AWARDS

MSC Dougherty, Echeverria

RESOLUTION 88-12983

BE IT RESOLVED, That in accordance with the Professional Growth Program for Classified Employees, the following employees be granted a \$500.00 annual increment, prorated on a monthly basis, effective February 1, 1989.

LUCY L. AYALA, Senior Library/Media Technician
Library/Media Center

CHRISTIE L. BUNDY Department Secretary
Library/Media Center

GAY GILCHRIST Programmer Analyst
Data Processing

GLENNA MITCHELL Library/Media Technician I
Library/Media Center

MARLYS R. USHER Senior Secretary-Confidential
Human Resources Services

The vote was unanimous.

17. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following resignation has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. RENEE FARRAR, Library/Media Technician II, Library/Media Center, Effective February 25, 1989).

MS. HUGHES SUSPENDED THE REGULAR ORDER OF THE MEETING TO HEAR THE FINANCIAL AUDIT REPORT OF MR. P. ROBERT WILKINSON, C.P.A., AND AN OPERATIONAL REPORT BY MR. DAVE HOWTROW, FACILITIES PLANNING SPECIALIST FROM THE STATE CHANCELLOR'S OFFICE.

Following the audit report of Mr. Wilkinson, in which he commended the accounting system and practices utilized by Palomar, the Board voted to accept the audit report (Item I-6).

I. 6. ACCEPTANCE OF AUDIT REPORT

MSC Forquera, Williamson

RESOLUTION 88-12894

BE IT RESOLVED, That the Audit Report of the Palomar Community College District, Year Ended June 30, 1988, as prepared by P. Robert Wilkinson, Certified Public Accountant, 180 Rea Avenue, Suite F, El Cajon, California 92020, be accepted.

The vote was unanimous.

J. 1. Report on Establishing Satellite Campuses - Dave Howtrow

Mr. Howtrow, Facility Planning and Utilization Specialist, State Chancellor's Office, explained that the formal approval process for establishment of new colleges and educational centers is a complex one, and that a greater degree of success will be realized if we can work together throughout it.

Mr. Howtrow's presentation revolved around an explanation of the guidelines surrounding the formal approval process as regulated by Title V of the California Education Code, the specific process for receiving funds in the state's capital outlay process, and the future climate anticipated.

Fundamentally important is the definition of Palomar's problem with space saturation, and recognition of all known alternatives. The approval process provides that the definition which must be met for an off-campus center includes a minimum of 500 ADA, and course offerings leading to degrees and certificates, with staff on site. A complex and thorough assessment of the educational needs of the advantaged and disadvantaged communities, to include demographic information both from SANDAG and from our own institution is necessary. Of particular importance is a thorough knowledge of these needs, and to what degree each alternative will satisfy them.

In an analysis of how an additional campus will provide the solution, types of programs to be offered and size of facility needed will need to be specified.

The proposal can be expected to be in the State Chancellor's Office for review and development for as long as six months or more, at which time it is submitted to the Board of Governors. A review by CPEC follows.

Though the process for seeking funding can proceed concurrently with this review, it would be inappropriate for it to move ahead of any major issue being addressed in the statement of need. In terms of time, roughly 18 months from time of original application may be anticipated before the first issuance of funds.

Mr. Howtrow commended our efforts at seeking additional sources of funding, since state funding is dependent upon State Department of Finance projections in enrollment, which may not cover all amenities needed for the excellence of the program (i.e., parking, etc.).

The future climate indicates a great deal of pressure, since the review of the current year's budget finds legislative analysts very concerned with the way capital expansion in higher education is being financed. The annual debt service will become a limiting factor on how much the state can continue to fund these and other projects.

Competition for State dollars is becoming increasingly keen, which means that our proposals will need to be very specific and highly developed. All possible efforts should be made to formulate joint uses with other schools and school districts.

R e s u m p t i o n o f
R E G U L A R A G E N D A

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

a. Eleven-Month Contract Proposal

Mr. Schwerdtfeger reported that, in attempting to address the issue of 11-month certificated contracts, at its meeting of February 27, the Senate adopted five resolutions, as follows:

1. The Senate opposes, in principle, all eleven-month contracts.

2. All of those who currently have eleven-month contracts which compensate them for work done during the ten-month contract period, are to be notified that they must be paid during the ten-month contract period, rather than by means of an eleven-month contract.

3. Compensation for such work (referring to the previous resolution) should be determined by the Salary and Benefits Committee of the Senate. The Senate also recommended that several factors be taken into consideration by the Salary and Benefits Committee, including assigned time and salaries at comparator schools at a 50 percent level. (These are broad guidelines which have been given to the Salary and Benefits Committee, which will then come back to the Senate, and normal budgetary procedures will be followed.)

4. The Senate recommends and strongly urges a freeze on all eleven-month contracts, pending further study by the Senate.

5. Because of the duration of this issue (roughly 19 years), the Senate has imposed a proposal deadline upon itself for the beginning of May, 1989.

Mr. Schwerdtfeger reiterated that the Senate properly regards this as an extremely difficult issue to resolve, but reaffirmed the Senate's commitment to come to a final proposal through use of the collegial process.

Dr. Boggs observed that in engaging the collegial process to examine this issue, the Senate is the only entity or body thus far to undertake such examination and proffer a recommendation.

Dr. Dougherty mentioned that one way of reducing the inequities between certificated eleven-month and ten-month contract employees would be to reduce the discrepancy between summer hourly pay and the regular contract rate. An additional benefit here would be that of bringing into greater parity contract and hourly wages.

2. INFORMATION

Report of the Faculty

Cynthia Poole indicated that several requests have come from faculty members who wish to ascertain by means of

a poll that the contract issue is not a division of eleven-month against ten-month faculty, but rather everyone's wish for greater equity in compensation for faculty.

3. INFORMATION

Report of the Administrative Association

Mr. Reid reported that the Association is progressing on the creation of an employee handbook, which will be brought to the Board at some point in the future.

4. INFORMATION

Report of the CCE/AFT

Mr. Swart reported that at the general meeting of the classified staff held February 15, Dr. Joe Stanford reported on the forthcoming musical, "Drood", and a videotape of the newscast reporting the first place achievement of the 1988 graduating nursing class was shown. Additionally, Charrie Deuel and Bob Barr made a presentation on the I-15 Corridor study.

Mr. Swart announced his intention to entertain reports from various segments of campus at the general classified staff meetings, with Ruth Tait scheduled to present on the handicapped ski trip at the March 8 meeting. He invited Board members as well as others to attend these meetings whenever possible. Future meeting dates are April 19 and May 17. All meetings are held at 2:00 p.m. in Room LS-24.

5. INFORMATION

Report of the Associated Student Body

Ms. Harding reported that on Thursday, February 23 the ASG hosted a very successful, well-attended punch-and-cookies reception welcoming international students.

Ms. Harding indicated that the ASG has agreed to be responsible for funding the restoration of the "P" on the mountain to the northeast of campus.

Ms. Harding further reported that Alpha Gamma Sigma will hold its annual Casino Night on Friday, March 3, and

offered tickets to those present in exchange for a \$10.00 donation.

Ms. Harding announced that she would not run for ASG election, since she has been accepted at the State University of New York at Buffalo in the fall of 1989.

6. INFORMATION

Report of Superintendent

Dr. Boggs welcomed Cynthia Poole as Faculty President.

Dr. Boggs stated that since the Board's resolution recognizing the achievement of the 1988 graduating nurses, three district cities (Escondido, San Marcos, and Vista) have expressed a desire to pass similar resolutions honoring the nurses.

Dr. Boggs reported that preliminary meetings have taken place to discuss the production of as many as four promotional videotapes for Palomar College, each with a different target audience: service clubs, prospective donors, high school students, and parents, teachers and counselors.

Dr. Boggs announced the availability of new letterhead, updated to reflect the new trustees of the college.

7. INFORMATION

Report of Other Organizations and/or individuals

There were no reports.

E. CURRICULAR REPORTS

1. Report of Educational Television Program - Ron Page

Previous to the 7:00 meeting, the Board heard a report by Mr. Page and toured the Educational Television facility.

F. COMMUNICATIONS

INFORMATION

1. Letter from Marian Kutcher, R.N., Director of Clinical Education of Palomar/Pomerado Hospital District, congratulating the July 1988 Palomar graduating nurses on achieving the highest ranking in the nation on the July 1988 National Council Licensure Exam for Registered Nurses.

G. OLD BUSINESS

1. APPROVE MINIMUM CLASS SIZE GUIDELINES FOR STATE-SUPPORTED CLASSES

MSC Dougherty, Echeverria

RESOLUTION 88-12985

BE IT RESOLVED, That department chairpersons/directors, the appropriate dean, and the Assistant Superintendent/Vice President for Instruction shall have the responsibility of maintaining a minimum class size of eighteen (18) students except where a lower class size is deemed by the Assistant Superintendent/Vice President for Instruction to be in the best interests of the College.

The vote was unanimous.

Dr. Dougherty requested that guidelines for determining which classes or what sorts of classes will be permitted to operate outside these minimum class size guidelines be made available to the Board.

H. NEW BUSINESS

1. INFORMATION

Drug-Free Workplace Policy - Jane Engleman

Ms. Engleman explained that on November 18, 1988 President Reagan signed the Anti-Drug Abuse Act of 1988 (omnibus drug bill). The Drug-Free Workplace Act of 1988 was enacted as part of Title V of the omnibus bill. The Act requires employers who contract with, or receive grants from, federal agencies to certify that they will meet certain requirements for providing a "drug-free workplace." Certification of a drug-free workplace will become a prerequisite to receiving

a contract or grant from a federal agency. The certification requirements include:

1. A policy statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of controlled substance is prohibited in the workplace.
2. Distribution of the policy to all employees.
3. Establishing a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace, the drug-free workplace policy, available drug counseling, rehabilitation, and assistance programs, and the penalties that may be imposed on employees for drug abuse violations.
4. Notifying contracting agencies of employee convictions for drug-related conduct in the workplace.
5. Disciplining or requiring participation in a drug abuse assistance or rehabilitation program for employees so convicted; and
6. Making "good faith" efforts to continue to maintain a drug-free workplace by taking the steps enumerated in the certification.

Although the Act requires certification only for the employees of a contract or grant, penalties may be applied to the entire campus. Therefore, I recommend that the District adopt a policy for the college which can be made "contract-specific" via a cover letter of certification.

PALOMAR COMMUNITY COLLEGE DISTRICT POLICY ON A DRUG-FREE WORKPLACE

It is the policy of the Palomar Community College District to maintain a drug-free workplace. The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in all buildings, property, facilities, service areas, and satellite centers of the District. All employees are required to comply with this policy as a condition of their continued employment and any employee violating this policy will be subject to disciplinary action which may include termination. Any employee convicted under a criminal drug statute for conduct in the workplace, must report this conviction within 5 days to the Director of Human Resource Services and Affirmative Action.

Dr. Dougherty suggested that, as part of our Employee Wellness Program, we examine the possibility of offering counseling to employees who have problems which may lead to substance abuse.

2. DENIAL OF CLAIM

MSC Dougherty, Williamson

RESOLUTION 88-12986

BE IT RESOLVED, That the Claim for Personal Injuries filed by Constance H. Shaner, on behalf of her client, JANICE HUNTER AND JAMES HUNTER, be denied and referred to the District's insurance carrier.

The vote was unanimous.

3. APPROVE AUTHORIZATION OF SIGNATURES

MSC Forquera, Dougherty

RESOLUTION 88-12987

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the EOPS Emergency Loan Fund in the Bank of California, San Marcos, California, be two of the following:

George R. Boggs, Ph.D., Superintendent/President
Michael D. Gregoryk, Vice President for Finance and
Administrative Services
Lois B. Meyer, Director of Fiscal Services

The vote was unanimous.

4. APPROVE NOTICE OF COMPLETION

MSC Dougherty, Echeverria

RESOLUTION 88-12988

BE IT RESOLVED, That the work of A. O. Reed, 4777 Ruffner Street, San Diego, California 92111, for providing and installing heat pumps in (LS) Life Science, (ES) Earth Science and (P North) Humanities building, contract dated July 28, 1987, be accepted as completed; that Dr. George R. Boggs, Superintendent/President, be authorized to sign and file a Notice of Completion; that the total amount of this contract is \$74,118.00, that all money earned, with the exception of the retaining amount has been paid; and that the retained amount be paid after 35 days providing no liens are filed:

Original contract price:	\$ 74,118.00
Less amount previously paid:	<u><66,706.20></u>
Balance of Contract:	7,411.80

Ten percent (10%) retainage amount to be paid after 35 days providing no liens are filed.	\$ 7,411.80
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The vote was unanimous.

5. AUTHORIZE BLANKET PURCHASE AGREEMENTS

MSC Forquera, Dougherty

RESOLUTION 88-12989

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Blanket Purchase Agreements for the period February 28, 1989, through June 30, 1989, with the following companies:

<u>VENDOR</u>	<u>NOT TO EXCEED</u>
1. Quintron Telephone Systems 9491 Ridgehaven Court Suite A San Diego, CA 92123	\$ 15,000.00
2. Best Impact Tool Service 1440 Grand Avenue San Marcos, CA 92069	2,500.00
3. Tool Shack 750 Citracado Pkwy Escondido, CA 92025	2,500.00
4. Bayless Stationers 9020 Kenamar Dr., Ste 201 San Diego, CA 92121	10,000.00

The vote was unanimous.

6. APPROVE LEASE PURCHASE AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 88-12990

BE IT RESOLVED, That a lease purchase agreement between the Palomar Community College District and Xerox Corporation, 16755 Von Karman, Irvine, California 9274, for (1) each Model 1038 coin operated copier for use in the District's library, be approved. The terms of this agreement will commence on February 15, 1989, through February 14, 1993. The District shall be required to make monthly payments in the amount of \$188.63 for a total of \$9,054.24. At the end of the agreement, the District may opt to purchase the machine in the amount of \$766.07, lease the machine for one addition year, or return it to Xerox. The agreement includes all maintenance/repair and unlimited amount of copies. This machine will be ordered against the California State University Blanket Purchase Agreement No 104007, dated February 1, 1988. (Funds collected for use of the machine shall be used in support of paying the lease payment.)

The vote was unanimous.

7. GRANT HONORARY ASSOCIATE IN ARTS DEGREE

Dr. Dougherty commented that Bill Bradley, California Assemblyman, 76th District, is a former Palomar hourly instructor, and City Manager for the City of San Marcos, and as an Assemblyman has been a strong supporter of Palomar College, having introduced legislation at the request of Palomar's Board of Trustees.

MSC Dougherty Forquera

RESOLUTION 88-12991

BE IT RESOLVED, That the Degree of Associate in Humane Arts be conferred upon THE HONORABLE WILLIAM R. BRADLEY, California State Assemblyman of the 76th District, with all rights, benefits, privileges appertaining thereto, in token of distinguished community service.

The vote was unanimous.

8. APPROVE CANCELLATION OF MEETING

MSC Dougherty, Williamson

RESOLUTION 88-12992

BE IT RESOLVED, That the regularly scheduled Governing Board meeting of March 28, 1989, be cancelled.

The vote was unanimous.

I. FINANCIAL REPORTS

1. INFORMATION

BUDGET REPORT, Unrestricted Income, from January 1, 1989 to January 31, 1989.

2. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from January 1, 1989 to January 31, 1989.

3. APPROVE EXPENSE WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 88-12993

BE IT RESOLVED, That Expense Warrants number 9344 through 9997, in the total amount of \$695,342.26, be approved.

The vote was unanimous.

4. APPROVE SALARY WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 88-12994

BE IT RESOLVED, That Salary Warrants for Payroll number 13, dated 1/10/89, and Payroll number 14, dated 1/31/89, in the total amount of \$2,203,124.20, be approved.

The vote was unanimous.

5. APPROVE EXPENSES FOR LEGISLATORS' DINNER

MSC Dougherty, Echeverria

RESOLUTION 88-12995

BE IT RESOLVED, That \$80.00 for Palomar's share of expenses connected with January 18, 1989 Dinner for Legislators be paid to the San Diego Community College District Foundation, Inc., Budget Account 01-02-20-2000-6630-5201.00-0000. Those in attendance were Dr. George R. Boggs, Dr. E. Jan Moser, William R. Bradley, and Mr. and Mrs. Robert Frazee.

The vote was unanimous.

RESOLUTION I.6. WAS PASSED EARLIER IN THE MEETING.

7. INFORMATION

Response to Findings and Recommendations of Audit Report for period ending June 30, 1988

8. INFORMATION

Travel Claim Transactions from 1/1/89 to 1/31/89

9. INFORMATION

Purchase Order Payments/Travel, Numbers 950000 to 959999

10. INFORMATION

Acknowledgement of Scholarship Donations

ACKNOWLEDGEMENT, By the Governing Board of Palomar College of the following scholarship donations received by the Financial Aid Office for the spring term 1988-1989.

<u>DONOR</u>	<u>AMOUNT</u>
1. Dr. & Mrs. Robert Woodward	\$ 50.00
2. Operation Encouragement	1,000.00
3. Miller's Outpost	300.00
4. Mr. & Mrs. Yeto	100.00
5. California Retired Teachers	2,000.00
6. Mr. Allen Bailey	300.00
7. Dr. Tim Chatton	100.00
8. San Marcos Girls' Softball League	300.00
9. Pacific Beach Women's Club	200.00
10. Palomar Voiture Unit #1406	<u>250.00</u>
TOTAL	<u>\$ 4,600.00</u>

Dr. Dougherty expressed a wish to offer more visible tribute to scholarship donors, perhaps by dedicating a musical event to them, or by hosting a reception in their honor, on either an annual or semi-annual basis.

Dr. Backart pointed out that historically all scholarship donors have been honored at a banquet, where the scholarship recipients are also present. This year they will be honored at a tea.

It was agreed that the President's office would prepare letters to donors of scholarship of \$1,000.00 or more, for signature of the Board President.

J. OPERATIONAL REPORTS

1. Report from Dave Howtrow - Chancellor's Office

MR. HOWTROW'S REPORT WAS HEARD EARLIER IN THE MEETING.

K. PERSONNEL

CLOSED SESSION - PERSONNEL MATTERS

L. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty indicated his wish to volunteer to serve on the Commission on Instruction of the California Association of Community Colleges.

Messers. Echeverria and Forquera expressed thanks to David Howtrow for his excellent presentation.

Mr. Williamson commended the work of Lois Meyer, her staff, and Mike Gregoryk on excellent work in preparing Palomar's financial statements.

Ms. Hughes observed that the comments of Pat Farris and Lynda Halttunen regarding the Asilomar Leadership Skills Seminar were most interesting and inspiring, and that the award presented to Cherie Barker-Reid for excellence in equity was exciting.

At 8:17 p.m. the meeting was recessed to closed session, at which time the Board resolved to issue a March 15 Notice Not to Re-employ, to an instructional position in the Health Sciences Department.

M. ADJOURNMENT

The meeting was reconvened to open session at 8:34 p.m. and adjourned.

P R E S I D E N T

S E C R E T A R Y

REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MARCH 14, 1989, 7:00 PM.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Service Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

CALL TO
ORDER

The meeting was called to order by the President,
Ms. Barbara Hughes, at 7:00 p.m.

B. ROLL CALL

ROLL CALL

ROBERT L. DOUGHERTY, JR., M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
MICHELLE HARDING, STUDENT TRUSTEE
BARBARA HUGHES, PRESIDENT
HARVEY WILLIAMSON, VICE PRESIDENT

MEMBERS
PRESENT

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Dr. David Chappie, Asst. Superintendent,
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent, Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
James Clayton, Acting Dean of Community
Education
Dr. Margaret Gunther, Acting Dean of Vocational
Education and Applied Arts
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business

EXECUTIVE
AND SENIOR
ADMINISTRATORS
PRESENT

Dr. Robert Barr, Director of Institutional Research
and Planning
Charrie Deuel, Facilities Planner
Virginia Dower, Director, Bookstore Operations
Michael D. Ellis, Director of Buildings and Grounds
Jane Engleman, Director, Human Resources, and
Affirmative Action
Pat Farris, Coordinator, Business Support Services
Michael Flanagan, Director, Financial Aid
Bryant Guy, Director, Purchasing Services
Joyce Harris, Administrative Secretary, President's
Office
Nona McClure, Director, Mt. Carmel Satellite Center
Lois Meyer, Director, Fiscal Services
Cynthia Poole, President, The Faculty
Mike Reid, Director, Data Processing
Donna Robillard, Public Information Assistant
Barbara Ross, Accounting Technician, E.O.P.S.
Jane Scanlan, Executive Secretary, Administrative
Services
Michael Schaeffer, Bookstore Department Manager
Patrick Schwerdtfeger, President, Faculty Senate
Dr. Zachary Seech, Associate Professor,
Behavioral Sciences
Irene Stiller, Chairperson, Nursing Education
Bruce Swart, Athletic Trainer, Men's Athletics

STAFF PRESENT

Bill Kay, Consultant, Insurance Risk Management
Jim Hernandez, Architect
Mike Taramasco, Hewlett Packard Representative
Fred Tracey, The Telescope

GUESTS PRESENT

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE COMPLETE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

APPROVAL
OF MINUTES

MSC Dougherty, Echeverria

RESOLUTION 88-12996

BE IT RESOLVED, That the Minutes of the Regular Meeting held Tuesday, February 28, 1989, be approved.

The vote was unanimous.

CONSENT CALENDAR

CONSENT
CALENDAR

CC.

1. ACCEPTANCE OF GIFTS

ACCEPTANCE
OF GIFTS

RESOLUTION 88-12997

BE IT RESOLVED, That the following gift be accepted and that an appropriate Letter of Appreciation be sent:

- a. 1979 Honda, donated to the Auto Body Club by Kim B. Nickel, 11272 Meadow Glen Way East, Escondido, California 92026, value assigned by donor at \$500.00.

The vote was unanimous.

2. USE OF FACILITIES AGREEMENTS

USE OF
FACILITIES

MSC Dougherty, Echeverria

RESOLUTION 88-12998

BE IT RESOLVED, That the following Use of Facilities Agreements between the Palomar Community College District and the following agencies be approved:

a. FIRST UNITED METHODIST CHURCH
OF ESCONDIDO/Escondido

FIRST UNITED
METHODIST
CHURCH/
ESCONDIDO

Purpose: To hold classes in General Education
Rate: \$75.00 per month
Effective: 1/23/89 through 5/26/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

The vote was unanimous.

APPROVAL OF
TRAVEL EXPENSES

3. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 88-12999

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

ALPHA GAMMA
SIGMA

a. ALPHA GAMMA SIGMA OFFICERS AND ADVISORS

Advanced Funds?: Yes

For: Transportation (mileage), Registration
Fee, Meals

To attend: Alpha Gamma Sigma State Convention

Location: Irvine, California

Date: 4/7-9/89

Amount: \$712.00

Budg. Acct. No. 01-04-42-4260-0000-5000.00-6001

b. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Meals, parking

To attend: CACC Council of Commissions Meeting

Location: Irvine, California

Date: 3/15/89

Amount: \$30.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

GEORGE R.
BOGGS

c. CHEERLEADERS AND ADVISORS

Advanced Funds?: Yes

For: Mileage

To attend: California State Cheerleading Cham-
pionships

Location: Universal City

Date: 3/18/89

Amount: \$38.00

Budget Acct No. 50-04-42-4260-0000-5000.00-6033

CHEERLEADERS

d. STUDENT LEGISLATORS

STUDENT
LEGISLATORS

Advanced Funds?: Yes

For: Transportation (air fare/parking)

To attend: California Student Association of
Community Colleges Conference

Location: Sacramento

Date: 4/29 - 5/1/89

Amount: \$2,127.60

Budget Acct No. 50-04-42-4260-0000-5000.00-5050

The vote was unanimous.

4. RECLASSIFICATION/DESTRUCTION OF RECORDS

RECLASSIFICATION/
DESTRUCTION OF
RECORDS

MSC Dougherty, Echeverria

RESOLUTION 88-13000

BE IT RESOLVED, That the following list of microfilmed records has exceeded the one-year retention period required for such records and are reclassified to "Class 3 - Disposable Records."

CLASS TYPE	FISCAL YEAR	BOXES
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Accounting/Payroll

1	Payroll Orders	3/84 - 4/87	5
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BE IT FURTHER RESOLVED, That the Superintendent/President or his designee is instructed to dispose of the aforementioned records in accordance with Title V, Section 59025.

The vote was unanimous.

5. AUTHORIZE SIGNATURES

AUTHORIZE
SIGNATURES
(ASG)

MSC Dougherty, Echeverria

RESOLUTION 88-13001

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Associated Students of Palomar College in the Bank of California, San Marcos, California, are:

Michael D. Gregoryk, Vice President for
Finance and Administrative Services, OR
Lois B. Meyer, Director of Fiscal Services
AND

Michelle Harding, President, Associated
Student Government OR
Shauna Walker, representative of Associated
Student Government

The vote was unanimous.

6. APPROVE SALE OF SURPLUS PROPERTY

SALE OF SURPLUS
PROPERTY

MSC Dougherty, Echeverria

RESOLUTION 88-13002

BE IT RESOLVED, That in accordance with Education Code Section 81452, the Board of Trustees of the Palomar Community College District finds that the following equipment/supplies, property of the District, to be surplus equipment and hereby authorizes the Director of Purchasing Services to sell said surplus property:

- a. 1 Lot - Garden Chemicals
- b. 1 Out-of-Service Garden Tractor

The vote was unanimous.

7. ISSUE NEW WARRANT

ISSUE NEW
WARRANT

MSC Dougherty, Echeverria

RESOLUTION 88-13003

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the

RAYMOND D.
DAHLIN

Disbursing Officer to draw a new warrant in favor of Raymond D. Dahlin, 12825 Claire Drive, Poway, California 92064; said warrant to be in the amount of \$2,937.43 (original warrant stale-dated and void).

The vote was unanimous.

8. GRANT LEAVE OF ABSENCE

LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 88-13004

BE IT RESOLVED, That PATRICIA BARRETT, Bookstore Assistant Ii, Bookstore, be granted a medical Leave of Absence without pay but with no effect on fringe benefits, effective March 7, 1989 through June 30, 1989.

PATRICIA BARRETT

The vote was unanimous.

9. GRANT LEAVE OF ABSENCE

LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 88-13005

BE IT RESOLVED, that IRMA R. LEAL, Senior Instructional Assistant, English as a Second Language, be granted a medical Leave of Absence, without pay but with no effect on fringe benefits, effective March 1, 1989 through June 30, 1989.

IRMA LEAL

The vote was unanimous.

10. APPROVE CERTIFICATED EMPLOYMENT

APPROVE
EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 13006

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: MICHAEL FLANAGAN
Position: Director III
Department: Financial Aid
Sal Cls/Stp: E-6 Annual Salary: \$42,248.40
% Contract: 100 New Position?: No
Remarks: Replacement for Dr. Kent Backart
Length: 3-1/2 months
Effective Date: 3/15/89 - 6/30/89
Prorated Salary: \$13,239.44
Budget Acct No. 01-04-41-4130-6420-1212.00-0000

MICHAEL
FLANAGAN

The vote was unanimous.

11. APPROVE CERTIFICATED HOURLY EMPLOYMENT

CERTIFICATED
HOURLY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13007

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Spring 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

SPRING 1989

The vote was unanimous.

ALLIED HEALTH

Marylynne Brown	AH-34	Hosp Clinical Exper B.S., Health Science Educ., S.D.S.U. 5 years experience	\$22.47
Deborah Green	AH-34	Hosp Clinical Exper B.S.N., Nursing, Kent State 10 years experience	22.47
Angie Murillo	AH-34	Hosp Clinical Exper A.D.N., Nursing, Southwestern College 14 years experience	22.47

CHILD DEVELOPMENT

Barbara Anderson	CHDV 37 I	Positive Parenting B.S., Family Studies, Cal State Long Beach M.S. Counseling, S.D.S.U.	22.47
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ENGLISH

Sandra Creech	Eng 101	English Essentials M.A. English, U.C.L.A.	24.34
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ENGLISH AS A SECOND LANGUAGE

Estela Bridges	CNED/185	English as a Second Language A.B., Liberal Studies, S.D.S.U. 8 years experience	22.47
Edward Cyran	ESL100/ CNED 185	English as a Second Language M.A., Elementary Ed., S.D.S.U. 5 years experience	24.34
Stacy Harmon	ESL100/ CNED 185	English as a Second Language B.S., Travel Tourism, Brigham Young U. Enrolled in M.A., Linguistics, S.D.S.U. 1 year experience	22.47
Victoria Larriva	ESL 2	Written Communication II M.A., E.S.L., U. of Arizona	24.34
Dorothy Martin	CNED 185	English as a Second Language B.A., Linguistics, U.C.S.D. 2 years experience	22.47
Carole McDermott	CNED 185	English as a Second Language M.A., School Counseling, Roosevelt Univ. 5 years experience	23.41
Joanna Murphy	ESL100/ CNED 185	English as a Second Language M.A. French, Claremont Graduate School 5 years experience	23.41

PHYSICAL EDUCATION

David Bass	PE 46	Inter Weight Training Enrolled in B.A., Criminal Justice, S.D.S.U. 1 year experience	22.47
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PUBLIC SERVICES

Daniel Gann	CJ60	Reserve Office I Trng A.A., Police Sci, Riverside City College 15 years experience	22.47
Steven Mackaig	FS 35	Fire Investigation 1A 16 years experience	22.47

VOCATIONAL PROGRAMS

Peter Havlicek	AP E 50 AP E 50-57	Intro-Electrical Trade Sub for Apprenticeship 28 years experience	22.47
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12. APPROVE CLASSIFIED INCREASE

CLASSIFIED
INCREASE

MSC Dougherty, Echeverria

RESOLUTION 88-13008

BE IT RESOLVED, That the following classified increase be approved:

Position: Office Specialist
Department: Business Education
Class No.: 761.05 New? No
Sal Rng/Stp: 23 - A Salary: \$1,229.00/mo
No./Months: 12 Full-time? No
Remarks: Temporary increase from 75% to 100%
and increase from 10 mos. to 12 mos.
Effective: 3/1/89
Acct No(s): 01-03-33-3309-0511-2111.00-0000/25%
01-03-33-3310-0501-2111.00-0000/30%
01-03-33-3310-0502-2111.00-0000/30%
01-03-33-3312-0514-2111.00-0000/15%

BUSINESS
EDUCATION

The vote was unanimous.

13. APPROVE CLASSIFIED EMPLOYMENT

CLASSIFIED
EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13009

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: GLADYS COLLINS
Position: Library/Media Technician II
Department: Library/Media Center
Class No: 753.05 New? No
Sal Rng/Stp: 28 - H Salary: \$1,730.00/mo
No. Months: 12 Full-time? No
Remarks: Replacement for P. McFadden, promotion
from within
Effective: 3/1/89
Acct No(s) 01-03-32-3210-6110-2111.00-0000

GLADYS COLLINS

The vote was unanimous.

14. APPROVE CLASSIFIED EMPLOYMENT

CLASSIFIED
EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13010

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: CAROL C. STROECKER
Position: Senior Admissions/Records Clerk
Department: Admissions and Records
Class No: 157.01 New? No
Sal Rng/Stp: 30 - I Salary: \$1,832.00/mo
No. Months: 12 Full-time? Yes
Remarks: Replacement for D. Dillon, promotion
from within
Effective: 2/1/89
Acct No(s) 01-04-40-4010-6210-2111.00-0000

CAROL C.
STROECKER

The vote was unanimous.

15. APPROVE CLASSIFIED EMPLOYMENT

CLASSIFIED
EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13011

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: DEBORAH L. SALSETH
Position: Office Specialist
Department: Instruction
Class No. 761.03 New? No
Sal Rng/Stp: 23 - A Salary: \$1,229.00/mo
No. Months: 12 Full-time? Yes
Remarks: Replacement for L. Balko;p transfer
from within
Effective: 3/1/89
Acct No(s) 01-03-31-3000-6010-2111.00-0000

DEBORAH
SALSETH

The vote was unanimous.

16. APPROVE CLASSIFIED EMPLOYMENT

CLASSIFIED
EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13012

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: ALICE A. ABERNATHY
Position: Office Specialist
Department: Business Education
Class No: 761.05 New? No
Sal Rng/Stp: 23 "Y" rated; Salary: \$2,069/mo
No. Months: 12 Full-time? Yes
Remarks: Replacement for D. Salseth; voluntary demotion
Effective: 3/1/89
Acct No(s) 01-03-33-3309-0511-2111.00-0000/25%
01-03-33-3310-0501-2111.00-0000/30%
01-03-33-3310-0502-2111.00-0000/30%
01-03-33-3312-0514-2111.00-000015%

ALICE A.
ABERNATHY

The vote was unanimous.

17. APPROVE CLASSIFIED EMPLOYMENT

CLASSIFIED
EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13013

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: LINDA BALKO
Position: Curricular Schedules Technician
Department: Instruction
Class No: 785.02 New? No
Sal Rng/Stp: 35 - C Salary: \$1,816.00/mo
No. Months: 12 Full-time? Yes
Remarks: Replacement for B. Quas; promotion from within
Effective: 3/1/89
Acct No(s) 01-03-30-3000-6010-2111.00-0000

LINDA BALKO

18. APPROVE CLASSIFIED EMPLOYMENT

CLASSIFIED
EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13014

BE IT RESOLVED, That the employment of the following classified person be approved:

Name: BARBARA A. QUAS
Position: Curricular Schedules Technician
Department: Instruction
Class No: 785.01 New? No
Sal Rng/Stp: 35 - I Salary: \$2,069.00/mo
No. Months: 12 Full-time? Yes
Remarks: Replacement for A. Abernathy; transfer from within
Effective: 3/1/89
Acct No(s) 01-03-30-3000-6010-2111.0000-00

BARBARA A. QUAS

The vote was unanimous.

19. APPROVE EMPLOYMENT, SUPPLEMENTAL STAFF

APPROVE EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13015

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1988-89 college year, be approved.

SUPPLEMENTAL STAFF

The vote was unanimous.

SHORT-TERM/SUBSTITUTE EMPLOYEES 1988-89

NAME	ACCOUNT-NUMBER	RATE
BAURMEISTER, KEN M.	01-03-32-3215-6115-2411-00-0000	5.49
BLEVINS, JANIE	01-04-40-4025-6421-2311-00-1670	7.00
BLOODGOOD, LEE	01-03-36-3613-1009-2411-00-0607	10.10
BLOODGOOD, LEE	01-03-36-3613-1009-2411-00-1455	10.10
BRAZELTON, KEVIN	01-03-38-3832-0925-2311-00-1458	7.17
BROOKS, ELENORE	01-03-31-3150-6416-2311-00-1802	7.71
BURKS, MICHELL	01-03-32-3210-6110-2311-00-0000	7.45
CATANZARO, SYLVIA	01-03-36-3634-1105-2311-00-0607	6.05
CERDA, PHIL	01-03-30-3006-6120-2311-00-0607	7.17
CESMAT, BRAD	01-04-42-4210-0835-2311-00-0000	6.66
CHAREST, ARMAND	01-04-43-4313-7034-2311-00-1104	4.52
CHAREST, ARMAND	01-04-43-4315-4930-2311-00-0000	4.52
COFFIN, SUZY	01-03-33-3382-1250-2311-00-0000	9.38
COFFIN, SUZY	01-03-33-3382-1250-2311-00-1728	9.38
COLBY, MARY	01-03-31-3150-6416-2311-00-1802	7.71
CRUZ, GLORIA	01-03-36-3696-4930-2411-00-1635	7.00

DELISE, MARILYN	01-03-39-3963-0603-2311-00-0000	5.76
DELISE, MARILYN	01-03-39-3963-0603-2311-00-1457	5.76
FICKING, HEIDI D.	01-03-36-3611-1001-2311-00-0000	10.10
FRIEDRIKIS, RUSSEL	01-03-31-3100-6014-2311-00-0000	9.27
GARAVITO, KARYN	01-05-50-5030-6710-2311-00-0607	7.53
HALSTEAD, STEVE	01-05-50-5000-6710-2311-00-0000	7.91
HENLINE, JILL	01-03-30-3006-6120-2311-00-0607	6.35
HERMS, MARY	01-04-43-4313-7034-2311-00-1104	5.35
HERMS, MARY	01-04-43-4315-4930-2311-00-0000	5.35
HICKSON, DAVID	01-04-42-4220-0835-2311-00-0000	6.51
HULBERT, GRANT	01-03-36-3613-1009-2411-00-0607	10.10
HULBERT, GRANT	01-03-36-3613-1009-2411-00-1455	10.10
JOHNSON, PHILLIP	01-04-41-4100-6412-2311-00-1838	23.13
KIM, SOTTHINARITH	01-04-43-4315-4930-2311-00-0000	6.05
KRONEISS, KEN	01-05-53-5300-6910-2311-00-0878	5.22
KUCERO, BONNIE	01-05-50-5060-6723-2311-00-0000	6.83
LAMBDIN, JENNAE	01-04-42-4220-0835-2411-00-0000	6.66
LEON, ANDRES	01-03-38-3811-4931-2311-00-1116	6.66
MAIRET, TAMMY	01-04-41-4120-6460-2311-00-0000	10.34
MAIRET, TAMMY	01-04-41-4120-6460-2311-00-1450	10.34
MAIRET, TAMMY	01-04-41-4120-6460-2311-00-1601	10.34
MAROVICH, STEVE	01-03-33-3382-1250-2311-00-0000	9.38
MAROVICH, STEVE	01-03-33-3382-1250-2311-00-1728	9.38
MASON, ANGELA	01-04-40-4025-6421-2311-00-1670	6.05
MCWILLIAMS, SCOTT	01-03-38-3963-0603-2311-00-1457	5.76
MOODY, BONNIE	01-04-43-4313-7034-2311-00-1104	5.35
MOODY, BONNIE	01-04-43-4315-4930-2311-00-0000	5.35
MORENO, RAUL	01-05-54-5400-6930-2311-00-0901	5.63
NORMAN, STUART	01-04-42-4220-0835-2311-00-0000	6.51
NUNEZ, SYLVIA	01-05-53-5300-6910-2311-00-0878	5.22
ORION, L. TYLER	01-03-31-3150-6416-2311-00-1105	21.50
ORION, L. TYLER	01-03-31-3150-6416-2311-00-1802	21.50
ORION, L. TYLER	01-03-31-3150-6416-2311-00-1803	21.50
ORION, L. TYLER	01-03-31-3150-6416-2311-00-1811	21.50
PRATHER, EVA	01-03-37-3710-1004-2311-00-0000	5.10
RAMIREZ, ELVIRA	01-04-41-4130-6420-2311-00-1605	8.72
REED, ELLEN	01-03-30-3006-6120-2311-00-0607	6.35
REGALADO, CHARLOTTE	01-04-41-4120-6460-2311-00-0000	10.34
REGALADO, CHARLOTTE	01-04-41-4120-6460-2311-00-1450	10.34
REGALADO, CHARLOTTE	01-04-41-4120-6460-2311-00-1601	10.34
RESER, GREG	01-03-36-3613-1009-2411-00-0000	10.10
RESER, GREG	01-03-36-3613-1009-2411-00-0607	10.10
RESTREPO, JOSEPHINE	01-03-36-3611-1001-2311-00-0000	10.10
REYNOLDS, HELEN	01-03-31-3100-6014-2311-00-0607	7.71
RICHARDS, BARBARA	01-03-31-3150-6416-2311-00-1105	8.72
RICHARDS, BARBARA	01-03-31-3150-6416-2311-00-1802	8.72
RICHARDS, BARBARA	01-03-31-3150-6416-2311-00-1810	8.72
RICHARDS, BARBARA	01-05-50-5030-6710-2311-00-0607	8.10
SABO, LINDA	01-04-40-4025-6421-2311-00-1670	7.00
SCHWAB, KEVEN	01-04-43-4313-7034-2311-00-1104	5.35
SCHWAB, KEVIN	01-04-43-4315-4930-2311-00-0000	5.35
SEGOBIA, JUDY	01-05-51-5100-6511-2311-00-0000	6.20
SHEPARD, DEBRA	01-03-32-3210-6110-2311-00-0000	5.90
SMARSH, JAMES	01-04-43-4313-7034-2311-00-1104	4.52
SMARSH, JAMES	01-04-43-4315-4930-2311-00-0000	4.52
SMITH, STEVE	01-04-40-4025-6421-2311-00-1670	8.93
STUART, LINDA	01-04-40-4025-6421-2311-00-1670	7.00
TEJEDA, CRISTINA	01-03-36-3662-1007-2411-00-0000	8.72
TENNANT, MARY	01-04-40-4017-6412-2311-00-1101	9.51
TROCHTA, SCOTT A.	01-05-53-5300-6910-2311-00-0878	5.22
VADEN, TROY	01-05-54-5400-6930-2311-00-0901	5.10
VILLANO, DONNA	01-01-10-1008-6620-2311-00-0000	8.10
VILLANO, DONNA	01-03-38-3820-1301-2311-00-0000	7.71
VILLANO, DONNA	01-03-38-3839-1302-2311-00-0000	7.71
WHITE, STEVE	01-03-34-3430-0835-2411-00-0000	6.66
WILLIAMSON, GILDA	01-05-51-5100-6511-2311-00-0000	7.91
WRIGHT, BEVERLY	01-03-36-3670-2107-2411-00-1830	9.61
YONEMURA, ESTHER	01-04-43-4313-7034-2311-00-1104	5.35
YONEMURA, ESTHER	01-04-43-4315-4930-2311-00-0000	5.35

STUDENT EMPLOYEES 1988-89

NAME	ACCOUNT	RATE
ADAMS, TERRY	01-04-41-4196-1303-2315-00-1112	4.25
ADAMS, TERRY	01-04-41-4197-1303-2315-00-0000	4.25

AHMED, AHMED	01-03-31-3150-6416-2315-00-1803	5.00
AHMED, AHMED	01-03-31-3150-6416-2315-00-1810	5.00
AHMED, AHMED	01-03-31-3150-6416-2315-00-1811	5.00
AHMED, AHMED	01-03-31-3150-6416-2315-00-1812	5.00
AHMED, AHMED	01-05-51-5130-6511-2315-00-0000	5.00
AZIZIANFARD, FATEMEH	01-04-41-4196-1203-2315-00-1112	4.25
AZIZIANFARD, FATEMEH	01-04-41-4197-1203-2315-00-0000	4.25
BADRODDOZA, ADU,ALA	01-05-51-5130-6511-2315-00-0000	4.25
BARLOW, KATHLEEN	01-04-41-4120-6460-2315-00-0000	4.25
BARLOW, KATHLEEN	01-04-41-4120-6460-2315-00-1450	4.25
BARLOW, KATHLEEN	01-04-41-4120-6460-2315-00-1601	4.25
BARLOW, KATHLEEN	01-04-43-4313-7034-2315-00-1104	4.50
BARLOW, KATHLEEN	01-04-43-4315-4930-2315-00-0000	4.50
BAUSEMER, PETER	01-04-41-4120-6460-2315-00-0000	4.25
BAUSEMER, PETER	01-04-41-4120-6460-2315-00-1450	4.25
BAUSEMER, PETER	01-04-41-4120-6460-2315-00-1601	4.25
BENCZE, JULIANNA	01-04-41-4196-1002-2315-00-1112	4.25
BENCZE, JULIANNA	01-04-41-4197-1002-2315-00-0000	4.25
BENITEZ, JUAN	01-04-41-4196-6412-2315-00-1112	4.25
BENITEZ, JUAN	01-04-41-4197-6412-2315-00-0000	4.25
BISHOP, JOHN M.	01-03-32-3210-6110-2315-00-0000	4.25
BLACKWELL, BRUCE	01-03-31-3190-6021-2315-00-0000	4.25
BLACKWELL, BRUCE	01-03-36-3662-1007-2315-00-0000	4.25
BLACKWELL, BRUCE	01-03-37-3710-1004-2315-00-0000	4.25
BLANCO, JUAN	01-05-51-5130-6511-2315-00-0000	4.75
BOWMAN, RENEE	01-03-36-3670-2107-2315-00-1830	4.50
BOWMAN, RENEE	06-04-42-4250-7030-2315-00-0666	4.50
BROADFIELD, MELVIN	01-03-36-3610-1002-2315-00-0000	4.50
BRUNDIZE, CYNTHIA	01-05-50-5000-6710-2315-00-0000	4.25
BRYCE, MELISSA	01-03-33-3340-0401-2315-00-0000	4.25
BRYCE, MELISSA	01-03-33-3344-0410-2315-00-0000	4.25
BRYCE, MELISSA	01-03-33-3346-0410-2315-00-0000	4.25
BURRIS, DAVID	01-04-41-4120-6460-2315-00-0000	4.25
BURRIS, DAVID	01-04-41-4120-6460-2315-00-1450	4.25
BURRIS, DAVID	01-04-41-4120-6460-2315-00-1601	4.25
BYERS, BARBARA B.	01-03-36-3634-1105-2315-00-0000	4.25
CALLAHAN, PHILIP	01-03-38-3863-0935-2315-00-1350	4.25
CAMCIOGLU, OZDEN	01-05-51-5130-6511-2315-00-0000	4.25
CAMPBELL, BARLENE M.	01-04-41-4196-3003-2315-00-1112	4.25
CAMPBELL, BARLENE M.	01-04-41-4197-3003-2315-00-0000	4.25
CANNON, JAN	01-03-33-3310-0502-2315-00-0000	4.25
CANT, BRUCE	01-04-41-4196-6315-2315-00-1112	4.25
CANT, BRUCE	01-04-41-4197-6315-2315-00-0000	4.25
CARDONA, MARIA	01-04-41-4196-0401-2315-00-1112	4.25
CARDONA, MARIA	01-04-41-4197-0410-2315-00-0000	4.25
CHAU, DUY-LINH	01-03-38-3805-6775-2315-00-0000	4.75
CHRISTENSEN, KORRIE	01-04-41-4120-6460-2315-00-0000	4.25
CHRISTENSEN, KORRIE	01-04-41-4120-6460-2315-00-1450	4.25
CHRISTENSEN, KORRIE	01-04-41-4120-6460-2315-00-1601	4.25
COLLINS, JULIE	01-03-36-3670-2107-2315-00-1830	4.50
COLLINS, JULIE	06-04-42-4250-7030-2315-00-0666	4.50
COOPER, MONIQUE	01-05-50-5030-6710-2315-00-0000	4.50
CRAIG, MICHAEL	01-04-41-4120-6460-2315-00-0000	4.25
CRAIG, MICHAEL	01-04-41-4120-6460-2315-00-1450	4.25
CRAIG, MICHAEL	01-04-41-4120-6460-2315-00-1601	4.25
DANIELS, DEBBIE	01-04-41-4196-6910-2315-00-1112	4.25
DANIELS, DEBBIE	01-04-41-4197-6910-2315-00-0000	4.25
DEE, BILL	01-05-51-5130-6511-2315-00-0000	5.00
DULAY, ANITA	01-05-50-5041-6710-2315-00-0000	4.25
ESPARZA, BENITA	01-03-36-3670-2107-2315-00-1830	4.50
ESPARZA, BENITA	01-03-36-3670-2107-2315-00-1832	4.50
ESPARZA, BENITA	06-04-42-4250-7030-2315-00-0666	4.50
ESPARZA, PATRICIA	01-03-36-3670-2107-2315-00-1830	4.50
ESPARZA, PATRICIA	01-03-39-3969-0936-2315-00-1350	4.50
ESPARZA, PATRICIA	06-04-42-4250-7030-2315-00-0666	4.50
FERNANDEZ, JUDY	01-03-30-3006-6120-2315-00-0000	4.50
FERNANDEZ, JUDY	01-05-50-5041-6710-2315-00-0890	4.50
FIEBIG, BONNIE L.	01-04-41-4196-7021-2315-00-1112	4.25
FIEBIG, BONNIE L.	01-04-41-4197-7021-2315-00-0000	4.25
FLYNN, ROSEMARY	01-04-40-4005-6410-2315-00-0000	4.50
FLYNN, ROSEMARY	01-04-41-4140-6430-2315-00-1876	4.50
FLYNN, ROSEMARY	01-04-41-4141-6431-2315-00-0807	4.50
GARAVITO, KARA	01-05-50-5030-6710-2315-00-0000	5.00
GARDINER, DAVID	01-03-38-3888-0952-2315-00-1350	4.25
GASTELUM, MICHELE	01-04-41-4196-1007-2315-00-1112	4.25
GASTELUM, MICHELE	01-04-41-4197-1007-2315-00-0000	4.25
GIANCOLA, VERONICA	01-04-41-4120-6460-2315-00-0000	4.25
GIANCOLA, VERONICA	01-04-41-4120-6460-2315-00-1450	4.25
GIANCOLA, VERONICA	01-04-41-4120-6460-2315-00-1601	4.25
GIAP, THOMAS	01-03-33-3320-1905-2315-00-0000	4.25
GOLLING, TRAVIS	01-05-51-5170-6731-2315-00-1840	4.25
GOMEZ, RAUL	01-05-51-5130-6511-2315-00-0000	4.25
GORDON, ROBERT	01-03-33-3350-1701-2315-00-0000	4.25

GREGERSON, VALERIE	01-04-41-4120-6460-2315-00-0000	4.25
GREGERSON, VALERIE	01-04-41-4120-6460-2315-00-1450	4.25
GREGERSON, VALERIE	01-04-41-4120-6460-2315-00-1601	4.25
GUTIERREZ, ELODIA	01-03-36-3696-4930-2315-00-0000	4.25
GUTIERREZ, MARIA E.	01-03-36-3696-4930-2315-00-0000	4.25
GUTIERREZ, OLIVIA	01-03-36-3696-4930-2315-00-0000	4.25
HAMZE, ANWAR	01-05-51-5130-6511-2315-00-0000	4.25
HANKIN, FRANK D.	01-04-41-4111-7031-2315-00-1620	4.25
HARMON, LISA	01-03-36-3670-2107-2315-00-1830	4.50
HARMON, LISA	01-05-54-5400-6930-2315-00-0901	4.50
HARMON, LISA	06-04-42-4250-7030-2315-00-0666	4.50
HARRINGTON, LISA	01-03-33-3320-1905-2315-00-0000	4.25
HEATHE, BRENDA-LEIGH	01-04-41-4196-1203-2315-00-1112	4.25
HEATHE, BRENDA-LEIGH	01-04-41-4197-1203-2315-00-0000	4.25
HERNANDEZ, TERESA	01-03-33-3300-6011-2315-00-0000	4.25
HERNANDEZ, TERESA	01-03-37-3701-6013-2315-00-0000	4.25
HERZOG, JAY	01-05-54-5400-6930-2315-00-0901	4.50
HOANG, TU	01-05-51-5130-6511-2315-00-0000	5.00
HOLLIDAY, RON P.	01-03-33-3310-0502-2315-00-0000	4.25
KANOV, LORI	01-03-36-3670-2107-2315-00-1830	4.50
KANOV, LORI	01-03-36-3670-2107-2315-00-1832	4.50
KANOV, LORI	06-04-42-4250-7030-2315-00-0666	4.50
KERR, NANCY	01-03-36-3670-2107-2315-00-1830	4.50
KERR, NANCY	01-03-36-3670-2107-2315-00-1832	4.50
KERR, NANCY	06-04-42-4250-7030-2315-00-0666	4.50
KIM, SOTTHINARITH	01-04-41-4196-4930-2315-00-1112	4.50
KIM, SOTTHINARITH	01-04-41-4197-4930-2315-00-0000	4.50
KNOBLOCK, JAMES	01-04-41-4196-2001-2315-00-1112	4.25
KNOBLOCK, JAMES	01-04-41-4197-2001-2315-00-0000	4.25
KURBANALI, ANTHONY	01-03-31-3150-6416-2315-00-1810	4.75
KURBANALI, ANTHONY	01-03-31-3150-6416-2315-00-1811	4.75
KURBANALI, ANTHONY	01-03-31-3150-6416-2315-00-1812	4.75
KURBANALI, ANTHONY	01-05-51-5100-6511-2315-00-0000	4.75
LEAKES, LISA	01-04-41-4120-6460-2315-00-0000	4.25
LEAKES, LISA	01-04-41-4120-6460-2315-00-1450	4.25
LEAKES, LISA	01-04-41-4120-6460-2315-00-1601	4.25
LE, HOAN	01-05-51-5130-6511-2315-00-0000	4.50
LOOMIS, KRISTEN	01-03-36-3670-2107-2315-00-1830	4.50
LOOMIS, KRISTEN	01-03-36-3670-2107-2315-00-1832	4.50
LOOMIS, KRISTEN	06-04-42-4250-7030-2315-00-0666	4.50
LYNCH, PAULA	01-04-41-4196-6120-2315-00-1112	4.25
LYNCH, PAULA	01-04-41-4197-6120-2315-00-0000	4.25
MACLEOD, PHYLLIS	01-03-36-3670-2107-2315-00-1830	4.50
MACLEOD, PHYLLIS	06-04-42-4250-7030-2315-00-0666	4.50
MACLEOD, PHYLLIS	06-04-42-4250-7030-2315-00-0833	4.50
MACLEOD, PHYLLIS	06-04-42-4250-7030-2315-00-1112	4.50
MATIONG, PATRICK	01-05-51-5170-6731-2315-00-0850	5.00
MATIONG, PATRICK	01-05-51-5170-6731-2315-00-1840	5.00
MCDANIEL, CARRIE	01-03-36-3670-2107-2315-00-1830	4.25
MCDANIEL, CARRIE	06-04-42-4250-7030-2315-00-0666	4.25
MCKINLEY, SALLY	01-05-54-5400-6930-2315-00-0901	5.00
MEHDIANI, FORUZAN	01-05-53-5300-6910-2315-00-0878	4.50
MEHDIANI, FORUZAN	01-05-54-5400-6930-2315-00-0901	4.50
MERRICK, BRIAN	01-05-51-5170-6731-2315-00-1840	4.50
MERRICK, BRIAN	01-05-51-5170-6731-2315-00-1850	4.50
MEYER, MARK	01-05-51-5170-6731-2315-00-1840	4.25
MILLMAN, LINDA	01-03-33-3320-1905-2315-00-0000	4.25
MIRANDON, TONYA	01-05-51-5130-6511-2315-00-0000	4.25
MIYAI, HISAMI	01-04-41-4120-6460-2315-00-0000	4.50
MIYAI, HISAMI	01-04-41-4120-6460-2315-00-1410	4.50
MIYAI, HISAMI	01-04-41-4120-6460-2315-00-1601	4.50
MIYAI, HISAMI	01-05-50-5041-6710-2315-00-0000	4.50
MOORE, CAROL	01-04-41-4196-7031-2315-00-1112	4.25
MOORE, CAROL	01-04-41-4197-7031-2315-00-0000	4.25
MORAN, MICHELLE	01-03-36-3670-2107-2315-00-1830	4.25
MORAN, MICHELLE	06-04-42-4250-7030-2315-00-0666	4.25
MUNOS, FROYLAN	01-03-36-3696-4930-2315-00-0607	4.25
MUNOZ, MARIA	01-05-50-5030-6710-2315-00-0000	4.50
MUNOZ, MARIA	01-05-51-5130-6511-2315-00-0000	4.50
MURPHY, ROBERT	01-03-39-3976-0948-2315-00-1350	4.25
NEVILLE, JON	01-03-33-3320-1905-2315-00-0000	4.25
O'DONNELL, GARY G.	01-05-51-5130-6511-2315-00-0000	4.25
PARLIKAR, DEVENDRA	01-05-51-5100-6511-2315-00-0000	4.75
PATEL, DHRUVEN	01-04-41-4120-6460-2315-00-0000	4.50
PATEL, DHRUVEN	01-04-41-4120-6460-2315-00-1450	4.50
PATEL, DHRUVEN	01-04-41-4120-6460-2315-00-1601	4.50
PATEL, DHRUVEN	01-05-51-5120-6511-2315-00-0000	4.50
PEFFER, ERIC	01-03-33-3320-1905-2315-00-0000	4.25
PEREZ, GERARD	01-05-51-5170-6731-2315-00-1840	4.25
PETERS, ROBYN	01-04-41-4196-7031-2315-00-1112	4.25
PETERS, ROBYN	01-04-41-4197-7031-2315-00-0000	4.25

PIPES, TIM	01-05-51-5170-6731-2315-00-0850	4.50
PIPES, TIM	01-05-51-5170-6731-2315-00-1840	4.50
POWERS, MARY	01-04-41-4196-7021-2315-00-1112	4.25
POWERS, MARY	01-04-41-4197-7021-2315-00-0000	4.25
PRAY, JACQULYN	01-04-43-4315-4930-2315-00-0000	4.50
PRAY, JACQULYN	01-05-54-5400-6930-2315-00-0901	5.00
RAMIREZ, OFELIA	01-05-51-5120-6512-2315-00-0000	4.50
RATELLE, MICHELLE	01-04-41-4120-6460-2315-00-0000	4.25
RATELLE, MICHELLE	01-04-41-4120-6460-2315-00-1450	4.25
RATELLE, MICHELLE	01-04-41-4120-6460-2315-00-1601	4.25
RICHARD, SHARON	01-03-39-3964-1011-2315-00-0000	4.50
ROCCOFORTE, PAUL	01-03-36-3640-4930-2315-00-0000	4.50
RODRIGUEZ, CONNIE	01-03-38-3861-0925-2315-00-1350	4.25
RODRIGUEZ, SANDRA	01-05-51-5170-6731-2315-00-0850	5.00
RODRIGUEZ, SANDRA	01-05-51-5170-6731-2315-00-1840	5.00
ROECKER, BEVERLY	01-03-33-3350-1701-2315-00-0000	4.25
ROTONDI, BARBARA	01-03-36-3670-2107-2315-00-1830	4.50
ROTONDI, BARBARA	06-04-42-4250-7030-2315-00-0666	4.50
SEAY, JENNIFER	01-05-54-5400-6930-2315-00-0000	4.25
SHERRILL, DEBBIE	01-03-36-3624-1509-2315-00-0000	4.25
SHUMNEY, DENNIS	01-05-51-5130-6511-2315-00-0000	4.25
SIDDIQUI, MISBA	01-03-31-3170-6140-2315-00-0000	5.25
SIDDIQUI, MISBA	01-03-33-3340-0401-2315-00-0000	5.00
SIDDIQUI, MISBA	01-03-33-3344-0410-2315-00-0000	5.00
SIDDIQUI, MISBA	01-03-33-3346-0410-2315-00-0000	5.00
SIDDIQUI, MISBA	01-05-50-5041-6710-2315-00-0000	5.00
SIDDIQUI, MISBA	01-05-51-5120-6512-2315-00-0000	5.00
SPEAR, ANTHONY	01-03-31-3190-6021-2315-00-0000	4.25
SPEAR, ANTHONY	01-03-36-3662-1007-2315-00-0000	4.25
SPEAR, ANTHONY	01-03-37-3710-1004-2315-00-0000	4.25
STEELE, KURT	01-03-33-3320-1905-2315-00-0000	4.50
STEELE, KURT	01-04-41-4120-6460-2315-00-0000	4.50
STEELE, KURT	01-04-41-4120-6460-2315-00-1450	4.50
STEELE, KURT	01-04-41-4120-6460-2315-00-1601	4.50
STEELE, KURT	01-05-51-5170-6731-2315-00-0850	4.50
STEELE, KURT	01-05-51-5170-6731-2315-00-1840	4.50
TANO, YUKARI	01-05-54-5400-6930-2315-00-0901	4.75
TEHRANCHI, BAHRAM	01-05-50-5000-6710-2315-00-0000	4.25
THOMAS, CHERYL	01-04-41-4196-6320-2315-00-1112	4.25
THOMAS, CHERYL	01-04-41-4197-6320-2315-00-0000	4.25
THORNWALKER, KODIAC	01-05-54-5400-6930-2315-00-0901	4.25
TURNER, STEVEN G.	01-05-51-5120-6512-2315-00-1840	4.25
USREY, TIFFANI	01-05-54-5400-6930-2315-00-0901	4.50
VALVERDE, MARVIN	01-04-43-4313-7034-2315-00-1104	4.50
VALVERDE, MARVIN	01-04-43-4315-4930-2315-00-0000	4.50
VIDANA, JOEL	01-04-41-4196-0835-2315-00-1112	4.50
VIDANA, JOEL	01-04-41-4197-0835-2315-00-0000	4.50
VISSEY, JON	01-05-50-5000-6710-2315-00-0000	4.25
VISSEY, JON	01-05-51-5130-6511-2315-00-0000	4.25
WALKER, SHAUNA	01-03-33-3350-1701-2315-00-0000	4.25
WEBER, KENNETH	01-05-51-5120-6512-2315-00-0000	4.50
WIEDEMEIER, SUZANNE	01-05-50-5049-6710-2315-00-0000	4.50
WILLIAMS, TOMMIE	01-04-41-4120-6460-2315-00-0000	4.25
WILLIAMS, TOMMIE	01-04-41-4120-6460-2315-00-1450	4.25
WILLIAMS, TOMMIE	01-04-41-4120-6460-2315-00-1601	4.25
YASUKOCHI, ANN	01-05-50-5041-6710-2315-00-0000	4.75
ZARINGHALAM, FERESH	01-05-50-5020-6710-2315-00-0000	4.25

20. APPROVE STAFF EXCHANGE

STAFF
EXCHANGE

MSC Dougherty, Echeverria

RESOLUTION 88-13016

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a staff exchange between Lucy Ayala, Senior Library/Media Technician, Palomar Community College, and Richard Gray, Senior Assistant, Munster Library, London, England, for the period April 3, 1989 to June 30, 1989, and

LUCY AYALA

FURTHER, That Ms. Ayala's full salary and benefits will be paid by the Palomar Community College District and Mr. Gray's full salary and benefits will be paid by the London Borough of Hammersmith and Fulham Libraries during the exchange period.

The vote was unanimous.

21. INFORMATION

ACCEPT
RESIGNATION

On behalf of the Governing Board of the Palomar Community College District, the following resignation has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

GERTRUDE GIBSON, Accompanist, Speech/Theatre/-Dance/ASL, effective November 21, 1988.

GERTRUDE
GIBSON

The vote was unanimous.

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

HEARINGS

1. Report of the Faculty Senate

FACULTY
SENATE

Mr. Schwerdtfeger complimented the Food Services staff for the quality luncheon which was provided for participants at the Statewide Academic Senate meeting, hosted by Palomar on Thursday, March 9, 1988.

2. Report of the Faculty

FACULTY

There was no report.

3. Report of the Administrative Association

ADMINISTRATIVE
ASSOCIATION

There was no report.

4. Report of the CCE/AFT

CCE/AFT

Mr. Swart announced a whale watching expedition sponsored by the CCE/AFT on Saturday, March 18 at 9:00 a.m. Tickets at \$2.00 for union members and \$6.00 for non-union members (including a rain check if no whale is seen), are available from Brenda Brubaker.

5. Report of the Associated Student Body

ASG

Michelle Harding announced that the Associated Student Government is proceeding with its plans to refurbish the "P" on the mountain to the northeast of the campus, and has set aside April 22 for that purpose.

6. Report of the Superintendent/President

PRESIDENT

Dr. Boggs announced that the Governing Board acted in closed session at its meeting of February 28, 1989, to issue a March 15 notice to Gary Wiemokley, in regard to his teaching assignment in Health Sciences, due to planned program changes.

Dr. Boggs announced that Palomar Forensics Squad members captured a first place sweepstakes trophy at U.C. Irvine in February.

Dr. Boggs reported that the recent Palomar production of "Drood" is boasting excellent reviews, and encouraged attendance.

Dr. Boggs extended thanks to Dr. Moser and Mike Gregoryk for their excellent presentation on Palomar's collegial budget development process at the recent ACCCA meeting on March.

Dr. Boggs reported that Chancellor Mertes' priorities in regard to additional funding are 1) matriculation funds (\$14.2 million), 2) management information system (\$3.2 million for local data collection and entry), and 3) AB 1725 reforms (\$70 million).

Also from Sacramento, the Proposition 98 battle continues, with the split of funds between K-12 and community colleges as yet undetermined. The Governor granted \$116 million for K-12 and \$0 for community colleges in 1988-89. In 1989-90 he has suggested \$392 million for K-12 and \$10 million for community colleges, a split which community colleges feel is inequitable. John Vasconcellos is in support of additional funds going to community colleges to fund AB 1725. Word from Sacramento indicates no major decisions on the budget prior to the May revision.

There is pressure building to lift CAP, since there are 48 districts currently over their CAP by about 15,000 ADA, which represents \$32 million. This means that community colleges are providing the state \$32 million worth of services which are not being paid for by the state. Palomar is one of 19 districts that is growing within its CAP.

Dr. Boggs mentioned that sabbatical leave requests for the 1989-90 academic year are under current review by the Faculty Senate, and will be brought before the Board at the April 11 meeting. Sabbatical leave reports of 1987 and 1988 have been reviewed by Dr. Boggs and are now catalogued in the Library.

Dr. Boggs announced a special meeting between the Development Foundation Board and the Governing Board, scheduled for Tuesday, April 4 at 4:30 p.m. in Room SU-30, for the purpose of discussing plans of the Foundation and to hear District plans for updated or expanded facilities.

Dr. Boggs requested scheduling of the annual Board evaluation retreat on Tuesday, June 6 at 6:00 p.m.

Dr. Boggs invited members of the Board to attend sessions planned as part of Classified Staff Development Day to be held Monday, March 20.

Dr. Boggs announced that prior to the April 11 Board meeting there will be a tour of the Disabled Students Programs and Services area, particularly the high-tech facility.

Dr. Boggs informed the Board of a letter from David Houtrouw, Specialist in Facilities Planning and Utilization in the State Chancellor's office, in which Mr. Houtrouw stated his belief that the Palomar District should defer its current proposal for a student service center at the site of the new Rancho Bernardo High School.

Dr. Boggs reported that the Cities of San Marcos and Vista have delivered proclamations congratulating the summer 1988 Palomar nursing grads on being number one in the country.

Dr. Boggs announced the forthcoming CCCT election which will be included on the April 11 Board agenda.

MS. HUGHES SUSPENDED THE SCHEDULED ORDER OF THE MEETING TO HEAR ITEM J. 2--THE RISK MANAGEMENT REVIEW BY PAT FARRIS, COORDINATOR, BUSINESS SUPPORT SERVICES, AND BILL KAY, CONSULTANT IN INSURANCE RISK MANAGEMENT.

J. OPERATIONAL REPORT

2. Risk Management Review

**RISK MANAGEMENT
REPORT**

Pat Farris introduced the issue of risk management by explaining that it is no longer possible simply to purchase sufficient insurance to cover each asset held. The concept of risk management revolves around reduction of identified risks.

Ms. Farris presented the Board with a written Risk Management Program Review. This review noted the district insurance coverage currently in place, the plan of action to formalize a risk management program, and the target dates for completion.

A COPY OF THIS REVIEW IS ATTACHED TO THE LEGAL MINUTES OF THIS MEETING.

Phase I of the target dates for completion encompasses the analysis of current coverage, the analysis of risk exposures which are present, and prioritization and establishment of a schedule for taking corrective action.

Mr. Bill Kay, Independent Consultant, formerly of Insurance International, has studied our insurance risks and made a series of recommendations which will be analyzed and prioritized by March 30, 1989.

Phase II will incorporate the drafting of a risk management manual, formalizing the program, and establishing systems and procedures, with a deadline of August 31, 1989.

Finally, Phase III will include the establishment of a Board policy for implementation, with a deadline of October 30, 1989.

Mr. Kay indicated that while Palomar's present insurance program is very good in that it offers a broad range of coverage both property and liability-wise, it does need "fine-tuning" in three areas: 1) increased liability limit, 2) specific inventory in property insurance, 3) business interruption coverage, and 4) overall program involving campus security.

MS. HUGHES RESUMED THE REGULAR ORDER OF THE MEETING.

**7. Report of Other Professional Organizations and/or
Individuals**

**OTHER
ORGANIZATIONS**

There were no further reports.

E. CURRICULAR REPORT

1. Professional Development

CURRICULAR REPORTS

PROFESSIONAL DEVELOPMENT

Dr. Seech, Director of Professional Development, began his evaluation of the year-old Professional Development Plan by explaining that the flex calendar permits the support of professional development activities for educators and in some cases, for support staff as well.

Dr. Seech explained that our current plan provides for nine days of professional activities which will keep instructional and certain support staff members current and competent in their areas. Thirty to forty workshops, plus self-designed activities permit instructors to engage in activities which serve to generate enthusiasm and sense of inquiry and discovery which may then be communicated to students in the classroom, or in development of curricular activities and items. Reports of Completion confirm that activities have been completed and offer assessments of the program by faculty and administrators who participate.

The program focuses not only upon self-design, but upon work within the disciplines. Dr. Seech observed that as an educational institution, Palomar can best thrive when educators care about students and maintain leadership in their fields, by going beyond the boundaries of the district to explore the most current information in various disciplines. Ninety-six percent of Reports of Completion indicate a neutral or favorable assessment of the plan after one year; eighty-five percent indicate a favorable to very favorable assessment.

Dr. Seech attributed favorable staff reaction to the plan's being responsive to the input given in the original needs assessment and plan creation. Dr. Seech further reported that other community colleges now exhibit an interest in our program as a model which they may emulate.

Dr. Seech observed that professional development removes the instructor from the mode of professional tutor and places him/her within reach of the most modern information in the discipline.

Dr. Seech extended the impact and ramifications of Palomar's professional development plan to the State level, saying that Palomar may function as a flagship institution in its execution of the plan.

Dr. Seech expressed thanks to Dr. Boggs and Dr. Moser for their vigorous support of the professional development concept, and to Leigh Long, Professional Development Secretary for her dedicated service.

Dr. Seech was thanked and congratulated for his enthusiastic efforts in developing and maintaining the Professional Development Plan for the past

year by Dr. Boggs, Dr. Moser, and Ms. Hughes.

F. COMMUNICATIONS

COMMUNICATIONS

INFORMATION

- | | | |
|----|---|--|
| 1. | Letter from Ron Packard, Representative, 43rd District, in response to Dr. Boggs' letter regarding the Department of education's proposed policy on student loans. | STUDENT
LOAN
POLICY |
| 2. | Letter from Mary B. Middleton, RN, MSN, Associate Administrator, Tri-City Medical Center, acknowledging Dr. Boggs' letter of appreciation to Tri-City Medical Center for their cooperation with the Palomar College Nursing Program, and in commendation of Palomar's Nursing Faculty. | NURSING
GRADUATES |
| 3. | Letter from Lawrence M. Bagley, Mayor, City of Oceanside, congratulating the Palomar College summer 1988 nursing graduates. | NURSING
GRADUATES |
| 4. | Letter from Parents of Children enrolled in Palomar's Child Development Center, commending the teachers, staff, and program of the center. | CHILD
DEVELOPMENT
CENTER |
| 5. | Letter from Sharla Holcomb, Recreation Supervisor, City of San Marcos, in appreciation for the use of the palomar College Theatre for the Miss San Marcos Pageant, and for the cooperation of Pat Larmer, Theatre Production Manager, Speech/Theatre/Dance/ASL Department, and his staff. | THEATRE USE,
MISS SAN MARCOS
PAGEANT |

G. OLD BUSINESS

OLD BUSINESS

- | | | |
|----|-----------------------------------|----------------------------------|
| 1. | <u>DRUG-FREE WORKPLACE POLICY</u> | DRUG-FREE
WORKPLACE
POLICY |
| | MSC Dougherty, Echeverria | |

RESOLUTION 88-13017

BE IT RESOLVED, That it is the policy of the Palomar Community College District to maintain a

drug-free workplace. The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in all buildings, property, facilities, service areas, and satellite centers of the District.

FURTHER, That all employees are required to comply with this policy as a condition of their continued employment, and any employee violating this policy will be subject to disciplinary action which may include termination. Any employee convicted under a criminal drug statute for conduct in the workplace, must report this conviction within 5 days to the Director of Human Resource Services and Affirmative Action.

The vote was unanimous.

H. NEW BUSINESS

NEW BUSINESS

1. Awards Policy Statement

AWARDS POLICY STATEMENT SPECIAL EVENTS/ ACTIVITIES POLICY

Dr. Boggs introduced this item, saying that in the past County Counsel has ruled it illegal for districts to support things such as awards to staff and community members, but that recent examination of code sections have given Counsel a different interpretation. Procedures for selection and presentation of awards are being examined and formulated by the Faculty Senate, and the resolution will appear for adoption on the April 11, 1989 Board meeting. The policy statement reads as follows:

The Governing Board of the Palomar Community College District recognizes students, employees and other community members who perform special acts or services in the interest of public education by authorizing the issuance of appropriate awards.

A COPY OF THE COMPLETE RESOLUTION OUTLINING THE SPECIAL EVENTS/ACTIVITIES POLICY IS INCLUDED WITH BOARD MATERIALS.

2. Special Events/Activities Policy

Dr. Boggs indicated that County Counsel has recently reinterpreted code sections to allow for district monies to be spent for special events and activities. This policy is being examined and procedures are being formulated by the Faculty Senate, and will appear on the April 11, 1989 agenda for adoption.

Ms. Hughes questioned how controls over excess use of this privilege would be maintained. Mr. Gregoryk explained that his presentation before the Faculty Senate would indicate that all requests under \$1,000.00 would be approved by the President, while those over \$1,000.00 would need approval of the Governing Board. A special object code will be assigned to such expenses.

Dr. Boggs observed that there are budget development controls, in that these expenses have to be in the budget in order to be available.

The policy statement reads as follows:

The Governing Board of the Palomar Community College District recognizes the need to promote understanding of district programs through personal contact with individuals and groups and at times requires officers and employees to meet during meal periods. Therefore, the Board authorizes the purchase of food, refreshments and other items related to these meetings or events for employees and non-employees at district-sponsored events.

A COPY OF THE COMPLETE RESOLUTION OUTLINING THE SPECIAL EVENTS/ACTIVITIES POLICY IS INCLUDED WITH BOARD MATERIALS.

3. **New Courses for Board Approval**

**PROPOSED
NEW
COURSES**

Dr. Moser explained that the procedure for adoption of new courses begins at the department level. Upon submission by the department, the course information is reviewed and approved or disapproved by the appropriate dean. If approved by the dean, the proposal is submitted to the Curriculum Committee, by way of Dr. Moser's office, where it is routed to various sub-committees: one to ensure Title V compliance, one to ensure satisfaction of general education requirements, and finally one to either prevent or develop rationale for content overlaps.

Following clearance by the sub-committees the proposal is sent to the Curriculum Committee as a whole, which is composed of various members of the faculty, with some administrative representation.

New courses proposed for inclusion in the Palomar College catalog are:

Anthropology 20: Cultures of the Pacific Rim
Art 18: Gallery Management/Display II
Community Education 658: Chinese Taoist Yoga
Community Education 662: Body Conditioning
ESL 160: The New Americans
Graphic Communications 70: Quick Printing &
In-Plant Graphics
History 99: Succeeding in History

Institutional Food Service Training (IFST) 30:
Introduction to School Food Services
IFST 31: Menu Planning
IFST 32: Purchasing for Food Services
IFST 33: Work Simplification
IFST 34: Financial Management for School Food
Services
IFST 35: Merchandising Foods for Children
Music 117: Beginning String Orchestra
Russian 3: Intermediate Russian
Russian 4: Intermediate Russian
Special Education 132: Adapted Computer Lab
ROP (Automotive Tech) 165: Advanced Automotive/
Furniture Upholstery
ROP (CIS) 182: DBASE Programming

A COMPLETE LIST OF HOURS, PREREQUISITES AND COURSE
DESCRIPTIONS IS ATTACHED TO THE LEGAL MINUTES OF
THIS MEETING.

4. APPROVE 1989-90 CALENDAR

MSC Dougherty, Echeverria

RESOLUTION 88-13018

BE IT RESOLVED, That the Palomar College calendar
for the 1989-90 academic year be approved.

The vote was unanimous.

APPROVE CALENDAR
1989-90
ACADEMIC YEAR

5. APPROVE CONTRACT AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13019

BE IT RESOLVED, That a contract for printing and
mailing for All 1989 and Spring 1990 registration
mailers be awarded to UARCO, 7071 Convoy Court,
Suite 101, San Diego, California 92111, being
certified as the low bidder meeting specifica-
tions. Said contract to be in the amount of
\$18,832.00, including tax.

The vote was unanimous.

CONTRACT
FOR
SPRING MAILERS
(UARCO)

6. APPROVE FINANCIAL AUDITOR

MSC Dougherty, Williamson

APPROVE
FINANCIAL
AUDITOR

RESOLUTION 88-13020

BE IT RESOLVED, That a contract for the annual audit of the financial books and accounts of the Palomar Community College District be awarded to: P. Robert Wilkinson in the amount of \$8,900.00 per year. The District shall have the option to renew the contract for two (2) succeeding years on a cost-only-negotiated basis that shall be tied to the Consumer Price Index (CPI).

P. ROBERT
WILKINSON

The vote was unanimous.

I. FINANCIAL REPORTS

FINANCIAL
REPORTS

1. APPROVE SALARY WARRANTS

MSC Dougherty, Echeverria

SALARY
WARRANTS

RESOLUTION 88-13021

BE IT RESOLVED, That Salary Warrants for Payroll number 15 and Payroll number 16, dated February 9, 1989, and February 28, 1989, in the total amount of \$1,885,748.46, be approved.

The vote was unanimous.

2. APPROVE EXPENSE WARRANTS

MSC Dougherty, Echeverria

EXPENSE
WARRANTS

RESOLUTION 88-13022

BE IT RESOLVED, That Expense Warrants numbered 010000 through 010760, in the total amount of \$721,600.00, be approved.

The vote was unanimous.

3. APPROVE PURCHASE ORDERS

PURCHASE ORDERS

MSC Dougherty, Echeverria

RESOLUTION 88-13023

BE IT RESOLVED, That Purchase Orders numbered 941598 through 942052, Fast Encumbrances numbered 960155, Agreement Nos. 970118 through 970150, Honorarium Nos. 980096 through 980119, Film Bookings 200047 through 200069, and Library Order Nos. 250023 through 250029, in the total amount of \$517,195.67, be approved.

The vote was unanimous.

J. OPERATIONAL REPORTS

OPERATIONAL
REPORTS

1. Bookstore Remodel

Michael Schaeffer, Bookstore Department Manager, presented a brief overview of the bookstore's space utilization during the past 20 years. In a considerably smaller facility in 1969, total sales were \$206,000. After remodeling, and with increased student enrollment, 1975 sales totaled \$677,000. In 1975-76 a new addition was authorized which, when completed, saw revenues increase to \$1 million.

BOOKSTORE
REMODEL

Since that time a storeroom has been built onto the back of the building, and two dumpster/containers, moved to the rear of the building, are also used for storage. Total square footage, including the storeroom and containers is 8,200 square feet. Current annual sales approach \$3 million, and a staff of 13 contract employees is maintained, with an additional 80 people hired during peak periods. In 1988 170,000 purchasing customers bought 433,000 items. The store permanently stocks 20,000 items, and processes 148,000 textbooks.

August of 1988 saw 20,000 thousand customers using the store, buying 67,000 items (13,000 of those the first week). January of 1989 brought 24,000 customers buying 71,000 items (12,000 the first week). Current space constraints allow only 7 cash registers in the text area, resulting in a wait of 45 minutes to 1-1/2 hours during peak periods.

The proposed remodeling is to take place in two phases. Phase I would see the textbook area moved to a building addition in what is now the parking lot at the rear of the building. This facility would accommodate 14 cash registers, and allow for more adequate display of existing merchandise as well as new merchandise. Too, it would provide additional textbook storage space, currently in critical demand, since satellite

center texts must also be stored at this facility.

It is not anticipated that Bookstore prices will increase, since the expanded facilities should boost sales sufficiently to cover remodeling costs.

Phase II involves construction of a second story and conversion of the entire bottom floor to retail, using sales revenues to fund the construction as it progresses. The second floor will be used for office space, supplies storage and general use, and will allow expansion of all existing areas. This coordinates closely with the National Association of College Store's recommendation of 2 square feet of bookstore space per FTE, bringing Palomar's bookstore facility into alignment with that recommendation, with a total of 18,000 square feet.

Ms. Dower thanked the Board members for having toured the bookstore facility on February 28, 1989, and offered the following figures in explanation of how remodeling costs will be defrayed.

There will be no decrease in the \$30,000 given to the Associated Student Government annually. While this bequest took more than 100 percent of the Bookstore's 1987 net profit, the 1988 net profits were a healthier \$58,900. After the \$30,000 donation to the ASG, \$28,900 remained for building reserves.

Estimated gross revenues as of June 30, 1989 are \$2,823,337, an increase of 12.9 percent over the prior year. After expenses, including the ASG donation, projected net funds for building reserves amount to \$60,000.

With projected gross revenues for 1989-90 reaching \$3,187,547, it is anticipated that net monies for building reserve purposes will amount to \$95,000, after the \$30,000 gift to ASG.

Total cost of remodeling is estimated at \$338,000. Last year's \$28,900 coupled with this year's \$59,000 leaves a difference of \$250,000 to be financed. At 11.5 percent simple interest, five equal annual payments of \$66,000 would satisfy the debt. Sources of revenue to meet these payments would be \$24,000 annually from rent, and \$42,000 annually from sales profits.

Dr. Dougherty expressed hope that a construction loan could be financed at an interest rate lower than 11.5 percent. Mr. Williamson indicated that 11.5 percent is probably a taxable rate; a non-taxable equivalent is more like 7 or 7.5%.

Mr. Gregoryk explained that it would be the intent of the college to erase the debt in less than 5 years, funding it through a certificate of participation, or to locate a bank which will offer the non-taxable rate.

Mr. Gregoryk also stated that a request for proposal and authorization to go to bid will be presented at the Board meeting of April 11.

ITEM J.2 WAS HEARD EARLIER IN THE MEETING.

3. Computer System Upgrade Plan

COMPUTER SYSTEM
UPGRADE PLAN

In presenting data to support the need to upgrade the present computer system, Mike Reid, Director of Data Processing, explained that Data Processing is now serving most every major administrative process on campus, including student records, registration and admissions systems, class scheduling systems, and catalog maintenance systems, etc., with demands for service continuing to increase.

Mr. Reid pointed out that utilization of the computer system since 1986 has been graphed, and reveals that at one point in 1987 a peak of almost 11 hours of processing time of consumption out of a 12-hour day (6:00 a.m. to 6:00 p.m.), amounting to an 85 percent use of available resource. At that time a smaller computer was added, allowing for some of the load to be shifted; specifically, all financial processing was shifted at that time.

Mr. Reid reaffirmed the department's intent to see that the resource is used effectively, but pointed out that an 85 percent use rate under normal circumstances does not allow for peak period demands. 1987 usage during peak periods reached 100 percent, resulting in serious slowdowns and delays in work output.

Increased demands include those made by the matriculation project, which will impact the CPU load by an estimated 25 percent by project's end--a figure which puts system usage over the maximum amount. While some state monies received for the project have been used to increase the capacity of the system, the remainder of those monies will be applied to purchase equipment necessary for counselors' and advisors' use in servicing the students, microcomputers for use in the program, and computerized scheduling of counseling time.

Further demands on the system will be made by the forthcoming State Management Information System integrated database, which will be used in providing information relating to negotiations with the Legislature, and to generate reports of state educational concern. Palomar's district will receive roughly \$85,000 from local assistance money provided for in the Governor's line item for funding the first year implementation of this system. Because of careful advanced planning, this project will effect only a minor impact upon existing resources during the first year, though a 34 percent increase in load is anticipated from this project.

During the second year of this project, the state is requesting that a Student Services Utilization Model be programmed, which, while providing

the state with greater detailed information, will also impact system load significantly. At the same time the state will be requesting financial information in greater detail.

Local concerns are also expanding, among them Professional Development, and capability for immediate student access to their own record information.

Aging hardware is also a concern. Computer equipment reliability is based upon "mean time to failure"--how long can a component operate before something in it breaks? While components are designed and built for longevity, when one considers that an average of 8 million records daily are read and processed on Palomar's system, one can begin to envision a shortened mean time to failure. Down time of the computer translates to significant loss of staff hours of time. Rising maintenance costs must also be considered at this time, since older equipment requires additional repair work.

Phases I and II included the removal of centralized word processing, placing microcomputers for word processing on campus.

Phase III incorporates the actual replacement of the current HP3000 with HP3000 Series 950, replacement of 5-7933 disk drives with 5-7937 disk drives, going to bid in March/April of 1989, and installing in July, 1989. Further, to move fiscal systems to the Series 950 by October 1989, and to dispose of the HP3000 Micro 3000.

Phase IV proposes to develop a budget priority for purchase of computers for instructors from July to October, 1989, going to bid by November of 1989, and beginning installation by December of 1989.

Phase I has been paid for. Phase II will cost roughly \$87,000, using a 3-year lease/purchase at 7-3/4 or 8 percent.

Phase III will cost approximately \$338,000, and will be effected in a 4-year lease, with a July 1, 1989 delivery, placing it in next year's budget.

A COPY OF EXPLANATORY DATA IS ATTACHED TO THE LEGAL MINUTES OF THIS MEETING.

4. Escondido Satellite Center

**ESCONDIDO
SATELLITE
CENTER**

Dr. Moser informed the Board that Palomar's growth has dictated that a new site to accommodate that growth is being sought. Recent searches have drawn attention to the space in the Escondido Village Mall formerly occupied by TG&Y.

Dean Jackson explained that advantages of this location include primary interest to students, ample parking, easy access, and popularity of the area. Other advantages include space which will accommodate 20 classrooms, office space, a small student lounge and library, registration and storage

areas, and a bookstore, providing a facility which would offer a full-fledged program to students, day or evening. Bryant Guy has been involved in the negotiations, Mike Reid and Carmine Mancuso have examined the physical plant, and the deans have given consideration to the program which might be put in place there, as early as August of 1989. Cost is dependent upon results of negotiations, and will need to include provisions for funds to transform an empty shell into 20 usable classrooms.

Dr. Moser credited Nona McClure with the original concept of locating in this area.

Mr. Echeverria cautioned against financial overextension and a short-term (5-year) lease, saying that once the remodeling investment has been made and staffing is in place, it would be difficult to revert to present staffing and facilities should the lease not be renewed.

Dr. Dougherty countered, saying that, while a lease needs to be long enough to amortize the improvements, an excessively long could prove cumbersome in the face a new campus.

Dr. Boggs suggested that the Board invite Bryant Guy, Director of Purchasing Services, to speak to the issue of lease term, and to answer questions concerning negotiations for the facility.

K. PERSONNEL

PERSONNEL

1. On behalf of the Governing Board of the Palomar Community College District, the following resignation has been accepted, with regret, by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

RESIGNATION

JANE SCANLAN, Executive Secretary, Administrative Services, Effective April 28, 1989.

JANE SCANLAN

Dr. Boggs described Jane as a great asset to the District.

Dr. Boggs invited Dr. Backart to introduce Michael Flanagan, Director, Financial Aids, to the members of the Board.

L. COMMENTS FROM BOARD MEMBERS

**COMMENTS FROM
BOARD MEMBERS**

1. Dr. Dougherty expressed a wish to have letters sent to athletic coaches on 11-month contracts who will be impacted by the change in the way they are paid, stating that their work is deeply appreciated, and that every effort will be made to see that they are equitably compensated for their services.

Dr. Boggs informed the Board that such a letter has already been sent from the President's office.

2. Mr. Williamson expressed satisfaction that progress is being made on the Bookstore remodeling.

CLOSED SESSION - PERSONNEL MATTERS

**CLOSED
SESSION**

The meeting was recessed to closed session at 9:24 p.m., at which time it was resolved to authorize Dr. Boggs to appoint a hearing officer. The meeting was reconvened at 9:44 p.m., and adjourned.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, APRIL 11, 1989, 7:00 PM.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

CALL TO
ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:00 p.m.

B. ROLL CALL

ROLL CALL

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
MICHELLE HARDING, STUDENT TRUSTEE
BARBARA HUGHES, PRESIDENT

MEMBERS
PRESENT

HARVEY WILLIAMSON, VICE PRESIDENT

MEMBERS
ABSENT

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent,
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
Dr. Margaret Gunther, Acting Dean of Vocational
Education and Applied Arts
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
Mr. Inder Singh, Dean, Counseling, Guidance, and
Career Development

EXECUTIVE
AND SENIOR
ADMINISTRA-
TORS PRESENT

Dr. Robert Barr, Director of Institutional Research
and Planning
Virginia Dower, Director, Bookstore Operations
Robert Ebert, Associate Professor, Life Sciences

STAFF
PRESENT

Jane Engleman, Director, Human Resources, and
Affirmative Action
Bryant Guy, Director, Purchasing Services
Joyce Harris, Administrative Secretary, President's Office
Esther LaPorta, Executive Director, Development Foundation
Dr. Michael Norton, Director, Public Information
Cynthia Poole, President, The Faculty
Mike Reid, Director, Data Processing
Patrick Schwerdtfeger, President, Faculty Senate
Jane Scanlan, Administrative Secretary, Administrative
Services
Dr. Joan Stepsis, Director, Occupational Assess-
ment and Training Center/Special Programs
Bruce Swart, Athletic Trainer, Men's Athletics

STAFF
PRESENT

Jeff Cheyne, Escondido Compact for Quality Education
Ted Haring, Escondido Compact for Quality Education
Jim Hernandez, Hernandez & Associates
Philip Johnson, Coordinator, Buddy/Mentor-At-Risk Program
Debra Pace, Escondido Compact for Quality Education
Fred Tracey, The TELESCOPE

GUESTS
PRESENT

C. MSC Dougherty, Echeverria

APPROVAL
OF MINUTES

RESOLUTION 88-13024

BE IT RESOLVED, That the Minutes of the Regular Meeting held
March 14, 1989, be approved as amended (changes and additions
underlined):

Page 29, Paragraph 3: ". . . a storeroom has been built onto
the back of the building, and two portable containers, moved
to the rear of the building . . ."

Page 30, Paragraph 4: "While this appropriation took more
than 100 percent of the Bookstore's 1987 net profit. . ."

Page 33, Paragraph 3: ". . . an excessively long lease could
prove cumbersome in the face of a new campus."

The motion carried, 4 ayes, 1 absent (Williamson).

CC.

C O N S E N T C A L E N D A R

1. MSC Echeverria, Dougherty

ACCEPTANCE
OF GIFTS

RESOLUTION 88-13025

BE IT RESOLVED, That the following gift(s) be accepted
and that an appropriate Letter of Appreciation be sent:

FALLBROOK
ANGEL
SOCIETY

- a. Cash donation of \$3,000.00 from the Angel Society
of Fallbrook, 925 South Main, #120, Fallbrook,
California 92028, to the Child Development Center.

- b. Music books, solos, concertos, ensemble pieces,
and course books, donated by Ms. Olive Rice, 10590
Couser Way, Valley Center, California 92082, to
the Palomar College Music Department, no value
assigned.

OLIVE
RICE
(MUSIC)

- c. Course and textbooks, reeds, music collections and
catalogs, donated by Mr. Chuck Coulter, 1740 La
Tierra Court, San Marcos, California 92069, to the
Palomar College Music Department, no value
assigned.

CHUCK
COULTER
(MUSIC)

- d. Zeiss Transmission Electron Microscope, donated
by the University of California, La Jolla,
California 92093, to the Palomar College Life
Science Department, replacement value assigned by
donor at \$70,000 - \$100,000.

UCSD
(ELECTRON
MICROSCOPE)

- e. Otarti MX-5050 Audio Tape Recorder, donated by
Eric Thompson, P.O. Box 2593 Leucadia, California
92024, to the Palomar College Communications
Department, value estimated by donor at \$1,000.

ERIC
THOMPSON
(MX-5050
AUDIO TAPE
RECORDER)

Dr. Dougherty observed that Palomar College is extremely
fortunate to be the recipient of an electron microscope,
and suggested the possibility of some favorable
publicity in regard to this gift.

The motion carried, 4 ayes, 1 absence (Williamson).

2. MSC Echeverria, Dougherty

TRAVEL
EXPENSES

RESOLUTION 88-13026

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. AFRICAN-AMERICAN STUDENTS

AFRICAN-
AMERICAN
STUDENTS

Advanced Funds?: Yes

For: Transportation (mileage), registration fees

To attend: Western African-American Students Leadership
Conference

Location: San Diego, California

Date: 4/14 - 16/89

Amount: \$307.60

Budget Acct. No. 01-04-41-4116-7031-5201.00-1620

b. STUDENT ATHLETES

STUDENT
ATHLETES

Advanced Funds? No

For: Additional room charge

To attend: Arizona Western Tournament

Location: Yuma, Arizona

Date: 2/10 - 12/89

Amount: \$68.85

Budget Acct. No. 01-04-42-4220-6944-5204.00-0000

c. GEORGE R. BOGGS, PH.D.

GEORGE R.
BOGGS

Advanced Funds?: Yes

For: Transportation (parking), lodging (one
night), registration fee, meals

To attend: Second Annual Statewide Workshop on
Institutional Effectiveness

Location: Orange County, California

Date: 4/27 - 28/89

Amount: \$269.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

GEORGE R.
BOGGS

Advanced Funds?: Yes
For: Transportation (parking), lodging, registra-
tion fee, meals
To attend: Intersegmental Coordinating Council Forum
Location: Newport Beach, California
Date: 4/17 - 18/89
Amount: \$210.00
Budget Acct. No. 01-20-20-2000-6630-5201.00-0000

GEORGE R.
BOGGS

Advanced Funds?: Yes
For: Transportation (air fare, parking, taxi),
registration fee, lodging, meals
To attend: 1989 Annual Asilomar Research Conference
Location: Pacific Grove, California
Date: 4/12 - 14/89
Amount: \$635.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

GEORGE R.
BOGGS

Advanced Funds?: No
For: Transportation (air fare/parking/car
rental), meals, lodging
To attend: site visitations to interview finalists for
the position of Dean, Vocational Education
Location: Utah, Michigan, Nebraska
Date: 3/26 - 27/89; 4/2 - 3/89
Amount: \$1,461.00
Budget Acct. No. 01-01-10-1003-6722-5201.00-0000

GEORGE R.
BOGGS

Advanced Funds?: Yes
For: Lodging, meals, registration fee
To attend: Southern California Community College Chief
Executive Officers' Association (SCCCCEOA)
Annual Conference
Location: Lake Arrowhead, California
Date: 5/3 - 5/89
Amount: \$250.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

d. CHEERLEADERS

CHEERLEADERS

Advanced Funds?: No
For: Meals
To attend: United Cheerleading Association National
Championships
Location: San Antonio, Texas
Date: 4/6 - 11/89
Amount: \$1,200.00
Budget Acct. No. 50-04-42-4260-0000-5000.00-6033

e. EOPS STUDENTS

EOPS
STUDENTS

Advanced Funds?: No
For: Registration Fee
To attend: Regional Conference for Women
Location: San Diego, California
Date: 3/27/89
Amount: \$234.00
Budget Acct. No. 01-04-41-4118-7031-5201.00-1452

f. JOURNALISM STUDENTS

JOURNALISM
STUDENTS

Advanced Funds?: Yes
For: Registration fee, lodging
To attend: Journalism Association Meeting
Location: Fresno, California
Date: 4/28 - 30/89
Amount: \$1,483.20
Budget Acct. No. 50-04-42-4260-0000-5000.00-6054

g. SPEECH TEAM/RAY DAHLIN

SPEECH
TEAM

Advanced Funds?: No
For: Registration fee, lodging, meals
To attend: Speech Tournament, BIOLA University
Location: La Mirada, California
Date: 2/17 - 19/89
Amount: \$536.63
Budget Acct. No. 50-04-42-4260-0000-5000.00-5075

h. SPEECH TEAM/RAY DAHLIN

SPEECH
TEAM

Advanced Funds?: No
For: Transportation (air fare, car rental),
registration fee
To attend: Speech Tournament, DuPage College
Location: Glen Ellyn, Illinois
Date: 1/19 - 22/89
Amount: \$3,488.69
Budget Acct. No. 50-04-42-4260-0000-5000.00-6060

i. SPEECH TEAM/RAY DAHLIN

SPEECH
TEAM

Advanced Funds?: No
For: Registration Fee, Lodging, Meals
To attend: U.S. National Forensics Tournament
Location: Concord, California
Date: 4/1 - 8/89
Amount: \$4,006.00
Budget Acct. No. 01-03-36-3661-1506-5201.00-0000
01-03-36-3661-1506-5202.00-0000
50-04-42-4260-0000-5000.00-5075

The motion carried; 4 ayes, 1 absence (Williamson).

3. MSC Echeverria, Dougherty

DENTAL
AGREEMENTS

RESOLUTION 88-13027

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community College District and the following Northern San Diego County Private Dental Office, for the purpose of providing clinical instruction for students enrolled in the Palomar College Dental Assisting Program, be approved. Said Agreement to be effective November, 1988, through June 30, 1989, and may be renewed without change (except for date) on a year-to-year basis, by mutual agreement of the parties:

Bruce R. Brumm, D.D.S., Solana Beach

The motion carried; 4 ayes, 1 absence (Williamson).

4. MSC Echeverria, Dougherty

RESOLUTION 88-13028

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community College District and the following Northern San Diego County Private Dental Offices, for the purpose of providing clinical instruction for students enrolled in the Palomar College Dental Assisting Program, be approved. Said Agreements to be effective March 1, 1989, through June 30, 1989, and may be renewed without change (except for date) on a year-to-year basis, by mutual agreement of the parties:

John J. Safarik, D.D.S., Oceanside

The motion carried; 4 ayes, 1 absence (Williamson).

ABSENCE
OF BOARD
MEMBER

5. MSC Echeverria, Dougherty

RESOLUTION 88-13029

BE IT RESOLVED, That, in accordance with SB 345, Chapter 579, Section 1090 of the California Education Code, the Governing Board finds that the absence of Michelle Harding from the Governing Board meeting held February 14, 1989, is excused due to illness.

The motion carried; 4 ayes, 1 absence (Williamson).

6. MSC Echeverria, Dougherty

RESOLUTION 88-13030

APPROVE
SALE
SURPLUS
PROPERTY

BE IT RESOLVED, That in accordance with Education Code Section 81452, the Board of Trustees of the Palomar Community College District finds that the following equipment, property of the District, to be surplus equipment and hereby authorizes the Director of Purchasing Services to sell said equipment.

One (1) Lot - Postal Mail Boxes

The motion carried; 4 ayes, 1 absence (Williamson).

7. MSC Echeverria, Dougherty

RESOLUTION 88-13031

LEAVES
OF
ABSENCE

BE IT RESOLVED, That MARGARETH PEGGY DEMERY, Bookstore Data Technician, Bookstore, be granted a 50 percent Leave of Absence (personal), without pay but with no effect on fringe benefits, effective 3/1/89 through 5/31/89.

MARGARETH
DEMERY

The motion carried; 4 ayes, 1 absence (Williamson).

8. MSC Echeverria, Dougherty

RESOLUTION 88-13032

BE IT RESOLVED, That MICHAEL J. FLANAGAN, Director of Financial Aid, be granted a Leave of Absence (personal), without pay but with no effect on fringe benefits, effective April 10, 1989 through April 14, 1989.

MICHAEL J.
FLANAGAN

The motion carried; 4 ayes, 1 absence (Williamson).

9. MSC Echeverria, Dougherty

RAYMOND
JESSOP

RESOLUTION 88-13033

BE IT RESOLVED, That RAYMOND JESSOP, Associate Professor, Chemistry/Physics and Engineering, be granted a medical Leave of Absence, without pay but with fringe benefits, effective April 13, 1989 through May 26, 1989.

The motion carried; 4 ayes, 1 absence (Williamson).

10. MSC Echeverria, Dougherty

PAYMENT TO
SPEAKERS:
CLASSIFIED
STAFF
DEVELOPMENT
DAY

RESOLUTION 88-13034

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Jane E. Engleman, Director of Human Resource Services to reimburse the following for fees to present the keynote address and conduct workshops for the Classified Staff Development Day, March 20, 1989, Budget Account No. 01-05-50-5060-6723-5596.00-0000:

Dennis R. Briscoe, Ph.D., Professor of Management, University of San Diego (keynote speaker)	\$250.00
Willeen H. Hasler, Consultant (Workshop)	75.00
Peak Health Plan (workshop)	100.00
Cynthia Schubert, CJ Schubert and Associates (workshop)	100.00

The motion carried; 4 ayes, 1 absence (Williamson).

11. MSC Echeverria, Dougherty

EMPLOYMENT
ADJUNCT
FACULTY

RESOLUTION 88-13035

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Spring 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

The motion carried; 4 ayes, 1 absence (Williamson).

ALLIED HEALTH

Kevin Maqoon	-----	EMT 2 Yr Recertification EMT Classes, Palomar College 7 years experience	\$22.47
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COMMUNITY EDUCATION

Bernhard Debaan	CNED 5	Adult Basic Education B.A., History, S.D.S.U. 1 year experience	22.47
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ENGLISH

Kris Allen	Eng 102	Introductory Composition M.Ed., Secondary Education, U. of Mississippi 5 years experience	22.47
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ENGLISH AS A SECOND LANGUAGE

Donald Shamblin	ESL/160	The New Americans Ph.D., Spanish/Linguistics, U. of Minnesota	25.97
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PHYSICAL EDUCATION

Bill Cohn	PE 35	Waterpolo B.A., Economics, U.C.L.A. 1 year experience	22.47
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PUBLIC SERVICE PROGRAMS

Randy Pusey	FS 18 FS 36 FS 37	Phy Sci for Firefighters Instructor Training JA Instructor Training IB Fire Science Classes, Palomar/Miramar 8 years experience	22.47
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12. MSC Echeverria, Dougherty

APPROVE
STAFF
EXCHANGE

RESOLUTION 88-13036

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a staff exchange between CHRISTIE BUNDY, Department Secretary, Palomar Community College, and MARGARET HICKIE, Library Assistant, Shepherds Bush, London, England, for the period of June 5, 1989, to July 28, 1989, and

FURTHER, That Ms. Bundy's full salary and benefits will be paid by the Palomar Community College District and Ms. Hickie's full salary and benefits will be paid by the London Borough of Hammersmith and Fulham Libraries during the exchange period.

The motion carried; 4 ayes, 1 absence (Williamson).

13. MSC Echeverria, Dougherty

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13037

BE IT RESOLVED, That the employment of the following classified person be approved:

MARY
COLBY

Name: MARY M. COLBY
Position: Department Secretary
Department: English
Class No: 765.02 New?: No
Sal Rng/Stp: 30 - A Salary: \$1,093.50/mo
Full-time? No No. of Mos: 12
Remarks: Replacement for E. Beatty/Position will be
75 percent until above employee completes
classes, at which time position will return
to 100 percent
Effective: 4/3/89
Acct. No(s) 01-03-37-3700-1501-2111.00-0000/100%

The motion carried; 4 ayes, 1 absence (Williamson).

14. MSC Echeverria, Dougherty

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13038

SUSAN K.
INGLIS

BE IT RESOLVED, That the employment of the following
classified person be approved:

Name: SUSAN K. INGLIS
Position: Admissions and Records Clerk
Department: Admissions and Records
Class No: 156.05 New?: No
Sal Rng/Stp: 27 - A Salary: \$1,355.00/mo
Full-time? Yes No. of Mos: 12
Remarks: Replacement for C. Stroecker
Effective: 4/10/89
Acct. No(s) 01-04-40-4010-6210-2111.00-0000/100%

The motion carried; 4 ayes, 1 absence (Williamson).

15. MSC Echeverria, Dougherty

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13039

SUSAN F.
ZYLIA

BE IT RESOLVED, That the employment of the following
classified person be approved:

Name: SUSAN F. ZYLIA
Position: Admissions and Records Clerk
Department: Admissions and Records
Class No: 156.03 New?: No
Sal Rng/Stp: 27 - A Salary: \$1,355.00/mo
Full-time? Yes No. of Mos: 12
Remarks: Replacement for S. Murguia-Hammond; 3% added
to base salary for hours worked between 6
p.m and 10 p.m.
Effective: 3/21/89
Acct. No(s) 01-04-40-4010-6210-2111.00/100%

The motion carried; 4 ayes, 1 absence (Williamson).

16. MSC Echeverria, Dougherty

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13040

BE IT RESOLVED, That the employment of the following
classified person be approved:

CINDY
CHRISTENSEN

Name: CINDY CHRISTENSEN
Position: Senior Office Specialist
Department: Human Resource Services
Class No: 762.13 New?: No
Sal Rng/Stp: 28 - A Salary: \$1,389/mo
Full-time? Yes No. of Mos: 12
Remarks: Replacement for S. Ayland
Effective: 4/10/89
Acct. No(s) 01-05-50-5060-6723-2111.00-0000/100%

The motion carried; 4 ayes, 1 absence (Williamson).

17. MSC Echeverria, Dougherty

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13041

BE IT RESOLVED, That the employment of the following
classified person be approved:

FERNANDO
C. FRANCO

Name: FERNANDO C. FRANCO
Position: Maintenance Carpenter
Department: Building Services
Class No: 965.01 New?: No
Sal Rng/Stp: 39 - A Salary: \$1,816.00/mo
Full-time? Yes No. of Mos: 12
Remarks: Replacement for A. Sonntag
Effective: 4/10/89
Acct. No(s) 01-05-51-5110-6511-2111.00-0000/100%

The motion carried; 4 ayes, 1 absence (Williamson).

18. MSC Echeverria, Dougherty

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13042

BE IT RESOLVED, That the employment of the following
classified person be approved:

GLENOLA
G. MILLS

Name: GLENOLA G. MILLS
Position: Food Services Assistant
Department: Food Services
Class No: 450.03 New?: No
Sal Rng/Stp: 16 - A Salary: \$5.98/hr, as needed
Full-time? Yes No. of Mos: 12
Remarks: Replacement for C. Broussard
Effective: 4/1/89
Acct. No(s) 01-05-53-5300-6910-2111.00-0878/100%

The motion carried; 4 ayes, 1 absence (Williamson).

19. MSC Echeverria, Dougherty

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13043

BE IT RESOLVED, That the employment of the following
classified person be approved:

GAYLE J.
CORY

Name: GAYLE J. CORY
Position: Staff Aide
Department: ROP
Class No: 655.02 New?: No
Sal Rng/Stp: 35 - B Salary: \$1,730.00/mo
Full-time? Yes No. of Mos: 12
Remarks: Replacement for M. Drewry/Promotion from
within
Effective: 4/1/89
Acct. No(s) 01-03-38-3867-6012-2111.00-1350/100%

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The motion carried; 4 ayes, 1 absence (Williamson).

20. MSC Echeverria, Dougherty

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13044

BE IT RESOLVED, That the employment of the following
classified person be approved:

DELORES A.
BRANTLEY

Name: DELORES A. BRANTLEY
Position: Office Specialist
Department: Campus patrol
Class No: 761.08 New?: No
Sal Rng/Stp: 23 - A Salary: \$1,229.00/mo
Full-time? Yes No. of Mos: 12
Remarks: Replacement for K. Dominguez/Promotion from
within
Effective: 4/10/89
Acct. No(s) 01-05-51-5170-6731-2111.00-0850/50%
01-05-51-5170-6710-2111.00-1840/50%

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The motion carried; 4 ayes, 1 absence (Williamson).

21. MSC Echeverria, Dougherty

SHORT-TERM
SUPPLEMENTAL
EMPLOYMENT

RESOLUTION 88-13045

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1988-89 college year, be approved.

The motion carried; 4 ayes, 1 absence (Williamson).

SHORT-TERM/SUBSTITUTE EMPLOYEES 1988-89

NAME	ACCOUNT-NUMBER	RATE
ALVAREZ, GLORIA	01-03-38-3856-2107-2411-00-1350	5.49
BASS, DAVID	01-04-42-4210-0835-2411-00-0000	6.66
BLAKESLEE, THELMA	01-05-54-5400-6930-2311-00-0901	7.35

BRACKENBURY, JOHN	01-04-43-4313-7034-2311-00-1104	5.35
BRACKENBURY, JOHN	01-04-43-4315-4930-2311-00-0000	5.35
BROWN, NINA	01-03-31-3140-6014-2311-00-0000	7.71
BRUBAKER, BRENDA	01-01-10-1008-6620-2311-00-0000	10.60
BURNHAM, KATHRYN	01-04-40-4025-6421-2311-00-1670	7.00
CROTEAU, JANIECE	01-04-40-4035-6311-2311-00-1625	7.00
CUATOK, ALEJANDRO	01-04-43-4313-7034-2311-00-1104	5.35
CUATOK, ALEJANDRO	01-04-43-4315-4930-2311-00-0000	5.35
DENNY, TOM	01-04-43-4313-7034-2311-00-1104	5.35
DENNY, TOM	01-04-43-4315-4930-2311-00-0000	5.35
EARLY, JOE	01-04-42-4210-0835-2411-00-0000	6.66
EDWARDS, ROBERT L.	01-04-40-4025-6421-2311-00-1670	7.00
ESGUERRA, RAPHAEL	01-04-40-4025-6421-2311-00-1670	7.00
ESTRADA, JAIME	01-05-51-5100-6511-2311-00-0000	6.20
FEINGOLD, WILLIAM	01-04-43-4313-7034-2311-00-1104	4.52
FEINGOLD, WILLIAM	01-04-43-4315-4930-2311-00-0000	4.52
FLOYD, KAREN	01-03-31-3140-6014-2311-00-0000	6.05
GREENE, WADE B.	01-03-34-3430-0835-2411-00-0000	5.49
GRIFFITH, TONI	01-03-33-3382-1250-2311-00-0607	11.84
GRIFFITH, TONI	01-03-33-3383-1250-2311-00-0607	11.84
HAYWARD, DANA C.	01-03-36-3613-1009-2411-00-0607	7.53
HAYWARD, DANA C.	01-03-36-3613-1009-2411-00-1455	7.53
JACKSON, GREG	01-04-43-4313-7034-2311-00-1104	5.35
JACKSON, GREG	01-04-43-4315-4930-2311-00-0000	5.35
LONGWELL, KEVIN	01-04-42-4210-0835-2411-00-0000	6.66
MARENCHIC, MICHAEL	01-03-33-3383-1250-2311-00-0607	25.51
MCCARTHY, PATRICIA	01-04-43-4313-7034-2311-00-1104	5.35
MCCARTHY, PATRICIA	01-04-43-4315-4930-2311-00-0000	5.35
MEENES, GEORGE	01-04-43-4313-7034-2311-00-1104	5.35
MEENES, GEORGE	01-04-43-4315-4930-2311-00-0000	5.35
MOORE, HELEN ANNE	01-04-40-4025-6421-2311-00-1670	7.00
MOORE, KIMBERLY I.	01-05-53-5300-6910-2311-00-0878	5.22
MOORE, LAURA	01-03-37-3710-1004-2311-00-0000	11.13
MORGAN, KATHLEEN	01-04-40-4025-6421-2311-00-1670	7.00
NORTON, SUSAN L.	01-03-38-3820-1301-2311-00-0000	7.71
OROZCO, MISEAL	01-05-51-5100-6511-2311-00-0000	6.20
QUEVEDO, LINDA	01-03-30-3006-6120-2311-00-0607	6.35
RAU, JUDITH	01-04-40-4025-6421-2311-00-1670	7.00
ROMERO, MONICA	01-04-40-4025-6421-2311-00-1670	7.00
SAENZ, DELORES	01-03-30-3006-6120-2311-00-0607	6.35
SANDERS, DAK	01-04-40-4025-6421-2311-00-1670	8.72
SUA, SIFAGATOGO	01-04-40-4025-6421-2311-00-1670	7.00
SUNDAY, PHIL	01-04-43-4313-7034-2311-00-1104	5.35
SUNDAY, PHIL	01-04-43-4315-4930-2311-00-0000	5.35
THOMAS, CHERYL	01-04-41-4140-6430-2311-00-1876	5.49
THOMAS, CHERYL	01-04-41-4141-6431-2311-00-0807	5.49
TIBBITTS, RICHARD	01-03-36-3611-1001-2311-00-0000	10.10
TRAHAN, DONNA	01-05-53-5300-6910-2311-00-0878	5.22
WIEMOKLY, GARY E.	01-03-33-3383-1250-2311-00-0607	9.38
WILLIAMSON, GILDA	01-05-51-5100-6511-2311-00-0607	7.91
ZEPEDA, MARTHA	01-04-40-4025-6421-2311-00-1670	7.00
ZEPEDA, NOEMI	01-04-40-4025-6421-2311-00-1670	7.00

STUDENT EMPLOYEES 1988-89

NAME	ACCOUNT	RATE
ARNOLD, LEAH	01-03-38-3805-6775-2315-00-0000	4.25
BITTER, BECKY J.	01-04-43-4313-7034-2315-00-1104	4.25
BITTER, BECKY J.	01-04-43-4315-4930-2315-00-0000	4.25
BLACKWELL, BRUCE	01-03-31-3190-6021-2315-00-0000	4.75
BLACKWELL, BRUCE	01-03-36-3662-1007-2315-00-0000	4.75
BLACKWELL, BRUCE	01-03-37-3710-1004-2315-00-0000	4.75
BRINGHURST, CONSUELO	01-04-40-4035-6311-2315-00-1625	4.50
BRINGHURST, CONSUELO	01-05-50-5049-6710-2315-00-0000	4.50
BRINGHURST, CONSUELO	01-05-54-5400-6930-2315-00-0901	4.50
BUI, THUYET	01-05-51-5120-6512-2315-00-0000	4.50
BURMAN, SUZETTE	01-04-41-4196-7021-2315-00-1112	4.25
BURMAN, SUZETTE	01-04-41-4197-7021-2315-00-0000	4.25
CARDONA, MARIA	01-04-41-4196-6110-2315-00-1112	4.25
CARDONA, MARIA	01-04-41-4197-6110-2315-00-0000	4.25
CASIL, AILEEN GRACE	01-04-41-4120-6460-2315-00-0000	4.25
CASIL, AILEEN GRACE	01-04-41-4120-6460-2315-00-1450	4.25
CASIL, AILEEN GRACE	01-04-41-4120-6460-2315-00-1601	4.25

CHRISTMAN, CHRIS	01-05-54-5400-6930-2315-00-0901	4.50
CLEVENGER, JANET	01-05-50-5020-6710-2315-00-0000	4.50
DAVIS, PEGEEN	01-04-41-4196-6110-2315-00-1112	4.25
DAVIS, PEGEEN	01-04-41-4197-6110-2315-00-0000	4.25
DETHLEFSEN, OLAF	01-04-43-4313-7034-2315-00-1104	4.25
DETHLEFSEN, OLAF	01-04-43-4315-4930-2315-00-0000	4.25
DOMINIC, CHARITY	01-04-41-4196-1008-2315-00-1112	4.25
DOMINIC, CHARITY	01-04-41-4197-1008-2315-00-0000	4.25
DUNATTE, PATRICIA	01-03-36-3670-2107-2315-00-1830	4.25
DUNATTE, PATRICIA	06-04-42-4250-7030-2315-00-0666	4.25
DUQUETTE, JEFF	01-03-33-3350-1701-2315-00-0000	4.25
ECKERT, ELIZABETH	01-04-40-4000-6410-2315-00-0000	4.25
EDWARDS, DOUGLAS	01-05-51-5170-6731-2315-00-0850	4.50
EDWARDS, DOUGLAS	01-05-51-5170-6731-2315-00-1840	4.50
ENSER, LINDA	01-04-41-4196-6460-2315-00-1112	4.25
ENSER, LINDA	01-04-41-4197-6460-2315-00-0000	4.25
ETHEREDGE, DAVE	01-05-51-5130-6511-2315-00-0000	4.75
HARLOWE, NANETTE	01-04-41-4196-6110-2315-00-1112	4.25
HARLOWE, NANETTE	01-04-41-4197-6110-2315-00-0000	4.25
HERRERA, PATRICK	01-03-36-3662-1007-2315-00-0000	4.25
HERRERA, PATRICK	01-04-41-4196-1007-2315-00-1112	4.25
HERRERA, PATRICK	01-04-41-4197-1007-2315-00-0000	4.25
HERZOG, JAY	01-05-54-5400-6930-2315-00-0901	4.75
KANG, SOO CHEOL	01-04-43-4313-7034-2315-00-1104	4.25
KANG, SOO CHEOL	01-04-43-4315-4930-2315-00-0000	4.25
KERNS, PATRICIA	01-04-43-4313-7034-2315-00-1104	4.25
KERNS, PATRICIA	01-04-43-4315-4930-2315-00-0000	4.25
KRONSBURG, DAVID	01-04-41-4196-1007-2315-00-1112	4.25
KRONSBURG, DAVID	01-04-41-4197-1007-2315-00-0000	4.25
KURBANALI, ANTHONY	01-03-31-3150-6416-2315-00-1810	5.00
KURBANALI, ANTHONY	01-03-31-3150-6416-2315-00-1811	5.00
KURBANALI, ANTHONY	01-03-31-3150-6416-2315-00-1812	5.00
KURBANALI, ANTHONY	01-04-40-4030-6310-2315-00-0000	5.00
KURBANALI, ANTHONY	01-05-51-5100-6511-2315-00-0000	5.00
KURBANALI, ANTHONY	01-05-51-5100-6511-2315-00-0607	5.00
KURETICH, KELLY	01-05-50-5000-6710-2315-00-0000	4.25
LEAKES, LISA	01-04-41-4196-0603-2315-00-1112	4.25
LEAKES, LISA	01-04-41-4197-0603-2315-00-0000	4.25
LOPEZ, LISA	01-04-40-4030-6310-2315-00-0000	4.50
LUTFI, GHEYATHEDDIN	01-03-36-3696-4930-2315-00-0000	4.25
LU, MING SUN	01-05-51-5120-6512-2315-00-0000	4.25
LY, NGA T.	01-03-36-3640-4930-2315-00-0000	4.25
LY, NHUT	01-05-51-5120-6512-2315-00-0000	4.50
MAAZ, AHMAD	01-04-43-4313-7034-2315-00-1104	4.25
MAAZ, AHMAD	01-04-43-4315-4930-2315-00-0000	4.25
MACEWING, DOUGLAS	01-03-33-3340-0401-2315-00-0000	4.25
MACEWING, DOUGLAS	01-03-33-3344-0410-2315-00-0000	4.25
MACEWING, DOUGLAS	01-03-33-3346-0410-2315-00-0000	4.25
MANIVONE, THAVONE	01-04-41-4196-6710-2315-00-1112	4.25
MANIVONE, THAVONE	01-04-41-4197-6710-2315-00-0000	4.25
MEHDIANI, FORUZAN	01-05-53-5300-6910-2315-00-0878	4.75
MEHDIANI, FORUZAN	01-05-54-5400-6930-2315-00-0901	4.75
MITCHELL, LAURA	01-04-43-4313-7034-2315-00-1104	4.25
MITCHELL, LAURA	01-04-43-4315-4930-2315-00-0000	4.25
MOOREHEAD, CYNTHIA	01-04-41-4196-6110-2315-00-1112	4.25
MOOREHEAD, CYNTHIA	01-04-41-4197-6110-2315-00-0000	4.25
MORALES, JORGE	01-04-41-4120-6460-2315-00-0000	4.25
MORALES, JORGE	01-04-41-4120-6460-2315-00-1450	4.25
MORALES, JORGE	01-04-41-4120-6460-2315-00-1601	4.25
MORALES, JORGE	01-04-41-4196-6460-2315-00-1112	4.25
MORALES, JORGE	01-04-41-4197-6460-2315-00-0000	4.25
NANNINGA, ROBERT	01-04-41-4196-1007-2315-00-1112	4.25
NANNINGA, ROBERT	01-04-41-4197-1007-2315-00-0000	4.25
OBRIEN, C.J.	01-03-36-3634-1105-2315-00-0000	4.25
OLONAN, MANUEL O.	01-05-51-5120-6512-2315-00-0000	4.25
OROZCO, MISAEL	01-04-41-4196-6941-2315-00-1112	4.50
OROZCO, MISAEL	01-04-41-4197-6941-2315-00-0000	4.50
OROZCO, MISAEL	01-05-51-5130-6511-2315-00-0000	4.50
OSHIRO, NOBUAKI	01-05-51-5120-6512-2315-00-0000	4.75
OSHIRO, NOBUAKI	01-05-51-5130-6511-2315-00-0000	4.75
OWENS, DELIA	01-04-41-4196-4930-2315-00-1112	4.25
OWENS, DELIA	01-04-41-4197-4930-2315-00-0000	4.25

PACHITO, LINDA	01-04-41-4196-7031-2315-00-1112	4.25
PACHITO, LINDA	01-04-41-4197-7031-2315-00-0000	4.25
PARLIKAR, DEVENDRA	01-05-51-5100-6511-2315-00-0607	4.75
PAZ, RENEE	01-04-43-4313-7034-2315-00-1104	4.50
PAZ, RENEE	01-04-43-4315-4930-2315-00-0000	4.50
RAMLI, ARIFIN	01-05-51-5130-6511-2315-00-0000	4.25
RIFE, DAN	01-05-51-5110-6511-2315-00-0000	4.50
RODRIGUEZ, CONNIE	01-03-38-3861-0925-2315-00-1350	4.50
RODRIGUEZ, CONNIE	01-03-38-3862-0925-2315-00-1350	4.50
RUSINKO, SHARLENE	06-04-41-4196-7030-2315-00-1112	4.25
RUSINKO, SHARLENE	06-04-41-4197-7030-2315-00-0666	4.25
SANDERSFELD, STACEY	01-05-51-5170-6731-2315-00-1840	4.50
SERVIDAD, AGNES	01-04-41-4196-0401-2315-00-1112	4.25
SERVIDAD, AGNES	01-04-41-4197-0410-2315-00-0000	4.25
SHERRILL, DEBBIE	01-03-30-3003-6020-2315-00-0000	4.25
SHETLER, JENNIFER	01-04-41-4120-6460-2315-00-0000	4.25
SHETLER, JENNIFER	01-04-41-4120-6460-2315-00-1450	4.25
SHETLER, JENNIFER	01-04-41-4120-6460-2315-00-1601	4.25
SIMPSON, JANICE	06-04-41-4196-7030-2315-00-1112	4.25
SIMPSON, JANICE	06-04-41-4197-7030-2315-00-0666	4.25
SMITH, ALFREDO	01-04-41-4120-6460-2315-00-0000	4.25
SMITH, ALFREDO	01-04-41-4120-6460-2315-00-1450	4.25
SMITH, ALFREDO	01-04-41-4120-6460-2315-00-1601	4.25
THOMAS, CHERYL	01-04-41-4196-6320-2315-00-1112	4.50
THOMAS, CHERYL	01-04-41-4197-6320-2315-00-0000	4.50
THOMAS, CHERYL	01-05-53-5300-6910-2315-00-0878	4.50
TOVAR, ROBIN	01-03-36-3696-4930-2315-00-0000	4.25
TRAN, THANH	01-04-41-4196-1905-2315-00-1112	4.25
TRAN, THANH	01-04-41-4197-1905-2315-00-0000	4.25
URBAN, GERALD	01-03-38-3851-0948-2315-00-1350	4.50
VANELLA, CATHY	01-04-43-4313-7034-2315-00-1104	4.25
VANELLA, CATHY	01-04-43-4315-4930-2315-00-0000	4.25
VANKLEEK, JUDITH	01-03-38-3859-0704-2315-00-1350	4.25
VEITZMAN, LEON	01-03-36-3696-4930-2315-00-0000	4.25
VISSER, JON	01-04-41-4196-6710-2315-00-1112	4.25
VISSER, JON	01-04-41-4197-6710-2315-00-0000	4.25
VISTA, JOHN	01-05-51-5130-6511-2315-00-0000	4.75
WILLIAMS, WENDY	01-05-50-5030-6710-2315-00-0000	4.25
WILSTERMANN, TAWNY	01-05-51-5170-6731-2315-00-0850	4.50
WILSTERMANN, TAWNY	01-05-51-5170-6731-2315-00-1840	4.50
WUNDROW, DEANNA	01-04-43-4313-7034-2315-00-1104	4.50
WUNDROW, DEANNA	01-04-43-4315-4930-2315-00-0000	4.50

22. INFORMATION

RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following resignation has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. JEAN I. CARPENTER, TRIO Secretary, EOPS/TRIO Department, Effective March 17, 1989.

JEAN I.
CARPENTER

- b. REBECCA CARSON, Food Service Cashier, Food Services Department, Effective February 3, 1989.

REBECCA
CARSON

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

HEARINGS

1. Report of the Faculty Senate

FACULTY
SENATE

Mr. Schwerdtfeger reported that at the recent Statewide Academic Senate meeting in San Francisco a Disciplines List was adopted, and will now be forwarded to the Board of Governors. The Faculty Senate will now concern itself with the establishment of faculty service areas.

2. Report of the Faculty

FACULTY

Ms. Poole reported that at its last meeting the faculty adopted the idea of monthly forums for the purpose of sharing new ideas among faculty members.

3. Report of the Administrative Association

ADMINISTRAT-
IVE ASSOCIA-
TION

There was no report.

4. Report of the CCE/AFT

CCE/AFT

Mr. Swart announced a CCE/AFT-sponsored San Diego Soccers game, open to all staff, Sunday April 16 at 6:00 p.m. Tickets may be purchased from Brenda Brubaker.

Mr. Swart reported that the next general classified staff meeting will be held Wednesday, April 19 at 2:00 p.m. in Room LS-24, and extended an invitation to members of the Board to attend.

Mr Swart announced that nomination ballots for the election of new officers the CCE/AFT have been distributed.

Mr. Swart expressed thanks to Jane Engleman and members of the Classified Staff Development Day committee for planning and coordinating a day of highly productive and beneficial activities for the classified staff, and extended thanks to the Patrons of Palomar for providing a breakfast for the staff.

5. Report of the Associated Student Government

ASG

Ms. Harding reported that student Geraldine Valdez received the Lolly Award from the State Scholastic Honor Society during the statewide Alpha Gamma Sigma conference this year.

At its last meeting the ASG Legislature gave a yes vote to AB 1725-26, a resolution granting permission to request a donation of \$1.00 per student for the purpose of funding lobbying activities in Sacramento.

ASG elections are in progress, with four people running for president, and one for vice president.

Two campus groups which receive ASG financial support have placed near the top in national competition: the Palomar Cheerleaders, who placed third nationally; and the Palomar Speech Team, which placed ninth in the nation in speech competition.

Project "P" continues, with 30 bags of lime being donated by Pine Tree Lumber. Ms. Harding invited members present to join in the project of reliming the "P" on the mountain, and to join in a barbeque following.

6. Report of the President

PRESIDENT

Dr. Boggs extended congratulations to the Cheerleaders and the Speech Team for their achievements in national competition.

Dr. Boggs notified the Board that Sabbatical Leave requests for 1989-90 have just recently been approved by the Faculty Senate, and are now on his desk for review. They will appear on the Board agenda of the April 25 meeting.

Dr. Boggs further mentioned that word has been received from the State that the community college system has reached an agreement with the Department of Education concerning splitting the Proposition 98 monies. If their decision is approved by the governor, \$84 million will be scheduled to come to community colleges to fund matriculation and the first phase of AB1725.

Dr. Boggs reported that Palomar College and the owners of the Escondido Village Mall were unable to come to agreement regarding rental fees for use of the mall in holding classes. The search for another site will continue.

7. Reports of Other Professional Organizations and/or Individuals

OTHERS

a. Escondido Compact for Quality Education

ESCONDIDO
COMPACT/
QUALITY
EDUCATION

Mr. Jeffrey Cheyne, co-Chairman of the Escondido Compact for Quality Education (a committee under the auspices of the Escondido Chamber of Commerce), explained that this committee was formed in response to a need expressed by members of the Escondido business community who noted that young people frequently enter the local job market without sufficient knowledge to help them gain and/or maintain even an entry level position.

Mr. Cheyne explained that in May of 1988, Governor Deukmejian, State Superintendent of Education Bill Honig, and California Chamber of Commerce President Kirk West formed a Compact agreement between government, education and business, to promote career and academic excellence among youths in the State of California. The long-term objective of the Compact is to stimulate the formation of local Compacts which adopt and implement the overall goal of guaranteed priority status in finding a job, or in getting financial assistance toward postsecondary education, to California high school graduates who meet grade, attendance, and instructional standards outlined by the local schools and business officials.

MS. HUGHES SUSPENDED THE ORDER OF THE AGENDA TO VOTE ON ITEM H.6.

H. 6. MSC Dougherty, Echeverria

RESOLUTION 88-13046

BE IT RESOLVED, That the Palomar Community College District join the Escondido Union High School District, the Escondido Union School District, the City of Escondido, the Escondido Chamber of Commerce, concerned parents and individuals, and local businesses in the formation of the Escondido Compact for Quality Education.

The motion carried; 4 ayes, 1 absence (Williamson).

PARTICIPATE
IN ESCONDIDO
COMPACT FOR
QUALITY
EDUCATION

MS. HUGHES RESUMED THE ORDER OF THE AGENDA.

E. CURRICULAR REPORTS

CURRICULAR
REPORTS/
R. EBERT

1. Report of Virgin Island Field Course - Robert Ebert

Mr. Ebert delivered a slide presentation of the Florida/Virgin Island field studies course taken during the January 1989 semester break, and the Sea of Cortez field studies course taken during the March 1989 Easter week holiday. Mr. Ebert mentioned that, because of the number of field studies courses given and the depth of material they cover, Palomar ranks among the top community colleges in the state in terms of field studies offerings.

2. MSC Dougherty, Echeverria

RESOLUTION 88-13047

BE IT RESOLVED, That the Agreement between the Palomar Community College District and the Palomar Memorial Hospital, for the use of clinical facilities suitable for the educational needs of the District's Nursing Program on a no-cost basis, be approved. Said Agreement shall be for a period of three (3) years and shall be reviewed annually by the administrative staffs of the District and Hospital.

The motion carried; 4 ayes, 1 absence (Williamson).

FACILITIES
USE
AGREEMENT

PALOMAR
MEMORIAL
HOSPITAL

F. COMMUNICATIONS

INFORMATION

COMMUNI-
CATIONS

1. Letter of thanks to Michael Gregoryk, and certificate of appreciation to Palomar College from Tanis Brown, Soviets Meet Middle America Program, for the tour and honorary tea provided by the college to four visitors from the Soviet Union.

SOVIET
VISITORS

2. Letter from Lilah Harper, R.N., M.A., Assistant Administrator, Nursing Services, Palomar Pomerado Hospital District, congratulating the spring 1988 nursing graduates for their high national rating on the registered nursing licensing exam.

NURSING
GRADUATES

3. Letter from Richard R. Rush, Vice President in Charge, California State University, San Marcos, commending the Palomar College production of "Drood", and the gala sponsored by the Palomar College Development Foundation.

DROOD

4. Letter from Carole Richard, Legislative Coordinator, California Community Colleges, responding to Dr. Boggs' concerns relating to STRS interpretation of Load Banking, state support for televised ESL remedial courses, exemption from tuition for military personnel, and apportionment support at the credit rate for supervised tutoring.

CHANCELLOR'S
O F F I C E
RESPONSE DR.
BOGGS' LET-
TER

5. Letter from Lynn Stedd, Community Relations Coordinator, and Debby Syverson, Assistant Community Relations Coordinator, San Diego Blood Bank, expressing thanks to Lani Fawcett, Health Services Assistant, and Clarice Hankins, Director of Health Services, and all participants who helped to make the College blood drive held March 6, 1989, successful.

BLOOD
DRIVE

7. Letter from Alan Cranston, United States Senator, in response to Dr. Boggs' letter regarding S. 39, the provision in the Technical Corrections Bill of 1988.

ALAN
CRANSTON:
S-39

G. OLD BUSINESS

OLD
BUSINESS

1. MS Dougherty, Forquera

DELAY
RANCHO
BERNARDO
SS BLDG
PROJECT

BE IT RESOLVED, That the request to delay the Rancho Bernardo Student Services Building Project, be approved.

Mr. Gregoryk explained to the Board that it is the opinion of David Houtrouw, Facility Planning and Utilization Specialist, State Chancellor's Office, that Palomar should choose between a request for a student services center at Rancho Bernardo High School and a permanent educational center along the I-15 corridor, since he is doubtful that CPEC will honor funding requests for both. Mr. Houtrouw further commented that if requests for funding for both projects are made, some provision should be made with the Poway School District for a "buy-back" at some point in the future.

After discussion, during which Dr. Dougherty and Mr. Echeverria stated their beliefs that the college needs both, it was suggested that the District proceed immediately with a buy-back proposal to the Poway School District, and to arrange with the state to use the funds from the buy-back to invest in the permanent satellite campus. Mr. Forquera observed that our burgeoning student population dictates that Palomar appeal for funding both. All three members agree that efforts to locate a suitable location for a permanent center should continue.

Therefore it was

MSC Dougherty, Echeverria

RESOLUTION 88-13048

BE IT RESOLVED, That the motion to request the delay of the Rancho Bernardo Student Services Building Project be tabled until the meeting of April 25, 1989.

The motion carried; 3 ayes, 1 no (Forquera), 1 absence (Williamson).

2. MSC Dougherty, Echeverria

TABLE
AWARDS
POLICY

RESOLUTION 88-13049

BE IT RESOLVED, That the Awards Policy be tabled until the meeting of April 25, 1989.

The motion carried; 4 ayes, 1 absence (Williamson).

3. MSC Dougherty, Echeverria

TABLE
SPECIAL
EVENTS/
ACTIVITIES
POLICY

RESOLUTION 88-13050

BE IT RESOLVED, That the Special Events/Activities Policy be tabled until the meeting of April 25, 1989.

The motion carried; 4 ayes, 1 absence (Williamson).

4. MSC Dougherty, Echeverria

APPROVE
NEW
COURSES

RESOLUTION 88-13051

BE IT RESOLVED, That the following new courses be approved for inclusion in the Palomar College catalog:

Anthropology 20: Cultures of the Pacific Rim
Art 18: Gallery Management/Display
Community Education 658: Chinese Taoist Yoga
Community Education 662: Body Conditioning
English as a Second Language 160: The New Americans
Graphic Communications 70: Quick Printing and
In-Plant Graphics
History 99: Succeeding in History
Institutional Food Service Training (IFS) 30: Intro-
duction to School Food Services
IFS 31: Menu Planning
IFS 32: Purchasing for Food Services
IFS 33: Work Simplification
IFS 34: Financial Management for School Food Services
IFS 35: Merchandising Foods for Children
Music 117: Beginning String Orchestra
Russian 3: Intermediate Russian
Russian 4: Intermediate Russian
Special Education 132: Adapted Computer Lab
ROP 165: Advanced Automotive/Furniture Upholstery
ROP 182: DBASE Programming

The motion carried; 4 ayes, 1 absence (Williamson).

5. MSC Dougherty, Echeverria

RESOLUTION 88-13052

BE IT RESOLVED, That the agreement between the Palomar Community College District and K. E. Ridgeway and Associates, P.O. Box 1365, Thousand Oaks, CA 91360, be extended (January 1989 through May 1989--second phase of collection for NDSL/Perkins Program.) Contractor shall be responsible for contacting all of the District's defaulted borrowers with appropriate deferment forms, maintain daily the change of borrower status with the District's billing service, input the District's defaulted borrowers to the Chancellor's Office Tax Offset Program and the IRS/ED skip tracing service, provide the District with the necessary forms for the completion of the divestiture/transfer project, and locate and identify other eligible schools willing to assume all the District's responsibility and liabilities for the acquisition of our NDSL Programs. Total cost not to exceed \$4,000.

(Resolution 88-12577, July 26, 1988 Board meeting approved agreement effective from July 31, 1988 through November 31, 1988.)

The motion carried; 4 ayes, 1 absence (Williamson).

APPROVE
NDSL/PERKINS
COLLECTION
CONTRACTOR
PHASE II

K.E.RIDGEWAY

6. MSC Dougherty, Echeverria

RESOLUTION 88-13053

BE IT RESOLVED, That in accordance with Education Code Section 53060, that an architectural agreement between the Palomar Community College District and Hernandez and Associates, 221 Pawnee Street, San Marcos, CA 92069, for the District's Bookstore addition, (Phase I), be approved. Compensation for basic services shall not exceed \$30,000.00.

The motion carried; 4 ayes, 1 absence (Williamson).

APPROVE
ARCHITECTUR-
AL AGREEMENT
(BOOKSTORE)
HERNANDEZ
AND
ASSOCIATES

7. MSC Dougherty, Echeverria

RESOLUTION 13054

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community College District and the Naval Air Station, North Island, for the purpose of cooperative archaeological research at San Clemente Island for students enrolled in Introduction to Archaeology, as approved by the Governing Board on April 12, 1988, be extended to include field work through June 1, 1989. The Agreement may be renewed on an annual basis through June, 1993.

COOPERATIVE
RESEARCH
AGREEMENT
EXTENSION

(NAS-NORTH
ISLAND)

The motion carried; 4 ayes, 1 absence (Williamson).

H. NEW BUSINESS

NEW
BUSINESS

1. INFORMATION

Supplemental Early Retirement Program (SERP)

SERP

Mr. Gregoryk reported that the Faculty Senate has just approved the proposal, that Keenan and Associates is putting together the package, and that it should be ready for review and discussion at the meeting of May 9, 1989.

2. MSC Dougherty, Echeverria

RESOLUTION 88-13055

Reaffirmation of District Commitment to Affirmative Action and Staff Diversity

REAFFIRM
COMMITMENT
TO
AFFIRMATIVE
ACTION

WHEREAS, California, the nation's most populous and ethnically diverse state, has long been cognizant of its racial and ethnic minorities, and of the aspirations of women and the disabled, and

WHEREAS, All reliable population estimates indicate that by the year 2000 A.D. members of traditional racial and ethnic minority groups will be the new majority of California residents, and

WHEREAS, California' community colleges, the people's colleges, have long been the postsecondary educational

institutions of choice for members of these racial and ethnic minorities, women, and the disabled, and

WHEREAS, California' community colleges have long understood the importance of providing their students with role models and a staff that is representative and reflective of both their students and the state population as a whole, and

WHEREAS, The California Legislature has set forth, both in the Administrative and Education Codes, the importance of affirmative action programs at the community college level designed to increase the number of women, ethnic minorities, and the disabled at all levels of responsibility, and

WHEREAS, The Palomar Community College District values cultural diversity and welcomes the richness it brings to our campus,

RESOLVED, That the Palomar Community College District Board of Trustees does hereby reaffirm its support for affirmative action, and pledges to do all in its power to insure that the goals and objectives of the Faculty and Staff Diversity Plan are met within its stated timelines, as set forth by the Board of Governors and the Office of the Chancellor of the California Community Colleges.

The motion carried; 4 ayes, 1 absence (Williamson).

3. MSC Dougherty, Echeverria

CCCT
BALLOT,
1989

RESOLUTION 88-13056

BE IT RESOLVED, That the Board of Trustees of the Palomar Community College District cast its vote for the following nominees to serve on the 1989 California Community College Trustees (CCCT) Board of Directors:

OFFICIAL BALLOT

NOMINEES

*Harriett S. Walther, Saddleback CCD
*Dorothy "Dottie" Smith, State Center CCD
*Kenneth N. Sweetnam, Glendale CCD
*Richard H. Green, Pasadena Area CCD
Charles E. Reid, San Diego CCD
Armando R. Ruiz, Coast CCD
*Dorothy Leathers, Yuba CCD
*Diana N. Lockard, Citrus CCD

*Incumbent

The motion carried; 4 ayes, 1 absence (Williamson).

4. MSC Dougherty, Echeverria

EMT-P
AGREEMENT:
SHARP
MEMORIAL
HOSPITAL

RESOLUTION 88-13057

BE IT RESOLVED, That in accordance with California Education Code, Section 78240, that an Agreement between the Palomar Community College District and Sharp Memorial Hospital be approved for the purpose of providing facilities for the District's Emergency Medical Technicians-Paramedics EMT-P program on a no-cost basis. Upon acceptance by the Governing Board, this Agreement will remain in effect for three (3) full years, unless terminated sooner by either party upon a thirty (30) day advance written notice.

The motion carried; 4 ayes, 1 absence (Williamson).

5. MSC Echeverria, Dougherty

RESOLUTION 88-13058

BE IT RESOLVED, That the work of Ferguson Air Conditioning/Heating, 355 State Place, Escondido, CA 92025, for the furnishing and installation of heat pump units for the BE, E, F, NA, NO, O and Q Buildings, contract dated December 22, 1988, be accepted as completed; that Dr. George R. Boggs, Superintendent/President, be authorized to sign and file Notice of Completion; that the total amount of this contract is \$178,394.00; that all money earned with the exception of the retainage amount has been paid; and that the retained amount be paid after 35 days providing no liens are filed.

ACCEPTANCE
OF
COMPLETION

FERGUSON
AIR
CONDITIONING

Original Contract Price: \$178,394.00
Less Amount Previously Paid: <\$160,554.60>

Balance of Contract: \$ 17,839.40

Amount Due Now: 0.00

Ten Percent (10%) Retainage Amount
to be paid after 35 days providing
no liens are filed: \$ 17,839.40

The motion carried; 4 ayes, 1 absence (Williamson).

ITEM H.6 WAS HEARD EARLIER IN THE MEETING.

AUTHORIZE
SIGNATURES

7. MSC Dougherty, Echeverria

RESOLUTION 88-13059

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar College Football Booster Fund in the Bank of California, San Marcos, California, are:

FOOTBALL
BOOSTER
FUND

Michael D. Gregoryk, Vice President for
Finance and Administrative Services and
Lois B. Meyer, Director of Fiscal Services

The motion carried; 4 ayes, 1 absence (Williamson).

I. FINANCIAL REPORTS

1. INFORMATION

Acknowledgement of Scholarship Donations

FINANCIAL
REPORTS

ACKNOWLEDGEMENT, By the Governing Board of Palomar College of the following scholarship donations received by the Financial Aid Office for the spring term 1988-89.

SCHOLARSHIP
DONATIONS

<u>DONOR</u>	<u>AMOUNT</u>
1. Palomar Voiture Unit #1406	\$ 250.00
2. California PTA	250.00
3. North County Filipino American Cultural Association	150.00
4. Mr. Dick Aufmann	<u>500.00</u>
TOTAL	\$1,150.00

2. INFORMATION

BUDGET REPORT, Unrestricted Income, from February 1, 1989 to February 28, 1989.

UNRESTRICTED
INCOME

3. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from February 1, 1989 to February 28, 1989.

UNRESTRICTED
EXPENDITURES

4. INFORMATION

TRAVEL CLAIM TRANSACTIONS from February 1, 1989 to February 28, 1989.

TRAVEL CLAIM
TRANSACTIONS

5. INFORMATION

PURCHASE ORDER PAYMENT TRANSACTIONS, air fare for travel, from February 1, 1989 to February 28, 1989.

AIR FARE
FOR TRAVEL

6. INFORMATION

USE OF FACILITIES BY OUTSIDE ORGANIZATIONS, January, 1989.

FACILITIES
USE, OUTSIDE
ORGANIZA-
TIONS

7. INFORMATION

USE OF FACILITIES BY OUTSIDE ORGANIZATIONS, February, 1989.

FACILITIES
USE, OUTSIDE
ORGANIZA-
TIONS

8. INFORMATION

USE OF FACILITIES BY OUTSIDE ORGANIZATIONS, March, 1989.

FACILITIES
USE, OUTSIDE
ORGANIZA-
TIONS

9. MSC Forquera, Dougherty

RESOLUTION 88-13060

BE IT RESOLVED, That Expense Warrants numbered 10761 through 12649, in the total amount of \$855,175.62, be approved.

The motion carried; 4 ayes, 1 absence (Williamson).

EXPENSE
WARRANTS

10. MSC Forquera, Dougherty

RESOLUTION 88-13061

BE IT RESOLVED, That Salary Warrants for Payroll number 17, dated March 10, 1989 and Payroll number 18, dated March 31, 1989, in the total amount of \$2,398,663.92, be approved.

The motion carried; 4 ayes, 1 absence (Williamson).

SALARY
WARRANTS

11. MSC Forquera, Dougherty

REVOLVING
CASH FUND
EXPENDITURES

RESOLUTION 88-13062

BE IT RESOLVED, That Revolving Cash Fund Expenditures, Check Nos. 7071 through 7160, in the total amount of \$38,100.36, be approved.

The motion carried; 4 ayes, 1 absence (Williamson).

12. MSC Forquera

PURCHASE
ORDERS

RESOLUTION 88-13063

BE IT RESOLVED, That Purchase Orders numbered 942053 through 942241, Fast Encumbrances numbered 960216 through 960242, Agreement Nos. 970151 through 970162, and Honorarium Nos. 980120 through 980138, in the total amount of \$292,224.12, be approved.

The motion carried; 4 ayes, 1 absent (Williamson).

J. OPERATIONAL REPORTS
INFORMATION

OPERATIONAL
REPORTS

1. Status Report - Public Information Office

PUBLIC
INFORMATION
OFFICE

Dr. Norton reported on the activities of the Public Information Office in terms of "what" the primary and secondary functions of the office are, "how" they are accomplished, and "who" comprises the target audiences.

K. PERSONNEL

L. COMMENTS FROM BOARD MEMBERS

1. Dr. Dougherty mentioned that he would like to discuss the issue of Trustee and Student Trustee pay at the meeting of April 25, 1989.

2. Dr. Dougherty reported that, after having attended the dedication of the Mike Curran Fitness Center, he and Barbara

Hughes feel that it would be appropriate to have a photograph of Mike interacting with students on display in the Center, along with a printed short summary of what he accomplished here.

3. Mr. Echeverria mentioned that the Board held a joint meeting with the Palomar Development Foundation on April 4, for the purpose of developing joint fundraising ideas.

4. Mr. Forquera observed that after reviewing the provisions of AB1725, he realizes it is time to begin moving on it. He requested periodic reports on the progress. Other Board members agreed that there should be periodic updates on the progress.

5. Ms. Hughes mentioned that she enjoyed attending Classified Staff Development Day held March 20, and commended the Telescope staff on the April Food edition of the Telescoop.

M. ADJOURNMENT

There being no further business, the meeting adjourned at 8:55 p.m.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, APRIL 25, 1989, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

CALL TO
ORDER

The meeting was called to order by the President,
Ms. Barbara Hughes, at 7:01 p.m.

B. ROLL CALL

ROLL CALL

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
BARBARA HUGHES, PRESIDENT
HARVEY WILLIAMSON, VICE PRESIDENT

MEMBERS
PRESENT

MICHELLE HARDING, STUDENT TRUSTEE

MEMBERS
ABSENT

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent,
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
James Clayton, Acting Dean of Community Education
Dr. Margaret Gunther, Acting Dean of Vocational
Education and Applied Arts
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
Inder Singh, Dean, Counseling, Guidance and
Career Development

EXECUTIVE
AND SENIOR
ADMINISTRA-
TORS PRESENT

Dr. Robert Barr, Director of Institutional Research
and Planning
Charrie Deuel, Facilities Planner
Dr. Raymond Dahlin, Department Chair/Director of
Forensics, Speech/Theatre Arts/Dance/ASL
Virginia Dower, Director, Bookstore Operations
Jane Engleman, Director, Human Resources, and
Affirmative Action
Kathy Farmer, Department Secretary, Purchasing Services
Pat Farris, Coordinator, Business Support Services
Joyce Harris, Administrative Secretary, President's
Office
Linda Hawkins, Buyer, Purchasing Services
Tony Lynds, Associate Professor, Physical Education
and Athletics
Patricia MacDonald, Associate Professor, English Department
Nona McClure, Director, Mt. Carmel Satellite Center
Steve McDonald, Department Chairman, English Department
Dr. Michael Norton, Director, Public Information
Shay Poe, Data Entry Operator, Purchasing Services
Cynthia Poole, President, The Faculty
Mike Reid, Director, Data Processing
Jane Scanlan, Executive Secretary, Administrative Services
Patrick Schwerdtfeger, President, Faculty Senate
Dr. Joan Stepsis, Director, Occupational Assess-
ment and Training Center/Special Programs
Ruth Tait, Handicapped Services Technician, Disabled
Student Programs and Services

STAFF
PRESENT

Carol Hall, Forensics Competitor
Shelia Nickerson, Forensics Competitor
John Weber, Forensics Competitor

GUESTS
PRESENT

C. MSC Dougherty, Echeverria

APPROVAL
OF MINUTES

RESOLUTION 88-13064

BE IT RESOLVED, That the Minutes of the Regular Meeting
held April 11, 1989, be approved as amended (corrections
underlined):

Page 35: Item I. 12.: MSC Forquera, Dougherty

Page 36: Item L.5.: ". . . and commended the Telescope
staff on the April Fool edition of the TELESCOOP."

The vote was unanimous.

CC.

C O N S E N T C A L E N D A R

1. **MSC Dougherty, Forquera**

**USE OF
FACILITIES
AGREEMENTS**

RESOLUTION 88-13065

BE IT RESOLVED, That the following Use of Facilities Agreement(s) between the Palomar Community College District and the following agencies be approved:

a. **NORTH COUNTY INTERFAITH COUNCIL/Escondido**

**NORTH COUNTY
INTERFAITH
COUNCIL**

Purpose: To hold classes in General Education
Rate: \$25.00 p/month
Effective: 4/17/89
Terms: non a.d.a generating classes, additional use
 to existing agreement
Rate Change: No

b. **MISSION SAN ANTONIO DE PALA**

**PALA
MISSION**

Purpose: To hold classes and/or laboratories in
 general education
Rate: No charge
Effective: 9/1/89 through 9/1/94
Terms: Continuing a.d.a. generating classes
Rate Change: Yes - Students offering service to mission
 as part of their class; at other times a
 semester rate is charged \$1,267.30/sem.)

The vote was unanimous.

2. MSC Dougherty, Forquera

TRAVEL
EXPENSES

RESOLUTION 88-13066

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. GEORGE R. BOGGS

GEORGE R.
BOGGS

Advanced Funds?: Yes

For: Transportation (air fare/parking), lodging,
registration fee (includes meals)

To attend: California Community College Trustees 1989
Annual Conference

Location: Monterey, California

Date: 5/19 - 21/89

Amount: \$765.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

Advanced Funds?: No

For: Transportation (air fare, parking), meals

To attend: Meeting of the Chancellor's Advisory
Committee on Affirmative Action

Location: Los Angeles, California

Date: 4/20/89

Amount: \$127.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

GEORGE R.
BOGGS

b. JAMES BOWEN & ASG OFFICERS

JAMES
BOWEN/
ASG
OFFICERS

Advanced Funds? Yes

For: Transportation

To attend: California Student Association of Community
Colleges (CalSACC)

Location: Sacramento, California

Date: 4/29 - 30 & 5/1/89

Amount: \$1,300.00

Budget Acct. No. 50-04-42-4260-0000-5000.00-5055

c. RAYMOND DAHLIN & SPEECH TEAM

RAYMOND
DAHLIN/
SPEECH
TEAM

Advanced Funds?: No

For: Registration Fee

To attend: Speech Tournament

Location: San Diego, California

Date: 3/24 - 25/89

Amount: \$195.00

Budget Acct. No. 50-04-42-4260-0000-5000.00-6060

d. DANA HAWKES

DANA
HAWKES/
STUDENTS

Advanced Funds?: Yes
For: Registration Fees
To attend: Broadcast Education Association Annual
Convention
Location: La Vegas, Nevada
Date: 4/27 - 29/89
Amount: \$300.00
Budget Acct. No. 50-04-42-4260-0000-5000.00-6039

e. BROADCAST STUDENTS

BROADCAST
STUDENTS

Advanced Funds?: Yes
For: Registration Fees
To attend: Broadcast Education Association Annual
Convention
Location: Las Vegas, Nevada
Date: 4/27 - 29/89
Amount: \$281.00
Budget Acct. No. 50-04-42-4260-0000-5000.00-5140

The vote was unanimous.

3. MSC Dougherty, Forquera

APPROVE
DENTAL
AGREEMENTS

RESOLUTION 88-13067

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community College District and the following Northern San Diego County Private Dental Offices, for the purpose of providing clinical instruction for students enrolled in the Palomar College Dental Assisting Program, be approved. Said Agreements to be effective March 22, 1989, through June 30, 1989, and may be renewed without change (except for date) on a year-to-year basis, by mutual agreement of the parties:

Richard M. Black, D.M.D., Encinitas
Gregory K. Hayes, D.D.S., Carlsbad
John F. Laing, D.D.S., Escondido
Walter C. Johnson, D.D.S., Escondido
Guy T. Baker, D.D.S., Escondido
Bradford G. Baker, D.D.S., Escondido
Mark L. Zila, D.D.S., Leucadia

The vote was unanimous.

4. MSC Dougherty, Forquera

RESOLUTION 88-13068

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of United Way of San Diego, 4699 Murphy Canyon Road, San Diego, CA., said warrant to be in the amount of \$6,901.74 (original warrant lost).

The vote was unanimous.

ISSUE
NEW
WARRANT

UNITED
WAY

5. MSC Dougherty, Forquera

RESOLUTION 88-13069

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of Judi Fisher,, 1170 Felicita Lane, Escondido, CA 92025; said warrant to be in the amount of \$18.90 (original warrant staledated and void).

The vote was unanimous.

ISSUE
NEW
WARRANT

JUDI
FISHER

6. MSC Dougherty, Forquera

RESOLUTION 88-13070

BE IT RESOLVED, That, in accordance with SB 345, Chapter 579, Section 1090 of the California Education Code, the Governing Board finds that the absence of Harvey L. Williamson from the Governing Board meeting held Tuesday, April 11, 1989 is excused due to illness.

The vote was unanimous.

ABSENCE OF
BOARD MEMBER

HARVEY
WILLIAMSON

7. MSC Dougherty, Forquera

LEAVE OF
ABSENCE

RESOLUTION 88-13071

BE IT RESOLVED, That PATRICIA BARRETT, Bookstore Assistant II, Bookstore, be granted a Leave of Absence (medical), without pay but with no effect on fringe benefits, effective March 7, 1989 through June 30, 1989.

PATRICIA
BARRETT

The vote was unanimous.

8. MSC Dougherty, Forquera

LEAVE OF
ABSENCE

RESOLUTION 88-13072

BE IT RESOLVED, That RONALD A. GERBER, Custodian I, Custodial Services , be granted a Leave of Absence (medical), without pay but with no effect on fringe benefits, effective May 10, 1989 through June 30, 1989.

RONALD
GERBER

The vote was unanimous.

9. MSC Dougherty, Forquera

LEAVE OF
ABSENCE

RESOLUTION 88-13073

BE IT RESOLVED, That PATRICIA I. MACDONALD, Associate Professor, English Department, be granted a Leave of Absence (personal), without pay but with no effect on fringe benefits, effective May 1, 1989 through May 18, 1989.

PATRICIA
MACDONALD

The vote was unanimous.

10. MSC Dougherty, Forquera

CERTIFICATED
EMPLOYMENT

RESOLUTION 88-13074

BE IT RESOLVED, That the employment of the following
certificated person be approved:

Name: LUANN POULSEN
Position: Dean
Department: Vocational Education and Applied Arts
Sal Cls/Stp:D - 13 Annual Salary \$54,915.60
% Contract: 100 New Position? No
Remarks: Replacement for Edward Muraski
Effective Date: 6/19/89
Prorated Salary: \$2,232.30 (6/19 - 6/30/89)
Budget Acct. No.: 01-03-38-3800-6012-1226.00-0000

LUANN
POULSEN

The vote was unanimous.

11. MSC Dougherty, Forquera

CERTIFICATED
CONTRACT
REDUCTION

RESOLUTION 88-13075

BE IT RESOLVED, That the following certificated contract
revision be approved:

IRIS KOHLER, Associate Professor, Business Education
Department, reduce contract from 100 percent to 60
percent in accordance with the Reduced Workload Plan
agreement adopted by the Governing Board July 22, 1980.
Said contract revision to be effective August 25, 1989
through May 25, 1990.

IRIS KOHLER

The vote was unanimous.

12. MSC Dougherty, Forquera

EMPLOY
ADJUNCT
FACULTY

RESOLUTION 88-13076

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Spring 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

SPRING
1989

PUBLIC SERVICE PROGRAMS

John Angello	CJ 60	Reserve Officer I Training Administration of Justice classes, Palomar/Miramar College 7 years experience	\$22.47
Max Jenkins	CJ 60	Reserve Officer I Training B.A., Social Science, S.D.S.U. 5 years experience	22.47

The vote was unanimous.

13. MSC Dougherty, Forquera

CLASSIFIED
INCREASE

RESOLUTION 88-13077

BE IT RESOLVED, That the temporary increase of the following classified position be approved:

Position: SENIOR OFFICE SPECIALIST
 Name: Donna DeYarman
 Department: Vocational Programs/2+2 Apprenticeship
 Class No: 762.16 New?: No
 Sal Rng/Stp: 28 - A Salary: \$1,041.75/month
 Part-time? Yes (75%) No. of Mos: 10
 Remarks: Temporarily increase position from 50 to 75 percent
 Effective: 5/1/89 - 12/31/89
 Acct. No(s) 01-03-39-3931-0952-2111.00-0612/50%
 01-03-38-3800-6012-2111.00-1482/50%

SR. OFFICE
SPECIALIST/
VOC. ED.

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

15. MSC Dougherty, Forquera

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13078

BE IT RESOLVED, That the employment of the following
classified person be approved:

Name: ISABEL AGUAYO
Position: Library Clerical Assistant
Department: Library/Media Center
Class No: 751.01 New?: No
Sal Rng/Stp: 23 - A Salary: \$1,229.00/mo
Full-time? Yes No. of Mos: 10
Remarks: Replacement for Renee Farrar
Effective: 4/17/89
Acct. No(s) 01-03-32-3210-6110-2111.00-0000

ISABEL
AGUAYO

The vote was unanimous.

NOTE: 3 percent added to base salary for hours worked
between 6:00 p.m. and 10:00 p.m.

The vote was unanimous.

16. MSC Dougherty, Forquera

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13079

BE IT RESOLVED, That the employment of the following c-
lassified person be approved:

Name: LISA WAIBEL
Position: Executive Secretary
Department: Finance/Administrative Services
Temporary Class No: 782.04 New?: No
Sal Rng/Stp: 38 - A Salary: \$1,772.00/mo
Full-time? Yes No. of Mos: 12
Remarks: Replacement for Jane Scanlan
Effective: 4/17/89
Acct. No(s) 01-05-50-5000-6710-2112.00-0000

LISA
WAIBEL

The vote was unanimous.

R E S U M P T I O N O F R E G U L A R A G E N D A

D. HEARINGS OF INDIVIDUALS, GROUPS AND DELEGATIONS

1. Report of the Faculty

HEARINGS

There was no report.

FACULTY

2. Report of the Faculty Senate

FACULTY
SENATE

Mr. Schwerdtfeger reported that the Senate had:

a. revised, approved, and forwarded to the next phase, a final draft of the report on governance,

b. agreed to the formation of a joint task force between the faculty and administration for the purpose of seeking resolution to the 11-month contract issue,

c. slated for the next Senate meeting the finalization of a statement on ethics for the faculty,

d. scheduled elections for Senate officers.

3. Report of the Administrative Association

ADMINISTRATIVE
ASSOCIATION

There was no report.

4. Report of the CCE/AFT

CCE/AFT

Toni Griffith reported that the CCE/AFT had elected Ruth Tait as its new President, with Gene Ross as vice president, Cheryl Huettl as Secretary, Barbara Ross as Treasurer, and Ms. Griffith as Grievance Officer.

Ms. Griffith further reported that valuable information was gained at workshops given at the CCE/AFT conference in Washington, D.C., which she and Cheryl Huettl attended together.

5. Report of the Associated Student Body

ASSOCIATED
STUDENT
BODY

In Ms. Harding's absence, there was no report.

6. Report of the Superintendent

SUPER-
INTENDENT

Dr. Boggs reported that he and Mike Gregoryk held a productive meeting with Bob Reeves and Jim Abbott of the Poway Unified School District, concerning the Palomar Student Services Center at the site of the Rancho Bernardo High School.

Dr. Boggs reported that the Palomar faculty will hold its first annual Great Teachers Seminar from Friday, May 19 through Sunday, May 21, and encouraged trustees to visit if possible. The Palomar Patrons have contributed \$100 toward the purchase of special tee shirts commemorating the occasion.

Dr. Boggs announced the results of a report on transfer students to the University of California system, saying that 82 of 86 students transferring to that system in fall, 1987 completed their work through spring, 1988, with an average grade point average of 2.895, comparing favorably with all other students' average of 2.819.

Dr. Boggs reported that Palomar student Ramon Sanchez, representative to the CPEC Board has just recently been appointed to the CALSOPE Advisory Committee, a state-level appointment.

Dr. Boggs announced the completion of "This One's for You", a manual of student services in the California Community Colleges, by Dr. Kenneth Burns, Associate Professor and Counselor, Counseling, Guidance and Career Development.

Dr. Boggs mentioned that the work of Dr. Harry Barnet as a staff member of the Greater San Diego Science and Engineering Fair has been acknowledged, along with current year participants Dr. Gary Alderson, Robert Ebert, Wayne Armstrong, Dr. Kent Backart, David Boyajian, Dr. Maura Gage, and Dr. Dave Totten, each of the Palomar science faculty.

Dr. Boggs announced that Board members have been invited to a political practices committee meeting on May 17 from 5:30 p.m. to 7:30 p.m., at Leisure Village Ocean Hills, sponsored by the Building and Industry Association.

Dr. Boggs invited Board members to the Scholarship and Honors reception scheduled for Friday, May 12 at 7:00 p.m in the Student Union.

Dr. Boggs announced that Dr. Robert Barr has co-authored the report "Curriculum Study in Reading" by the Learning Assessment Retention Consortium.

Dr. Boggs acknowledged the generous \$50,000.00 donation to the Palomar College football program from a donor who wishes to remain anonymous.

7. Report of Other Professional Organizations and/or Individuals

OTHERS

E. CURRICULAR REPORTS

CURRICULAR
REPORTS

1. INFORMATION

U.S.
NATIONAL
SPEECH
TOURNAMENT

Report of U.S. National Forensics Tournament

Dr. Raymond Dahlin, Associate Professor and Chairman, Speech/Theatre Arts/Dance/ASL Department, and Director of Forensics, reported that at the U.S. National Championship Forensics tournament held April 1 through April 8, 1989 at Concord, California, 3 major objectives were realized:

- a. Individual success for the 14 people who attended,
- b. Creation of a positive image for Palomar College,
- c. Group success as a team.

Specifically, 13 of the 14 people broke into semi-final rounds of the various events; 8 people broke into the final rounds; of those 8 people, 5 people won gold plaques signifying national championship titles in their respective events.

Dr. Dahlin introduced national championship winners present: Shelia Nickerson, gold winner in Communications Analysis; Carol Hall, gold winner in Poetry Interpretation; and John Weber, gold winner in Prose Interpretation. Announcing the forthcoming Evening of Reading to be held Saturday, May 13 at 7:30 p.m. in Room P-32, Dr. Dahlin introduced John Weber as a performer, who entertained the Board with his prose interp program.

2. Report of English Department

ENGLISH

Steve McDonald, Associate Professor and Department Chairman, English Department, reported on his use of collaborative learning techniques, saying that it is currently used in a variety of disciplines, and defining

it as a group of students working together on a given project in a given subject. The concept developed as a result of findings of cognitive psychology, which seemed to point out that one way in which learning occurs is through social interaction.

Mr. McDonald explained that the process takes place by having students divide into groups and review papers of their peers prior to submission of those papers. The process includes verbal feedback as well as written worksheets offering written evaluation of a peer's work.

Mr. McDonald has experience notable success in using the collaborative learning technique in his own classes, and reported that throughout the campus where the technique is being used, the success rate is high.

3. MSC Dougherty, Echeverria

RESOLUTION 88-13080

BE IT RESOLVED, That the Governing Board of the Palomar Community College District (hereinafter called District) authorizes Dr. George R. Boggs, Superintendent/President to renew, sign and execute a Cooperative Agreement between the District and the State of California Department of Rehabilitation (hereinafter called DR) for the purpose of effecting a coordinated system of rehabilitation services for North San Diego County to more effectively and efficiently retrain and place DR clients. This agreement is established in accordance with a Memo of Understanding (MOU) formulated between the Chancellor's Office of the California Community Colleges and DR and dated 11/18/86. Funding level of this agreement to be in the amount of approximately \$44,550 in matching funds to be readjusted annually. Effective dates of the agreement shall be July 1, 1989 through June 30, 1992.

The vote was unanimous.

RENEW
COOPERATIVE
SERVICES
AGREEMENT

DEPARTMENT
OF REHABILI-
TATION

4. MSC Dougherty, Echeverria

RESOLUTION 88-13081

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Dr. George R. Boggs, Superintendent/President, to renew the Agreement between the Palomar Community College District (hereinafter called District) and the State of California Department of rehabilitation (hereinafter called Contractor), for the purpose of providing Vocational Evaluation and Job Placement activities to Department of Rehabilitation clients in North San Diego County. Contractor agrees to pay District for satisfactory completion of all services under this Agreement. Total amount payable under this Agreement shall not exceed \$128,640.00, which shall constitute full compensation for District's services. Term of this Agreement shall be from July 1, 1989 through June 30, 1990.

The vote was unanimous.

RENEW
CASE
SERVICES
AGREEMENT

DEPT
OF
REHABILI-
TATION

F. COMMUNICATIONS

COMMUNICA-
TIONS

1. Letter from Don Doucette, Associate Director, The League for Innovation, notifying Haydn Davis, Associate Professor, Behavioral Sciences Department, of the selection of his proposal as the recipient of the 1989 Competition for Excellence award.
2. Letter from Sylvia Stone and Mary Mogavero, Friends of the Palomar College Library, expressing thanks to Dr. Joe Stanford, Associate Professor, Music Department, for his outstanding musical performance for the Friends' March 19 meeting.
3. Letter from Arvis M. Steiner, District Administrator, Department of Rehabilitation, in appreciation of Palomar staff members Gene Zevin, Dr. Joan Stepsis, and of Dr. George Boggs, who have aided and supported the rehabilitation program in terms of service delivery systems for disabled students

LEAGUE FOR
INNOVATION
AWARD:
HAYDN
DAVIS

DR. JOE
STANFORD:
MUSIC
PRESENTATION

DISABLED
PROGRAM:
MR. ZEVIN
DR. STEPSIS
DR. BOGGS

4. Letter from Jim Allured, Project Coordinator, Staff Development, San Pasqual High School, commending the team of Palomar College instructors who facilitated our Professional Development Inservice of March 14, 1989: Gary Alderson, Beverly Gardner, Ken Swift, Karen Huffman, Lois Wunderley, and Horace Dixon.

PROF. DEV.
INSERVICE:
SAN PASQUAL
HIGH SCHOOL

5. Letter from Don Doucette, Associate Director, the League for Innovation, notifying Jack Quintero, Associate Professor, English Department, of the selection of his proposal as the recipient of the 1989 Competition for Excellence award.

LEAGUE FOR
INNOVATION
AWARD:
JACK
QUINTERO

G. OLD BUSINESS

OLD
BUSINESS

1. INFORMATION

Status of Rancho Bernardo Student Services Building Project Request - Mike Gregoryk

R.B. STUDENT
SERVICES
BUILDING
UPDATE

Mr. Gregoryk reported that in accordance with the Board's request, the Chancellor's office was notified of Palomar's wish to proceed with the construction of a student services center at Rancho Bernardo High School. A meeting with Poway District Superintendent Dr. Robert Reeves and Assistant Superintendent for Business Jim Abbott revealed that Poway would be interested in a buy-back arrangement with the College, purchasing the building housing Palomar's student services center for Poway use at such future time when the College no longer needs it. The meeting further revealed that the Poway district prefers to alter the location of the Palomar facility, placing it in a complex of buildings away from the main entrance. Mr. Gregoryk indicated Palomar's willingness to negotiate with the Poway district on this issue.

Mr. Gregoryk further noted that land which the Poway district purchased six months ago at \$175,000.00 per acre is now priced at \$325,000.00 per acre. Presently, Palomar waits to hear from the Chancellor's office regarding the disposition of the student services center project.

Dr. Boggs commented that Dr. Reeves had indicated a willingness to move his adult education administrative unit adjacent to Palomar's new building so that adult education programs could be coordinated with Palomar College offerings. Dr. Reeves further suggested a

reduction in the number of adult education offerings of the Poway district.

Dr. Dougherty recommended that the Board agree by consensus to refrain from bringing this item to action until after reception of word from the Chancellor's office.

MSC Dougherty, Echeverria

RESOLUTION 88-13082

BE IT RESOLVED, That Item G.2. be removed from the table.

The vote was unanimous.

REMOVE
AWARDS
POLICY
FROM TABLE

2. MSC Dougherty, Echeverria

RESOLUTION 88-13083

The Governing Board of the Palomar Community College District recognizes students, employees and other community members who perform special acts or services in the interest of public education by authorizing the issuance of appropriate awards.

WHEREAS, Education Code Section 72233 provides that the Governing Board may initiate and carry on any program or activity which is necessary or desirable in meeting its needs, or may otherwise act in a manner which it determines is not in conflict or inconsistent with or preempted by any law, and which is not in conflict with the purposes for which the District was established; and

WHEREAS, The Board desires to recognize students, employees, and other community members who perform special acts or services in the interest of public education; and

WHEREAS, The Board desires to provide the superintendent/president with the authority to make awards to employees, students and other community members;

NOW THEREFORE BE IT RESOLVED, That the following rules and regulations are established and the expenses of awards duly authorized shall be paid by District funds:

APPROVE
AWARDS
POLICY

Awards may be made to individuals performing exemplary service to the District or public education;

Recommendation of individuals for awards shall be made by a committee appointed by the superintendent/president or in accordance with written established District procedures;

The committee shall recommend the type of award;

Awards in cash may be made consistent with law and Board policy;

The cost per individual award shall not exceed \$200 unless expressly approved by the Board;

Awards shall be approved by the superintendent/president;

The superintendent/president shall inform the Board of the names of all award recipients, the purpose for which the award was given and the type of award; and

BE IT FURTHER RESOLVED, That this Board determines that these activities are in accordance with Education Code Section 72233 and serve the educational purpose as follows:

Recognizes exceptional academic and professional achievement;

Increases community participation in service to education, or in accordance with a process designated in District administrative procedures;

Promotes communication of local educational priorities; and

Commends exemplary service to education.

The vote was unanimous.

3. MSC Dougherty, Echeverria

RESOLUTION 88-13084

BE IT RESOLVED, That the Special Events/Activities Policy be delayed for action until the Governing Board meeting of May 9, 1989.

The vote was unanimous.

SPECIAL
EVENTS/
ACTIVITIES
POLICY

H. NEW BUSINESS

NEW BUSINESS

1. Trustee Compensation and Student Trustee Compensation

TRUSTEE/
STUDENT
TRUSTEE
COMPENSATION

Dr. Dougherty introduced this item by saying that there is a May deadline for raising the pay of the student trustee if realization of the raise is to take place in the new fiscal year. Dr. Dougherty believes that the student trustee should receive 50 percent of what the rest of the Board members receive. Dr. Dougherty recommends compensation for Board members at between \$260 and \$300 per month. Dr. Dougherty also pointed out that compensation of Board members is dependent upon total enrollment of the district being served.

Mr. Forquera indicated his belief that \$400 per month is not an unreasonable amount.

Ms. Hughes expressed her feeling that the upper limit of \$400 monthly should not be taken at this time.

The Board requested the item to be brought as an action item at the May 9 meeting.

2. MSC Forquera, Dougherty

RESOLUTION 88-13085

BE IT RESOLVED, That a non-financial cooperative agreement between the District's Occupational Assessment and Training Center/Special Programs (OATC/SP) and the California State Employment Development Department (EDD), 1301 Simpson Way, Escondido, CA 92025, for placement of an OATC/SP representative on EDD premises to recruit, file search, interview and provide referral services to eligible participants for OATC/SP Training Programs and placement. Term of this agreement shall be from April 25, 1989 through September 30, 1990. Said Agreement may be terminated by either party with a thirty (30) day written notice.

The vote was unanimous.

NON-
FINANCIAL
COOPERATIVE
AGREEMENT

CA STATE
EMPLOYMENT
DEVELOPMENT
DEPT

3. MSC Dougherty, Williamson

SABBATICAL
LEAVE
REQUESTS

RESOLUTION 88-13086

BE IT RESOLVED, That the following requests for Sabbatical Leave for the 1989/1990 academic year be approved:

FULL YEAR 1989-90

1989-90

Ms. Alexis Ciurczak, Library/Media Center
Mr. Anthony Guerra, Multicultural Studies Department
Mr. Jose Rangel, Multicultural Studies/ESL Departments
Ms. Carolyn Wood, Library/Media Center

FALL 1989

FALL 1989

Dr. Roy Archer, Social Sciences Department
Ms. Patricia Holoday-Worret, Nursing Education
Department
Mr. John Kratt, Public Services Programs
Dr. Jerry Latulippe, Trade and Industry Department
Ms. Ronna Mahan, Child Development Instruction and
Services Center
Ms. Judy Mazzarella, Physical Education/Athletics
Department
Ms. Carol Mitton, Child Development Instruction and
Services Center
Dr. Brenda Montiel, Music Department
Dr. Richard Norlin, English Department
Dr. Patricia Zevin, English as a Second Language
Department

SPRING 1990

SPRING 1990

Mr. Wayne Armstrong, Life Sciences Department
Dr. David Chappie, Student Services (Incremental through
Spring 1992--each increment subject to prior academic
year approval by the Superintendent/President
Dr. David Chase, Music Department
Dr. Linda Guerrero, Social Sciences Department
Dr. Theodore Kilman, Art Department
Dr. Patricia Law, Family and Consumer Sciences/Child
Development
Mr. Doc Marrin, Physical Education Department
Ms. Marilyn Soucek, Behavioral Sciences Department
Ms. Sylvia Tatman, Nursing Education Department
Ms. Lois Wunderley, Behavioral Sciences Department

The motion carried; 4 ayes, 1 no (Echeverria).

4. MSC Dougherty, Forquera

APPROVE
CONTRACT

RESOLUTION 88-13087

BE IT RESOLVED, That a contract for removal of two (2) 1,000 gallon gasoline storage tanks and the replacement of one (1) 2,000 gallon underground storage tank be awarded to Angus Asphalt, 9950 Prospect, Santee, CA 92072, being certified as the low responsive bidder meeting specifications, in the amount of \$44,923.00. (This is a 90 percent state funded project.)

ANGUS
ASPHALT

The vote was unanimous.

I. FINANCIAL REPORTS

FINANCIAL
REPORTS

1. INFORMATION

BUDGET REPORT, Unrestricted Income, from March 1, 1989 to March 31, 1989.

INCOME

2. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from March 1, 1989 to March 31, 1989.

EXPENDITURES

3. INFORMATION

BUDGET REPORT, Quarterly Expenditures, from January 1, 1989 to March 31, 1989.

QUARTERLY
EXPENDITURES

4. INFORMATION

TRAVEL CLAIM TRANSACTIONS, from March 1, 1989 to March 31, 1989.

TRAVEL
CLAIM
TRANSACTIONS

5. INFORMATION

AIRLINE TRAVEL PAYMENTS, from 950000 to 959999.

AIRLINE
TRAVEL PMTS

- The vote was unanimous.

13. MSC Dougherty, Echeverria

REVOLVING
CASH FUND
EXPENDITURES

RESOLUTION 88-13089

BE IT RESOLVED, That Revolving Cash Fund Expenditures, Check Nos. 7161 through 7170, in the total amount of \$4,245.74, be approved.

The vote was unanimous.

14. MSC Dougherty, Echeverria

QUARTERLY
FINANCIAL
STATUS
REPORT

RESOLUTION 88-13090

BE IT RESOLVED, That the Quarterly Financial Status Report, quarter ended March 31, 1989, as required by AB 2910, be approved.

The vote was unanimous.

J. OPERATIONAL REPORTS

OPERATIONAL
REPORTS

1. INFORMATION

Computer System Upgrade Plan

COMPUTER
SYSTEM
UPGRADE

Mike Reid, Director, Data Processing, reported that negotiations are in progress with Hewlett Packard on the computer system upgrade, and that the Board will be informed as new information of significance is received.

2. MSC Dougherty, Williamson

CONTRACT
AGREEMENT

RESOLUTION 88-13091

BE IT RESOLVED, That a contract for providing personal computers, laser jet printers, monitors and ink jet printers be awarded to Sehi Computer Products, 300 S. El Camino Real, Ste. 204, San Clemente, CA 92672, being certified as the low responsive bidder, meeting all specifications. Said contract to be in the amount of \$65,396.08, including tax. Upon acceptance of the Systems, the District and Sehi Computer Products shall agree to enter into an assignment of the contract with Escondido National bank, 613 West Valley Parkway, P.O. Box 579, Escondido, CA 92025. Total amount of contract including 7 percent (7%) annual percentage rate (APR) shall be \$69,579.28.

SEHI
COMPUTER
PRODUCTS

Terms of the contract assignment shall be as follows: Upon the District's acceptance of the personal computers, laser jet printers, monitors and ink jet printers, the District shall make a payment of \$26,000.08. The balance of the contract, including interest, shall be paid in arrears in two (2) annual increments of \$21,789.60.

The vote was unanimous.

K. PERSONNEL

PERSONNEL

1. MSC Dougherty, Forquera

RESOLUTION 88-13092

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a salary increase of 3 percent for classified directors, supervisors, and confidential employees, effective July 1, 1988.

SALARY
INCREASE
NON-UNIT
CLASSIFIED

The vote was unanimous.

2. MSC Dougherty, Forquera

SALARY
INCREASE

RESOLUTION 88-13093

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the following amendments to the revised certificated salary schedule, effective July 1, 1988:

CERTIFICATED
EMPLOYEES

Grant an increase of \$1,267.00 to each step on the schedule with appropriate adjustment for 11-month and 12-month certificated contracts, and stipends.

The vote was unanimous.

3. MSC Dougherty, Williamson

SALARY
INCREASE

RESOLUTION 88-13094

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a salary increase of 3 percent for classified employees represented by the CCE/AFT, Local 4522, effective July 1, 1988.

CCE/AFT

The vote was unanimous.

4. MSC Dougherty, Williamson

SALARY
INCREAS

RESOLUTION 88-13095

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a salary increase of 3 percent for the Superintendent/President, effective July 1, 1988.

SUPT/PRES

The vote was unanimous.

Dr. Boggs suggested that a 4:30 meeting on May 9 be held to allow time for Mike Gregoryk to explain the projected figures for next year's budget, and allow the Board to consider what salary increase might be appropriate.

L. ITEMS PENDING

ITEMS
PENDING

1. Faculty Tenure Review
2. Faculty Service Areas
3. Evaluation of the Faculty
4. Professional Development for Classified and Administrative Employees
5. Progress on Staff Diversity
6. Administrative Contracts
7. 2 + 2 + 2

M. COMMENTS FROM BOARD MEMBERS

COMMENTS
FROM
BOARD
MEMBERS

Mr. Williamson suggested that the Board should review Dr. Boggs' contract, and requested a committee to do so.

Mr. Forquera and Mr. Williamson will meet to discuss this issue.

Ms. Hughes reported that she attended a workshop at Chaffey College with four Palomar staff members, which was educational in terms of comparison between Palomar and other colleges.

N. ADJOURNMENT

There being no further business, the meeting adjourned at 8:14 p.m.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MAY 9, 1989 7:15 P.M.

The Closed Session of the Governing Board of the Palomar Community College District met to discuss 1989-90 salaries, at 4:30 p.m. in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

The meeting was recessed at 5:45 p.m., and resumed to Open Session at 7:15 p.m., following a tour of the Palomar College Library.

A. CALL TO ORDER

CALL TO
ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:25 p.m.

B. ROLL CALL

ROLL CALL

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
MICHELLE HARDING, STUDENT TRUSTEE
BARBARA HUGHES, PRESIDENT
HARVEY WILLIAMSON, VICE PRESIDENT

MEMBERS
PRESENT

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent,
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
Dr. Margaret Gunther, Acting Dean of Vocational
Education and Applied Arts
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business

EXECUTIVE
AND SENIOR
ADMINISTRA-
TORS PRESENT

Dr. Harry Barnet, Associate Professor, Chemistry Department
Dr. Robert Barr, Director of Institutional Research
and Planning
Virginia Dower, Director, Bookstore Operations
Jane Engleman, Director, Human Resources, and
Affirmative Action
Pat Farris, Coordinator, Business Support Services
Bryant Guy, Director, Purchasing Services
Joyce Harris, Administrative Secretary, President's
Office
James Hulbert, Associate Professor, Art Department
Esther LaPorta, Executive Director, Development
Foundation
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Shay Poe, Data Entry Operator, Purchasing Services
Cynthia Poole, President, The Faculty
Donna Robillard, Public Information Assistant
Patrick Schwerdtfeger, President, Faculty Senate
Dr. Joe Stanford, Chair, Music Department
Dr. Joan Stepsis, Director, Occupational Assess-
ment and Training Center/Special Programs
Bruce Swart, Athletic Trainer, Men's Athletics

STAFF
PRESENT

Richard Currier, Littler, Mendelson, Fastiff & Tichy
Steve Gedestad, Keenan and Associates
Richard Plesha, Keenan and Associates
Fred Tracey, THE TELESCOPE

GUESTS
PRESENT

C. MSC Forquera, Dougherty

APPROVAL
OF MINUTES

RESOLUTION 13096

BE IT RESOLVED, That the Minutes of the Regular Meeting held
April 25, 1989, be approved.

The vote was unanimous.

C O N S E N T C A L E N D A R

CC.

1. MSC Dougherty, Echeverria

FACILITIES
USE
AGREEMENTS

RESOLUTION 88-13097

BE IT RESOLVED, That the following Use of Facilities Agreement(s) between the Palomar Community College District and the following agencies be approved:

- a. WILLIAM SHARPLIN (Art Studio)/Escondido

SHARPLIN
ART STUDIO

Purpose: To hold classes in general education
Rate: \$200.00
Effective: 4/10/89 through 4/29/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

- b. CENTER FOR EMPLOYMENT TRAINING/Escondido

CTR FOR
EMPLOYMENT
TRAINING

Purpose: To hold classes in community education
Rate: No charge
Effective: 6/6/89 through 7/27/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

- c. COMMUNITY ASSOCIATION OF BERNARDO HEIGHTS/Rancho Bernardo

COMMUNITY
ASSOCIATION
OF RANCHO
BERNARDO

Purpose: To hold classes in general education
Rate: No charge
Effective: 5/13/89 through 8/22/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

- d. GINI'S MATERNITY MATTERS/Escondido

GINI'S
MATERNITY
MATTERS

Purpose: To hold classes in community education
Rate: No charge
Effective: 6/26/89 through 8/22/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

e. NORTH COUNTY HEALTH SERVICES/San Marcos
Purpose: To hold classes in community education
Rate: No charge
Effective: 7/1/89 through 8/5/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

NORTH
COUNTY
HEALTH
SERVICES

f. LEISURE VILLAGE OCEAN HILLS/Oceanside
Purpose: To hold classes in General Education
Rate: No charge
Effective: 5/30/89 through 8/24/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

LEISURE
VILLAGE
OCEAN
HILLS

g. PALOMAR WEST MOBILE PARK/San Marcos
Purpose: To hold classes in community education
Rate: No charge
Effective: 6/26/89 through 8/22/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

PALOMAR
WEST
MOBILE
PARK

h. RAMONA RURAL ADULT DAY HEALTH CENTER/Ramona
Purpose: To hold classes in community education
Rate: No charge
Effective: 6/26/89 through 8/22/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

RAMONA
RURAL
ADULT
HEALTH
CENTER

i. RAMONA SENIOR CITIZENS PROGRAM/Ramona
Purpose: To hold classes in community education
Rate: No charge
Effective: 6/26/89 through 8/22/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

RAMONA
SENIOR
CITIZENS
PROGRAM

j. SAN DIEGO COUNTY WATER AUTHORITY/Escondido
Purpose: To hold classes in general education
Rate: No charge
Effective: 6/26/89 through 8/22/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

SAN DIEGO
COUNTY
WATER
AUTHORITY

k. SPORTS THERAPY ASSOCIATES/San Marcos

Purpose: To hold classes in community education
Rate: No charge
Effective: 6/26/89 through 8/22/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

SPORTS
THERAPY
ASSOCIATES

l. TOWN AND COUNTRY CLUB PARK/Escondido

Purpose: To hold classes in community education
Rate: No charge
Effective: 6/26/89 through 8/22/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

TOWN AND
COUNTRY
CLUB PARK

m. WATER QUALITY CONTROL INSTITUTE/San Marcos

Purpose: To hold classes in general education
Rate: No charge
Effective: 6/26/89 through 8/22/89
Terms: Continuing a.d.a. generating classes
Rate Change: No

WATER
QUALITY
CONTROL
INSTITUTE

The vote was unanimous.

2. MSC Dougherty, Echeverria

TRAVEL
EXPENSES

RESOLUTION 88-13098

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. SANDY ANDRE AND STUDENTS

SANDY ANDRE
AND STUDENTS

Advanced Funds?: Yes
For: Transportation (bus),
To attend: Regional Career Day 1989
Location: West Hollywood, California
Date: 4/22/89
Amount: \$712.35
Budget Acct. No. 50-04-42-4260-0000-5000.00-6051

b. GEORGE R. BOGGS

GEORGE
BOGGS

Advanced Funds?: Yes

For: Transportation (parking), meals

To attend: CACC Research Commission

Location: Irvine, California

Date: 5/12/89

Amount: \$35.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

c. GEORGE R. BOGGS

GEORGE
BOGGS

Advanced Funds?: Yes

For: Transportation (air fare, airport parking,
taxi), meals

To attend: Chancellor's Advisory Committee on Affirma-
tive Action

Location: Sacramento, California

Date: 6/15/89

Amount: \$135.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

d. GEORGE R. BOGGS

GEORGE
BOGGS

Advanced Funds?: Yes

For: Transportation (air fare/airport park-
ing/taxi), lodging, meals

To attend: Site visitations for interviews/finalists
for Dean of Community Education position

Location: California, Ohio & Alabama

Date: 5/14 - 16/1989

Amount: \$830.00

Budget Acct. No. 01-01-10-1005-6722-5201.00-0000

e. GEORGE R. BOGGS

GEORGE
BOGGS

Advanced Funds?: No

For: Meals

To attend: Meeting w/Dr. Robert Reeves and Jim Abbott,
Poway Unified School District, to discuss
the proposed Student Services Center at
Rancho Bernardo High School

Location: San Diego, California

Date: 4/19/89

Amount: \$104.05

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

e. CONCERT CHOIR

CONCERT
CHOIR

Advanced Funds?: No
For: Transportation (bus)
To attend: Concert Choir Tour
Location: Long Beach/Visalia/Monterey/San Francisco/Palo Alto, California
Date: 4-26 - 30/1989
Amount: \$2,800.00
Budget Acct. No. 01-04-40-4000-6410-5202.00-0842

f. RAYMOND DAHLIN AND SPEECH TEAM

RAYMOND
DAHLIN
& SPEECH
TEAM

Advanced Funds?: No
For: Registration Fee, Lodging, Meals
To attend: State Speech Championships
Location: Mission Viejo, California
Date: 3/17 - 19/1989
Amount: \$510.14
Budget Acct. No. 50-04-42-4260-0000-5000.00-6060

g. LIFE SCIENCE FACULTY MEMBER & STUDENTS

LIFE
SCIENCE
FIELD
CLASS
W/STUDENTS

Advanced Funds?: Yes
For: Transportation (air fare, van rental),
lodging
To attend: Field class in Life Sciences (with students)
Location: Grand Cayman, British West Indies
Date: 12/18/89 - 1/7/90
Amount: \$10,008.50 (air fare), \$12,550.00 (lodging)
Expenses reimbursable by participants.
Exception is the faculty member, whose
actual reimbursable expenses will be
\$1,253.22, and borne by the District.
Budget Acct. Nos. (Faculty member: 01-03-33-3340-0401-
5202.00-0000 - \$1,253.00);
(Students: 01-03-33-3340-0401-5204.00-
0887 [reimbursable] - \$21,305.00)

h. BYRON GIBBS AND ALPHA GAMMA SIGMA MEMBERS

BYRON GIBBS
AND ALPHA
GAMMA SIGMA
MEMBERS

Advanced Funds?: No
For: Room rental fee, decorations
To attend: Alpha Gamma Sigma Awards Banquet
Location: King's Table Restaurant, Escondido
Date: 5/5/89
Amount: \$125.00
Budget Acct. No. 50-04-42-4260-0000-5000-6001.00
(\$25.00 is refundable)

i. MICHAEL KING AND INTERNATIONAL STUDENTS

Advanced Funds?: Yes
For: Tickets
To attend: Magic Mountain Amusement Park
Location: Valencia, California
Date: 5/13/89
Amount: \$160.00
Budget Acct. No. 50-04-42-4260-0000-5000.00-6092

MICHAEL
KING AND
INTERNATION-
AL STUDENTS

j. MICHAEL KING AND INTERNATIONAL STUDENTS

Advanced Funds?: No
For: Food
To attend: International Student Beach Party
Location: La Jolla, California
Date: 4/15/89
Amount: \$25.00
Budget Acct. No. 50-04-42-4260-0000-5000.00-6092

MICHAEL
KING AND
INTERNATION-
AL STUDENTS

k. LARC PARTICIPANTS

Advanced Funds?: Yes
For: Transportation (air fare, mileage, parking),
lodging, meals, convention costs
To attend: LARC Conference on Math Study Findings
Location: San Francisco
Date: 5/8/89
Amount: \$5,530.00
Budget Acct. No. 01-03-30-3080-6612-5201.00-1608

LARC
PARTICIPANTS

l. STUDENT SERVICES EMPLOYEES

Advanced Funds?: Yes
For: Meals
To attend: Student Services Division Employee Workshops
Location: Gentlemen's Choice Restaurant, San Marcos
Date: 5/19/89
Amount: \$675.00 (\$6.75 p/meal; includes tax, tips,
coffee set-up, etc.)
Budget Acct. No. 01-03-30-3000-6010-5207.00-1665

STUDENT
SERVICES
EMPLOYEES

m. RUTH TAIT AND UNDEFEATED CLUB

Advanced Funds?: Yes

For: Meals, reservation fee, disc jockey, band,
awards and scholarships

To attend: Awards and Scholarship Picnic

Location: Escondido, California

Date: 5/6/89

Amount: \$825.00

Budget Acct. No. 50-04-42-4260-0000-5000.00-6012

RUTH TAIT
AND
UNDEFEATED
CLUB

n. RUTH TAIT AND UNDEFEATED CLUB

Advanced Funds?: No

For: No funds requested

To attend: Padres baseball game

Location: San Diego, California

Date: 4/13/89

Amount: No funds requested

Budget Acct. No. N/A

RUTH TAIT
AND
UNDEFEATED
CLUB

The vote was unanimous.

3. MSC Dougherty, Echeverria

DENTAL
AGREEMENTS

RESOLUTION 88-13099

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community College District and the following Northern San Diego County Private Dental Offices, for the purpose of providing clinical instruction for students enrolled in the Palomar College Dental Assisting Program, be approved. Said Agreements to be effective April 10, 1989, through June 30, 1989, and may be renewed without change (except for date) on a year-to-year basis, by mutual agreement of the parties:

Maryrose Hawkins, D.D.S., Del Mar

The vote was unanimous.

4. MSC Dougherty, Echeverria

EMT
AGREEMENT

RESOLUTION 88-13100

BE IT RESOLVED, That an amendment to the Agreement between the Palomar Community College District and the County of San Diego for the purpose of the District to provide the county with Emergency Dispatch Training Programs, as originally approved by the Governing Board on September 27, 1988, be approved. County agrees to pay the District a total sum not to exceed twenty-five thousand dollars (\$25,000.00) for services performed during the period July 1, 1989 through June 30, 1990.

COUNTY OF
SAN DIEGO

The vote was unanimous.

5. MSC Dougherty, Echeverria

ISSUE
NEW
WARRANT

RESOLUTION 88-13101

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of GSC Athletic Equipment, 1901 Diplomat Drive, Dallas, TX 75234; said warrant to be in the amount of \$1,153.80 (original warrant cancelled as over aged January 30, 1989).

GSC
ATHLETIC
EQUIPMENT

The vote was unanimous.

6. MSC Dougherty, Echeverria

ABSENCE
OF BOARD
MEMBER

RESOLUTION 88-13102 MEMBER

BE IT RESOLVED, That, in accordance with SB 345, Chapter 579, Section 1090 of the California Education Code, the Governing Board finds that the absence of Michelle Harding from the Governing Board meeting held Tuesday, April 25, 1989, is excused due to illness.

The vote was unanimous.

7. MSC Dougherty, Echeverria

ADJUNCT
FACULTY

RESOLUTION 88-13103

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the spring 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

The vote was unanimous.

ALLIED HEALTH

Wanda Bardwell	AH-7	Residential Svc. Spec. II M.S. Community Counseling, U. of Southern Mississippi 7 years experience	\$23.41
Daniel Runnestrand	AH-116	Emer Medical Tech Basic Fire Sci/Health Care classes, Rancho Santiago Comm. Col./San Joaquin Delta 13 years experience	23.41

COMPUTER INFORMATION SYSTEMS

Vickie McCullough	CIS 180	dBase III A.A., CIS, Palomar College 1 year experience	23.41
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EARTH SCIENCES

Joseph Eckert	Aero 5	Air Traffic Control 57 units, Palomar College 15 years experience	23.41
Larry Stewart	Aero 124	Helicopter Prin/Ope 10 years experience	23.41

ENGLISH AS A SECOND LANGUAGE

Charlene Zawacki	ESL 100/ CNED 185	English as a Second Language 33 units toward M.S., ESL, San Diego State U. 5 years experience	23.41
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PUBLIC SERVICE PROGRAMS

Dennis Childress	FS 34	Fire Management I B.S., Fire Protection Administration, Cal State, Los Angeles 4 years experience	23.41
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REGIONAL OCCUPATIONAL PROGRAM

Donna Wendt	IFS 78 IFS 20	Intro to Hospitality & Food Breakfast Cookery M.Ed., Career/Tech Education, Bowling Green St. 12 years experience	24.34
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VOCATIONAL PROGRAMS

Irene Balli	SUPV 98	Leadership Skills 13 years experience	23.41
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8. MSC Dougherty, Echeverria

FINAL
CLASSIFICA-
TION

RESOLUTION 88-13104

BE IT RESOLVED, That the final classification of the following classified position be approved:

Position: DEPARTMENT SECRETARY
Department: Professional Development
Name: Leigh A. Long
Class No: 765.28
Sal Rng/Stp: 30 - A Salary: \$901.20/mo
Part-time? 60 % No. of Mos: 12
Effective: 1/1/89
Acct. No(s) 01-03-30-3000-0102-2111.00-0000

PROFESSIONAL
DEVELOPMENT/
LEIGH LONG

The vote was unanimous.

9. MSC Dougherty, Echeverria

CLASSIFIED
RECLASSIFI-
CATION

RESOLUTION 88-13105

Position: INSTRUCTIONAL ASSOCIATE
Department: Life Sciences
Name: Vacant
Class No: 571.11
Sal Rng/Stp: 37 - A Salary: \$1,730.00/mo
Full-time? Yes No. of Mos: 12
Effective: 5/10/89
Acct. No(s) 01-03-33-3348-1203-2211.00-0000/10%
 01-03-33-3344-0410-2211.00-0000/30%
 01-03-33-3342-0407-2211.00-0000/10%
 01-03-33-3340-0401-2211.00-0000/50%

LIFE
SCIENCES

NOTE: Position being reclassified - Laboratory Technician (859.03), 100 percent, 12 months.
The vote was unanimous.

10. MSC Dougherty, Echeverria

CLASSIFIED
RECLASSI-
FICATION

RESOLUTION 88-13106

BE IT RESOLVED, That the reclassification of the following classified position be approved:

PRESIDENT'S
OFFICE/
JOYCE HARRIS

Position: ADMINISTRATIVE TECHNICIAN
Department: President's Office
Name: Joyce Harris
Class No: 773.01
Sal Rng/Stp: 38 - P Salary: \$2,374.00/mo
Full-time? Yes No. of Mos: 12
Effective: 1/1/89
Acct. No(s) 01-02-20-2000-6630-2112.00-0000

NOTE: Position being reclassified - Administrative Secretary (770.09), 100 percent, 12 months. Confidential position.

The vote was unanimous.

11. MSC Dougherty, Echeverria

CLASSIFIED
EMPLOYMENT

RESOLUTION 88-13107

BE IT RESOLVED, That the employment of the following classified person be approved:

THELMA
BLAKESLEE

Name: THELMA L. BLAKESLEE
Position: Bookstore Cashier
Department: Bookstore
Class No: 171.02 New?: No
Sal Rng/Stp: 21 - A Salary: \$1,171.00/mo.
Full-time? Yes No. of Mos: 12
Remarks: Replacement for B. Moss
Effective: 5/10/89
Acct. No(s) 01-05-54-5400-6939-2111.00-0000/100%

NOTE: Increase position from 10 months to 12 months

The vote was unanimous.

12. MSC Dougherty, Echeverria

EMPLOYMENT

RESOLUTION 88-13108

SUPPLEMENTAL
STAFF

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1988-89 college year, be approved.

The vote was unanimous.

SHORT-TERM/SUBSTITUTE EMPLOYEES 1988-89

NAME	ACCOUNT-NUMBER	RATE
BARKLEY, LORA	01-04-41-4140-6430-2311-00-1876	5.49
BARKLEY, LORA	01-04-41-4141-6431-2311-00-0807	5.49
BERNSEN, ARLENE	01-03-36-3696-4930-2411-00-0000	6.66
BRIONEZ, EMILIO	01-05-54-5400-6930-2311-00-0901	6.83
BRIONEZ, VICTORIA	01-05-54-5400-6930-2311-00-0901	6.83
BURTON, CAROLANN	01-04-41-4150-6320-2311-00-0000	10.86
BYUNG, KANG	01-03-32-3210-6110-2311-00-0000	7.91
CAROL, LANETTE	01-05-53-5300-6910-2311-00-0878	5.10
CLAYTON, DAVID J.	01-03-38-3856-2107-2411-00-1350	5.76
COLLINS, EDWARD	01-03-34-3430-0835-2411-00-0000	5.49
DOMINGUEZ, KATHLEEN	01-05-51-5170-6731-2311-00-1840	8.72
FLANEGAN, DENNIS	01-03-36-3651-2204-2311-00-0000	7.00
FLOCKEN, MARY LISE	01-04-43-4313-7034-2311-00-1104	4.52
FLOCKEN, MARY LISE	01-04-43-4315-4930-2311-00-0000	4.52
FLOYD, KAREN	01-03-31-3150-6416-2311-00-1803	6.66
FLOYD, KAREN	01-03-31-3150-6416-2311-00-1811	6.66
GARCIA, CAROL	01-03-32-3210-6110-2311-00-0000	5.90
JOYCE, CARMELA	01-05-53-5300-6910-2311-00-0878	5.10
KINSELLA, SYLVIA	01-03-38-3805-6775-2311-00-0000	8.72
MANCUSO, CARMINE M.	01-05-51-5100-6511-2311-00-0000	7.91
PETTERSEN, KAREN	01-03-36-3626-1510-2411-00-0000	8.72
POLITANO, ANGELA M.	01-03-39-3963-0603-2311-00-0000	5.76
POLITANO, ANGELA M.	01-03-39-3963-0603-2311-00-0000	5.76
REUTTER, DAVID	01-05-54-5400-6930-2311-00-0901	6.83
ROBINSON, DEE-ANNA	01-04-41-4120-6460-2311-00-1450	8.51
ROBINSON, LAVANNA J.	01-04-41-4120-6460-2311-00-1450	8.51
SEARLE, STEVE	01-04-41-4120-6460-2311-00-0000	5.49
SEARLE, STEVE	01-04-41-4120-6460-2311-00-1450	5.49
SEARLE, STEVE	01-04-41-4120-6460-2311-00-1601	5.49
SLOAN, TERENCE	01-04-43-4314-7034-2311-00-1104	7.00
STUART, LINDA	01-04-40-4010-6210-2311-00-0000	5.35
VANCE, JANICE	01-05-54-5400-6930-2300-00-0901	6.83
YORK, RAY	01-05-51-5100-6511-2311-00-0000	7.91
YOUNGBLOOD, MIKE	01-04-42-4210-0835-2311-00-0000	6.66

STUDENT EMPLOYEES 1988-89

NAME	ACCOUNT-NUMBER	RATE
ALDAHAN, HUDA A.	01-04-43-4313-7034-2315-00-1104	4.25
ALDAHAN, HUDA A.	01-04-43-4315-4930-2315-00-0000	4.25
BALDWIN, RICHARD	01-05-51-5130-6511-2315-00-0000	4.25
BORLAN, PRISCILLA	01-04-41-4120-6460-2315-00-0000	4.25
BORLAN, PRISCILLA	01-04-41-4120-6460-2315-00-1450	4.25
BORLAN, PRISCILLA	01-04-41-4120-6460-2315-00-1601	4.25
BRENENSTALL, LAURA	01-04-41-4196-7031-2315-00-1112	4.25
BRENENSTALL, LAURA	01-04-41-4197-7031-2315-00-0000	4.25
BRUNDIGE, CINDY	01-05-50-5000-6710-2315-00-0000	5.00
BRUNDIGE, CYNTHIA	01-05-50-5000-6710-2315-00-0000	4.50
BRUNDIGE, CYNTHIA	01-05-53-5300-6910-2315-00-0878	4.50

BURRIS, GERTRUDE M.	01-04-41-4196-6315-2315-00-1112	4.25
BURRIS, GERTRUDE M.	01-04-41-4197-6315-2315-00-0000	4.25
CHAPMAN, ROBERT JR.	01-05-51-5130-6511-2315-00-0000	5.00
CLARK, DAVID	01-04-41-4120-6460-2315-00-0000	4.25
CLARK, DAVID	01-04-41-4120-6460-2315-00-1450	4.25
CLARK, DAVID	01-04-41-4120-6460-2315-00-1601	4.25
CUATOK, ANSON	01-03-38-3805-6775-2315-00-0000	4.75
DEMILLE, CHRISTOPHER	01-05-51-5120-6512-2315-00-0000	4.25
DOBBIE, DONALD	01-03-38-3860-0947-2315-00-1350	4.25
ESPARZA, BENITA	01-03-36-3670-2107-2315-00-1830	4.75
ESPARZA, BENITA	01-03-36-3670-2107-2315-00-1832	4.75
ESPARZA, BENITA	06-04-42-4250-7030-2315-00-0666	4.75
ESTRADA, MANUEL	01-05-51-5130-6511-2315-00-0000	4.25
FERNANDEZ, JUDY	01-03-30-3006-6120-2315-00-0000	4.75
FERNANDEZ, JUDY	01-05-50-5041-6710-2315-00-0890	4.75
FUJIMOTO, SUZAN T.	01-04-40-4005-6410-2315-00-0000	4.25
GARRET, UNHO	01-03-31-3120-6014-2315-00-1820	4.25
HANKIN, FRANK	01-04-41-4111-7031-2315-00-1620	4.50
HANKIN, FRANK	01-04-42-4200-6941-2315-00-0000	4.50
HANKIN, FRANK	01-05-54-5400-6930-2315-00-0901	4.50
HENDERSON, TINA	01-04-41-4196-7031-2315-00-1112	4.25
HENDERSON, TINA	01-04-41-4197-7031-2315-00-0000	4.25
HORNBY, LAURA	01-03-33-3320-1905-2315-00-0000	4.50
JONES, PATRICK	01-04-41-4196-0835-2315-00-1112	4.25
JONES, PATRICK	01-04-41-4197-0835-2315-00-0000	4.25
KIM, BOPHADARANY	01-04-41-4196-6420-2315-00-1112	4.75
KIM, BOPHADARANY	01-04-41-4197-6420-2315-00-0000	4.75
KIM, BOPHADARANY	01-04-43-4313-7034-2315-00-1104	4.75
KIM, BOPHADARANY	01-04-43-4315-4930-2315-00-0000	4.75
KIRBY, JEAN ANNE	01-03-31-3120-6014-2315-00-1820	4.25
LE, HOAN	01-05-51-5130-6511-2315-00-0000	4.75
LOPEZ, LISA	01-04-41-4196-6310-2315-00-1112	4.50
LOPEZ, LISA	01-04-41-4197-6310-2315-00-0000	4.50
LOPEZ, NABOR	01-03-36-3696-4930-2315-00-0000	4.25
MAAZ, AHMAD	01-05-51-5120-6512-2315-00-0000	4.25
MACLEOD, PHYLLIS	01-03-36-3670-2107-2315-00-1830	4.75
MACLEOD, PHYLLIS	06-04-42-4250-7030-2315-00-0666	4.75
MACLEOD, PHYLLIS	06-04-42-4250-7030-2315-00-0833	4.75
MACLEOD, PHYLLIS	06-04-42-4250-7030-2315-00-1112	4.75
MAHAN, GREG	01-05-51-5170-6731-2315-00-0850	5.00
MAHAN, GREG	01-05-51-5170-6731-2315-00-1840	5.00
MARDON, RONDA	01-03-36-3670-2107-2315-00-1830	4.50
MARDON, RONDA	06-04-42-4250-7030-2315-00-0666	4.50
MARTIN, ADRINNIE	01-04-41-4196-7031-2315-00-1112	4.25
MARTIN, ADRINNIE	01-04-41-4197-7031-2315-00-0000	4.25
MILLMAN, LINDA J.	01-04-41-4196-1905-2315-00-1112	4.25
MILLMAN, LINDA J.	01-04-41-4197-1905-2315-00-0000	4.25
MOODY, BONNIE	01-04-41-4196-4930-2315-00-1112	4.50
MOODY, BONNIE	01-04-41-4197-4930-2315-00-0000	4.50
MOORE, MARC C.	01-05-51-5130-6511-2315-00-0000	4.25
OLPIN, JENNIE	01-04-41-4196-6410-2315-00-1112	4.25
OLPIN, JENNIE	01-04-41-4197-6410-2315-00-0000	4.25
RAMIREZ, OFELIA	01-03-36-3696-4930-2315-00-0000	4.75
RAMIREZ, OFELIA	01-05-51-5120-6512-2315-00-0000	4.75
REINKE, DELLA J.	01-04-41-4196-6110-2315-00-1112	4.25
REINKE, DELLA J.	01-04-41-4197-6110-2315-00-0000	4.25
RYDER, MARGARET	01-03-38-3853-0948-2315-00-1350	4.50
SCHWARTZ, LETICIA	01-04-41-4196-6910-2315-00-1112	4.25
SCHWARTZ, LETICIA	01-04-41-4197-6910-2315-00-0000	4.25
SHARTZER, KAREN	01-03-33-3332-1911-2315-00-0000	4.25
USREY, TIFFANI	01-05-54-5400-6930-2315-00-0901	4.75
VAUGHAN, TRACY	01-04-41-4196-6710-2315-00-1112	4.25
VAUGHAN, TRACY	01-04-41-4197-6710-2315-00-0000	4.25
VAUGHAN, TRACY	06-04-41-4196-7030-2315-00-1112	4.25
VAUGHAN, TRACY	06-04-41-4197-7030-2315-00-0666	4.25
VILLALOBOS, TERESA	01-02-20-2000-6630-2315-00-0000	4.25
WATSON, DOROTHY	01-03-31-3190-6021-2315-00-0000	4.50
WATSON, DOROTHY	01-03-37-3710-1004-2315-00-0000	4.50
WIEDEMETER, SUZANNE	01-05-50-5049-6710-2315-00-0000	4.75
YAVARI, MOJGAN	01-03-30-3006-6120-2315-00-0000	4.50

13. INFORMATION

RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following resignation has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. MARINA LYNSKEY, Special Programs Assistant, OATC, effective April 28, 1989.
- b. SUSAN ZYLLA, Admissions and Records Clerk, Admissions, Records and Veteran's Services, effective April 28, 1989.

MARINA
LYNSKEY

SUSAN
ZYLLA

14. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

Resumption of
REGULAR AGENDA

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

HEARINGS

1. INFORMATION

Report of the Faculty Senate

FACULTY
SENATE

Mr. Schwerdtfeger reported the results of the Senate elections as follows:

New Senators are Horace Dixon, Business Education; Jose Esteban, Social Sciences, Dr. Margaret Gunther, Family and Consumer Sciences; Frank Martinie, Social Sciences; Mario Mendez, Physical Education.

2. INFORMATION

Report of the Faculty

FACULTY

Ms. Poole reported that the first in a series of faculty forums, at which Nanci Galli (Family and Consumer Sciences), Bob Ebert (Life Sciences), and Joel Rivera (Foreign Languages) gave brief presentations on innovative instructional programs, was a great inspiration to those who attended.

3. INFORMATION

Report of the Administrative Association

ADMINISTRATIVE
ASSOCIATION

There was no report.

4. INFORMATION

Report of the CCE/AFT

CCE/AFT

Mr. Swart reported that the final general classified staff meeting of the year will be held on May 24 at 2:00 p.m. in Room LS-24, and extended an invitation to Board members to attend. Agenda items will include presentations by Bob Ebert (Life Sciences), and Michael Norton (Public Information).

5. INFORMATION

Report of the Associated Student Body

ASSOCIATED
STUDENT
BODY

Ms. Harding reported that the relining of the "P" is finished, with approximately 12 students on campus to complete the project.

Ms. Harding further reported that May Fair was a success, and that attendance at the CalSACC conference proved beneficial to the students who attended.

Ms. Harding noted that John Weber had been elected as the new ASG President and Student Trustee.

6. INFORMATION

Report of Superintendent

SUPERINTEN-
DENT

Dr. Boggs reported that the Victory Banner flew in honor of the campus newspaper, THE TELESCOPE, which won several honors in statewide competition recently.

Dr. Boggs stated that application has been made for Immigration Reform and Control Act Funding for non-instructional costs of teaching new immigrants.

Dr. Boggs further mentioned that Patti Waterman, Associate Professor, Physical Education and Athletics, has been named by the California Community College Aquatic Coaches' Association as CCC Swimming Coach of the Year for 1989, based upon her dedication to the sport of swimming, the number of participants she has involved in the sport, for serving as Vice President/Secretary/Treasurer for the state organization for the past six years, as well as representing the coaches to the Commission on Athletics.

Dr. Boggs reported that the State is anticipating over \$900 million more in tax revenues than projected, and that this could trigger Proposition 98, with community colleges needing to renegotiate their share. These additional funds would not be realized until the next fiscal year.

Dr. Boggs asked for input from the Governing Board on whether travel reports of faculty should continue to be mandatory. At this point, the Board members decided that their submission should be encouraged but optional.

Dr. Boggs asked for a report from Bryant Guy, Director of Purchasing, on the development of negotiations to use the Ardan Center, at the corner of Midway and Valley Parkway in Escondido, as an Escondido facility.

Mr. Guy reported that the current offer from Phoenix Mutual, owner of the center, is \$.35 per square foot in shell condition, with funding of capital improvements, possible added interest, and future increases in rate based on CPI still in question. The 45,214 square foot, 10-year old building sits on 6.88 acres, with 417 parking spaces in front, and a potential 200 spaces at the rear.

Dr. Boggs announced the first-ever Paramedic program graduation scheduled for May 19 at 6:00 p.m. at the Lake San Marcos Recreation Center.

Dr. Boggs mentioned the Physically Limited Sports Day

to be held Saturday, May 20, from 9:00 a.m. to 3:15 p.m. in the Dome gymnasium.

Dr. Boggs requested postponement of the May 23 meeting to May 30, since Dr. Moser and he will be at the National Conference on Teaching Excellence in Texas, where some of Palomar's instructors will be recognized, and where the Nursing instructors will be presenting a program, and Drs. Moser and Seech will be presenting as well.

Dr. Boggs reminded the Board that Palomar's Commencement ceremonies will be held May 26, and that a special Board retreat has been scheduled for June 6 at 6:00 p.m., at which the Board will perform a self-evaluation.

Dr. Boggs further suggested a cancellation of the June 13 meeting, since three meetings in June appear unnecessary, and Dr. Boggs and the college Vice Presidents will be attending the leadership seminar sponsored by the League for Innovation.

7. INFORMATION

Report of Other Organizations and/or Individuals

OTHERS

Dr. Stanford announced the presentation of the President's concert on May 20 and 21, and invited the Board to attend.

E. CURRICULAR REPORTS

CURRICULAR
REPORTS

1. INFORMATION

Report on The Telescope

THE
TELESCOPE

Fred Tracey, TELESCOPE Managing Editor, informed the Board that at the recent Journalism Association of Community Colleges Conference, the Palomar College TELESCOPE won a total of three first-place awards, and placed second in the state in general excellence. The format included two categories of competition: Mail-in and On-the-Spot. In the Mail-in category, the TELESCOPE staff boasted a 1st place for Sports Feature Photo (Marilyn Young), 4th place for Front Page Layout, 5th place in News Writing (Editor Larry Boisjolie), 5th place for Feature Writing (Fred Tracey), and an honorable mention in Feature Writing (Jeff Tuttle).

In the On-the-Spot competition, the staff won 1st place in News Writing (Fred Tracey), 1st place in Sports Photo

(Mark Hopkins), 3rd place in Feature Writing (Larry Boisjolie), 4th place in Editorial Cartoons (Jonathan Young, 6th place for Feature Photo (Daisy Cardigan), and an honorable mention in the Bring-in Photo Category (Ken Kroneiss).

Mr. Tracey expressed thanks to the Board and Administration for their continued support, saying that the final edition of THE TELESCOPE, dated May 16, will be in circulation by May 16.

Dr. Boggs added that the excellent showing may be attributed partially to the efforts of Susan Deacon, Associate Professor in Communications (Journalism).

F. COMMUNICATIONS
INFORMATION

COMMUNI-
CATIONS

1. Letter from Shirley McGillicuddy, Mt. San Antonio Community College, commending Sylvia Tatman as a participant in the Celebrate Great Teaching Leadership Development Workshop held April 20 through 22, 1989.
2. Letter form Assemblyman Robert C. Frazee, commending Geraldine Valdez, Student, on being selected number 1 out of 21 finalists for the Kathleen Lolly award.
3. Letter from Susan Reed Burneson, Associate Director, NISOD, and Editor, Linkages, commending Palomar College's 1988 nursing graduates on their successes in passing the Licensed Registered Nursing exam.

SYLVIA
TATMAN

GERALDINE
VALDEZ

NURSING
GRADUATES

G. OLD BUSINESS

OLD
BUSINESS

1. Dr. Dougherty motioned to increase the compensation to elected Board members to \$300.00 per month, with the Student Trustee at \$150.00 per month. No second was made to the motion.

TRUSTEE/
STUDENT
TRUSTEE
COMPENSA-
TION

Mr. Echeverria motioned to increase the elected Trustee compensation to \$400.00 per month, with a mandatory payroll deduction of \$100.00 per month to the Palomar College Development Foundation, saying that the Foundation is looking to the Board for leadership in financial support.

Ms. Hughes and Mr. Forquera stated that, while they had no quarrel with an optional individual contribution to the Foundation, the additional taxes imposed under this arrangement would mean an overall loss in net income for them, and the motion went unseconded.

Mr. Forquera expressed his belief that \$400 per month is a reasonable sum in consideration of the amount of time spent on Board matters.

Therefore it was

MSC Forquera, Dougherty

RESOLUTION 88-13109

BE IT RESOLVED, That compensation for the Palomar Community College Trustees be increased from \$240.00 per month to \$400.00 per month, and that compensation for the Student Trustee be increased from \$100.00 per month to \$200.00 per month, effective July 1, 1989.

The vote was unanimous.

2. MSC Dougherty, Williamson

RESOLUTION 88-13110

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve as members of the EOPS Advisory Committee for the 1988-89 academic year. Said list was prepared by P. J. DeMaris and approved by Dr. George Boggs, Superintendent/President on December 5, 1988.

EOPS
ADVISORY
COMMITTEE
MEMBERSHIP

Sylvia A. Aquirre, Vista High School Secondary Advisor
1219 Branding Iron Circle
Vista, CA 92083

Jayne Arner, Counselor
San Pasqual High School
3300 Bear Valley Parkway
Escondido, CA 92025

Dr. Kent Backart, Dean, Student Support Programs
Palomar College
San Marcos, CA 92069

Phil Baum, Coordinator, SSDS/TRIO, EOPS
Palomar College
San Marcos, CA 92069

Eustacio Benitez
Early outreach Program
U.C.S.D., B-005B
La Jolla, CA 92093

Sherry Biles, New Horizons High School
Counselor
1995 No. Twin Oaks Valley Road
San Marcos, CA 92069

Lucila Carrasco-Koch, Orange Glen High School
Migrant Secondary Advisor
167 Village Run East
Encinitas, CA 92024

Gus Chavez, EOP Director
San Diego State University
San Diego, CA 92182

Lorena Dixon, Palomar College EOPS Staff Asst.
Pauma Reservation Tribal Complex
Pauma Valley, CA 92061

Adele Flores, Counselor, EOPS
Palomar College
San Marcos, CA 92069

Lois Galloway, Coordinator, CARE/VEA EOPS
Palomar College
San Marcos, CA 92069

Bev Gardner, Counselor
Palomar College
San Marcos, CA 92069

Luz Garzon, Associate Professor, MCS Dept.
Palomar College
San Marcos, CA 92069

J. Frank Hankin, Counselor, EOPS
Palomar College
San Marcos, CA 92069

Bob Klug, Food Programs Manager
North County Interfaith Council
935 West Mission Road, Suite A
Escondido, CA 92025

Leah Lampro, Staff Assistant, EOPS
Palomar College
San Marcos, CA 92069

Dick Lievers, Counselor
Escondido High School
1535 North Broadway
Escondido, CA 92026

Stan Levy, Associate Professor/Director, Reading
Services
Palomar College
San Marcos, CA 92069

George Lopez
North San Diego County SER/Jobs for Progress
101 Copperwood Way, Suite G
Oceanside, CA 92054

James Luna, Counselor, American Indian Transfer
Specialist
Palomar College
San Marcos, CA 92069

Phyllis L. Munoz, Migrant Education
San Diego County Office of Education
6401 Linda Vista Road
San Diego, CA 92111

Joel Rivera, Associate Professor and Chairperson,
Foreign Languages
Palomar College
San Marcos, CA 92069

Barbara Ross, Accounting Technician, EOPS
Palomar College
San Marcos, CA 92069

Inder Singh, Dean, Counseling, Guidance and Career
Development
Palomar College
San Marcos, CA 92069

Dorothy Sloan, Escondido District Office
Department of Social Services
620 East Valley Parkway
Escondido, CA 92025

Christina Valdez, Resource Specialist,
Migrant Education Program
129 South Orange St.
Escondido, CA 92025

Rudy Valle, Counselor
San Marcos High School
San Marcos, CA 92069

The vote was unanimous.

3. MSC Dougherty, Forquera

RESOLUTION 88-13111

RENEWAL
OF GAIN
SERVICE
CONTRACT

BE IT RESOLVED , That the Governing Board of the Palomar Community College District authorize Dr. George R. Boggs, Superintendent/President, to renew an Agreement between the Palomar Community College District and the County of San Diego Department of Social Services, for the purpose of providing vocational assessments for approximately 140-185 GAIN participants during the third contract year. Services will be performed at Palomar's Occupational Assessment and Training Center. Reports of results will be forwarded to the Department of Social Services to be used in developing training plans for their clients, some of whom are expected to be referred back to the Community Colleges for Vocational Training. Total contract is in the amount of \$58,660. Payment to Palomar College will be in 12 monthly installments of \$4,888 each. Additional assessments above the base of 140 will be paid at \$419 per service unit. Term of this contract will be from July 1, 1989 through June 30, 1990, with option to renew.

The vote was unanimous.

H. NEW BUSINESS

NEW
BUSINESS

1. INFORMATION

Five-Year Educational Master Plan

5-YEAR
MASTER
PLAN

Dr. Moser introduced this item by saying last spring she had called together members of the old Educational Master Planning Committee in a task force form, with the assignment of learning and developing a methodology and collaborating with the various departments, with the intent of arriving at the beginnings of a master plan. The results of this effort were presented to Board members in a bound edition, and include ideas for a dynamic rather than static master plan, which will serve as a resource and foundation for the accreditation self-study which Palomar will do next year.

2. INFORMATION

SUPPLEMENTAL
EARLY
RETIREMENT
PROGRAM
(SERP)

Supplemental Early Retirement Program (SERP)

Mr. Steve Gedestad of Keenan and Associates, brokers for the District's employee benefits, introduced associate Richard Plesha, who gave thorough explanation to the proposed early retirement program.

Mr. Plesha explained at the outset that the difference between the retirees' and replacements' salaries will provide the funding for the plan. Though a break-even situation is the bottom line, it is possible that there may be actual savings to the District of anywhere between \$1,000 and \$30,000 over a 6-year period.

The formula used to determine the amount of the monthly benefit provided by the Supplemental Early Retirement Program (SERP) for eligible employees as of July 1, 1990 is as follows:

The level of benefits is based on the following:

1. Current salary
2. Five years of service
3. STRS age factors.

The cost of the benefits is based on the following:

1. Monthly income for life or 2 years, whichever is longer, with a 2% COLA
2. Annual funding for 5 years.

Each eligible employee will choose a benefit based on the following options once the level of funding is

determined.

IMMEDIATE INCOME

1. A. Monthly income for life or 2 years,
 whichever is longer, with a 2% COLA.
- B. Monthly income for life or 10 years,
 whichever is longer, no COLA.
- C. Monthly income for 10 years, if employee
 dies prior to receiving the total, balance
 is paid to the beneficiary.
2. A life insurance policy provided by funding over
 five years to replace the survivor's benefits
 provided by STRS.
3. A monthly income commencing at age 65, for life
 or ten years, whichever is the longer period of
 time, provided by a future premium deferred
 annuity to fund medicare parts A & B.
4. A combination of the above plan options.

Translated, this would appear as follows:

EMPLOYEE AGE 62 SPOUSE AGE 60
(Approx salary = \$48,000/yr)

1. Future Premium Immediate Annuity
 - A. Monthly income for life or 2 years,
 whichever is longer, with 2% COLA: \$354.00
 - *B. Monthly income for life or 10 years,
 whichever is longer - no COLA: \$395.00
 (It takes 7 years for option A to catch up
 with Option B.)
 - *C. Monthly income for 10 years, if employee
 dies prior to receiving the total, balance
 is paid to the beneficiary: \$572.00
2. Life Insurance

Face amount of life insurance: \$269,458.00

Monthly income to beneficiary provided by the life
insurance: \$2,040.00
3. **Future premium deferred annuity

Monthly income to begin at age 65 or five years,
whichever is longer to fund Medicare Parts A & B

and any other supplemental coverage.

Monthly income for life or 10 years whichever is
longer: \$634.00

* Subject to approval by insurance company.

** Projected monthly income based on current annuity
rates and current interest rate of 8.35%.

Benefits reflected are based on current annuity rates
and may change at retirement date.

Should the plan be adopted, fall 1989 meetings with
eligible employees will be scheduled, during which
financial counseling will be offered. Employees wishing
to take advantage of the SERP package should be prepared
to give notice of retirement by November 1, 1989, with
retirement effective July 1, 1990.

For more extensive information one should contact the
Human Resources Department, where complete data are
available and counseling services may be scheduled.

3. INFORMATION

HOLIDAY
SCHEDULE
1989/90

1989 90 Holiday Schedule

July 4, 1989	Independence Day
September 4, 1989	Labor Day
November 10, 1989	Veteran's Day
November 23, 1989	Thanksgiving Day
November 24, 1989	Local Holiday
December 25, 1989	Christmas Day
December 26, 1989	Local Holiday
December 27, 1989	Admissions Day
December 28, 1989	Local Holiday*
January 1, 1990	New Year's Day
January 15, 1990	Martin Luther King, Jr. Birthday
February 9, 1990	Lincoln's Birthday (observed)
February 19, 1990	Washington's Birthday (observed)
April 13, 1990	Local Holiday
May 28, 1990	Memorial Day (observed)

* The District will be closed on December 29, 1989.
Employees will be required to use one day of vacation,

compensatory time, or leave without pay. Only employees who are directed to work should report to work.

4. INFORMATION

ACKNOWLEDGE
SCHOLARSHIP
DONATIONS

Acknowledgement of Scholarship Donations

ACKNOWLEDGEMENT, By the Governing Board of Palomar College of the following scholarship donations received by the Financial Aid Office for the spring term 1988-1989.

<u>DONOR</u>	<u>AMOUNT</u>
Mr. and Mrs. Vernon Barker	\$500.00

5. MSC Dougherty, Echeverria

EXPENSES;
GREAT
TEACHERS'
SEMINAR

RESOLUTION 88-13112

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize payment of the following expenses for 36 staff members to participate in the Great Teachers' Seminar to be held at Murrieta Hot Springs, May 19 - 21, 1989: Lodging, \$3,240.00; Meals, \$3,460.32; Transportation, \$490.00. A non-refundable deposit of \$1,620.00 is required. In addition, the Governing Board authorizes payment of the following expenses for guest speaker David Gottschall: Honorarium, \$1,000.00; Transportation, \$500.00; Lodging, \$60.00; Meals, \$50. Expenses will be paid from Budget Account No. 01-03-30-3000-6010-5596.00-1665, and 01-03-30-3000-6010-5102.00-0000.

The vote was unanimous.

6. MSC Dougherty, Echeverria

LICENSE
APPLICATION

RESOLUTION 88-13113

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Child Development Instruction and Services Center's application for Child Day Care Center License from the State of California, Department of Social Services.

CHILD
CARE
CENTER

The vote was unanimous.

7. MSC Dougherty, Echeverria

PAYMENT
FOR
WORKSHOP

RESOLUTION 88-13114

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize reimbursement for the following fee to conduct a workshop for Classified and Certificated Staff, May 13, 1989, Budget Account No. 01-03-30-3000-6010-5207.00-1665:

JACQUELINE
HURTT

Jacqueline Hurtt, Women's Institute
for Self Empowerment

\$600.00

The vote was unanimous.

8. MSC Dougherty, Echeverria

VENDOR
NUMBER

RESOLUTION 88-13115

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Fiscal Services to establish a vendor number for employee contributions to the Palomar College Development Foundation.

PCDF

The vote was unanimous.

9. MSC Dougherty, Forquera

PROCEDURAL
CHANGE:
JPA

RESOLUTION 88-13116

WHEREAS the Palomar Community College District possesses a Certificate of Consent to Self-Insure by the State of California, Department of Industrial Relations which permits the District to legally self-insure the District's Workers' Compensation coverage for employees.

WHEREAS, The authority to establish a Joint Powers Authority was extended by California Labor Code Section 3700(c) and Education Code Section 39602. In compliance with Title 8, Administration of Self-Insurance Rules and Regulations 15251, every self-insured shall file a Self-Insurer's Annual Report on forms supplied by the Director of Industrial Relations by the scheduled due date as prescribed by the Director of Industrial Relations.

WHEREAS the Director of Industrial Relations has authorized the Palomar Community College District to grant to the San Diego County Schools Risk Management JPA the authority to sign the Self-Insured's Annual Workers' Compensation Report on behalf of the participating member District.

NOW THEREFORE BE IT RESOLVED, That the Governing Board of the Palomar Community College District declares that the San Diego County Schools Risk Management Joint Powers Authority may sign the Self-Insured Annual Report on behalf of the Palomar Community College District.

The motion carried, 4 ayes, 1 abstention (Echeverria).

APPROVE
COMPUTER
EQUIPMENT
UPGRADE/
INSTALLATION
CONTRACT

10. MSC Dougherty, Echeverria

RESOLUTION 88-13117

WHEREAS, The Governing Board of the Palomar Community College District on November 9, 1982, awarded a contract to the lowest responsive bidder, Hewlett Packard Corporation, for an Administrative Computer System; and

WHEREAS, The District is desirous of upgrading said system with both hardware and software; and

WHEREAS, It is necessary for such upgrading to be compatible with the present system; and

WHEREAS, The Hewlett Packard Corporation has notified the Palomar Community College District that only the Hewlett Packard Corporation and no other supplier can furnish such system and services;

NOW THEREFORE BE IT RESOLVED, That a contract for the installation and upgrading from a series 68B to series 950 of the administrative computer, be awarded to Hewlett Packard Corporation, 9606 Aero Drive, San Diego, CA 92123, being certified as meeting all specifications. Said contract to be in the amount of \$297,617.84 including all software, hardware and sales tax. Upon successful installation, and approval of the work by the Governing Board, a contract assignment will be entered into with the Escondido National Bank, 613 W. Valley Parkway, P.O. Box 579, Escondido, CA 92025, at an annual percentage rate of 7%.

The motion carried, 4 ayes, 1 abstention (Williamson).

11. MSC Dougherty, Echeverria

ARCHITECTUR-
AL SERVICES

RESOLUTION 88-13118

BE IT RESOLVED, That an Agreement between the Palomar Community College District and Ralph Allen & Partners, 520 N. Main, Suite 200, Santa Ana, CA 92701, for the purpose of providing architectural services for preparing preliminary planning guides for the remodeling of five (5) existing buildings, C, D, E, P-North, and O, and a new 52,000 square foot classroom building be approved. Total cost of this Agreement shall not exceed \$4,000.00. Services shall include all transportation, meetings, reproduction and all other requirements to produce a final project planning guide.

BUILDING
REMODELS:

C, D, E,
O AND
P-NORTH

NEW CLASS-
ROOM
BLDG

12. MSC Dougherty, Echeverria

ASBESTOS
ABATEMENT

RESOLUTION 13119

BE IT RESOLVED, That a contract between Palomar Community College and Nexon Corporation, 9129 Chesapeake Drive, San Diego, CA 92123, for the purpose of Asbestos Abatement in buildings A (Administration), CH (Chemistry), D (Music), F (Photo), IT (Welding), LS/ES (Life and Earth Science), M. (Men's Locker Room), N (Auto Shop) O (Women's Locker Room), P (English/Drama), Q (Electronics), SW (Swimming Pool), C (Art), and O (Dance Studio), and being certified as the low responsive bidder, be approved. Total amount of the Contract is \$62,960.00. (This project is 90 percent funded by the State.)

The vote was unanimous.

-
13. MSC Dougherty, Echeverria

ASBESTOS
ABATEMENT
INSPECTION
SERVICES

RESOLUTION 13120

BE IT RESOLVED, That an Agreement between Palomar Community College and CTL Environmental Services, 24404 S. Vermont Ave., Suite #307, Harbor City, CA 90710, for the purpose of providing certified asbestos abatement inspection services. Said Agreement is estimated not to exceed \$15,000.00. (This project is 90 percent funded by the State.)

The vote was unanimous.

14. MSC Dougherty, Echeverria

RESOLUTION 88-13121

BE IT RESOLVED, That a contract for upgrading the fire sprinkler system in the Dome Gymnasium be awarded to Garvin Fire Protection Systems, Inc., 5651 Palmer Way, Suite J, Carlsbad, California 92008, being certified as meeting all specifications. Said contract to be in the amount of \$20,715.00. (This project is funded through the deferred maintenance program.)

The vote was unanimous.

FIRE
SPRINKLER
SYSTEM
UPGRADE
CONTRACT

I. FINANCIAL REPORTS

1. MSC Dougherty, Echeverria

RESOLUTION 88-13122

BE IT RESOLVED, That Expense Warrants number 13043 through 13546, in the total amount of \$368,098.08, be approved.

The vote was unanimous.

FINANCIAL
REPORTS

EXPENSE
WARRANTS

2. MSC Dougherty, Echeverria

RESOLUTION 88-13123

BE IT RESOLVED, That Revolving Cash Fund Expenditures, Check Nos. 7171 through 7177, in the total amount of \$2,829.49, be approved.

The vote was unanimous.

REVOLVING
CASH FUND
EXPENDITURES

3. MSC Dougherty, Echeverria

PURCHASE
ORDERS

RESOLUTION 88-13124

BE IT RESOLVED, That Purchase Orders numbered 942242 through 942595, Fast Encumbrances numbered 960243, through 960245, Agreement Nos. 970163 through 970169, Honorarium Nos. 980139 through 980152, and Film Bookings numbered 200070 through 200086, in the total amount of \$257,360.48, be approved.

J. OPERATIONAL REPORTS

OPERATIONAL
REPORTS
FACT BOOK
'88

1. Fact Book '88 (Enrollment demographics, projections, climate presentation)

Dr. Barr presented the Fact Book '88 to the members of the Governing Board and Administration.

K. PERSONNEL

1. MSC Echeverria, Dougherty

PERSONNEL

RESOLUTION 88-13125

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the following amendments to the Director of Child Development Instruction and Services Center salary schedule, effective July 1, 1988:

SALARY
INCREASE

Grant an increase of \$573 to each step on the schedule with appropriate adjustment for 11-month and 12-month certificated contracts, and stipends.

CHILD
DEVELOPMENT
CENTER
DIRECTOR

The vote was unanimous.

L. ITEMS PENDING

ITEMS
PENDING

1. Faculty Tenure Review

2. Faculty Service Areas
3. Evaluation of the Faculty
4. Professional Development for Classified and Administrative Employees
5. Progress on Staff Diversity
6. Administrative Contracts
7. 2 + 2 + 2

M. COMMENTS FROM BOARD MEMBERS

COMMENTS,
BOARD
MEMBERS

1. Dr. Dougherty observed that the Governing Board is frequently called upon to approve policies which are the result of a long and arduous process of formulation and revision through the committee and administrative structure on campus. Dr. Dougherty suggested that the committee chair attend a Governing Board meeting, or invite a Board member to sit in on an early committee meeting, for the purpose of gaining input from the Board.

Mr. Echeverria and Ms. Hughes agreed, with Ms. Hughes commenting that it is difficult to suggest additional input from the Board after an item has passed through such an extensive process.
2. Ms. Hughes expressed her wish to discuss the evaluations of both the Governing Board and the Superintendent/President at the June 6 retreat.
3. Ms. Harding announced the ASG Awards Banquet on June 2 at The Trails Restaurant in Rancho Bernardo, from 5:00 to 9:00 p.m.

CLOSED SESSION - PERSONNEL MATTERS

The meeting was recessed to closed session at 9:06 p.m., during which it was MSC Dougherty, Williamson, to send a notice of unprofessional conduct to a Palomar College staff member.

ADJOURNMENT

N. ADJOURNMENT

The meeting was reconvened to open session at 10:15 p.m., and adjourned.

P R E S I D E N T

S E C R E T A R Y

MINUTES
SPECIAL MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MAY 30, 1989 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
MICHELLE HARDING, STUDENT TRUSTEE
BARBARA HUGHES, PRESIDENT
HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent,
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
James Clayton, Acting Dean of Community Education
Dr. Margaret Gunther, Acting Dean of Vocational
Education and Applied Arts
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Ron Armitage, Allied Health/Nursing Education
Dr. Robert Barr, Director of Institutional Research
and Planning
James T. Bowen, Director, Student Activities
Patricia Cox, Coordinator of Employability and Job Placement, OATC
Charrie Deuel, Facilities Planner, Administrative Services
Virginia Dower, Director, Bookstore Operations
Mike Ellis, Director, Buildings and Grounds
Jane Engleman, Director, Human Resources and Affirmative Action
Pat Farris, Coordinator, Business Support Services
Connie Fimian, Senior Secretary, Vocational Programs
Sara Ganz, Employment Counselor/Skills Training Coordinator, OATC
Catherine Garvin, Coordinator, Instructional Services
Bryant Guy, Director, Purchasing Services
Kit Hudnutt, Employment Training Specialist, Special Programs, OATC
Melba Kooyman, Associate Professor, Nursing Education
Boyd Mahan, Supervisor, Campus Patrol
Nona McClure, Director, Mt. Carmel Satellite Center
William McGinnis, Chairperson, Computer Information Systems
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Ron Page, Director, Educational Television
Cynthia Poole, President, The Faculty
Carolyn Richtmyer, Staff Assistant, Dental Assisting/Nursing
Donna Robillard, Public Information Assistant
Pat Schmidt, Associate Professor, Nursing Education
Dr. Joe Stanford, Chair, Music Department
Dr. Joan Stepsis, Director, Occupational Assessment
and Training Center/Special Programs
Irene Stiller, Chairperson, Nursing Education
Bruce Swart, Athletic Trainer, Men's Athletics
Carl Tucker, Electronics, OATC
Dave Wilcox, Assessment Coordinator, OATC
Michelle Williams, Senior Secretary, President's Office
Susan Wilson, Accounting Assistant II, OATC

GUESTS PRESENT:

Jim Hernandez
Fred Jackson
Dan Woodward
John Weber, ASG President-elect

C. APPROVAL OF MINUTES

MSC Dougherty, Echeverria

RESOLUTION 88-13126

BE IT RESOLVED, That the Minutes of the Regular Meeting held May 9, be approved as amended (corrections underlined):

Page 17, Item 2: "Ms. Poole reported that the first in a series. . ."

Page 18, Paragraph 5: "Dr. Boggs asked for input from the Governing Board on whether travel reports of faculty should continue to be mandatory. At this point, the Board members decided that their submission should be encouraged when participant feels information to be of value to the entire college community, but optional."

Page 35, Item M.2: "Ms. Hughes expressed her wish to discuss the evaluations. . ."

The vote was unanimous.

C O N S E N T C A L E N D A R

CC.

1. ACCEPTANCE OF GIFTS

MSC Dougherty, Echeverria

RESOLUTION 88-13127

BE IT RESOLVED, That the following gift(s) be accepted and that an appropriate Letter of Appreciation be sent:

- a. Welding reference books, donated by Mrs. Henrietta Cook, 4170 Rhodes, Oceanside, CA 92056, to the Welding Program, value assigned by donor at \$500.00.

The vote was unanimous.

2. APPROVE USE OF FACILITIES AGREEMENTS

MSC Dougherty, Echeverria

RESOLUTION 88-13128

BE IT RESOLVED, That the following Use of Facilities Agreements between the Palomar Community College District and the following agency be approved:

a. PAUMA SCHOOL DISTRICT/Pauma Valley
Purpose: To hold classes in Community Education
Rate: \$21.00 per use
Effective: 6/5/89 to 7/27/89
Terms: Continuing Agreement/a.d.a. generating classes
Rate Change? No

b. NORTH COUNTY INTERFAITH COUNCIL/Escondido
Purpose: To hold classes in General Education
Rate: \$25.00 per month
Effective: 6/26/89 to 8/22/89
Terms: Non a.d.a. generating classes
Rate Change? No

c. POWAY UNIFIED SCHOOL DISTRICT/Poway
Purpose: Office Space
Rate: \$69.29 per week
Effective: 7/1/89 to 6/30/90
Terms: Non a.d.a. generating classes/office space
Rate Change? No

d. FALLBROOK COMMUNITY CENTER/Fallbrook
Purpose: To hold classes in Community Education
Rate: \$5.00 per hour
Effective: 6/26/89 to 8/22/89
Terms: Continuing Agreement/a.d.a. generating classes
Rate Change? No

e. FALLBROOK JOSLYN SENIOR CENTER/Fallbrook
Purpose: To hold classes in Community Education
Rate: \$5.00 per hour
Effective: 6/26/89 to 8/22/89
Terms: Continuing Agreement/a.d.a. generating classes
Rate Change? No

f. CITY OF SAN MARCOS/San Marcos
Purpose: To hold classes in Community Education
Rate: \$5.00 per hour
Effective: 5/31/89 to August 23, 1989
Terms: Continuing Agreement/a.d.a. generating classes
Rate Change? No

g. TRINITY EPISCOPAL CHURCH/Escondido
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: 6/1/89 to August 22, 1989
Terms: Continuing Agreement/a.d.a. generating classes
Rate Change? No

h. POWAY VALLEY SENIOR CITIZENS CENTER/Poway
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: 6/26/89 to 8/22/89
Terms: Continuing Agreement/a.d.a. generating classes
Rate Change? No

i. POWAY UNIFIED SCHOOL DISTRICT/Poway
Purpose: To hold classes in General Education
Rate: \$22.39 per use
Effective: 5/31/89 to 8/22/89
Terms: Continuing Agreement/a.d.a. generating classes
Rate Change? No

j. LA COSTA MEADOWS ELEMENTARY SCHOOL/Carlsbad
Purpose: To hold classes in Nursing 33, Nursing Process III
Rate: No Charge
Effective: 9/89 to 5/91
Terms: Continuing Agreement/a.d.a. generating classes
Rate Change? No

The vote was unanimous.

3. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 88-13129

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. ASSOCIATED STUDENT GOVERNMENT

Advanced Funds?: Yes

For: Food, music, decorations, awards

To attend: Awards Banquet

Location: San Diego, California

Date: 6/2/1989

Amount: \$1,500.00

Budget Acct. No. 50-04-42-4260-0000-5000.00-5020

b. ATHLETICS (Baseball Team)

Advanced Funds?: No

For: Lodging, meals

To attend: Regional Playoffs

Location: Santa Ana

Date: 5/19-21/1989

Amount: \$1,488.00

Budget Acct. No. 01-04-42-4210-6943-5204.00-0000

c. ATHLETICS (Men's and Women's Swim Teams)

Advanced Funds?: No

For: Lodging, meals

To attend: State Swim Meet

Location: Diablo Valley College

Date: 5/4 - 6/1989

Amount: \$956.00

Budget Acct. Nos. 01-04-42-4210-6943-5607.00-0000(\$384.00)

01-04-40-4000-6410-5203.00-0000(\$572.00)

d. ATHLETICS (Women's Softball)

Advanced Funds?: No

For: Lodging, meals

To attend: State Finals

Location: Huntington Beach, California

Date: 5/18 - 21/1989

Amount: \$1,592.00

Budget Acct. No. 01-04-40-4000-6410-5201.00-0000

e. ATHLETICS (Swim Teams)

Advanced Funds?: No

For: Transportation (van rental/mileage), food

To attend: Saddleback Conference Championship

Location: Mission Viejo, California

Date: 4/27 - 29/1989

Amount: \$780.00

Budget Acct. No. 01-04-42-4210-6943-5607.00-0000

f. ATHLETICS (Women's Tennis Team)

Advanced Funds?: No

For: Lodging, meals

To attend: Southern California Playoffs

Location: Mission Viejo, California

Date: 5/10/1989

Amount: \$348.00

Budget Acct. No. 01-04-40-4000-6410-5203.00-0000

g. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Transportation (air fare/airport parking), registration
fee (includes accommodations and meals)

To attend: 1989 California Community College CEO Academy

Location: Lake Tahoe, California

Date: 7/29 - 8/2/1989

Amount: \$1,021.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

h. UNDEFEATED CLUB/DSPS (Ruth Tait)

Advanced Funds?: No

For: N/A

To attend: Rummage Sale

Location: Escondido, California

Date: 4/22/89

Amount: No funds requested

Budget Acct. No. N/A

The vote was unanimous.

4. APPROVE AGREEMENTS: NORTHERN SAN DIEGO COUNTY PRIVATE DENTAL OFFICES

MSC Dougherty, Echeverria

RESOLUTION 88-13130

BE IT RESOLVED, That the Agreement between the Governing Board of the Palomar Community College District and the following Northern San Diego County Private Dental offices, for the purpose of providing clinical instruction for students enrolled in the Palomar College Dental Assisting Program, be approved. Said Agreements to be effective April 26, 1989, through June 30, 1989, and may be renewed without change (except for date) on a year-to-year basis, by mutual agreement of the parties:

Ronald A. Aanerud, D.D.S., San Diego
Randy D. Carlson, D.M.D., Escondido
Dr. Robert R. Reihm, D.D.S., Carlsbad
William D. Rawlings, Solana Beach
Bruce M. Jordan, D.D.S., Carlsbad
Amy B. Jessel, D.D.S., Oceanside

The vote was unanimous.

5. AUTHORIZE RECLASSIFICATION/DESTRUCTION OF RECORDS

MSC Dougherty, Echeverria

RESOLUTION 88-13131

BE IT RESOLVED, That the attached list of microfilmed records has exceeded the one-year retention period required for such records and are reclassified to "Class 3 - Disposable Records."

BE IT FURTHER RESOLVED, That the Superintendent/President or his designee is instructed to dispose of the aforementioned records in accordance with Title V, Section 59025.

<u>CLASS</u>	<u>TYPE</u>	<u>FISCAL YEAR</u>	<u>BOXES</u>
1	Insurance Records	84 - 87	3
1	Certificated Contract	71 - 72	1
1	Certificated Hourly	71 - 72	1
1	Notices of Status Changes and Notices of Certificated Personnel A-Z	71 - 72	1

The vote was unanimous.

6. AUTHORIZE SALE OF SURPLUS EQUIPMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13132

BE IT RESOLVED, That in accordance with Education Code Section 81452, the Board of Trustees of the Palomar Community College District finds the following, property of the District, to be surplus property and hereby authorizes the Director of Purchasing Services to sell said property.

200 boxes (10 to each box) of 5-1/4" floppy disks

The vote was unanimous.

7. GRANT LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 88-13133

BE IT RESOLVED, That PATRICIA BARRETT Bookstore Assistant II, Bookstore, be granted a Leave of Absence (medical), without pay but with fringe benefits, effective March 7, 1989 through June 30, 1989.

The vote was unanimous.

8. GRANT LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 88-13134

BE IT RESOLVED, That RONALD A. GERBER, Custodian I, Custodial Services, be granted a Leave of Absence (medical) without pay but with fringe benefits, effective May 10, 1989 through June 30, 1989.

The vote was unanimous.

9. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13135

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: VINCENT PIERANUNZI
Position: Instructor
Department: Nursing Education
Sal Cls/Stp: B - 6 Annual Salary: \$30,534.00
% Contract: 100 New Position? No
Remarks: Temporary sabbatical leave replacement for Pat Worret;
temporary contract position; hired in accordance with
Education Code Section 87481
Length: 4 months
Effective Date: 8/25/89 - 12/22/89
Prorated Salary: \$15,267.00
Budget Acct. No.: 01-03-33-3370-1203-1112.00-0000 (100%)

The vote was unanimous.

10. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty Echeverria

RESOLUTION 88-13136

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: DEBORAH MOFFAT
Position: Instructor/Director III
Department: Allied Health
Sal Cls/Stp: A - 7 Annual Salary \$32,369.00
% Contract: 100 New Position? No
Remarks: Replacement for Ruth Grayson
Effective Date: 8/25/89 - 5/25/90
Prorated Salary: \$32,369.00
Budget Acct. No.: 01-03-33-3383-1250-1111.00-0000/60%
01-03-33-3383-1250-1212.00-0000/20%
01-03-33-3382-1250-1212.00-0000/20%

The vote was unanimous.

11. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13137

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Spring 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

The vote was unanimous.

12. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13138

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Summer 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

The vote was unanimous.

13. APPROVE TEMPORARY INCREASE IN CLASSIFIED POSITION

MSC Dougherty, Echeverria

RESOLUTION 88-13139

BE IT RESOLVED, That employment of the following classified person be approved:

Position: ILLUSTRATOR
Name: Elaine Collins
Department: Instruction
Class No: 855.01 New?: No
Sal Rng/Stp: 25 - G Salary: \$2,368.00/mo
Full-time? Yes No. Mos: 12
Remarks: Temporary increase from 10 to 12 months
Effective: 7/1/89 - 6/1/90
Acct. No(s) 01-03-30-3005-6775-2111.00-0000 (100%)

The vote was unanimous.

14. APPROVE NEW CLASSIFIED POSITION

MSC Dougherty, Echeverria

RESOLUTION 88-13140

BE IT RESOLVED, That the following classified position be approved:

Position: ROP CLERK
Department: ROP
Class No: 7786.01 New?: Yes
Sal Rng/Stp: 4 - A Salary: \$1,148.00/mo
Full-time? Yes No. Mos: 10
Effective: 9/1/89
Acct. No(s) 01-03-38-3883-6315-2111.00-1350 (100%)

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

15. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13141

BE IT RESOLVED, That employment of the following classified person be approved:

Name: SALLY J. GUSTUS
Position: Child Development Food Service Assistant
Department: Child Development Instruction and Services Center
Class No: 449.01 New?: No
Sal Rng/Stp: 3 - A Salary: \$840.74/mo
Full-time? No No. Mos: 10
Remarks: Replacement for D. Brantley
Effective: 5/15/89
Acct. No(s) 06-04-42-4250-7030-2111.00-0666 (100%)

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

16. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13142

BE IT RESOLVED, That employment of the following classified person be approved:

Name: B. EUGENE SHOCKLEY
Position: Library/Media Technician I
Department: Library/Media Center
Class No: 752.01 New?: No
Sal Rng/Stp: 10 - A Salary: \$1,330.00/mo
Full-time? Yes No. Mos: 12
Remarks: Replacement for G. Collins
Effective: 5/15/89
Acct. No(s) 01-03-32-3210-6110-2111.00-0000 (100%)

The vote was unanimous.

17. APPROVE BILINGUAL STIPENDS

MSC Dougherty, Echeverria

RESOLUTION 88-13143

BE IT RESOLVED, That in accordance with B.P. CCE/AFT-18 the following employees be granted a \$50.00 per month stipend effective June 1, 1989 as the designated bilingual interpreters for the District:

Isabel Aguayo, Library Clerical Assistant
Tsuruyo Okamoto, Secretary
Jane Hankin, Guidance Services Technician
Esther Seddig, Admissions and Records Clerk
Stacie Smoot, Guidance Services Technician
Tilly Cheyney, Information Systems Analyst
Esperanza Flores, Payroll Supervisor

The vote was unanimous.

18. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following resignations have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. PETER T. MECCIA, Library/media Technician I, Library/Media Center, effective 5/31/89.
- b. ELIZABETH L. PINTER, Instructor, Regional Occupational Program (ROP), effective May 26, 1989.

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Cynthia Poole reported in the absence of Patrick Schwerdtfeger that the new Senate is in place, with selection of the Director of Professional Development yet to be determined by the Faculty Council. This selection will be made by May 26, 1989.

2. INFORMATION

Report of the Faculty

Cynthia Poole expressed appreciation of both the Faculty and Faculty Senate for the Board's support of the Great Teaching Seminar given on May 19 - 21, 1989, describing it as challenging, valuable, and inspirational.

3. INFORMATION

Report of the Administrative Association

There was no report.

4. INFORMATION

Report of the CCE/AFT

Bruce Swart announced a CCE/AFT barbecue to be held at Walnut Grove Park on June 16.

5. INFORMATION

Report of the Associated Student Body

Michelle Harding described her experience as ASG president over the past eight months as one of tremendous challenge and growth, and thanked members of the Board and others present for their support and kindness during her presidency.

6. INFORMATION

Report of Superintendent

Dr. Boggs welcomed John Weber as new Student Body Trustee and thanked Michelle Harding for the outstanding service she rendered during her tenure as student body Trustee.

Dr. Boggs congratulated the Women's Softball Team on winning the State championship, and noted that the Victory Banner flew in their honor.

Dr. Boggs introduced Melba Kooyman as Outstanding Higher Education Teacher of the Year by the Escondido Chamber of Commerce. The victory banner will fly in her honor on June 28, 1989.

Dr. Boggs announced that Mark Eldridge was named State Coach of the Year for Women's Softball, and both Mark Eldridge and Nan Haugen were named Conference Coaches of the year.

Dr. Boggs reminded the Board that a special meeting of the Governing Board would be held on June 6, 1989, and that the next regular meeting will be held June 27, the meeting of June 13 being cancelled. A retreat with the Vice Presidents has been scheduled for June 22 and 23, 1989.

Dr. Boggs mentioned that the CCCT is seeking members to serve on its committees, and brought forms for completion for such service.

7. INFORMATION

Report of Other Organizations and/or Individuals, Committees or Task Forces

There were no other reports.

E. CURRICULAR REPORT

1. Upgrade of Mini-Computer Environment to Unix System

Mr. Bill McGinnis, Chairperson, Computer Information Systems Department, explained to the Board that when the mini-computer environment has been upgraded to the proposed Unix system, Palomar will have a state-of-the-art mini-computer system in place, thereby permitting innovative curriculum development in computer science, translating to growth potential in ADA.

2. System Nurreg

Irene Stiller, Chairperson, Nursing Education, underscored the high academic achievements of the nursing graduates, saying they are actually sought after in the health care job market. Dr. Stiller credited this outstanding performance to the customized computer system which allows the nursing faculty to know their students before meeting them in the classroom.

System NURREG allows easy access to a student's personal and academic status, enabling nursing counselors and faculty to assist in planning a curriculum, formulate letters necessary to indicate the progress of the student, and generate reports to the appropriate agencies with which the nursing education program is involved.

Dr. Stiller introduced Carolyn Richtmyer, Staff Assistant, Dental Assisting/Nursing Education, who has made System NURREG operational, and Ron Armitage, volunteer computer expert who has volunteered his time during the past 28 months, to design the system. Ms. Richtmyer presented examples of features of the system which she uses in recruitment of new students and profile maintenance of students enrolled.

Mr. Armitage noted that roughly 1,800 volunteer hours have gone into the design of the system. Ms. Stiller presented him with a plaque, an expression of gratitude from the Nursing Education Department, and Ms. Hughes thanked him on behalf of the Board.

3. Promotional Video Production

Ron Page, Director, Educational Television, and Donna Robillard, Public Information Assistant, described the process of creating Palomar promotional videos to this point. This has included identifying target groups and projected outcomes, and forming a focus group to discover what the awareness level of the college is, as well as a printed time line for presentation of a product such as this video. Mr. Page indicated that initial costs will amount to roughly \$3,000.00, and asked if the Board might be disposed to retroactively approve that amount to do this qualitative research study.

Dr. Dougherty expressed faith in Dr. Boggs to spend that amount of money wisely, and the remaining Board members agreed that the figure represents a bargain.

4. APPROVE NEW COURSES FOR INCLUSION IN THE PALOMAR COLLEGE CATALOG

MSC Dougherty, Echeverria

RESOLUTION 88-13144

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the new courses and programs listed below for inclusion in the Palomar College Catalog:

Allied Health 2: Emergency Medical Technician 1A
Allied Health 3: Emergency Medical Technician Ambulance Module
Allied Health 4: Emergency Medical Technician Two-Year Refresher Course
Allied Health 10: Emergency Medical Services Theory/Lab
Art 90: Topics in Art - Printmaking
Art 91: Topics in Art - Painting
Art 92: Topics in Art - Glass
Art 93: Topics in Art - Ceramics
Automotive Technology 107: Special Problems in Auto Body
Automotive Technology 110: Radiator, Cooling Systems and Gasoline Tank Repair
Automotive Technology 111: Auto Body Collision Welding Laboratory
Automotive Technology 112: Plastic Welding Laboratory
Automotive Technology 113: Collision and Unibody Repair Laboratory
Automotive Technology 115: Auto Detailing Laboratory
Automotive Technology 118: Customized Body and Refinishing Laboratory
Automotive Technology 119: Color Matching Spot Repair Laboratory
Automotive Technology 164: Hazardous Waste Employee Information

Biology 60: Electron Microscopy
Business 50: Office Procedures
Business 53: Introduction to International Business and Management
Business 54: International Marketing
Business 57: The Cultural Environment of International Business
Business 58: International Banking and Finance
Business 59: Essentials of Import/Export Procedures
Business 100: CPS Review I
Business 101: CPS Review II
Child Development 38: Child Development Workshop: Cultural Arts
Child Development 39: Child Development Workshop: Health, Safety
and Nutrition
Child Development 40: Child Development Workshop: Professional
Education
Child Development 41: Child Development Workshop: Parenting
Counseling 5: College Success Skills
Criminal Justice 51: Tactical Firearms and Survival Skills
Electronics Technology 180 (R.O.P.): Microcomputer Maintenance
and Repair
English 26: Literature Through Film
Fashion 41: Fashion Drafting
Fashion 42: Fashion Draping
Fashion 43: Sewing With Unique Fabrics
Fashion 44: Fashion Workshop
Graphic Communications 15: Advanced Electronic publishing
Graphic Communications 32: Textile Screen Printing
Graphic Communications 34: Commercial Screen Printing
Humanities 3: British Life and Culture
Institutional Food Service Training 36 (R.O.P.): Food
Preparation I
Institutional Food Service Training 37 (R.O.P.): Food
Preparation II
Music 51: Individual Study Program
Music 112: Performance Studies Workshop
Nursing 98: Intravenous Therapy Certification
Physical Education 92: Adaptive Outdoor Activities
Physical Education 93: Adaptive Aquatics
Physical Education 95: Adaptive Weight training
Physical Education 96: Adaptive Skiing
Physical Education 97: Body Conditioning
Physical Education 101: Perceptual Motor Development
Russian 54: Intermediate Russian
Theatre Arts 166: Preparing for Professional Acting
Tile 101 (R.O.P.): Tile Occupations I
Tile 102 (R.O.P.): Tile Occupations II

Programs:

International Business
School Food Service Manager
Mathematics

The vote was unanimous.

5. APPROVE COURSES FOR DELETION FROM THE PALOMAR COLLEGE CATALOG

MSC Dougherty, Echeverria

RESOLUTION 88-13145

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the deletion of the following courses from the Palomar College Catalog:

Allied Health 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 116, 117, 118, 119, 120, 161

Art 17A, 76

Automotive Technology 12AX, 163

Bilingual Bicultural Studies 60

Business 48, 99

Chemistry 11, 34

Child Development 37

Computer Information Systems 101

Chicano Studies 1, 2, 12, 13, 34, 38, 56

Community Education 5C, 5E, 5L, 625

Counseling 11

Dental Assisting 165

Electronics Technology 23, 42

Family and Consumer Sciences 98

Fashion 29, 36, 140

Gerontology/Geriatrics 8, 13

Hotel/Motel/Restaurant Management 10

Interior Design 57, 99

Institutional Food Service Training 13

Institutional Food Service Training (R.O.P.) 15

Journalism 1

Multicultural Studies 1, 20

Numerical Control Technology 100, 101

Physical Education 11, 66, 79

Psychology 7, 13, 18, 28

Recreation 3, 8, 14, 15, 71

Spanish 70, 71, 72

Sociology 6, 8, 30

Programs:

Apparel Production

Motorcycle and Small Engine Repair

The vote was unanimous.

6. APPROVE COURSES IN COMPLIANCE WITH TITLE V

MSC Dougherty, Echeverria

RESOLUTION 13146

BE IT RESOLVED, That the following courses have been found to be in compliance with Section 55002 of Title V, California Administrative Code.

Air Conditioning/Refrigeration 98: Air Conditioning Topics
American Sign Language 81: American Sign Language III
American Sign Language 82: American Sign Language IV
American Sign Language 84: Awareness of Deaf Culture
American Sign Language 86: Interpreting I
American Sign Language 89: Sign-to-Voice II
American Sign Language 91: Areas and Functions of Interpreting
American Sign Language 92: Practicum
Art 17: Gallery Management/Display I
Art 17A: Gallery Management/Display Laboratory
Art 21: History of Art II: Survey of Western Art
Art 41: Sculpture II
Athletics and Competitive Sports 101: Introduction to Collegiate Athletics
Biology 41: Directed Study in Life Sciences
Cabinet and Furniture Technology 142: Cabinetmaking/32mm European Construction
Chicano Studies 42: Contemporary Mexican Literature
Chicano Studies 66: The Chicano and the American Political System
Child Development 16: Montessori Language and Math
Child Development 17: Montessori Cultural Subjects and Internship
Child Development 37: Child Development Workshop
Child Development 37 (R.O.P.): Child Development Workshop
Community Education 5: Adult Basic Education
Community Education 5A: Basic Reading Skills
Community Education 650: Vita
Community education 657: Independent Living Skills
Computer Information Systems 15: Microcomputers and Information Systems
Computer Information Systems 17: Microcomputer Applications
Computer Information Systems 20: Advanced BASIC
Computer Information Systems 51: Advanced PASCAL Programming
Computer Information Systems 196: Business Graphics
Dance 30: Summer Dance Workshop
Dance 41: Intermediate Ballroom Dance
Diesel Mechanic Technology 112: Diesel Engine Rebuilding
Electronics Technology 66: FCC Licensing
Electronics Technology 90: Troubleshooting and Test Equipment
Electronics Technology 91: Troubleshooting and Test Equipment Lab
Electronics Technology 93: Robotics and Industrial Electronics Lab
Electronics Technology 94: Computer Integrated Manufacturing Theory
Electronics Technology 95: Computer Integrated Manufacturing (CIM) Lab
Electronics Technology 96: Principles of Bio-Medical Instrumentation

Electronics Technology 97: Biomedical Instrumentation Lab
Electronics Technology 98: Bio-Medical Instrumentation Troubleshooting
Electronics Technology 99: Bio-Medical Instrumentation Troubleshooting Lab
Electronics Technology 100: Concepts of Electricity/Electronics
Electronics Technology 101: Concepts of Electricity/Electronics Lab
Electronics Technology 102: Introduction to Microprocessors and Interfacing
Electronics Technology 103: Circuits and Test Equipment
English 12: Creative Writing
English as a Second Language 10: Academic Reading for Non-native Speakers of English
Family and Consumer Sciences 13: Family Finance
Institutional Food Service Training 5: Modified Diets
Institutional Food Service Training 11: Quantity Food Preparation
Interior Design 97: Directed Study in Interior Design
Interior Design 98: Special Topics
Optical Technology 104: Optical Contact Lens Technician
Optical Technology 104 (R.O.P.): Optical Contact Lens Technician
Photography 54: Basic 35mm Color Photography
Physical Education 8: Bicycling
Physical Education 16: Beginning Gymnastics
Physical Education 17: Intermediate Gymnastics
Physical Education 51: Intermediate Volleyball
Physical Education 54: Spring Sports
Physical Education 56: Advanced Volleyball
Physical Education 71: Physical Education in Elementary Schools
Physical Education 76: Introduction to Fitness Principles
Physical Education 77: Principles of Adaptive Physical Education
Recreation 7: Recreational Team Sports
Russian 50: Elementary Russian
Spanish 4: Intermediate Spanish
Spanish 25: Advanced Spanish
Spanish 26: Advanced Spanish Conversation
Spanish 50: Elementary Spanish
Spanish 51: Elementary Spanish
Spanish 53: Elementary Spanish
Spanish 55: Intermediate Spanish
Spanish 102: Intermediate Conversation
Special Education 121: Speech and Language Development: Language Problems

The vote was unanimous.

F. COMMUNICATIONS

INFORMATION

1. Letter from John Caputo, Director, Faculty/Staff Education/Development, Chaffey Community College District, expressing appreciation to Barbara Hughes for her participation and valuable contribution to Chaffey College's "Shared Vision and Staff Development for Chaffey College in the 1990's" retreat.
2. Letter from Lillian Rubin, Founder of the San Diego Chapter of Parents and Friends of Lesbians and Gays, in commendation of Karen Petterson for her outstanding lecture on AIDS.
3. Letter from Toni Forsyth, Project Director, Educational Leadership Colloquia, Los Angeles Community College District, announcing that Palomar College has been awarded an ELCII grant to sponsor local colloquium to facilitate the implementation of Shared Governance.
4. Letter from Rebecca Q. Morgan, California State Senator, 11th District, explaining the Joint Committee For Review Of The Master Plan For Higher Education's view of the importance of the transfer function of the community colleges.
5. Letter from Olive Rogers, Program Chairman, Solo's Club, commending Dr. Kent Backart, Dean, Student Support Services, for his superior presentation on the future for energy sources.
6. Letter from Burton T. Ober, Public Relations, KFSD-FM expressing thanks to Stan Levy, Associate Professor and Director, Reading Services, for appearing on the public service program, "Focus on San Diego" to discuss the topic of illiteracy.
7. Letter from David L. Kuzmich, Ed.D., Principal, Fallbrook High School, commending Stan Levy for volunteering his time in presenting a reading and study skills seminar to approximately 120 Fallbrook High School parents on May 2, 1989.

8. Letter from Benita M. Gleason, Career Center, Director of Counseling, Fallbrook High School District, to Cynthia Poole, Director of Counseling, Guidance and Career Center, in appreciation for the tour, Luncheon and presentation she organized and held in Palomar's Career Center.
9. Letter from Marian Bergeson, California State Senator, 37th District, to Dr. George Boggs, explaining that the Joint Committee For Review Of The Master Plan For Higher Education has issued its final report and is no longer in existence, but reaffirming the California Legislature's and Post Secondary Education's commitment to the transfer function.
10. Letter from Shirley McGillicuddy, Coordinator, Mt. San Antonio Community College District, announcing the assignment of Sylvia Tatman, Associate Professor, Nursing Education, as Alternate Facilitator, Ralston White Retreat, Mill Valley, on June 6 - 10, 1989.
11. Letter from Dr. Robert Barr, Director, LARC Math Study and Director, Institutional Research and Planning, and Annette Parker, Associate Director, LARC Math Study and Associate Professor of Math, in recognition of the following departments and people at Palomar for their assistance facilitating the study: Admissions and REcords, Counseling, Transfer Center, Vocational Education, Buildings and Grounds, Disabled Student Services, Ev Parlikar, Tony Kurbanali, Neil Bruington, Sandra Schwendler, Mike Reid, Bryan Cokeley, Ric Sanchez, Mark Walker, Aileen Hudgens, Robert Fullerton, Richard Aufmann, Jim Daniels, Omar Scheidt, Wendy Metzger, Richard Nation, Ron Wiestling, Sandy Doerfel, Lisa Flocken, Madelyn Brednick, Linda Nomura, Valerie Smith, Maryann Amaya, Pam Taylor, Eugenia Kissinger, and Dak Sanders.

G. OLD BUSINESS

1. APPROVE 1989-90 HOLIDAY SCHEDULE

MSC Dougherty, Echeverria

RESOLUTION 88-13147

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the following holiday schedule for the 1989-90 school year:

July 4, 1989	Independence Day
September 4, 1989	Labor Day
November 10, 1989	Veteran's Day
November 23, 1989	Thanksgiving Day
November 24, 1989	Local Holiday
December 25, 1989	Christmas Day
December 26, 1989	Local Holiday
December 27, 1989	Admissions Day
December 28, 1989	Local Holiday*
January 1, 1990	New Year's Day
January 15, 1990	Martin Luther King, Jr. Birthday
February 9, 1990	Lincoln's Birthday (observed)
February 19, 1990	Washington's Birthday (observed)
April 13, 1990	Local Holiday
May 28, 1990	Memorial Day (observed)

* The District will be closed on December 29, 1989. Employees will be required to use one day of vacation, compensatory time, or leave without pay. Only employees who are directed to work should report to work.

The vote was unanimous.

THE BOARD REQUESTED DELAY OF ITEM G.2 UNTIL LATER IN THE MEETING WHEN MR. STEVE GEDESTAD WOULD BE PRESENT. THEREFORE THIS ITEM MAY BE FOUND UNDER K.2, PAGE 50.

3. RECONSIDER VOCATIONAL ASSESSMENTS AGREEMENT (GAIN)

Dr. Moser presented her rationale for recommending that the Occupational Assessment and Training Center program be discontinued, as follows:

"During my first year as Vice President for Instruction, I have reviewed the various programs within the Instruction Division. As a result of that review, I am at this time, asking you to give consideration to a recommendation to the Superintendent/President that OATC be discontinued at the end of this fiscal year.

"My preliminary thinking included concerns that the services offered through OATC were not sufficiently related to the primary mission of the college. I was also concerned that the grants do not contain adequate indirect cost percentages for District overhead even though those have been requested. Additional concerns include the fact that the current building lease will soon expire and there is no available space on campus.

"Since that time I have reviewed the information on the programs and spoken with Dr. Stepsis the Dean, and other administrators and professional staff and have concluded that within the District there are other administrative units which perform testing and assessment functions for the college which are adequate to serve the needs of the student population. There is, therefore, a duplication, if not in specific clients serviced, in administrative function including the ability to obtain external funding. OATC is in fact adding to the burden on the unrestricted budget in terms of support services and personnel time.

"The recently completed Educational Master Plan identifies the demographic factors to which the District as a whole must respond. The Instructional and Student Services components provide guidance and training for students consistent with the needs and demands of our local community through advisory committees, services for special populations such as veterans and disabled students, disadvantaged students, as well as older adults and those citizens served through the Community Services Program. The District has the administrative mechanisms to serve all populations as well as to plan for advanced technology programs.

"With the flexible scheduling and ability to handle a wide variety of training demands, Palomar College has the ability to subcontract for training services and provide jobs while stepping out of the role of coordinator and major contractor thus relieving the burdens on administrative services.

"The amounts currently included for indirect costs in OATC contracts are clearly inadequate and do not compensate the college for the time spent by the District employees in servicing OATC and in covering other District expenses.

"The state funding received from limited amounts of ADA received in such VEA supported programs as electronics are necessary for other

District expenses and cannot be considered as exclusively compensatory to the District for OATC operations.

"Currently there are five certificated OATC employees hired under Section 87470 of the Education Code and four classified employees. The interests of employees are a significant concern to me in any administrative decision. Nothing in the review of the OATC Program should be construed as a lack of support or concern for the people hired under the program."

Dr. Joan Stepsis, Director, OATC/SP, responded by saying that the proposal to discontinue OATC/SP came as quite a shock to her, and that it is her understanding that the primary mission of Palomar College is to deliver quality instructional programs to residents of the District in the areas transfer and vocational education. She observed that the District also provides a wide range of student service activities, some of which are mandated by law, to ensure that all District residents may equally access and benefit from these instructional programs.

Dr. Stepsis outlined the primary purposes of OATC/SP as referenced in the 1985 Institutional Self Study for Accreditation as:

1. To secure special funds to assist in the development, modernization and planned expansion of occupational programs for the District, to operate such vocational/technical programs both on and off campus, to field test new high-tech offerings, and to experiment with new mechanisms of delivery such as short term, accelerated programs and internship programs.

As an example, between 1982 and 1989, vocational programs developed and administered by OATC/SP trained over 400 technicians for positions in the high tech industries of North San Diego County. In the spring of 1985, over one-fourth of the Certificate graduates of Palomar College were products of OATC/SP administered voc/tech programs. Six new Certificate programs have been developed as a result of OATC's activities, and several hundred thousand dollars in new high tech equipment has been purchased with special funds.

2. To develop, implement and administer specially funded occupational assessment and employment training projects designed to meet the needs of specific targeted populations.

As an example, during the current year (1988-89), OATC/SP will serve approximately 1,000 individuals in its ongoing occupational assessment and vocational skills training programs. The majority of those served are from among such difficult-to-serve groups as the disabled, the under and unemployed, minorities, welfare recipients, those with English language problems, and high school special education students.

Dr. Stepsis pointed to the correlation of missions between the College and OATC/SP: to provide quality vocational training programs and to ensure access to vocational training opportunities to all

District residents.

She further mentioned that, in developing specialized funding mechanisms to support Community Service programs for hard-to-serve population groups and in obtaining supplementary monies for new program development, OATC/SP substantially reduces the fiscal burden which would otherwise fall upon the unrestricted budget to support such activities and services. (OATC is entering the 1989-90 fiscal year with over one-half million dollars in such supplementary funds.)

Dr. Stepsis mentioned that demographic factors which were identified for master planning purposes further support the need for expanding OATC/SP's role as the institution attempts to keep pace with rapidly expanding vocational training and employment preparation needs throughout the District. This is especially true with regard to serving special populations and North County's fast growing advanced technology industries.

She offered the following examples:

1. The Veterans Administration has recently requested that OATC/SP develop vocational assessment and job placement services for both disabled veterans and for those veterans recently separated from the military.
2. OATC/SP is currently involved in the development of a Technology Transfer Center for North County, is exploring the development of a new technical program in surface mount technology, and is coordinating with the Chancellor's Office and ED>NET in developing a Directory of Advanced Manufacturing Programs for the California Community College System.

Dr. Stepsis observed that if OATC/SP is to be discontinued at the end of this fiscal year, not only will the District lose the benefits and service capabilities outlined previously, but other equally negative consequences will result as well.

Dr. Stepsis expressed her belief that OATC/SP has become a central coordinating point for a wide variety of occupational assessment and training services upon which other LEAs and public service agencies in the North County depend. OATC's Vocational Assessment Center was developed at Palomar College because no comparable services or facilities were or are available in the North County. OATC/SP is the exclusive provider of vocational assessment services for the Department of Rehabilitation in North County, and also serves as the exclusive provider of similar services for the Department of Social Services' GAIN participants. The SDICCCA-sponsored GAIN assessment project is a county-wide consortium of community colleges which form a coordinated network of standardized assessment services.

Dr. Stepsis pointed out that additionally, OATC/SP also serves as a major contractor for the Private Industry Council's adult JTPA programs for the north County, and that since the election of John MacDonald as North County Supervisor, the community colleges have been able, with his support, to re-establish themselves as primary

employment training providers in the region. As a result, a truly coordinated system of services has been created for the first time in many years in the North County, with Palomar College as an essential component in this system.

Dr. Stepsis observed that it should therefore be apparent that discontinuing OATC/SP on such short notice would cause a severe and irreparable disruption in these recently established and coordinated employment training services in the North County. Such arbitrary and unilateral decision to terminate services and abrogate commitments to outside agencies could only serve to severely damage the reputation of Palomar College and its administration.

Dr. Stepsis mentioned that, in regard to Dr. Moser's statement concerning indirect cost rates, that Dr. Stepsis has not received any official or definitive directive concerning inclusion of indirect rates in her contracts and/or grant proposals. She indicated an understanding from a recent conversation with Lois Meyer that Lois is working on formulas for both on- and off-campus programs, and has sought input in this matter. Part of the discussions with her involved covering direct costs incurred by other campus departments in servicing OATC/SP programs. Likewise, a system needs to be established for charging back against those costs, and against any future indirect costs, for work performed by OATC/SP for other college departments for which it is not directly compensated by the District or other outside sources.

Dr. Stepsis reflected that, in summary, she trusted that she had demonstrated that OATC/SP's services and programs are indeed directly related to the primary mission of the College and that the Department's ability to obtain outside funding to supplement the unrestricted budget provides a real benefit to the College, especially in the development of new voc-tech programs, and the provision of employment training programs and services to special needs populations.

She stated further that she hoped she had been successful in alerting all those concerned to the potentially adverse consequences which would likely result from a decision to discontinue the Department at the end of June, and that she had been convincing regarding the necessity of a transition period to avoid disruption of contracted services in the North County.

Dr. Stepsis, in closing, observed that it seems only fair and appropriate that in considering such a serious matter as the phasing out of a department of the College which has been in existence for a decade, and along with it the jobs of over fifteen employees of the District, that such a program review should consist of more than an cursory appraisal based upon hearsay and second-hand information. She encouraged members of the administration and the Governing Board to visit the Center and review its programs, speak with her and the staff, visit with personnel of agencies with which OATC has contracted, and the program participants. Hopefully such a visit would reveal why the center is so highly regarded throughout San Diego County and the State of California, and why its programs are

frequently ranked as model programs by outside evaluators.

Members of the Board expressed gratitude to Dr. Stepsis for the development of a valuable program.

Dr. Boggs stated that primary concerns were lack of indirect costs for district overhead and, particularly, the impact on Human Resources, Accounting, and Payroll Departments. He said that these are very good programs for the community, and would like to see them transitioned from Palomar into another agency which could take them. He recommended terminating the program within a period of time determined by the superintendent, considering the legal requirements for notice of termination or reasonable time requirements for transition of the programs to another agency. He added that the motions could be reworded to allow a transition period.

In response to a question, Dr. Boggs said that JTPA is not included in the actions now before the board. He will get recommendations from Dr. Moser regarding these programs.

Dr. Dougherty agreed that a transition period would be appropriate, and suggested that the Personnel Office may be able to assist in finding jobs for employees who will lose their jobs by these decisions.

Ms. Hughes stated that these are really valuable programs and the service they are providing is really important to society in North County. However, our two primary missions are supposed to be transfer education and vocational education. She said she has been on the Board 5-6 years, and this started out as something small, was cost effective, paid its own way, and did not make an impact on the economics of the college. But it has become a much bigger program; it is now impacting our college budget. She declared that, as a board member, she must question whether this is a business we are supposed to be in. Perhaps the social agencies who are now contracting with us for these services could absorb these programs. Perhaps the businesses who want the testing done for their employees could do the testing for themselves. But perhaps it is not a job for our community college to be doing.

Mr. Echeverria stated that these are unquestionably invaluable programs and agreed that in many cases this type of organization does not have the quality of service which Dr. Stepsis and her staff have brought to the program. He said this program serves a wide range of needs in the community, far beyond the community college need. He suggested that, after examining the scope of these services, and in exploring possibilities of transition, Dr. Stepsis together with her staff, might want to explore the possibility of establishing an administratively independent organization to continue these programs in the private sector, rather than trying to sell the program to MCC or somewhere else.

Dr. Dougherty stated that this decision is not an easy one. Speaking to Dr. Stepsis, he said that this program has provided a valuable service to the community and he is proud that this college was a part

of it for many years. Our problem is that legally we have to give 30 days notice to the program, so the board must act tonight. As a Board, we have to say this is the 30-day notice, but perhaps it is not 30 days, but perhaps 120 days or some other period of time which will be needed for transition to other sponsorship. This is, then, our instruction to our administration to arrange a reasonable transition period.

MSA Dougherty, Echeverria

BE IT RESOLVED, That the agreement renewal between the Palomar Community College District and the County of San Diego, Department of Social Services, for the purpose of providing vocational assessments for approximately 140 - 185 GAIN participants during the third contract year, be reconsidered. This agreement was originally approved by the Governing Board on May 9, 1989.

After discussion it was

MSC Dougherty, Echeverria

RESOLUTION 88-13148

BE IT RESOLVED, That the agreement originally approved by the Governing Board on May 9, 1989, between the Palomar Community College District and the County of San Diego, Department of Social Services, for the purpose of providing vocational assessments for approximately 140 - 185 GAIN participants during the third contract year, be discontinued, and that the District Superintendent be authorized to arrange for a transition period during which the termination takes place.

The vote was unanimous.

4. RECONSIDER VOCATIONAL EVALUATION AND JOB PLACEMENT ACTIVITIES AGREEMENT

MSA Dougherty, Echeverria

BE IT RESOLVED, That the agreement renewal between the Palomar Community College District and the State of California Department of rehabilitation for the Purpose of providing Vocational Evaluation and job placement activities to Department of Rehabilitation clients in North San Diego County be reconsidered. This agreement was originally approved by the Board on April 25, 1989.

After discussion it was

MSC Dougherty, Echeverria

RESOLUTION 88-13149

BE IT RESOLVED, That the agreement originally approved by the Governing Board on April 25, 1989, between the Palomar Community College District and the State of California Department of Rehabilitation, for the purpose of providing Vocational Evaluation and job placement activities to Department of Rehabilitation clients in North San Diego County, be discontinued, and that the District Superintendent be authorized to arrange for a transition period during which the discontinuance takes place.

The vote was unanimous.

5. RECONSIDER COORDINATED SYSTEM OF REHABILITATION SERVICES AGREEMENT

MSA Dougherty, Echeverria

BE IT RESOLVED, That the cooperative agreement between the Palomar Community College District and the State of California Department of Rehabilitation for the purpose of effecting a coordinated system of rehabilitation services for North San Diego County to more effectively and efficiently retrain and place Department of Rehabilitation clients be reconsidered. This agreement was originally approved by the Board on April 25, 1989.

After discussion, it was

MSC Dougherty, Echeverria

RESOLUTION 88-13150

BE IT RESOLVED, That the agreement originally approved by the Governing Board on May 9, 1989, between the Palomar Community College District and the State of California Department of Rehabilitation, for the purpose of effecting a coordinated system of rehabilitation services for North San Diego County to more effectively and efficiently retrain and place Department of Rehabilitation clients, be discontinued, and that the District Superintendent be authorized to arrange for a transition period during which the discontinuance takes place.

The vote was unanimous.

H. NEW BUSINESS

1. INFORMATION

College Planning and Development

Michael L. Maas, Consultant, presented information in regard to site acquisition and new campus development.

Dr. Dougherty expressed his belief that a site along the I-15 Corridor is the most logical place for a satellite campus, and that any development of a satellite campus should not take place at the expense of main campus programs or personnel.

2. INFORMATION

Acknowledgement of Scholarship Donation

ACKNOWLEDGEMENT, By the Governing Board of Palomar College of the following scholarship donation received by the Financial Aid Office for the spring term, 1988-89.

DONOR

AMOUNT

San Marcos Women's Club

\$ 200.00

3. APPROVE SPECIAL GOVERNING BOARD MEETING

MSC Dougherty, Echeverria

RESOLUTION 88-13151

BE IT RESOLVED, That a special Governing Board meeting for the purpose of the Governing Board self evaluation and the review of certain other District programs be held on Tuesday, June 6, 1989, at 5:00 p.m. in the President's conference room, Room LL-202, Palomar College Campus.

The vote was unanimous.

4. CANCEL REGULAR MEETING

MSC Dougherty, Echeverria

RESOLUTION 88-13152

BE IT RESOLVED, That the regularly scheduled meeting of the Governing Board on Tuesday, June 13, 1989, be cancelled.

The vote was unanimous.

5. RECOGNIZE CLASSIFIED EMPLOYEES WEEK

MSC Dougherty, Echeverria

RESOLUTION 88-13153

WHEREAS, Classified employees provide valuable services to Palomar College students; and

WHEREAS, Classified employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, Classified employees play a vital role in achieving the mission of Palomar College; and

WHEREAS, Classified employees of Palomar College strive for excellence in all areas relative to the educational community;

THEREFORE BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby recognizes and wishes to honor the contribution of the classified employees of Palomar College to quality education in the State of California and to Palomar College, and recognizes the week of May 15 - 19, 1989, as Classified Employee Week.

The vote was unanimous.

6. APPROVE FACULTY EXCHANGE

MSC Dougherty, Echeverria

RESOLUTION 88-13154

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a faculty exchange for the academic year 1989-90 between Mr. Gene Sager, Behavioral Sciences Department of Palomar College, and Mr. William Neilson from Harrisburg Area Community College. Mr. Neilson will work as a Counselor and as an Instructor in the Life Sciences Department. The salary of each participant will remain the responsibility of his own school district. This exchange was coordinated with the Community Colleges Exchange Program.

The vote was unanimous.

7. ENDORSE ESCONDIDO UNION SCHOOL DISTRICT BOND ISSUE, PROPOSITION A, "CLASSROOMS FOR KIDS"

MSC Forquera, Dougherty

RESOLUTION 88-13155

BE IT RESOLVED, That the Governing Board of the Palomar Community College District endorse Proposition A, "Classrooms for Kids" Escondido Bond Issue, for construction of additional classroom space in the Escondido Elementary Schools.

The vote was unanimous.

8. ENDORSE VISTA UNIFIED SCHOOL DISTRICT BOND ISSUE, "YES FOR KIDS"

MSC Forquera, Dougherty

RESOLUTION 88-13156

BE IT RESOLVED, That the Governing Board of the Palomar Community College District endorse the "Yes for Kids" Vista Bond Issue, for construction of additional classroom space in the Vista Unified School District.

The vote was unanimous.

9. ACKNOWLEDGE SERVICE

MSC Dougherty, Echeverria

RESOLUTION 88-13157

BE IT RESOLVED, That we, the members of the Governing Board of the Palomar Community College District, do hereby express our sincere appreciation to

MICHELLE HARDING

who during the past year has served as President of the Associated Student Government and Student Trustee, and who, during her tenure in office, has shown outstanding service, responsibility and leadership, and as a result, accomplished a great deal for the betterment of the students at Palomar College.

The vote was unanimous.

10. AUTHORIZE ISSUANCE OF NEW WARRANT

MSC Dougherty, Forquera

RESOLUTION 88-13158

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of SCOTT T. MUSICK, P.O. Box 27661, Escondido, CA 92027 in the amount of \$48.28; (original warrant stale dated).

The vote was unanimous.

11. AUTHORIZE ISSUANCE OF NEW WARRANT

MSC Dougherty, Forquera

RESOLUTION 88-13159

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of ANDY CASTRO, 16527 Avenida Florencie, Poway, CA 92064 in the amount of \$50.00; (original warrant stale dated).

The vote was unanimous.

12. AUTHORIZE REIMBURSEMENT FOR SPEAKER

MSC Forquera, Williamson

RESOLUTION 88-13160

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Dr. George R. Boggs, Superintendent/President, to reimburse Joan Newcomb, Fresno City College, for fees, travel, lodging and meal expense, to present a keynote address, (Fall 1989 Orientation Day, August 25, 1989). Said expenses shall not exceed \$880.00, Budget Account No. 01-03-30-3000-6010-5102.00-0000.

The vote was unanimous.

13. APPROVE COOPERATIVE AGREEMENT

MSC Dougherty, Williamson

RESOLUTION 88-13161

BE IT RESOLVED, That a non-financial cooperative agreement between the District's Student Placement Office and the California State Employment Development Department (EDD), 1301 Simpson Way, Escondido, CA 92025, for placement of an EDD representative within the Student Placement Office to assist in providing job referral services to eligible student participants. Term of this agreement shall be from July 1, 1989 through June 30, 1990. Said Agreement may be terminated by either party with a thirty (30) day written notice.

The vote was unanimous.

14. AUTHORIZE SIGNATURES - ASSOCIATED STUDENTS OF PALOMAR COLLEGE

MSC Forquera, Williamson

RESOLUTION 88-13162

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Associated Students of Palomar College in the Bank of California, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services, or

Lois B. Meyer, Director of Fiscal Services
and

John Weber, President, Associated Student Government or
Jill Kaeser, Vice President of Associated Student Government.

The vote was unanimous.

15. RECOMMENDATION: ACTION - APPROVE 1989-90 SERVICE CENTER FEE SCHEDULE
AND FEE POLICIES FOR CHILD DEVELOPMENT INSTRUCTION

MSC Dougherty, Forquera

RESOLUTION 88-13163

BE IT RESOLVED, That the following Child Development Instruction and Services Center Full Pay Family Fees and Fee Policies be approved effective Fall 1989:

Infant Center

Preschool

half-day \$9.00 (up from \$8.00)
full-day \$14.25 " " 13.25

half-day \$8.75 (up from \$7.75)
full-day \$13.75 " " 12.75)

A \$35.00 annual registration fee for each family enrolled will be due and payable at the time Center registration papers are turned in to the Child Development Instruction and Services Center Business Office.

If fees are not paid within ten (10) days from the first day of every month, a \$20.00 late charge will be added to the fee. if fees are not paid within twenty (20) days from the first of each month, child care services may be terminated.

The Child Development Instruction and Services Center closes each day at 5:30 p.m. Late pick-up charges will be \$5.00 per fifteen-minute increment.

The vote was unanimous.

16. AUTHORIZE ONE-TIME FEE FOR OATC EXPENSE

MSC Dougherty, Williamson

RESOLUTION 88-13164

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a one-time fee for job search and employment preparation activities provided by OATC for one client who was authorized through the Newport Beach Department of Rehabilitation and who could not be served under OATC's normal CASE Services agreement due to San Diego County Department of Rehabilitation district boundaries. Said fee payable to Palomar College, will be in the amount of \$735.00

The vote was unanimous.

17. APPROVE CONTRACT - 6-BUILDING SPACE OPTIMIZATION PROJECT

MSC Dougherty, Forquera

RESOLUTION 88-13165

BE IT RESOLVED, That a contract for the Six Building Space Optimization Project be awarded to Crest Construction Corporation, 140 W. Woodward Avenue, Escondido, California 92025, being certified as the low responsive bidder, in the amount of \$657,938.00. (Contract may be awarded for a lesser amount if additional funds do not become available. This is a 90% state funded project.)

The vote was unanimous.

18. APPROVE CONSTRUCTION INSPECTION AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13166

BE IT RESOLVED, That an agreement between the Palomar Community College District and Dee Keith Estes, 7477 Salem Street, San Diego, CA, be approved for the purpose of providing construction inspection services for the Six Building Space Optimization Project. Said amount of agreement is estimated not to exceed \$6,000.00. Terms of the agreement shall be May 31, 1989, through completion of the project.

The vote was unanimous.

19. APPROVE BAKERY CONTRACT

Forquera, Williamson

RESOLUTION 88-13167

BE IT RESOLVED, That a requirements contract for Bakery Products for the 1989-90 college year be awarded to Fornaca Family Bakery, 2828 National Avenue, San Diego, California 92113, being certified as meeting all specifications. Said contract is estimated not to exceed \$24,020.00. (This contract is being awarded on a multi-year basis, and may be awarded one additional year subject to Governing Board approval and contractor performance.)

The vote was unanimous.

20. TABLE EXTENSION OF REQUIREMENTS CONTRACT (PINKERTON)

MSC Dougherty, Echeverria

RESOLUTION 88-13168

BE IT RESOLVED, That the motion to extend the requirements contract for Security Services with CPP/Pinkerton, 935 West Mission Avenue, Suite G, Escondido, California 92025 that was originally approved by the Governing Board on June 28, 1988, be tabled until the meeting of June 27, 1989.

The vote was unanimous.

21. TABLE CONTRACT FOR KVA TRANSFORMER LOCATION

MSC Dougherty, Echeverria

RESOLUTION 88-13169

BE IT RESOLVED, That a the motion to approve a contract for relocation of an existing 200 KVA transformer with three new distribution panels for computer power to the B Building (Business Education), be tabled.

The vote was unanimous.

22. TABLE LEASE AGREEMENT

Dean Jackson reported to the Board that there will be no way to accommodate the 1,500 additional students projected for academic year 1989-90 with existing facilities. For this reason, the District is seeking a location for a satellite campus, and has located a potential site at the corner of Midway Drive and Valley Parkway in Escondido. In the 45,200 square feet which the building provides, 25 classrooms, a lounge, office area and area for counselors, would, at 2/3 of its operational capacity, accommodate roughly 1/2 of the additional students by spring 1990. With on-site registration, a small curriculum would make possible pursuit of liberal arts and sciences without driving the 7 miles on Freeway 78.

While Palomar services more Escondido residents than those of any other community, the usage rate of Escondido students falls below other communities (less courses per student). With the school average usage rate at 5.3 percent, it is hoped that Escondido's usage rate could be raised to at least that figure, or perhaps even 6.3 percent, matching that of San Marcos. This would virtually solve

classroom space problems for the 1989-90 academic year. The fiscal significance of this becomes apparent when it is noted that each of the 700 ADA is worth \$2,697 to the District.

While this site does not solve the problem of service to Rancho Bernardo and Poway students, Bear Valley Parkway does provide reasonably good access from those areas, as well as from Valley Center and Ramona.

Bryant Guy has negotiated the most recent offer of 44 cents per square foot, a firm price for two years, after which an increase to match the CPI will be permitted. Tenant improvement costs will amount to about \$12.00 per square foot. Though parking is available, additional parking spaces can be created on the existing lot, to equal roughly 500 spaces.

Mr. Echeverria suggested that Palomar ask to include an option to buy, even if it were necessary to pay slightly more than 44 cents per square foot.

MSC Dougherty, Forquera

RESOLUTION --13170

BE IT RESOLVED, That the motion to approve a lease agreement, in accordance with Educational Code Sections 81529 and 81530, for the property located at 1951 East Valley Parkway, Escondido, CA 92025, (approximately 45,200 square feet), be tabled.

The vote was unanimous.

I. FINANCIAL REPORTS

1. INFORMATION

BUDGET REPORT, Unrestricted Income, from April 1, 1989 to April 30, 1989.

2. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from April 1, 1989 to April 30, 1989.

3. INFORMATION

TRAVEL CLAIM TRANSACTIONS, from April 1, 1989 to April 30, 1989.

4. INFORMATION

PURCHASE ORDER PAYMENTS - Travel, from No 950000 to 959999.

5. INFORMATION

Use of campus facilities by outside organizations, April, 1989.

6. APPROVE EXPENSE WARRANTS

MSC Dougherty, Forquera

RESOLUTION 88-13171

BE IT RESOLVED, That Expense Warrants number 13547 through 14181, in the total amount of \$738,314.66, be approved.

The vote was unanimous.

7. APPROVE SALARY WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 88-13172

BE IT RESOLVED, That Salary Warrants for Payroll number 19, dated April 1, 1989, and Payroll number 20, dated April 28, 1989, in the total amount of \$2,285,184.89, be approved.

The vote was unanimous.

8. APPROVE INTRA-BUDGET TRANSFER RESOLUTION AT THE CLOSE OF THE SCHOOL YEAR 1988-89

MSC Forquera, Dougherty

RESOLUTION 88-13173

BE IT RESOLVED AND ORDERED by the Governing Board of the Palomar Community College District that the Vice President for Finance and Administrative Services may make such transfers between the undistributed reserve and any other expenditure classification of the budget of the district for the school year 1988-89 as are necessary to permit the payment of obligations of the district incurred during said school year.

The vote was unanimous.

9. NOTICE PUBLIC HEARING FOR 1989-90 ANNUAL FINANCIAL BUDGET REPORT (CCFS-311)

MSC Dougherty, Forquera

RESOLUTION 88-13174

BE IT RESOLVED, That the proposed 1989-90 Annual Financial and Budget Report of the Palomar Community College District will be on display and available for public inspection on August 28, 1989 through September 1, 1989, 8:00 a.m. to 5:00 p.m., Fiscal Services, Room A-2 Administration Building, Palomar College. FURTHER, The Governing Board of the Palomar Community College District will conduct a Public Hearing on the Annual Financial and Budget Report at a special meeting of the Governing Board on Tuesday, September 5, 1989, 7:00 p.m., Board Conference Room, Palomar College. Said Notice of Public Hearing is to be published by the Escondido Times Advocate on August 3 or 4, 1989.

The vote was unanimous.

10. ADOPT INTERIM SALARY SCHEDULE FOR 1989-90 BOARD AGENDA, MAY 30, 1989

MSC Dougherty, Williamson

RESOLUTION 88-13175

WHEREAS, because of the uncertainty as to the amount of State funds which will be made available to school districts and community college districts during school year 1989-90, it is difficult to estimate the funds which will be available for district operations for that school year; and

WHEREAS, this Board acting by and through its authorized representatives is in the process of discussing and negotiating with district employees or their representatives the amounts of salaries and benefits and possible increases or decreases therein to be paid or granted the employees of this district during school year 1989-90; and

WHEREAS, such discussions and negotiations likely will continue on into school year 1989-90; and

WHEREAS, this Board recognizes that if adequate funds are available to pay additional amounts, it would be equitable to pay employees salary increases in addition to the salaries paid them during the 1989-90 school year in amounts as may be determined by this Board to be justified or as may be agreed upon as the result of negotiations between this Board's representatives and district employees or their representatives;

NOW THEREFORE IT IS RESOLVED, DETERMINED, AND ORDERED that effective July 1, 1989, the salary schedules which are attached hereto as Enclosure (1) and incorporated herein by reference are adopted as base interim schedules for school year 1989-90 but in recognition of the steady increase in the cost of living and other factors affecting the economy if additional adequate funds are made available for payment of employees' salaries during the 1989-90 school year, employees will be paid the salaries set forth in Enclosure (1) increased or decreased by such amounts as agreed upon by the Board's representatives and district employees or their representatives, such increases or decreases may be effective July 1, 1989.

The vote was unanimous.

11. REQUEST TEMPORARY TRANSFER OF FUNDS

MSC Dougherty, Williamson

RESOLUTION 88-13176

WHEREAS, the California Constitution, Article XVI, Section 6, and Education Code Section 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 27, 1989, the Governing Board will:

[XXX] Adopt a tentative budget

[] Adopt its final budget

for this district for the fiscal year 1989-90 pursuant to the provisions of the Education Code Sections 85000 et seq., and taxes accruing to the district for said fiscal year are estimated to be \$19,030,451 and 85% of said taxes is \$16,175,883; and

WHEREAS, taxes accrued to this district during the 1988-89 fiscal year were \$17,620,788; and

WHEREAS, it is necessary to provide funds for meeting the obligations incurred for maintenance purposes by this district;

AND NOW THEREFORE BE IT RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code Section 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this district during the 1989-90 fiscal year to meet obligations incurred for maintenance purposes in the amount of:

(a) \$2,749,900 for the period from July 1 until September 30 not to exceed 17% of the authorized limit.

(b) \$13,425,983 after the final budget is adopted but not

to exceed a total of 85% of taxes accruing to the district.

2. If directed by the Board of Supervisors, funds will be transferred to this district by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller and the County Treasurer-Tax Collector.

The vote was unanimous.

J. OPERATIONAL REPORTS

1. Security Proposal

In response to a former Board request to review the current campus patrol and security measures, Mike Ellis Director of Buildings and Grounds, explained that at present Palomar has both a Campus Patrol staffed by District personnel, and a security service, contracted out to Pinkerton. Personnel of Campus Patrol includes 1 supervisor on duty 24 hours per day, 7 days per week; an office specialist, and 9 or 10 student patrol officers (4 students per shift). Duties of the office specialist include processing a variety of paperwork, and scheduling. Campus Patrol officers are normally students enrolled in the Criminal Justice program, 2 of whom are assigned to interior patrol (deal on foot with interior of campus, providing escort service), 2 assigned to van patrol (outer parking lots, doing jump starts, walkouts, changing tires, running hospital emergencies, and making theft and vandalism reports, lost and found assignments, parking enforcements, and delivering emergency messages). The patrol office is staffed from 7:00 a.m. to 7:00 p.m. Following that time, the 2 patrols are in radio contact with the telephone switchboard.

Security is currently provided by Pinkerton. There is 1 security guard on duty from 5:00 p.m. to 7:00 a.m., Monday through Friday, and from 5:00 p.m. Friday through 7:00 a.m. Monday, whose assignment includes locking and unlocking classrooms, and making routine rounds to deter vandalism. Neither the campus patrol nor security officers have police powers; they may observe and report only.

The proposed improvements include combining the two into one operation, keeping the 1 supervisor on call 24 hours per day, 7 days per week, and maintaining the 1 office specialist and 9 to 10 student

patrol officers. A total of six security officers, are proposed, to include 1 during the day, to be supplemented with students; 2 officers from 4:00 p.m. to midnight, with student support until 10:30 p.m., 1 officer from midnight to 8:00 p.m., who will work with the 11 campus custodians on duty from 10:00 p.m. until 7:00 a.m. The 2 relief officers would fill in Saturdays and Sundays.

The cost for Campus Patrol services would remain the same as it is currently. The additional security services would be based upon an hourly rate of approximately \$6.16 per hour, though the final rate will be determined by Human Resources after research. With benefits, this calculates to \$18,913 per year. Times 6 officers, the total figure amounts to \$113,478 per year. Pinkerton services currently cost the District \$43,000 annually, therefore the new figure amounts to a \$70,500 increase.

This is a proposal in its very elementary stages. Mr. Gregoryk indicated that the critical hours needing additional services are from 7:00 to 11:00 p.m., and that it is the intent of the District to refrain from using security with police powers. New services are to be paid for from parking fees plus additional District support.

Mr. Echeverria suggested the study be pursued and brought before the Board at the next meeting. Dr. Dougherty asked for a summary of all the pros and cons. Nona McClure, Director of the Mt. Carmel Satellite Center, requested that the satellite campuses be included in the increased protection.

2. APPROVE CONSULTANT AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13177

BE IT RESOLVED, That in accordance with Government Code Section 53060 an agreement between the Palomar Community College District and Michael L. Maas for the purpose of providing professional services and consultation to assist the college in the institution of a college planning and development program for the benefit of Palomar College, including the assessment of planning for, and potential acquisition of an additional college site; and to provide technical management services associated with the planning and development of the site. Terms of this agreement shall be June 1, 1989, through completion of project for a total estimated amount of \$37,500.00.

The vote was unanimous.

K. PERSONNEL

1. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following retirement resignation has been accepted, with regret, by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. JOYCE E. HARRIS, Administrative Technician, President's Office, effective June 30, 1989, under Group II of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987.

2. APPROVE SUPPLEMENTAL EARLY RETIREMENT PROGRAM

Dr. Boggs mentioned that since certificated personnel who have not begun a sabbatical leave prior to June 1, 1989 still have a choice as to whether to take the sabbatical leave or not, they would not be forgiven for any obligations to the District following their sabbatical leaves. If any faculty who are currently on sabbatical leaves qualify for this early retirement program they will not be held responsible for owed service after their sabbaticals, since they did not know of the District's intent to offer an early retirement incentive.

Dr. Dougherty mentioned that persons slated for sabbatical leaves should be phoned now and presented with their option. Dr. Moser's office will be responsible for so doing.

MSC Dougherty, Echeverria

RESOLUTION 88-13178

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Supplemental Early Retirement Program as outlined by Keenan and Associates, 591 Camino de la Reina, Suite 407, San Diego, CA 92108. Said program will be offered to all certificated employees and members of the Administrative Association who have reached the age of 55 prior to June 30, 1990, who have not incurred any debt of service to the District due to sabbatical leaves begun on or after June 1, 1989, and who give written notice of their intent to retire by November 1, 1989, with retirement to take place on or before June 30, 1990.

The vote was unanimous.

L. ITEMS PENDING

1. Faculty Tenure Review
2. Faculty Service Areas
3. Evaluation of the Faculty

4. Professional Development for Classified and Administrative Employees
5. Progress on Staff Diversity
6. Administrative Contracts
7. 2 + 2 + 2

M. COMMENTS FROM BOARD MEMBERS

Members of the Board extended best wishes to Michelle Harding and welcomed John Weber.

Dr. Dougherty mentioned the possibility of purchasing a pipe organ for the Music Department. Dr. Stanford observed that a pipe organ would best be accommodated in a new building.

Dr. Dougherty expressed a wish for the Board to write a letter of appreciation to San Marcos mayor Lee Thibadeau, who graciously accepted an honorary Associate in Arts degree for Assemblyman Bill Bradley from Palomar College at commencement ceremonies held May 26, 1989.

Ms. Hughes inquired if any other Board members had received a letter citing a business in San Marcos for emitting toxic air pollutants which are supposedly impacting the College. Mr. Gregoryk was asked to look into the matter.

Ms. Hughes reminded Board members to complete evaluation forms for the Superintendent/President and for the Board of Trustees.

Mr. Gregoryk announced that Board members will be invited to a question and answer session for the final candidates for the presidency of the new San Marcos State University.

Dr. Stanford remarked that the Certificated Salary and Benefits Committee had recommended a raise in certificated hourly pay different than that recommended by the Budget Development Committee.

CLOSED SESSION - PERSONNEL MATTERS

The meeting was recessed to closed session at 10:00 p.m., during which it was

1. NOTICE OF UNPROFESSIONAL CONDUCT

MSC Dougherty, Williamson

RESOLUTION 88-13179

To send a notice of unprofessional conduct to Carol Mitton, Teacher, Child Development Instruction and Services Center, pursuant to Education Code Section 87734.

The vote was unanimous.

2. TERMINATION OF OATC EMPLOYEE

MSC Dougherty, Williamson

RESOLUTION 88-13180

BE IT RESOLVED, That a notice of non-reemployment be sent to Mark Fillebrown, Pre-employment Instructor, OATC.

The vote was unanimous.

3. APPROVE CONTRACT REDUCTION

MSC Dougherty, Echeverria

RESOLUTION 88-13181

BE IT RESOLVED, That the contract of Patricia Fox, Instructor, OATC, be reduced, providing the contracts which pay her salary are being reduced.

The vote was unanimous.

N. ADJOURNMENT

The meeting was reconvened to open session at 11:26 p.m., and adjourned.

P R E S I D E N T

S E C R E T A R Y

MINUTES
SPECIAL MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
PRESIDENT'S OFFICE CONFERENCE ROOM
LIBRARY BUILDING, ROOM LL-202. COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JUNE 6, 1989, 4:30 P.M.

The Governing Board of the Palomar Community College District met in the President's Office Conference Room, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the President, Barbara Hughes, at 4:30 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D. (arrived at 5:10 p.m.)
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
BARBARA HUGHES, PRESIDENT
HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

George R. Boggs, Ph.D., Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice President,
Instructional Services
Michael D. Gregoryk, Assistant Superintendent, Vice President,
Administrative Services & Finance

STAFF PRESENT:

Bryant Guy, Director, Purchasing Services
Jane Engleman, Director, Human Resource Services
Dr. Joan Stepsis, Director, Occupational Assessment and
Training Center

C. **OLD BUSINESS:**

The Board reviewed the contract agreements with the San Diego Regional Employment and Training Consortium. Following discussion, the Board directed the Superintendent/President to work with the contractors to establish an appropriate timeline for termination of the contracts.

MSC Echeverria, Williamson

RESOLUTION 88-13182

BE IT RESOLVED, That the Governing Board of the Palomar Community College District direct the Superintendent/President to phase out the contract agreements with the San Diego Regional Employment and Training Consortium, PIC/RETC, for individualized participant training programs.

The vote was 4 in favor; 0 opposed; 1 absent (Dougherty).

MSC Echeverria, Forquera

RESOLUTION 88-13183

BE IT RESOLVED, That a contract for the Six Building Space Optimization Project be awarded to Crest Construction Corporation, 140 West Woodward Avenue, Escondido, California 92025, being certified as the low responsive bidder, in the amount of \$657,938.00. (Contract may be awarded for a lesser amount if additional funds do not become available. This is a 90 percent state funded project and is contingent upon final approval of the California State Department of Finance.)

The vote was 4 in favor; 0 opposed; 1 absent (Dougherty).

D. CLOSED SESSION

Barbara Hughes announced that the Board would adjourn to Closed Session:

1. Pursuant to Government Code Section 54957.6, to confer with its negotiator concerning collective bargaining matters and compensation of unrepresented employees; and
2. Personnel Matters.

The time was 5:00 p.m.

The Board reconvened to open session at 6:43 p.m. Mrs. Hughes announced that the following action was taken during Closed Session:

MSC Dougherty, Echeverria

RESOLUTION 88-13184

BE IT RESOLVED, That the Governing Board of the Palomar Community College District direct the Superintendent/President to issue non-reemployment notices to all certificated Occupational Assessment and Training Center (OATC) employees.

The vote was unanimous.

At 6:45 p.m., the Board recessed for dinner.

At 7:26 p.m., the meeting was called to order.

E. NEW BUSINESS:

The Annual Self Evaluation of the Governing Board was conducted.

Mrs. Hughes announced that the Board would adjourn to Closed Session to evaluate the Superintendent/President. The time was 8:21 p.m.

The meeting was reconvened to open session at 9:28 p.m. Mrs. Hughes stated that no action was taken during Closed Session.

F. ADJOURNMENT

The meeting was adjourned at 9:28 p.m.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JUNE 27, 1989 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the Vice President, Mr. Harvey Williamson, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

ABSENT:

BARBARA HUGHES, PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent,
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
James Clayton, Acting Dean of Community Education
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
LuAnn Poulsen, Dean, Vocational Education
and Applied Arts
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Shay Andrews, Data Entry Operator, Purchasing Services
Dr. Robert Barr, Director of Institutional Research
and Planning
Jon Clossen, Associate Professor, Physical Education and Athletics
Stan Crouch, Associate Professor, Physical Education and Athletics
Virginia Dower, Director, Bookstore Operations
Mark W. Eldridge, Association Professor, Physical Education and Athletics
Michael D. Ellis, Director of Buildings and Grounds
Vern Ellison, Associate Professor, Physical Education
and Athletics
Jane Engleman, Director, Human Resources and
Affirmative Action
Pat Farris, Coordinator, Business Support Services
Michael Flanagan, Director, Financial Aid
Bryant Guy, Director, Purchasing Services
Nan Haugen, Associate Professor, Physical Education and Athletics
Karen Huffman, Associate Professor, Behavioral Sciences
Earl J. Leach, Director, R.O.P.
David Lowenkron, Associate Professor, Mathematics
Scott R. McClure, Programmer Analyst, Data Processing
Teri A. McFarland, Associate Professor, Physical Education and Athletics
William E. McGinnis, Associate Professor, Computer Information
Systems
Lois Meyer, Director, Fiscal Services
Greg L. Ormsby, Coach, Athletics
Jack C. Quintero, Association Professor, English Department
Patrick Schwerdtfeger, President, Faculty Senate
Steven G. Spear, Association Professor, Earth Sciences
Dr. Joe Stanford, Chair, Music Department
Dr. Joan Stepsis, Director, Occupational Assess-
ment and Training Center/Special Programs
Ruth Tait, Handicapped Services Technician, Disabled
Student Programs and Services
Kate Townsend-Merino, Associate Professor, Behavioral Sciences
Robert C. Vetter, Association Professor, Physical Education and
Athletics
Patti B. Waterman, Associate Professor, Physical Education
and Athletics
John Woods, Associate Professor, Physical Education
and Director, Athletics Program

GUEST: Dr. June Scopinich, Dean of Physical Education, Southwestern College

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Williamson declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

MSC Williamson, Echeverria

RESOLUTION 88-13185

BE IT RESOLVED, That the Minutes of the Regular Meeting held May 30, 1989, be approved as amended (corrections underlined):

Page 18, line 1: Mr. Armitage noted that roughly 1,800 volunteer hours have ..."

Page 18, paragraph 4, correct title of Automotive Technology 110, Radiator, Cooling Systems and Gasoline Tank Repair.

Page 18, paragraph 4, correct title of Automotive Technology 111, Auto Body Collision Welding Laboratory, deleting the words "Tank Repair."

Page 19, move Physical Education 92: Adaptive Outdoor Activities, from Programs and insert in new course listings following Nursing 98.

Page 19, move Physical Education 97: Body Conditioning, from Programs and insert in new course listings following Physical Education 96.

Page 30, line 4: "...as though the services rendered by OATC/SP might be continued by other organizations."

Page 51, item M, paragraph 3, line 3: "...Associate in Arts degree for Assemblyman Bill Bradley from Palomar College...."

Page 30, paragraph 2, line 2: Delete the phrase "Ms. Hughes commented that it ..." and add the following comments:

Dr. Boggs stated that primary concerns were lack of indirect costs for district overhead and, particularly, the impact on Human Resources, Accounting, and Payroll Departments. He said that these are very good programs for the community, and would like to see them transitioned from Palomar into another agency which could take them. He recommended terminating the program within a period of time determined by the superintendent, considering the legal requirements for notice of termination or reasonable time requirements for transition of the programs to another agency. He added that the motions could be reworded to allow a transition period.

In response to a question, Dr. Boggs said that JTPA is not included in the actions now before the board. He will get recommendations from Dr. Moser regarding these programs.

Dr. Dougherty agreed that a transition period would be appropriate, and suggested that the personnel office may be able to assist in

finding jobs for employees who will lose their jobs by these decisions.

Ms. Hughes stated that these are really valuable programs and the service they are providing is really important to society in North County. However, our two primary missions are supposed to be transfer education and vocational education. She said she has been on the board 5-6 years, and this started out as something small, was cost effective, paid its own way, and did not make an impact on the economics of the college. But it has become a much bigger program; it is now impacting our college budget. She declared that, as a board member, she must question whether this is a business we are supposed to be in. Perhaps the social agencies who are now contracting with us for these services could absorb these programs. Perhaps the businesses who want the testing done for their employees could do the testing for themselves. But perhaps it is not a job for our community college to be doing.

Mr. Echeverria stated that these are unquestionably invaluable programs, and agreed that in many cases this type of organization does not have the quality of service which Dr. Stepsis and her staff have brought to the program. He said this program serves a wide range of needs in the community, far beyond the community college need. He suggested that, after examining the scope of these services, and in exploring possibilities of transition, Dr. Stepsis together with her staff, might want to explore the possibility of establishing an administratively independent organization to continue these programs in the private sector, rather than trying to sell the program to MCC or somewhere else.

Dr. Dougherty stated that this decision is not an easy one. Speaking to Dr. Stepsis, he said that this program has provided a valuable service to the community and he is proud that this college was a part of it for many years. Our problem is that legally we have to give 30 days notice to the programs, so the board must act tonight. As a Board, we have to say this is the 30-day notice, but perhaps it is not 30 days, but perhaps 120 days or some other period of time which will be needed for transition to other sponsorship. This is, then, our instruction to our administration to arrange a reasonable transition period.

The vote was unanimous.

C O N S E N T C A L E N D A R

CC.

1. USE OF FACILITIES AGREEMENTS

MSC Echeverria, Forquera

RESOLUTION 88-13186

BE IT RESOLVED, That the following Use of Facilities Agreement(s) between the Palomar Community College District and the following agency(ies) be approved:

a. BONSALL UNIFIED SCHOOL DISTRICT/Bonsall
Purpose: To hold classes in General Education
Rate: \$21.00 per use
Effective: June 5, 1989, through July 26, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No

b. SAN MARCOS UNIFIED SCHOOL DISTRICT/San Marcos
Purpose: To hold classes in Community Education
Rate: \$21.00 per use for the first 2 hours and
 \$10.00 for each additional hour
Effective: June 5, 1989, through August 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No

c. MISSION SAN ANTONIO DE PALA SCHOOL/Pala
Purpose: To hold classes in General Education
Rate: Total cost of \$1,393.92
Effective: June 26, 1989, through August 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No

d. FALLBROOK UNION SCHOOL DISTRICT/Fallbrook
Purpose: To hold classes in General Education
Rate: \$20.00 per use
Effective: June 5, 1989, through August 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No

e. RAMONA UNIFIED SCHOOL DISTRICT/Ramona
Purpose: To hold classes in General Education
Rate: \$22.39 per use
Effective: June 5, 1989, through August 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No

f. SONY MANUFACTURING OF AMERICA/San Diego
Purpose: To hold classes in General Education
Rate: No Charge
Effective: May 24, 1989, through August 17, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No

g. SOUTHERN CALIFORNIA EDISON COMPANY/San Onofre
Purpose: To hold classes in General Education
Rate: No Charge
Effective: June 26, 1989, through August 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No

h. VISTA MUNICIPAL COURT/Vista
Purpose: To hold classes in General Education
Rate: No Charge
Effective: June 26, 1989, through August 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No

i. CATAMARAN HOTEL
Purpose: To hold Executive Administration Retreat
Rate: \$720.00 (Rooms and meals)
Dates: June 21 through June 23, 1989

j. QUAIL'S INN
Purpose: To hold CCE/AFT-Administration Retreat
Rate: \$312.43)Includes room rental, food, gratuity, sales tax
Date: June 29, 1989

The vote was unanimous.

2. APPROVE TRAVEL EXPENSES

MSC Echeverria, Forquera

RESOLUTION 88-13187

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. CHEERLEADERS/Carlos Salas/Marilyn Lunde

Advanced Funds?: Yes

For: Transportation (air fare), lodging, meals, other expenses

To attend: UCA College Spirit Camp

Location: Murfreesboro, Tennessee

Date: 8/6 - 11/1989

Amount: \$12,717.00 *

Budget Acct. Nos. 50-04-42-4260-0000-5000.00-6033/88%

(Trust Fund Account - \$11,191.00)*

01-04-42-4200-6941-5202.00-0000/12%

(District Account - \$1,526.00)

* Each member must raise monies in order to attend.

b. LARC STUDY RESEARCH DESIGN PARTICIPANTS

Advanced Funds?: No

For: Transportation (air fare, mileage), registration fee,
meals, other

To attend: LARC Study Research Design Meetings

Location: Sacramento, California

Date: 3/16/89; 4/21/89; 6/1/89

Amount: \$2,649.00*

Budget Acct. No. 01-03-30-3080-6612-5201.00-1608

* This is part of Palomar's \$57,000 grant, and is being augmented by \$2,044 by the Chancellor's office to pay for these and other travel expenses.

The vote was unanimous.

3. AUTHORIZE RECLASSIFICATION/DESTRUCTION OF RECORDS

MSC Echeverria, Forquera

RESOLUTION 88-13188

BE IT RESOLVED, That the following list of microfilmed records has exceeded the three-year retention period required for such records and are reclassified to "Class 3 - Disposable Records."

BE IT FURTHER RESOLVED, That the Superintendent/President or his designee is instructed to dispose of the aforementioned records in accordance with Title V, Section 59025.

DOCUMENTS FOR RECLASSIFICATION/DESTRUCTION

Fiscal Services

CLASS	TYPE	FISCAL YEAR	BOXES
1	Payroll Orders	87-88	4
2	Remittance Advices	84-87	2
3	Warrants/Registration	87-88	1
4	Purged PMC's	81-88	1
5	Certificated Employees, Time Control Report Salaries Schedule Tables	82-88	1
6	Gross Pay Control	87-89	1

The vote was unanimous.

4. AUTHORIZE SALE OF SURPLUS EQUIPMENT

MSC Echeverria, Forquera

RESOLUTION 88-13189

BE IT RESOLVED, That in accordance with Education Code Section 81452, the Board of Trustees of the Palomar Community College District finds that the following equipment list of equipment, property of the District, to be surplus equipment and hereby authorizes the Director of Purchasing Services to sell said equipment.

10 ATP Direct Connect Port Controller with 12 three pin RS 232 Ports, part #30145A

1 ATP Modem Port Controller with 12 twenty five pin RS 232-C Modem Ports, part #30155A

2 ATP System Interface Board (SIB), part #30144A

The vote was unanimous.

5. AMEND BILINGUAL STIPENDS

MSC Echeverria, Forquera

RESOLUTION 88-13190

BE IT RESOLVED, That the resolution to award bilingual stipends of \$50.00 per month in accordance with B.P. CCE/AFT-18, approved at the Governing Board meeting of May 30, 1989, be amended as follows (deletions bracketed):

Isabel Aguayo, Library Clerical Assistant
[Tsuruyo Okamoto, Secretary]
Jane Hankin, Guidance Services Technician
Esther Seddig, Admissions and Records Clerk
Stacie Smoot, Guidance Services Technician
Tilly Cheyney, Information Systems Analyst
[Esperanza Flores, Payroll Supervisor]

The vote was unanimous.

6. APPROVE BILINGUAL STIPEND

Echeverria, Forquera

RESOLUTION 88-13191

BE IT RESOLVED, That the following supervisorial employee be granted a \$50.00 per month stipend effective June 1, 1989 as a designated bilingual interpreter for the District:

Esperanza Flores, Payroll Supervisor

The vote was unanimous.

7. GRANT LEAVE OF ABSENCE

MSC Echeverria, Forquera

RESOLUTION 88-13192

BE IT RESOLVED, That ROSEANNE NEUMAN, be granted a Leave of Absence (personal leave) without pay and without fringe benefits, effective August 24, 1989 through May 25, 1990.

The vote was unanimous.

8. GRANT 30 PERCENT LEAVE OF ABSENCE

MSC Echeverria, Forquera

RESOLUTION 88-13193

BE IT RESOLVED, That RUTH BARNABA, Tutorial Specialist, Tutoring Services, be granted a 30 percent Leave of Absence without pay but with no effect on fringe benefits, effective June 5, 1989 through August 4, 1989.

The vote was unanimous.

9. GRANT LEAVE OF ABSENCE

MSC Echeverria, Forquera

RESOLUTION 88-13194

BE IT RESOLVED, That IRMA LEAL, Senior Instructional Assistant, English as a Second Language, be granted a Leave of Absence (medical leave) without pay, but with fringe benefits, effective July 1, 1989 through September 30, 1989.

The vote was unanimous.

10. GRANT 50 PERCENT LEAVE OF ABSENCE

MSC Echeverria, Forquera

RESOLUTION 88-13195

BE IT RESOLVED, That PATRICIA BARRETT, Bookstore Assistant II, Bookstore, be granted a 50 percent Leave of Absence (medical leave) without pay, but with no effect on fringe benefits, effective July 1, 1989 through July 31, 1989.

The vote was unanimous.

11. GRANT LEAVE OF ABSENCE

MSC Echeverria, Forquera

RESOLUTION 88-13196

BE IT RESOLVED, That SHIRLEY MEYER, Senior Secretary, Instruction, be granted a Leave of Absence (personal leave) without pay and without fringe benefits, effective September 1, 1989 through July 31, 1990.

The vote was unanimous.

12. GRANT LEAVE OF ABSENCE

MSC Echeverria, Forquera

RESOLUTION 88-13197

BE IT RESOLVED, That DEAN WYMAN, Media Equipment Assistant, Library/Media Center, be granted a Leave of Absence for Military Duty or Active Training, with pay for first 30 days of absence, with no effect on fringe benefits, effective June 11, 1989 through July 11, 1989. Mr. Wyman shall be maintained in his position and upon return from duty or active training shall receive all vacation, sick leave, and benefits from seniority which he would have accrued had he not been absent.

The vote was unanimous.

13. GRANT LEAVE OF ABSENCE

MSC Echeverria, Forquera

RESOLUTION 88-13198

BE IT RESOLVED, That JANET R. HAFNER, Associate Professor, English as a Second Language, be granted a Leave of Absence (personal leave), without pay but with no effect on fringe benefits for the month of November and without pay or fringe benefits for the month of December, effective November 13, 1989 through December 22, 1989.

The vote was unanimous.

14. APPROVE NEW CERTIFICATED POSITION

MSC Echeverria, Forquera

RESOLUTION 88-13199

BE IT RESOLVED, That the following new certificated position be approved:

a. Position:	ROP-Refrigeration, Heating, Air Conditioning Instructor
Department:	Regional Occupational Program (ROP)
Approx. Salary:	\$29,267.00
% Contract:	100
Length:	10 months
Effective Date:	8/25/89 - 5/25/90
Acct No(s):	01-03-39-3973-0945-1111.00-1350 (100)

The vote was unanimous.

15. APPROVE REEMPLOYMENT OF CERTIFICATED EMPLOYEES, 1989-90

MSC Echeverria, Forquera

RESOLUTION 88-13200

BE IT RESOLVED, That the reemployment of the following Certificated employees, for the 1989-90 Academic Year, be approved (list attached to Legal Minutes).

The vote was unanimous.

16. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 88-13201

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the spring 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

COMMUNITY EDUCATION

Craig Johnson Seminar: Orchids Are for Everyone \$16.23

The vote was unanimous.

17. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 88-13202

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the summer 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

ART

Cecilia Haviland	Art 74	Graphic Design 125 units Graphic Design/Art, Palomar College 5 years experience	\$23.41
Grant Hulbert	Art 90	Topics - Ready-Set-Go B.S., Computer Engineering, U.C.L.A. 3 years experience	23.41
Michael Portera	Art 1 & 2	Drawing/Composition I & II M.F.A., Drawing/Painting, Cal.State, Long Beach	24.34

DISABLED STUDENT PROGRAMS/SERVICES

Sherry Goldsmith	SPED 130	Assistive Comm Devices B.A., Behavioral Sci., National U. Enrolled in M.S. program, Computer/Education, National U. 5 years experience	23.41
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ENGLISH AS A SECOND LANGUAGE

Donna Ebert	ESL 100/ CNED 185	English as a Second Language A.B., English, San Diego State Univ. 6 months experience	23.41
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LIBRARY/MEDIA CENTER

Denise Lester		Reference Librarian	25.27
		M.S., Library Science, Cal State U., Fullerton	

MATHEMATICS

James Gunther	Math 101	College Arithmetic	24.34
		M.S., Industr Psych, Colorado State	
		5 years experience	

Neil Sybert	Math 101	College Arithmetic	23.41
		B.A., Poli Sci/History, U.C.L.A.	
		Teacher 1978-81 (10% math)	

PUBLIC SERVICE PROGRAMS

Roy Castaneda	CJ 1	Intro to Criminal Justice	23.41
		B.P.A., Admin of Criminal Justice, National U.	
		11 years experience	

REGIONAL OCCUPATIONAL PROGRAM

Beverly Spiker	IFS 22R	Comm Food Production I	23.41
		11 years experience	

SOCIAL SCIENCES

Mark E. Looy	Hist 2	Western Civ Since Reform	23.41
		M.A., British History, S.D.S.U.	

SPEECH/THEATRE/DANCE/ASL

Laurie Masten	SPCH 1	Oral Communication	23.41
		A.B., Rhetoric, U.C., Berkeley	
		1 year experience	

TUTORING CENTER

Ruth Barnaba	CNED 637	Supervised Tutoring	23.41
		B.A., Biology, U.C., San Diego	
		3 years experience	

VOCATIONAL PROGRAMS

Peter Huhn		Wastewater Treatment Program Substitute	No Cost
		B.S. Biology, S.D.S.U.	
		5 years experience	

The vote was unanimous.

18. APPROVE CLASSIFIED RECLASSIFICATION

MSC Echeverria, Forquera

RESOLUTION 88-13203

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

Position: STAFF ASSISTANT
Department: Educational Television
Name: Marlene Anisko
Class No: 300551 New?: No
Sal Rng/Stp: 25 - D Salary: \$2,219.00/month
Full-time? Yes No. Mos: 12
Effective: 7/1/89
Acct. No(s) 01-03-39=3966-6120-2111.00-0000 (100%)

The vote was unanimous.

19. APPROVE CLASSIFIED RECLASSIFICATION

MSC Echeverria, Forquera

RESOLUTION 88-13204

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

Position: SENIOR SECRETARY
Department: Library/Media Center
Name: Christie L. Bundy
Class No: 300350
Sal Rng/Stp: 17 - H Salary: \$1,964.00/month
Full-time: Yes New: No
No. Months: 11
Effective Date: 7/1/89
Acct No(s): 01-03-32-3210-6110-2111.00-0000 (100%)

The vote was unanimous.

20. APPROVE CLASSIFIED RECLASSIFICATION

MSC Echeverria, Forquera

RESOLUTION 88-13205

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

Position: INTERNAL AUDITOR/50% - Confidential
Accounting Technician/50%
Department: Fiscal Services
Name: Thomas S. FitzGerald
Class No. 500255
Sal Rng/Stp: 52-E (50%) * Salary: \$1,561.00
20-E (50%) \$1,031.50
Total: \$2,592.50/month
Full-time: Yes New: No
No. Months: 12
Effective Date: 7/1/89
Acct. No(s): 01-05-50-5000-6710-2112.00-0000 (50%)
01-05-50-5030-6710-2111.00-0000 (50%)

NOTE: Because 50 percent of position is confidential it is hereby removed from the bargaining unit represented by CCE/AFT in accordance with B.P. CCE-AFT-1.

The vote was unanimous.

21. APPROVE CLASSIFIED RECLASSIFICATION

MSC Echeverria, Forquera

RESOLUTION 88-13206

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

Position: LIBRARY/MEDIA TECHNICIAN II
Department: Library/Media Center
Name: Glenna Mitchell
Class No. 300363
Sal Rng/Stp: 13-C Salary: \$1,577.00/month
Full-time: Yes New: No
No. Months: 12
Effective Date: 7/1/89
Acct. No(s). 01-03-32-3210-6110-2111.00-0000 (100%)

The vote was unanimous.

The vote was unanimous.

Position: INSTRUCTIONAL ASSOCIATE
 Department; Life Sciences
 Name: Marlene M. Smith
 Class No.: 330751
 Sal Rng/Stp:22-B Salary: \$1,870.00/month
 Full-time: Yes New? No
 No. Months: 10
 Effective Date: 7/1/89
 Acct. No(s): 01-03-33-3340-0401-2211.00-0000 (40%)
 01-03-33-3346-0410-2211.00-0000 (60%)

The vote was unanimous.

24. APPROVE CLASSIFIED RECLASSIFICATION

MSC Echeverria, Forquera

RESOLUTION 88-13209

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

Position: SENIOR OFFICE SPECIALIST
Department: Counseling
Name: Regina Waack
Class No.: 450251
Sal Rng/Stp: 13-0 Salary: \$1,899.00/month
Full-time: Yes New? No
No. Months: 12
Effective Date: 7/1/89
Acct. No(s): 01-04-40-4030-6210-2111.00-0000 (100%)

The vote was unanimous.

25. INCREASE CLASSIFIED POSITION

MSC Echeverria, Forquera

RESOLUTION 88-13210

BE IT RESOLVED, That the increase of the following classified position be approved:

Position: CAMPUS PATROL SUPERVISOR *
Name: Boyd Mahan
Department: Campus Patrol
Class No: 501350 New?: No
Sal Rng/Stp: 37 - 3 Salary: \$1,964.00/mo
Full-time? Yes No. Mos: 12
Remarks: Increase position from 11-12 months
Effective: 7/1/89
Acct. No(s) 01-05-51-5170-6710-2112.00-1840 (50%)
01-05-51-5170-6731-2112.00-0850 (50%)

* This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

26. INCREASE CLASSIFIED POSITION

MSC Echeverria, Forquera

RESOLUTION 88-13211

BE IT RESOLVED, That the increase of the following classified position be approved:

Position: ACCOMPANIST
Name: Vacant
Department: Speech/Theatre Arts/Dance/ASL
Class No: 311354 New?: No
Sal Rng/Stp: 26 - 1 Salary: \$1,021.50/mo
Full-time? No - 75% No. Mos: 10
Remarks: Increase position from 38% to 75%
Effective: 7/1/89
Acct. No(s) 01-03-36-3663-1008-2111.00-0000 (100%)

The vote was unanimous.

27. APPROVE CLASSIFIED PROMOTION

MSC Echeverria, Forquera

RESOLUTION 88-13212

BE IT RESOLVED, That the promotion of the following classified person be approved:

Name: JANE D. JOHNSON
Position: Library/Media Technician I
Department: Library/Media Center
Class No: 30062 New?: No
Sal Rng/Stp: 10 - C Salary: \$1,466.00/mo
Full-time? Yes No. Mos: 12
Remarks: Replacement for P. Meccia
Effective: 6/1/89
Acct. No(s) 01-03-32-3210-6110-2111.00-0000 (100%)

The vote was unanimous.

28. APPROVE NEW CLASSIFIED POSITION

RESOLUTION 88-13213

BE IT RESOLVED, That the following classified position be approved (pending approval of tentative 1989-90 budget):

Position: TELEVISION BROADCAST OPERATOR (Evening) **
Department: Educational Television
Class No.: 300555
Sal Rng/Stp: 19 - A Salary: \$827.50/mo *
Full-time: No (50%) New? Yes
No. Months: 10
Effective Date: 7/1/89
Acct. No(s): 01-03-30-3006-6120-2111.00-0000 (100%)

* 3% added to base salary for hours worked between 6 a.m. and 10 p.m.

Upon review of this position a recommendation regarding salary range and job description will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

The vote was unanimous.

29. APPROVE NEW CLASSIFIED POSITION

MSC Echeverria, Forquera

RESOLUTION 88-13214

BE IT RESOLVED, That the following classified position be approved (pending approval of tentative 1989-90 budget):

Position: COMPUTER SUPPORT TECHNICIAN *
Department: Information Systems
Class No.: 500462
Sal Rng/Stp: 25 - A Salary: \$2,219.00/mo
Full-time: Yes New? Yes
No. Months: 12
Effective Date: 7/1/89
Acct. No(s): 01-05-50-5050-6730-2111.00-0000 (100%)

* Upon review of this position a recommendation regarding salary range and job description will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

The vote was unanimous.

30. APPROVE NEW CLASSIFIED POSITION

MSC Echeverria, Forquera

RESOLUTION 88-13215

BE IT RESOLVED, That the following classified position be approved (pending approval of tentative 1989-90 budget):

Position: PAYROLL ASSISTANT I *
Department: Fiscal Services
Class No.: 500273
Sal Rng/Stp: 16 - A Salary: \$1,539.00/mo
Full-time: Yes New? Yes
No. Months: 12
Effective Date: 7/1/89
Acct. No(s): 01-05-50-5030-6710-2111.00-0000 (100%)

- * Upon review of this position a recommendation regarding salary range and job description will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

The vote was unanimous.

31. APPROVE CLASSIFIED EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 88-13216

BE IT RESOLVED, That employment of the following classified person be approved:

Name: TERRY D. SLOAN
Position: TRIO Secretary *
Department: EOPS
Class No: 460351 New?: No
Sal Rng/Stp: 12 - 1 Salary: \$1,396.00/mo
Full-time? Yes No. Mos: 11
Remarks: Replacement for J. Carpenter
Effective: 6/1/89
Acct. No(s) 01-04-43-4314-7034-2111.00-1104 (100%)

- * This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

32. APPROVE CLASSIFIED EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 88-13217

BE IT RESOLVED, That employment of the following classified person be approved:

Name: ISABEL AGUAYO
Position: Library Clerical Assistant
Department: Library/Media Center
Class No: 30068 New?: No
Sal Rng/Stp: 8 - A Salary: \$1,266.00/mo
Full-time? Yes No. Mos: 12
Remarks: Replacement for J. Johnson
Effective: 6/1/89
Acct. No(s) 01-03-32-3210-6110-2111.00-0000 (100%)

The vote was unanimous.

33. APPROVE CLASSIFIED TRANSFER

MSC Echeverria, Forquera

RESOLUTION 88-13218

BE IT RESOLVED, That transfer of the following classified person be approved:

Name: ALICE A. ABERNATHY
Position: Library Clerical Assistant
Department: Library/Media Center
Class No: 30069 New?: Temporary Position
Sal Rng/Stp: 8 - "Y" rated Salary: \$2,131.00/mo
Full-time? Yes No. Mos: 12
Remarks: Transfer
Effective: 6/5/89
Acct. No(s) 01-03-32-3210-6110-2111.00-0000 (100%)

The vote was unanimous.

34. APPROVE REEMPLOYMENT OF CLASSIFIED EMPLOYEES

MSC Echeverria, Forquera

RESOLUTION 88-13219

BE IT RESOLVED, That the reemployment of the following Classified employees, for the 1989-90 academic year, be approved (List attached to Legal Minutes).

The vote was 3 in favor; 0 opposed; 1 abstention (Dougherty).

35. APPROVE SUPPLEMENTAL STAFF EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 88-13220

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1988-89 college year, be approved (List attached to Legal Minutes).

The vote was unanimous.

36. APPROVE SUPPLEMENTAL STAFF EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 88-13221

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1989-90 college year, be approved (List attached to Legal Minutes).

The vote was 3 in favor; 0 opposed; 1 abstention (Dougherty).

37. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following resignations have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. LINDA R. BUTTLES, Athletic Trainer, Athletics, effective July 5, 1989.
- b. CAREY G. BARR, Admissions and Records Clerk, Admissions, Records, Veteran's Services, effective June 22, 1989.

38. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were none.

Resumption of
R E G U L A R A G E N D A

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of the Faculty

There was no report.

3. INFORMATION

Report of the Administration Association

Bob Barr reported that the Association has just elected new officers, who are: Chair, Linda Halttunen, replacing Mike Reid; Bob Barr, Vice Chair; and Diane Veach, elected to her third year as Recorder.

4. INFORMATION

Report of the CCE/AFT

The President-Elect reported that the organization had its first annual end-of-year festivity on June 16. She stated that upcoming events are, June 19, a retreat at Quail's Inn; July 14-15, an overnight trip to Loughlin; and early July our negotiating team will be developing an agenda for board consideration.

5. INFORMATION

Report of the Associated Student Body

It was reported that the ASG cards are now on sale, and are available to everyone. A meeting has been set up with Mr. Ormsby of Signet Armorlite on July 5. The board will be advised of the results of the meeting. Lastly, it was announced that a retreat and elections for senators will be held in October.

6. INFORMATION

Report of Superintendent

Dr. Boggs reported that enrollment totals 9,388 for the summer 6- and 8-week classes, with projections that we will break the 10,000 student enrollment record before the end of registration. This

represents an increase of 26 percent, and a 27-percent increase in contact hours over the last summer session.

Our Telecommunications program competed very well in the Emmy Awards. The Television Program Collage '88, which was produced by the Palomar College Radio and Television students, in Dana Hawkes' Remote Video and Editing Class, was the winner of the Student Program Award at the Emmy 89 Award Ceremonies at the Town and Country Hotel in San Diego. The awards were presented by the San Diego Chapter of the National Academy of Television Arts and Sciences and are open to all 2- and 4-year colleges in San Diego; other finalists were San Diego City College and UCSD. Our entry was a documentary program, which included material on such topics as the use of pets in therapy for the elderly, drug abuse, falcon training, and martial arts.

Dr. Boggs stated that he had a request for an exception to the Sabbatical Leave Policy as it relates to the retirement program. It was the consensus of the Board that it would be appropriate for the individual to appear in person or to forward a letter to present her request so that it could be considered at the next meeting.

Dr. Boggs reported that the mayor of San Marcos had been provided a tour of the campus and its facilities. The mayor appeared to be impressed with the college.

Dr. Moser then introduced the dean of Vocational Education and Applied Arts, Ms. LuAnn Poulsen, who joined the faculty on June 19.

After a brief discussion, the board members decided to cancel the August 8 board meeting.

Dr. Boggs said that Ms. Hughes has asked that a feasible date be set for the planning meeting, to set some board goals. It was decided that the planning meeting will not be scheduled until Ms. Hughes' return.

Dr. Boggs asked that the agenda be suspended, so that Item K.3. be considered at this time, since there were individuals who wished to address this issue.

STIPEND LEVELS FOR COACHES

A motion was made by Dr. Dougherty, seconded by Mr. Echeverria, to table the proposed resolution regarding stipend levels for coaches. Discussion followed.

Dr. Boggs spoke to the subject and mentioned that this spring the Salary and Benefits Committee had recommended the elimination of 11-month contracts. Dr. Boggs then notified the coaching staff of his intention to recommend the removal of 11-month contracts and to move to a stipend system. This issue has been studied in depth by several groups on campus. The Salary and Benefits Committee, recommended no stipend except for two coaches. The department recommended a stipend system based on percentage of actual salary. A task force recommended accepting the Athletic Department's proposal with a change of stipend based on base salary rather than actual salary. We received comparative data from other colleges and that is in the backup material provided.

Dr. Boggs said the vice presidents and he examined this material with the objective of being as fair as possible, keeping the fulltime faculty involved in coaching as much as possible; these recommendations are also included in the backup material.

Mr. Quintero spoke, representing the 10-month faculty coalition. He expressed surprise that the item was presented for both information and action. He stated that the problem is one of long standing and is at the same time very clear: not all faculty members who perform extra contract work are compensated for that work at the same rate. Fifteen percent of faculty, including the coaches and some others, are paid under the current system the equivalent of 100 percent for extra contract work, which means the work which goes beyond the 10-month tenure-based contract. On the other hand, fulltime faculty teaching this summer are paid at 42 percent of their regular contract pay, assuming they teach the same class during the fall. He stated that, as a result of their release time and 11-month contract, the coaches at Palomar are among the highest paid in the State. By contrast, other faculty members are among the lowest 1/5 in the State. Mr. Quintero added that Dr. Boggs' proposal would cost more than the system now in place. He stated that, while Dr. Boggs recommended that we try to keep fulltime athletic faculty as coaches, other departments, such as English, Psychology, and Mathematics have up to 50 percent of their classes taught by hourly instructors. He said that some faculty, such as drama and forensics coaches, provide extra time with students without extra pay. Mr. Quintero recommended approval of the task force recommendations, if that is not possible, he suggested approval be postponed for further study.

Dr. Stanford stated the main concern of the Salary and Benefits Committee with the proposal was its cost. He said the three groups have given long and serious study to the problem, bearing in mind the advice of board members to study the issue of 11-month contracts.

He stated that it has been very difficult to convince everyone concerned that release time to do a job on campus is payment for that job. He said that the stipend system has not been fully considered and a judgment made on how it should be aligned.

Dr. Stanford stated that there is no question that the coaches spend extra time coaching athletics, but added that other instructors on campus perform similar extra time. He said that release time to do a job combined with a stipend to do a job in effect becomes double pay. He added that it is important that the board have the opportunity to study the material developed by the study groups before arriving at a decision. He concluded by stating his objection to the proposal of adjusting the stipends upward as pay increases are made.

Ms Huffman stated that this issue has been addressed by various groups for 15 years, with no issue more divisive. She distributed material for perusal, and summarized certain points. She said acceptance of the task force recommendation would indicate respect for campus input and participation in campus committees, while acceptance of Dr. Boggs' recommendation would say that it is more important than data the board has not yet seen. She said the task force recommendations are a compromise among the other groups. Ms. Huffman stated that college morale would suffer by preserving special treatment for special groups, and increased expenditures for small groups over large general campus needs. She said that this is the board's opportunity to say that we have a limited budget, and one group only cannot enjoy a favored status. She stated that in effect the 10-month teaching staff subsidizes these extra-curricular activities, by generating the ADA which helps to finance athletic activities. Ms. Huffman said that if Dr. Bogg's proposal is accepted, the coaches will be paid the same as the deans.

Dr. June Scopinich, Dean of Physical Education, Southwestern College, spoke. She said that 10 years ago her college went to a fixed stipend system. At that time they had 22 fulltime coaches, and today only have six. The reason Palomar has so few staff coaches is that they have been able to keep their fulltime coaches due to the support they receive here. She added that after doing an analysis, they have moved to an 11-month contract, and are looking to raise their athletic standards, and hope to raise the pay of other college areas, such as forensics.

Mr. Forquera stated that it is important to look at all aspects of the issue, and examine all the material provided. It is important to note, however, that we may well decide to accept Dr. Boggs' recommendations, and it is important that everyone be aware that we may do so.

Mr. Echeverria said that many many hours of work have gone into studying this issue, and the board is obligated to study all of it, but I agree, it may not change our decision.

Mr. Bowen suggested an alternative, i.e., to continue with the

present system for another year, and meantime all parties would have an opportunity to study the many ramifications of the issue.

Mr. Woods stated that references to comparative schools were not accurate. Schools which would have been more comparable would be in the South Coast Conference, the Pacific Coast Conference, and the Mission Conference. Their compensation is quite different than the schools used for comparison. He stated that compensation is above the 175 hours they put in the ACS program. That is the 10 hours; it is not release time, but is ADA generating time. The students are fulltime, carrying 12 units, or 24 per year. The stipend for an 11-month contract is compensation for above the 175 hours.

Mr. Williamson called for a vote on the motion to table. It was

MS TABLED Dougherty, Echeverria

RESOLUTION 88-13222

BE IT RESOLVED, That the following stipend levels be approved for athletic coaches for the 1989-90 academic year.

BE IT FURTHER RESOLVED, That stipend levels will be adjusted by an equivalent percentage beginning July 1, 1990, as future adjustments to the certificated salary schedule.

Contract Certificated Athletic Stipend Schedule

	<u>Stipend</u>	<u>Assigned Time from 40-hr Teaching Load</u>
1. Football		
Head Coach	\$4,000	10 hours
Asst Coach	3,000	8 hours
2. Basketball (Men's)		
Head Coach	\$4,000	10 hours
3. Baseball		
Head Coach	\$3,500	10 hours
Asst Coach	2,000	8 hours
4. Wrestling		
Head Coach	\$3,500	10 hours
5. Softball		
Head Coach	\$3,500	10 hours
Asst Coach	2,000	10 hours
6. Basketball (Women's)		
Head Coach	\$4,000	10 hours
7. Soccer (Men's)		
Head Coach	\$2,500	10 hours

- | | | |
|-----|--|----------|
| 8. | Swimming (Men's)
Head Coach \$2,500 | 10 hours |
| 9. | Swimming (Women's)
Head Coach \$2,5200 | 10 hours |
| 10. | Golf
Head Coach \$2,500 | 10 hours |
| 11. | Water Polo
Head Coach \$2,500 | 10 hours |
| 12. | Soccer (Women's)
Head Coach \$2,500 | 10 hours |
| 13. | Tennis (Women's)
Head Coach \$2,500 | 10 hours |
| 14. | Tennis (Men's)
Head Coach \$2,500 | 10 hours |
| 15. | Volleyball (Women's)
Head Coach \$2,500 | 10 hours |
| 16. | Volleyball (Men's)
Head Coach \$2,500 | 10 hours |

Adjunct Certificated Head Coach Salary Schedule 2

- | | | |
|-----|------------------------------|-------------|
| 1. | Football | \$ 7,000.00 |
| 2. | Basketball (Men's) | 7,000.00 |
| 3. | Baseball | 6,500.00 |
| 4. | Softball | 6,500.00 |
| 5. | Wrestling | 6,500.00 |
| 6. | Basketball (Women's) | 7,000.00 |
| 7. | Soccer (Men's & Women's) | 6,000.00 |
| 8. | Volleyball (Men's & Women's) | 6,000.00 |
| 9. | Swimming (Men's & Women's) | 6,000.00 |
| 10. | Water Polo | 6,000.00 |
| 11. | Golf | 6,000.00 |
| 12. | Tennis (Men's & Women's) | 6,000.00 |

The vote was unanimous.

E. CURRICULAR REPORTS

MSC Dougherty, Echeverria

RESOLUTION 88-13223

1. APPROVE NEW COURSES FOR INCLUSION IN THE PALOMAR COLLEGE CATALOG

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the new courses and programs listed below for inclusion in the Palomar College catalog:

Economics 99: Skills for Economics
Interior Design 97: Directed Study in Interior Design
Interior Design 98: Special Topics
Political Science 99: Skills for Political Science
Psychology 99: Skills for Behavioral Sciences

The vote was unanimous.

F. COMMUNICATIONS

INFORMATION

1. Letter from Charles L. Johnson, District Chairman, National Forensic League, expressing thanks for use of Palomar's campus and especial thanks to Dr. Ray Dahlin and Bruce Bishop, Department of Speech/Forensics for their outstanding efforts in making the Southern California National Forensics League District Tournament, such a success.
2. Letter from David L. Kuzmich, Principal, Fallbrook Union High School District, commending Stan Levy, Director, Reading Center, for volunteering his time in presenting his reading and study skills seminar to approximately 120 Fallbrook High School parents on May 2.
3. Letter from Ronald K. Bryant, Chairman, Community College Research and Development Committee, in appreciation for Dr. Boggs' support of Pat Farris, Coordinator, Administrative Services' attendance as a member of the State Community College Research and Development Committee of CASBO.

4. Letter from Ronald K. Bryant, Chairman, Community College Research and Development Committee, commending Bryant Guy for his excellent presentations on CASBO Conference workshop panels "Art of Negotiating" and "Legislative Update/purchasing."
 5. Letter from Ronald K. Bryant, Chairman, Community College Research and Development Committee, commending Mike Gregoryk, Vice President for Finance and Administrative Services, for his fine presentation on the panel for the CASBO workshop "Legislative Update/Purchasing."
 6. Letter from Shanon L. Christiansen, Dean of Instruction, Chabot College, thanking Dr. Jan Moser, Vice President for Instruction, for serving as facilitator for Chabot/Las Positas' Collegial Administration Conference.
 7. Letter from Merrilee R. Lewis, Ph.D., Dean for General Education, San Joaquin Delta College, thanking Dr. Robert Barr, Director of Research and Institutional Planning, for his participation on the panel on Institutional Research at the recent trustee's conference.
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G. OLD BUSINESS

1. INFORMATION

Revised Governance Structure

Ms. Townsend requested that this item be carried over until fall to enable the Senate the opportunity to review the revisions. Dr. Boggs indicated that the issue has been pending for three years. Ms. Huffman objected to the suggestion that committees be only advisory. Dr. Dougherty stated that, since the item is for information only, no action can be taken. He added that he would like to see the degree of involvement by faculty put in a stronger tone. It was suggested that if committee members have no voice through committee votes, it is less likely that faculty will be willing to serve on committees and to devote time and effort if that time and effort has no meaning in terms of voice.

Dr. Stanford stated that it is very important that the chair of a committee, for example, which reports to the Senate, is responsible to report the views of those committee members. The members are not advisory to the chair, but are voting members. The chair is responsible to reflect the consensus or a split vote or whatever.

It was suggested that regardless of what process committees use to arrive at recommendations, whether by vote or by consensus, they are in fact recommendations as they are made to the next higher level until the board makes policy.

Mr. Dougherty stated that the chair on a split vote should have the obligation to present the rationale for both viewpoints at the next level. He suggested that when this issue comes back for action, it would be preferable to have the issues separated so that the board can set up committees separate from the procedural issues.

Dr. Boggs suggested that this is a procedural matter which does not require action by the board, and is only information to the board.

2. RENEW CHILD DEVELOPMENT AGREEMENT

MSC Forquera, Dougherty

RESOLUTION 88-13224

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Dr. George R. Boggs, Ph.D., Superintendent/President, to renew an agreement with the California Department of Education for the purpose of providing child care and development services, from July 1, 1989 through June 30, 1990.

The vote was unanimous.

3. EXTENDED REQUIREMENTS CONTRACT- DAIRY PRODUCTS

MSC Forquera, Echeverria

RESOLUTION 88-13225

BE IT RESOLVED, That the requirements contract for Dairy Products with Hollandia Dairy, Inc., 622 East Mission Road, San Marcos, California 92069, that was originally approved by the Governing Board on June 28, 1988, be extended through June 30, 1990, at an estimated amount of \$46,821.00. (This is the second and final year for this contract.)

The vote was unanimous.

4. EXTEND REQUIREMENTS CONTRACT-SECURITY SERVICES

MSC Forquera, Dougherty

RESOLUTION 88-13226

BE IT RESOLVED, That the requirements contract for Security Services with CPP/Pinkerton, 935 West Mission Avenue, Suite G, Escondido, California 92025, that was originally approved by the Governing Board on June 28, 1988, be extended through June 30, 1990, at an estimated amount of \$43,785.00. (This is the second and final year for this contract.)

Mr. Gregoryk discussed briefly the need for additional security measures.

The vote was unanimous.

5. RENEW RENTAL LEASE AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13227

BE IT RESOLVED, That a rental lease agreement for the property located 1560 Capalina Road, Suite D, San Marcos, California 92069, be approved between CER Management Systems, 6060 Mission Gorge Road, San Diego, California 92120, (Lessor) and Palomar Community College District (Lessee). Said agreement shall be for the period of July 1, 1989, through September 30, 1989. Rental payments shall be due and payable at the rate of \$564.48 per month. Total amount of the agreement shall be \$1,693.44, excluding utilities. Property is used exclusively for Occupational Assessment Training Programs.

The vote was unanimous.

6. RENEW RENTAL LEASE AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13228

BE IT RESOLVED, That a rental lease agreement for the property located at 1605 West Mission Road, Suites 1 through 5, San Marcos, California 92069, be approved between Real Property Management, 690 Elm Avenue, Suite 201, Carlsbad, California 92008, (Lessor), and Palomar Community College District (Lessee). Said agreement shall be for the period of July 1, 1989, through September 30, 1989. Rental Payments shall be due and payable at the rate of \$2,480.62 per month. Total amount of the agreement shall be \$7,441.86, excluding utilities. Property is used exclusively for Occupational Assessment Training Programs.

Dr. Boggs noted that there were two changes: on line 7, the figure is changed from \$2,480.62 to \$2,604.65, and on line 8, the figure changed from \$7,441.86 to \$7,831.95.

The vote was unanimous.

H. NEW BUSINESS

1. INFORMATION

Acknowledgement of Scholarship Donations

ACKNOWLEDGEMENT, By the Governing Board of the Palomar Community College District of the following scholarship donations received by the Financial Aid Office for the spring term, 1988-89.

<u>DONOR</u>	<u>AMOUNT</u>
Vista Rotary	\$ 250.00
Escondido Art Association	450.00
Lake San Marcos Kiwanis	900.00
San Marcos Rotary	350.00
Mr. & Mrs. Yeto	25.00
Mrs. Ruth Smith	100.00
Los Rancheros Kiwanis	150.00
Vista Emblem Club	1,000.00
San Marcos Women's Club	200.00
Associated Student Government, Palomar College	1,500.00
Linda Guerrero	150.00
Ivie Frances Wickam Trust Fund	2,300.00
Patrons of Palomar	<u>1,300.00</u>
TOTAL	\$8,675.00

2. INFORMATION

Joint Meeting with San Marcos City Council and Governing Board of the Palomar Community College District - July 11, 1989, 6:00 p.m., San Marcos City Council Chambers

It was determined that three of the trustees will be present to provide a quorum.

3. APPROVE 2 + 2 ARTICULATION AGREEMENTS - RAMONA

MSC Dougherty, Echeverria

RESOLUTION 88-13229

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the "2 + 2 Articulation Agreements" between the Palomar Community College District and the Ramona Unified School District, effective June 27, 1989, to allow advanced placement in Palomar College courses which have been articulated between the two institutions.

The vote was unanimous.

4. AUTHORIZE PAYMENT OF EXPENSES FOR GUEST SPEAKER

MSC Dougherty, Echeverria

RESOLUTION 88-13230

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize payment of the following honorarium and expenses for guest speaker Jim Webster, for services provided at the Great Teachers' seminar held at Murrieta Hot Springs, May 19 - 21, 1989: Transportation, \$164.00; Taxi, \$48.00; Meals, \$50.00; Lodging, \$60.00. Expenses will be paid from accounts 01-03-30-3000-6010-5596.00-1665 and 01-03-30-3000-6010-5102.00-0000.

The vote was unanimous.

5. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 88-13231

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve travel expenses for the following person:

WILLIAM J. FLYNN

For: Transportation (air fare, car rental), lodging, meals
To attend: Final interview for position of Dean of Community
Education
Location: Palomar College, San Marcos, California
Date(s): 5/30 - 31/1989
Amount: \$1,077.10
Budget Acct No. 01-01-10-1005-6722-5201.00-0000

The vote was unanimous.

6. AUTHORIZE BUSINESS PROCEDURES

MSC Forquera, Dougherty

RESOLUTION 88-13232

BE IT RESOLVED AND ORDERED by the Governing Board of the Palomar Community College District, that the following business procedures be authorized, effective July 1, 1989 through June 30, 1990:

- a. Persons authorized, pursuant to the provisions of the Education Code Section 85232, to sign any and all school orders in the name of the District, drawn on the funds of the District:

Michael D. Gregoryk and
Lois B. Meyer

- b. Person designated to ascertain and certify that each employee of the District has taken the oath of allegiance required by Government Code Section 3100 et seq., Chapter 8 Division 4, Title I:

Jane E. Engleman

The vote was unanimous.

7. AUTHORIZE EXPENSES FOR PALOMAR'S GREAT COLLEGE SEMINAR

MSC Dougherty, Forquera

RESOLUTION 88-13233

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize payment of the following expenses for 36 staff members to participate in the Palomar's Great College Seminar to be held at Murrieta Hot Springs, August 17 - 19, 1989: Lodging and Meals, \$3,497.40; Transportation (bus), \$585.00. A non-refundable deposit of \$1,749.60 is required by July 17. In addition, the Governing Board authorizes payment of the following expenses for guest speaker Mike McHargue: Honorarium, \$1,500.00; Transportation, \$350.00 (air fare); Parking and limo service, \$100.00; Meals, \$50.00; Lodging, \$60.00. Expenses will be paid from Budget Account No. 01-03-30-3000-6010-5596.00-1665.

The vote was unanimous.

8. APPROVE DISTRICT REPRESENTATIVES TO JPA

MSC Dougherty, Forquera

RESOLUTION 88-13234

BE IT RESOLVED, That Patricia L. Farris is designated as the official representative of the Board of Trustees, and Michael D. Gregoryk as alternate representative, and is hereby authorized and directed to perform all items pertaining to the interest of the District pursuant to the terms of the Joint Powers Agreement, known as and designated "San Diego County School Risk Management Authority."

The motion carried; three ayes, one abstention (Echeverria).

9. APPROVE CONTRACT AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13235

BE IT RESOLVED, That a contract for four (4) each 16 MB Memory Boards for the Hewlett Packard series 950 Administrative computer system be awarded to EMC Corporation, 125 East Baker, #155, Costa Mesa, California 92626, being certified as the low responsive bidder meeting all specifications. Said contract to be in the amount of \$24,065.00, including tax and trade-in.

Upon approval by the Governing Board the contract will be assigned to the Escondido National Bank, 613 W. Valley Parkway, P.O. Box 579, Escondido, California 92025, at an annual percentage rate of 7%.

The vote was unanimous.

10. APPROVE CONTRACT AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 88-13236

BE IT RESOLVED, That a contract for five (5) each Hewlett Packard Model H.P. 7937FL Fixed Disk Drives for the Hewlett Packard series 950 Administrative Computer System be awarded to Hewlett Packard, 9606 Aero Drive, San Diego, California 92123, being certified as meeting all specifications. Said contract to be in the amount of \$50,199.05, including tax and trade-in.

Upon approval by the Governing Board, the contract will be assigned to the Escondido National Bank, 613 W. Valley Parkway, P.O. Box 579, Escondido, California 92025, at an annual percentage rate of 7%.

The motion carried; three ayes, one abstention (Williamson).

11. APPROVE CONTRACT ASSIGNMENTS

MSC Dougherty, Echeverria

RESOLUTION 88-13237

BE IT RESOLVED, That the contract assignments for the installation and upgrading of the Administrative computer (approved by the Board on May 9, 1989), four (4) each 16 MB Memory Boards and five (5) each Hewlett Packard Fixed Disk Drives, for a total of \$371,881.89 be immediately assigned to the Escondido National Bank, 613 West Valley Parkway, P.O. Box 579, Escondido, California 92025. Total amount of contract assignments including 7 percent (7%) annual percentage rate (APR) shall be \$422,905.64.

Terms of the contract assignments shall be as follows: Upon the District's acceptance of all the above equipment, the District shall make a payment of \$90,000.00. The balance of the contract assignments including interest, shall be paid in arrears in four (4) annual increments of \$83,226.41.

The motion carried; three ayes, one abstention (Williamson).

12. APPROVE CONTRACT AGREEMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13238

BE IT RESOLVED, That a contract for providing and installing a UNIX Computer system for the District's Computer Science Instructional Programs be awarded to Bull HN Information Systems, Inc., Unit C100, 3944 Murphy Canyon Road, San Diego, California 92123, being certified as the low responsive bidder meeting all specifications. Said contract to be in the amount of \$159,914.71, including tax. Upon Governing Board approval of the contract, the District and Bull HN Information Systems, Inc., shall enter into an assignment of the contract with Escondido National Bank, 613 West Valley Parkway, P.O. Box 579, Escondido, California 92025. Total amount of contract including 7 percent (7%) annual percentage rate (APR) shall be \$182,344.00.

Terms of the contract assignment shall be as follows: Upon the District's acceptance of the UNIX System, the District shall make a payment of \$36,000.00. The balance of the contract, including interest, shall be paid in arrears in four (4) annual increments of \$36,586.00.

The motion carried; three ayes, one abstention (Williamson).

13. APPROVE REQUIREMENTS CONTRACT

MSC Forquera, Dougherty

RESOLUTION 88-13239

BE IT RESOLVED, That a requirements contract for refuse disposal service for the 1989-90 College year be awarded to Mashburn Sanitation, P.O. Box 668, San Marcos, California 92069, being certified as the low responsive bidder meeting all specifications. Said contract is estimated not to exceed \$36,335.00. (This contract is being awarded on a multi-year basis, and may be awarded one additional year subject to Governing Board approval and contractor performance.)

The vote was unanimous.

14. APPROVE CONTRACT

MSC Dougherty, Echeverria

RESOLUTION 88-13240

BE IT RESOLVED, That a contract for miscellaneous computer equipment (processors and printers) be awarded to the below listed suppliers in the amounts indicated, and being certified as the low responsive bidder meeting all specifications.

1. Datel Systems, Inc.
740 Nordahl Road, No. 122
San Marcos, CA 92069 \$22,543.83 including tax

2. Optimal Computers
1850 Marron Road, Suite 110
Carlsbad, CA 92008 \$ 6,901.50 including tax

The vote was unanimous.

15. APPROVE CONTRACT

MSC Forquera, Dougherty

RESOLUTION 88-13241

BE IT RESOLVED, That a contract for audio visual equipment be awarded to the below listed suppliers in the amounts indicated and being certified as the low responsive bidders meeting all specifications.

1. Audio Video Supply
4674 Cardin Street, Suite D
San Diego, CA 92111 \$11,222.78 including tax

2. Voice and Video
5038 Ruffner Street
San Diego, CA 92111 \$ 5,887.62 including tax

3. Photo and Sound Company
3553 California Street
San Diego, Ca 92101 \$ 4,661.63 including tax

The vote was unanimous.

16. APPROVE CONTRACT

MSC Forquera, Dougherty

RESOLUTION 88-13242

BE IT RESOLVED, That a contract for computer equipment (micro-processors and printers) for the Business Education Department, be awarded to Datel Systems, Inc., 740 Nordahl Road, No. 122, San Marcos, California 92069, being certified as the low responsive bidder meeting all specifications. Said contract to be in the amount of \$44,876.87, including tax.

The vote was unanimous.

17. AUTHORIZE CALL FOR BIDS

MSC Forquera, Echeverria

RESOLUTION 88-13243

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Director of Purchasing Services to call for bids as the need occurs for the following commodities for the 1989-90 budget year:

- a. Equipment
- b. Supplies
- c. Services
- d. Maintenance of Equipment
- e. Rental of Equipment
- f. Dairy Products/Bakery Products
- g. Printing
- h. Major Building Repairs
- i. Deferred Maintenance Projects

The vote was unanimous.

18. AUTHORIZE SIGNATURES (PURCHASE ORDERS/CONTRACTS)

MSC Forquera, Dougherty

RESOLUTION 88-13244

BE IT RESOLVED, That in accordance with Education Code Section 81656 that the Governing Board of the Palomar Community College District authorize the following persons to sign Purchase Orders and Contracts on behalf of the District, for budget year 1989-90:

Michael D. Gregoryk or
Bryant L. Guy

The vote was unanimous.

19. AUTHORIZE AGREEMENT (SUMMER ROP)

MSC Forquera, Echeverria

RESOLUTION 88-13245

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Dr. George R. Boggs, Superintendent/President to enter into an agreement with the San Diego County Office of Education for the operation of the following 1989-90 summer Regional Occupational Programs (ROP) effective July 1, 1989, through August 22, 1989. (Funding has been approved for summer classes only. During the first week in August 1989, this agreement will be rescinded and a new agreement issued that will encompass the fall 1989-90 ROP curriculum. The new agreement will require approval by the Governing Board).

Auto Air Conditioning
Auto Body Repair
Auto/Furniture Upholstering
Child Care Occupations
Computer Programming
Cook/Chef
Electronic Occupations
Electronics Publishing
Micro Computer Technician
Refrigeration/Heating/Air Conditioning
Robotics (Manufacturing Systems)

The vote was unanimous.

20. APPROVE AGREEMENT

MSC Forquera, Dougherty

RESOLUTION 88-13246

BE IT RESOLVED, That an agreement between the Palomar Community College District and Dr. Richard Pacheco, College of Education, San Diego State University, San Diego, California 92182, for evaluating the Title VII Teacher Training Grant. Said agreement shall not exceed \$1,200.00. (This evaluation is required by the grant and must be performed by a consultant approved by the administration of Title VII. (This fee is fully reimbursable to the District).

The vote was unanimous.

2 21. APPROVE BLANKET PURCHASE AGREEMENTS

MSC Forquera, Dougherty

RESOLUTION 88-13247

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Blanket Purchase Agreements for the period July 1, 1989, through June 30, 1990, with the following companies. (See attached list.)

<u>VENDOR NAME & ADDRESS</u>	<u>NOT TO EXCEED</u>	<u>VENDOR NAME & ADDRESS</u>	<u>NOT TO EXCEED</u>
A & D GLASS 1903 N. VISTA WAY VISTA, CA 92083	4,000	ABABA BOLT 1466 PIONEER WAY, #1 EL CAJON, CA 92020	2,000
AIRCO WELDING 225 S. PACIFIC ST. SAN MARCOS, CA 92069	2,000	ALTURA PAINT 1850 HACIENDA DRIVE, #15 VISTA, CA 92083	2,000
AZTEC BUSINESS MACHINES 6594 EL CAJON BLVD. SAN DIEGO, CA 92115	5,000	BALL INDUSTRIES 2825 LA MIRADA DRIVE. VISTA, CA 92083	5,000
BAYLESS STATIONERS 9020 KENAMAR DRIVE, #201 SAN DIEGO, CA 92121	6,000	BEST IMPACT 1440 GRAND AVENUE SAN MARCOS, CA 92069	2,000
BUTLER'S MILL 836 RANCHEROS ROAD SAN MARCOS, CA 92069	2,500	CAROLINA BIOLOGICAL POWELL LAB DIVISION GLADSTONE, OR 97027	7,000
CART MART 237 BENT AVENUE SAN MARCOS, CA 92069	9,000	COAST ELECTRIC P.O. BOX 2990 SAN DIEGO, CA 92101	15,000
COAST GRAPHICS 900 W. LOS VALLECITOS, "B" SAN MARCOS, CA 92069	2,500	COLLEGE BIOLOGICAL 8857 MT. ISRAEL ROAD ESCONDIDO, CA 92025	5,000
CULVER-NEWLIN 840 WANAMAKER ONTARIO, CA 91761	10,000	DAILY SAW SERVICE 4481 FIRESTONE BLVD. SOUTH GATE, CA 90280	2,500
DIXIELINE LUMBER 561 N. TULIP ST. ESCONDIDO, CA 92025	1,000	DURN-EDWARDS CORP. 506 W. WASHINGTON ESCONDIDO, CA 92025	2,000
EASTMAN INC. 8929 TERMAN COURT SAN DIEGO, CA 92121	6,000	ELECTRIC TOOL 528 W. 5TH AVE. ESCONDIDO, CA 92025	800

ESCONDIDO SALES YARD 1428 W. MISSION RD. ESCONDIDO, CA 92025	2,500	ESCONDIDO SAND & GRAVEL 540 NORTH TULIP ESCONDIDO, CA 92025	5,000
EXECUTIVE MICRO 7920 ARJONS DRIVE, "H" SAN DIEGO, CA 92126	5,000	FAMILIAM PLUMBING 1630 W. MISSION RD. ESCONDIDO, CA 92025	5,000
FISHER SCIENTIFIC 2761 WALNUT AVENUE TUSTIN, CA 92680	3,000	FRAZEE PAINTS 615 N. ESCONDIDO BLVD. ESCONDIDO, CA 92025	7,000
G.S. PARSONS 9010 CLAIREMONT MESA SAN DIEGO, CA 92123	500	GALLADE CHEMICAL 425 ANDREASEN DRIVE ESCONDIDO, CA 92025	5,000
GANS INK 7894 RONSON ROAD, "A" SAN DIEGO, CA 92111	3,500	GLENNIES OFFICE PRODUCTS 411 WEST FIFTH AVENUE ESCONDIDO, CA 92025	1,000
GRAINGER, W.W. 1321 LINDA VISTA DR. SAN MARCOS, CA 92069	3,000	HARRISON'S EQUIPMENT 2054 N. THIN OAKS VALLEY RD. SAN MARCOS, CA 92069	2,000
HEATING & COOLING 629 ALPINE WAY ESCONDIDO, CA 92025	4,000	HIGGINS LUMBER, J.E. 1545 LA MIRADA DRIVE SAN MARCOS, CA 92069	5,000
HURLEY ELECTRONICS 302 OCEANSIDE BLVD. OCEANSIDE, CA 92054	5,000	HYDRO-SCAPE PRODUCTS 5805 KEARNY VILLA RD. SAN DIEGO, CA 92123	5,000
INGRAM PAPER COMPANY 7747 FORMULA PLACE SAN DIEGO, CA 92121	12,000	J & W REDWOOD 2709 S. SANTA FE VISTA, CA 92083	2,500
JOE'S WHOLESALE TIRES 714 EAST VALLEY PARKWAY ESCONDIDO, CA 92025	2,500	JOHNSTONE SUPPLY 361 N. ANDREASEN ESCONDIDO, CA 92025	7,500
KIRK PAPER COMPANY 6550 E. WASHINGTON BLVD. LOS ANGELES, CA 90040	3,000	KNOX INDUSTRIAL 698 RANCHEROS DRIVE SAN MARCOS, CA 92069	8,000
LAWNMOWERS PLUS 1365 GRAND AVENUE, #100 SAN MARCOS, CA 92069	2,000	LEMBERGER, WM. A. 2500 WAUKAN AVENUE OSHKOSH, WI 54903-2482	3,000
LOS ANGELES TIMES 300 W. FELICITA AVE., #D-5 ESCONDIDO, CA 92025	4,000	MERRILL PAINT 732 E. VISTA WAY, "C" VISTA, CA 92085	5,000

NAPA AUTO PARTS 2438 VINEYARD AVE. ESCONDIDO, CA 92025	7,500	NATIONWIDE PAPERS 7979 STROMESA COURT SAN DIEGO, CA 92126	5,000
NELSON PHOTO 1909 INDIA STREET SAN DIEGO, CA 92138	2,000	OLESEN COMPANY 1535 IVAR AVENUE HOLLYWOOD, CA 90028	5,000
PALOMAR BOOKSTORE 1140 W. MISSION RD. SAN MARCOS, CA 92069	12,000	PEE JAY'S GRAPHICS 2933-B OCEANSIDE BLVD. OCEANSIDE, CA 92054	2,500
PEP BOYS 855 W. MISSION RD. ESCONDIDO, CA 92025	3,000	PEPPERTREE NURSERY 1019 SAN MARCOS BLVD. SAN MARCOS, CA 92069	1,000
PETROLANE GAS 120 N. RICHLAND RD. SAN MARCOS, CA 92069	3,000	PINE TREE LUMBER 707 N. ANDREASEN WAY ESCONDIDO, CA 92025	12,000
PRESS-COURIER 425 W. VISTA WAY VISTA, CA 92083	3,000	RAINS GLASS 1968 S. SANTA FE VISTA, CA 92083	3,000
RAYMOND ALLYN 850 W. LOS VALLECITOS, "A" SAN MARCOS, CA 92069	10,000	REYNOLDS GRAPHICS 8640 ARGENT STREET SANTEE, CA 92071	7,500
SAN DIEGO FLOOR 1425 DESCANSO AVENUE SAN MARCOS, CA 92069	3,000	SAN DIEGO JANITOR 5775 RUFFIN ROAD SAN DIEGO, CA 92123	12,000
SAN DIEGO PIPE & SUPPLY 765 W. 3RD ESCONDIDO, CA 92025	1,000	SAN DIEGO STATE & LIGHTING 2030 EL CAJON BLVD. SAN DIEGO, CA 92104	2,000
SAN MARCOS MILL 443 E. MISSION RD. SAN MARCOS, CA 92069	5,000	SAN MARCOS OFFICE 745 GRAND AVENUE SAN MARCOS, CA 92069	1,000
SERVICE PIPE & SUPPLY 156 W. MISSION AVE. ESCONDIDO, CA 92025	5,000	STAR TOOL & SUPPLY 1565 CREEK STREET SAN MARCOS, CA 92069	2,000
THERMAL PRODUCTS 1433 SIMPSON WAY ESCONDIDO, CA 92025	4,000	TIMES-ADVOCATE 207 E. PENNSYLVANIA ESCONDIDO, CA 92025	4,000
TOOL SHACK 750 N. CITRACADO PKWY ESCONDIDO, CA 92025	1,500	TRI-ELECTRIC 804 RANCHEROS DRIVE, "A" SAN MARCOS, CA 92069	2,500

UPHOLSTERY FABRIC OUTLET 1120 MELROSE AVENUE VISTA, CA 92083	3,000	UNISOURCE PAPER COMPANY 131 W. 33RD ST. NATIONAL CITY, CA 92050	1,000
VIRCO FURNITURE 15134 S. VERMONT LOS ANGELES, CA 90044	1,000	VISUAL PRODUCTIONS 4717 CARDIN ST. SAN DIEGO, CA 92111	3,500
VOLER PRODUCTS 102 LAS POSAS ROAD SAN MARCOS, CA 92069	2,500	VSM SUPPLY 1373 GRAND AVE. SAN MARCOS, CA 92069	5,000
WARD'S NATURAL SCIENTIFIC 5100 W. HENRIETTA ROCHESTER, NY 14692	3,000	YOU HAUL CONCRETE 145 WEST BROADWAY VISTA, CA 92083	2,500
MISSION CHEMICAL 9292 ACTIVITY ROAD SAN DIEGO, CA 92126	3,000	GATEWAY ELECTRONICS 4633 CONVOY KEARNY MESA, CA 92111	5,000
WESTERN RADIO 4797 RUFFNER SAN DIEGO, CA 92111	5,000	WERTH SANITARY SUPPLY 460 CYPRESS LANE EL CAJON, CA 92020	5,000
BURKE ENGINEERING COMPANY 4506-B FEDERAL BLVD. SAN DIEGO, CA 92102	5,000	STANDARD PLUMBING 2357 VINEYARD ESCONDIDO, CA 92026	5,000

The vote was unanimous.

22. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 88-13248

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve travel expenses for the following person:

Name: LUANN POULSEN
For: Transportation (air fare, car rental), lodging
To attend: Final Interview for position of Dean of Vocational Education/Applied Arts
Location: Palomar College
Date(s): 4/15 - 17/1989
Amount: \$542.61
Acct. No.: 01-01-10-1003-6722-5201.00-0000

The vote was unanimous.

23. APPROVE REIMBURSEMENT OF EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 88-13249

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve meal expenses for the following persons:

FINAL CANDIDATES, DEAN OF COMMUNITY EDUCATION POSITION

For: Luncheon expenses
Location: San Marcos, California
Dates: 5/21 - 6/1/1989
Amount: \$53.93
Acct. No.: 01-01-10-1005-6722-5201.00-0000

The vote was unanimous.

I. FINANCIAL REPORTS

1. INFORMATION

BUDGET REPORT, Unrestricted Income, from May 1, 1989 to May 31, 1989.

2. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from May 1, 1989 to May 31, 1989.

3. INFORMATION

TRAVEL CLAIM TRANSACTIONS, May 1, 1989 through May 31, 1989.

4. INFORMATION

AIR FARE TRANSACTIONS, Purchase Order transactions 950000 to 959999.

5. INFORMATION

USE OF CAMPUS FACILITIES BY OUTSIDE ORGANIZATIONS, May, 1989.

6. APPROVE EXPENSE WARRANTS

MSC Forquera, Dougherty

RESOLUTION 88-13250

BE IT RESOLVED, That Expense Warrants number 14182 through 15124, in the total amount of \$832,765.12, be approved.

The vote was unanimous.

7. APPROVE SALARY WARRANTS

MSC Forquera, Dougherty

RESOLUTION 88-13251

BE IT RESOLVED, That Salary Warrants for Payroll number 21, dated May 10, 1989, and Payroll number 22, dated May 31, 1989, in the total amount of \$2,315,763.17, be approved.

The vote was unanimous.

8. ADOPT 1989-90 TENTATIVE BUDGET

Mr. Gregoryk stated that this has been the most difficult budget he has worked on, as we do not know what the district revenue will be next year. He said the Budget Development Committee spent a great deal of time developing proposed expenditures, but were hampered because of income unknowns. He stated that salary parameters had been covered at the last closed session.

He stated, however, if Prop 98 money is realized, the district will be in the best financial condition it has enjoyed in the last five years. Receipt of Prop 98 money will mean that there is now an effort to alleviate the inequities in the way Palomar is rated for ADA, with an effort to bring the amount we receive for ADA in line with other colleges.

The budget reflects the recommendations of the Budget Development Committee. He emphasized that unless we are assured of receiving Prop 98 funding in succeeding years, we will be unable to convert part-time faculty to fulltime as scheduled, and also to raise the salary of those remaining part-time. Therefore it is very important that this not be a one-time funding, but continuous year after year so that it becomes a part of our base. He stated that they met with the Salary and Benefits Committee yesterday to work on a means to increase part-time faculty salaries.

Mr. Gregoryk stated that on July 11 and July 25 we will hear updates on the revenues, expenditures, and how close Palomar will be to a balanced budget. On September 5 the board will have the final budget for adoption. At those meetings the board will receive more detail and the prospects of funding the Budget Development Committee's recommendations.

On page 1, paragraphs 2-10, are summaries by object, totals of salaries and benefits, contractual services, capital outlays, reserves, contingencies, etc.; page 11, potential Prop 98 funds; page 12, tentative budget for Prop 98 funds; page 13, growth budget; and page 14, maintenance budget. This is a program set up by the State

whereby the district pays in 50 percent and the State matches the 50 percent to repower the E or Math building, and the T, or Technical Trades building. The largest portion of the money is to replace the campus fire alarm system, which is not now in working order, and some heating and air conditioning in buildings T, C, and B. The State requires us to submit a 5-year plan which can be updated each year, and this will be the first update.

Not being funded are building exteriors and sidewalk replacement, or anything to do with athletic facilities, including our tennis courts. We are asking a total, including all funding, of over \$40 million.

Mr. Dougherty commented that the attitudes of classified and certificated staff have a great deal to do in attracting and holding students. When a teacher goes out of his way it helps to reach our cap. This is invaluable but it is seldom recognized.

Mr. Gregoryk was asked whether the fire alarm can be repaired. Mr. Gregoryk said that the fire alarms of all local buildings work, but the main enunciator system which ties back to a central location which notifies us that there is a fire or power outage in any building does not work. The present one is about 20 years old, and no parts are available for it. We are meeting State standards as far as fire alarms are concerned.

As regards the timetable of five years to raise adjunct faculty to fulltime, Dr. Dougherty said he would like to see adjunct faculty salaries raised 25 percent by Christmas.

Mr. Williamson said he believed we should bring adjunct faculty salaries to market level before five years, but it is a time table only, and analyses will show the board what percentage of adjustments can be made so that we can have some idea of when we can bring salaries up to standards of our local market at least.

Dr. Stanford stated that the board has a very difficult job. The income of the adjunct faculty today is essential for their survival. It is not just a moonlighting job. He added that in the long run they should have incentives in terms of benefits. They don't have representation as a group. One of the things they need most is some kind of medical coverage. When we talk about these salaries, this is important, and, although it can't be done overnight, it could be done on a graduated basis.

MSC Dougherty, Echeverria

RESOLUTION 88-13252

BE IT RESOLVED, That the 1989-90 Tentative Budget for the Palomar Community College be approved (copy attached to Legal Minutes).

The vote was unanimous.

9. ESTABLISH GANN LIMIT

MSC Dougherty, Echeverria

RESOLUTION 88-13253

WHEREAS, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment; and,

WHEREAS, The provisions of that amendment establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, The District must establish a Gann Limit for the 1989-90 fiscal year in accordance with the provisions of the Gann Amendment and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, That this Board does provide public notice that the attached calculations and documentation of the 1989-90 Gann Limit are made in accord with applicable constitutional and statutory law and that this Board does hereby declare that the appropriations in the 1989-90 budget do not exceed the limitations imposed by the Gann Amendment;

AND BE IT FURTHER RESOLVED, That the Superintendent/President provide copies of this resolution along with appropriate attachments to interested citizens of this District.

The vote was unanimous.

10. APPROVE REVOLVING CASH FUND EXPENDITURES

MSC Dougherty, Echeverria

RESOLUTION 88-13254

BE IT RESOLVED, That Revolving Cash Fund Expenditures, Check Nos. 7178 through 7187, in the total amount of \$4,341.25, be approved.

The vote was unanimous.

11. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13255

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited in The Bank of California, San Marcos, California for Palomar Community College Financial Aids, Federal Account, for Palomar Community College Financial Aids, Non-Federal Account, for Palomar Community College Bookstore Account, and for Palomar Community College Cafeteria Account are as follows:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services

and

Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

12. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13256

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Palomar Community College Transfer Account currently deposited in The Bank of California, San Marcos, California, are as follows:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services

or

Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

13. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13257

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Palomar Community College Revolving Cash Fund in The Bank of California, San Marcos, California, are as follows:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services

or

Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

14. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13258

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Associated Students of Palomar College in The Bank of California, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or

Lois B. Meyer, Director of Fiscal Services

and

John Weber, President, Associated Student Government

or

Jill Kaeser, Vice President of Associated Student
Government.

The vote was unanimous.

15. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13259

BE IT RESOLVED, That funds currently deposited to the Palomar College Financial Aids Account in Lloyds Bank of California, Santa Monica, California, be transferred to City National Bank of Venice, California and that persons authorized to deposit/withdraw funds are as follows:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services
and
Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

16. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13260

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Palomar College Student Athletics Association Account in The Bank of California, San Marcos, California, are two of the following:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director of Fiscal Services
and
Steve Clemmer, Student or
Michael A. Saletta, Student

The vote was unanimous.

17. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13261

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Robert Steinberg Memorial Fund--Palomar College Accounts in the Mission Federal Credit Union, Vista, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services and
Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

18. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13262

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the LaBriola Scholarship Funds and to the Frederick W. Speers Scholarship Funds currently deposited in Citicorp Savings, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

19. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13263

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Palomar College Cafeteria Accounts in the Citicorp Savings, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

20. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13264

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the Alan E. Ardis Scholarship Fund and to the Robert Steinberg Memorial Fund at Home Federal Savings and Loan, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

21. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13265

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Dennis L. Bostic Scholarship Funds in Home Federal Savings and Loan, San Marcos, California, are as follows:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services, or
Lois B. Meyer, Director of Fiscal Services,
and
Lester V. Knapp, Associate Professor, Life Sciences.

The vote was unanimous.

22. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13266

BE IT RESOLVED, That persons authorized to deposit/withdraw funds currently deposited to the accounts listed below in Home Federal Savings & Loan Association, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services, or
Lois B. Meyer, Director of Fiscal Services.

Accounts--Palomar College Student Government Funds
Henry Gail Memorial Funds
Waldo B. Hammet Memorial Funds
Molly Harloff Memorial Funds
Jane Jackson Memorial Funds
JOBE Student Trust Funds
Margaret Rutherford Memorial Funds
Charles Sawday Memorial Funds
Trent Memorial Funds
Edith Webster Estate Funds
Laura Newcomb Memorial Fund
Robert Steinberg Memorial Fund
Vivian E. Smith Scholarship Fund

The vote was unanimous.

23. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13267

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Veronica Johnson Memorial Scholarship Fund in the Home Federal Savings and Loan Association, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

24. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13268

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Frederic W. Speers Scholarship Fund in Home Federal Savings and Loan Association, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

25. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13269

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar Community College Staff Supported Student Loan Fund deposited at the Bank of California, San Marcos, are :

Michael Flanagan, Director of Financial Aid, or
Eugene R. Zevin, Director of Disabled Student Programs or
Jim Bowen, Director of Student Activities
and

Lois B. Meyer, Director of Fiscal Services or
Michael D. Gregoryk, Vice President for Finance and
Administrative Services.

The vote was unanimous.

26. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13270

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Agnes Hammond Memorial Scholarship Memorial Fund in Library Technology in North County Bank, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

27. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13271

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar College Direct Deposit Debit Account at First Interstate Bank, San Diego, California, be:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director of Fiscal Services

The vote was unanimous.

28. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13272

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the EOPS Emergency Loan Fund in The Bank of California, San Marcos, California, be:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services or
Lois B. Meyer, Director of Fiscal Services.

The vote was unanimous.

29. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Dougherty, Echeverria

RESOLUTION 88-13273

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar College Football Booster Fund in The Bank of California, San Marcos, CA, are:

Michael D. Gregoryk, Vice President for Finance and
Administrative Services and
Lois B. Meyer, Director of Fiscal Services

The vote was unanimous.

30. APPROVE PURCHASE ORDERS

MSC Dougherty, Echeverria

RESOLUTION 88-13274

BE IT RESOLVED, That Purchase Orders numbered 942596 through 943108, Fast Encumbrances numbered 960246, through 960431, Agreement Nos. 970170 through 970241, Honorarium Nos. 980153 through 980217, and Library Orders numbered 250030 through 250082, in the total amount of \$855,648.68, be approved.

The vote was unanimous.

J. OPERATIONAL REPORTS

1. INFORMATION

Report on Redevelopment Project Area No. 3 with City of San Marcos
-Mike Gregoryk

Mr. Gregoryk stated that Projects Nos. 1 and 2 related to different parts of the City of San Marcos. He stated that we did not do very well in our negotiations with the city council. The most that land can go up per year is 2 percent; when redevelopment actually occurs, additional tax revenues are generated. We signed our first two agreements in the early 1980's, and we did not get any of the increase, that is, we received the two percent, but no tax increment money. That will be saved for city improvements. This year we have been negotiating for a better arrangement on revenue. San Marcos has agreed to give us 50 percent of the increment, which our consultants tell us is excellent, since a good agreement is considered to be 30 percent. It could mean the different of receiving around \$100,000 from District 1 and between \$4 and \$10 million from District 3. Usually, when we receive money directly, we must send it to the Chancellor's office, but they have allowed community colleges to set up agreement with local agencies and allow the local agencies to handle the money for us with our control. The San Marcos Redevelopment Agency has agreed to that. The other important difference is that they have agreed to float bonds for us if we would want to build a project on this campus. We cannot float bond issues. They might also consider the revenue we will receive in the future from the Escondido redevelopment district as a result of the agreement we signed with Escondido back in 1985, even though we do not expect any revenue from this source until the year 2001. However, based on District 3 projects and the Escondido redevelopment, they might be able to float a bond for us of about \$3-4 million, which could provide an additional instructional building for our campus.

Also in the planning stages with the State are an instructional building and some major remodeling, but as you know it takes a long time through the State. Redevelopment could be here in a couple of years. District 3 is at the south side of Twin Oaks, where the new university is going in, so there is no question about the anticipated growth. This should be an opportunity for the board to do some creative planning in the next couple of years.

Another area which has some potential is joining with the city to have them build some facilities on our campus and go in to some joint use agreements. I will discuss briefly the capital construction aspects, and Dr. Chappie will discuss possible joint usage.

High priority at Palomar are instructional classrooms. We hope to get State funding for classrooms which are proposed between the Business and Math buildings. Second priority is a building which would replace Redwood City temporary buildings which were installed 12-13 years ago. Of possible major impact to Palomar is San Marcos'

ideas of building somewhere a new fitness gym center and an outdoor amphitheatre for the city. The city has money for these projects right now, not to fund them totally at this point, but through redevelopment projects 1 and 2. They are looking for a place for the fitness gym. The junior and senior high schools need athletic facilities and are also interested, and it might be possible for them to build this on our campus. The city also is interested in an outdoor amphitheatre, so it might be possible to combine those into a giant complex which could be paid for by additional ADA on our part and operational costs from the city, with some kind of mutual sharing.

Parking is also of great concern. We were able to convince the Baldwin Company to level off the area of lot 9, which they did at an approximate cost to them of \$10,000-\$20,000. We expect to provide parking for about 750 cars.

Another possibility, which came as a suggestion from Dr. Stanford, is a rehearsal hall which might be built next to our theatre. San Marcos needs a theatre; ours is under-utilized for performances but is used extensively for rehearsals. San Marcos might be interested in building a rehearsal hall which would release the theatre for community use in addition to Palomar. We think it might be well to explore these possibilities with San Marcos before the university is here.

Dr. Chappie stated that they have been following the meetings of the San Marcos Master Planning Commission, and the Parks and Recreation Department, and have been in contact with City Council members to inform them of our interests. Those meetings have included discussions for parks, trails for jogging, biking, and riding. The interconnecting system links a number of parks which have different use identification, ranging from smaller neighborhood parks to larger regional parks throughout San Marcos. Although there are a number of parks and trails close to the college, none actually link the college to the community system. There is an opportunity for joint cooperation in the use of facilities.

Palomar has several needs which could be mutually addressed. We are presently renting a high school field for football games since our field cannot be used for games due to its location and shape. We also have no seating facilities or fences. Our baseball field is adequate, but its location is poor and hazardous with possibility of balls going to the street, tennis courts or softball field; seating is limited; and dugouts are old. Locker facilities are poor for both men and women. Our swimming facility has no spectator space and has limited year-round use. Racquetball courts have cement floors; There is a need for a physical fitness facility.

On the other hand, San Marcos also has some needs which we could mutually address. They need recreational facilities. They need soccer fields, a site for physical fitness, an amphitheatre, the availability of a theatre. They would like to see greater community use of our library, although there are more than 3,000 people from

San Marcos using our library. They are looking for a year-round recreational swimming site as well as an increased use of tennis and racquetball courts, and the possibility of linking the arboretum and cactus gardens to existing trails and parking areas.

We would like to propose to San Marcos council and the Master Planning Staff to discuss mutual needs in our meeting with them on July 11, so they will be aware of some potential joint ventures. Informal talks have already taken place. Dr. Chappie said that San Marcos has parks and trails planned all around Palomar College, with the college hindering the connections between some of the sites. We think we could offer the possibility of linkage between some of these areas. Moving the football and baseball fields, and turning these areas into playing areas, is also a possibility.

We believe these possibilities, the theatre and other items, are areas which could be mutually developed.

2. APPROVE REDEVELOPMENT AGREEMENT (CITY OF SAN MARCOS)

MSC Echeverria, Dougherty

RESOLUTION 88-13275

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Agreement for Cooperation between Palomar Community College District and the City of San Marcos and Redevelopment Agency of the City of San Marcos (Project Area No. 3).

The vote was unanimous.

K. PERSONNEL

1. APPROVE TEMPORARY REASSIGNMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13276

BE IT RESOLVED, That in accordance with the Institutional Development Reassignment Policy, the following temporary reassignment be approved:

Name: MARIA MILLER
Position: Professional Development Coordinator
Department: Office of Instruction
Purpose: To coordinate professional development requirements
% Contract: 60% FTE assigned (24 hrs p/week)
Effective: 8/25/89 through 5/25/90
Budget Acct2 01-03-30-3003-6020-1311.00-0000

The vote was unanimous.

2. APPROVE REVISED CONTRACT OF EMPLOYMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13277

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a revised Contract of Employment, effective July 1, 1989, for GEORGE R. BOGGS, Ph.D., Superintendent/President.

The vote was unanimous.

3. APPROVE NEW CLASSIFIED POSITION

MSC Echeverria, Forquera

RESOLUTION 88-13278

BE IT RESOLVED, That the following classified position be approved (pending approval of the tentative 1989-90 budget):

Position: ADMISSIONS AND RECORDS CLERK *
Department: Admissions, Records, Veterans' Services
Class No.: 410268
Sal Rng/Stp: 12 - A Salary: \$698.00/mo
Full-time: No (50%) New? Yes
No. Months: 12
Effective Date: 7/1/89
Acct. No(s): 01-04-40-4010-6210-2111.00-0000 (100%)

- * Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

The vote was unanimous.

4. APPROVE REDUCTION IN FORCE

MSC Echeverria, Forquera

RESOLUTION 88-13279

WHEREAS, When a bona fide reduction or elimination of funds or services occurs within a community college district, classified employees shall be subject to layoff for either lack of work and or lack of funds; and

WHEREAS, The funding has been reduced for the OATC program, and

WHEREAS, The Governing Board of Palomar College finds that it is in the best interests of the District that effective July 31, 1989 certain services now being provided by the District be reduced or discontinued by the following extent:

1 Vocational Evaluation Technician

NOW THEREFORE, BE IT RESOLVED, That effective July 31, 1989 one (1) classified position of the District be discontinued to the extent set forth above.

BE IT FURTHER RESOLVED, That the Governing Board, with regret, authorizes and directs the giving of notice to the affected classified employee that the position be terminated, such notice to be given at least thirty (30) days prior to the effective date of layoff as set forth above.

The vote was unanimous.

5. APPROVE NEW CERTIFICATED POSITIONS

MSC Echeverria, Dougherty

RESOLUTION 88-13280

BE IT RESOLVED, That the following new certificated positions be approved pending approval of the 1989-90 tentative budget and Proposition 98 funding:

- a. Position: Instructor/Paramedic & EMT-II Programs
 Department: Allied Health
 Approx. Salary: \$39,168.00
 % Contract 100
 Length: 10 months
 Effective Date: 8/25/89 - 5/25/90
 Acct No(s): 01-03-33-3382-1250-1111.00-0000 (50%)
 01-03-33-3383-1250-1111.00-0000 (50%)

- b. Position: History Instructor
 Department: Social Sciences
 Approx. Salary: \$31,801.00
 % Contract 100
 Length: 10 months
 Effective Date: 8/25/89 - 5/25/90
 Acct No(s): 01-03-36-3652-2205-1111.00-0000 (100%)

- c. Position: Psychology Instructor
 Department: Behavioral Sciences
 Approx. Salary: \$36,552.00
 % Contract 100
 Length: 10 months
 Effective Date: 8/25/89 - 5/25/90
 Acct No(s): 01-03-36-3652-2001-1111.00-0000 (100%)

- d. Position: English as a Second Language Instructors
 (2 positions)
 Department: English as a Second Language
 Approx. Salary: \$36,629.00 each position
 % Contract 100
 Length: 10 months
 Effective Date: 8/25/89 - 5/25/90
 Acct No(s): 01-03-36-3696-4930-1111.00-0000 (100%)
- e. Position: Philosophy Instructor
 Department: Behavioral Sciences
 Approx. Salary: \$36,629.00
 % Contract 100
 Length: 10 months
 Effective Date: 8/25/89 - 5/25/90
 Acct No(s): 01-03-36-3624-1509-1111.00-0000 (100%)
- f. Position: English Instructor
 Department: English
 Approx. Salary: \$39,168.00
 % Contract 100
 Length: 10 months
 Effective Date: 1/20/90 - 5/25/90
 Acct No(s): 01-03-37-3700-1501-1111.00-0000 (100%)
- g. Position: Mathematics Instructor
 Department: Mathematics
 Approx. Salary: \$34,335.00
 % Contract 100
 Length: 10 months
 Effective Date: 8/25/89 - 5/25/90
 Acct No(s): 01-03-33-3350-1701-1111.00-0000 (100%)
- h. Position: ROP-Refrigeration, Heating, Air Conditioning
 Instructor
 Department: Regional Occupational Program (ROP)
 Approx. Salary: \$29,267.00
 % Contract 100
 Length: 10 months
 Effective Date: 8/25/89 - 5/25/90
 Acct No(s): 01-03-39-3973-0945-1111.00-1350 (100%)

The vote was unanimous.

6. APPROVE CERTIFICATED EMPLOYMENT

Echeverria, Dougherty

RESOLUTION 88-13281

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: MARIA TERESA JACOB
Position: Instructor
Department: Behavioral Sciences
Sal Cls/Stp: F+ -6 Annual Salary \$36,552.00
% Contract: 100 New Position? Yes
Remarks: Psychology Instructor
Length: 10 months
Effective Date: 8/25/89 - 5/25/90
Budget Acct. No.: 01-03-36-3652-2001-1111.00-0000 (100%)

The vote was unanimous.

7. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13282

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: ROBERT BARRY
Position: Instructor
Department: Communications
Sal Cls/Stp: C - 6 Annual Salary \$31,801.00
% Contract: 100 New Position? No
Remarks: Photography Instructor; replacement for Kean Wilcox
Length: 10 months
Effective Date: 8/25/89 - 5/25/90
Budget Acct. No.: 01-03-39-3964-1011-1111.00-0000

The vote was unanimous.

8. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13283

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: YVONNE ANDERSON
Position: Instructor
Department: Social Sciences
Sal Cls/Stp: C - 6 Annual Salary \$31,801.00
% Contract: 100 New Position? Yes
Remarks: History Instructor
Length: 10 months
Effective Date: 8/25/89 - 5/25/90
Budget Acct. No.: 01-03-36-3652-2205-1111.00-0000 (100%)

The vote was unanimous.

9. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13284

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: WILLIAM FLYNN
Position: Dean
Division: Community Education
Sal Cls/Stp: C - 13 Annual Salary \$54,915.60
% Contract: 100 New Position? No
Remarks: Replacement for Angelo Carli
Length: 12 months
Effective Date: 7/24/89
Prorated Salary: \$51,778.65 (7/24/89 - 6/30/90)
Budget Acct. No.: 01-03-31-3100-6014-1226.00-0000 (100%)

The vote was unanimous.

The vote was unanimous.

The vote was unanimous.

12. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13287

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: DR. JOAN A. STEPSIS

Position: Director II *

Department: Occupational Assessment and Training Center/Special Programs

Sal Cls/Stp: F+ - 16 Annual Salary \$55,646.40

% Contract: 100 New Position? No

Remarks:

Length: One Month

Effective Date: 7/1/89 - 7/31/89

Prorated Salary: \$4,637.16

Budget Acct. No.: 01-03-31-3150-6416-1212.00-1803 (20%)

01-03-31-3150-6416-1212.00-1810 (10%)

01-03-31-3150-6416-1212.00-1811 (45%)

01-03-31-3150-6416-1212.00-1812 (25%)

- * This is a specially funded position. See Education Code Section 87470. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment, of eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.

The vote was unanimous.

13. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13288

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: PATRICIA J. FOX

Position: Instructor *

Department: Occupational Assessment and Training Center/Special Programs

Sal Cls/Stp: B - 8 Annual Salary \$42,062.42

% Contract: 100 New Position? No

Length: One Month

Effective Date: 7/1/89 - 7/31/89

Prorated Salary: \$3,505.14

Budget Acct. No.: 01-03-31-3150-6416-1111.00-1803 (75%) -

01-03-31-3150-6416-1111.00-1812 (25%)

- * This is a specially funded position. See Education Code Section 87470. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.

The vote was unanimous.

14. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13289

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: CHARLES E. KIRK
Position: Instructor *
Department: Regional Occupation Program
Sal Cls/Stp: A - 6 Annual Salary \$29,267.00
% Contract: 100 New Position? Yes
Remarks: ROP-Refrigeration, Heating, Air Conditioning Instructor
Length: 10 months
Effective Date: 8/25/89 - 5/25/90
Budget Acct. No.: 01-03-39-3973-0945-1111.00-1350 (100%)

- * This is a specially funded position and continuation is dependent upon availability of funds. See Education Code Section 87470. Continued employment beyond May 25, 1990 is dependent upon project funding. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.

The vote was unanimous.

15. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Dougherty

RESOLUTION 88-13290

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: DAVID LOWENKRON
Position: Instructor
Department: Mathematics
Sal Cls/Stp: E - 6 Annual Salary \$34,335.00
% Contract: 100 New Position? Yes
Remarks: Mathematics Instructor
Length: 10 months
Effective Date: 8/25/89 - 5/25/90
Budget Acct. No.: 01-03-33-3350-1701-1111.00-0000 (100%)

The vote was unanimous.

L. ITEMS PENDING

1. Faculty Tenure Review
2. Faculty Service Areas
3. Evaluation of the Faculty
4. Professional Development for Classified and Administrative Employees
5. Progress on Staff Diversity
6. Administrative Contracts
7. 2 + 2 + 2

There were no reports.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty suggested that

1) some time during the next two or three months the new president of the San Marcos State University and Dr. Rush be invited to a reception preceding a regular board meeting to allow staff to become acquainted in an informal setting.

2 the list of duties of coaches be expanded to include the encouragement of drug-free athletes.

3) information on money expended for a retreat include the time frame and number of people attending.

4) adjunct faculty should be encouraged to work toward higher degrees, at least a Master's. We should hire the best qualified people, and I think the higher degrees add breadth and polish to one's skills.

N. CLOSED SESSION - PERSONNEL MATTERS

There was no closed session.

0. ADJOURNMENT

The meeting was adjourned at 10:19 p.m.

P R E S I D E N T

S E C R E T A R Y

SPECIAL MEETING
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
WEDNESDAY, JULY 5, 1989, 6:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the Vice President, Mr. Harvey Williamson, at 6:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

ABSENT;

BARBARA HUGHES, PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
LuAnn Poulsen, Dean, Vocational Education and Applied
Arts
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Gary D. Alderson, Associate Professor, Life Sciences
Wayne P. Armstrong, Associate Professor, Life Sciences
Dr. Robert B. Barr, Director, Institutional Research and Planning
William Bedford, Associate Professor, Physics and Engineering
James T. Bowen, Director, Student Activities
Jon Clossen, Associate Professor, Physical Education and Athletics
Robert F. Coleman, Associate Professor, English
Robert R. Ebert, Associate Professor, Life Sciences
Mark W. Eldridge, Associate Professor, Physical Education and Athletics
Jane Engleman, Director, Human Resources and Affirmative Action
Dr. Maura A. Gage, Associate Professor, Life Sciences
Candice A. Francis, Associate Professor, Life Sciences
M. Diane Gibson, Associate Professor, English
Karen R. Huffman, Associate Professor, Behavioral Sciences
Raymond E. Jessop, Associate Professor, Life Sciences
Robert J. Kurelich, Director, Vocational Programs
Tony Lynds, Associate Professor, Physical Education and Athletics Program
Benedict McCormick, Associate Professor, English
Mario J. Mendez, Associate Professor, English
Richard D. Nation, Associate Professor, Mathematics
Richard F. Norlin, Associate Professor, English
Jack C. Quintero, Associate Professor, English
William B. Salomone, Associate Professor, English
Dr. Joe R. Stanford, Associate Professor and Chairperson, Music
Kate Townsend-Merino, Instructor, Behavioral Sciences
Timothy W. Ulman, Associate Professor, Foreign Languages
John E. Valdez, Associate Professor, English As a Second Language
Patti B. Waterman, Associate Professor, Physical Education and Athletics Program
John F. Woods, Associate Professor, Physical Education and Director, Athletics Program

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Williamson declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

ANNOUNCEMENTS

Dr. Boggs mentioned that the Board has been given material on special awards made at the Del Mar Fair. A number of Palomar students and faculty are mentioned for the work they have done.

Dr. Boggs announced that the board will hold a joint meeting with the San Marcos City Council next Tuesday at 5:45 p.m., just before the regular board meeting. The purpose of the meeting is to discuss the planning and cooperative use of facilities by the college and residents of San Marcos.

Dr. Boggs reported the unexpected death of Ronald T. Page, director of television operations and production, who died of a heart attack on June 28 while on vacation in New Mexico. Services will be held on Friday, July 7.

He added that, because of Ron's death, he will ask the board for a two month extension for the video tape which is to be produced.

STIPEND LEVELS FOR ATHLETIC COACHES

MSC Dougherty, Echeverria

RESOLUTION 89-13290-A

BE IT RESOLVED, That the item on Stipend Levels for Athletic Coachs be brought back to the table for discussion.

The vote was unanimous.

Mr. Quintero expressed the appreciation of faculty for the opportunity to provide the board with additional data, sent to the board earlier in the week, and to speak to the board at greater length.

Mr. Quintero stated that this is not an issue of great financial importance, although it could possibly develop into one, should other special groups seek the same benefits as the athletic coaches. He said it is about an equitable system for all faculty. He reiterated points made at the last meeting regarding the differences in pay for extra contract work between the coaching staff and other faculty, the problem of morale and indignation at a system which does not treat equals as equals.

Mr. Quintero drew the board's attention to item A of the faculty's backup material, the 1984 Consultants' study on this matter, which

recommended replacing the coaches' 11-month contracts with 10-month contracts, and daily pay for extra work. Since that time, various faculty groups have made studies on the issue--the Salary and Benefits Committee, the Faculty Senate, the 10-month coalition, and the task force. He added that all these groups have made recommendations which are similar in scope.

Other material discussed by Mr. Quintero were item C, List of State school districts, together with the number of teaching faculty and the number and percentage of 11- and 12-month contracts, issued by the Chancellor's office, item D, ranking of salary schedules of State community colleges, also from the Chancellor's office, items F and G, the Fall 1988 Athletics class schedule and other material, and item H, a comparison in types and rates of pay among athletic programs in various schools.

Dr. Stanford referred to attachment I2 of the packet, and stated that the Salary and Benefits Committee had made a comparison of the athletics program at Riverside College, determining that that school is of comparable size and has a comparable athletics program. He concluded his remarks by stating that the issue is simply that of equity among all faculty.

Ms. Huffman stated that the faculty, while having been accused of emotional reaction to this issue last week, in fact feels very seriously about the issue, illustrated by the fact of so many of the 10-month teaching faculty attending this meeting without pay.

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athletics program at Riverside College, determining that that school is of comparable size and has a comparable athletics program. He concluded his remarks by stating that the issue is simply that of equity among all faculty.

Ms. Huffman stated that the faculty, while having been accused of emotional reaction to this issue last week, in fact feels very seriously about the issue, illustrated by the fact of so many of the 10-month teaching faculty attending this meeting without pay.

Ms. Huffman reiterated that the issue has been studied for 15 years by various groups on campus. She went on to discuss collegiality, shared governance, and the role of the faculty and committees in shared governance. She expressed to the board her appreciation in hearing the concerns of the faculty. She implored the board to give equal weight to the arguments of the administration and of the faculty, adding that acceptance of this proposal would set an unhealthy precedent for other special groups to follow in negotiating special salary benefits. Ms. Huffman concluded her presentation by proposing that the board accept any one of the faculty proposals and reduce stipends or increase teaching time of coaches or reduce the total number of sports.

Mr. Bowen stated that any decision made tonight will not make everyone happy. He mentioned that department chairs have 60 percent reassigned time. He said that there are inequities all over campus, as perceived by some, but faculty did not complain about the flex calendar or load banking, etc. He indicated that Dr. Boggs must make difficult decisions and difficult recommendations to the board, but does so after careful study of the issues involved.

Mr. Lynds suggested that if all the coaches were paid hourly, it would cost the college \$100,000 in additional funding. He discussed briefly the amount of time put in by the coaching staff as opposed to other faculty.

Additional presentations were made by Mr. Vetter, Mr. Woods, and Mr. Eldridge, in favor of Dr. Boggs' recommendations. Mr. Schwertfeger spoke for the Faculty Senate; he discussed the Senate's position on various aspects of the issue, and urged the Board to accept the task force's recommendations.

Dr. Chappie stated that the Palomar athletic program is looked up to throughout the State. Commenting briefly, he stated that the coaching staff have long-range commitments to Palomar, and have been able to maintain high athletic standards.

Dr. Boggs said that we have some of our best people on both sides of the issue. Neither side is satisfied with our recommendation. He stated that he does not think he is overruling any group, but is presenting all recommendations. He did not disregard any of the

recommendations, but studied them very carefully, and recommended what he concluded was in the best Palomar interests.

Dr. Dougherty said that the school runs on morale, and a spirit of generosity, and that he hoped faculty would accept their decision in good spirit and move on. He stated that the 11-month contract for coaches should be a dead issue. Dr. Dougherty said that coaches because of extra time and effort should receive a stipend for work over and above their contract hours. He suggested that a survey be made of everyone on campus working at this institution, and find out exactly what they do; if faculty are working extra hours to get the job done, they should receive a stipend, but in doing the survey, one must be sure that they should be doing the work. Anyone who goes far beyond his assigned duties should nbe compensated fairly.

This leaves the question, What do we do now? *different* *community* colleges say there is no ~~good~~ way; *therefore* *ideal* and perhaps the stipend system is as good as any.

*is it in
a different
way suggests
that*

Mr. Echeverria said that he agreed with Dr. Dougherty. He said that, in doing arbitrations, he does a lot of listening, and said that he was a bit concerned that this issue has been personalized. He added that the board has just renewed Dr. Boggs' contract, because they feel he has done a very good job. The board is facing issues no board has been willing to face. He said that he did not see a compelling reason to accept any of the faculty recommendations. He stated that Dr. Boggs' recommendations are not perfect; no proposal will satisfy all parties, but it is the best which has come before them. He added that a survey of all faculty is needed, which should be task oriented. He said that he is in favor of eliminating the 11-month contracts for coaching staff, but we should try to maintain some parity for what they have been receiving.

Dr. Dougherty said that he did feel that some 11-month contracts on campus are justified, however, he does not feel 11-month contracts should be in Athletics.

Mr. Forquera stated that the emotion displayed here implies a great deal of passion, and the people who succeed are the people who are impassioned. He said the divisiveness here reflects the openness of our college, and he encouraged it. Not everyone gains everything they want, but the institution gains because of the discussions which go on.

Mr. Williamson stated that he studied each of the packets. He added that he was disappointed, however, in what he perceived as personal attacks. He said that not everyone would be happy with their decision, saying that he supports Dr. Boggs' position. He stated that he believes there are other faculty members who deserve additional compensation, and regretted that these are not before the board for consideration.

Mr. Williamson thanked everyone for the time and effort which they have expended on this issue.

MSC Forquera, Dougherty

RESOLUTION 98-13291

BE IT RESOLVED, That the following stipend levels be approved for athletic coaches for the 1989-90 academic year.

BE IT FURTHER RESOLVED, That stipend levels will be adjusted by an equivalent percentage beginning July 1, 1990, as future adjustments to the certificated salary schedule.

Contract Certificated Athletic Stipend Schedule

	<u>Stipend</u>	<u>Assigned Time from 40-hr Teaching Load</u>
1. Football		
Head Coach	\$4,000	10 hours
Asst Coach	3,000	8 hours
2. Basketball (Men's)		
Head Coach	\$4,000	10 hours
3. Baseball		
Head Coach	\$3,500	10 hours
Asst Coach	2,000	8 hours
4. Wrestling		
Head Coach	\$3,500	10 hours
5. Softball		
Head Coach	\$3,500	10 hours
Asst Coach	2,000	10 hours
6. Basketball (Women's)		
Head Coach	\$4,000	10 hours
7. Soccer (Men's)		
Head Coach	\$2,500	10 hours
8. Swimming (Men's)		
Head Coach	\$2,500	10 hours

- | | | |
|-----|--|----------|
| 9. | Swimming (Women's)
Head Coach \$2,5200 | 10 hours |
| 10. | Golf
Head Coach \$2,500 | 10 hours |
| 11. | Water Polo
Head Coach \$2,500 | 10 hours |
| 12. | Soccer (Women's)
Head Coach \$2,500 | 10 hours |
| 13. | Tennis (Women's)
Head Coach \$2,500 | 10 hours |
| 14. | Tennis (Men's)
Head Coach \$2,500 | 10 hours |
| 15. | Volleyball (Women's)
Head Coach \$2,500 | 10 hours |
| 16. | Volleyball (Men's)
Head Coach \$2,500 | 10 hours |

Adjunct Certificated Head Coach Salary Schedule 2

- | | | |
|-----|------------------------------|-------------|
| 1. | Football | \$ 7,000.00 |
| 2. | Basketball (Men's) | 7,000.00 |
| 3. | Baseball | 6,500.00 |
| 4. | Softball | 6,500.00 |
| 5. | Wrestling | 6,500.00 |
| 6. | Basketball (Women's) | 7,000.00 |
| 7. | Soccer (Men's & Women's) | 6,000.00 |
| 8. | Volleyball (Men's & Women's) | 6,000.00 |
| 9. | Swimming (Men's & Women's) | 6,000.00 |
| 10. | Water Polo | 6,000.00 |
| 11. | Golf | 6,000.00 |
| 12. | Tennis (Men's & Women's) | 6,000.00 |

The vote was unanimous.

D. ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JULY 11, 1989, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the Vice President, Mr. Harvey Williamson, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

TRUSTEES ABSENT:

ROBERT L. DOUGHERTY, JR., M.D.
BARBARA HUGHES, PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent/Vice President,
Instructional Services
Dr. David Chappie, Assistant Superintendent/Vice President,
Student Services
Michael Gregoryk, Assistant Superintendent/Vice President,
Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
Jim Clayton, Acting Dean, Community Education
Diane G. Michael, Dean, Science, Technology and Business
LuAnn Poulsen, Dean, Vocational Education and Applied Arts

STAFF PRESENT:

Shay Andrews, Purchasing
Dr. Robert Barr, Director, Institutional Research and Planning
Virginia Dower, Director, Bookstore Operations
Michael D. Ellis, Director, Buildings & Grounds
Jane Engleman, Director, Human Resources and Affirmative Action
Pat Farris, Administrative Services
Michael Flanagan, Director, Financial Aid Office
Bryant Guy, Director, Purchasing Services
Eugenia Kissinger, President's Office
Esther LaPorta, Palomar College Development Foundation
Theo Mollgaard, Community Education
Mike Norton, Director, Public Information
Phil Ryan, Buildings and Grounds
Pat Schwerdtfeger, Associate Professor, Speech/Theatre Arts/Dance/
ASL Dept.
Joe Stanford, Chair, Music Department
Ruth Tait, President, CCE/AFT
Chris Urner, Community Education

GUESTS PRESENT:

Harry Sachs, ASB Senator

C. APPROVAL OF MINUTES

No minutes were submitted for approval at this meeting.

C O N S E N T C A L E N D A R

CC.

1. APPROVE TRAVEL EXPENSES

MSC Echeverria, Forquera

RESOLUTION 89-13292

BE IT RESOLVED, That travel expenses for the following persons
be approved/ratified:

a. GEORGE R. BOGGS, Ph.D.

Additional expenses incurred; meeting of Chancellor's
Advisory Commission on Affirmative Action, Sacramento,
CA, June 15, 1989 - Additional amount requested for
approval - \$178.00 (Board approved \$135.00 on May 9,
1989) Budget Account No. 01-02-20-2000-6630-5201.00-
0000.

b. TOM CRAFT/THREE STUDENTS

Advanced Funds? No expense to Palomar College
To Attend: USA All Star Exhibition Game
Location: Hong Kong/Island of Macao
Date: June 26 to July 6, 1989

The vote was unanimous.

2. APPROVE AGREEMENT FOR COLLECTION OF NDSL/PERKINS PROGRAM

MSC Echeverria, Forquera

RESOLUTION 89-13293

BE IT RESOLVED, That the agreement between the Palomar Community College District and K.E. Ridgeway and Associates, P.O. Box 3963, Prescott, Arizona 86302-3963, be extended (June 1, 1989 through July 31, 1989 -- final phase of collection for NDSL/Perkins Program.) Contractor shall be responsible for contracting all of the District's defaulted borrowers with appropriate deferment forms, maintain daily the change of borrower status with the District's billing service, input the District's defaulted borrowers to the Chancellor's Office Tax Offset Program and the IRS/ED skip tracing service, provide the District with the necessary forms for the completion of the divestiture/transfer project, and locate and identify other eligible schools willing to assume all the District's responsibility and liabilities for the acquisition of our NDSL programs. Total cost not to exceed \$1,600.

(Resolution 88-12577, July 26, 1988 Board meeting approved agreement effective from July 31, 1988 through November 31, 1988.)

(Resolution 88-13052, April 11, 1989 Board meeting approved second phase of agreement effective January 1989 through May 1989.)

The vote was unanimous.

3. APPROVE AGREEMENT, PALOMAR-POMERADO HOSPITAL DISTRICT

MSC Echeverria, Forquera

RESOLUTION 89-13294

BE IT RESOLVED, That the Agreement between the Palomar Community College District and Palomar Pomerado Hospital District, dba Palomar Medical Center, for the use of clinical facilities suitable for the educational needs of the District's Nursing Program on a no cost basis, be approved. Said Agreement shall be for a period of three (3) years and shall be reviewed annually by the administrative staffs of the District and Hospital.

The vote was unanimous.

4. APPROVE CHANGE ORDER NO. 1; CONSTRUCTION OF SIX BUILDING SPACE
OPTIMIZATION PROJECT

MSC Echeverria, Forquera

RESOLUTION 89-13295

BE IT RESOLVED, That the construction contract between the Palomar Community College District and Crest Construction Corporation, 140 West Woodward Avenue, Escondido, California 92025, contract dated June 29, 1989, for the construction of the Six Building Space Optimization Project, be amended to include Change Order No. 1, as follows:

Proj: Palomar College Change Order No. 1
6 Bldg Space Optimization Dated: 6/29/89

Contractor: Crest Construction Corp.
140 W. Woodward Avenue
Escondido, CA 92025

Original Contract Amount:	<u>\$657,938.00</u>
Previous Change Order:	<u>0</u>
This Change Order:	<u>< 72,799.17 ></u>
Total Change Order:	<u>< 72,799.00 ></u>
Revised Contract Amt.:	<u>\$585.138.00</u>

Original Contract Time:	<u>91</u> Calendar Days
Previous Change Order:	<u>0</u> Calendar Days
This Change Order:	<u>30</u> Calendar Days
Total Change Orders:	<u>30</u> Calendar Days
Revised Contract Time:	<u>121</u> Calendar Days

Notice to Proceed:	<u>May 31, 1989</u>
Original Est. of Completion:	<u>August 29, 1989</u>
Revised Estimate of Completion:	<u>Sept. 28, 1989</u>

The vote was unanimous.

5. APPROVE CHANGE ORDER NO 1; REMOVAL AND REPLACEMENT OF GASOLINE STORAGE TANKS

MSC Echeverria, Forquera

RESOLUTION 89-13296

BE IT RESOLVED, That the construction contract between the Palomar Community College District and Angus Asphalt, Inc., 9950 Prospect, Santee, California 92022, contract dated May 1, 1989, for removal of two 1,000 gallon gasoline storage tanks and the replacement of one two thousand gallon underground tank, be amended to include change order no. 1, as follows:

Proj: Palomar College Change Order No. 1
Removal of (2) 1,000 Gallon Underground
Storage Tanks and Replacement with (1)
2,000 Gallon Underground Tank

Dated: June 29, 1989

Contractor: Angus Asphalt, Inc.
9950 Prospect
Santee, CA 92022

Original Contract Amount:	\$ 44,923.00
Previous Change Order:	<u>0</u>
This Change Order:	<u>\$1,992.85</u>
Total Change Order:	1,992.85
Revised Contract Amount:	\$ 46,915.85

Original Contract Time:	<u>45</u> Calendar Days
Previous Change Order:	<u>0</u> Calendar Days
This Change Order	<u>47</u> Calendar Days
Total Change Orders:	<u>47</u> Calendar Days
Revised Contract Time:	<u>92</u> Calendar Days

Notice to Proceed: April 25, 1989
Original Est. of Completion: June 15, 1989
Revised Est. of Completion: July 31, 1989

The vote was unanimous.

6. APPROVE CHANGE ORDER NO. 1; ASBESTOS ABATEMENT

MSC Echeverria, Forquera

RESOLUTION 89-13297

BE IT RESOLVED, That the contract between the Palomar Community College District and Nexon Corporation, 9129 Chesapeake Drive, San Diego, California 92123, contract dated May 22, 1989, for Asbestos Abatement, be amended to include change order no. 1, as follows:

Proj: Palomar College Change Order No. 1
Asbestos Abatement in Buildings
A, CH, D, F, IT, LS/ES, M, N, O,
P, Q, SW, A and Z

Dated: June 29, 1989

Contractor: Nexon Corporation
9129 Chesapeake Drive
San Diego, CA 92123

Original Contract Amount:	\$ 62,960.00
Previous Change Order:	<u>0</u>
This Change Order:	<u>15,000.00</u>
Total Change Order:	<u>15,000.00</u>
Revised Contract Amount:	\$ 77,960.00

Original Contract Time:	<u>86</u> Calendar Days
Previous Change Order:	<u>0</u> Calendar Days
This Change Order:	<u>0</u> Calendar Days
Total Change Orders:	<u>0</u> Calendar Days
Revised Contract Time:	<u>0</u> Calendar Days

Notice to proceed:	<u>May 22, 1989</u>
Original Est. of Completion:	<u>August 14, 1989</u>
Revised Est. of Completion:	<u>August 14, 1989</u>

The vote was unanimous.

7. APPROVE USE OF DISTRICT FACILITIES BY NCTD

MSC Echeverria, Forquera

RESOLUTION 89-13298

BE IT RESOLVED, That the Governing Board approve the use of District facilities (parking lot number 12), by the North County Transit District, 311 South Tremont Street, Oceanside, California 92054, for the purpose of holding a practice Maintenance Roadeo for their maintenance department employees on July 30, 1989, and a Maintenance Roadeo on August 5th and 6th. The Transit District will be responsible for the Roadeo, and will execute a hold harmless agreement with the District.

The vote was unanimous.

Resumption of
R E G U L A R A G E N D A

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Pat Schwerdtfeger gave a report on his concerns regarding the special meeting of July 5, 1989.

Mr. Schwerdtfeger reported that Faculty perceives that Dr. Boggs has access to each of the Board members on an individual basis but if there is an issue the Faculty feels very strongly about, they would not have the same option of discussing issues with the Board.

Mr. Schwerdtfeger asked the Board how they feel about Faculty sitting down with them on an individual basis and talking privately about a controversial issue. Faculty thinks the presumption is already working against them, that is, in the last step of the collegial process, the presumption is in favor of the President.

Mr. Forquera stated that he would not want faculty to contact him at home. He feels that this Board and the previous Board took the initiative to delay action on items so that an open forum could be held on special issues to allow all sides to be heard. He prefers a special meeting rather than personal lobbying and also prefers listening to a faculty representative rather than individual faculty members who may have personal agendas unrelated to the issue.

Mr. Echeverria agreed with Mr. Forquera. He feels uncomfortable being called at home and also prefers listening to a faculty representative rather than a faculty member. Mr. Echeverria stated that at the forum held on July 5, 1989, the Board sat for 3 1/2 hours and for that time 3/4 of the talking came from the audience. The Board listened very intently. Mr. Echeverria stated that Dr. Boggs did not lobby any of them on that issue. He also stated that he is uncomfortable being lobbied for the purpose of tying up his vote. Mr. Echeverria indicated he is willing to come early or stay late to talk with faculty and staff one to one.

Mr. Williamson stated that the collegial process really allows for an open and free discussion at the Board meeting. He would be offended if he felt he were being lobbied. He feels we have an open collegial process that addresses that issue. Like Mr. Echeverria, he wants to be available and is willing to come early, to stay late, or to be invited to a Faculty Senate meeting to hear their positions.

Mr. Schwerdtfeger stated that just the knowledge that Faculty would have the same access that Dr. Boggs has to the Board is what he is asking, not to lobby specifically for a vote.

Mr. Forquera stated that there might be a misconception that Dr. Boggs lobbies the Board. He stated that Dr. Boggs has never lobbied him.

Mr. Schwerdtfeger asked that if there were some uncertainty or some confusion about the issue, would the Board feel as comfortable calling the Faculty president or the Faculty Senate as they would calling Dr. Boggs. The members all agreed they have no problem with that.

Dr. Boggs stated that Mr. Schwerdtfeger's question presumes an adversarial relationship between President and Faculty Senate. Dr. Boggs called attention to the fact that over four years there have been many more incidents of agreement than disagreement. When there is disagreement, he stated he always advises the Board of the opposing opinions and tries to explain the controversy. Dr. Boggs would like to communicate to the Faculty that he doesn't see himself as an adversary to the Faculty and hopes to continue a positive relationship with them.

2. INFORMATION

Report of the Faculty

There was no report.

3. INFORMATION

Report of the Administrative Association

There was no report.

4. INFORMATION

Report of the CCE/AFT

Ruth Tait reported that the negotiating team met last Saturday to identify the items for negotiation. CCE/AFT endorses the 6% that the Board recommended and would like to go ahead with other negotiating items at a later date. Negotiations will be detained for 4-6 weeks until the CCE/AFT representative returns from Europe.

Mike Gregoryk explained that since we are in collective bargaining, the District is required look at a package from CCE/AFT and not take one piece at a time. Negotiations will take place whenever CCE/AFT is ready.

5. INFORMATION

Report of the Associated Student Body

John Weber reported on his meeting with Mr. Ormsby of Signet Armorlite regarding toxics in the air. It was suggested that Pat Schwerdtfeger, President of Faculty Senate, discuss the issue with Faculty Senate.

6. INFORMATION

Report of Superintendent

Dr. Boggs reported that there are 10,580 students attending Summer school which is a record high enrollment.

Dr. Boggs announced that one of our students, Harry ^{Sachs}~~Saes~~, who is an ASB senator, has been appointed to the fund for Instructional Improvement Advisory Committee at the Chancellor's Office.

Dr. Boggs reported that he has reviewed the sabbatical leave reports for 11 faculty members and those reports are on display and available in the Library.

7. INFORMATION

Report of Other Organizations and/or Individuals

There were no other reports.

E. CURRICULAR REPORTS

1. Community Services Presentation - Theo Mollgaard, Program Developer

Jim Clayton introduced Theo Mollgaard, Program Developer, Community Education.

Theo Mollgaard reported on Community Services classes which offer Palomar College a chance to interface with the community by offering non-credit fee-based enrichment and educational opportunities.

F. COMMUNICATIONS

INFORMATION

1. Letter from Terry O'Banion, Executive Director, League for Innovation in the Community College, commending Michael D. Gregoryk for his presentation at recent Leadership 2000 Conference.
 2. Letter from David Brown, Immediate Past President, and David Podbielski, Chair, Annual Conference Committee, California Community College Trustees, commending Bob Barr for his participation in panel presentation.
 3. Letter from Assemblyman Robert C. Frazee regarding SB 507 and SB 1370.
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G. OLD BUSINESS

There was no old business.

H. NEW BUSINESS

1. REQUEST FOR EXCEPTION TO SABBATICAL LEAVE POLICY

MSC Echeverria, Forquera

RESOLUTION 89-13299

BE IT RESOLVED, That the Governing Board of the Palomar Community College District deny the request for exception to the Sabbatical Leave Policy and to uphold the Policy.

The vote was unanimous.

2. APPROVE SALARY INCREASE FOR CERTIFICATED EMPLOYEES

MSC Echeverria, Forquera

RESOLUTION 89-13300

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a salary increase of six (6) percent for certificated employees, effective July 1, 1989, **except for certificated Child Development Instruction and Services Center Teachers.**

The vote was unanimous.

3. APPROVE SALARY INCREASE FOR CLASSIFIED DIRECTORS, SUPERVISORS AND CONFIDENTIAL EMPLOYEES

MSC Echeverria, Forquera

RESOLUTION 89-13301

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a salary increase of six (6) percent for classified directors, supervisors and confidential employees, effective July 1, 1989.

The vote was unanimous.

4. APPROVE SALARY INCREASE FOR ASSISTANT SUPERINTENDENT/VICE
PRESIDENT FOR FINANCE AND ADMINISTRATIVE SERVICES

MSC Echeverria, Forquera

RESOLUTION 89-13302

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a salary increase of six (6) percent for the Assistant Superintendent/Vice President for Finance and Administrative Services, effective July 1, 1989.

The vote was unanimous.

5. APPROVE SALARY INCREASE FOR SUPERINTENDENT/PRESIDENT

MSC Echeverria, Forquera

RESOLUTION 89-13303

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a salary increase of six (6) percent for the Superintendent/President effective July 1, 1989.

The vote was unanimous.

6. APPROVE SALARY SCHEDULE FOR OFF-CAMPUS COLLEGE WORK STUDY
PROGRAM

MSC Echeverria, Forquera

RESOLUTION 89-13304

BE IT RESOLVED, That a salary schedule be adopted for the off-campus College Work Study Program to reflect a range from \$4.25 up to and including \$9.25 per hour. This salary schedule will include all possible rates within this range.

The vote was unanimous.

I. FINANCIAL REPORTS

No financial reports were submitted.

J. OPERATIONAL REPORTS

1. Buildings and Grounds Report - Mike Ellis, Director of Buildings and Grounds

Mike Gregoryk introduced Mike Ellis, Director of Buildings and Grounds.

Mike Ellis reported on the mission and operations of the Buildings and Grounds Department. The full report is on file in the Board Exhibit file and is available for review.

A general discussion ensued regarding the appearance of the campus and the importance of first impressions. Mr. Echeverria requested that some care be taken with the front of the campus to make a good first impression. The problem of trash and pickup in front of the Student Union was also discussed. It was suggested that the various student clubs take this problem on as a priority and develop a campaign to clean up the campus.

K. PERSONNEL

1. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

SHARON K. LARSEN, Office Specialist, Counseling, effective May 31, 1989.

2. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 89-13305

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name:	<u>TAMARA S. WEINTRAUB*</u>
Position:	Librarian
Department:	Library/Media Center
Sal Cls/Stp:	D - 3 Annual Salary: \$29,267.00
% Contract:	100 New Position?: No
Remarks:	Temporary replacement for Alexis Ciurczak.
Length:	10 months
Effective Date:	8/25/89 - 5/25/90
Budget Acct No:	01-03-32-3210-6110-1231.00-0000 (100%)

*Temporary position, hired in accordance with Education Code Section 87481.

The vote was unanimous.

3. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 89-13306

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name:	<u>EVELYN TREAIS</u>
Position:	Instructor
Department:	English as a Second Language
Sal Cls/Stp:	F - 7 Annual Salary: \$36,869.00
% Contract:	100 New Position?: Yes
Remarks:	Position #2-Board approved 6/27/89.
Length:	10 months
Effective Date:	8/25/89 - 5/25/90
Budget Acct No:	01-03-36-3696-4930-1111.00-0000 (100%)

The vote was unanimous.

4. APPROVE CERTIFICATED EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 89-13307

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: COLLEEN WELDELE
Position: Instructor
Department: English as a Second Language
Sal Cls/Stp: C - 8 Annual Salary: \$34,335.00
% Contract: 100 New Position?: Yes
Remarks: Position #1-Board approved 6/27/89.
Length: 10 months
Effective Date: 8/25/89 - 5/25/90
Budget Acct No: 01-03-36-3696-4930-1111.00-0000 (100%)

The vote was unanimous.

5. APPROVE CLASSIFIED RECLASSIFICATION

MSC Forquera, Echeverria

RESOLUTION 89-13308

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

Position: Job Development/Placement Specialist
Department: Student Placement Services
Name: Barbara Clay
Class No: 460652
Sal Rng/Stp: 22/M Salary: \$2,320.00/month
Full-time: Yes New: No
No Months: 11
Effective Date: July 1, 1989
Budget Acct No: 01-04-41-4150-6320-2111.00-0000/100%
Remarks: Current Classification - Same; Salary Range 20

Position: Senior Financial Aid Technician/Automated
Systems
Department: Financial Aid
Name: Johnny Corona
Class No: 460452
Sal Rng/Stp: 22/N Salary: \$2,343.00/month
Full-time: Yes New: No
No Months: 11
Effective Date: July 1, 1989
Budget Acct No: 01-04-41-4130-6420-2111.00-0000/100%
Remarks: Current Classification - Financial Aid
Technician; Salary Range 19

Position: Staff Aide
Department: Child Development Instruction and Services
Center
Name: Betty Ellis
Class No: 310651
Sal Rng/Stp: 20/K Salary: \$2,166.00/month
Full-time: Yes New: No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 06-04-42-4250-7030-2111.00-0666/70%
01-03-36-3670-2107-2111.00-1830/30%
Remarks: Current Classification - Accounting Assistant
II; Salary Range 16

Position: Payroll Technician
Department: Fiscal Services
Name: Cathy Hawkins
Class No: 500271
Sal Rng/Stp: 24/I Salary: \$2,349.00/month
Full-time: Yes New: No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-05-50-5030-6710-2111.00-0000/100%
Remarks: Current Classification - Payroll Assistant II;
Salary Range 20

Position: Budget Technician
Department: Fiscal Services
Name: Arlene J. Martinez
Class No: 500256
Sal Rng/Stp: 40/0 Salary: \$2,545.00/month
Full-time: Yes New: No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-05-50-5030-6710-2112.00-0000
Remarks: Current Classification - Same; Salary Range 22

NOTE: In accordance with B.P. CCE/AFT-1.E this classification is now excluded from the bargaining unit and classified as Confidential because the employee's duties normally require access to confidential information contributing significantly to employer-employee relations.

Position: Library/Media Technician II
Department: Library/Media Center
Name: Estelle Walker
Class No: 300364
Sal Rng/Stp: 13/J Salary: \$1,812.00/month
Full-time: Yes New: No
No Months: 10
Effective Date: July 1, 1989
Budget Acct No: 01-03-32-3210-6110-2111.00-0000/100%
Remarks: Current Classification - Library/Media Technician I; Salary Range 10

The vote was unanimous.

6. APPROVE CLASSIFIED INCREASE

MSC Forquera, Echeverria

RESOLUTION 89-13309

BE IT RESOLVED, That the increase of the following classified positions be approved:

Name: BRENDA BRUBAKER
Position: Department Secretary
Department: Life Sciences
Position #: 330750 New?: No
Sal Rng/Stp: 15/I Salary: \$1,415.25 monthly
Full-time?: No (75%*) No Mos: 10
Remarks: *Increase from 65% to 75%
Effective: July 1, 1989
Acct No(s): 01-03-33-3340-0401-2111.00-0000/40%
01-03-33-3342-0407-2111.00-0000/20%
01-03-33-3342-0407-2111.00-0000/16%
01-03-33-3344-0410-2111.00-0000/16%
01-03-33-3348-1203-2111.00-0000/8%

Name: MICHELE BURKS
Position: Library Clerical Assistant
Department: Library/Media Center
Position #: 300366 New?: No
Sal Rng/Stp: 8/C Salary: \$1,396.00 monthly
Full-time?: Yes No Mos: 11*
Remarks: *Increase from 10 months to 11 months
Effective: July 1, 1989
Acct No(s): 01-03-32-3210-6110-2111.00-0000/100%

Name: MARGARET CARLEY
Position: Instructional Associate
Department: Library/Media Center
Position #: 300369 New?: No
Sal Rng/Stp: 22/B Salary: \$1,870.00 monthly
Full-time?: Yes No Mos: 12*
Remarks: *Increase from 10 months to 12 months
Effective: July 1, 1989
Acct No(s): 01-03-32-3215-6115-2211.00-0000/100%

Name: NANCY COMPIAN
Position: Senior Office Specialist
Department: Camp Pendleton
Position #: 340451 New?: No
Sal Rng/Stp: 13/D Salary: \$1,655.00 monthly
Full-time?: Yes* No Mos: 12
Remarks: *Increase from 50% to 100%
Effective: July 1, 1989
Acct No(s): 01-03-31-3100-6014-2111.00-0000/100%

Name: RUSSELL FRIEDRIKIS
Position: Theatre Technician
Department: Speech/Theatre Arts/Dance/ASL
Position #: 311352 New?: No
Sal Rng/Stp: 17/C Salary: \$1,739.00 monthly
Full-time?: Yes* No Mos: 10
Remarks: *Increase from 75% to 100%
Effective: July 1, 1989
Acct No(s): 01-03-31-3190-6021-2111.00-0000/100%

Name: JANE HANKIN
Position: Guidance Services Technician
Department: Counseling (Career Center)

Position #: 450350 New?: No
Sal Rng/Stp: 16/H Salary: \$1,917.00 monthly
Full-time?: Yes No Mos: 12*
Remarks: *Increase from 11 months to 12 months
Effective: July 1, 1989
Acct No(s): 01-04-40-4030-6310-2111.00-0000/100%

Name: HENRIETTA MOORE
Position: Department Secretary
Department: American Indian Studies
Position #: 310250 New?: No
Sal Rng/Stp: 15/B Salary: \$946.20 monthly
Full-time?: No (60%*) No Mos: 11*
Remarks: *Increase from 50%, 10 months to 60%, 11 months
Effective: July 1, 1989
Acct No(s): 01-03-37-3720-2202-2111.00-0000/100%

Name: VIOLET READ
Position: Guidance Services Technician
Department: Counseling
Position #: 450250 New?: No
Sal Rng/Stp: 16/F Salary: \$1,887.00 monthly
Full-time?: Yes No Mos: 12*
Remarks: *Increase from 11 months to 12 months
Effective: July 1, 1989
Acct No(s): 01-04-40-4030-6310-2111.00-0000/100%

Name: DAGMAR ROYER
Position: Guidance Services Technician
Department: Counseling (Transfer Center)
Position #: 450451 New?: No
Sal Rng/Stp: 16/C Salary: \$1,697.00 monthly
Full-time?: Yes No Mos: 12*
Remarks: *Increase from 11 months to 12 months
Effective: July 1, 1989
Acct No(s): 01-04-40-4030-6310-2111.00-0000/100%

Name: LORRAINE SAARI
Position: Senior Office Specialist
Department: Mt Carmel
Position #: 340552 New?: No
Sal Rng/Stp: 13/C Salary: \$1,577.00 monthly
Full-time?: Yes* No Mos: 12
Remarks: *Increase from 50% to 100%
Effective: July 1, 1989
Acct No(s): 01-03-31-3140-6014-2111.00-0000/100%

Name: MARY TENNANT
Position: Veterans' Services Technician
Department: Veterans' Services
Position #: 410351 New?: No
Sal Rng/Stp: 16/D Salary: \$1,782.00 monthly
Full-time?: Yes* No Mos: 11
Remarks: *Increase from 60% to 100%
Effective: July 1, 1989
Acct No(s): 01-04-41-4120-6460-2111.00-1601/100%**
This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

Name: CHRISTINE URNER
Position: Staff Aide
Department: Community Education
Position #: 340155 New?: No
Sal Rng/Stp: 20/B Salary: \$1,782.00 monthly
Full-time?: Yes* No Mos: 12
Remarks: *Increase from 50% to 100%
Effective: July 1, 1989
Acct No(s): 01-03-31-3100-6014-2111.00-0000/100%

Name: ADRIAAN VANHEUMEN
Position: Television Engineer
Department: Educational Television
Position #: 300554 New?: No
Sal Rng/Stp: 32/A Salary: \$1,705.50 monthly
Full-time?: No (75%)* No Mos: 12
Remarks: *Increase from 50% to 75%
Effective: July 1, 1989
Acct No(s): 01-03-39-3966-6120-2111.00-0000/100%

Name: KAREN WARNER
Position: Senior Instructional Assistant
Department: Art Department
Position #: 310355 New?: No
Sal Rng/Stp: 13/C Salary: \$1,577.00 monthly
Full-time?: Yes* No Mos: 11
Remarks: *Increase from 75% to 100%
Effective: July 1, 1989
Acct No(s): 01-03-36-3610-1002-2211.00-0000/20%
01-03-36-3611-1002-2211.00-0000/25%
01-03-36-3612-1009-2211.00-0000/10%
01-03-36-3614-4903-2211.00-0000/35%
01-03-36-3613-1009-2211.00-0000/10%

Name: LINDA WILLIS
Position: Department Secretary
Department: Foreign Languages
Position #: 310950 New?: No
Sal Rng/Stp: 15/E Salary: \$1,368.75 monthly
Full-time?: No (75%)* No Mos: 11
Remarks: *Increase from 50% to 75%
Effective: July 1, 1989
Acct No(s): 01-03-36-3634-1105-2111.00-0000/40%
01-03-36-3633-1106-2111.00-0000/10%
01-03-36-3632-1103-2111.00-0000/20%
01-03-36-3631-1102-2111.00-0000/20%
01-03-36-3635-1109-2111.00-0000/10%

Name: DEAN WYMAN
Position: Media Equipment Assistant
Department: Library/Media Center
Position #: 300373 New?: No
Sal Rng/Stp: 13/D Salary: \$1,655.00 monthly
Full-time?: Yes No Mos: 12*
Remarks: *Increase from 10 months to 12 months
Effective: July 1, 1989
Acct No(s): 01-03-32-3210-6121-2111.00-0000/100%

The vote was unanimous.

7. APPROVE CLASSIFIED EMPLOYMENT

MSC Forquera, Echeverria

RESOLUTION 89-13310

BE IT RESOLVED, That the employment of the following
classified persons be approved:

Name: DIANE YORBA
Position: Admissions and Records Clerk
Department: Admission, Records, Veterans' Services
Position #: 410266 New?: No
Sal Rng/Stp: 12/A Salary: \$1,396.00/month*
Full-time?: Yes No of Mos: 12
Remarks: Replacement for S. Zylla
Effective: 6/27/89
Acct No(s): 01-04-40-4010-6210-2111.00-0000/100%
* 3% added to base salary for hours worked between 6 p.m and
10 p.m.

Name: JANIECE CROTEAU
Position: Office Specialist
Department: Transfer Center
Position #: 450452 New?: No
Sal Rng/Stp: 8/A Salary: \$569.70/month*
Full-time?: No (45%) No of Mos: 11
Remarks: Replacement for M. Mitchell
Effective: 7/1/89
Acct No(s): 01-04-40-4035-6311-2111.00-1625/100%
* This is a specially funded position. Continuation of this
position is dependent upon availability of funds. Vacation
days earned must be taken within the period of the grant
guidelines. No vacation days earned within the funded program
may be accumulated.

Name: JUDIE ISHAM
 Position: Library Clerical Assistant
 Department: Library/Media Center
 Position #: 300367 New?: No
 Sal Rng/Stp: 8/A Salary: \$1,266.00/month*
 Full-time?: Yes No of Mos: 12
 Remarks: Replacement for I. Aguayo
 Effective: 7/17/89
 Acct No(s): 01-03-32-3210-6110-2111.00-0000/100%
 * 3% added to base salary for hours worked between 6 p.m and 10 p.m.

The vote was unanimous.

8. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Forquera, Echeverria

RESOLUTION 89-13311

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the 1989 Summer Semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

ART

Douglas Barker	Art 22	Introduction to Art M.A., Art, Univ. of Chicago	\$23.41
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BUSINESS EDUCATION

Bob Farris	Bus 66	Small Business Management M.S., Business, U.S.I.U.	23.41
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COMMUNITY EDUCATION

Rene Schlangen	CNED 205	Experimental Arts/Mixed Media A.A., Gen Ed., Spokane Falls Community Col. 5 years experience	23.41
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ENGLISH AS A SECOND LANGUAGE

Susan Crandall	CNED 185	B.S., Education/Biological Sciences, Ohio University 6 years experience	23.41
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Patrick Reilly	ESL 100/ CNED 185	B.A., Political Sci., U.C., Davis 4 years experience	23.41
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READING SERVICES PROGRAM

Linda Hermanns	READ 111	Spelling B.S.Ed., English, Millersville State Univ. 5 years experience	23.41
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The vote was unanimous.

L. ITEMS PENDING

1. Faculty Tenure Review
 2. Faculty Service Areas
 3. Evaluation of the Faculty
 4. Professional Development for Classified and Administrative Employees
 5. Progress on Staff Diversity
 6. Administrative Contracts
 7. 2 + 2 + 2
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M. COMMENTS FROM BOARD MEMBERS

CLOSED SESSION - PERSONNEL MATTERS

The meeting was recessed to closed session at 9:04 p.m.

The meeting was reconvened to open session at 9:20 p.m.

Mr. Williamson announced that the following action was taken during Closed Session:

NOTICE TO EMPLOYEE

MSC Forquera, Echeverria

RESOLUTION 89-13312

To issue a notice to Susan Inglis, a probationary employee, in accordance with Education Code and B.P. CCE/AFT-5.

The vote was unanimous.

N. ADJOURNMENT

The meeting was adjourned at 9:23 p.m.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JULY 25, 1989, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
BARBARA HUGHES, PRESIDENT
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
William J. Flynn, Dean of Community Education
Gene M. Jackson, Dean of Humanities
LuAnn Poulsen, Dean, Vocational Education
and Applied Arts

STAFF PRESENT:

Shay Andrews, Data Entry Operator, Purchasing Services
Michael D. Ellis, Director of Buildings and Grounds
Jane Engleman, Director, Human Resources and
Affirmative Action
Pat Farris, Coordinator, Business Support Services
Bryant Guy, Director, Purchasing Services
Tony Lynds, Associate Professor, Physical Education
and Athletics
Department
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Cynthia Poole, President, The Faculty
Dr. Joan Stepsis, Director, Occupational Assess-
ment and Training Center/Special Programs
Education
Ruth Tait, Handicapped Services Technician, Disabled
Student Programs and Services

GUESTS;

Cary Colbert, John Burnham and Company
C. Daniel Woodworth, III, John Burnham and Company
Phil Wise, John Burnham and Company
Alberto Michan, Strata Equity Corporation
Skip Burrows, Strata Equity Corporation
James Hernandez, Hernandez & Associates, A.I.A.
Mark Hopkins, Telescope

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

MSC Dougherty, Forquera

RESOLUTION 89-13313

BE IT RESOLVED, That the Minutes of the Special Meeting held June 6, 1989, be approved.

The vote was unanimous.

MSC Echeverria, Forquera

RESOLUTION 89-13314

BE IT RESOLVED, That the Minutes of the following meetings, be approved, as amended (corrections underlined):

a. Regular Meeting, June 26, 1989:

Page 2: Add: Guest, Dr. June Scopinich, Dean of Physical Education, Southwestern College, to list of those attending.

Page 27, para. 4, line 2: ".... The mayor appeared to be"

Page 54, para. 5, line 2: "..., Dr. Dougherty said he would like to see adjunct faculty salaries raised 25 percent by Christmas."

Page 54, para. 6, line 1: "Mr. Williamson said he believed we should bring adjunct faculty salaries to market level before five years,...."

Page 78, Item 13: Change Annual Salary to \$42,062.42; % Contract to 100 ; and Prorated Salary to \$3,505.14.

b. Special Meeting, July 5, 1989:

Page 5, para. 6, line 12: "...This leaves the question, What do we do now? The fact that different community colleges do it in a different way suggests that there is no ideal way; therefore, perhaps the stipend system is as good as any."

c. Regular Meeting, July 11, 1989:

Page 10, last paragraph, line 1: :... Sachs, who
...."

The vote was 4 Ayes; 0 Opposed; 1 Abstention (Hughes).

C O N S E N T C A L E N D A R

Members of the board requested that Items 1.b., APPROVE TRAVEL EXPENSES (Weber), and 16, APPROVE FACULTY EXCHANGE, 1989-90, be removed from the Consent Calendar for further discussion and separate action under the Regular Agenda.

CC.

1. APPROVE TRAVEL EXPENSES

MSC Dougherty, Williamson

RESOLUTION 89-13315

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

a. DOROTHY BRAY

Partial payment of air fare expenses, to meet with Dr. Robert Barr at the LARC Math Outcomes Study at the AAHE National Forum on Assessment held in Atlanta, Georgia, June 21-25, 1989, \$300.00, Budget Account No. 01-03-30-3080-6612-5201.00-1608 (LARC grant).

The vote was unanimous.

2. APPROVE USE OF FACILITIES

MSC Dougherty, Williamson

RESOLUTION 89-13316

BE IT RESOLVED, That the following Use of Facilities Agreement between the Palomar Community College District and the following agency be approved:

- a. **CATAMARAN HOTEL, San Diego, for the purpose of holding a retreat for members of the Administrative Cabinet, at a fee of \$1,700.00 (room rent and meals), August 3-4, 1989, Budget Account No. 01-02-20-2000-6630-5599.00-0000.**
- b. **ESCONDIDO UNION HIGH SCHOOL DISTRICT
Orange Glen and San Pasqual High Schools**
Purpose: To hold classes in General Education
Rate: No charge
Effective: June 26, 1989 to August 22, 1989
Terms: Continuing A.D.A. generating classes
Rate Change: None
- c. **CITY OF ESCONDIDO COMMUNITY SERVICES
Kit Carson Park Amphitheatre**
Purpose: To hold a Jazz Concert - Jazz Band
Rate: No Charge
Effective: Sunday, July 30, 1989
Terms: Community Services

The vote was unanimous.

3. APPROVE PAYROLL DEDUCTION

MSC Dougherty, Williamson

RESOLUTION 89-13317

BE IT RESOLVED, That payroll deductions be authorized for the purpose of purchasing tax sheltered annuities from Massachusetts General Life. Premium payments shall be sent to 7887 East Belleview, Englewood, Colorado 80111.

The vote was unanimous.

4. APPROVE AGREEMENT

MSC Dougherty, Williamson

RESOLUTION 89-13318

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize George R. Boggs, Ph.D., Superintendent/President, to enter into an Agreement between Palomar College and the State Water Resources Control Board for the purpose of conducting classroom training related to wastewater treatment plant operator training courses (Agreement Number 9-048-550-0).

The total cost of this Agreement shall not exceed \$37,123.00 including all applicable State and local sales and use taxes; duration of this Agreement shall be July 1, 1989 through June 30, 1990 (continuing agreement; increase in dollar amount from \$34,938.00 for 1988-89 to \$37,123.00 for 1989-90).

The vote was unanimous.

5. AUTHORIZE RECLASSIFICATION/DESTRUCTION OF RECORDS

MSC Dougherty, Williamson

RESOLUTION 89-13319

BE IT RESOLVED, That the following list of microfilmed records has exceeded the three year retention period required for such records and are reclassified to "Class 3 - Disposable Records".

BE IT FURTHER RESOLVED, That the Superintendent/President or his designee is instructed to dispose of these records in accordance with Title 5, Section 59025.

CLASS	TYPE	FISCAL YEAR	BOXES
1	Cafeteria/Accounting - Paid Invoices	07-01-86 to 06-03-87	1
1	Bookstore/Accounting - Paid Invoices	07-01-86 to 06-03-87	2

The vote was unanimous.

6. ACCEPT GIFT

MSC Dougherty, Williamson

RESOLUTION 89-13320

BE IT RESOLVED, That the following gift be accepted and that an appropriate letter of appreciation be sent:

- a. Back issues of the Fine Woodworking and Woodworkers Journal magazines, donated by Mrs. Ruth Leines, 802 Cypress, Vista, California 92084. Value estimated by donor to be \$170.00.

The vote was unanimous.

7. APPROVE CERTIFICATED CONTRACT AMENDMENT

MSC Dougherty, Williamson

RESOLUTION 89-13321

BE IT RESOLVED, That the following contract revision be approved:

Name: JAMES G. CLAYTON
Position: Director II, On Campus Extended Day/
Humanities Administrative Assistant
Department: Community Education
Sal Cls/Stp: F - 29 Annual Salary: \$62,424.00
% Contract: 100 New Position?: No
Remarks: Increase from 11 months to 12 months.
Length: 12 months
Effective Date: 7/1/89 - 6/30/90
Budget Acct No: 01-03-31-3100-6014-1226.00-0000 (100%)

The vote was unanimous.

8. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13322

BE IT RESOLVED, That the employment of the following certificated persons be approved:

Name: DR. JOAN A. STEPSIS
Position: Director II*
Department: Occupational Assessment and Training
Center/Special Programs
Sal Cls/Stp: F+16 Annual Salary: \$4,909.70/\$58,916.40
% Contract: 100 New Position?: No
No. of Mos: 1 month
Remarks: *This is a specially funded position. See Education Code Section 87470. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.
Effective Date: August 1, 1989 - August 31, 1989
Budget Acct No: 01-01-31-3150-6416-1212.00-1803 (20%)
01-03-31-3150-6416-1212.00-1810 (5%)
01-03-31-3150-6416-1212.00-1811 (50%)
01-03-31-3150-6416-1212.00-1812 (25%)

The vote was unanimous.

Name: PATRICIA J. FOX
Position: Instructor*
Department: Occupational Assessment and Training Center/Special Programs
Sal Cls/Stp: B-8 Annual Salary: \$3,505.14/\$42,062.40
% Contract: 100 New Position?: No
No. of Mos: 1 month
Remarks: *This is a specially funded position. See Education Code Section 87470. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.
Effective Date: August 1, 1989 - August 31, 1989
Budget Acct No: 01-03-31-3150-6416-1111.00-1803 (75%)
01-03-31-3150-6416-1111.00-1812 (25%)

Name: SARA L. GANZ
Position: Employment Counselor/Skills Training Coordinator*
Department: Occupational Assessment and Training Center/Special Programs
Sal Cls/Stp: C-8 Annual Salary: \$3,639.60/\$43,674.00
% Contract: 100 New Position?: No
No. of Mos: 1 month
Remarks: *This is a specially funded position. See Education Code Section 87470. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.
Effective Date: August 1, 1989 - August 31, 1989
Budget Acct No: 01-03-31-3150-6416-1221.00-1811 (60%)
01-03-31-3150-6416-1221.00-1812 (40%)

Name: DAVID R. WILCOX
Position: Vocational Evaluator/Assessment Program
Coordinator*
Department: Occupational Assessment and Training
Center/Special Programs
Sal Cls/Stp: C-9 Annual Salary: \$3,773.88/\$45,285.60
% Contract: 100 New Position?: No
No. of Mos: 1 month
Remarks: *This is a specially funded position. See
Education Code Section 87470. Service pursuant
to this section shall not be included in
computing the service required as a
prerequisite to attainment of, or eligibility
to, classification as a regular employee. Non-
duty days earned within the funded program may
not be accumulated.
Effective Date: August 1, 1989 - August 31, 1989
Budget Acct No: 01-03-31-3150-6416-1221.00-1803 (40%)
01-03-31-3150-6416-1221.00-1810 (30%)
01-03-31-3150-6416-1221.00-1811 (20%)
01-03-31-3150-6416-1221.00-1812 (10%)

The vote was unanimous.

9. APPROVE NEW CLASSIFIED POSITIONS

MSC Dougherty, Williamson

RESOLUTION 89-13323

BE IT RESOLVED, That the following classified positions be
approved:

Position: SECRETARY
Department: Educational Television
Position #: 300557 New?: Yes
Sal Rng/Stp: 11/A Salary: \$1,362.00/month
Full-time?: Yes No Mos: 12
Effective: July 1, 1989
Acct No(s): 01-03-30-3006-6120-2111.00-0000/100%

NOTE: Upon review of this position a recommendation regarding
salary range and position classification will be presented to
the administration for review and final determination by the
Superintendent/President and the Governing Board of the
Palomar Community College District.

Position: BUYER
Department: Purchasing Services
Position #: 500757 New?: Yes
Sal Rng/Stp: 24/A Salary: \$1,870.00/month
Full-time?: Yes No Mos: 12
Effective: July 1, 1989
Acct No(s): 01-05-50-5020-6710-2111.00-0000/100%

NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

Position: OFFICE SPECIALIST
Department: Student Placement
Position #: 460653 New?: Yes
Sal Rng/Stp: 8/A Salary: \$538.05/month
Full-time?: No (42.5%) No Mos: 12
Effective: August 28, 1989
Acct No(s): 01-04-41-4150-6320-2111.00-1117/100%

NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

NOTE II: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

10. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13324

BE IT RESOLVED, That the employment of the following
classified persons be approved:

Name: JAIME ESTRADA
Position: Custodian I
Department: Custodial Services
Position #: 501458 New?: No
Sal Rng/Stp: 8/A Salary: \$1,266.00/month*
Full-time?: Yes No of Mos: 12
Remarks: Replacement for R. Gerber
Effective: 7/10/89
Acct No(s): 01-05-51-5130-6511-2111.00-0000/100%
* 5% added to base salary for hours worked between 10 p.m and 6 a.m.
Hours: 10:00 pm to 6:30 am, Monday through Friday

Name: DONNA MARTIN
Position: Office Specialist
Department: Business Education
Position #: 330351 New?: No
Sal Rng/Stp: 8/A Salary: \$949.50/month
Full-time?: No (75%) No of Mos: 10
Remarks: Replacement for A. Abernathy
Effective: 8/1/89
Acct No(s): 01-03-33-3310-0501-2111.00-0000/23%
01-03-33-3310-0502-2111.00-0000/23%
01-03-33-3309-0511-2111.00-0000/18%
01-03-33-3312-0514-2111.00-0000/11%

Name: LAUREL L. NELSON
Position: Instructional Associate
Department: Life Sciences
Position #: 330752 New?: No
Sal Rng/Stp: 22/A Salary: \$1,739.00/month
Full-time?: Yes No of Mos: 12
Remarks: Replacement for C. Meza
Effective: 7/24/89
Acct No(s): 01-03-33-3340-0401-2211.00-0000/50%
01-03-33-3342-0407-2211.00-0000/10%
01-03-33-3344-0410-2211.00-0000/30%
01-03-33-3348-1203-2211.00-0000/10%

Name: STACIE SMOOT
Position: Guidance Services Technician
Department: Admission, Records & Veterans' Services
Position #: 410251 New?: No
Sal Rng/Stp: 16/D Salary: \$1,782.00/month
Full-time?: Yes No of Mos: 11
Remarks: Replacement for K. Johnson
Effective: 8/1/89
Acct No(s): 01-04-40-4010-6210-2211.00-0000/100%
NOTE: Promotion

The vote was unanimous.

11. APPROVE CLASSIFIED RECLASSIFICATION

MSC Dougherty, Williamson

RESOLUTION 89-13325

BE IT RESOLVED, That the reclassification of the following
classified positions be approved:

Position: Manager, PE/Athletic Equipment & Facilities
Department: Athletics
Name: J. Roberto Lemus
Position #: 430253
Sal Rng/Stp: 15/H Salary: \$1,870.00/month
Full-time: Yes New: No
No Months: 11
Effective Date: July 1, 1989
Budget Acct No: 01-03-34-3430-0835-2111.00-0000/30%
01-04-42-4210-6943-2111.00-0000/70%
Remarks: Current Classification - Athletic Equipment Manager II;
Salary Range 12

Position: Senior Library/Media Technician
Department: Library/Media Center
Name: Shirley Morgan
Position #: 300357
Sal Rng/Stp: 16/F Salary: \$1,887.00/month
Full-time: Yes New: No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-03-32-3210-6110-2111.00-0000/100%
Remarks: Current Classification - Library/Media Technician II;
Salary Range 13

Position: PE/Athletic Equipment Assistant
Department: Physical Education
Name: Imogene Gardiner
Class No: 331051
Sal Rng/Stp: 8/A Salary: \$379.80/month
Full-time: No (30%) New: No
No Months: 10
Effective Date: July 1, 1989
Budget Acct No: 01-03-34-3430-0835-2111.00-0000/50%
01-04-42-4220-6944-2111.00-0000/50%
Remarks: Current Classification - Athletic Equipment Manager I;
Salary Range, same; title change only

Position: PE/Athletic Equipment Assistant
Department: Athletics
Name: David Hickson
Class No: 430254
Sal Rng/Stp: 8/B Salary: \$665.00/month
Full-time: No (50%) New: No
No Months: 10
Effective Date: July 1, 1989
Budget Acct No: 01-04-42-4220-6944-2111.00-0000/100%
Remarks: Current Classification - Athletic Equipment Manager I;
Salary Range, same; title change only

The vote was unanimous.

12. APPROVE CLASSIFIED INCREASE

MSC Dougherty, Williamson

RESOLUTION 89-13326

BE IT RESOLVED, That the increase of the following classified positions be approved:

Position: BOOKSTORE CASHIER
Department: Bookstore
Name: Becky Moss
Position #: 500361 New?: No
Sal Rng/Stp: 6/C Salary: \$1,330.00 monthly
Full-time?: Yes No Mos: 12*
Remarks: *Increase from 10 months to 12 months
Effective: July 1, 1989
Acct No(s): 01-05-54-5400-6930-2111.00-0000/100%

Position: BOOKSTORE DEPARTMENT MANAGER
Department: Bookstore
Name: Eugenia Crouch
Position #: 500358 New?: No
Sal Rng/Stp: 37/M Salary: \$2,320.00 monthly
Full-time?: Yes No Mos: 11*
Remarks: *Increase from 10 months to 11 months
Effective: July 1, 1989
Acct No(s): 01-05-54-5400-6930-2112.00-0000/100%

Position: BOOKSTORE ASSISTANT I
Department: Bookstore
Name: Meredith Oliver
Position #: 500358 New?: No
Sal Rng/Stp: 10/B Salary: \$1,396.00 monthly
Full-time?: Yes No Mos: 12*
Remarks: *Increase from 11 months to 12 months
Effective: July 1, 1989
Acct No(s): 01-05-54-5400-6930-2111.00-0000/100%

Position: TRIO SECRETARY
Department: EOPS
Name: Terry Sloan
Position #: 460351 New?: No
Sal Rng/Stp: 12/A Salary: \$1,396.00 monthly
Full-time?: Yes No Mos: 12*
Remarks: *Increase from 11 months to 12 months
Effective: July 1, 1989
Acct No(s): 01-04-43-4314-7034-2111.00-1104/100%

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

13. APPROVE CLASSIFIED PROFESSIONAL GROWTH AWARDS

MSC Dougherty, Williamson

RESOLUTION 89-13327

BE IT RESOLVED, That in accordance with the Professional Growth Program for Classified Employees, the following employees be granted a \$500.00 annual stipend, prorated on a monthly basis, effective July 1, 1989:

Dale M. Barber

Purchasing Expeditior
Purchasing Services

Max J. Cregar

Instructional Associate
Art

Lani Fawcett-Murders

Health Services Assistant
Student Health Services

Robyn E. Gregory

Department Secretary
Music

Cheryl Huettl

Department Secretary
Earth Sciences

Norma J. SkificDepartment Secretary
Community EducationIrene P. TateFinancial Aid Technician
Financial Aid.Mary A. TennantVeteran Services Technician
Veterans ProgramsMichelle WilliamsSenior Secretary
President's Office

The vote was unanimous.

14. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13328

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the **1989 Summer Semester** (day and/or evening), be approved; said instructors are not scheduled to teach more than a 60 percent load:

BUSINESS EDUCATION

Margaret Devon	Bus 6	Word Processing Software B.S., Bus. Ed., Wayne State Univ. 5 years experience	\$24.81
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COMMUNITY EDUCATION

Christopher Slatoff	CNED 205	Experimental Arts/Mixed Media B.P.A., Art, C.S.U., Long Beach 5 years experience	24.81
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COUNSELING

Timothy Batiuk	COUN 100KK	Peer Effectiveness M.A., Psych/Counseling, U. of La Verne	26.79
Kelly Boren	COUN 100KK	Peer Effectiveness B.A., Social Work, S.D.S.U. 2 years experience	24.81
Martine Fronk	COUN 100KK	Peer Effectiveness B.A., English/P.E., C.S.U., Long Beach 5 years experience	24.81
David Murtaugh	COUN 100KK	Peer Effectiveness M.A., Ed. Psych., U.S.I.U.	25.80
Carol Walker	COUN 100KK	Peer Effectiveness M.A., Counseling, Goddard College	27.78

ENGLISH AS A SECOND LANGUAGE

Cynthia Watson	ESL 100/ CHED 185	English As a Second Language Ph.D., English Ed., SUNY at Buffalo	28.51
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PUBLIC SERVICES

Don Metcalf	CJ 60	Reserve Officer I Training B.A., Recreation Admn., S.D.S.U. 16 years experience	24.81
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REGIONAL OCCUPATIONAL PROGRAM

Rose Pugh	GC 14R	Graphic Communications M.B.A., Bus. Admn., National Univ. 4 years experience	24.81
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The vote was unanimous.

15. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13329

BE IT RESOLVED, That the employment of the following instructor, at the hourly rate indicated, for the **1989 Spring Semester** (day and/or evening), be approved; said instructor is not scheduled to teach more than a 60 percent load: instructor is not scheduled to teach more than a 60 percent load:

COMMUNITY EDUCATION

Patricia Moyer	Seminar	Use Your Home Video Camera B.A., Communications, U.C.S.D. 7 years experience	\$16.23
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The vote was unanimous.

16. APPROVE EMPLOYMENT: STUDENT EMPLOYEES

MSC Dougherty, Williamson

RESOLUTION 89-13330

BE IT RESOLVED, That the employment of the following persons as Student Employees for the **1989-90 college year**, be approved (List attached to Legal Minutes).

The vote was unanimous.

17. APPROVE EMPLOYMENT: SHORT TERM/SUBSTITUTE EMPLOYEES
1989-90

MSC Echeverria, Williamson

RESOLUTION 89-13331

BE IT RESOLVED, That the employment of the following persons as Short-Term/Substitute employees for the **1989-90 college year**, be approved (List attached to Legal Minutes).

The vote was 4 Ayes; 0 Opposed; 1 Abstention (Dougherty).

18. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by George R. Boggs, Ph.D., Superintendent/President, as authorized by the Governing Board on June 10, 1986:

KAREN A. JOHNSON, Guidance Services Technician, Admissions, Records and Veterans' Services, effective June 30, 1989.

R e s u m p t i o n o f
R E G U L A R A G E N D A

1. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

a. APPROVE TRAVEL EXPENSES

The appropriateness of this national workshop for a student trustee was questioned, as it appeared to be geared to elected college trustees. Mr. Dougherty suggested the CACC conference might be more beneficial, as it has workshops developed for student trustees, and this conference would provide opportunities to develop networking among student trustees of various state colleges. After discussion, it was

Motion was made by Dr. Dougherty to approve the travel expenses for the following person:

John Weber

Transportation (air fare/car rental), meals, lodging, registration fee, to attend the 20th Annual Convention of the Association of Community College Trustees, Vancouver, British Columbia, September 20-23, 1989, \$1,600.00, Budget Account No. 01-01-10-1000-6620-5201.00-0000.

Motion died for lack of a second.

b. APPROVE FACULTY EXCHANGE, 1989-90

Dr. Moser explained that this program is coordinated by Miracopa College in Phoenix, for community college exchange teachers in the United States, Canada, and Australia. A three-way exchange was worked out by Miracopa; however, Palomar had no teacher for the program. As a result, Palomar will receive a teacher for a year, and in return will reimburse Lorain Community College for an hourly instructor for one semester only. In other words, Palomar will receive one year of instruction for only one semester of hourly pay.

MSC Dougherty, Forquera

RESOLUTION 89-13332

BE IT RESOLVED, That in accordance with Education Code Sections 70902 and 87422, the Governing Board of the Palomar Community College District approve the following faculty exchange for the **1989-90 academic year**:

MS. SALLY HILL from Kern Community College District will be on Palomar's faculty, teaching in the Behavioral Sciences Department; the Palomar Community College District will pay on an hourly rate for one semester only (the second semester expense will be borne by Lorain CCC) approximately \$13,000.00 to Lorain County Community College, Elyria, Ohio, a for part-time faculty person; and Lorain County Community College will provide two (2) full-time faculty persons to Kern Community College District. The salary and benefits of participants will remain the responsibility of their own districts. These exchanges were coordinated with the Community College Exchange Program.

The vote was unanimous.

Ms. Hughes suggested that the agenda be suspended to consider Item H.15, in order to accommodate guests who wished to address this issue.

15. APPROVE LEASE AGREEMENT: STRATA EQUITY CORPORATION;
PALOMAR COLLEGE-ESCONDIDO CENTER

Mr. Guy introduced representatives of John Burnham and Company, Messrs. Cary Colbert, C. Daniel Woodworth, III, and Phil Wise; of Strata Equity Corporation, Messrs. Alberto Michan and Skip Burrow; and Mr. James Hernandez of Hernandez & Associates, A.I.A.

Mr. Guy stated that the package which is proposed is put together in such a way to protect the college. The cost per square foot and total amount are the same as in the proposal previously tabled. He said that an attempt was made to include a lease/purchase option, but Ellen Michaels of County Counsel determined that this would not be possible. He said the total expenditure for the 12-year period is anticipated to be \$3,573,190.09.

Mr. Guy said that the first estimate given by the City of Escondido for sewer hookup of \$250,000 has just been reduced to \$7,000 through a tax deferment. He said that Strata has agreed to advance \$10,000, which should be sufficient for an investigation to determine any structural or hazardous conditions of the facility; however, it has been suggested that Palomar pay \$5,000 of this amount, so that, should the investigation reveal the venture to be unfeasible, each of the principals would lose only \$5,000.

Mr. Guy indicated that of great concern is the parking situation; he said that discussions are now taking place regarding a 2-acre parcel just south of the building, and discussed briefly the status of these discussions. In response to a question

from the board, it was indicated that possibly 500 parking spaces might be needed the first year, but that we could have problems in years following should the additional parking not be available.

Dean Jackson gave a detailed slide presentation of the proposed site (which fronts on Midway and Valley Parkway), the building structure, and surrounding area. He stated that in developing estimates, they have tried to be conservative in enrollment estimates, while trying to be comprehensive in regard to costs.

Discussion ensued regarding the parking availabilities and constraints, and building renovations. It was indicated that, while a dropped ceiling of 12 feet will be necessary, there could be an option for a second floor in the future.

A question was raised regarding insertion of windows into the structure. It was brought out that it is possible to place windows in any place desired.

It was stated that Strata is not the actual current owner of the property. Strata will proceed with the purchase of the property once our agreement with Strata is approved.

General discussion followed regarding estimated enrollment, class size, heating/air conditioning and utilities, cost of living adjustments, cafeteria, lounges, etc., etc. Dean Jackson stated that they were approaching this project as a complete facility wherein students would be able to complete their requirements at the Escondido site without the necessity to come to the main campus.

After discussion, it was

MSC Dougherty, Echeverria

RESOLUTION 13333

BE IT RESOLVED, That in accordance with Education Code Sections 81529 and 81530, a lease agreement for the property located at 1951 East Valley Parkway, Escondido, California 92025 (approximately 45,214 square feet), be approved between Palomar Community College District (LESSEE) and Strata Equity Corporation, 3211 Holiday Court, Suite 101, LaJolla, California 92037 (LESSOR). Said agreement shall be for the period of February 1, 1990 through January 31, 2002. Rental payments shall be due and payable at the rate of \$19,894.16 per month; total amount of agreement shall be \$238,729.92 with an 8 percent cost of living adjustment (COLA) for year 3 and a COLA of 4 percent for year 4 through 12. The total lease cost represents \$576,500.00 for tenant improvements (\$12.75 per square foot). Lessee shall also be required to pay all utility expenses, a percentage of the common area maintenance costs associated with the College's use of the parking lots outside the privately assigned lot and maintain the heating and air conditioning equipment. Said property to be used for the purpose of providing a full academic offering to students consisting of lecture and laboratory uses and shall be known as the Palomar College-Escondido Center. (This lease shall be contingent on (1) the office of the State Architect approval; (2) the District being able to secure additional parking; (3) finalizing an agreement with the City of Escondido on the sewer and water connection fee; and, (4) satisfactory completion of structural and hazard inspection of the property which would indicate it to be economically feasible to proceed with the agreement.)

The vote was unanimous.

Ms Hughes expressed the appreciation of the board for the work Dean Jackson and Mr. Guy have done on the project.

D. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of The Faculty

There was no report.

3. INFORMATION

Report of the Administrative Association

There was no report

4. INFORMATION

Report of the CCE/AFT

Ms. Tait reported that they have received excellent responses to requests for classified staff opinions on negotiation items. Key issues are salary matrix adjustment, inclusion of vision care in the benefit package, early retirement options similar to the certificated plan, more classified input into job classification, more attention to professional development, increased life insurance, etc. She also reported that 20 classified personnel have volunteered to serve on committees, which marks an enthusiasm to work in a shared governance mode.

5. INFORMATION

Report of the Associated Student Body

Mr. Weber stated that announcement of student representatives will be made after student Senate elections this fall.

6. INFORMATION

Report of Superintendent

Dr. Boggs yielded the floor to Dr. Moser, who introduced Mr. William J. Flynn, new Dean of Community Education.

Dr. Boggs reported that Dr. Moser has been nominated to the Chancellor's Task Force on Accountability

Dr. Boggs suggested that a date be set for the planning meeting.

7. INFORMATION

Report of Other Organizations and/or Individuals

There were none.

E. CURRICULAR REPORTS

There were none.

F. COMMUNICATIONS

1. Letter from City of San Marcos and the Aids Task Force commending **Ron Page** and his crew for their expertise and assistance in telecasting the Aids program and expressing sympathy upon learning of the recent passing of Mr. Page.
2. Letter from Gerald Bailey, Del Mar Fair, citing the success of this year's Fair and noting that Palomar's exhibits of individual work and accomplishment contributed extensively to that success. Participating from Palomar College were: **Neil Bruington** and **E. Pinter**, Graphics; **D. Cosentino**, **E. Green**, **J. Tippet** and **J. Thomas Young**, Photography; **Steve Kirby** and **C. Feddersohn**, Woodworking; and **Susan Deacon**, School Newspaper.

G. OLD BUSINESS:

There were no items under Old Business.

H. NEW BUSINESS:

1. INFORMATION--CAMP PENDLETON

Marine Corps Base, Camp Pendleton, requests a proposal for providing educational services for a period of one (1) year with the option to renew not to exceed five (5) years.

Dr. Moser said that Camp Pendleton is the first military installation in what is a pilot program for providing post-secondary education to the military. The current system of colleges providing classes on base will be replaced by a contract system whereby colleges who wish classes at Camp Pendleton will be required to submit bids. Camp Pendleton has requested that we offer 8-week semesters to coincide with their training periods. Palomar will be submitting bids on five (5) programs in August for their consideration. This would represent a sizable increase over programs we currently offer there. The stated purpose of the new system is to eliminate duplication of programs, and to meet specific needs. It gives the military more control. Also, we are obligated to enable a marine to complete an AA degree in three years.

2. CANCEL REGULAR MEETING

MSC Dougherty, Williamson

RESOLUTION 89-13334

BE IT RESOLVED, That the Regular Meeting of the Governing Board scheduled for Tuesday, August 8, 1989, be cancelled.

The vote was unanimous.

3. INFORMATION--SPECIAL MEETING

A Special Meeting of the Governing Board will be held on Tuesday, September 5, 1989 for the purpose of approving the proposed 1989-90 Budget.

It was suggested that an item be placed on the next agenda to move the September 12 regular meeting to take place immediately after the Special Meeting on September 5.

Other suggestions were to include the planning meeting on September 5, or to invite Dr. Rush and Dr. Stacy for a 6:30 pm reception, depending upon their schedules. (See Item L, COMMENTS FROM BOARD MEMBERS, page 40, for further discussion.)

4. AWARD CONTRACT FOR PURCHASE OF COMPUTER STATIONS

MSC Echeverria, Forquera

RESOLUTION 89-13335

BE IT RESOLVED, that the Governing Board of the Palomar Community College District authorize Dr. George R. Boggs, Superintendent/President to award a contract for twenty-three (23) computer stations for the Foreign Languages Lab to the lowest responsive bidder meeting specifications. Said contract shall be estimated not to exceed \$70,000.00. The Board shall also authorize the Superintendent/President to reject any or all bids, or to waive any minor irregularities or informalities in any bids or in the bidding. (This contract shall be ratified by the Board.)

The vote was unanimous.

5. AWARD CONTRACT FOR REPAIR AND RESURFACING OF TENNIS COURTS

Dr. Backart explained that the process which is to be done involves drilling holes through the tennis courts, and inserting grout under very high pressure, after which resurfacing can be done. In response to a question from Mr. Williamson, it was stated that Palomar will request a 7-year warranty under the contract. In response to Mr. Echeverria's comment that pressure grouting can be done only in certain specific soils, Mr. Gregoryk assured the board that an engineering firm has made soil tests and had recommended this procedure.

MSC Dougherty, Echeverria

RESOLUTION 89-13336

BE IT RESOLVED, that the Governing Board of the Palomar Community College District authorize Dr. George R. Boggs, Superintendent/President to award a contract for the repair and resurfacing of six (6) tennis courts to the lowest responsive bidder meeting specifications. Said contract shall be estimated not to exceed \$85,000.00. The Board shall also authorize the Superintendent/President to reject any or all bids, or to waive any minor irregularities or informalities in any bids or in the bidding. (This contract shall be ratified by the Board.)

The vote was unanimous.

6. RENEW LEASE AGREEMENT: VISTA SATELLITE CENTER

MSC Dougherty, Williamson

RESOLUTION 89-13337

BE IT RESOLVED, that a renewal lease agreement for the Vista Satellite Center located at 538 Olive Street, Vista, California 92083 (approximately 12,975 square feet) be approved between Palomar Community College District (Lessee) and Mr. William Sieman (Lessor), 2244 S. Santa Fe, Suite B-2, Vista, California 92084. Said agreement shall be for the period of September 1, 1989 through August 31, 1996. Payments shall be due and payable at the rate of \$6,146.75 per month. Total annual amount shall be \$73,761.00; years 2 through 7 will provide for an increase based on the National Consumer Price Index (CPI), but shall be capped at 7%. In the event the CPI exceeds 7%, the agreement will be brought back to the Board for approval. If the increase above 7% is not approved, the Lessor may terminate said lease within 30 days. Lessee shall pay all required utility expenses. Said property to be used for the purpose of Credit classes, Community Education classes, and ROP training programs consisting of lecture and laboratory uses. (Cost shall be on a prorated basis with ROP funding 66-2/3% and the District funding 33-1/3%. This lease is contingent upon OSA approval.)

The vote was unanimous.

7. RENEW AGREEMENT: ARTHUR J. VARLEY, JR., M.D.

Dr. Backart stated that Dr. Varley is an orthopedic surgeon specializing in sports medicine. His associate is also an orthopedic surgeon.

MSC Dougherty, Echeverria

RESOLUTION 89-13338

BE IT RESOLVED, That in accordance with Sections 76400, 76401, and 76409 of the California Education Code, an agreement between the Palomar Community College District of San Diego County, California (District) and Arthur J. Varley, Jr., M.D., be approved as follows:

- a. Dr. Varley shall be responsible to the Vice President of Student Affairs for physical examinations, consultation, and emergency medical care for students. Physical examinations shall be provided for participants in athletic competition at scheduled periods arranged with the trainer and coaching staff. During the tenure of the agreement, when the District's school is in session, Dr. Varley shall provide the aforementioned services at Palomar Community College, San Marcos, California.
- b. Medical consultation and emergency medical care will be provided for students at the athletic events and as scheduled by the athletic trainer during the football season. All services provided in the doctors' offices, or at hospital emergency rooms, or inpatient services will additionally be billed to the individual patient's carrier or when required, to the District's insurance carrier.
- c. The term of this agreement is effective from August 1, 1989 through June 30, 1990.
- d. Only qualified licensed physicians associated with Dr. Varley shall provide backup as needed on an emergency basis.
- e. It shall be understood by all parties concerned that Dr. Varley will provide medical services at the college on a voluntary basis.

The vote was unanimous.

8. RENEW AGREEMENT: EMPLOYMENT OF PHYSICIANS, HEALTH SERVICES

MSC Dougherty, Williamson

RESOLUTION 89-13339

BE IT RESOLVED, that the agreement between Palomar Community College District and the following physicians, who will work on an hourly basis as needed (at the rate indicated below) in Student Health Services during the 1989-1990 college year, be approved:

Carolina Banaag, M.D. \$40.00 per hour
1845 Alta Vista Drive
Vista, CA 92084

Frank J. Ditraglia, M.D. 40.00
3450 3rd Avenue
San Diego, CA 92103

T.D. Erler, M.D. 40.00
6319 Chorlito Street
Carlsbad, CA 92008

Sydney Kolodny, M.D. 40.00
1145 Lagoon View Court
Cardiff, CA 92007

George Pleitez, M.D. 40.00
1972 Quail Glen Road
Escondido, CA 92025

James H. Sands, M.D. No Charge
1014 La Sombra
Lake San Marcos, CA 92069

George Wilson, M.D. 40.00
12055 Tretagnier Circle
San Diego, CA 92128

The vote was unanimous.

9. APPROVE AGREEMENT FOR USE OF SAN MARCOS HIGH SCHOOL FOOTBALL FIELD

It was explained that the Palomar field cannot be used for games because 1) it needs a lot of work and seeding; 2) bleachers are unsatisfactory, and currently nonexistent; and 3) there is no crowd control. The facility at San Marcos High is excellent and available. Mr. Gregoryk said, however, that should the city of San Marcos be interested in joint facilities, a field might be built in another location, leaving the Palomar field for practice.

MSC Dougherty, Williamson

RESOLUTION 89-13340

BE IT RESOLVED, that the agreement between the Palomar Community College District and the San Marcos Unified School District be approved for the purpose of using the San Marcos High School football field and other facilities pertinent to the field for the 1989 home football games (5) plus one scrimmage game at no cost to the Palomar Community College District.

FURTHERMORE, Palomar Community College District shall authorize at no cost, limited use of the District's swimming pool only by the San Marcos Unified School District during the tentative period February 23, 1990 through May 3, 1990. Any incidental expenses incurred while using the pool, e.g., life guard, etc., shall be borne by the San Marcos Unified School District.

The vote was unanimous.

10. APPROVE DELINEATION OF FUNCTION AGREEMENT FOR 1989-90: VISTA ADULT EDUCATION

MSC Dougherty, Echeverria

RESOLUTION 89-13341

BE IT RESOLVED, that the delineation of Function Agreement between Palomar Community College District and Vista Adult Education be approved for the 1989-90 school year. (This agreement is intended to clarify roles of each entity and to create a climate of cooperation that can best serve the educational needs of adults in the community.)

The vote was unanimous.

11. APPROVE AGREEMENT: SAN DIEGO REGIONAL EMPLOYMENT AND TRAINING CONSORTIUM

MSC Dougherty, Echeverria

RESOLUTION 89-13342

BE IT RESOLVED, that the agreement between the Palomar Community College District and the San Diego Regional Employment and Training Consortium approved by the Board on July 12, 1988 for the purpose of providing targeted individualized participant training be amended to include a monetary increase adjustment of \$19,176.00. The additional funds shall be used to train twelve (12) additional individuals to be enrolled on July 1, 1989 and thereafter. (This modification overlaps the existing agreement for three (3) months July 1, 1989 through September 30, 1989 and will be superseded by a new contract after phase-out is completed.)

The vote was unanimous.

12. APPROVE AGREEMENT: SAN DIEGO REGIONAL EMPLOYMENT
AND TRAINING CONSORTIUM

MSC Dougherty, Echeverria

RESOLUTION 89-13343

BE IT RESOLVED, that the agreement between the Palomar Community College District and the San Diego Regional Employment and Training Consortium approved by the Board on July 12, 1988 for the purpose of providing individualized participant training be amended to include a monetary increase adjustment of \$22,100.00. The additional funds shall be used to train twenty (20) additional individuals to be enrolled on July 1, 1989 and thereafter. (This modification overlaps the existing agreement for three (3) months July 1, 1989 through September 30, 1989 and will be superseded by a new contract after phase-out is completed.)

The vote was unanimous.

13. APPROVE LEASE AGREEMENT: VINEYARD CENTER PARTNERS
LIMITED

Dean Jackson stated that this property is close to the Ardan building, and additionally offers the possibility for expansion, should the need arise. The property will need some work, which accounts for the reasonable lease cost. In addition to parking availability, city bus service in this area is very good.

After discussion, it was

MSC Dougherty, Echeverria

RESOLUTION 89-13344

BE IT RESOLVED, that a lease agreement for the property located at 1523 East Valley Parkway, Escondido, California 92025 (approximately 3,257 square feet) be approved between the Palomar Community College District and the Vineyard Center Partners Limited. Said agreement shall be for the period of August 1, 1989 through January 31, 1990. Payments shall be due and payable at the rate of \$2,567.75 per month; total amount of agreement shall be \$15,406.50. Said property to be used for ESL and Spanish classes consisting of lecture and laboratory uses.

The vote was unanimous.

14. APPROVE AGREEMENT: FLUID COMPONENTS, INC., TO PROVIDE TECHNICAL WORKSHOPS

MSC Dougherty, Echeverria

RESOLUTION 89-13345

BE IT RESOLVED, that an agreement between the Palomar Community College District and Fluid Components, Inc., 1755 La Costa Meadows Drive, San Marcos, CA 92069 for the purpose of providing a series of specialized technical workshops be approved. Compensation to the District shall not exceed \$21,500.00. Services will be provided by the Dean of Community Education. The agreement shall be for the period October 1, 1989 through September 30, 1990.

The vote was unanimous.

I. FINANCIAL REPORTS:1. INFORMATION

ACKNOWLEDGEMENT, By the Governing Board of the Palomar Community College District of the following scholarship donations received by the Financial Aid Office for the Spring term 1988-89:

<u>DONOR</u>	<u>AMOUNT</u>
1. Court Schools (Dollars for Scholars)	\$ 80.00
2. Lake San Marcos Art League	100.00
3. Vista Woman's Club	1,000.00
4. Mr. and Mrs. Yeto	25.00

TOTAL	\$1,205.00

Dr. Dougherty suggested that some special event or other recognition should be planned for the donors who make these scholarships possible, such as a concert once a year.

Mr. Weber indicated that the ASG has a scholarship banquet each year, and added that each scholarship recipient is required to write to thank the donor.

2. APPROVE REVOLVING CASH FUND EXPENDITURES

MSC Dougherty, Echeverria

RESOLUTION 89-13346

BE IT RESOLVED, That Revolving Cash Fund Expenditures, Check Nos. 7188 through 7204, in the total amount of \$4,720.89, be approved.

The vote was unanimous.

- I. FINANCIAL REPORTS, CONT'D--
J. OPERATIONAL REPORTS

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MINUTES
7/25/89

3. APPROVE SALARY WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 89-13347

BE IT RESOLVED, That Salary Warrants for Payroll Number 23, dated June 9, 1989, and Payroll Number 24, dated June 30, 1989, in the total amount of \$2,027,791.76, be approved.

The vote was unanimous.

4. APPROVE PURCHASE ORDERS

MSC Dougherty, Echeverria

RESOLUTION 89-13348

BE IT RESOLVED, That Purchase Orders numbered 943109 through 943270, Fast Encumbrance No. 960432 through 960453, Agreement No. 970242 through 970285, and Honorarium No. 980218 through 980219, in the total amount \$427,020.79, be approved.

The vote was unanimous.

J. OPERATIONAL REPORTS:

There were none.

K. ITEMS PENDING

1. Faculty Tenure Review
2. Faculty Service Areas
3. Evaluation of the Faculty
4. Professional Development for Classified and Administrative Employees
5. Progress on Staff Diversity
6. Administrative Contracts
7. 2 + 2 + 2

L. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty, referring to the discussion in the last meeting when he was absent, stated that he had no objection to meeting with faculty members. However, he indicated that when an issue had gone through the process, he usually felt that the process should indicate the will of the majority, therefore it would be unlikely that a few individuals would prevail over the majority.

Dr. Dougherty suggested that in the next few days the President's office contact the CACC, CCCT and other organizations, and look for some things for Mr. Weber this fall which would be of special interest and value to a student trustee. Dr. Boggs indicated that the CACC conference is scheduled for November 17-19, and that a number of student trustees attend this conference, adding that he will be in touch with Mr. Weber.

Ms. Hughes stated that she has received a letter from Susan Golding, asking for an elective person to serve on the Adapt Board of Directors, a drug and alcohol use prevention task force. Ms. Hughes indicated that Mary Trotta was on this board at one time. Mr. Echeverria stated he would be interested were his time less constrained.

The topic returned to meeting dates. After brief discussion it was the consensus that the board would meet at 5:30 pm for a light dinner, followed by a planning meeting at 6:00 pm. The Special Board meeting is scheduled for 7:00 p.m. on September 5. It was decided that the date of the regular meeting will remain September 12.

M. CLOSED SESSION--PERSONNEL MATTERS

The meeting recessed to closed session to discuss personnel matters at 9:00 p.m.

N. ADJOURNMENT

The Board returned to open session and adjourned at 9:10 p.m.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, AUGUST 22, 1989 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:00.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
BARBARA HUGHES, PRESIDENT
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

TRUSTEES ABSENT:

RALPH FORQUERA

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. David Chappie, Assistant Superintendent,
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
William J. Flynn, Dean of Community Education
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
LuAnn Poulsen, Dean, Vocational Education
and Applied Arts
Inder Singh, Dean, Counseling, Guidance and

Career Development
B. ATTENDANCE, CONT'D - C. APPROVAL OF MINUTES

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Page 2

MINUTES
8/22/89

STAFF PRESENT:

Dr. Robert Barr, Director of Institutional Research
and Planning
Virginia Dower, Director, Bookstore Operations
Jane Engleman, Director, Human Resources and
Affirmative Action
Michael Flanagan, Director, Financial Aid
Earl J. Leach, Director, ROP
Tony Lynds, Associate Professor, Physical Education
and Athletics
Boyd A. Mahan, Campus Patrol Supervisor
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Cynthia Poole, President, The Faculty
Mike Reid, Director, Data Processing
Dr. Joan Stepsis, Director, Occupational Assess-
ment and Training Center/Special Programs
Ruth Tait, Handicapped Services Technician, Disabled
Student Programs and Services

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

MSC Dougherty, Echeverria

RESOLUTION 89-13349

BE IT RESOLVED, That the Minutes of the Regular Meeting held July 25, 1989, be approved as presented.

The vote was unanimous.

C O N S E N T C A L E N D A R

Members of the Board requested that the following items be removed from the Consent Calendar for further discussion and separate action under the Regular Agenda:

- CC. Item 13. Classified Position Reclassification/Transfer
- CC. Item 16. (Geoffrey Lutz only)
- CC. Item 26. Early Retirement Program Eligibility Date

1. ACCEPTANCE OF GIFTS

MSC Dougherty, Williamson

RESOLUTION 89-13350

BE IT RESOLVED, That the following gift(s) be accepted and that an appropriate letter of appreciation be sent:

- a. Fuel tank, donated by Sea Witch Marine, 1085 S. Santa Fe, Vista, CA 92083, to the Automotive Program, value assigned by donor at \$75.00.
- b. AMA 311 Engine Scope, donated by Foothill Chevron, 1211 E. Vista Way Vista, CA 92084, to the Automotive Technology Program, value assigned by donor at \$900.00.

The vote was unanimous.

2. APPROVE AMENDMENT TO TRAVEL EXPENSES

MSC Dougherty, Williamson

RESOLUTION 89-13351

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize payment of the following expense for 36 staff members to participate in the Great College Seminar to be held at Murrieta Hot Springs, August 17-19, 1989: lodging, and meals, \$6,959.52. Expense will be paid from account 01-03-30-3000-6010-5596.00-1665. This amount is a correction to the amount approved by the Governing Board on June 27, 1989--increased from \$3,497.40 to \$6,959.52.

The vote was unanimous.

3. APPROVE EXPENSE FOR STAFF ORIENTATION

MSC Dougherty, Williamson

RESOLUTION 89-13352

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Jane E. Engleman, Director of Human Resources and Affirmative Action, to reimburse Specialized Training Solutions, Inc. in the amount of \$200.00, for a presentation at Staff Orientation, August 25, 1989.

Budget Account No. 01-05-50-5060-6723-55969.00-0000.

The vote was unanimous.

4. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13353

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: PHILLIP BAUM
Position: Coordinator SSDS/TRIO
Department: Extended Opportunity Programs and Services
Sal Cls/Stp:D - 15 Annual Salary \$49,637.50
% Contract: 100 New Position? No
Effective Date: August 1, 1989 - May 25, 1990
Budget Acct. No.: 01-04-43-4314-7034-1221.00-1104 (100%)

This is a specially funded position. See Education Code Section 87470. Continued employment beyond May 25, 1990 is dependent upon project funding. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification, as a regular employee. Non-duty days earned within the funded program may not be accumulated.

The vote was unanimous.

5. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13354

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: LOIS GALLOWAY
Position: Coordinator CARE/VEA
Department: Extended Opportunity Programs and Services
Sal Cls/Stp:d - 10 Annual Salary \$44,466.40
% Contract: 100 New Position? No
Remarks: 11 months

Effective Date: August 1, 1989 - May 25, 1990

Budget Acct. No.: 01-04-41-4118-7031-1221.00-1622 (100%)

This is a specially funded position. See Education Code Section 87470. Continued employment beyond May 25, 1990 is dependent upon project funding. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification, as a regular employee. Non-duty days earned within the funded program may not be accumulated.

The vote was unanimous.

6. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13355

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: DAVID MICHAEL LOCKETT
Position: Instructor
Department: Behavioral Sciences
Sal Cls/Stp: F+ - 6 Annual Salary \$38,688.00
% Contract: 100 New Position? Yes
Length: 5 months
Effective Date: 1/20/90 - 5/25/90
Prorated Salary: \$19,452.83
Budget Acct. No.: 01-03-36-3624-1509-1111.00-0000 (100%)

The vote was unanimous.

7. APPROVE CERTIFICATED CONTRACT AMENDMENT

MSC Dougherty, Williamson

RESOLUTION 89-13356

BE IT RESOLVED, That the following contract revision be approved:

Name: FRANK MARTINIE
Position: Associate Professor & Chairperson
Department: Social Sciences
Sal Cls/Stp: F - 29 Annual Salary \$54,502.00
% Contract: 100 New Position? No
Remarks: Add Chairperson
Length: 10 months
Effective Date: 8/25/89 - 5/25/90
Budget Acct. No.: 01-03-36-3652-2205-1111.00-0000 (100%)

The vote was unanimous.

8. APPROVE CERTIFICATED CONTRACT AMENDMENT

MSC Dougherty, Williamson

RESOLUTION 89-13357

BE IT RESOLVED, That the following contract revision be approved:

Name: A. DANA HAWKES
Position: Chairperson, Communications
Acting Director V, Educational Television
Sal Cls/Stp: F - 22 Annual Salary \$54,196.00
% Contract: 100 New Position? No
Remarks: Chairperson, Communications (40%)
Acting Director V, Educational Television (60%)
Length: 5 months
Prorated Salary: \$27,873.50
Effective Date: 8/25/89 - 12/22/89
Budget Acct. No.: 01-03-39-3963-0603-1111.00-0000 (40%)
01-03-30-3006-6120-1212.00-0000 (60%)

The vote was unanimous.

9. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13358

BE IT RESOLVED, That the employment of the following certificated persons be approved:

Name: PATRICIA J. FOX
Position: Instructor*
Department: Occupational Assessment and Training Center/Special Programs
Sal Cls/Stp: B-8 Annual Salary: \$42,062.40
% Contract: 100 New Position?: No
No. of Mos: 1 month
Prorated Salary: \$3,505.14
Remarks: *This is a specially funded position. See Education Code Section 87470. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.
Effective Date: September 1, 1989 - September 30, 1989
Budget Acct No: 01-03-31-3150-6416-1111.00-1803 (75%)
01-03-31-3150-6416-1111.00-1812 (25%)

Name: SARA L. GANZ
Position: Employment Counselor/Skills Training Coordinator*
Department: Occupational Assessment and Training Center/Special Programs
Sal Cls/Stp: C-8 Annual Salary: \$43,674.00
% Contract: 100 New Position?: No
No. of Mos: 1 month
Prorated Salary: \$3,639.60
Remarks: *This is a specially funded position. See Education Code Section 87470. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.
Effective Date: September 1, 1989 - September 30, 1989
Budget Acct No: 01-03-31-3150-6416-1221.00-1811 (60%)
01-03-31-3150-6416-1221.00-1812 (40%)

Name: DAVID R. WILCOX
Position: Vocational Evaluator/Assessment Program
Coordinator*
Department: Occupational Assessment and Training
Center/Special Programs
Sal Cls/Stp: C-9 Annual Salary: \$45,285.60
% Contract: 100 New Position?: No
No. of Mos: 1 month
Prorated Salary: \$3,773.88
Remarks: *This is a specially funded position. See
Education Code Section 87470. Service pursuant
to this section shall not be included in
computing the service required as a
prerequisite to attainment of, or eligibility
to, classification as a regular employee. Non-
duty days earned within the funded program may
not be accumulated.
Effective Date: September 1, 1989 - September 30, 1989
Budget Acct No: 01-03-31-3150-6416-1221.00-1803 (40%)
01-03-31-3150-6416-1221.00-1811 (50%)
01-03-31-3150-6416-1221.00-1812 (10%)

Name: DR. JOAN A. STEPSIS
Position: Director II*
Department: Occupational Assessment and Training
Center/Special Programs
Sal Cls/Stp: F+16 Annual Salary: \$58,916.40
% Contract: 100 New Position?: No
No. of Mos: 1 month
Prorated Salary: \$4,909.70
Remarks: *This is a specially funded position. See
Education Code Section 87470. Service pursuant
to this section shall not be included in
computing the service required as a
prerequisite to attainment of, or eligibility
to, classification as a regular employee. Non-
duty days earned within the funded program may
not be accumulated.
Effective Date: September 1, 1989 - September 30, 1989
Budget Acct No: 01-03-31-3150-6416-1212.00-1803 (20%)
01-03-31-3150-6416-1212.00-1895 (5%)
01-03-31-3150-6416-1212.00-1811 (50%)
01-03-31-3150-6416-1212.00-1812 (25%)

The vote was unanimous.

10. APPROVE NEW CLASSIFIED POSITIONS

MSC Dougherty, Williamson

RESOLUTION 89-13359

BE IT RESOLVED, That the following classified positions be approved:

Position: SENIOR OFFICE SPECIALIST
Department: Fallbrook Satellite, Community Education
Position #: 340158 New?: Yes
Sal Rng/Stp: 13/A Salary: \$715.50/month
Full-time?: No (50%) No Mos: 12
Effective: July 1, 1989
Acct No(s): 01-03-31-3144-6014-2111.00-0000/100%

NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

Position: SENIOR OFFICE SPECIALIST
Department: Ramona Satellite, Community Education
Position #: 340159 New?: Yes
Sal Rng/Stp: 13/A Salary: \$715.50/month
Full-time?: No (50%) No Mos: 12
Effective: July 1, 1989
Acct No(s): 01-03-31-3144-6014-2111.00-0000/100%

NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

Position: FACILITIES INVENTORY ASSISTANT
Department: Facility Planning
Position #: 500851 New?: Yes
Sal Rng/Stp: 11/A Salary: \$578.85/month
Full-time?: No (42.5%) No Mos: 12
Effective: July 1, 1989
Acct No(s): 01-05-50-5015-6610-2111.00-0000/100%

NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

The vote was unanimous.

11. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13360

BE IT RESOLVED, That the employment of the following classified persons be approved:

Name: KAY C. FORWARD
Position: Admissions and Records Clerk
Department: Admissions, Records, Veterans' Services
Position #: 410267 New?: No
Sal Rng/Stp: 12/A Salary: \$1,396.00/month
Full-time?: Yes No of Mos: 12
Remarks: Replacement for S. Inglis
Effective: 8/1/89
Acct No(s): 01-04-40-4010-6210-2111.00-0000/100%

Name: PAMELA S. MEAD-KNAPP
Position: Admissions and Records Clerk
Department: Admissions, Records, Veterans' Services
Position #: 410269 New?: No
Sal Rng/Stp: 12/A Salary: \$1,396.00/month
Full-time?: Yes No of Mos: 12
Remarks: Replacement for S. Smoot
Effective: 8/1/89
Acct No(s): 01-04-40-4010-6210-2111.00-0000/100%

Name: LINDA J. STUART
Position: Admissions and Records Clerk
Department: Admissions, Records, Veterans' Services
Position #: 410268 New?: Yes
Sal Rng/Stp: 12/A Salary: \$698.00/month
Full-time?: No(50%) No of Mos: 12
Remarks: position approved 6/27/89
Effective: 8/1/89
Acct No(s): 01-04-40-4010-6210-2111.00-0000/100%

Name: MICHAEL J. MARTINEZ
Position: Admissions and Records Clerk
Department: Admission, Records, Veterans' Services
Position #: 410259 New?: No
Sal Rng/Stp: 12/A Salary: \$1,396.00/month
Full-time?: Yes No of Mos: 12
Remarks: Replacement for C. Barr
Effective: 8/1/89
Acct No(s): 01-04-40-4010-6210-2211.00-0000/100%

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

Name: SHANON L. GAMBILL
Position: Computer Support Technician
Department: Information Systems
Position #: 500462 New?: Yes
Sal Rng/Stp: 25/A Salary: \$1,917.00/month
Full-time?: Yes No of Mos: 12
Remarks: Position approved 6/27/89
Effective: 8/7/89
Acct No(s): 01-05-50-5050-6730-2111.00-0000/100%

Name: CAROL E. EKELAND
Position: Athletic Trainer
Department: Athletics
Position #: 430251 New?: No
Sal Rng/Stp: 25/A Salary: \$982.00/month
Full-time?: No (50%) No of Mos: 12
Remarks: Replacement for L. Buttles
Effective: 8/14/89
Acct No(s): 01-04-42-4210-0835-2211.00-0000/100%

Name: GLORIA M. ALVAREZ
Position: ROP Child Care Instructional Assistant
Department: ROP
Position #: 320752 New?: No
Sal Rng/Stp: 13/A Salary: \$1,431.00/month
Full-time?: Yes No of Mos: 10
Remarks: Replacement for G. Cory
Effective: 8/21/89
Acct No(s): 01-03-38-3856-2107-2211.00-1350/100%

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

Name: STACY TAYLOR
Position: ROP Clerk
Department: ROP
Position #: 320752 New?: Yes
Sal Rng/Stp: 19/A Salary: \$1,148.00/month
Full-time?: Yes No of Mos: 10
Remarks: Position approved 5/30/89
Effective: 9/1/89
Acct No(s): 01-03-38-3883-6315-2111.00-1350/100%

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

Name: DORIS HOFF
Position: Accreditation Secretary
Department: Instruction/President's Office
Position #: 300190 New?: Yes
Sal Rng/Stp: 16/A Salary: \$1,539.00/month
Full-time?: Yes No of Mos: 12/18
Remarks: Temporary position
Effective: 8/14/89
Acct No(s): 01-02-20-2000-6630-2111.00-0000/100%

Name: KAREN JOHNSON
Position: Office Specialist
Department: Transfer Center
Position #: 450452 New?: No
Sal Rng/Stp: 8/B Salary: \$569.70/month
Full-time?: No (45%) No of Mos: 11
Remarks:
Effective: 8/14/89
Acct No(s): 01-04-40-4035-6311-2111.00-1625/100%

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

12. APPROVE CLASSIFIED RECLASSIFICATION

MSC Dougherty, Williamson

RESOLUTION 89-13361

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

Position: Financial Aid Technician
Department: Financial Aid
Name: Maria Backart
Position #: 460456
Sal Rng/Stp: 19/H **Salary:** \$2,063.00/month
Full-time: Yes **New:** No
No Months: 11
Effective Date: July 1, 1989
Budget Acct No: 01-04-41-4130-6420-2111.00-0000/100%
Remarks: Current Classification - Guidance Services Technician;
Salary Range 16

Position: Purchasing Expediter II
Department: Purchasing Services
Name: Mike Barber
Position #: 500754
Sal Rng/Stp: 16/D **Salary:** \$1,782.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-05-50-5020-6710-2111.00-0000/100%
Remarks: Current Classification - Purchasing Expediter;
Salary Range 16, Title change only

Position: Purchasing Expediter I
Department: Purchasing Services
Name: Cheryl McCarron
Position #: 500755
Sal Rng/Stp: 14/D **Salary:** \$1,697.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-05-50-5020-6710-2111.00-0000/100%
Remarks: Current Classification - Purchasing Clerk;
Salary Range 7

Position: Manager, Library Classified Staff & Services
Department: Library Media Center
Name: Jane Murray
Class No: 300351
Sal Rng/Stp: 44/S **Salary:** \$3,093.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-03-32-3210-6110-2111.00-0000/100%
Remarks: Current Classification - Supervising Library Media Technician; Salary Range 35

Position: Administrative Assistant
Department: Student Services
Name: Donna Greene
Class No: 400150
Sal Rng/Stp: 43/O **Salary:** \$2,904.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-04-40-4000-6410-2112.00-0000/100%
Remarks: Current Classification - No title change; Salary Range 42

Position: Executive Secretary
Department: Student Services
Name: Petra Reyes
Class No: 400151
Sal Rng/Stp: 40/R **Salary:** \$2,778.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-04-40-4000-6410-2112.00-0000/100%
Remarks: Current Classification - No title change; Salary Range 38

Position: Executive Secretary
Department: Instruction
Name: Diane Veach
Class No: 300151
Sal Rng/Stp: 40/J **Salary:** \$2,573.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-03-30-3000-6010-2112.00-0000/100%
Remarks: Current Classification - No title change; Salary Range 38

Position: Executive Secretary
Department: Finance/Administrative Services
Name: Lisa Waibel
Class No: 500151
Sal Rng/Stp: 40/A **Salary:** \$2,032.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-05-50-5000-6710-2112.00-0000/100%
Remarks: Current Classification - No title change;
Salary Range 38

Position: Administrative Secretary
Department: Counseling, Guidance and Career Development
Name: Nicole Deibert
Class No: 450150
Sal Rng/Stp: 21/C **Salary:** \$1,917.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-04-40-4030-6310-2111.00-0000/100%
Remarks: Current Classification - No title change;
Salary Range 19

Position: Administrative Secretary
Department: Student Support Programs
Name: Jo-Anne Lesser
Class No: 460150
Sal Rng/Stp: 21/I **Salary:** \$2,184.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-04-41-4100-6412-2111.00-0000/100%
Remarks: Current Classification - No title change;
Salary Range 19

Position: Administrative Secretary
Department: Science, Technology and Business
Name: Loyce Markee
Class No: 330150
Sal Rng/Stp: 21/C **Salary:** \$1,917.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-03-33-3300-6011-2111.00-0000/100%
Remarks: Current Classification - No title change;
Salary Range 19

Position: Administrative Secretary
Department: Vocational Education
Name: Dori Matzkiw
Class No: 320150
Sal Rng/Stp: 21/L **Salary:** \$2,241.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-03-38-3800-6012-2111.00-0000/100%
Remarks: Current Classification - No title change;
Salary Range 19

Position: Administrative Secretary
Department: Humanities
Name: Muriel Mendizza
Class No: 310150
Sal Rng/Stp: 21/H **Salary:** \$2,166.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-03-37-3701-6013-2111.00-0000/100%
Remarks: Current Classification - No title change;
Salary Range 19

Position: Administrative Secretary
Department: Community Education
Name: Diana Olson
Class No: 340150
Sal Rng/Stp: 21/K **Salary:** \$2,219.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-03-31-3100-6014-2111.00-0000/100%
Remarks: Current Classification - No title change;
Salary Range 19

Position: Director, Business Services
Department: Finance/Administrative Services
Name: Patricia Farris
Class No: 500152
Sal Rng/Stp: 59/I **Salary:** \$4,056.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-05-50-5000-6710-2112.00-0000/100%
Remarks: Current Classification - Coordinator, Administrative
Services; Salary Range 50

Position: Director, Contracts
Department: Finance and Administrative Services
Name: Bryant Guy
Class No: 500750
Sal Rng/Stp: 57/L **Salary:** \$3,965.00/month
Full-time: Yes **New:** No
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-05-50-5020-6710-2112.00-0000/100%
Remarks: Current Classification - Director Purchasing Services;
No salary change

The vote was unanimous.

13. APPROVE FINAL CLASSIFICATION

MSC Dougherty, Williamson

RESOLUTION 13362

BE IT RESOLVED, That the final classification of the following classified position be approved:

Position: EMPLOYMENT TRAINING SPECIALIST
Department: Occupational Assessment and Training Center
Name: Kathryn Hudnutt
Position #: 340252
Sal Rng/Stp: 25/A **Salary:** \$1,917.00/month
Full-time: Yes
No Months: 12
Effective Date: July 1, 1989
Budget Acct No: 01-03-31-3150-6416-2111.00-1811/60^
01-03-31-3150-6416-2111.00-1812/40%
Remarks: Final classification of new position approved
7/26/88

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

14. APPROVE SUPPLEMENTAL STAFF EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13363

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1989-90 College Year, be approved (List attached to Legal Minutes).

The vote was unanimous.

15. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13364

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Fall 1989 Semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60-percent load.

AMERICAN INDIAN STUDIES

Sheryl Robinson	AIS 76	Intro American Indian Studies M.A., Pol.Sci., U. of Arizona M.A., Education, S.D.S.U.	\$25.80
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BEHAVIORAL SCIENCES

Carole Berwick	Psych 5	Child Psychology M.S., Psychology, C.S.U., Long Beach	25.80
Beth Goehring-Tobler	Soc 1 TV	Intro to Sociology M.A., Sociology, S.D.S.U.	24.81
David Lane	RS 1	World Religion M.A., Religion, Graduate Theological Union	27.78

BUSINESS EDUCATION

Bonnie Dowd	Bus 2	Accounting Principles II M.B.A., Financial Mgt., National U.	25.80
Robert Graves	Bus 82	Real Estate Appraisal B.S., Animal Husbandry, Cal St. Polytechnic 5 years experience	24.81

Edward Hodapp	Bus 1	Accounting Principles I B.S., Accounting, S.D. State College 19 years experience	24.81
Brent Jex	Bus 83	Real Estate Practices B.A., Psychology, C.S.U., Hayward 12 years experience	24.81
Philip Woelfel	Bus 62	Salesmanship M.B.A., Marketing, C.S.U., Los Angeles	25.80
<u>CHILD DEVELOPMENT</u>			
Cindy Yount	CHDV 9	Intro to Special Education M.A., Education, Point Loma College 5 years experience	25.80
<u>COMMUNICATIONS</u>			
Robert Lucas	RTV-1	Intro to Radio & TV M.A., Radio/TV, S.D.S.U	24.81
<u>COUNSELING</u>			
John Stratthaus	COUN 105	Career Planning Ph.D., Psychology, Calif School of Professional Psychology	28.47
Virginia Wohlfiel	COUN 105	Career Planning M.A., Educational Psych., U.S.I.U.	26.79
<u>ENGLISH</u>			
Brenda Banks	ENG 2 ENG 102	Intro to Literature Intro to Composition M.A., English, U.C.L.A.	27.78
Dorcas Lounsbery	ENG 101	English Essentials M.A., English, U.C.S.D.	24.81
Mary Pronovost	ENG 102	Intro to Composition M.A., English, U. Of Rhode Island	24.81
<u>ENGLISH AS A SECOND LANGUAGE</u>			
Beth Hanson-Newcomb	ESL 100/ CNED 185	English as a Second Language M.A., Elem. Educ., C.S.U., San Bernardino 4 years experience	24.81
Carol Harris	ESL 100/ CNED 185	English as a Second Language B.A., French, U.C.L.A. 1 year experience	24.81
<u>FOREIGN LANGUAGES</u>			
Joseph Mersch	Germ 3 Germ 50	Intermediate German Elementary German M.A., German, Middlebury College	24.81
<u>LIBRARY/MEDIA CENTER</u>			
Byung Kang		Librarian - Cataloging M.A., Library Science, U. Of Oregon	24.81
Cynthia Mediavilla	LT-1	Library Serv/Resources M.L.S., Public Libraries, U.C.L.A.	25.60

LIFE SCIENCES

Ross Duggan	BIOL 8	General Biology (Lect) B.S., Biology, S.D.S.U. Enrolled in M.S. Program, Biology, S.D.S.U.	24.81
Judith Heitz	BIOL 10 BIOL 10L	General Biology Lab M.S., Molecular Biology, S.D.S.U.	

MUSIC

David Carey	Mus 70	Concert Band M.A. Music, U.C.S.D.	27.78
James Witt	Mus 18	Fundamentals M.A., Music, U.C.S.D.	25.80

NURSING EDUCATION

Luann Daggett	NURS 11L Lab	Nursing Process I (Clinical) M.S., Nursing, U.C., San Francisco	24.81
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PHYSICS/ENGINEERING

James Smarsh	PHYS 42	Intro to Physical Science M.S., Nuclear Eng., Kansas State	26.79
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PUBLIC SERVICES

Thomas Fitzgerald	FS 15	Related Codes & Ordinances 30 years experience	24.81
Philip Tucker	CJ 1	Intro to Criminal Justice J.D., Law, Western State U.	28.47

REGIONAL OCCUPATIONAL PROGRAM

Mirza Baig	ET 180R	Microcomputer Repair B.S., Electronics, Osmania U., India 29 units completed, M.S.E.E., CSU, Los Angeles 2 years experience	24.81
David Taylor	IFS-36R	Intro to Food Preparation B.S. Pastoral Studies, Baptist Bible College 5 years experience	24.81

SOCIAL SCIENCES

Paul Hartman	POSC 1A POSC 1B	Intro to American Political Inst Intro to U.S. & California Govt B.A., Poli Sci., Brigham Young U. M.P.A., Pub Admin., C.S.U., Long Beach	24.81
Amy Sandberg-Pickell	POSC 1B	Intro to U.S. & California Govt M.A., Poli. Sci., Columbia Univ.	24.81

TRADE AND INDUSTRY

Russell Filbeck	CFT-10	Fund Woodworking A.B., Industrial Arts, S.D.S.U. 3 years experience	24.81
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VOCATIONAL PROGRAMS

Marlene Carter	TS 160	Basic Travel Agency/Air B.A., P.E., Montclair State College 5 years experience	24.81
JoAnn Chase	TS 160	Basic Travel Agency/Air 7 years experience	24.81
Laura Chun	SUPV 70/ BUS 70	Intro to Supervision M.A., Management, National U.	24.81
Eric Jensen	CT 120 G	Const Electricity III B.S., Marketing, S.D.S.U. 24 years experience	24.81
Ray Lopez	WTE 23 WWT 17	Waterworks Math/Appl Math/ WWT Plant Oper Certificate, Water Distribution Operator, American Water Works Association 18 years experience	24.81
Dennis Proffitt	WTE 26	Water Distribution II 17 years experience	24.81

The vote was unanimous.

16. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13365

BE IT RESOLVED, That the employment of the following instructor, at the hourly rate indicated, for the Summer 1989 Semester (day and/or evening) be approved; said instructor is not scheduled to teach more than a 60-percent load.

PUBLIC SERVICES

Jack Story	FS 20 D	1334 Strike Team Leader/Eng 18 years experience	\$24.81
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The vote was unanimous.

17. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13365

BE IT RESOLVED, That the employment of the following instructor, at the hourly rate indicated, for the Fall 1989 Semester (day and/or evening) be approved:

PUBLIC SERVICES

Boyd Mahan	Program Director - Sabbatical replacement for John Kratt	\$28.08
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The vote was unanimous.

18. GRANT LEAVE OF ABSENCE

MSC Dougherty, Williamson

RESOLUTION 89-13367

BE IT RESOLVED, That CHERIE BARKER, Associate Professor, Vocational Programs be granted a 40% Leave of Absence (personal leave) without pay but with no effect on fringe benefits, effective August 25, 1989 through May 25, 1990.

The vote was unanimous.

19. GRANT LEAVE OF ABSENCE

MSC Dougherty, Williamson

RESOLUTION 89-13368

BE IT RESOLVED, That PATRICIA BARRETT, Bookstore Assistant II, Bookstore, be granted a Medical Leave of Absence **without** pay, but **with** fringe benefits, effective August 1, 1989 through September 30, 1989.

The vote was unanimous.

20. GRANT LEAVE OF ABSENCE

MSC Dougherty, Williamson

RESOLUTION 89-13369

BE IT RESOLVED, That SELMA ZARAKOV, Counselor, Counseling, Guidance and Career Development be granted a 40 % Leave of Absence (personal leave) without pay but with no effect on fringe benefits, effective September 1, 1989 through May 25, 1990.

The vote was unanimous.

21. ACTION - GRANT LEAVE OF ABSENCE

MSC Dougherty, Williamson

RESOLUTION 89-13370

BE IT RESOLVED, That DAVID MICHAEL LOCKETT, Instructor, Behavioral Sciences be granted a Leave of Absence (personal leave) without pay and without benefits, effective August 25, 1989 through December 22, 1989.

The vote was unanimous.

22. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following resignations have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. JANIECE CROTEAU, Office Specialist, Transfer Center, effective August 11, 1989.
- b. GERALDINE KEELE, Laboratory Technician-Hearing Impaired, Disabled Student Programs & Services, effective 5/26/89.

- c. CARMINE MANCUSO, Assistant Director Building and Grounds, Buildings and Grounds, effective August 31, 1989.

Mr. Gregoryk stated that Mr. Mancuso is leaving Palomar College after 21 years 11 months service. He suggested a letter of appreciation be sent to Mr. Mancuso for his long and faithful service.

23. INFORMATION

On behalf of the Governing Board of Palomar Community College District, the following retirement resignation has been accepted by Dr. George Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

ARTHUR TUROWSKI, Instructional Associate, Art Department, effective August 31, 1989.

Mr. Gregoryk said that Mr. Turowski is leaving after 14 years service, and suggested a letter of appreciation be sent.

24. APPROVAL OF MINOR SUBJECT MATTER AREA

MSC Dougherty, Williamson

RESOLUTION 89-13371

BE IT RESOLVED, That PAUL HARTLEY HARTMAN, Hourly Instructor, Social Sciences Department, be authorized to teach in his minor subject matter area of Government (Theory and Practice, Local and International) in accordance with Education Code Section 87277(c), for the 1989-90 academic year.

25. APPROVE SUPPLEMENTAL STAFF EMPLOYMENT

MSC Dougherty, Williamson

RESOLUTION 89-13372

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1988-89 college year, be approved (List attached to Legal Minutes).

The vote was unanimous.

26. APPROVE TRAVEL EXPENSES

MSC Dougherty, Williamson

RESOLUTION 89-13373

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

a. W. D. SNODGRASS

Payment of commercial transportation expenses, to give poetry reading in conjunction with the Midnight Carnival Exhibition, BOEHM Gallery, October 6, 1989, \$500.00, Budget Account No. 01-03-31-3170-6140-5201.00-0000.

The vote was unanimous.

R e s u m p t i o n o f
R E G U L A R A G E N D A

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

1. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Echeverria, Williamson

RESOLUTION 89-13374

BE IT RESOLVED, That the employment of the following instructor, at the hourly rate indicated, for the Fall 1989 Semester (day and/or evening, be approved; said instructor is not scheduled to teach more than a 60-percent load.

MUSIC

Geoffrey Lutz	Mus 1	Intro to Music	\$26.79
	Mus 43A	Recorder Techniques	
		M.M., Music, Northwestern U.	

The vote was 3 Ayes; 0 Opposed; 1 Abstention (Dougherty).

2 . APPROVE EARLY RETIREMENT PROGRAM ELIGIBILITY DATE

Dr. Dougherty inquired about the change in eligibility date. Dr. Boggs responded that by changing the date to just before the fall semester begins, at least two additional persons will be eligible. After discussion, it was

MSC Dougherty, Williamson

RESOLUTION 89-13375

BE IT RESOLVED, That the eligibility date for the Supplemental Early Retirement Program (SERP), approved by the Governing Board on May 30, 1989, be changed to August 24, 1990.

The vote was unanimous.

3 APPROVE CLASSIFIED POSITION RECLASSIFICATION/TRANSFER

MSC Dougherty, Williamson

RESOLUTION 89-13376

BE IT RESOLVED, That the reclassification of the following position be approved:

Position: **Special Assistant to the President**
Department: **President's Office**
Position #: **200151**
Sal Rng/Stp: **61/A** **Salary: \$3,392.00/month**
Full-time: **Yes** **New: No**
No Months: **12**
Effective Date: **July 1, 1989**
Budget Acct No: **01-02-20-2000-6630-2112.00-0000/100%**
Remarks: **Current classification - Administrative Technician,**
 Salary Range 38

BE IT RESOLVED, That the transfer and reclassification of the following position be approved:

Position: **Assistant Director Escondido Center/Temporary**
 Title III Assistant
Department: **Instruction**
Name: **June Rady**
Position #: **Temporary 300191**
Sal Rng/Stp: **46/U** **Salary: \$3,309/month**
Full-time: **Yes** **New: No**
No Months: **12**
Effective Date: **August 1, 1989**
Budget Acct No: **01-02-20-2000-6630-2112.00-0000/100%**
Remarks: **Current Classification - Executive Assistant,**
 Salary Range 46

BE IT RESOLVED, That the Administrative Technician position in the President's Office be reestablished:

Position: **Administrative Technician**
Department: **President's Office**
Name:
Position #: **200151**
Sal Rng/Stp: **38/** **Salary: \$1,935.00/mo.**
Full-time: **Yes** **New: No**
Effective Date: **August 14, 1989**
Budget Acct No: **01-02-20-2000-6630-2112.00-0000/100%**

The vote was 3 Ayes; 1 Opposed (Hughes).

E. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of the Faculty

Ms. Poole expressed her appreciation for the recent Great College Seminar, and commended Dr. Moser for obtaining the grant which allowed Palomar College participation.

3. INFORMATION

Report of the Administrative Association

Ms. Halttunen reported that the draft handbook has been distributed, with comments expected by September 5.

4. INFORMATION

Report of the CCE/AFT

Ms. Tait reported that CCE/AFT will be meeting with representatives for negotiation next Monday, and will begin preparation of a package for presentation.

5. INFORMATION

Report of the Associated Student Body

Mr. Weber reported that the cost of the ASB ID cards has been lowered to \$8.00 per year, or \$5.00 per semester, with the Spring Semester card remaining valid through the Summer Semester. He added that cards for all EOPS students will be paid through a State grant. Sales of ID card now totals \$2,490.00.

Mr. Weber stated that the ASB draft constitution will be placed on the ASB ballot September 27-28.

In response to a legal inquiry, Mr. Echeverria suggested that Dr. Boggs have Mr. Weber consult with Mr. Garfield.

Mr. Weber said that the ASB will allow Irving Lee, Attorney, to use SU-7 from 5:00 - 7:00 p.m., beginning Thursday, September 21, to provide free legal advice. ASB should be contacted for additional dates.

Mr. Weber reported that ASB will participate in the September 9 workday.

6. INFORMATION

Report of Superintendent

Dr. Boggs reported that he has invited Dr. Stacey, new president of CSU San Marcos, along with any other persons he wishes to bring, to a reception here at Palomar from 6:00 to 7:00 pm, September 12, immediately before the regular Board meeting on that date. He said the Palomar campus community--administrators, faculty, and classified--will be invited as well.

Dr. Boggs announced that Palomar has been awarded a Federal Title III grant of approximately \$2.2 million over a 5-year period. Planned under this funding are math, writing, reading, and mobile computer labs, and a student identification and access system. He said only six California colleges received grants under this program, and congratulated Ms. Halttunen and the other dedicated people who worked so hard to bring this about.

Dr. Boggs reported that, based on enrollment at this same time last year, enrollment for Fall 1989 is running seven (7) percent higher than a year ago. Final figures are difficult to project, however, since classes will begin to close out, and it is possible that all students wishing to enroll cannot be accommodated.

He announced that Staff Orientation, for faculty and classified, will be held Friday, August 25, in the theater, beginning with continental breakfast. There will also be an Evening Orientation on Thursday, August 24, beginning with a reception at 6:00 pm.

Dr. Boggs stated also that Patrick McCallum, President of the Faculty Association of the California Community Colleges, will talk to the faculty and staff regarding A.B. 1725, on Thursday, August

Dr. Boggs reported on his recent discussion with Mr. Pete Raquel, Senior Vice President of Signet Armorlite, manufacturer of optical lenses. He reviewed the background of Palomar's involvement, stating that it began with a Los Angeles Times article which indicated that Signet Armorlite had the highest toxic emissions in the county of San Diego in 1987. The figures show that the company dumped nearly 450 tons of toxic emissions into the air. He said the company has 900 employees. It operates within allowable emission limits, which is monitored by the San Diego County Air Pollution Control District and the Environmental Protection Agency. The Encinitas Water District monitors their liquid waste. There is no history of citations or violations. Mr. Raquel stated that materials used are solvents for degreasing operations, adding that they are searching for alternative materials, and are dedicated to compliance with regulations. Mr. Raquel indicated that he would extend an invitation to the Board or college representatives to visit their operations. Dr. Boggs stated that he also spoke with Mr. Dick Smith of the San Diego County Air Pollution Control District. Mr. Smith indicated that Signet Armorlite is in compliance with regulations and that they have received no health complaints from employees. Mr. Smith indicated, however, that if Palomar requests it, they can do a public health assessment of air which reaches Palomar following emissions into the atmosphere. Dr. Dougherty and Mrs. Hughes requested copies of this material for review.

7. INFORMATION

Report of Other Organizations and/or Individuals, Committees or Task Forces

There were no reports.

F. CURRICULAR REPORT

1. Matriculation Update - Lynda Halttunen, Director, Matriculation, Student Services.

Ms. Halttunen discussed Palomar's Matriculation program, stating that Matriculation is a process which brings the college and the student into an agreement for the purpose of realizing the student's educational objective. She stated that the college provides Admission, Orientation, Services, Assessment, Placement, Advisement, Counseling, Follow-up, Referral, Research, and Evaluation to insure access to appropriate programs and courses, with the double goals of Student Success and Institutional Effectiveness.

There was a brief discussion following the presentation.

G. COMMUNICATIONS

INFORMATION

1. Letter from Pete Wilson, United States Senator, congratulating Linda Halttunen for the Title III grant awarded Palomar College by the United States Department of Education.
2. Letter from Robert C. Frazee, Assemblyman, 74th District, acknowledging Dr. Boggs' recent communications urging support for SB 507, SB 692, SB 1590, and SB 683.
3. Letter from Marian Bergeson, California State Senator for the 37th District, acknowledging Dr. Boggs recent communications in favor of SB 507 and SB 1370.
4. Letter from Suanne D. Roueche, Director NISOD, thanking Ruth Tait and Tony Lynds for their article on an innovative class for disabled students, which will be published during the 1989-90 series.

5. Letter from Lee B. Thibadeau, Mayor, San Marcos, expressing appreciation for the tour of Palomar College, and for the briefings given by staff members.
 6. Letter from Sherry Rye, Director, Staff Buildings, Health Care Services, expressing appreciation and admiration of Andrea Taupier's Medical Assistant Program.
-

H. OLD BUSINESS

1. RATIFY CONTRACT FOR COMPUTER STATIONS

MSC Dougherty, Echeverria

RESOLUTION 89-13377

BE IT RESOLVED, That the Governing Board of the Palomar Community College District ratify the contract for twenty-three (23) computer stations, for the Foreign Language Lab, awarded to Inland Network, Inc., 24792 East Third Street, P. O. Box 5131, San Bernardino, CA 92412, and being certified as meeting all specifications. Said contract to be in the amount of \$63,816.88, including tax. (Contract was approved for the Superintendent/President to award at the July 25, 1989, Board meeting.)

The vote was unanimous.

I. NEW BUSINESS

PCCD
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MINUTES
8/22/89

I. NEW BUSINESS

1. INFORMATION

Acknowledgement of Scholarship Donations

ACKNOWLEDGMENT, by the Governing Board of Palomar College of the following scholarship donations received by the Financial Aid Office for the Spring Term 1988-1989.

<u>DONOR</u>	<u>AMOUNT</u>
a. Elks National Foundation	\$1,000.00
b. Woman's Club of Vista	1,000.00
c. Times Advocate	1,000.00
d. Mr. and Mrs. Yeto	25.00
e. San Marcos Chamber of Commerce	600.00
	<hr/>
TOTAL	\$3,625.00

2. APPROVE AGREEMENT

MSC Echeverria, Dougherty

RESOLUTION 89-13378

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize Dr. George R. Boggs, Superintendent/President, to enter into an Agreement between the Palomar Community College District and the Chancellor's Office, California Community Colleges, for the purpose of implementing the Vocational Education Act. Term of this agreement shall be from September 1, 1989 through June 30, 1990, in the amount of \$201,986.

The vote was unanimous.

3. AUTHORIZE ISSUANCE OF NEW WARRANT

MSC Dougherty, Echeverria

RESOLUTION 89-13379

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of **Hilda Somoza**, 1317 Sundown Glenn, Escondido, CA 92026, in the amount of \$38.70 (original warrant stale dated).

The vote was unanimous.

4. AUTHORIZE ISSUANCE OF NEW WARRANT

MSC Dougherty, Echeverria

RESOLUTION 89-13389

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of **Edward A. Baker, Jr.**, 9816 Dogwood Lane, Escondido, CA 92026, in the amount of \$18.65 (original warrant stale dated).

The vote was unanimous.

5. AUTHORIZE SIGNATURES (PURCHASE ORDERS/CONTRACTS)

MSC Dougherty, Williamson

RESOLUTION 89-13381

BE IT RESOLVED, That, in accordance with Education Code Section 81656, the Governing Board of the Palomar College Community College District authorize **Patricia L. Farris** to sign Purchase Orders and Contracts on behalf of the District, for budget year **1989-90**.

The vote was unanimous.

6. APPROVE COMMUNITY SERVICE SEMINARS

MSC Dougherty, Echeverria

RESOLUTION 89-13382

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the following Community Service Seminars for Fall 1989.

AVOCATIONAL CLASSES

Gentle Yoga for Weight Loss
Your Cholesterol Counts (Cholesterol Test and Evaluation)
Walking the Perfect Exercise
Food Choices for a Healthy Heart
The Unfolding of Our Own Stories (Body and Mind Integration Through Movement and Meditation)
Yoga the Holistic System of Fitness
Loving Communication for Couples
How to Influence People by Speaking Effectively
Jealousy: Green As Green Can Be
Looking for Love In All the Right Places (Where to Go to Meet Other Single People)
Healing Your Inner Child
Making Contact (How to Develop intimate Relationships)
Fabulous Freebies and Bargains in America's Finest City
Wardrobe Wonders
Facing Our Future (A Look At Women's Issues)
Single's Life Styles in Suburbia
Self Esteem: At Home, At Work and in Your Life
Expanding Creativity Through Writing Improvement
Handwriting Analysis (Beginning and Intermediate)
Time Management
Afraid to Speak--A Nationwide Problem (Overcoming Speech Anxiety)
Learning to Feel Lovable and Capable (A Workshop for Parents)
The Alexander Technique (Conserve Energy and Reduce Stress)
Voice Improvement
Natural Nail Care
Self Defense
Hollywood Secrets for Beauty and Glamour
Self Esteem: Don't Leave Home Without It
Overcoming Holiday Blues
Jewelry Making Casting
Jewelry Making Fabrication
Treasures of the Soviet Union
Use Your Video Camera Like a Pro
Creating With Apples (Dried Apple Crafts)

Avocational Classes Continued

Sushi Preparation
Flower Arranging For the Home
Appalachian Egg Basket
Stenciling Workshop
Understanding Your 35mm Camera
Entertaining With a Flair
English Smocked Christmas Ornament
Decorating With a Flair

RECREATION

Horseback Riding
Ocean Awareness

SEMINARS, LECTURE SERIES, FORUM SERIES, WORKSHOPS AND CONFERENCES

How to Select the Right Computer For You
Get a Handle on WordPerfect 5.0 (Beginning)
Perfecting WordPerfect 5.0 (Intermediate)
Advanced Features of WordPerfect 5.0
The Power and Problems of Pagemaker
MS-DOS Workshop
Introduction to dBase
A Look Into Lotus 1-2-3
So You Want to Sell Real Estate
Financial Goal Setting
Discovering a Satisfying, Meaningful Career
A Successful Newsletter
Small Business Advertising
Family Home Day Care: A Professional Career
Financial Strategies for Seniors
Give Yourself Credit (How to Get Credit and Manage It)
Owning and Operating Your Own Catering Services
Women Winning ^At Work
Dynamics of Financial Planning
So Your Want To Be A Travel Agent
Appraising Single Family Residences
Polishing Your Professional Image
Occupational Fitness: Optimize Work Performance
Conflict Negotiation
Negotiating Skills For Women
Creating and Maintaining Motivation in Yourself and Others
Creative Screen Printing

Seminars, Lectures, Forums, Workshops and Conferences, continued

Legal Issues that Affect You
Women and Children's Right to Support
Incorporation and Small Business
Small Claims Court
Estate Planning, Looking into the 90's
Employer/Employee Rights
Homeowner Associations
Probate and Conservatorship Law
Consumer Tax/Like-Kind Exchanges

The vote was unanimous.

7. APPROVE 1989-90 AGREEMENT FOR PARTICIPATION IN REGIONAL OCCUPATION PROGRAM (ROP)

MSC Dougherty, Echeverria

RESOLUTION 89-13383

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize George R. Boggs, Ph.D., Superintendent/President, enter into an Agreement with the San Diego County Office of Education for the operation of the following 1989-90 Regional Occupational Programs (ROP), effective July 1, 1989, through June 30, 1990. (Agreement for ROP Summer classes as approved by the Governing Board on June 27, 1989, is hereby rescinded.)

Auto Air Conditioning
Auto Body Repair
Auto Carburetion and Fuel Systems
Auto Engine Rebuilding
Auto/Furniture Upholstering
Auto Machining
Auto Tune-up and Engine Analysis
Bakery Occupations
Cabinetmaking/Millwork
Child Care Occupations
Cook/Chef

Computer Programming
Diesel Mechanics
Electronic Occupations
Electronic Publishing
Microcomputer Repair
Optical Lab Technician
Refrigeration/Heating/Air Conditioning
Robotics (Manufacturing Systems)
Technical Maintenance for Broadcast
Counseling and Guidance Service
Direct Administration Service

The vote was unanimous.

8. APPROVE AGREEMENT FOR MODIFICATION OF GRANT EASEMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13384

BE IT RESOLVED, That a modification of Grant Easement Agreement between Baldwin Building Contractors and the Palomar Community College District be approved for the purpose of:

Providing That, if Palomar Community College District or its successors in interest exercises its right to install a water pipeline pursuant to the terms of the Grant of Easement Agreement, such water pipeline will be installed within any presently existing or future rights of ways or easements acceptable to Baldwin which may be established on the burdened property and, upon such installation, Pipeline Easement shall be deemed to be located within the existing easement or right of way in which the water pipeline is installed.

The vote was unanimous.

J. FINANCIAL REPORTS

1. INFORMATION

Use of Facilities by Outside Organizations, July 1989.

2. INFORMATION

Quarterly Financial Status Report, 1988-89 Fiscal Year, for Quarter ended June 30, 1989.

3. INFORMATION

BUDGET REPORT, Fourth Quarter Expenditures, for Quarter March 1, 1989 to June 30, 1989.

4. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from June 1, 1989 to June 30, 1989.

5. INFORMATION

BUDGET REPORT, Unrestricted Income, from June 1, 1989 to June 30, 1989.

6. INFORMATION

TRAVEL CLAIM TRANSACTIONS, from June 1, 1989 to June 30, 1989.

7. APPROVE EXPENSE WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 89-13385

BE IT RESOLVED, That Expense Warrants numbers 15125 through 15999, in the total amount of \$1,309,040.95, be approved.

The vote was unanimous.

8. APPROVE SALARY WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 89-13386

BE IT RESOLVED, That Salary Warrants for Payroll Number 1, dated 7/10/89, and Payroll Number 2, dated 7/31/89, in the total amount of \$1,012,981.80, be approved.

The vote was unanimous.

9. APPROVE REVOLVING CASH FUND EXPENDITURES

MSC Dougherty, Echeverria

RESOLUTION 89-13387

BE IT RESOLVED, That Revolving Cash Fund Expenditures, Check Nos. 7205 through 7225, in the amount of \$4,839.15, be approved.

The vote was unanimous.

Dr. Dougherty commented that he would prefer names to be included in the description of this item, as was done in the past.

10. RECOMMENDATION: ACTION - APPROVE PURCHASE ORDERS

MSC Dougherty, Echeverria

RESOLUTION 89-13388

BE IT RESOLVED, That Purchase Order Payment Transactions numbered 950000 to 959999 in the total amount of \$31,912.14, be approved.

The vote was unanimous.

11. INFORMATION

Report on the Budget - Mr. Gregoryk

Mr. Gregoryk reported that changes continue to be received from the Chancellor's office, and that more changes may be expected through the Budget hearing on September 5. The Chancellor had advised that the 1989-90 State budget for the Governor's signature includes 4.64% COLA and for EOPS and DSP&S; \$70 million for AB 1725, phase I; \$14 million, matriculation final phase; \$2.23%, ADA growth; \$15 million, deferred maintenance; \$115,174,000, capital outlay; \$23 million, instructional equipment; \$1 million, staff diversity; \$4,900,000, staff development; \$6,400,000, management information; \$8 million, hazardous substance removal; and \$5 million, asbestos hazard abatement. Proposition 98 legislation, already signed by the Governor, includes \$6,500,000 for growth for 1989-90 base revenue funding based on growth in 1988-89, and \$45 million from one-time 1988-89 funds allocated to districts on an ADA basis for staff diversity and development, for implementation of Management Information System, for instructional equipment for deferred maintenance, and for other needs as determined by each district. Palomar's allocation from these one-time funds amounts to \$659,786. Mr. Gregoryk said they will be looking for guidance from the Board regarding use of the Palomar allocation of the one-time funds. Mr. Gregoryk stated that this should be the best year community colleges have enjoyed for a long time.

Mr. Gregoryk then discussed the PROPOSED BUDGET FOR UNRESTRICTED FUNDS, 1989-90, which appears below:

J. FINANCIAL REPORTS, CONT'D

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BEGINNING BALANCE 7/1/89	\$ 1,833,065
ANTICIPATED REVENUE	<u>31,692,809</u>
TOTAL REVENUE	<u>\$33,525,874</u>
PROPOSED EXPENDITURES	\$32,307,374
UNAPPROPRIATED RESERVE	<u>1,218,500</u>
TOTAL EXPENDITURES	<u>\$33,525,874</u>
RESERVE PERCENT:	3.56%

APPROPRIATED RESERVE

BEGINNING BALANCE	\$ 745,303
<u> </u>	
TRANSFER FOR CAPITAL CONSTRUCTION & SITE ACQUISITION	\$ 539,422
TRANSFER FOR CAPITAL IMPROVEMENTS	<u>\$ 205,881</u>
TOTAL	<u>\$ 745,303</u>

Mr. Gregoryk stated that the reserve amount of \$539,422 for capital construction and \$205,881 for capital improvements will be going into an interest-bearing account until the Board determines the use to be made of the funds. He said that about \$80,000 of the \$205,881 is committed to the \$6 million plan if that should come in over budget. The other \$120,000 is not committed at this point. Mr. Gregoryk stated that one problem which has not been addressed is the campus irrigation system. Palomar has been advised that water rates may be raised three times in the next five to ten years.

Regarding the unappropriated reserve account, Mr. Gregoryk explained that we are gradually building the reserve back to the levels required by the Chancellor's office.

Mr. Gregoryk stated that Certificated staff and Classified Non-Unit staff have received a salary increase of six percent. He explained that with the six percent increase, coupled with the \$125,000 committed to the part-time schedule, the Certificated hourly instructors will have an increase in minimum pay from \$23.41 to \$26.00 per hour. These are among the budget items to be presented for Board approval on September 5. Unit classified negotiations have not yet been settled. He added that, if this trend can be continued, part-time Certificated pay rates should be very competitive within a year or two, at about \$30.00/hour.

Speaking to Growth and Equalization for 1989-90, Mr. Gregoryk said that estimated CAP for 1988-89 is 7.4 percent. He reported direct costs to produce growth, i.e., Hourly Instruction, are estimated at \$668,000 for 1989-90; indirect costs to be incurred because of growth, including Instruction, Student Services, Administrative Services, and lease costs for the Escondido Center, for the same period are estimated at \$458,000; contingency funds are estimated at \$496,820, bringing the total to \$1,622,820. Additional equalization funds are expected to be \$343,135. Board direction will be requested in planning the expenditure of these funds. Mr. Gregoryk explained that contingency funds could be less or more, depending upon actual direct and indirect costs.

Mr. Gregoryk noted that the Energy Fund note to Mitsubishi Bank is expected to be paid off in 1990. A second note for parking lots is due for payoff in 1991; however, refinancing of this note is being examined looking toward a lower rate.

Mr. Gregoryk next addressed the Deferred Maintenance Program. He said that Palomar has participated in this State program for the last four years; he estimated that the program for Palomar for these years has been about \$2 million, of which Palomar has matched half of the funding. State revenue for 1989-90 Palomar programs is estimated at \$324,500, with Palomar matching these funds, for a total of \$649,000. Approved projects for the year include reroofing buildings ST/AA and M, repowering buildings T and E, replacing the fire alarm system, replacing buildings SC, C, and NB, and repair of the tennis courts.

Program Improvement fund revenue (Prop 98) is anticipated to total \$1,415,926. Of this \$689,057 is from Equalization. Palomar's rate for ADA is \$7-800 less than MiraCosta's. He said this is changing, which should be beneficial to Palomar as our ADA rate rises to a more equitable level. Proposed expenditures, subject to approval, include conversion of part-time to full-time instructors; increase of hourly instructor salaries; augmentation of instruction, student services, and administrative services costs; and provision of

vision care for staff; also budgeted from this amount is a contingency funds of \$150,026 for the Escondido Center. Mr. Gregoryk explained that if these funds are expended, the amounts become part of our base.

Categorical funds for 1989-90, most of which are from Prop 98, include Matriculation, \$543,471; Faculty Staff Development, \$73,309; Faculty staff diversity, \$13,460; Management Information Systems, \$93,817; and Instructional Equipment and Library Materials, \$339,352, this figure to be matched one-quarter by Palomar. Mr. Gregoryk stressed that this latter program has been very beneficial to Palomar. He went on to say that one of our most difficult areas is that of noninstructional equipment funds.

Mr. Gregoryk reported that a number of remodeling projects were undertaken, some of which were done in a speedy and professional manner by Palomar employees. He said it has been a very hard summer for these employees, who worked long hours and should be commended for their fine work. More projects are underway.

Speaking to the Transit Center, he stated that plans are to go to OSA on August 22. He said irrigation systems for the front grounds will not be redone until after the Transit Center is completed. He explained that the irrigation system is 25 years old and required constant repair, with some areas nonfunctional.

K. OPERATIONAL REPORTS

There were no reports.

L. PERSONNEL.

1. DISCONTINUE POSITIONS

MSC Dougherty, Echeverria

RESOLUTION 89-13389

WHEREAS, When a bona fide reduction or elimination of funds or services occurs within a community college district, classified employees shall be subject to layoff for either lack of work and/or lack of funds; and

WHEREAS, The Governing Board finds that it is in the best interests of the District that, effective September 30, 1989, certain services now being provided by the District be reduced or discontinued by the following extent:

Special Programs Technician, OATC

Employment/Training Specialist, OATC

NOW, THEREFORE, BE IT RESOLVED That, effective September 30, 1989, two (2) classified positions of the District be discontinued to the extent set forth above.

BE IT FURTHER RESOLVED That the Governing Board authorizes and directs the giving of notices to the affected classified employees that their positions will be terminated, such notice to be given thirty (30) days prior to the effective date of layoff as set forth above.

The vote was unanimous.

M. ITEMS PENDING

1. Faculty Tenure Review
2. Faculty Service Areas
3. Evaluation of The Faculty
4. Professional Development for Classified and Administrative Employees
5. Progress on Staff Diversity
6. Administrative Contracts
7. 2 + 2 + 2

N. COMMENTS FROM BOARD MEMBERS

Mr. Weber expressed the appreciation of the student body for the excellent remodeling job in the Student Union.

Mr. Echeverria urged consideration of low-maintenance and no-maintenance landscaping. He said whether we drill a well or not, the lowering water table will ultimately demand less water usage. Mr. Gregoryk expressed agreement with this philosophy, and indicated that consideration is being given this concept.

Mr. Williamson commended Ms. Halttunen and Mr. Gregoryk for their fine presentations on Matriculation and the Budget, respectively.

CLOSED SESSION

The Board recessed to closed session at 8:35 pm, to discuss personnel matters.

The meeting was reconvened to open session at 9:14 pm. Mrs. Hughes announced that during closed session the Board took the following actions:

MSC Dougherty, Echeverria

RESOLUTION 89-13390

BE IT RESOLVED, That a disciplinary hearing be granted to Mr. Peter J. Aretakis within the next thirty (30) days, and that the Superintendent/President appoint a hearing officer to make a recommendation to the Governing Board; and

BE IT FURTHER RESOLVED That the recommended disciplinary action be temporarily imposed effective August 15, 1989, pending the outcome of the hearing.

The vote was unanimous.

MSC Dougherty, Echeverria

RESOLUTION 89-13391

BE IT RESOLVED That the District Legal Counsel is authorized to respond to the CTA representative for the Children's Center Teachers regarding requests for changed to the proposed settlement agreement as follows:

- a. The Children's Center teachers will be eligible for salary increases comparable to those received by the faculty.
- b. The Children's Center teachers will meet with the Superintendent/President at least once each semester.

- c. The Superintendent/President may appoint a designee to meet with the teachers. The designee will be a Senior or Executive Administrator.
- d. All back pay will be paid within 30 days of the execution of the settlement agreement, barring unforeseen difficulties.

The vote was 4 Ayes; 1 Abstention (Forquera).

MSC Dougherty, Echeverria

RESOLUTION 89-1339~~X~~2

BE IT RESOLVED, That the recommended disciplinary action concerning William Hall, Grounds Supervisor, be approved as recommended by David B. Hart, Hearing Officer, State Conciliation Service, in accordance with the Classified Personnel Handbook.

The vote was unanimous.

0. ADJOURNMENT

The meeting was adjourned at 9:16 pm.

P R E S I D E N T

S E C R E T A R Y

MINUTES
SPECIAL MEETING, GOVERNING BOARD
AND PUBLIC HEARING ON THE 1989-90 BUDGET
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, SEPTEMBER 5, 1989, 7:00 P.M.

The Governing Board of the Palomar Community College District held a Planning Meeting, open to the public, in the Student Services Conference Room, at 6:00 p.m., on Tuesday, September 5, 1989, in accordance with the notice published in the Agenda for this Board meeting.

Following the Planning Meeting, the Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:03 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
BARBARA HUGHES, PRESIDENT
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVES AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. David Chappie, Assistant Superintendent,
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
William J. Flynn, Dean of Community Education
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Virginia L. Dower, Director of Bookstore Operations
Lois Meyer, Director, Fiscal Services
Dr. Michael M. Norton, Director of Public Information
Barbara J. Ross, Accounting Technician, EOPS

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

MSC Dougherty, Echeverria

RESOLUTION 89-13393

BE IT RESOLVED, That the Minutes of the Regular Meeting held August 22, 1989, be approved as amended (corrections underlined):

Page 1: Add: William J. Flynn, Dean of Community Education, to list of those attending.

Page 44, last paragraph, last line: Delete phrase "by law", and change to read "... back to the levels required by the Chancellor's office."

Page 49, paragraph 2.a.: Change "increased" to read "...increases comparable to those received by the faculty.

The vote was 4 Ayes; 1 Abstention (Forquera).

D. PROPOSED 1989-90 BUDGET

PCCD
Page 3MINUTES
9/5/89D. PROPOSED 1989-90 BUDGET

1. Presentation of Proposed 1989-90 Budget

Mr. Gregoryk formally presented and reviewed the proposed 1989-90 Budget. He stated that there are essentially no changes to the budget as it was presented and discussed at the August 22 Board meeting.

Regarding the proposed budget for Unrestricted funds, Mr. Gregoryk said that the beginning balance July 1, 1989, is \$1,833,065. Anticipated Revenue is \$31,692,809, for a total of \$33,525,874. Proposed expenditures are \$32,307,374, and unappropriated reserve \$1,218,500, or 3.56 percent, up from 3.4 percent. Mr. Gregoryk stated that we are continuing to try to get the reserve up to the Chancellor's requirement of 4 percent.

Beginning balance for Appropriated reserve is \$745,303. Of this \$539,422 is budgeted for capital construction and site acquisition, and \$205,881 for capital improvements (approximately \$80,000 for remodeling and the balance irrigation and other emergency requirements. Mr. Gregoryk added that the remodeled classrooms and laboratories are expected to be completed by September 28.

Board direction will be sought on the use of \$659,7886, Palomar's share of one-time 1989-90 funds for staff diversity and development, for implementation of Management Information systems, for instructional equipment, deferred maintenance, and/or other needs.

Mr. Gregoryk stated that the budget includes a six-percent salary increase for certificated and non-unit classified staff effective July 1. Also effective July 1 is a rise from \$23.41 to \$26.00 minimum salary for certificated hourly instructors. Proposals from unit classified staff are expected around the end of September.

Mr. Gregoryk said that estimated CAP for 1988-89 is 7.4 percent. Direct costs to produce growth, indirect costs incurred because of growth, and contingency funds total \$1,622,820. He said that with a 1989-90 ADA projection of 10,359 at 7.4, 766 will be the new ADA to reach CAP.

Mr. Gregoryk said that Palomar will receive additional Equalization one-time funds of \$343,135, which will bring Palomar's ADA up to the level of the 15 lowest in the state.

Mr. Gregoryk stated that CAP last year allowed growth to 10,350 ADA, and Palomar rose to about 10,700, leaving about 350 ADA unfunded. He added that there is some pending legislation to provide more dollar funding for ADA growth.

From restricted funds, the annual payment on the energy note is \$295,819.77, with final payment of the note July 1, 1990. Mr. Gregoryk noted that after final payment we should expect to see some savings.

The annual payment on parking lot #12 is \$83,372.71, with final payment August 24, 1991. Mr. Gregoryk stated that it may be possible to renegotiate this loan to lower the interest rate to around 7 percent. Dr. Dougherty asked whether the payments might be spread out another year or two, and whether provision for paving parking lot #9 might be included in the refinancing of this loan. Parking lot #9 is expected to provide between 750 and 1,000 more spaces, depending on certain terrain restrictions.

Mr. Gregoryk stated that Palomar has participated in the State Deferred Maintenance program for several years. He said that this program, which provides for 50/50 matching funds from the college and State, has been extremely beneficial for Palomar. This year's total funding will be \$649,000, and will include replacement of the fire alarm system and other projects.

Program Improvement funds from Prop 98 for 1989-90 total \$1,415,926. Budgeting for these funds include conversion of approximately 16 instructor positions to contract, increase of certificated hourly salaries, augmentation of instruction, student, and administrative services, staff vision care, and Escondido Center contingency fund.

Categorical funds for 1989-90 include funding for Matriculation, Faculty staff develop/diversity, management information systems, and instructional equipment and Library materials.

2. Public Hearing - Open Discussion on the Proposed 1989-90 Budget

Mrs. Hughes formally opened discussion and asked for questions and comment from the public.

Dr. Boggs stated that the Board will be asked to give direction in budgeting for use of the one-time funds. Dr. Dougherty stated, reiterated by Mr. Echeverria and Mr. Williamson, that the board would like to set aside about one-third of the one-time funds of \$659,000. Mr. Forquera stated that he would have suggested a higher set-aside, but agrees with the one-third. Mr. Gregoryk stated that these funds are from health fees, and are expected to be paid in three installments of about \$230,000 each. Timing of the first check is uncertain.

D. PROPOSED BUDGET, CONT'D -- E. NEW BUSINESS

PCCD
Page 5MINUTES
9/5/89

3. Close Discussion and Public Hearing on the Proposed 1989-90 Budget

Having received no further comments nor questions, Mrs. Hughes closed the discussion.

4. Adoption of Budget

MSC Dougherty, Echeverria

RESOLUTION 89-13394

BE IT RESOLVED, That the adopted 1989-90 Annual Financial and Budget Report, CCFS-311, of the Palomar Community College District, be approved.

The vote was unanimous.

E. NEW BUSINESS1. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 89-13395

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. JOHN F. WEBER

Advanced Funds?	Yes
For	Transportation, meals, registration fee
To attend	California Community College Trustees' Student Trustee Orientation Workshop
Location	Los Angeles, California
Date	September 16, 1989
Amount	\$200.00
Budget Acct. No.	01-01-10-1000-6620-5201.00-0000

E. NEW BUSINESS, CONT'D

PCCD
Page 6MINUTES
9/5/89b. GEORGE R. BOGGS

Advanced Funds?: Yes
For: Transportation, parking, meals
To attend: ACCCA Management Development Commission
Location: Los Angeles
Date: September 8, 1989
Amount: \$124.00
Budget Acct. No. 01-02-20-2000-6630-5205.00-0000

F. PERSONNEL

There were no personnel matters.

G. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty asked whether the Board might receive suggestions for the parking lot development by the last meeting of this month.

In response to a question from Mr. Weber, Mr. Gregoryk stated that to date about \$4 million have been spent on construction and remodeling.

H. ADJOURNMENT

The meeting was adjourned at 7:38 p.m.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, September 12, 1989, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
BARBARA HUGHES, PRESIDENT
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent,
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
William J. Flynn, Dean of Community Education
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
LuAnn Poulsen, Dean, Vocational Education
and Applied Arts
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Dr. Robert Barr, Director of Institutional Research
and Planning
Charrie Deuel, Facilities Planner
Virginia Dower, Director, Bookstore Operations
Michael D. Ellis, Director of Buildings and Grounds
Jane Engleman, Director, Human Resources and
Affirmative Action
Pat Farris, Coordinator, Business Support Services
Bryant Guy, Director, Purchasing Services
Earl J. Léach, Director, ROP
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Patrick Schwerdtfeger, President, Faculty Senate
Ruth Tait, Handicapped Services Technician, Disabled
Student Programs and Services

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

It should be noted that Item 6 of the Consent Calendar as approved at the meeting held August 22, 1989, was incorrectly reported in the minutes for that meeting. The correct item is reproduced below:

RESOLUTION 89-13355

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name:	<u>DAVID MICHAEL LOCKETT</u>		
Position:	Instructor		
Department:	Behavioral Sciences		
Sal Cls/Stp:	F+ - 6	Annual Salary:	\$38,688.00
% Contract:	100	New Position?:	Yes
Remarks:	Philosophy Instructor		
Length:	<u>10 months</u>		
Effective Date:	8/25/89 - 5/25/90		
Budget Acct No:	01-03-36-3624-1509-1111.00-0000 (100%)		

Minutes of the meeting held September 5, 1989, were not available for approval at this meeting.

CC.

C O N S E N T C A L E N D A R

1. ACCEPTANCE OF GIFTS

MSC Dougherty, Echeverria

RESOLUTION 89-13396

BE IT RESOLVED, That the following gift(s) be accepted and that an appropriate Letter of Appreciation be sent:

- a. Computer Wildsoft Package #900-315, Contour-1000 Pt. Cap #900-326, Road Design and Earthwork #918-063, donated by Surveyors Service Co., 2942 Century Place, P.O. Box 1500, Costa Mesa, CA 92626, and Servco, 8245 Ronson Road, San Diego, CA 92111, to the Surveying Program, value assigned by donor at \$9,985.00.

The vote was unanimous.

2. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 89-13397

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

a. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Transportation, parking, meals, and lodging

To attend: California Association of Community Colleges Research
Commission and Board Meeting

Location: Sacramento, California

Date: September 29-30, 1989

Amount: \$336.00

Budget Acct. No. 001-02-20-2000-6630-5201.00-0000

b. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Transportation, parking, meals

To attend: CACC Research Commission

Location: Sacramento

Date: October 13, 1989

Amount: \$292.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

c. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Transportation, parking, meals, miscellaneous

To attend: CACC Research Commission

Location: Los Angeles, California

Date: January 12, 1990

Amount: \$152.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

d. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Transportation, parking, meals, lodging

To attend: CACC Board Meeting

Location: Los Angeles, California

Date: January 26-27, 1990

Amount: \$252.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

e. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Transportation, parking, meals

To attend: CACC Research Commission

Location: San Francisco, California

Date: March 9, 1990

Amount: \$292.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

f. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Transportation, parking, meals, lodging

To attend: CACC Board Meeting

Location: San Francisco, California

Date: March 16-17, 1990

Amount: \$269.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

g. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Transportation, parking, meals, miscellaneous

To attend: CACC Research Commission

Location: Los Angeles, California

Date: May 11, 1990

Amount: \$152.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

The vote was unanimous.

3. AUTHORIZE RECLASSIFICATION/DESTRUCTION OF RECORDS

MSC Dougherty, Echeverria

RESOLUTION 89-13398

BE IT RESOLVED, That the following list of microfilmed records has exceeded the one-year retention period required for such records and are reclassified to "Class 3 - Disposable Records."

BE IT FURTHER RESOLVED, That the Superintendent/President or his designee is instructed to dispose of the aforementioned records in accordance with Title V, Section 59025.

DOCUMENTS FOR RECLASSIFICATION/DESTRUCTIONFiscal Services

CLASS	TYPE	FISCAL YEAR	BOXES
1	Earning Ledger	1978-1980	5
1	Hourly Payroll Orders	1969-1981	2
1	Labor Related Costs/ Distribution Report	1974-1980	6
1	Year-to-Date Calendar Listings	1977-1980	5
1	Payroll Registers	1973-1982	8
1	Warrant Registers/Pay Control Report	1978-1982	2
1	Certificated Hourly	1980-1982	2
1	Payroll Orders	1974-1982	8
1	Non Certificated Time Sheets	1974-1982	3
1	Payroll Deduction Documents	1967-1980	2
1	Terminated Classified	1976-1977	2
1	Student Hourly	1965-1982	5
1	Volunteer Deductions Detail Report	1972-1973	1
1	Adult Hourly/Student Files	1975-1980	4
1	Certificated Salary Worksheets	1967-1968	1
1	Instructor's Hourly Time Report	1970-1979	1

Financial Aids

1	Financial Aids Files	1982-1984	17
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President's Office

1	Governing Board Files	1957-1963	1
1	President's Office General Files	1963-1967	5
1	President's Office General Files	1962-1965	1
1	Governing Board Files	1967-1969	2

The vote was unanimous.

4. USE OF FACILITIES AGREEMENTS

MSC Dougherty, Echeverria

RESOLUTION 89-13399

BE IT RESOLVED, That the following Use of Facilities Agreement(s) between the Palomar Community College District and the following agency(ies) be approved:

- a. POMERADO CHRISTIAN CHURCH/Poway
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: no
Former Rate:
- b. GINI'S MATERNITY MATTERS/Escondido
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:

- c. CASA ESCONDIDO/Escondido
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 22, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- d. VISTA MUNICIPAL COURT/Vista
Purpose: To hold classes in General Education
Rate: No Charge
Effective: September 11, 1989, to October 11, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- e. CASA DEL NORTE/Escondido
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 22, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- f. WATER QUALITY CONTROL INSTITUTE/San Marcos
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 22, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- g. KATSU RESTAURANT/San Marcos
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 22, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:

- h. ESCONDIDO UNION SCHOOL DISTRICT/Escondido
Purpose: To hold classes in General Education
Rate: \$6.00 per hour per class and \$10.00 per hour
each evening hour
Effective: June 26, 1989, to August 16, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- i. RAMONA SCHOOL DISTRICT/Ramona
Purpose: To hold classes in General Education
Rate: \$22.39 per use
Effective: June 5, 1989, to August 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- j. TOWN AND COUNTRY CLUB PARK/Escondido
Purpose: To hold classes in Community Education
Rate: No charge
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- k. TRINITY EPISCOPAL CHURCH/Escondido
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- l. SPORTS THERAPY ASSOCIATES/San Marcos
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:

- m. SAN DIEGO STATE UNIVERSITY/San Marcos
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- n. REMINGTON CLUB/San Diego
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- o. CASA DE LAS CAMPANAS/San Diego
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- p. NORTH COUNTY HEALTH SERVICES/San Marcos
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: September 9, 1989 to December 9, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- q. SOUTHERN CALIFORNIA EDISON COMPANY/San Onofre
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:

r. LEISURE TIME SPORTS/Escondido
 Purpose: To hold classes in Physical Education
 Rate: For Fall and Spring Semesters at the rate
 of \$4,080, for thirty students
 Effective: August 28, 1989, to June 30, 1990
 Terms: Continuing a.d.a. generating classes
 Rate Change: Yes
 Former Rate: \$3,872.26

The vote was unanimous.

5. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13400

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Fall 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

BEHAVIORAL SCIENCES

Thomas Bikson	Phil 31	Intro to Philosophy	\$28.47
	Phil 32	Symbolic Logic	
		Ph.D., Philosophy, Univ. of Missouri	
Fred Conway	Anth 1	Phys Anthropology	28.47
	Anth 2	Cult Anthropology	
		Ph.D., Anthropology, The American Univ.	
Jeannie B. Phelps	Psy 1	Intro to Psychology	28.47
		Ph.D., Psychotherapy, Cal. School of Professional Psych.	

BUSINESS EDUCATION

Jacquelyn DeAquero	Bus 64	Advertising	25.80
	Bus 65	Marketing	
		M.B.A., Bus. Management, Pepperdine Univ.	
Ron Kolenic	Bus 3	Accounting Prin. III	24.81
		B.S., Accounting, Ferris St. Col.	
		10 years experience	
Jill LaCount	Bus 1	Accounting Prin. I	27.78
		M.B.A., Finance, Sangamon St. Univ.	
Philippe Patto	Bus 68	Personnel Mgt.	24.81
		M.B.A., Business Admn., Indiana Univ.	

COMMUNITY EDUCATION

Audrey Brown	CNED 657	Independent Living Skills B.A., Drama/English, C.S.U., San Bernardino 2 years experience	24.81
Jeanne Patterson	CNED 495	So You Want To Write M.F.A., English, The Univ. of Iowa	25.80
Dena Tarr	CNED 340	Living & Aging M.S., Counseling, S.D.S.U.	24.81
Joyce Vcelik	CNED 165	Current/Newsworthy B.A., Education, C.S.U., Long Beach 5 years experience	24.81

EARTH SCIENCES

Bruce St. Gean	GEOG 1	Physical Geography M.A., Geography, C.S.U., Long Beach	24.81
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ENGLISH

Linda Bjork	Eng 1	English Composition B.S., Eng/Amer. Literature, Eastern Michigan U. M.A., Education, Antioch College	25.80
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ENGLISH AS A SECOND LANGUAGE

Marjorie Donnelly	ESL100/ CNED 185	English as a Second Language B.A., Speech Pathology, S.D.S.U. 6 years experience	24.81
Kathryn Loden	ESL 1 ESL 2	Written Communication I & II M.A., E.S.L., Northern Arizona U.	24.81

LIBRARY/MEDIA CENTER

Carola Naegele	LT-5	Child Library/Media Svcs M.L.S., Children/Young Adlts, Indiana U.	24.81
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LIFE SCIENCES

Sheryl Jordan	ZOO 30	The Human Body M.S., Zoology/Biochem., Oregon State U.	25.80
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MATHEMATICS

William Cross	Math 101 Math 125	College Arithmetic Beginning Algebra Ph.D., Chemistry, The Pennsylvania State U.	28.47
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MUSIC

Bill Eichorn	Mus 51	Individual Study Program M.M., Voice/Composition, Northwestern Univ.	26.79
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REGIONAL OCCUPATIONAL PROGRAM

Richard Skay	OT 104R	Optical Contact Lens Tech O.D., Optometry, South. Cal. College of Optometry	28.47
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SOCIAL SCIENCES

Audrey Jaques	Hist 1	Western Civilization through Reform M.A. History, U.C., Riverside	26.79
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SPEECH/THEATRE/DANCE/ASL

Tom Hansen	DNCE 38	Rehearsal/Performance 18 years experience	24.81
Marilyn Zottolo	ASL 77	American Sign Language I Enrolled in A.A. Program, Mesa College 6 years experience	24.81

VOCATIONAL PROGRAMS

Scott Greer	CT 120 H	Construction Electricity B.S., Industrial Arts/ Brigham Young U. 10 years experience	24.81
Al Maglietto	CT 120 CT 120L	Tile Occupations I Intro to Tile Trades 24 years experience	24.81
Scott Noetzel	CT 120 K	Tile Occupations I 9 years experience	24.81

The vote was unanimous.

6 APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Williamson, Echeverria

RESOLUTION 89-13401

BE IT RESOLVED, That the employment of the following instructor, at the hourly rate indicated, for the Fall 1989 semester (day and/or evening) be approved; said instructor is not scheduled to teach more than a 60 percent load.

MUSIC

Susan Lutz	Mus 30	Fund Vocal Skills M.M., Music, Northwestern Univ.	24.81
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The vote was 4 Ayes; 1 Abstention (Dougherty).

7. APPROVE STANDARD TEACHING CREDENTIAL

MSC Dougherty, Echeverria

RESOLUTION 89-13402

BE IT RESOLVED, That AUDREY G. JAKES, Adjunct Faculty, Social Sciences, be authorized to teach under a Standard Teaching Credential. This credential authorizes the holder to teach History in grades 13 and 14 when approved by the Governing Board. The Office of Instruction certifies that this instructor is fully qualified to teach in this area.

The vote was unanimous.

8. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13403

BE IT RESOLVED, That the employment of the following certificated persons be approved:

a. Name: ANITA SPARE
 Position: Instructor*
 Department: Regional Occupational Programs (ROP)
 Sal Cls/Stp: D - 6 Annual Salary: \$35,052.00
 % Contract: 100 New Position?: No
 Remarks: Replacement for Elizabeth Pinter
 Length: 10 months
 Effective Date: 8/25/89 - 5/25/90
 Budget Acct No: 01-03-39-3969-0936-1111.00-1350 (100%)

*This is a specially funded position. See Education Code Section 87470. Continued employment beyond May 25, 1990, is dependent upon project funding. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.

b. Name: VALERIE TAYLOR
 Position: Instructor
 Department: Behavioral Sciences
 Sal Cls/Stp: D - 5 Annual Salary: \$33,709.00
 % Contract: 100 New Position?: No
 Remarks: Temporary Replacement for David Lockett
 Temporary contract position; hired in
 accordance with Education Code Section 87481.
 Length: 5 months
 Effective Date: 8/25/89 - 12/22/89
 Prorated Salary: \$16,854.50
 Budget Acct No: 01-03-36-3624-1509-1111.00-0620 (100%)

c. Name: VIRGINIA MONTENEGRO-VOGEL
 Position: Instructor*
 Department: English as a Second Language
 Sal Cls/Stp: C - 16 Annual Salary: \$33,088.50
 % Contract: 75 New Position?: No
 Remarks: Funding Continued
 Length: 10 months
 Effective Date: 8/25/89 - 5/25/90
 Budget Acct No: 01-03-36-3693-2107-1111.00-1108 (100%)

*This is a specially funded position. See Education Code Section 87470. Continued employment beyond May 25, 1990 is dependent upon project funding. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.

The vote was unanimous.

9. APPROVE NEW CLASSIFIED POSITION

MSC Dougherty, Echeverria

RESOLUTION 89-13404

BE IT RESOLVED, That the following classified position be approved:

Position:	TITLE III PROJECT SECRETARY		
Department:	President's Office/Instruction		
Position #:	New?: Yes		
Sal Rng/Stp:	15/A	Salary:	\$1,502.00/month
Full-time?:	Yes	No Mos:	12
Effective:	October 1, 1989		
Acct No(s):			

NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

**This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

10. APPROVE NEW CERTIFICATED POSITIONS

MSC Dougherty, Echeverria

RESOLUTION 89-13405

BE IT RESOLVED, That the following new certificated positions be approved:

- a. Position: TITLE III DIRECTOR*
 Department: President's Office/Instruction
 Approx Salary: \$46,425.00/annually
 % Contract: 100
 Length: 12 months
 Effective Date: October 1, 1989

*This is a specially funded position. See Education Code Section 87470. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.

- b. Position: TITLE III ACTIVITIES COORDINATOR*
 Department: President's Office/Instruction
 Approx Salary: \$37,140.00/annually
 % Contract: 80
 Length: 12 months
 Effective Date: October 1, 1989

*This is a specially funded position. See Education Code Section 87470. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee. Non-duty days earned within the funded program may not be accumulated.

The vote was unanimous.

11. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13406

BE IT RESOLVED, That the employment of the following classified persons be approved:

- a. Name: PHILLIP J. CERDA
Position: Television Broadcast Operator
Department: Educational Television
Position #: 300555 New?: Yes
Sal Rng/Stp: 19/A Salary: \$827.50/month
Full-time?: No (50%) No of Mos: 12
Remarks: position approved 6/27/89
Effective: 8/22/89
Acct No(s): 01-03-30-3006-6120-2111.00-0000/100%
NOTE: 3% added to base salary for hours worked between 6 pm-10 pm. HOURS: 7:00 pm-11:00 pm, Tuesday through Friday; 8:00 am-12:00 noon, Saturday.
- b. Name: LYNN M. HAINES
Position: Office Specialist
Department: Counseling
Position #: 450250 New?: No
Sal Rng/Stp: 8/A Salary: \$633.00/month
Full-time?: No (50%) No of Mos: 12
Remarks: Replacement for S. Larsen
Effective: 9/1/89
Acct No(s): 01-04-40-4030-6310-2111.00-0000/100%
NOTE: 3% added to base salary for hours worked between 6 pm-10 pm. HOURS: 3:00 pm-8:00 pm, Monday through Thursday
- c. Name: JACKIE A. HOOPER
Position: Senior Secretary
Department: Instruction
Position #: 300152 New?: No
Sal Rng/Stp: 17/A Salary: \$1,577.00/month
Full-time?: Yes No of Mos: 11
Remarks: Leave replacement for S. Meyer until 7/31/90
Effective: 8/21/89
Acct No(s): 01-03-30-3000-6010-2111.00-0000/100%

d. Name: SHANNON J. MCCULLEY
Position: Office Specialist
Department: Student Placement
Position #: 460653 New?: Yes
Sal Rng/Stp: 8/A Salary: \$538.05/month
Full-time?: No (42.5%) No of Mos: 12
Remarks: position approved 7/25/89
Effective: 9/1/89
Acct No(s): 01-04-41-4150-6320-2211.00-1117/100%

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

The vote was unanimous.

12. GRANT LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 89-13407

BE IT RESOLVED, That VIRGINIA B. ROTTER, Librarian, Library/Media Center, be granted a 50% Leave of Absence (personal leave) with no effect on fringe benefits, effective August 25, 1989 through May 25, 1990.

The vote was unanimous.

13. GRANT LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 89-13408

BE IT RESOLVED, That RUTH E. TAIT, Handicapped Services Technician, Disabled Student Programs and Services, be granted a 40% Leave of Absence (personal leave), with no effect on fringe benefits, effective August 25, 1989, through December 22, 1989.

The vote was unanimous.

14. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following resignations have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. DIANE MCALLISTER, Guidance Services Technician, Counseling Department, effective September 8, 1989.
 - b. BARBARA SMET, Department Secretary, Fiscal Services, effective September 8, 1989.
 - c. TSURUYO OKAMOTO, Secretary, Behavioral Sciences, effective June 30, 1989.
 - d. MICHELLE WILLIAMS, Senior Secretary, President's Office, effective September 30, 1989.
-

Resumption of
REGULAR AGENDA

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

No items were removed.

E. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Mr. Schwertfeger reported that the Senate has met twice, and has developed a lengthy list of problems which the Senate wishes to address in a positive way during the year. He also reported that the committees to work on AB 1725 are in place and chairpersons have been selected.

2. INFORMATION

Report of the Faculty

There was no report.

3. INFORMATION

Report of the Administrative Association

Mr. Barr reported that the final draft of the handbook for Administrative Association members is complete. The handbook will be distributed shortly to members and senior staff.

4. INFORMATION

Report of the CCE/AFT

Mrs. Tait reported that their package for negotiation is nearly complete. and should be ready for presentation within the week.

5. INFORMATION

Report of the Associated Student Body

Mr. Weber expressed appreciation that Dr. Boggs, Mrs. Hughes, and Mr. Schwertfeger have accepted ASG invitation to attend their retreat on October 14. Mr. Weber also reported that students are becoming more involved in Palomar College activities than in the past.

6. INFORMATION

Report of Superintendent

Dr. Boggs reported that 92 people worked on last Saturday's Volunteer Work Day to improve the appearance of the college. He said that in past years as many as 120 people have participated. Plans will be developed to continue the workday in the future and perhaps to attract greater participation. He stated that everyone enjoyed the workday and the picnic afterward.

Dr. Boggs reported that the college has received an award from the San Marcos Fire Protection District in the form of a plaque, dated August 27, "in appreciation for your dedication and service on behalf of the San Marcos Fire Protection District and the San Marcos Professional Fire Fighters Association." Dr. Boggs also reported that an award has been received from the San Marcos Chamber of Commerce "certifying that Palomar College is acknowledged for their assistance and sponsorship of the Volunteer Fire Academy." Dr. Boggs said that this is their way of thanking us for the courses we provide local fire fighters.

Dr. Boggs stated that enrollment is running 5.32 percent above last fall, with contact hours 4.59 above last fall. Enrollment as of the morning of September 12 is 21,646.

Dr. Boggs announced that there will be a tribute to Ron Page on Thursday, September 14, at 2:00 pm, in room P-32.

There will be two receptions for artists in the Boehm Art Gallery, the first on September 21, from 6-8:00 pm, and the second, on October 6, at 7:00 pm. The second will include a poetry reading.

Dr. Boggs stated that the reception for Dr. Stacey will take place in Dr. Boggs' conference room on September 26 at 6:00 pm before the Board meeting. Staff members are also invited. Dr. Stacey will be bringing some of his staff as well.

Dr. Boggs said that he sent a memorandum to the Board regarding Signet Armorlite, advising that the Acting President of the corporation has invited the Board members or other college officials to visit the plant. Also, the Air Pollution Control District could do a public risk assessment, which involves a computerized simulation of what the emissions would be at the point they reach Palomar College, and asked for Board comments.

He stated that he also sent a draft of the findings from the Special Board meeting on goals and objectives, and requested Board member comments on whether the draft accurately reflects Board member feelings, so that it can be distributed on campus.

7. INFORMATION

Report of Other Organizations and/or Individuals, Committees or Task Forces

There were no other reports.

F. CURRICULAR REPORTS

There were no reports.

- G. COMMUNICATIONS
- H. OLD BUSINESS
- I. NEW BUSINESS

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G. COMMUNICATIONS

INFORMATION

- 1. Letter from Marian Bergeson, California State Senator for the 37th District, dated August 21, 1989, acknowledging Dr. Boggs' recent communication in favor of SB's 507, 692, and 15590.

H. OLD BUSINESS

1. APPROVE HOURLY CERTIFICATED STAFF MINIMUM SALARY

MSC Dougherty, Echeverria

RESOLUTION 89-13409

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a minimum salary for Hourly Certificated Staff of \$26.00 per hour effective with the Fall Semester of 1989-90.

The vote was unanimous.

I. NEW BUSINESS

1. AUTHORIZE ISSUANCE OF NEW WARRANT

MSC Dougherty, Echeverria

RESOLUTION 89-13410

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of William Krutz, 16232 Oak Springs Drive, Ramona, CA 92065, in the amount of \$5.00 (original warrant stale dated).

The vote was unanimous.

2. AUTHORIZE ISSUANCE OF NEW WARRANT

MSC Dougherty, Echeverria

RESOLUTION 89-13411

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of Lorraine Orosco, P. O. Box 1054, Valley Center, CA 92082, in the amount of \$15.00 (original warrant stale dated).

The vote was unanimous.

3. AUTHORIZE EXCEPTION TO SABBATICAL LEAVE POLICY

In response to a question, Dr. Moser explained that there was one withdrawal from the Fall semester, due to the early retirement; there was no time for replacement. She added that there was one withdrawal from the Spring semester, which can be replaced in the Spring semester. Following discussion, it was

MSC Dougherty, Williamson

RESOLUTION 89-13412

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize an exception to the Sabbatical Leave Policy by allowing one additional sabbatical leave during Spring 1990 to replace one sabbatical leave withdrawal from Fall 1989.

The vote was unanimous.

4. INFORMATION

Presentation of Student Services 1989-90 Goals and Objectives.

Dr. Chappie stated that Student Services plans comprise both long-range plans for the next five to ten years, and goals and objectives for the 1989-90 school year. Another guide is the Student Services philosophy statement. Under the general guidelines of the strategic plan each area of Student Services has its own goals and objectives. These are reviewed mid-year to insure that the overall goals and objectives will be met. At the end of the year a written evaluation is performed on accomplishments, which are in turn used to refine the plans for the following year.

In the area of student retention, Dr. Chappie said there are three programs underway. The first is an Early Alert Roster, a pilot study which is being carried out in English and Math departments this year. The roster is designed to facilitate contact with the students for both complimentary communications for good work and contact with the students for potential or actual problems. A second is the Retention Strategies Workshop, which concentrates on classroom strategies for student retention. This includes classroom research, in which retention from semester to semester, within a semester, and the unrecorded drops in the first four weeks before the official class rosters indicate problems will be studied. The third is the Student Involvement Program through student activities, as we have found that student involvement with staff helps to retain the students in school.

Dr. Chappie concluded by stating that all the efforts and plans of Student Services are designed to insure and support student success.

In response to a question, Mr. Gregoryk stated that only minimum work will be done on the present football field until the city of San Marcos determines whether it wishes to participate with us in another site.

J. FINANCIAL REPORTS

1. APPROVE EXPENSE WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 89-13413

BE IT RESOLVED, That Expense Warrants numbers 16000 through 18407, in the total amount of \$1,788,323.19, be approved.

The vote was unanimous.

2. APPROVE PURCHASE ORDERS

Dr. Dougherty noted that nearly \$20,000 is being spent for membership in various state and national organizations. He said some, such as CACC, give us our money's worth, while others may not. He asked that in the next six month for a report on all memberships and the benefits derived from them. Dr. Boggs stated that the report will be prepared. He added that attendance at a workshop of one of the councils of AACJC provided information on filing for Title III grants, and that this probably was a factor in our \$2.2 million grant. Mr. Echeverria suggested that we should also look at other organizations which might be useful to us. Following discussion, the vote was

MSC Dougherty, Echeverria

RESOLUTION 89-13414

BE IT RESOLVED, That Purchase Orders numbered 040000 through 040134, Fast Encumbrances numbered 060000, through 060134, Agreement Nos. 045000 through 045003, Honorarium Nos. 080000 through 080029, Repair Nos. 075000 through 075003, and Film Bookings numbered 020000 through 020003, in the total amount of \$301,469.45, be approved.

The vote was unanimous.

3. INFORMATION

Palomar College Bookstore Balance Sheet and Operating Statement, for the year ended June 30, 1989.

4. INFORMATION

Palomar College Cafeteria Balance Sheet and Operating Statement, for the year ended June 30, 1989.

Mr. Gregoryk stated he has asked Nick Paz to present a report to the Board on October 10 on the cafeteria operations. Mr. Gregoryk added that he would like the Board members to tour the cafeteria at 6:30 pm before the board meeting, if possible. Mr. Gregoryk clarified that the deficit during the last year is less than in years past only because the District is paying the utilities. He said the goal for 1989-90 is to break even.

5. INFORMATION

Palomar College Associated Student Government Balance Sheet and Operating Statement, for the year ended June 30, 1989.

Mr. Weber asked whether the ASG funding could be raised in view of the higher enrollment. Mr. Gregoryk explained that ASG funding is not based on enrollment. About three years ago ASG was funded at \$25,000 when the bookstore did not make \$25,000, and in fact went into a deficit situation in order to meet the \$25,000. He indicated that when the funding was raised to \$30,000, there was an agreement that \$5,000 of that sum would go towards improvements. He said that the college wishes to build a second addition to the bookstore so as to better serve the students. Mr. Gregoryk stated he would be happy to discuss this issue with the ASG, but would find it difficult to raise ASG funding until the bookstore additions are paid for.

6. INFORMATION

Palomar College Financial Aid Balance Sheet and Operating Statement, for the year ended June 30, 1989.

- J. FINANCIAL REPORTS, CONT'D
- K. OPERATIONAL REPORTS
- L. COMMENTS FROM BOARD MEMBERS

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7. INFORMATION

Palomar College Foundation Trust Fund Balance Sheet and Operating Statement, for the year ended June 30, 1989.

8. INFORMATION

Palomar College Student Athletic Association Balance Sheet and Operating Statement, for the year ended June 30, 1989.

K. OPERATIONAL REPORTS

There were no reports.

L. COMMENTS FROM BOARD MEMBERS

There was brief discussion regarding Signet Armorlite. It was agreed that the EPA study would be useful, and that this should be requested. Mrs. Hughes indicated that she would be willing to take a tour at Armorlite.

Speaking to Goals and Objectives, Dr. Dougherty raised the issue of department chair workload. He indicated that it might be worthwhile to evaluate department chair loads to determine whether some departments might be better split into two departments. He suggested that the Faculty Senate might take a leadership role on this issue. Dr. Boggs agreed that some departments do have problems on workload.

Mr. Echeverria reported that as the Board representative he attended the first meeting of ADAPT, the Alcohol and Drug Abuse Prevention Task Force, on September 8. He indicated that, judging by attendance at that meeting, alternates for institutional representatives should be designated. He said the organization is oriented toward the field of education. He asked whether Dr. Chappie and faculty representatives could advise him of any programs at Palomar geared toward alcohol and drug abuse prevention.

M. PERSONNEL

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M. PERSONNEL

CLOSED SESSION

The Board recessed to closed session at 7:47 pm to review Dr. Boggs' evaluation with him.

The meeting was reconvened to open session at 8:20 pm. Mrs. Hughes announced that during closed session the Board took no actions.

N. ADJOURNMENT

The meeting was adjourned at 8:22 pm.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, SEPTEMBER 26, 1989 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:02 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
BARBARA HUGHES, PRESIDENT
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVES AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent, Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent,
Vice President, Student Services
Dr. Kent Backart, Dean, Student Support Services
James Clayton, Acting Dean of Community Education
Education and Applied Arts
William J. Flynn, Dean of Community Education
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
LuAnn Poulsen, Dean, Vocational Education
and Applied Arts
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Shay Anderson, Data Entry Operator, Purchasing Services
Dr. Robert Barr, Director of Institutional Research
and Planning
Charrie Deuel, Facilities Planner
Virginia Dower, Director, Bookstore Operations
Michael D. Ellis, Director of Buildings and Grounds
Jane Engleman, Director, Human Resources and
Affirmative Action
Pat Farris, Coordinator, Business Support Services
Bryant Guy, Director, Purchasing Services
Dr. Michael Norton, Director, Public Information
Cynthia Poole, President, The Faculty
Mike Reid, Director, Data Processing
Patrick Schwerdtfeger, President, Faculty Senate
Ruth Tait, Handicapped Services Technician, Disabled
Student Programs and Services

GUESTS:

Mark Hopkins, Telescope
Larry Boisjolie, Telescope

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

MSC Dougherty, Echeverria

RESOLUTION 89-13415

BE IT RESOLVED, That the Minutes of the Special Meeting held September 5, 1989, be approved as amended:

Add as the first paragraph in the minutes:

"The Governing Board of the Palomar Community College District held a Planning Meeting, open to the public, in the Student Services Conference Room, at 6:00 p.m., on Tuesday, September 5, 1989, in accordance with the notice published in the Agenda for this Board meeting."

Add the following phrase to the beginning of the second paragraph (addition underscored):

Following the Planning Meeting, the Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

The vote was unanimous.

MSC Dougherty, Echeverria

RESOLUTION 89-13416

BE IT RESOLVED, That the Minutes of the Regular Meeting held September 12, 1989, be approved as presented.

The vote was unanimous.

C O N S E N T C A L E N D A R

NOTICE TO PUBLIC. There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

CC.

1. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 89-13417

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a GEORGE R. BOGGS

Advanced Funds?: Yes

For: Registration, lodging, meals, parking, and telephone

To attend: San Marcos Chamber of Commerce Annual Planning Conference

Location: Palm Springs, CA

Date: September 15, 16, and 17, 1989

Amount: \$292.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

The vote was unanimous.

2. USE OF FACILITIES AGREEMENTS

MSC Dougherty, Echeverria

RESOLUTION 89-13418

BE IT RESOLVED, That the following Use of Facilities Agreement(s) between the Palomar Community College District and the following agency(ies) be approved:

- a. RAMONA RURAL ADULT DAY HEALTH CENTER
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- b. LEISURE VILLAGE OCEAN HILLS
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- c. POWAY VALLEY SENIOR CITIZENS CENTER
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- d. CENTER FOR EMPLOYMENT TRAINING/ESCONDIDO
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- e. RAMONA SENIOR CITIZENS PROGRAM
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:

- f. SAN DIEGO COUNTY WATER AUTHORITY
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- g. HIGH COUNTRY WEST/RANCHO BERNARDO
Purpose: To hold classes in Community Education
Rate: \$10.00 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- h. FALLBROOK JOSLYN CENTER
Purpose: To hold classes in Community Education
Rate: \$5.00 per hour
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- i. FALLBROOK COMMUNITY CENTER
Purpose: To hold classes in Community Education
Rate: \$5.00 per hour
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- j. EL NORTE TRAVEL
Purpose: To hold classes in General Education
Rate: \$25.00 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- k. CITY OF SAN MARCOS
Purpose: To hold classes in Community Education
Rate: \$5.00 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:

- l. NORTH COUNTY INTERFAITH COUNCIL/ESCONDIDO
Purpose: To hold classes in General Education
Rate: \$25.00 per use
Effective: August 28, 1989 to May 25, 1990
Terms: Non a.d.a. generating classes (ROP)
Rate Change: No
Former Rate:
- m. POWAY TRAVEL
Purpose: To hold classes in General Education
Rate: \$25.00 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- n. POWAY VALLEY SENIOR CITIZENS CENTER/POWAY
Purpose: To hold classes in General Education
Rate: \$5.00 per hr
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- o. PACIFIC CABINET DESIGN/SAN MARCOS
Purpose: To hold classes in General Education
Rate: \$500.00 per month
Effective: July 1, 1989 to June 30, 1990
Terms: Non a.d.a. generating classes (ROP)
Rate Change: No
Former Rate:
- p. PAUMA INDIAN RESERVATION
Purpose: Satellite Office Space
Rate: \$100.00 per month
Effective: July 1, 1989 to June 30, 1990
Terms: Non a.d.a generating/Office Space
Rate Change: No
Former Rate:
- q. PAUMA INDIAN RESERVATION
Purpose: To hold classes in General Education
Rate: \$150.00 per month
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:

- r. REALISTIC CUSTOM CLASSICS/VISTA
Purpose: To hold classes in General Education
Rate: \$625.00 per month
Effective: August 28, 1989 to August 27, 1990
Terms: Non a.d.a generating classes (ROP)
Rate Change: No
Former Rate:
- s. UNITED METHODIST CHURCH/SAN MARCOS
Purpose: To hold classes in Community Education
Rate: \$5.00 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a generating classes
Rate Change: No
Former Rate:
- t. PAUMA SCHOOL DISTRICT
Purpose: To hold classes in General Education
Rate: \$21.00 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a generating classes
Rate Change: No
Former Rate:
- u. FALLBROOK UNION HIGH SCHOOL DISTRICT
Purpose: To hold classes in General Education
Rate: \$20.00 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a generating classes
Rate Change: No
Former Rate:
- v. BORREGO SPRINGS UNIFIED SCHOOL DISTRICT
Purpose: To hold classes in General Education
Rate: \$21.00 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a generating classes
Rate Change: No
Former Rate:
- u. POWAY UNIFIED SCHOOL DISTRICT
Purpose: To hold classes in General Education
Rate: \$22.39 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a generating classes
Rate Change: No
Former Rate:

- w. RAMONA UNIFIED SCHOOL DISTRICT
Purpose: To hold classes in General Education
Rate: \$22.39 per use
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- x. SAN MARCOS UNIFIED SCHOOL DISTRICT
Purpose: To hold classes in General Education
Rate: \$21.00/first hr, \$10./each additional hr.
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- y. FIRST UNITED METHODIST CHURCH/ESCONDIDO
Purpose: To hold classes in General Education
Rate: \$2362. per month
Effective: July 1, 1989 to August 15, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: Yes
Former Rate: \$1575. per month
- z. BONSALL UNION SCHOOL DISTRICT
Purpose: To hold classes in General Education
Rate: \$21.00 per month
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- aa. ESCONDIDO UNION HIGH SCHOOL DISTRICT
Purpose: To hold classes in General Education
Rate: \$9.00 per hour
Effective: September 11, 1989 to January 15, 1990
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- bb. IT'S A PIECE OF CAKE
Purpose: To hold classes in General Education
Rate: \$114.00 per month
Effective: July 1, 1989 to June 30, 1990
Terms: Non a.d.a. generating classes (ROP)
Rate Change: No
Former Rate:

- cc. GLORIA'S BAKERY
Purpose: To hold classes in General Education
Rate: \$114.00 per month
Effective: August 28, 1989 to May 25, 1990
Terms: Non a.d.a. generating classes (ROP)
Rate Change: No
Former Rate:
- dd. FALLBROOK UNION ELEMENTARY SCHOOL
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- ee. GATEWAY/POWAY
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- ff. HUNTER INDUSTRIES
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- gg. WESLEYAN CHURCH/VISTA
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- hh. GLENDALE FEDERAL/SAN MARCOS
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:

- ii. DEER SPRINGS FIRE PROTECTION
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 24, 1989
Rate Change: No
Former Rate:
- jj. COURTYARD/SAN MARCOS
Purpose: To hold classes in Community Education
Rate: No Charge
Effective: August 28, 1989 to December 22, 1989
Rate Change: No
Former Rate:
- kk. SONY MANUFACTURING OF AMERICA
Purpose: To hold classes in General Education
Rate: No Charge
Effective: September 5, 1989 to December 27, 1989
Rate Change: No
Former Rate:

The vote was unanimous.

3. APPROVE RENEWAL OF AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13419

BE IT RESOLVED, That a renewal agreement between the Palomar Community College District and Apple Computer Inc., 1500 Quail Street, Suite 650, Newport Beach, California 92660, be approved for providing Apple products under the Higher Education Purchase Program II (HEPPII). Said agreement shall provide the following benefits to the district: (1) 40 percent off on institutional purchases, (2) Faculty, Students and Staff can purchase products on campus at institutional prices, (3) pick up, repair and return of in warranty Apple equipment, (4) 8 hours of training and/or seminar per month on campus as determined by Faculty, and (5) Apple Student Representative will be hired by Apple to support the on-campus Program. Apple Representative will provide technical support to faculty, staff and students, demonstrate state-of-art products, act as consultant to potential purchasers, and assist in disseminating information about available training seminars and computer shows. The term of this agreement shall be effective through June 30, 1990.

The vote was unanimous.

4. AUTHORIZE SALE OF SURPLUS EQUIPMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13420

BE IT RESOLVED, That in accordance with Education Code Section 81450, the Governing Board of the Palomar Community College District finds the following equipment property of the District to be surplus equipment and hereby authorizes the Director of Contracts to sell said equipment:

HP3000/SERIES 44, Processor	2309V02769
132MB DISC POD MOUNT (DRIVE)	2328A01008
132MB DISC POD MOUNT (DRIVE)	2328A01002
DOT MATRIX LINE PRINTER	2244A02185
DOT MATRIX LINE PRINTER	2244A02208

HP TERMINALS (34 TOTAL)

2519V05648	2519V05534	2519V05665
2519V05268	2519V05296	2519V05107
2519V05661	2519V05520	2519V05545
2519V05540	2519V05628	2519V05122
2519V04984	2519V05670	2519V05668
2519V05655	2519V05663	2519V05543
2519V05469	2519V05104	2519V05658
2519V05541	2519V05250	2519V05546
2519V05299	2519V05549	2519V05267
2519V05287	2519V05538	2519V05529
2519V05111	2519V05531	2519V05525
2519V05662		

The vote was unanimous.

5. APPROVE AGREEMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13421

BE IT RESOLVED, That an agreement between the Palomar Community College District and Department of the Navy, Naval Hospital, San Diego, California 92134, for the purpose of enabling district students to participate in the Navy's Dietetic Assistants/Technicians Program be approved on a no-cost basis. Agreement shall be effective through June 30, 1990.

The vote was unanimous.

6. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13422

BE IT RESOLVED, That the employment of the following classified persons be approved:

a. Name: DOLORES S. SAENZ
Position: Secretary
Department: Educational Television
Position #: 300557 New?: Yes
Sal Rng/Stp: 11/A Salary: \$681.00/month
Full-time?: No (50%) No of Mos: 12
Remarks: position approved 7/25/89
Effective: 9/11/89
Acct No(s): 01-03-30-3006-6120-2111.00-0000/100%

NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

b. Name: DIANA M. SANCHEZ
Position: Admissions and Records Clerk
Department: Admissions, Records, Veterans' Services
Position #: 410266 New?: No
Sal Rng/Stp: 12/A Salary: \$1,396.00/month
Full-time?: Yes No of Mos: 12
Remarks: Replacement for D. Yorba
Effective: 9/18/89
Acct No(s): 01-04-40-4010-6210-2111.00-0000/100%

NOTE: 3% added to base salary for hours worked between 6 pm-10 pm. HOURS: 11:30 am-8:30 pm, Monday through Thursday; 9:00 am-5:00 pm, Friday.

The vote was unanimous.

7. APPROVE CLASSIFIED RECLASSIFICATION

MSC Dougherty, Echeverria

RESOLUTION 89-13423

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

- a. **Position:** Supervisor, Custodial Services
 Department: Custodial Services
 Name: Philip Morgan
 Position #: 501450
 Sal Rng/Stp: 40//N Salary: \$2,672.00/month
 Full-time: Yes New: No
 No Months: 12
 Effective Date: October 1, 1989
 Budget Acct No: 01-05-51-5130-6511-2112.00-0000/100%
 Remarks: Current Classification - Title same; Salary
 Range 37
- b. **Position:** Supervisor, Campus Patrol
 Department: Campus Patrol
 Name: Boyd Mahan
 Position #: 501350
 Sal Rng/Stp: 40/C Salary: \$2,240.00/month
 Full-time: Yes New: No
 No Months: 12
 Effective Date: October 1, 1989
 Budget Acct No: 01-05-51-5170-6731-2112.00-0850/50%
 01-05-51-5170-6731-2112.00-1840/50%
 Remarks: Current Classification - Title same: Salary
 Range 37

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

c. **Position:** Supervisor, Grounds Services
 Department: Grounds Services
 Name: Vacant
 Position #: 501550
 Sal Rng/Stp: 40/A **Salary:** **\$2,032.00/month**
 Full-time: Yes **New:** No
 No Months: 12
 Effective Date: October 1, 1989
 Budget Acct No: 01-05-51-5120-6512-2112.00-0000/100%
 Remarks: Current Classification - Title same: Salary
 Range 37

The vote was unanimous.

8. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13424

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Fall 1989 semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load:

ALLIED HEALTH

Laura England	AH-7E	Residential Svc. Spec. I M.S.W., Social Work Admn, S.D.S.U.	\$26.00
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ATHLETICS

Jacques La Douceur		Head Soccer Coach (Women's) A.A., Social Science, Fulton Montgomery Community College 4 years professional soccer	Stipend \$6,000
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COMMUNICATIONS

Patsy Winsor	CINE 22	Tech of Filmmaking B.A., Communications, U. of Washington 5 years experience	26.00
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COMMUNITY EDUCATION

Margaret Logan	CNED 75	Be Alive As Long As You Live M.A., Health/PE/Recreation, Texas State College for Women	26.00
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COOPERATIVE EDUCATION

Michael McGuerty	CE 001	Cooperative Education M.B.A., Finance Management, National Univ.	26.00
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COUNSELING

Bruce Kellams	Coun 100KK	Peer Effectiveness B.A., Political Sci., UCSD 5 years experience	26.00
Cheryl Trujillo	Coun 100KK	Peer Effectiveness M.S.W., Social Work, S.D.S.U.	27.78

EARTH SCIENCES

Lori Daniel	Geol 1	Physical Geology M.S., Geology, C.S.U., Northridge	26.00
Joseph Degendorf	AERO 60	Airport Management 12 years experience	26.00

ENGLISH

Johanna Farrell	Eng 1	English Composition M.A., English, Fordham Univ.	26.00
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ENGLISH AS A SECOND LANGUAGE

Michael Connelly	ESL 2 ESL 3	Written Communication II Written Communication III A.B., Philosophy, Regis College 5 years experience	26.00
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Jean Sims	ESL 100/ CNED 185	English as a Second Language M.A., T.E.S.L., U. of Michigan	26.00
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Leah Udwin	CNED 185	English as a Second Language M.A., Eng as a Foreign/Second Lang., San Francisco State Univ.	26.00
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FAMILY AND CONSUMER SCIENCES

Terry Cano	IFS 3	Supervision/Food Service B.S., Foods/Nutrition, S.D.S.U. 5 years experience	26.00
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LIFE SCIENCES

Steven Landino	Biol 10 Biol 10L	General Biology Lab M.S. Fisheries, Univ of Washington	26.00
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PHYSICAL EDUCATION

Barry Jones	HE 21 PE 52 PE 50/51	Health Education/Fitness Soccer Beg/Inter Volleyball M.S., P.E., Cal State Polytechnic Univ.	26.00
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PHYSICS/ENGINEERING

Michael Wei	ENGR 35	Engr Mech - Statics Ph.D., Engineering Science, U.C.S.D.	28.47
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REGIONAL OCCUPATIONAL PROGRAM

James Bianchi	AT 166R	Auto Glass Installation 5 years experience	26.00
Nadeen Leroux	CIS 17R	Microcomputer Appl R.O.P. Course Certificates (CIS) 6 years experience	26.00

SPEECH/THEATRE/DANCE/ASL

Sheila Lalor	Spch 1 Spch 15 Spch 16	Oral Communication Mgt Speech Activities Debate Research M.A., Speech Communication, S.D.S.U.	26.00
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The vote was unanimous.

9. APPROVE SUPPLEMENTAL STAFF EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13425

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1989-90 college year, be approved.

LISTS ATTACHED TO LEGAL MINUTES.

The vote was unanimous.

10. APPROVE CLASSIFIED PROFESSIONAL GROWTH AWARDS

MSC Dougherty, Echeverria

RESOLUTION 89-13426

BE IT RESOLVED, That in accordance with the Professional Growth Program for Classified Employees, the following employees be granted a \$500.00 annual stipend, prorated on a monthly basis, effective September 1, 1989.

- | | | |
|----|----------------------|---|
| a. | Ginger Bening | Department Secretary
Art Department |
| b. | M. Carolyn Richtmyer | Staff Assistant
Nursing/Dental Assisting |

The vote was unanimous.

11. GRANT LEAVE OF ABSENCE

MSC Dougherty, Echeverria

RESOLUTION 89-13427

- a. BE IT RESOLVED, That BRENDA MONTIEL, Associate Professor, Music be granted a 26.66% Leave of Absence (personal leave) without pay and with no effect on fringe benefits, effective January 20, 1989 through May 25, 1990.

- b. **BE IT RESOLVED**, That ALLEN PAGE, Laboratory Technician, Foreign Languages, be granted a Personal Leave of Absence **without** pay, and **without** fringe benefits, effective October 20, 1989 through June 30, 1990.

The vote was unanimous.

12. **INFORMATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. MICHAEL FARRIS, Offset Press Operator, Graphics, effective September 19, 1989.
- b. DIANE YORBA, Admissions and Records Clerk, Admissions, Records, Veterans' Services, effective September 15, 1989.
- c. PAMELA MEAD-KNAPP, Admissions and Records Clerk, Admissions, Records, Veterans' Services, effective September 30, 1989.
- d. DAVID HICKSON, PE/Athletic Equipment Assistant, Athletics, effective September 15, 1989.
- e. LORRAINE SAARI, Senior Office Specialist, Mt Carmel, effective October 10, 1989.
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13. **APPROVE CONSULTANT'S FEE**

MSC Dougherty, Echeverria

RESOLUTION 89-13428

BE IT RESOLVED, That Edith Mitko of Salt Lake City, Utah, be paid a consultant fee of \$880.00 (includes travel, lodging, and presentation) to conduct a DACUM for the Auto Body Program of Palomar College on October 4 and 5, 1989.

Budget Account: 01-03-38-3800-6012-5101.00-0620

The vote was unanimous.

14. APPROVE EXPENSE FOR RETREAT/WORKSHOP

MSC Dougherty, Echeverria

RESOLUTION 89-13429

BE RESOLVED, That the following expense for 24 Classified Staff members of the Vocational Education and Applied Arts Division to participate in a retreat/workshop to be held on October 6, 1989, at the Quails Inn, San Marcos (includes room, continental breakfast and lunch for 24 people). Total cost payable to Quails Inn, \$271.44. Budget Code: 01-03-38-3800-6012-5209.00-1665.

The vote was unanimous.

R e s u m p t i o n o f
R E G U L A R A G E N D A

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR1. INFORMATIONCERTIFICATED CONTRACT AMENDMENT

Contract revisions submitted for approval for the following certificated personnel were removed from the Consent Calendar (Item 5), and changed to an Information item, at the request of Dr. Boggs.

a. Name: LYNDA HALTTUNEN
 Position: Director III
 Department: Matriculation
 Sal Cls/Stp: C - 8 Annual Salary: \$46,266.00
 % Contract: 100 New Position?: No
 Remarks: Change from Unassigned Director
 to Director III
 Length: 12 months
 Effective Date: 7/1/89 - 6/30/90
 Budget Acct No: 01-04-40-4025-6421-1212.00-1670 (100%)

- b. Name: CLARICE HANKINS
 Position: Director III
 Department: Student Health Services
 Sal Cls/Stp: F - 24 Annual Salary: \$63,980.40
 % Contract: 100 New Position?: No
 Remarks: Change from Director II to Director III
 Length: 12 months
 Effective Date: 7/1/89 - 6/30/90
 Budget Acct No: 01-04-41-4140-6430-1212.00-1876 (100%)
- c. Name: EUGENE ZEVIN
 Position: Director III
 Department: Disabled Student Programs and Services
 Sal Cls/Stp: C - 21 Annual Salary: \$57,549.60
 % Contract: 100 New Position?: No
 Remarks: Change from Director II to Director III
 Length: 12 months
 Effective Date: 7/1/89 - 6/30/90
 Budget Acct No: 01-04-41-4120-6460-1212.00-1601 (100%)

Ms. Engleman stated that there have been questions on the process involved in this reclassification request. She said it has a long history, beginning in July 1987 when the previous division and department reorganization subcommittee appointed a task force to look at criteria used to determine assigned time levels for faculty and director levels for faculty as well as certificated directors. The task force devoted much time and energy to the project and developed an instrument. At that time certificated directors requested that they be removed from the process. The task force granted the request and allowed certificated directors to develop a separate instrument. This instrument was submitted through the Administrative Association to Dr. Boggs for review at cabinet level. In January 1989 cabinet reviewed this instrument and Dr. Boggs appointed a task force, comprised of Dean Jackson, Kent Backart, Lynda Halttunen, Clarice Hankins, and Herman Lee, to consider the concerns of administrators.

She said she facilitated the task force to incorporate the changes administration wished to make, as well as to review the scoring. The document submitted to cabinet for final review was submitted just as an evaluation instrument. Administrators were asked the level for directors and what would constitute director level I, II, and III. There are 12 certificated director positions. Cabinet decided it would be best to evaluate all those positions to see at what level the directors were operating, and based on that, have the vice presidents for instruction and student services make recommendations on levels of directors. This is what occurred, and Drs. Moser and

Chappie recommended to Dr. Boggs that these three positions be elevated to Director III positions. That is essentially the process which was followed. She said this is reflected in the summary which was distributed.

She stated that there were three major concerns. One was with the instrument. Both Dr. Chappie and Dr. Moser had concerns about the final instrument from the task force. She indicated that everyone agreed it was not the ideal instrument, although it did assess management and administrative responsibilities, volume and impact of program, student contact and student impact, budget considerations, on-and-off-campus contact, program reporting responsibilities, etc. A second concern was whether these reclassifications or contract modifications should go through the staff planning process. She explained that these are existing positions which are in effect being altered or reclassified and do not require additional staffing and do not impact other staffing needs, as the positions are in place. Assigned time requests do go to staff planning because if the increase in assigned time of a faculty member to assume direct responsibility there is a staffing impact. Also, because all assigned time requests came at once, the staff planning task force was asked to consider them and set priorities. Financially, all the requests could not be considered, so the staff planning task force tried to determine the most immediate needs, and next year look at those remaining, and try to prioritize those as well.

The third consideration was whether these should go to the budget development committee. She said these positions are from categorical funds, although that was not a consideration in making recommendation. She said she understood that the anticipated increases were budgeted into the Matriculation budget and into the Student Health budget, and perhaps the ESP budget.

Ms. Engleman said the process, since July 1987, has had input from the employees involved, their immediate supervisors, vice presidents and the cabinet.

Ms. Hughes asked whether the evaluation review instrument was approved by the cabinet after it was presented. Ms. Engleman responded that it was presented with the recommendation that a pilot evaluation of some positions be conducted, and, because there were only 12 positions to be reviewed, cabinet decided that each dean evaluate those positions under his/her responsibility, and present that information to the vice presidents.

Following this discussion, it was

MSC Dougherty, Williamson

RESOLUTION 89-13430

BE IT RESOLVED, That action on this issue be postponed until the regular meeting on October 10, 1989.

The vote was unanimous.

The chair then invited further discussion.

Mr. Schwertfeger stated that the Faculty Senate asked that he speak to this issue, adding that the concern was with the process, rather than specifically with the three positions or persons involved. He said perhaps their concerns would be allayed after hearing Ms. Engleman's discussion of the matter. He said that there have been a great many reclassifications, and it appeared that a lot of money is being spent which is not accounted for in the budgetary process. He said that Senate representatives who looked at the budget process indicated that funds for reclassification of these positions did not appear to be budgeted in advance of the action. He stated that the Senate has concerns. He indicated that the Senate expects to better articulate its concerns after Ms. Engleman speaks to the full Senate on the issue.

Ms. Hughes stated that most of the reclassifications which have recently come before the Board have been for classified positions. She said that this is due to the request that the college not go to an outside agency every three years for blanket reclassifications, but to do it in-house on a continual basis so that the costs can be spread, rather than heavy 3-year cyclical costs.

Mr. Schwertfeger asked whether there is a category set aside in the budget by the Budget Committee for reclassification.

Dr. Dougherty stated that he has a question, not about these three positions specifically, but about the philosophic problem of the person who goes to work for our organization and suddenly realizes that his or her salary may go up as the department and people expand, and there is a temptation, not necessarily on this campus, to build new programs and hire more people to report to him, for things certainly worthwhile, but may or may not be essential. He said that salary increases should not be the motivating factor in building or expanding programs.

Dr. Boggs stated that Palomar has controls to prevent this from happening. He said that in terms of new positions, they would have to go through staff planning task force and budget development process, so there are some checks on "empire building."

In response to a question from Mr. Forquera relating to AB1725, Dr. Boggs stated that administrative contracts have not yet been addressed.

Ms. Engleman stated that administrative contracts are to be examined before July 1 of next year. In response to a question from Dr. Dougherty, she responded that contracts of certificated persons who would not be rehired must be examined by March 15.

Mr. Forquera stated that there seems to be a movement away from dependency on one source of funding in the State and to seeking funds from a variety of different areas. However, those funds may one day dry up, and, should this occur, the affected programs would have to be absorbed by the system in some way. He said it could be a potential problem, given the ebb and flow of soft monies in education. He indicated that this can be a serious concern in terms of personnel and bumping rights, and the need to retain persons at the cost of strained budgets.

Mr. Echeverria stated that contracts under special categorical funds are not subject to this rule: the job is there only so long as the funds are there. Ms. Engleman added that under AB 1725, persons would only be able to retreat provided they meet the minimum qualifications and if they are accepted by the department; she added that everyone on staff right now are not obliged to meet these requirements. Dr. Boggs added that there are some restricted programs under which people are not given retreat or continuation rights. He said that under these particular programs the State has set the hiring requirements.

Dr. Chappie said that this situation arose also with EOPS. DSP&S is very much the same. He stated that some years ago Palomar was informed that all these persons were District employees, and the State went back retroactively to the initial employment, in some cases six and eight years, and they were granted rights as District employees, so EOPS, DSP&S, and Matriculation are all in the same category where they are considered District employees. Mr. Forquera asked whether the affected people would have to be absorbed by the normal budget process if, for example, Matriculation funds were cut next year by 75 percent. Dr. Chappie responded that they would have bumping rights into wherever they would fit. Mr. Forquera observed that as Palomar seeks multiple funding for programs, the college could potentially face some of these problems. Dr. Chappie said that

for EOPS and DSP&S, the source of funding is legislatively the same as ADA funding; for Matriculation, as we get into program-based funding, we will have to determine how it develops.

Dr. Boggs commented that in some cases positions will be eliminated when the funding is eliminated, as, for instance the director to be hired under Title III will be hired only for the duration of Title III. Dr. Chappie agreed, adding that there is a program under Title III in EOPS, wherein the incumbent Phil Baum will only be hired for the duration of the program funding, and another employee with a CARE program also under EOPS, both under the same guidelines. Neither has bumping rights.

Dr. Dougherty requested that the minutes of this meeting be mailed to the Board as soon as possible.

E. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Mr. Schwertfeger reported that Senate matters are progressing well.

2. INFORMATION

Report of the Faculty

There was no report.

3. INFORMATION

Report of the Administrative Association

Mr. Barr reported good progress.

4. INFORMATIONReport of the CCE/AFT

Ms. Tait reported that their negotiating proposal is complete and is scheduled to be formally presented to the Board on October 10. (Ms. Tait then distributed packets to the Board for perusal at their convenience before the next Board meeting.)

5. INFORMATIONReport of the Associated Student Body

Mr. Weber reported that their senatorial elections will take place tomorrow. He reported that the ASG is encouraging a letter write-in campaign endorsing SB507. He said that they are now studying the plus/minus grading system, and expect to have their views tomorrow. In response to a question from Dr. Dougherty, Mr. Weber explained the plus/minus system is a "plus" or a "minus" added to a letter grade. Dr. Dougherty also questioned whether this system would affect the GPA. Mr. Weber expressed his appreciation for the opportunity to attend the CCC orientation. Concluding, Mr. Weber read a letter from Ramon Sanchez relating to post-secondary education.

6. INFORMATIONReport of Superintendent

Dr. Boggs reported that information is being collected on institutional memberships, and a report will be made some time in October.

He said enrollment is currently at 22,700 students, which is about five percent above last year's figure, but is not quite up to earlier expectations.

Dr. Boggs stated that he has been requested to determine whether any Board members would be willing to serve on Accreditation committees; he said that those of probable interest to the Board would be Goals and Objectives or Governance and Administration.

Dr. Boggs reported that Signet Armorlite were very open and cooperative when he and Ms. Hughes paid their visit to that company. The company seems to be actively seeking different methods and different chemicals to produce their product, which is contact lenses. He reported that he did contact the Air Pollution Control District, and asked for a public risk assessment. Dick Smith of that agency has indicated that the assessment should be accomplished in six or eight weeks.

7. INFORMATION

Report of Other Organizations and/or Individuals, Committees or Task Forces

There were no reports.

F. CURRICULAR REPORTS

INFORMATION

1. Application for SLIAG (State Legalization Impact Assistance Grants) funding for 1989-90 academic year. Application is in the amount of \$21,750.00.
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G. COMMUNICATIONS

INFORMATION

1. Letter from Paul Simon, United States Senator, to Dean Poulsen, dated September 1, 1989, expressing appreciation for her views and ideas related to the reauthorization of the Carl Perkins Vocational Education Act.
 2. Letter from California Assemblyman Tom Hayden dated September 1, 1989, expressing appreciation for Dr. Boggs' letter of support for AB 462.
 3. Letter from Lois Cohn, Chair, California Student Media Festival, California Media and Library Educators Association, dated September 10, 1989, reporting that three of Advisor Robert Sheppard's students entered the 23rd Annual California Student Media Festival held June 3, 1989.
 4. Letter from Richard C. Creal, College and University Personnel Association, to Mr. Gregoryk, dated July 31, 1989, expressing appreciation for Jane Engleman's participation in the seminar "Complete and Innovative Approach to the Employment Function."
-

H. OLD BUSINESS

There was no Old Business.

I. NEW BUSINESS

1. REJECT CLAIM OF SERVICE AMERICA CORPORATION

MSC Dougherty, Williamson

RESOLUTION 89-13431

BE IT RESOLVED, That the claim for contribution, implied indemnity and express indemnity, filed by McCormick, Royce, Grimm, Deane, and Vranjes, attorneys for Service America Corporation, Claimant, against Palomar Community College District and Palomar College, regarding an event which occurred on June 6, 1988, involving Brent Spooner, be rejected.

The vote was four Ayes, one Abstention (Echeverria).

2. APPROVE TRANSFER

MSC Dougherty, Williamson

RESOLUTION 89-13432

BE IT RESOLVED, That Palomar Community College District will transfer its outstanding obligations of Student Loan Notes to **Oxnard Beauty College** and the Federal portion of Perkins cash on hand to the United States Department of Education.

In response to a question, Dr. Backart explained that Palomar has been working with K. E. Ridgeway and Associated, Inc., for the better part of a year, in an effort to transfer the Perkins Loan Program (formerly known as the National Direct Student Loan Program), to another agency. The program has been less than satisfactory for Palomar, and has been costly. Briefly, the Federal cash of the program will revert to the Federal Government; the loans in default will transfer to Oxnard Beauty College. Repayments to Oxnard will then recycle into its student loan program. Dr. Backart stated that upon approval of the program audit there is expected to be one more payment to Ridgeway, after which the Palomar program and obligations for it should be ended.

The vote was unanimous.

J. FINANCIAL REPORTS

1. INFORMATION

BUDGET REPORT, Unrestricted Income, from July 1, 1989 to August 31, 1989.

2. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from July 1, 1989, to August 31, 1989.

3. INFORMATION

TRAVEL CLAIM TRANSACTIONS, from July 1, 1989, to August 31, 1989.

4. APPROVE EXPENSE WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 89-13433

BE IT RESOLVED, That Expense Warrants numbers 15125 through 15999, in the total amount of \$801,419.16, be approved.

The vote was unanimous.

5. APPROVE SALARY WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 89-13434

BE IT RESOLVED, That Salary Warrants for Payroll Number 3, dated August 10, 1989, and Payroll Number 4, dated August 31, 1989, in the total amount of \$2,671,034.90, be approved.

The vote was unanimous.

6. INFORMATION

Purchase Order Payment Transactions numbered 050002 to 050009, air fare for travel, in the total amount of \$4,548.10.

K. OPERATIONAL REPORTS

There were no reports.

L. COMMENTS FROM BOARD MEMBERS

Mr. Weber commended the quality of the Telescope.

Mr. Forquera expressed the appreciation of the Board for the reception for Dr. Stacey, and added that the two institutions appear to be commencing a good relationship.

Ms. Hughes stated that her impressions of the Signet Armorlite Company were very similar to those of Dr. Boggs, and added that she, too, recommended we go forward with the pollution assessment to allay any fears here on campus.

Responding to inquiries from the Board, Dr. Moser stated that Accreditation committee time requirements would be some time this semester, probably one meeting per week, plus some home study. Then, in the spring, there will be some editing needs. Orientation will begin this week, with meetings beginning next week. Mr. Echeverria indicated that his volunteer work with ADAPT does not allow additional time. Mr. Williamson said he will not be available for the next three weeks. Dr. Moser stated that perhaps a Board member could serve as an ex officio committee, receive the minutes of the meetings, and later be involved in the actual editing of the report. Mr. Williamson volunteered to serve in this capacity.

M. PERSONNEL

CLOSED SESSION

The Board recessed at 7:43 p.m., and went into closed session at 7:53 p.m., pursuant to Education Section 54956.8 to give instructions to the negotiators regarding the price and terms of payment for possible purchase of land near the intersection of Highways 76 and I-15, and to deal with a collective bargaining matter.

The meeting was reconvened to open session at 8:12 p.m., at which Ms. Hughes announced that during closed session the following action was taken:

MSC Dougherty, Williamson

RESOLUTION 89-13435

BE IT RESOLVED, That a settlement agreement with the Child Development Certificated Employees be approved.

The vote was unanimous.

N. ADJOURNMENT

The meeting was adjourned at 8:14 p.m.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, October 10, 1989, 7:00 p.m.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
BARBARA HUGHES, PRESIDENT
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVES AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. David Chappie, Assistant Superintendent/
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
James Clayton, Acting Dean of Community Education
Education and Applied Arts
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
Luann Poulsen, Dean, Vocational Education
and Applied Arts
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Shay Andrews, Data Entry Operator, Purchasing Services
Marlene Anisko, Accreditation/Self Study
Dr. Robert Barr, Director of Institutional Research
and Planning
Ann Brink, Accreditation/Self Study Co-Chairman
Virginia Dower, Director, Bookstore Operations
Michael D. Ellis, Director of Buildings and Grounds
Jane Engleman, Director, Human Resources and
Affirmative Action
Kathy Farmer, Department Secretary, Purchasing Services
Pat Farris, Director, Business Services
Bill Flynn, Community Education
Bryant Guy, Director, Contracts
Lynda G. Halttunen, Director, Matriculation
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Cynthia Poole, President, The Faculty
Mike Reid, Director, Information Systems
Patrick Schwerdtfeger, President, Faculty Senate
Ruth Tait, President, CCE/AFT

GUESTS:

Mark Hopkins, Telescope
Ken Baurmeister, Telescope
Timothy Hogan, Student Senator
Robert Lundy

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

BB.

PUBLIC HEARING -- CCE/AFT LOCAL 4522 INITIAL SALARY AND BENEFITS PROPOSAL FOR 1989-90 FOR CLASSIFIED EMPLOYEES IN THE BARGAINING UNIT REPRESENTED BY THE CCE/AFT.

1. Public Hearing--Open Discussion on the Initial Proposal for Salaries and Benefits, 1989-90.

In compliance with Article 8, Section 3547, of the California Government Code, Ms. Hughes formally opened discussion and asked for questions and comments from the public.

2. Having received no comments nor questions, Ms. Hughes closed the discussion.

C. APPROVAL OF MINUTES

MSC Dougherty, Echeverria

RESOLUTION 89-13436

BE IT RESOLVED, That the Minutes of the Regular Meeting held September 26, 1989, be approved as amended:

On page 28, Item I.2., change "K.E. Ridgeway and Associated, Inc." to "K.E. Ridgeway and Associates, Inc."

On page 25, Item 5, Dr. Dougherty's comment included the question on whether this system would affect the GPA.

The vote was unanimous.

C O N S E N T C A L E N D A R

NOTICE TO PUBLIC. There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

CC.

1. APPROVE USE OF FACILITIES AGREEMENTS

MSC Echeverria, Dougherty

RESOLUTION 89-13437

BE IT RESOLVED, That the following Use of Facilities Agreements between the Palomar Community College District and the following agencies be approved:

- a. PALOMAR WEST MOBILE PARK
 - Purpose: To hold classes in Community Education
 - Rate: No Charge
 - Effective: August 28, 1989 to December 22, 1989
 - Terms: Continuing a.d.a. generating classes
 - Rate Change: No
 - Former Rate:
- b. RAMONA HIGH SCHOOL
 - Purpose: To hold classes in Satellite Office Space
 - Rate: \$500.00 per month
 - Effective: August 1, 1989 to June 30, 1990
 - Terms: Non a.d.a. generating/office space
 - Rate Change: No
 - Former Rate:
- c. COMMUNITY CENTER, CITY OF VISTA
 - Purpose: To hold classes in Community Education
 - Rate: \$12.50 per hour
 - Effective: September 13, 1989 to December 6, 1989
 - Terms: Continuing a.d.a. generating classes
 - Rate Change: No
 - Former Rate:

The vote was unanimous.

2. APPROVE CERTIFICATED EMPLOYMENT

89-13437A

BE IT RESOLVED, That the employment of the following certificated person be approved:

Name: HENRY PETER ORDILLE
Position: Instructor
Department: Allied Health
Sal Cls/Stp: A - 6 Annual Salary: \$18,615.60
% Contract: 60 New Position?: Yes
Remarks: Temporary 60% contract position; hired in accordance with Education Code Section 87481.
Length: 4 months
Effective Date: 10/2/89 - 12/22/89
Prorated Salary: \$6,387.73
Budget Acct No: 01-03-33-3383-1250-1111.00-0000 (100%)

3. APPROVE CLASSIFIED EMPLOYMENT

89-13437B

BE IT RESOLVED, That the employment of the following classified persons be approved:

- a. Name: NANCY L. WING
Position: Administrative Technician/Confidential
Department: President's Office
Position #: 200151 New?: No
Sal Rng/Stp: 38/B Salary: \$2,032.00 monthly
Full-time?: Yes No of Mos: 12
Remarks: Replacement for J. Harris
Effective: 10/9/89
Acct No(s): 01-02-20-2000-6630-2112.00-0000/100%
- b. Name: JOANNE L. WAHL
Position: Department Secretary
Department: Fiscal Services
Position #: 500251 New?: No
Sal Rng/Stp: 15/A Salary: \$1,502.00/month
Full-time?: Yes No of Mos: 12
Remarks: Replacement for B. Smet
Effective: 10/2/89
Acct No(s): 01-05-50-5030-6710-2111.00-0000/100%

- c. Name: SHIRLEY A. OWEN
Position: Senior Secretary/Confidential
Department: President's Office
Position #: 200152 New?: No
Sal Rng/Stp: 32/A Salary: \$1,672.00/month
Full-time?: Yes No of Mos: 12
Remarks: Replacement for M. Williams
Effective: 10/18/89
Acct No(s): 01-02-20-2000-6630-2112.00-0000/100%
- d. Name: VESNA STOJANOSKI
Position: Payroll Assistant I
Department: Fiscal Services
Position #: 500573 New?: Yes
Sal Rng/Stp: 16/C Salary: \$1,697.00 monthly
Full-time?: Yes No of Mos: 12
Remarks: Approved by Governing Board 6/27/89
Effective: 10/1/89
Acct No(s): 01-05-50-5030-6710-2111.00-0000/100%
- NOTE: 3% added to base salary for hours worked between 6 pm and 10 pm. Hours: 11:15 am-8:15 pm, Monday through Thursday; 8:00 am-5:00 pm, Friday.
- e. Name: SUSAN WILSON
Position: Accounting Assistant II
Department: Fiscal Services
Position #: 500259 New?: No
Sal Rng/Stp: 16/D Salary: \$1,782.00/month
Full-time?: Yes No of Mos: 12
Remarks: Replacement for V. Stojanoski
Effective: 10/1/89
Acct No(s): 01-05-50-5030-6710-2111.00-0000/100%
- NOTE: 3% added to base salary for hours worked between 6 pm and 10 pm. Hours: 11:15 am-8:15 pm, Monday through Thursday; 8:00 am-5:00 pm, Friday.
- f. Name: MARILYN S. (TERRI) BAUR
Position: Special Assistant to the President
Department: Office of the President
Position #: 200150 New? No
Sal Rng/Stp: 61/B Salary: \$3,561.00/month
Full-time?: Yes No. of Mos. 12
Effective: November 1, 1989
Acct. No.: 01-02-20-2000-6630-2112.00-0000/100%
Remarks: Replacement of Executive Assistant

- D. Consent Calendar, Items Removed
E. Hearings

PCCD
Page 7

MINUTES
10/10/89

4. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. DIANA SANCHEZ, Admissions and Records Clerk, Admissions, Records, and Veterans' Services, effective October 12, 1989.
b. SANDRA VOTAW, Word Processor, Instruction, effective 10/27/89.

R e s u m p t i o n o f
R E G U L A R A G E N D A

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

No items were removed.

E. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

No report.

2. INFORMATION

Report of the Faculty

Their first meeting was held. Concerns of communication and community were shared at this meeting by two task forces and a newsletter will be forthcoming listing events and special highlights designed to help improve in these areas.

3. INFORMATION

Report of the Administrative Association

Dr. Barr reported a handbook is being developed and is going through the approval process.

4. INFORMATION

Report of the CCE/AFT

Ms. Tait reported negotiations are underway. They are sponsoring a financial planning workshop for October 11 at noon in the Boardroom.

5. INFORMATION

Report of the Associated Student Body

Mr. Weber gave election results. AB2576 passed as well as the new constitution for the Associate Student Government. They now have eight elected senators and he recognized Timothy Hogan in the audience. School committee representatives can now be appointed and they are looking forward to the school retreat on October 14. If the issue of plus or minus grading should become before the Board, Mr. Weber asked permission for the ASB to make a presentation under their report and this was granted.

6. INFORMATION

Report of Superintendent

Dr. Boggs reported enrollment at an all-time high of 23,196. It is, however, a little short of expectations given opening day enrollment but we are still on target. Dr. Dougherty asked for the percentage increase and Dr. Boggs responded with 5% adding our CAP is still 7.4%, however, we did go over CAP last year.

In addition, Dr. Boggs read a proclamation from the City of San Marcos recognizing the three Palomar College coaches who received the Community College Coach of the Year Award. The three coaches were Patti Waterman, Mark Eldridge, Roy Oliver. It was proclaimed that September 12, 1989, was Community College Coach of the Year Day within San Marcos.

The latest issue of a nation-wide publication Innovation Abstracts was distributed which contained an article by Palomar's own Judy Cater, Librarian.

Dr. Boggs congratulated Dr. Chappie who has been elected as Chair of Region 10, Chief, Student Services Officers.

There will be a reception for our two new deans on October 24 from 3:30 to 5:00 in the Staff Dining Room.

On November 9 at 7:30 there will be a breakfast meeting with legislative aides in the President's Office. Board members are welcome.

Also on November 9 at 4:30 there will be a joint work session to discuss a Palomar College educational center in Poway in the Poway City Council Chambers. Dr. Boggs wanted to know who could attend so there will be a majority of the Board in attendance.

CACC convention will be held in Santa Clara November 17-19. This has been one of the better community college conferences in the state.

7. INFORMATION

Report of Other Organizations and/or Individuals, Committees or Task Forces

No reports.

F. CURRICULAR REPORTS

No reports.

G. COMMUNICATIONS

1. Letter from R. W. Gittings, City Manager, City of San Marcos, dated September 28, 1989, to Mr. Gregoryk, discussing San Marcos/Palomar agreements relating to Project Areas 1, 2, and 3.
2. Letter from Jared Saltzman, Vice-President for Commissions, U. S. Institute for Theatre Technology, informing William Flynn of his appointment as Commissioner of the Theatre Production and Management Commission for a two-year term.
3. Letter from M. Michel, Vista Lions Club, dated September 28, 1989, expressing appreciation for Stan Levy's presentation on illiteracy.

4. Letter from Karen S. Grosz, Governing Board Member, Santa Monica College, congratulating Robert Barr on the LARC mathematics study.
5. Letter from Ronald D. Lemme, Vice President for Planning and Information, DuPage College, to Dr. Moser, expressing appreciation for her assistance relating to an administrative staff retreat.
6. Letter from Edward M. Kennedy, United States Senator, to Dean Poulsen, dated September 12, 1989, expressing appreciation for her views relating to the Perkins Vocational Educational Act.

H. OLD BUSINESS

1. APPROVE CERTIFICATED CONTRACT AMENDMENT

MSC Echeverria, Dougherty

RESOLUTION 89-13438

BE IT RESOLVED, That the following contract revision be approved:

- a. Name: LYNDA HALTTUNEN
Position: Director III
Department: Matriculation
Sal CIs/Stp: C - 8 Annual Salary: \$46,266.00
% Contract: 100 New Position?: No
Remarks: Change from Unassigned Director
to Director III
Length: 12 months
Effective Date: 7/1/89 - 6/30/90
Budget Acct No: 01-04-40-4025-6421-1212.00-1670 (100%)
- b. Name: CLARICE HANKINS
Position: Director III
Department: Student Health Services
Sal CIs/Stp: F - 24 Annual Salary: \$63,980.40
% Contract: 100 New Position?: No
Remarks: Change from Director II to Director III
Length: 12 months
Effective Date: 7/1/89 - 6/30/90
Budget Acct No: 01-04-41-4140-6430-1212.00-1876 (100%)

c. Name: EUGENE ZEVIN
 Position: Director III
 Department: Disabled Student Programs and Services
 Sal Cls/Stp: C - 21 Annual Salary: \$57,549.60
 % Contract: 100 New Position?: No
 Remarks: Change from Director II to Director III
 Length: 12 months
 Effective Date: 7/1/89 - 6/30/90
 Budget Acct No: 01-04-41-4120-6460-1212.00-1601 (100%)

Dr. Boggs gave an overview of the history of these contract revisions. The process of developing the director levels has taken about two years. There are two different kinds of cases: Lynda Halttunen was assigned to a director position with the understanding that the level would be evaluated and the appropriate assignment made down the line. Clarice Hankins and Eugene Zevin are more in line with reclassification for classified employees because their responsibilities have grown over the years. The primary issue is whether reclassification of employees should be studied by committees compromised of members of other employee groups.

Pat Schwerdtfeger, Faculty Senate President, read two resolutions passed by the Senate recently regarding new or reclassified positions being directed to the appropriate governance committee for review in order to foster communication and provide a broader perspective. The second resolution was to ask the Board to postpone the reclassification of these three positions until they can be reviewed by an appropriate governance committee. The Senate believes the process was followed but it was flawed and needs to be looked at again. There does not seem to be anyone taking a look at the overall impact on the institution and the Senate believes it needs to be looked at. The Director issue was handled separately and never came back to the system as a whole. There was an instrument developed by the Administrative Association and it bypassed segments of this institution. It is noted that two of the members who are benefiting from this instrument served on the committee that developed the instrument. This gives an appearance that we have people who are granting themselves raises without the overall institution looking at it. The Senate questions the fact that the overall institution has not had an opportunity to comment on this.

The Faculty Senate believes there is a weakness in the system and would like to see the faculty, Administration, and Administrative Association sit down together and look at the broader issue of reclassification and decide where there is a weakness in the system. They recommend postponement for one month to have time to work together to find a solution.

Dr. Dougherty asked for clarification on the term of "governance committee". Mr. Schwerdtfeger said the Senate is not sure where this belongs. Dr. Dougherty felt this placement issue would be one of the stumbling blocks if the Board agrees with the Senate's request.

Mr. Gregoryk commented on matriculation and stated that Palomar sets up the matriculation budget and spends it just for that. Secondly, with reclassification the funds do not necessarily come out of a cost center but can come out of a division's budget. Placing a line item for reclassification in the institutional budget has been talked about.

Mr. Forquera thought these were all budgeted, but Mr. Gregoryk clarified that these three come out of categorical funds and have no effect on the unrestricted budget.

Dr. Boggs commented on the perception of people granting themselves raises which is not true. In actuality employees in the Administrative Association asked to be studied for reclassification. There was no way to develop an instrument to do that because of lack of staff. This in turn was thrown back to the employees who then developed the instrument and brought it to the Cabinet for review.

Dr. Dougherty felt that the committee members should serve as a resource. He admitted this case does look strange but he is sure it was handled in good faith.

Dr. Barr was concerned over the suggestion of lack of checks and balances and agreed with the Senate for a review of the process. He thinks employees who have an interest in something should be allowed to make suggestions. This does not mean they were the deciding people in this case. The Cabinet was a check and balance and so were the vice presidents. He also remarked on the issue of no review or accountability to the system as a whole. Dr. Boggs and the vice presidents were used to look at this in terms of the system as a whole. He feels it is unfair to halt action while the process is reviewed because of the time that has already been put to this matter.

Ms. Engleman made three points:

- 1) The instrument developed was in fact modeled after the instrument developed to establish the criteria for assigned time used for department chairs.
- 2) In regard to employees granting themselves raises, it should be noted that the employees involved did not complete the matrix form.

3) Does not think the Staff Planning Committee is the appropriate vehicle for classification review. That committee does not review reclassifications and does not review requests for assigned time.

Mr. Schwerdtfeger responded that there was a process and there were checks and balances but does not think the Senate would find going through just the Cabinet as an overall check on this process. He believes a one month delay after two years is not asking a lot and the benefits would far outweigh the wait. He stated it was of note that the assigned time policy had representatives from all the groups involved and even though it was modeled after it, no one else had an opportunity to look at it from all organizations. Staff Planning may not be the appropriate vehicle but this may need to be inserted into the governance process.

Dr. Dougherty asked if the month is granted, whether the Senate would look at the substance of the decision.

Mr. Schwerdtfeger responded that he feels the Senate is really concerned about the process and that things be reviewed.

Dr. Dougherty moved to postpone this item. There was no second.

Mr. Forquera commented that a process was followed whether flawed or not and believes that once a process has been gone through, it is disruptive to go back and start another process. He feels it has come to a logical end that has been fairly well accepted by this institution.

Dr. Boggs thinks this has had adequate time and has gone through an appropriate process.

Dr. Dougherty feels Lynda Halttunen has been hanging on long enough.

Mr. Williamson feels these individuals will become victims of the process if further delay is granted.

Ms. Hughes votes against the motion because other directorships will be coming before the Board for reclassification which will not necessarily be in categorical funds. She does not want to be in a position of having to approve others because a precedent has been set through this process.

The vote was four Ayes, one No (Hughes).

I. NEW BUSINESS

1. APPROVE RELOCATION ASSISTANCE PROGRAM RULES AND REGULATIONS

MSC Dougherty, Echeverria

RESOLUTION 89-13439

BE IT RESOLVED, That the Palomar Community College District Governing Board approve the adoption of Relocation Assistance Program Rules and Regulations as Promulgated by the State of California.

WHEREAS, it is the desire of the Palomar Community College District that all persons, families, businesses and farms who are displaced from their homes or moved as the result of an acquisition of real property for District purposes receive fair, uniform and equitable treatment and that such persons shall not suffer disproportionate injuries as a result of property acquisitions designed for the public as a whole;

WHEREAS, it is the desire of the Palomar Community College District to provide relocation advisory assistance and relocation payments to persons displaced as a result of property acquisitions by the District; and

WHEREAS, Chapter 16 of Division 7 of Title 1 of the Government Code (commencing with section 7260) contains legislation, referred to as the "Relocation Assistance Act"; and

WHEREAS, the Palomar Community College District is authorized and obligated by said legislation to establish definitions, responsibilities, rules and standards for implementation of a relocation assistance program; **NOW THEREFORE**:

BE IT RESOLVED AND ORDERED That the "Guidelines" promulgated by the State of California Department of Housing and Community Development in Title 25, California Code of Regulations, sections 6000 through 6176, including any amendments thereto hereafter made, are hereby adopted by reference as the Relocation Assistance Program Rules and Regulations of the Palomar Community College District.

BE IT FURTHER RESOLVED AND ORDERED That: (a) If any regulation, rule, sentence, clause or phrase of these Rules and Regulations is, for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or unconstitutionality of the remaining portions of these Rules and Regulations, and each regulation, rule, sentence, clause or phrase

thereof would have been prepared, proposed, adopted, approved and ratified irrespective of the fact that any one or more of such regulations, rules, sentences, clauses or phrases be declared invalid or unconstitutional. (b) If any regulation, rule, sentence, clause or phrase of these Rules and Regulations is inconsistent with or in conflict with any provisions of the Government Code governing relocation assistance [(ch. 16, div. 7, tit. 1 (commencing with section 7260)] of the Government Code), the provisions of the Government Code shall govern and shall constitute amendments to these Rules and Regulations.

BE IT FURTHER RESOLVED AND ORDERED That these Rules and Regulations shall take effect on October 11, 1989.

The vote was unanimous.

2. **APPROVE COMPUTER EQUIPMENT CONTRACT**

MSC Forquera, Dougherty

RESOLUTION 89-13440

BE IT RESOLVED, That a contract for providing Computer Equipment be awarded to P.C. Warehouse, 1268-C Auto Parkway, Escondido, California 92025, being certified as the low bidder meeting all specifications. Said contract to be in the amount of \$24,872.08, including tax.

The vote was unanimous.

3. **INFORMATION**

Accreditation Self-Study. Ann Brink, Marlene de Leon Anisko, and Catherine Garvin.

Ms. Brink showed a videotape on accreditation to acquaint us with the process involved. She reported we are ahead of schedule and will be giving progress reports from time to time to keep the Board advised. John Weber commented he would like to give some student input to the committee.

4. **INFORMATION**

Palomar College Calendar for 1990-1991.

J. FINANCIAL REPORTS

1. AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS

MSC Echeverria, Dougherty

RESOLUTION 89-13441

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Palomar College Student Athletics Association account in the Bank of California, San Marcos, California, are:

Michael D. Gregoryk, Vice President for Finance and Administrative Services or
Lois B. Meyer, Director of Fiscal Services
and
Steve Clemmer, Student or
Joel Vidana, Student

The vote was unanimous.

2. INFORMATION

Use of Facilities by Outside Organizations, August 1989.

3. APPROVE PURCHASE ORDERS

MSC Echeverria, Dougherty

RESOLUTION 89-13442

BE IT RESOLVED, That Purchase Orders numbered 040135 through 040431; Agreements numbered 045004 through 045015; Fast Encumbrances 060135 through 060169; Repairs 075002 through 075017; Honorariums 080030 through 080044; Utilities 099000 through 099019; Film Bookings 020004 through 020029; and Library Orders 025000 through 025008, in the total amount of \$1,293,381.61, be approved.

The vote was unanimous.

K. OPERATIONAL REPORTS

No reports.

L. Items Pending
M. Comments
N. Closed Session

PCCD MINUTES
Page 17 10/10/89

L. ITEMS PENDING

1. Faculty Tenure Review
2. Faculty Service Areas
3. Evaluation of the Faculty
4. Professional Development for Classified and Administrative Employees
5. Progress on Staff Diversity
6. Administrative Contracts
7. 2 + 2 + 2

Dr. Boggs reported Item 4 would be presented at the next meeting and Item 5 would be presented by Jane Engleman at the meeting after that.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty clarified with Dr. Boggs that at the meeting with the Poway City Council we can legally discuss purchase of land either within Poway or close to Poway.

Dr. Dougherty commented on the meeting of an informal task force on October 2 and 3 to study ways in which the existing community college organizations could be reorganized to reduce unnecessary duplication of effort. He feels there is some definite merit to this concept.

Mr. Echeverria confirmed his affirmative vote on the Director issue and encouraged the Faculty Senate to critique the process and return to the Board with their comments and recommendations.

N. CLOSED SESSION

The Board recessed at 8:29 p.m. and went into closed session at 8:38 p.m., to instruct its negotiator regarding collective bargaining, to deal with personnel matters, and to give instructions to negotiators regarding the price and terms of payment for possible purchase of land in Poway, Escondido, or Fallbrook.

The meeting was reconvened to open session at 9:51 p.m., at which time Ms. Hughes announced that during closed session the following actions were taken:

N. Closed Session
O. Adjournment

PCCD MINUTES
Page 18 10/10/89

MSC Dougherty, Echeverria

RESOLUTION 89-13443

BE IT RESOLVED, That in accordance with Education Code section 88022 that the termination of Michael J. Martinez be approved.

The vote was unanimous.

MSC Dougherty, Williamson

RESOLUTION 89-13444

BE IT RESOLVED, That all aspects of purchase of land in Escondido for parking, including a CEQA consultant, a site acquisition consultant, a relocation consultant, and an appraiser be approved.

The vote was unanimous.

O. **ADJOURNMENT**

The meeting was adjourned at 9:55 p.m.



P R E S I D E N T



S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, October 24, 1989, 7:00 p.m.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:02 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
BARBARA HUGHES, PRESIDENT
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVES AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent/Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent/
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology and
Business
LuAnn Poulsen, Dean, Vocational Education and
Applied Arts

STAFF PRESENT:

Shay Andrews, Data Entry Operator, Purchasing Services
Peter Aretakis, Community Education
Maria E. Backart, Financial Aid
Dr. Robert Barr, Director of Institutional Research
and Planning
Virginia Dower, Director, Bookstore Operations
Michael D. Ellis, Director of Buildings and Grounds
Jane Engleman, Director, Human Resources and
Affirmative Action
Pat Farris, Director, Business Services
Michael Flanagan, Director, Financial Aid
Bill Flynn, Dean, Community Education
Bryant Guy, Director, Contracts
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Cynthia Poole, President, The Faculty
Ruth Tait, President, CCE/AFT

GUESTS:

Sol Allen, Labor Specialist
Diane Davis, SDSU Grad. Student on Assignment
Mark Hopkins, Telescope
Kelly Kwait
Wendy Williams, Journalism
John Viola, Journalism

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

BB.

PUBLIC HEARING

PUBLIC HEARING--THE PALOMAR COMMUNITY COLLEGE DISTRICT
INITIAL PROPOSAL FOR 1989-90 FOR CLASSIFIED EMPLOYEES IN THE
BARGAINING UNIT REPRESENTED BY THE CCE/AFT.

1. Public Hearing--Open discussion on initial proposal for 1989-90 for classified employees. In compliance with Article 8, Section 3547, of the California Government Code, Ms. Hughes formally opened discussion and asked for questions and comments from the public.
2. Having received no comments nor questions, Ms. Hughes closed the discussion.

C. APPROVAL OF MINUTES

MSC Echeverria, Dougherty

RESOLUTION 88-13445

BE IT RESOLVED, That the Minutes of the Regular Meeting held October 10, 1989, be approved as amended:

Page 8, Item 5, last sentence should be replaced with: "If the issue of plus or minus grading should come before the Board, Mr. Weber asked permission for the ASB to make a presentation under their report and this was granted."

Page 16, Item J.1., should remove Weber as seconding the motion and replace with "Dougherty".

The vote was unanimous.

C O N S E N T C A L E N D A R

NOTICE TO PUBLIC. There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

CC.

1. APPROVE USE OF FACILITIES AGREEMENTS

MSC Echeverria, Forquera

RESOLUTION 89-13446

BE IT RESOLVED, That the following Use of Facilities Agreements between the Palomar Community College District and the following agencies be approved:

- a. **COMMUNITY ASSOCIATION OF BERNARDO HEIGHTS**
Purpose: To hold classes in General Education
Rate: No Charge
Effective: August 27, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate:
- b. **WESTWOOD CLUB/SAN DIEGO**
Purpose: To hold classes in Community Education
Rate: \$15 per use
Effective: August 28, 1989, to December 22, 1989
Terms: Continuing a.d.a. generating classes
Rate Change: No
Former Rate: None

2. APPROVE CLASSIFIED EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 89-13447

BE IT RESOLVED, That the employment of the following classified persons be approved:

- a. Name: DIANE E. MCALLISTER
Position: Guidance Services Technician
Department: Counseling, Guidance, & Career Development
Position #: 450253 New?: No
Sal Rng/Stp: 16/B Salary: \$1,616.00 monthly
Full-time?: Yes No of Mos: 12
Remarks: Rehired
Effective: 10/4/89
Acct No(s): 01-04-40-4025-6421-2111.00-1670/100%

NOTE: This is a specially funded position. Continuation of this position is dependent upon availability of funds. Vacation days earned must be taken within the period of the grant guidelines. No vacation days earned within the funded program may be accumulated.

- b. Name: REBECCA L. CLEMENTS
 Position: Secretary
 Department: Behavioral Sciences
 Position #: 310451 New?: No
 Sal Rng/Stp: 11/A Salary: \$1,362.00/month
 Full-time?: Yes No of Mos: 10
 Remarks: Replacement for T. Okamoto
 Effective: 10/9/89
 Acct No(s): 01-03-36-3621-2202-2111.00-0000/12%
 01-03-36-3624-1509-2111.00-0000/23%
 01-03-36-3625-2001-2111.00-0000/30%
 01-03-36-3626-1510-2111.00-0000/10%
 01-03-36-3627-2208-2111.00-0000/18%
 01-03-36-3623-2202-2111.00-0000/2%
 01-03-36-3681-2202-2111.00-0000/5%
- c. Name: SHERI L. FRANKFURTH
 Position: Senior Office Specialist
 Department: Ramona Satellite-Community Education
 Position #: 340159 New?: Yes
 Sal Rng/Stp: 13/A Salary: \$715.50/month
 Full-time?: No-50% No of Mos: 12
 Remarks: Approved 8/22/89
 Effective: 10/2/89
 Acct No(s): 01-03-31-3144-6014-2111.00-0000/100%
 NOTE: 3% added to base salary for hours worked between 6 pm
 and 10 pm. Hours: 4:30 pm-9:30 pm, Monday through Thursday.
- d. Name: CONNIE S. ODLE
 Position: Food Service Cashier
 Department: Food Services
 Position #: 500554 New?: No
 Sal Rng/Stp: 4/A Salary: \$6.63, hourly as needed
 Full-time?: No-75% No of Mos: 12
 Remarks: Replace R. Carson
 Effective: 10/9/89
 Acct No(s): 01-05-53-5300-6910-2111.00-0878-100%

- e. Name: GAYLE A. KERSEY
Position: Food Service Assistant
Department: Food Services
Position #: 500564 New?: No
Sal Rng/Stp: 1/A Salary: \$6.16, hourly as needed
Full-time?: Yes No of Mos: 12
Remarks: Replacement
Effective: 10/9/89
Acct No(s): 01-05-53-5300-6910-2111.00-0000/100%
- f. Name: JEANETTE J. AKINS
Position: Buyer
Department: Purchasing Services
Position #: 500757 New?: Yes
Sal Rng/Stp: 24/A Salary: \$1,870.00 monthly
Full-time?: Yes No of Mos: 12
Remarks: Approved 7/25/89
Effective: 10/23/1989
Acct No(s): 01-05-53-5020-6710-2111.00-0000/100%
- g. Name: BERNDT LITTLETON
Position: Accompanist
Department: Speech/Theatre Arts/Dance/ASL
Position #: 311354 New?: No
Sal Rng/Stp: 26/A Salary: \$11.33, hourly as needed
Full-time?: No-75% No of Mos: 10
Remarks: Replace G. Gibson
Effective: 10/9/89
Acct No(s): 01-03-36-3663-1008-2111.00-0000-100%
NOTE: Position increased from 38% to 75% - approved 6/27/89
- h. Name: RONNI GILBERT
Position: Senior Office Specialist
Department: Mt Carmel Satellite-Community Education
Position #: 340552 New?: No
Sal Rng/Stp: 14/A Salary: \$1,431.00 monthly
Full-time?: Yes No of Mos: 12
Remarks: Replacement L. Saari
Effective: 10/16/89
Acct No(s): 01-03-31-3140-6014-2111.00-0000/100%
NOTE: Position increased from 50% to 100% - approved 7/11/89
3% added to base salary for hours worked between 6 pm-10 pm.
Hours: 12:00 pm-8:30 pm, Monday through Thursday; 8:30 am-5:00 pm, Friday.

i. Name: DANIEL J. WOOD
 Position: Assistant Director Buildings and Grounds
 Department: Buildings and Grounds
 Position #: 501151 New?: No
 Sal Rng/Stp: 48/A Salary: \$2,470.00 monthly
 Full-time?: Yes No of Mos: 12
 Remarks: Replacement C. Mancuso
 Effective: 10/23/1989
 Acct No(s): 01-05-51-5100-6511-2112.00-0000/100%

3. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. ANGELA M. DEGIROLAMO, Matriculation Secretary, Matriculation, effective October 17, 1989.
- b. WILLIAM M. HALL, Groundskeeper II, Grounds Services, effective September 29, 1989.

4. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 89-13448

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Fall 1989 Semester (day and/or evening) be approved; said instructors are not scheduled to teach more than a 60 percent load.

ALLIED HEALTH

John Peters	AH-2	Emergency Medical Tech 1A Paramedic Trng Program, U.C.S.D. 8 years experience	\$26.00
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AMERICAN INDIAN STUDIES

Cliff Sumrall	Spch 1	Oral Communication M.A., Speech/Drama, Cal State, Long Beach	26.00
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BUSINESS EDUCATION

Gregg Figgins	Bus 81	Real Estate Finance Ph.D., Education, Stanford U. 8 years experience	28.47
Patricia Moore	Bus 60	Intro to Business M.P.A., Public Administration, National U. 15 years experience	26.00

COMMUNITY EDUCATION

Barbara Early	CNED 75	Be Alive as Long as You Live	26.00
	CNED 155	Creative Retirement 6 years experience	
Nancy La Caze	CNED 85	Beg Drawing/Painting	26.00
	CNED 205	Experimental Arts/Mixed Media M.Ed., Art, Southeastern State College	
Jon Lees	CNED 495	So You Want to Write A.B., Journalism, S.D.S.U. 5 years experience	26.00
Doris McCarthy	CNED 205	Experimental Art/Mixed Media 2 years experience	26.00
Mario Roccatani	CNED 495	So You Want to Write M.A., English, Cal State U., Long Beach	26.00
Robert Von Maier		Seminar - Ocean Awareness 3 years experience	17.20

FAMILY & CONSUMER SCIENCES

Nancy Kostman		Workshops for Economically Disadvantaged B.S., Home Economics, Montana State College 5 years experience	
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FOREIGN LANGUAGES

Anthony Scarfone	Span 101	Beg Conversation B.A., Spanish, West Chester State U. 5 years experience	26.00
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MUSIC

Ann Chase	Mus 51	Individual Study Program M.A., Music, U.C.S.D.	26.79
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The vote was ^{Unanimous} ~~4 Ayes, 1 Abstention (Dougherty)~~

5. APPROVE SUPPLEMENTAL STAFF EMPLOYMENT

MSC Echeverria, Forquera

RESOLUTION 89-13449

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for the 1989/1990 college year, be approved.

SHORT-TERM/SUBSTITUTE EMPLOYEES 1989-90

NAME	ACCOUNT-NUMBER	RATE
ABEL, JOLIE	01-03-34-3430-0835-2411-00-0000	5.49
ALVARADO, IRMA	01-05-53-5300-6910-2311-00-0878	4.86
BARNES, PATRICIA	01-05-53-5300-6910-2311-00-0878	5.10
BENSON, KENDRA	01-04-41-4120-6460-2311-00-0000	4.52
BENSON, KENDRA	01-04-41-4120-6460-2311-00-1601	4.52
BONNIN, BARBARA	01-03-33-3312-0514-2411-00-0000	6.66
BRAZELTON, KEVIN	01-03-38-3832-0925-2311-00-1458	8.72
BRECKENRIDGE, CAROL	01-04-43-4315-4930-2311-00-0000	4.52
BURCH, JILL	01-05-53-5300-6910-2311-00-0878	5.10
CARILLO, MARY	01-03-39-3980-0704-2411-00-0000	5.49
CERDA, PHIL	01-03-30-3006-6120-2311-00-0000	7.17
CHAVEZ, MARIA	01-05-53-5300-6910-2311-00-0878	4.86
CLAYTON, CAL	06-03-36-3670-2107-2411-00-1830	8.72
CLAYTON, CAL	06-04-42-4250-7030-2411-00-0666	8.72
COE, VALERIE	01-04-41-4120-6460-2311-00-0000	8.51
COE, VALERIE	01-04-41-4120-6460-2311-00-1601	8.51
COHN, WILLIAM	01-04-42-4210-0835-2411-00-0000	6.66
COLLINS, EDWARD	01-03-34-3430-0835-2411-00-0000	5.49
CROSS, IRENE	01-04-43-4313-7034-2311-00-1104	4.52
CROSS, IRENE	01-04-43-4315-4930-2311-00-0000	4.52
DOERFEL, SANDY	01-04-43-4313-7034-2311-00-1104	5.35
DOERFEL, SANDY	01-04-43-4315-4930-2311-00-0000	5.35
DOTSON, REBECCA	01-03-38-3800-6012-2311-00-1462	6.66
DUNHAM, KATHLEEN	01-03-33-3312-0514-2411-00-0000	9.55
ECKERT, ELIZBETH	01-05-53-5300-6910-2311-00-0878	5.10
FRY, KEVIN	01-03-39-3963-0603-2311-00-0000	5.76
FRY, KEVIN	01-03-39-3963-0603-2311-00-1457	5.76
GARCIA, MARCO	01-03-39-3924-0952-2311-00-0000	5.49
GARRETT, UNHO	01-03-31-3120-6890-2311-00-1820	6.05
GOLDMAN, HAROLD	01-04-43-4313-7034-2311-00-1104	5.35
GOLDMAN, HAROLD	01-04-43-4315-4930-2311-00-0000	5.35
GONZALEZ, JANET	01-03-36-3613-1009-2411-00-0000	7.53
GOULDING, PATRICIA	01-05-50-5030-6710-2311-00-0000	8.72
GOULD, ERIC	01-03-39-3963-0603-2311-00-0000	5.76
HAINES, LYNN	01-04-40-4030-6310-2311-00-0000	6.05
HANCOCK, GARY	01-03-38-3805-6775-2311-00-0000	9.38
HAUNOLD, MONIKA	01-03-30-3003-6020-2315-00-0000	5.49
HERMS, MARY	01-03-36-3634-1105-2411-00-0000	7.00
HULBERT, GRANT	01-03-36-3613-1009-2411-00-0000	10.10
JONES, ROMA	01-04-42-4220-0835-2411-00-0000	6.66
KIM, SOTTHINARITH	01-04-43-4315-4930-2311-00-0000	4.52
KISSINGER, EUGENIA	01-02-20-2000-6630-2311-00-0000	9.38
LAMBDIN, JENNAE	01-04-42-4220-0835-2411-00-0000	6.66
LAROCCA, ANTHONY	01-03-38-3897-0948-2311-00-0000	5.49
LEE, JOSEPH	01-04-43-4313-7034-2311-00-1104	5.35
LEE, JOSEPH	01-04-43-4315-4930-2311-00-0000	5.35
MANSUR, RONALD	01-03-33-3382-1250-2311-00-0000	9.38
MANSUR, RONALD	01-03-33-3382-1250-2311-00-1728	9.38
MCCANN, RICHARD	01-03-36-3613-1009-2411-00-0000	8.72

SHORT-TERM/SUBSTITUTE EMPLOYEES 1989-90

NAME	ACCOUNT-NUMBER	RATE
MCGOWEN, PAUL	01-04-42-4210-0835-2411-00-0000	6.66
MCMAHAN, ELAN	01-03-37-3710-1004-2311-00-0000	11.13
MOHR, YVONNE	01-04-41-4100-6410-2311-00-0613	8.10
MOODY, BONNIE	01-04-43-4315-4930-2311-00-0000	6.05
MOORE, HELEN	01-03-36-3652-2205-2311-00-0000	7.00
MOORE, HELEN	01-03-36-3653-2207-2311-00-0000	7.00
ODLE, CONNIE	01-05-53-5300-6910-2311-00-0878	5.10
OROZCO, MISAEAL	01-04-42-4210-0835-2411-00-0000	6.66
PENDERGAST, KIMBERLY	01-03-34-3430-0835-2411-00-0000	5.49
PORTEE, FRANCOIS	01-05-53-5300-6910-2311-00-0878	4.86
REYNOLDS, HELEN	01-03-31-3139-6014-2311-00-0000	6.66
REYNOLDS, HELEN	01-03-31-3139-6014-2311-00-0000	7.71
RIVERA, LAURA	01-05-53-5300-6910-2311-00-0878	4.86
ROBERTS, PATRICIA	01-04-40-4030-6310-2311-00-0000	7.71
ROBINSON, DEEANNA	01-05-50-5060-6723-2311-00-0000	25.51
SAENZ, DOLORES	01-03-30-3006-8120-2311-00-0000	7.86
SAMHAMMER, PETE	01-04-42-4210-0835-2411-00-0000	6.66
SCRIVENS, DEBORAH	01-05-53-5300-6910-2311-00-0878	5.10
SHELTON, TRACEY	01-05-53-5300-6910-2311-00-0878	5.10
SMET, BARBARA	01-05-50-5000-6710-2311-00-0000	8.10
STERLING, JOAN	06-03-36-3670-2107-2411-00-1830	9.61
STESIAK-TROYER, J	01-03-31-3139-6014-2311-00-0000	5.62
STESIAK-TROYER, J	01-03-31-3139-6014-2311-00-0000	7.71
STESIAK-TROYER, J	01-04-40-4010-6210-2311-00-0613	5.62
STORC, GAYLE	06-04-42-4250-7030-2411-00-0666	9.61
STOTTLEMYRE, ARLENE	06-03-36-3670-2107-2411-00-1830	8.72
STOTTLEMYRE, ARLENE	06-04-42-4250-7030-2411-00-0666	8.72
SURLES, LEN	01-03-31-3100-6014-2411-00-0000	7.71
TAKALA, CHERYL	01-04-40-4025-6421-2311-00-1670	7.17
TAKALA, DARLENE	01-04-40-4025-6421-2311-00-1670	7.17
TRUAX, MARY	01-04-43-4313-7034-2311-00-1104	4.52
TRUAX, MARY	01-04-43-4315-4930-2311-00-0000	4.52
VALENCIA, JORGE	01-05-51-5100-6511-2311-00-0000	7.17
VASQUEZ, SANDRA	01-03-37-3710-1004-2311-00-0000	5.35
VASQUEZ, SANDRA	01-03-37-3710-1004-2311-00-0000	6.05
VILLALOBOS, PAULA	06-03-36-3670-2107-2411-00-1830	9.61
WHIRLEDGE, TED	01-03-36-3613-1009-2411-00-0000	7.53
WHITE, DAVID	01-04-42-4220-0835-2411-00-0000	6.66
WRIGHT, BEVERLY	06-03-36-3670-2107-2411-00-1830	9.61
WRIGHT, LAURA	01-05-54-5400-6930-2311-00-0901	6.35
YORBA, DIANE	01-04-40-4025-6421-2311-00-1670	7.17
YOUNG, COLLEEN	01-03-33-3382-1250-2311-00-1728	5.49
YOUNG, COLLEEN	01-03-33-3383-1250-2311-00-0000	5.49
YOUNGBLOOD, MIKE	01-04-42-4210-0835-2311-00-0000	4.97
ZIMMERMAN, CYNTHIA	01-03-32-3210-6110-2311-00-0000	5.90

STUDENT EMPLOYEES 1989-90

NAME	ACCOUNT-NUMBER	RATE
ACEVEDO, ADOLFO	01-05-51-5130-6511-2315-00-0000	4.25
AHMED, AHMED	01-05-51-5130-6511-2315-00-0000	5.00
ALLEN, KATHLEEN	01-04-41-4120-1460-2315-00-0000	4.25
ALLEN, KATHLEEN	01-04-41-4120-6460-2315-00-1450	4.25
ALLEN, KATHLEEN	01-04-41-4120-6460-2315-00-1601	4.25
AMBORD, CHRISTINA	01-04-41-4196-7315-2315-00-1122	7.03
AMBORD, CHRISTINA	01-04-41-4197-7315-2315-00-1827	7.03
ASBURY, STEPHANIE	01-04-41-4196-1004-2315-00-1112	4.25
ASBURY, STEPHANIE	01-04-41-4197-1004-2315-00-0000	4.25
AUGUSTINE, RENO	01-05-51-5120-6512-2315-00-0000	4.25
AZIZIANFARD, FATEMAH	01-04-41-4196-7031-2315-00-1112	4.25
AZIZIANFARD, FATEMAH	01-04-41-4197-7031-2315-00-0000	4.25
BENCZE, JULIANNA	01-04-41-4196-7031-2315-00-1112	4.25
BENCZE, JULIANNA	01-04-41-4197-7031-2315-00-0000	4.25
BENING, ANN	06-03-36-3670-2107-2315-00-1830	4.25
BENING, ANN	06-03-36-3670-2107-2315-00-1832	4.25
BENING, ANN	06-04-42-4250-7030-2315-00-0666	4.25
BILTZ, GLEN	01-04-41-4196-6110-2315-00-1112	4.25
BILTZ, GLEN	01-04-41-4197-6110-2315-00-0000	4.25
BRADBURY, DAWN	01-03-33-3332-1911-2315-00-0000	7.25
BROCK, MUTAR	01-04-41-4196-0835-2315-00-1112	4.25
BROCK, MUTAR	01-04-41-4197-0835-2315-00-0000	4.25
BROECKLING, COLLEEN	01-04-41-4196-7031-2315-00-1112	4.25
BROECKLING, COLLEEN	01-04-41-4197-7031-2315-00-0000	4.25
BRUBAKER, RICHARD	01-04-41-4196-0603-2315-00-1112	4.25
BRUBAKER, RICHARD	01-04-41-4197-0603-2315-00-0000	4.25
BRYANS, CAROLYNN	01-04-41-4196-7315-2315-00-1122	6.00
BRYANS, CAROLYNN	01-04-41-4197-7315-2315-00-1827	6.00
BRYCE, MELISSA	01-03-33-3348-1203-2315-00-0000	4.25
BYRDBALDWIN, KEITH	01-03-36-3640-4930-2315-00-0000	4.25
CANNON, JAN	01-03-33-3310-0502-2315-00-0000	4.25
CAROL, LANETTE	01-04-43-4313-7034-2315-00-1104	4.25
CAROL, LANETTE	01-04-43-4315-4930-2315-00-0000	4.25
CHANG, LITZU	01-04-43-4313-7034-2315-00-1104	4.25
CHANG, LITZU	01-04-43-4315-4930-2315-00-0000	4.25
CHEN, EN	01-05-51-5130-6511-2315-00-0000	4.25
CHI, CHAW	01-04-41-4120-6460-2315-00-0000	4.25
CHI, CHAW	01-04-41-4120-6460-2315-00-1450	4.25
CHI, CHAW	01-04-41-4120-6460-2315-00-1601	4.25
CLARK, DAVID	01-04-43-4313-7034-2315-00-1104	4.25
CLARK, DAVID	01-04-43-4315-4930-2315-00-0000	4.25
COLLINS, MARTHA	01-03-37-3720-2202-2315-00-0000	5.00
CONTRERAS, STACEY	01-04-41-4196-1911-2315-00-1112	4.25
CONTRERAS, STACEY	01-04-41-4197-1911-2315-00-0000	4.25
COSGROVE, ROBERT	01-03-33-3332-1911-2315-00-0000	4.25
COSGROVE, ROBERT	01-03-33-3333-6842-2315-00-0000	4.25
DAVIS, MICHAEL	01-04-41-4196-0835-2315-00-1112	4.25
DAVIS, MICHAEL	01-04-41-4197-0835-2315-00-0000	4.25
DAVIS, PAMELA	01-05-51-5130-6511-2315-00-0000	4.25

STUDENT EMPLOYEES 1989-90

NAME	ACCOUNT-NUMBER	RATE
DAVIS, RICHARD	01-04-41-4196-2202-2315-00-1112	4.50
DAVIS, RICHARD	01-04-41-4197-2202-2315-00-0000	4.50
DEALY, NATALIE	01-04-40-403-06310-2315-00-0000	4.25
DETHLEFSEN, OLAF	01-04-41-4120-6460-2315-00-0000	4.25
DETHLEFSEN, OLAF	01-04-41-4120-6460-2315-00-1450	4.25
DETHLEFSEN, OLAF	01-04-41-4120-6460-2315-00-1601	4.25
DIEK, VICKIE	01-04-41-4120-6460-2315-00-0000	4.25
DIEK, VICKIE	01-04-41-4120-6460-2315-00-1450	4.25
DIEK, VICKIE	01-04-41-4120-6460-2315-00-1601	4.25
DOAN, TRUNG	01-04-41-4196-1701-2315-00-1112	4.25
DOAN, TRUNG	01-04-41-4197-1701-2315-00-0000	4.25
DOHM, LISA	01-04-41-4196-7021-2315-00-1112	4.25
DOHM, LISA	01-04-41-4197-7021-2315-00-0000	4.25
DOOLEY, DENISE	01-03-33-3300-6011-2315-00-0000	4.25
DOOLEY, DENISE	01-03-37-3701-6013-2315-00-0000	4.25
DUKLETH, BETH	01-04-41-4196-7031-2315-00-1112	4.25
DUKLETH, BETH	01-04-41-4197-7031-2315-00-0000	4.25
ELBERT, JENNIFER	01-04-42-4220-6944-2315-00-0000	4.25
ENSER, LINDA	01-04-41-4196-7315-2315-00-1122	5.00
ENSER, LINDA	01-04-41-4197-7315-2315-00-1827	5.00
ESSARY, LINDA	01-04-41-4196-0401-2315-00-1112	4.25
ESSARY, LINDA	01-04-41-4197-0401-2315-00-0000	4.25
ETHEREDGE, DAVE	01-03-39-3963-0803-2315-00-0000	5.00
FALLON, JANINE	01-04-41-4196-6110-2315-00-1112	4.50
FALLON, JANINE	01-04-41-4197-6110-2315-00-0000	4.50
FIEBIG, BONNIE	01-04-41-4196-6930-2315-00-1112	4.25
FIEBIG, BONNIE	01-04-41-4197-6930-2315-00-0000	4.25
FIOLA, NORMA	01-04-40-4005-6410-2315-00-0000	4.25
FUTAMI, MICHELLE	01-05-50-5041-6710-2315-00-0000	4.25
GARCIA, FELIPE	01-05-51-5120-6512-2315-00-0000	4.25
GILBERT, CAROL	01-04-41-4196-1203-2315-00-1112	4.25
GILBERT, CAROL	01-04-41-4197-1203-2315-00-0000	4.25
GILLETTE, BARBARA	01-04-41-4196-6110-2315-00-1112	4.25
GILLETTE, BARBARA	01-04-41-4197-6110-2315-00-0000	4.25
GOLDSWORTHY, JOHN	01-04-41-4196-0401-2315-00-1112	4.25
GOLDSWORTHY, JOHN	01-04-41-4197-0401-2315-00-0000	4.25
GOTTSCHALK, JODIE	01-04-41-4196-1302-2315-00-1112	4.25
GOTTSCHALK, JODIE	01-04-41-4197-1302-2315-00-0000	4.25
GRAFF, JONATHAN	01-03-38-3865-0948-2315-00-1350	4.25
GRAFF, JONATHAN	01-03-38-3866-0948-2315-00-1350	4.25
GROW, DIANA	01-04-41-4120-6460-2315-00-0000	4.25
GROW, DIANA	01-04-41-4120-6460-2315-00-1450	4.25
GROW, DIANA	01-04-41-4120-6460-2315-00-1601	4.25
HAAVERSON, MAHN	01-05-50-5020-6710-2315-00-0000	4.25
HALULA, MICHEALA	01-04-41-4196-1004-2315-00-1112	4.25
HALULA, MICHEALA	01-04-41-4197-1004-2315-00-0000	4.25
HARRENSTEIN, MAUREEN	01-04-41-4196-7315-2315-00-1122	5.00
HARRENSTEIN, MAUREEN	01-04-41-4197-7315-2315-00-1827	5.00
HAWKS, ARTHUR	01-04-41-4196-1105-2315-00-1112	4.25

STUDENT EMPLOYEES 1989-90

NAME	ACCOUNT-NUMBER	RATE
HAWKS, ARTHUR	01-04-41-4197-1105-2315-00-0000	4.25
HENDERSON, TINA	01-04-41-4196-7315-2315-00-1122	5.18
HENDERSON, TINA	01-04-41-4197-7315-2315-00-1827	5.18
HOKUMURA, MINORU	01-05-51-5120-6512-2315-00-0000	4.25
HOLLADAY, TONI	01-03-39-3963-0603-2315-00-0000	4.50
HUBBELL, RICHARD	01-04-41-4196-0401-2315-00-1112	4.25
HUBBELL, RICHARD	01-04-41-4197-0401-2315-00-0000	4.25
HUYNH, UYEN	01-04-41-4196-6110-2315-00-1112	4.25
HUYNH, UYEN	01-04-41-4197-6110-2315-00-0000	4.25
ILIC, BRANKO	01-05-50-5030-6710-2315-00-0000	4.25
JOHNSON, CRAIG	01-03-33-3340-0401-2315-00-0000	5.00
JOHNSON, CRAIG	01-03-33-3344-0410-2315-00-0000	5.00
JOHNSON, CRAIG	01-03-33-3346-0410-2315-00-0000	5.00
JOHNSON, DEBORAH	01-04-41-4196-6110-2315-00-1112	4.25
JOHNSON, DEBORAH	01-04-41-4197-6110-2315-00-0000	4.25
JOHNSON, OPAL	01-04-41-4196-6110-2315-00-1112	4.25
JOHNSON, OPAL	01-04-41-4197-6110-2315-00-0000	4.25
KENG, SAMETH	01-04-41-4196-7031-2315-00-1112	4.50
KENG, SAMETH	01-04-41-4197-7031-2315-00-0000	4.50
KERNS, PAT	01-04-41-4120-6460-2315-00-0000	4.25
KERNS, PAT	01-04-41-4120-6460-2315-00-1450	4.25
KERNS, PAT	01-04-41-4120-6460-2315-00-1601	4.25
KIM, INHE	01-05-51-5130-6511-2315-00-0000	4.25
KLEMP, MICHAEL	01-03-38-3872-0956-2315-00-1350	4.25
LAMME, WILLIAM	01-04-41-4120-6460-2315-00-0000	4.25
LAMME, WILLIAM	01-04-41-4120-6460-2315-00-1450	4.25
LAMME, WILLIAM	01-04-41-4120-6460-2315-00-1601	4.25
LANE, DEBRA	01-04-41-4196-2202-2315-00-1112	4.25
LANE, DEBRA	01-04-41-4197-2202-2315-00-0000	4.25
LEO, KATHY	01-03-33-3340-0401-2315-00-0000	4.25
LEO, KATHY	01-03-33-3344-0410-2315-00-0000	4.25
LOGSDON, DENISE	01-04-41-4196-4930-2315-00-1112	4.25
LOGSDON, DENISE	01-04-41-4197-4930-2315-00-0000	4.25
LOPEZ, LISA	01-04-41-4196-6311-2315-00-1112	4.50
LOPEZ, LISA	01-04-41-4197-6311-2315-00-0000	4.50
LUTHER, JOHNNY	01-05-51-5130-6511-2315-00-0000	4.25
MALAUULU, CASEY	01-04-41-4120-6460-2315-00-0000	4.25
MALAUULU, CASEY	01-04-41-4120-6460-2315-00-1450	4.25
MALAUULU, CASEY	01-04-41-4120-6460-2315-00-1601	4.25
MALLOY, MINDY	06-03-36-3670-2107-2315-00-1830	4.25
MALLOY, MINDY	06-03-36-3670-2107-2315-00-1832	4.25
MALLOY, MINDY	06-04-42-4250-7030-2315-00-0666	4.25
MANLEY, RITA	01-03-30-3006-6120-2315-00-0000	4.25
MCFALLS, CATHERINE	01-04-41-4196-0401-2315-00-1112	4.25
MCFALLS, CATHERINE	01-04-41-4197-0401-2315-00-0000	4.25
MCKINLEY, PATRICK	01-03-39-3963-0603-2315-00-0000	4.25
MORALES, JORGE	01-04-41-4196-6460-2315-00-1112	4.25
MORALES, JORGE	01-04-41-4197-6460-2315-00-0000	4.25
NAKRANI, VIDYA	01-03-33-3340-0401-2315-00-0000	4.25

STUDENT EMPLOYEES 1989-90

NAME	ACCOUNT-NUMBER	RATE
NGUYEN, CONG	01-04-41-4196-6110-2315-00-1112	4.25
NGUYEN, CONG	01-04-41-4197-6110-2315-00-0000	4.25
NIX, KASANDRA	01-04-41-4196-2107-2315-00-1112	4.25
NIX, KASANDRA	01-04-41-4197-2107-2315-00-0000	4.25
NIX, SEAN	01-05-51-5110-6511-2315-00-0000	4.25
NOKHANEH, ZEINAB	01-04-41-4196-6430-2315-00-1112	4.25
NOKHANEH, ZEINAB	01-04-41-4197-6430-2315-00-0000	4.25
NOURBAKHS, JOE	01-04-41-4196-0835-2315-00-1112	4.25
NOURBAKHS, JOE	01-04-41-4197-0835-2315-00-0000	4.25
OLSON, EDITH	06-03-36-3670-2107-2315-00-1830	4.25
OLSON, EDITH	06-03-36-3670-2107-2315-00-1832	4.25
OLSON, EDITH	06-04-42-4250-7030-2315-00-0666	4.25
ONTIVEROS, ANTONIO	01-04-41-4196-0835-2315-00-1112	4.25
ONTIVEROS, ANTONIO	01-04-41-4197-0835-2315-00-0000	4.25
O'COYNE, TRACIE	01-04-41-4150-6320-2315-00-0000	4.25
PADLO, TRENA	06-03-36-3670-2107-2315-00-1830	4.25
PADLO, TRENA	06-03-36-3670-2107-2315-00-1832	4.25
PADLO, TRENA	06-04-42-4250-7030-2315-00-0666	4.25
PAOPAO, ERIC	01-04-41-4120-6460-2315-00-0000	4.25
PAOPAO, ERIC	01-04-41-4120-6460-2315-00-1450	4.25
PAOPAO, ERIC	01-04-41-4120-6460-2315-00-1601	4.25
PARKER, RUSSELL	01-03-38-3860-0947-2315-00-1350	4.25
PEGG, DEBORAH	01-04-41-4196-7021-2315-00-1112	4.25
PEGG, DEBORAH	01-04-41-4197-7021-2315-00-0000	4.25
PEMBROKE, GENE	01-05-54-5400-6930-2315-00-0901	4.25
PLOTKIN, HARRY	01-04-43-4313-7034-2315-00-1104	4.25
PLOTKIN, HARRY	01-04-43-4315-4930-2315-00-0000	4.25
POTTS, JOE	01-04-41-4196-7031-2315-00-1112	4.25
POTTS, JOE	01-04-41-4197-7031-2315-00-0000	4.25
POURMAND, MASOUMEH	01-03-33-3320-1905-2315-00-0000	4.25
POWERS, MARY	01-04-41-4196-7021-2315-00-1112	5.00
POWERS, MARY	01-04-41-4197-7021-2315-00-0000	5.00
REYES, NATIVIDAD	01-03-36-3696-4930-2315-00-0000	4.25
RICHART, ROBERT	01-05-51-5110-6511-2315-00-0000	4.25
ROBINSON, LEOTA	06-03-36-3670-2107-2315-00-1830	4.25
ROBINSON, LEOTA	06-03-36-3670-2107-2315-00-1832	4.25
ROBINSON, LEOTA	06-04-42-4250-7030-2315-00-0666	4.25
SCHWARTZ, DEBRA	01-04-41-4196-6410-2315-00-1112	4.25
SCHWARTZ, DEBRA	01-04-41-4197-6410-2315-00-0000	4.25
SCOTT, JAMES	01-04-41-4196-6315-2315-00-0000	4.25
SCOTT, JAMES	01-04-41-4196-6315-2315-00-1112	4.25
SERVIDAD, AGNES	01-04-41-4196-0410-2315-00-1112	4.25
SERVIDAD, AGNES	01-04-41-4197-0410-2315-00-0000	4.25
SHAH, NIMISH	01-05-50-5030-6710-2315-00-0000	4.50
SHERRILL, DEBORAH	01-04-41-4196-1509-2315-00-1112	4.50
SHERRILL, DEBORAH	01-04-41-4197-1509-2315-00-0000	4.50
SILVA, CINDY	01-03-33-3320-1905-2315-00-0000	4.25
SMALLWOOD, ROSEMARY	01-04-43-4313-7034-2315-00-1104	4.25
SMALLWOOD, ROSEMARY	01-04-43-4315-4930-2315-00-0000	4.25

STUDENT EMPLOYEES 1989-90

NAME	ACCOUNT-NUMBER	RATE
SMITH, BARBARA	01-04-41-4196-0401-2315-00-1112	4.25
SMITH, BARBARA	01-04-41-4197-0401-2315-00-0000	4.25
SMITH, CYNTHIA	01-05-50-5000-6710-2315-00-0000	5.00
SONODA, NORMAN	01-03-38-3859-0704-2315-00-1350	4.25
SOOTER, EVELYN	01-04-41-4196-2001-2315-00-1112	4.25
SOOTER, EVELYN	01-04-41-4197-2001-2315-00-0000	4.25
SWAIM, GERALD	01-03-38-3859-0704-2315-00-1350	4.25
SWEENEY, SUSAN	01-04-41-4120-6460-2315-00-0000	4.25
SWEENEY, SUSAN	01-04-41-4120-6460-2315-00-1450	4.25
SWEENEY, SUSAN	01-04-41-4120-6460-2315-00-1601	4.25
TEHRANCHI, BAHRAM	01-03-37-3710-1004-2315-00-0000	4.25
THOMAS, JOHN	01-04-41-4196-0704-2315-00-1112	4.25
THOMAS, JOHN	01-04-41-4197-0704-2315-00-0000	4.25
TOKOPH, CYNTHIA	01-04-41-4196-7315-2315-00-1122	5.15
TOKOPH, CYNTHIA	01-04-41-4197-7315-2315-00-1827	5.15
TOLLAS, MICHAEL	01-03-33-3350-1701-2315-00-0000	4.25
TREPL, MARGARET	01-05-51-5120-6512-2315-00-0000	4.25
TRIPP, ROY	01-05-50-5049-6710-2315-00-0000	5.00
UMLAUF, WANDA	01-04-41-4196-6110-2315-00-1112	4.25
UMLAUF, WANDA	01-04-41-4197-6110-2315-00-0000	4.25
VANSLAMBROUCK, ERIC	01-04-41-4196-0401-2315-00-1112	4.50
VANSLAMBROUCK, ERIC	01-04-41-4197-0401-2315-00-0000	4.50
VIDANA, JOEL	01-04-41-4196-0835-2315-00-1112	4.75
VIDANA, JOEL	01-04-41-4197-0835-2315-00-0000	4.75
WALDRUP, MICHELE	01-04-41-4120-6460-2315-00-0000	4.25
WALDRUP, MICHELE	01-04-41-4120-6460-2315-00-1450	4.25
WALDRUP, MICHELE	01-04-41-4120-6460-2315-00-1601	4.25
WASHINGTON, MANIE	01-03-33-3300-6011-2315-00-0000	4.25
WASHINGTON, MANIE	01-03-37-3701-6013-2315-00-0000	4.25
WASHINGTON, MANIE	01-04-43-4313-7034-2315-00-1104	4.25
WASHINGTON, MANIE	01-04-43-4315-4930-2315-00-0000	4.25
WILLIAMS, RUSSELL	01-05-51-5170-6731-2315-00-0850	4.25
WILLIAMS, RUSSELL	01-05-51-5170-6731-2315-00-1840	4.25
WOOTEN, ROBYN	01-04-41-4196-6775-2315-00-1112	5.00
WOOTEN, ROBYN	01-04-41-4197-6775-2315-00-0000	5.00

The vote was 4 Ayes, 1 Abstention (Dougherty).

6. APPROVE SABBATICAL LEAVE REQUESTS

MSC Echeverria, Forquera

RESOLUTION 89-13450

BE IT RESOLVED, That the following requests for Sabbatical Leave for the 1989 to 1990 academic year be approved:

SPRING 1990

Timothy W. Ulman, Foreign Languages Department
James M. Wood, II, Physics & Engineering Department

The vote was unanimous.

7. GRANT LEAVE OF ABSENCE

MSC Echeverria, Forquera

RESOLUTION 89-13451

BE IT RESOLVED, That Charlotte Holmes, Handicapped Services Technician, Disabled Students Programs and Services, be granted a 35 percent Personal Leave of Absence without pay but with no effect on fringe benefits, effective October 25, 1989, through December 22, 1989.

The vote was unanimous.

8. APPROVE TRAVEL EXPENSES

MSC Echeverria, Forquera

RESOLUTION 89-13452

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. GEORGE R. BOGGS

Advanced Funds?: Yes

For: Transportation, parking, meals, and lodging

To attend: Fall Session of the Academic Senate

Location: Los Angeles, California

Date: November 1 and 2, 1989

Amount: \$210.00

Budget Acct. No. 01-02-20-2000-6630-5201.00-0000

- b. GEORGE R. BOGGS
Advanced Funds?: Yes
For: Transportation, parking, meals, lodging, and workshop registration
To attend: 60th Annual Convention of California Association of Community Colleges
Location: Santa Clara, California
Date: November 15-19, 1989
Amount: \$563.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000
- c. GEORGE R. BOGGS
Advanced Funds?: Yes
For: Transportation, parking, and meals
To attend: Testify before the Legislature
Location: Sacramento, California
Date: October 24, 1989
Amount: \$325.00
Budget Acct. No. 01-02-20-2000-6630-5201.00-0000
- d. ROBERT L. DOUGHERTY, JR.
Advanced Funds?: Yes
For: Transportation, meals, lodging, and registration
To attend: 60th Annual Convention of California Association of Community Colleges
Location: Santa Clara, California
Date: November 17-19, 1989
Amount: \$648.00
Budget Acct. No. 01-01-10-1000-6620-5201.00-0000
- e. BARBARA HUGHES
Advanced Funds?: Yes
For: Transportation, meals, lodging, and registration
To attend: 60th Annual Convention of California Association of Community Colleges
Location: Santa Clara, California
Date: November 17-19, 1989
Amount: \$648.00
Budget Acct. No. 01-01-10-1000-6620-5201.00-0000

The vote was unanimous.

9. APPROVE EXPENSE FOR RETREAT/WORKSHOP

MSC Echeverria, Forquera

RESOLUTION 89-13453

BE IT RESOLVED, That the following expense for 13 staff members of the Community Education Division to participate in a retreat/workshop to be held on October 27, 1989, at the Quails Inn, San Marcos (includes room, continental breakfast, and lunch). Total cost payable to Quails Inn, \$221.00. Budget Code: 01-03-31-3100-6-14-5208.00-1665.

The vote was unanimous.

10. APPROVE AMENDMENT TO TRAVEL EXPENSES

MSC Echeverria, Forquera

RESOLUTION 89-13454

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize payment of the following additional expenses for W. D. Snodgrass poetry reading on October 6, 1989: a) \$71.31 travel and hotel to be paid from account 01-03-31-6170-5201.00-0000. This amount is a correction to the amount approved by the Governing Board on August 22, 1989--increased from \$500.00 to \$571.31. b) \$1,000 honorarium fee to be paid from account 01-03-31-3170-6140-5591.00-0000. These amounts are in addition to the expenses approved by the Governing Board on August 22, 1989.

The vote was unanimous.

R e s u m p t i o n o f
R E G U L A R A G E N D A

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

No items removed.

E. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of the Faculty

There was no report.

3. INFORMATION

Report of the Administrative Association

There was no report.

4. INFORMATION

Report of the CCE/AFT

CCE/AFT has sponsored a financial workshop and plans to do follow-up workshops in that area. Mrs. Tait and Toni Griffith attended a classified employees workshop last weekend in LA that was very motivating and it looks like the CCE/AFT is ready to start negotiations on Thursday.

5. INFORMATION

Report of the Associated Student Body

Mr. Weber reported implementary of AB 2576 had been passed by the students. Mr. Weber and Jim Bowen will be working with Herman Lee and Mike Gregoryk on the collection of the money. At the October 14 retreat, the ASG established a list of 10 goals to accomplish this year. The list will be sent out to every department so ASG can get some input. The appointments for the student committees representatives on campus have been made and will be sent to Dr. Boggs.

6. INFORMATION

Report of Superintendent

Dr. Boggs reported that Charles Hollins, one of our counselors, has been named Man of the Year by the Oceanside Chapter of the NAACP for his work in community services.

Wayne Armstrong in Biology has published an article on pokeweed in Pacific Horticulture.

Mike Gregoryk was congratulated on his election to the Board of Directors for the California Association of Chief Business Officials.

Dr. Boggs received a telephone call from Richard Carter, President of Signet Armorlite, letting him know that Signet is working closely with the Air Pollution Control District to do a full public risk assessment rather than the shadow assessment which was proposed by the APCD. The study will be thorough and take longer than the original proposal. Signet Armorlite will fund the study at a cost of \$100,000 and the

project will be done by an independent consultant firm approved by the APCD. Plans are being finalized for elimination of methylene chloride emissions with implementation of these plans for early 1990.

A report on institutional memberships has been included in the backup material. Two organizations in which Palomar is not a member and could be potentially beneficial are the Association of Governing Boards (\$2,000) and the American Council on Education.

On November 9 at 4:30 a workshop will be held with the Poway City Council at the City Council Chambers to discuss a potential site for an educational center in Poway.

On November 9 at 7:30 a.m. a breakfast meeting with legislative aides on campus will be held. Any Board members wishing to attend should contact Dr. Boggs.

7. INFORMATION

Report of Other Organizations and/or Individuals, Committees or Task Forces

Professional Development for Classified and Administrative Employees Presentation by Jane Engleman

This presentation is a result of 1725 although Palomar has been involved in professional development long before 1725. Ms. Engleman gave an overview of the many activities that Classified and Administrative Employees are involved in for professional development.

Some programs forthcoming are:

- a. Career development training and how to get ready for it.
- b. How to write effective resumes and job applications.
- c. Exchanges and shadowing with other people to see how they like filling your shoes on the job.
- d. Pre-retirement seminars.
- e. Cultural and ethnic diversity awareness and sensitivity.

F. CURRICULAR REPORTS

LARC/FIPSE Classroom-Based Research Update by Dr. Barr.

Dr. Barr reported on a three-year, \$400,000 grant that has been received by LARC (Learning Assessment Retention Consortium) from the Fund for the Improvement of Post Secondary Education (FIPSE). He defined LARC as a state-wide organization of California community colleges of which 80 of the 107 colleges belong. It was founded approximately 10 years ago to encourage a network of activities between colleges to improve learning, identify assessment techniques that can be used to see what our students are learning and therefore improve our methods of teaching and improve retention of students in California community colleges. This grant will enable LARC to conduct a dissemination of a technique known as classroom

research developed by Pat Cross and Tom Angelo of UC Berkley. Palomar will participate in the first year of the three-year project.

The fund provides for training workshops to be given over these three years. Two faculty members from each of the 30 colleges involved will be trained. Pat Schmidt of Nursing and Hayden Davis of Behavioral Sciences will be trained in classroom research from our campus. They will, in turn, train other faculty members on our campus so that at least ten other faculty members on our campus will be trained in this technique. The idea is that each year the number of people trained will expand so that those already trained will train others and so forth. We have attended two workshops this year. The classroom research or assessment technique is very action oriented on what is going on at that time. The first workshop planned and implemented projects and in the second workshop we shared these projects. Dr. Barr is very impressed with this.

The grant money will help support workshop leaders and will hire a full-time project director for the duration of the grant. Colleges contribute by funding the travel expenses to and from the workshops and by encouraging faculty members to participate. This will satisfy professional development growth requirements. Hayden Davis and Pat Schmidt will receive a \$1,000 stipend to help them take on their leadership responsibilities. The total \$2,000 grant will need to be accepted by the Board at the next meeting.

Mr. Weber asked about student response. Dr. Barr said student response came through the teachers. Classroom research is very student oriented and is not necessarily an assessment of the teacher. Mr. Weber asked if studies have shown the retention level using this technique. Dr. Barr said there is no direct relationship between retention and this technique. However, it is well known that the more effective a classroom experience is for students, the more likely they are to stay in school. Dr. Dougherty felt what Mr. Weber was trying to say was that at the end of a class you can go back to determine what was really good and what was bad about the class. Dr. Barr responded that this idea is a version of the technique using 3 x 5 cards and asking the students for the clearest point and what is still muddled in their minds at the end of class. This is very quick and effective feedback.

G. COMMUNICATIONS

1. Letter from H. D. McAninch, President, College of DuPage, Glen Ellyn, Illinois, to Dr. Moser, expressing appreciation for her serving as facilitator at retreat.
2. Letter from Strom Thurmond, member of the Subcommittee on Employment and Productivity of the U.S. Senate Committee on Labor and Human Resources, to Dean Poulsen, dated September 14, 1989, expressing appreciation of her views relating to the Job Training Partnership Act (JTPA).
3. Letter from Lois Schuhrke, Assistant Secretary, Commission on Dental Accreditation, American Dental Association, to Jean Landmesser, dated August 28, 1989, regarding her acceptance of an appointment as member of the Committee on Dental Assisting Education.

4. Letter from Ana Maria Salazar, former Palomar student and recent Harvard Law School graduate, to Dr. Boggs, dated October 2, 1989, expressing appreciation to Palomar faculty and staff for guidance and encouragement she received while a student at Palomar.
5. Letter from Bill Cheeseman, Chairperson, San Diego Employer Advisory Board, to CarolAnn Burton, dated September 27, 1989, congratulating her on receiving the Employee Excellence Award for 1989.
6. Letter from Richard Burrows, Executive Director, San Diego Institute for Arts Education, to Dr. Boggs, dated October 10, 1989, congratulating him and the staff on the inspired presentation of W.D.'s Midnight Carnival at the Boehm Gallery.
7. Letter from Raymond Kahn, Ph.D., to Inder Singh, dated October 11, 1989, expressing appreciation to Janet Kuzmich for help given him and his daughter Wendy.

H. UNFINISHED BUSINESS

There was no unfinished business.

I. NEW BUSINESS

1. INFORMATION

Award of Bilingual Teacher Corps Grant to Palomar College under Federal Title VII to be used for the English as a Second Language Program.

2. ISSUE NEW WARRANT

MSC Echeverria, Dougherty

RESOLUTION 89-13455

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of Karolyn D. Hoffman, 1128 Phillips, Vista, CA 92083, in the amount of \$482.93 (original warrant stale dated).

The vote was unanimous.

3. APPROVE CONTRACT

MSC Echeverria, Dougherty

RESOLUTION 89-13456

BE IT RESOLVED, That in accordance with Government Code 53060 that an agreement between the Palomar Community College District and JHK and Associates, 2831 Camino Del Rio South, Suite 205, San Diego, CA 92108 for the Purpose of Providing Engineering design service for parking lot expansion in Lot Number 9 and a new Parking Lot adjacent to the Educational Theatre. Said contract is estimated not to exceed \$37,140.00.

The vote was unanimous.

J. FINANCIAL REPORTS

1. INFORMATION

BUDGET REPORT, Unrestricted Income, from 9/1/89 to 9/30/89.

2. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from 9/1/89 to 9/30/89.

3. INFORMATION

BUDGET REPORT, Quarterly Expenditures, to 7/1/89 to 9/30/89.

4. INFORMATION

TRAVEL CLAIM TRANSACTIONS, from 9/1/89 to 9/30/89.

5. INFORMATION

PURCHASE ORDER PAYMENTS - Airline Fares, from 050000 to 059999.

6. APPROVE REVOLVING CASH FUND EXPENDITURES

MSC Dougherty, Echeverria

RESOLUTION 89-13457

BE IT RESOLVED, That Revolving Cash Fund Expenditures, Check Nos. 7226 through 7235, in the amount of \$4,786.26, be approved.

The vote was unanimous.

7. APPROVE EXPENSE WARRANTS

MSC Dougherty, Echeverria

RESOLUTION 89-13458

BE IT RESOLVED, That Expense Warrants number 18698 through 20699, in the total amount of \$1,211,073.17, be approved.

The vote was unanimous.

8. APPROVE QUARTERLY FINANCIAL STATUS REPORTS

MSC Dougherty, Echeverria

RESOLUTION 89-13459

BE IT RESOLVED, That the Quarterly Financial Status Report, quarter ended 9/30/89, as required by AB 2910, be approved.

The vote was unanimous.

9. INFORMATION

Use of campus facilities by outside organizations, September, 1989.

K. OPERATIONAL REPORTS

Student Placement Presentation by Dr. Backart

Dr. Backart reported on a pilot program between Palomar and the EDD for the 1988/1989 school year. This program ties our student placement office to the San Diego County network of the EDD. EDD donated a staff member (CarolAnn Burton) to Palomar College to support this program. The program has been very successful since the first day and before long CarolAnn Burton was overloaded with work due to the program's success. EDD funded 50% and Palomar picked up short-term employment on an hourly basis. However, on July 1 EDD picked up her employment on a full-time basis. Her work is exemplary and she has been able to double the placement of the Student Placement Office. CarolAnn Burton has been placed in nomination for the SDEAS Employee Excellence Award.

Because of the success of this pilot project, EDD would like to bring in a sophisticated computer next spring which would hook up to the main office in Sacramento bringing in all job openings in the state. During the night the computer will match students with jobs and every morning there will be printout of these jobs available to the students. This will greatly improve placements and also significantly reduce the amount of paper pushing that currently goes on. EDD is so pleased with the end product of this program that they are now looking at other colleges in the state to do the same thing. There will be a tour of the facility in the spring and hopefully the new computer will be in operation. Also, through

Financial Aid and Student Placement we are now actively working on the off-campus college work study placement which is going quite well.

L. ITEMS PENDING

1. Faculty Tenure Review
2. Faculty Service Areas
3. Evaluation of the Faculty
4. Progress on Staff Diversity
5. Administrative Contracts
6. 2 + 2 + 2

M. COMMENTS FROM BOARD MEMBERS

Mr. Williamson commended CarolAnn Burton on her exemplary performance.

Mr. Echeverria commented on institutional memberships. It is his understanding that we look at any way we can cut out those memberships which are not directly beneficial to the college and, in turn, look at others we may wish to join, keeping in mind that we are here to serve the local community. Mr. Echeverria does endorse membership on the American Council on Education. He wants this list to come back to the Board at some future date.

Dr. Dougherty is not in favor of belonging to organizations just to receive their publications. He agrees that this issue should be brought back to the Board for action. Dr. Dougherty suggested that in view of the recent earthquake, a conference should be held on this subject and other disasters to better prepare us in the event of a major disaster. Mr. Gregoryk responded to this saying that the disaster preparedness plan is currently being updated and training will be offered upon completion. Dr. Dougherty read four brief excerpts on committee work from the October 9 Faculty Senate minutes. He feels more feedback on committee action needs to happen, streamlining meetings such as using the equivalent of a consent calendar, and looking at the size of a committee. He was impressed with the October 9 minutes and is delighted they are looking at these issues.

Mr. Weber commented that he had submitted a request to Dr. Boggs concerning looking at CalSACC student membership. This memberships allows a student to be a member of the state policy board and it also affords them a direct line to the state Chancellor's Office and provides direct input with the assemblymen in Sacramento. Dr. Boggs responded that the administration is determining whether the college or student government should be the member and will be responding to him shortly.

Ms. Hughes said Mr. Echeverria gave her a notice from the ADAPT Committee which is the county drug awareness committee. This committee wanted us

to pass a resolution announcing this as Drug Awareness Week but unfortunately it was received too late to put on the agenda. We still want everyone to know that we do encourage the idea of Drug Awareness Week. Student government will be doing something on this subject later in the year. Ms. Hughes received a letter from the CCCT which says the Governor is going to appoint two new members to the Board of Governors for Community Colleges. She has a list of guidelines available to those who would be interested in being nominated.

N. CLOSED SESSION--Personnel Items

The Board recessed at 8:02 p.m. and went into closed session at 8:07 p.m., to deal with personnel matters and pursuant to Government Code Section 54957.6 to discuss contracts for non-represented groups.

The meeting was reconvened to open session at 8:59 p.m., at which time Ms. Hughes announced that during closed session the following actions were taken:

MSC Dougherty, Echeverria

RESOLUTION 89-13460

BE IT RESOLVED, That the final disciplinary action concerning Peter J. Aretakis, be approved based on the recommendations of David B. Hart, Hearing Officer, State Conciliation Service in accordance with the Classified Personnel Handbook.

The vote was unanimous.

O. ADJOURNMENT

The meeting was adjourned at 9:01 p.m.



P R E S I D E N T



S E C R E T A R Y

MINUTES
SPECIAL JOINT MEETING
PALOMAR COMMUNITY COLLEGE DISTRICT AND POWAY CITY COUNCIL
CITY COUNCIL CHAMBERS
13325 CIVIC CENTER DRIVE, POWAY
Thursday, November 9, 1989

The Governing Board of the Palomar Community College District met at the Poway City Council Chambers, Poway, California, having received written notice as prescribed by law.

A. CALL TO ORDER

The meeting was called to order by the President, Barbara Hughes, at 4:36 p.m.

B. ROLL CALL

TRUSTEES PRESENT;

ROBERT L. DOUGHERTY, JR., M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
BARBARA HUGHES, PRESIDENT
HARVEY WILLIAMSON, VICE PRESIDENT

MEMBERS ABSENT: RALPH FORQUERA; JOHN WEBER, STUDENT TRUSTEE

EXECUTIVES AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent/Vice President,
Instructional Services
Dr. David Chappie, Assistant Superintendent/Vice President,
Student Services
Michael Gregoryk, Assistant Superintendent/Vice President,
Finance and Administrative Services

STAFF PRESENT:

Daniel Arnsan, Director, Library Media Center
Charrie Deuel, Facility Planning
Bryant Guy, Director, Contracts
Nona McClure, Director, Satellite Education Center-Mt. Carmel
Dr. Michael Norton, Director, Public Information

QUORUM ESTABLISHED

Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

The purpose of the meeting was to discuss the need for a satellite campus in the southern area of the College District. Carl R. Kruse, Mayor, convened the Council meeting and recognized Jim Bowersox, City Manager of Poway.

Jim Bowersox gave an overview of what has transpired over the last couple of years. In June of this year funds were identified by the City to support a community-size library. At the same time, Palomar College, being the third fastest growing community college district in California is seeking to establish an educational center in the southern portion of its district. The City staff members feels they have found a site to accommodate a joint venture immediately south of St. Michaels School on Pomerado Road and adjacent to two new school campuses. The County of San Diego was also contacted in hopes of getting their participation in the project.

Ms. Hughes introduced those in attendance from the Palomar Community College District. She commented that our main campus has over 1,600 Poway students, over 1,700 students at the Mt. Carmel site, and over 900 students at the Poway High School site. Studies show that the closer we can get geographically to the students we serve, the better job we can do in serving them.

Dr. Boggs gave an overview of Palomar College commenting on the large area it serves and the need to branch out to better serve the community; it currently serves an enrollment of almost 24,000 students. He highlighted many of the strong points of the college including the success of its present library serving not only the campus but the community.

Mike Gregoryk went through Palomar's process of establishing an off-campus site.

1. Complete agreement with City of Poway and other agencies for a proposed site in Poway which include County of San Diego and possibly the public school district.
2. Notify Chancellor's Office of potential site and alert them to a plan to do a needs assessment.
3. Begin development of Needs Assessment document.
4. Integrate needs assessment process with state-wide master planning process of the Chancellor's Office.

5. Submit a preliminary planning guide (PPG) for district-wide planning money.
6. Complete our Needs Assessment document.
7. Request initial contact with California Postsecondary Education Commission (CPEC) regarding approval of the new center.
8. Request Chancellor's staff and CPEC to look at the site.
9. Board of Governor's approval of site.
10. Submit PPG for initial planning and construction of the site.
11. CPEC approval of the site.
12. Initial funding of planning money for the District from the state.
13. Funding for the initial construction of the Poway site.
14. Initial occupancy of the Poway site.

We are looking at possible occupancy of the Poway site in September, 1993.

Bryant Guy and Mike Moss, planning consultant, had slides of the site and rough sketches of the proposed layout of the campus. The site would ultimately serve 5,000 students and contain roughly 100,000 square feet of buildings. The ridge line on the hillsides would remain, with the buildings following the natural land forms with a maximum building height of two stories. The plan is for Administration and the Library to be located in the same area.

Dr. Dougherty commented that he lives in the neighborhood and is sensitive to the residents' concerns:

1. No traffic or parking on La Manda.
2. Possible drainage problems.
3. Signal on Pomerado Road.
4. Access between property and new high school.
5. Appearance of site.

The City Council shared their thoughts on the importance of the new library, insuring resident and community support, traffic implications, funding, loss of real estate taxes which could be derived from this property, lack of representation present from the City of San Diego and the Poway Unified School District, cooperation regionally, adequate college parking, the possibility of acquiring state library capital improvement funds, the use of a mobile library, forming a citizens' advisory committee, and the fact that the property is privately owned.

A resident spoke to the proposal with his concerns of noise, traffic, student access, trash, replication of facilities and that this is a change in the general plan. Barbara Hughes clarified that the present student population attends at night because there are no facilities during the day. The Council also clarified that there is no zone change required and a school site is permissible on this land under the present general plan. Mr. Hoffman, a resident, spoke of concerns with noise, fumes, and radios blasting in an area which has otherwise been very quiet.

It was MSC (5 ayes, 0 no) by the City Council to go forward with the JPA adding the City of San Diego as a proposed participant and concurrently determining the feasibility of how to continue with library services in south Poway.

MSC Echeverria, Williamson

RESOLUTION 89-13461

BE IT RESOLVED, That the staff develop a proposal for the development of the site which shall include a proposed joint powers agreement, a plan for county, city, school district, and college participation, a site development timeline and a master plan for the site.

The vote was 4 ayes, 1 absence (Forquera).

C. ADJOURNMENT

The meeting was adjourned at 5:49 p.m.

P R E S I D E N T

S E C R E T A R Y

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, November 14, 1989, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by Vice President, Mr. Harvey Williamson, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR. , M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

ABSENT: BARBARA HUGHES, PRESIDENT

EXECUTIVES AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent/Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent/
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
LuAnn Poulsen, Dean, Vocational Education
and Applied Arts
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Peter J. Aretakis, Director of Satellite Education Center,
Community Education
Dr. Robert Barr, Director of Institutional Research
and Planning
Terri Baur, Special Assistant to the President
Virginia Dower, Director, Bookstore Operations
Jane Engleman, Director, Human Resources and
Affirmative Action
Pat Farris, Coordinator, Business Support Services
Michael Flanagan, Director, Financial Aid
Mary Anne Giardina-Rodgers, Director of Child Development Instruction
and Services Center
Bryant Guy, Director, Purchasing Services
Lois Meyer, Director, Fiscal Services
Cynthia Poole, President, The Faculty
Patrick Schwerdtfeger, President, Faculty Senate
Ruth Tait, Handicapped Services Technician, Disabled
Student Programs and Services

GUESTS:

Sol R. Allen, Labor Specialist
Mark Hopkins, Telescope

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Williamson declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

MSC Dougherty, Echeverria

RESOLUTION 89-13462

BE IT RESOLVED, That the Minutes of the Regular Meeting held October 24, 1989, be approved as amended:

Page 8, Item 4, remove "1 Abstention (Dougherty)" and change to "unanimous" vote.

Page 8, Item 5, change "unanimous vote" to "4 Ayes, 1 Abstention (Dougherty)"

The vote was unanimous.

C O N S E N T C A L E N D A R

NOTICE TO PUBLIC. There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

CC.

1. ACCEPTANCE OF GIFTS

MSC Dougherty, Echeverria

RESOLUTION 89-13463

BE IT RESOLVED, That the following gift(s) be accepted and that an appropriate Letter of Appreciation be sent:

Approximately 340 sq. ft. of plastic laminate material and 2268 board feet of assorted thickness, species and grades of hardwoods donated by Bowser Cabinets and Casework Corp., 12525 Stowe Drive, Poway, CA 92064, to the Cabinet and Furniture Technology Program, value assigned by donor at \$4,688.84.

The vote was unanimous.

2. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13464

BE IT RESOLVED, That the employment of the following certificated person be approved:

a. Name: LYNNE M. HENSON
Position: Instructor
Department: English as a Second Language
Sal Cls/Stp: D - 6 Annual Salary: \$35,052.00
% Contract: 100 New Position?: No
Remarks: Replacement for Dr. Patricia Zevin.
Length: 5/10 months
Effective: 1/20/90 - 5/25/90
Prorated Sal: \$17,624.34
Acct No: 01-03-36-3696-4930-1111.00-0000 (100%)

The vote was unanimous.

3. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13465

BE IT RESOLVED, That the employment of the following classified persons be approved:

a. Name: SHANON L. GAMBILL
Position: Computer Support Technician
Department: Information Systems
Position #: 500462 New?: No
Sal Rng/Stp: 31/A Salary: \$2,219.00 monthly
Full-time?: Yes No of Mos: 12
Remarks: Salary correction
Effective: 8/7/89
Acct No(s): 01-05-50-5050-6730-2111.00-0000/100%

b. Name: JANE E. DIETZ
Position: Facilities Inventory Assistant
Department: Facility Planning
Position #: 500851 New?: Yes
Sal Rng/Stp: 11/A Salary: \$578.85/monthly
Full-time?: No-42.5% No of Mos: 12
Remarks: Approved 8/22/89
Effective: 11/1/89
Acct No(s): 01-05-50-5015-6610-2111.00-0000/100%

- c. Name: CYNTHIA J. SMITH
 Position: Admissions and Records Clerk
 Department: Admissions, Records, Veteran's Services
 Position #: 410269 New?: No
 Sal Rng/Stp: 12/A Salary: \$1,396/monthly
 Full-time?: Yes No of Mos: 12
 Remarks: Replacement for Pamela Mead-Knapp
 Effective: 11/1/89
 Acct No(s): 01-04-40-4010-6210-2111.00-0000/100%
- d. Name: SCOTT J. GALLAN
 Position: Admissions and Records Clerk-Matriculation
 Department: Admissions, Records, Veteran's Services
 Position #: 410259 New?: No
 Sal Rng/Stp: 12/A Salary: \$1,396.00/monthly
 Full-time?: Yes No of Mos: 12
 Remarks: Replacement for Michael Martinez
 Effective: 11/1/89
 Acct No(s): 01-04-40-4025-6421-2111-00-1670-100%
- e. Name: PAIGE S. VARNER
 Position: Admissions and Records Clerk
 Department: Admissions, Records, Veteran's Services
 Position #: 410267 New?: No
 Sal Rng/Stp: 12/A Salary: \$1,396.00/monthly
 Full-time?: Yes No of Mos: 12
 Remarks: Replacement for Diana Sanchez
 Effective: 10/13/89
 Acct No(s): 01-04-40-4010-6210-2111.00-0000/100%
 NOTE: 3% added to base salary for hours worked between 6 pm
 and 10 pm. HOURS: 11:30 am-8:30 pm, Monday through Thursday;
 8 am-5 pm, Friday.

The vote was unanimous.

4. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13466

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Fall 1989 Semester (day and/or evening) be approved; said instructors are not scheduled to teach more than 60 percent load.

ALLIED HEALTH

Debbie Phalen	AH-2	Emergency Medical Tech 1A Paramedic Certificate, U.C.S.D. 9 years experience	\$26.00
Kenneth Slaven	AH-2	Emergency Medical Tech 1A B.A., History, CSU, Fullerton 5 years experience	26.00

ENGLISH AS A SECOND LANGUAGE

Robin McCubbin	CNED 185	English as a Second Language M.A., Education, Columbia M.A., Applied Linguistics, Columbia	27.78
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VOCATIONAL PROGRAMS

Paul Blackwood	AP E 50 AP E 50-57	Intro/Electrical Trade Sub as Needed in Electricians Apprenticeship 40 years experience	17.20
Robert Riel	AP E 56 AP E 50-57	Nuclr/Safety/Trans/Diode Sub as Needed in Electrician's Apprenticeship 6 years experience	17.20

The vote was unanimous.

5. GRANT LEAVE OF ABSENCE

Request for Cherie Barker-Reid, Associate Professor, Vocational Programs, be granted an additional 20% Leave of Absence was deleted from the agenda.

6. APPROVE CLASSIFIED POSITION RECLASSIFICATION

MSC Dougherty, Echeverria

RESOLUTION 89-13467

BE IT RESOLVED, That the reclassification of the following position be approved:

- a. Position: Assistant Director Human Resources
Department: Human Resource Services
Position #: 500653
Sal Rng/Stp: 50/A Salary: \$2,593.00/month
Full-time: Yes New: No
No Months: 12
Effective Date: 1/1/90
Budget Acct No: 01-05-50-5060-6723-2112.00-0000/100%
Remarks: Current classification - Staff Assistant/Confidential, Salary Range 40; Position will move to Supervisor group in the Administrative Association.

The vote was unanimous.

7. APPROVE FINAL CLASSIFICATIONS

MSC Dougherty, Echeverria

RESOLUTION 89-13468

BE IT RESOLVED, That the Final Classification of the following positions be approved effective July 1, 1989:

- a. Senior Instructional Assistant; Foreign Languages; 50%; 11 month.
b. Office Specialist; Tutoring Services; 45%; 11 month.
c. Senior Office Specialist; English as a Second Language; 50%; 10 month.
d. Senior Office Specialist; Vocational Programs; 75%; funded; 10 month.
e. Satellite Center Aide; Community Education; 45%; 12 month.
f. EOPS Technician; EOPS; 45%; funded; 12 month.
g. Admissions and Records Clerk, Admissions/Records/Veteran's Services, 100%, 12 month.
h. Admissions and Records Clerk (Matriculation); Admissions, Records, Veteran's Services; 100%; funded; 12 month.

- i. Guidance Services Technician (Matriculation); Counseling; 100%; funded; 12 month.
- j. Community Services Program Developer; Community Education; 75%; funded; 12 month.
- k. Telephone Operator; Telephone Services; 50%; 12 month.

The vote was unanimous.

8. APPROVE MONTHLY STIPEND

MSC Dougherty, Echeverria

RESOLUTION 89-13469

BE IT RESOLVED, That the following employee be granted a \$50.00 per month stipend effective September 1, 1989, as a designated bilingual interpreter for the District.

Petra Reyes, Executive Secretary

The vote was unanimous.

9. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following resignations have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

THAP D. LY, Groundskeeper I, Grounds Services, effective October 31, 1989.

LISA WAIBEL, Executive Secretary, Finance and Administrative Services, effective November 3, 1989.

10. APPROVE TRAVEL EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 89-13470

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. GEORGE R. BOGGS

Advanced Funds?: Yes
For: Transportation (airfare), parking, meals,
lodging, and registration
To attend: 70th Annual American Association of Community
and Junior Colleges Convention
Location: Seattle, Washington
Date: April 21-25, 1990
Amount: \$1420.00
Budget Acct. No.: 01-02-20-2000-6630-5201.00-0000

b. TED HAMILTON

Payment of commercial transportation (airfare) \$98.00 and
honorarium \$275.00, to speak to the faculty on Faculty Service
Areas, November 8, 1989. Budget Acct. No. 01-03-30-3000-6010-
5207.00-1665.

c. KATHI WILLIAMS

Payment of mileage \$182.00 and meals \$25.00, as guest speaker
from Intercultural Communications Institute, to speak at
Workshop #48, Cross-Cultural Communication, on January 5,
1990. Budget Acct. No. 01-03-30-3003-6020-5102.00-0000-100.

d. PRANY SANIKONE

Payment of mileage \$104.00, meals \$50.00, lodging \$60.00, and
honorarium \$500.00, as guest speaker from Intercultural
Communications Institute, to speak at Workshop #48, Cross-
Cultural Communication, on January 5, 1990. Budget Acct. No.
01-03-30-3003-6020-5102.00-0000-100.

e. JASON BARNES

Payment of \$200.00 as partial reimbursement for travel expenses to tour and inspect the College Theatre and D-6 buildings on November 21 and 22, 1989, to assist the staff in developing renovation and equipment lists. Budget Acct. No. 01-03-31-3101-6812-5106.00-0000.

The vote was unanimous.

11. APPROVE LIFE INSURANCE INCREASE FOR CERTIFICATED STAFF

MSC Dougherty, Echeverria

RESOLUTION 89-13471

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve an increase in life insurance from \$50,000 to \$60,000 for certificated staff effective July 1, 1989.

The vote was unanimous.

12. APPROVE LIFE INSURANCE INCREASE FOR CLASSIFIED STAFF NOT REPRESENTED BY CCE/AFT

MSC Dougherty, Echeverria

RESOLUTION 89-13472

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve an increase in life insurance from \$50,000 to \$60,000 for classified staff not represented by the CCE/AFT effective July 1, 1989.

The vote was unanimous.

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were none.

E. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of the Faculty

There was no report.

3. INFORMATION

Report of the Administrative Association

Dr. Barr reported the Administrative Association has finished its proposal of a draft handbook which has gone to the Cabinet.

4. INFORMATION

Report of the CCE/AFT

Ruth Tait reported the CCE/AFT had their second meeting with the district today for negotiations and will continue negotiations next Tuesday at 9 o'clock.

5. INFORMATION

Report of the Associated Student Body

Mr. Weber highlighted Homecoming activities for this coming weekend and special activities for students during the current week.

On November 10-12, the ASG attended student government workshops at a state conference. They returned to Palomar eager to participate in the benefits of AB 1725. Appreciation was relayed from the Associated Students to the District for allowing them the opportunity to participate in the shared governance program. They now have representation on every Palomar College committee.

The ICC and ASG are striving towards combining their resources to reach the diverse needs of Palomar students. Three new philosophies have been adopted to meet the needs of diverse students.

- a. A decal showing ASG works for them.
- b. Campus workings as a classroom.
- c. Students serving students.

To endorse SB507, the ASG has adopted a postcard writing campaign of which postcards will be sent to Carlsbad Assemblyman Robert Frazee and encouraged faculty and students to also participate.

6. INFORMATION

Report of Superintendent

Dr. Boggs introduced Dr. Terri Baur, his new Special Assistant.

He called attention to Wayne Armstrong's article on Poison Oak.

Since Palomar won its football game last weekend, we have been invited to a bowl game for the first time in our history. The team is in first place in the southern part of the Mission Conference.

There is a signing ceremony and press conference for the formation of the Escondido Education Compact scheduled for November 30, 1989. They request the College President and an elected trustee to attend to sign. Mr. Echeverria or Dr. Dougherty will attend since Barbara Hughes and Harvey Williamson cannot.

Dr. Boggs commended the senior and executive administrative staff and the Administrative Association for developing the Statement of Ethics for Administrators. This is an especially important tool for new people.

There will be a 10-15 minute telephone registration demonstration for the Board at the next regular meeting.

The California community college earthquake damage has not been as great as originally expected. Recovery funds for this damage will not be drawn from existing resources and therefore not jeopardize any existing projects in the community colleges.

Dr. Boggs recalled a past legislative bill that would waive out-of-state fees for military and dependents. Assemblyman Clute did get such a bill through the legislature this session, but it excludes community colleges. Dr. Boggs has pursued combining these bills, but the Chancellor's office has opposed it because they feel the loss of revenue from out-of-state fees would be significant statewide. He will research what that loss would be and continue his efforts.

The newsletter distributed was not favored.

7. INFORMATION

Report of Other Organizations and/or Individuals, Committees, or Task Forces

There was no report.

F. CURRICULAR REPORTS

There were no reports.

G. COMMUNICATIONS

1. Letter from Toni Forsyth, Project Director, Los Angeles Community College District, to Dr. Moser, dated October 11, expressing congratulations in being awarded \$4,300 in ELC III grant funds.

Dr. Moser explained that she called Mira Costa and CSU to ask if they would like to join Palomar in a Great Colleges Seminar when she found these funds available. This grant award funds half of the cost for the seminar.

2. Letter from George Deukmejian, Governor of California, to Dr. Boggs, dated October 24, 1989, expressing thanks for correspondence received concerning Senate Bill 190.
3. Letter from Jack D. Wise, D.C., to Dr. Boggs dated October 25, 1989, expressing appreciation to the Educational TV Department for their presentation "Success" on Tuesday night, October 23, 1989.
4. Letter from Cecil Steppe, Chief Probation Officer, County of San Diego, to Phillip Johnson, dated October 20, 1989, expressing appreciation for class given on self esteem and job skills at Camp West Fork.
5. Letter from Orrin G. Hatch, United States Senator, to Dean Poulsen, dated October 18, 1989, expressing appreciation for sharing her views and concerns regarding the reauthorization of the Carl D. Perkins Vocational Education Act.

H. UNFINISHED BUSINESS

APPROVE 1990-91 CALENDAR

MSC Dougherty, Echeverria

RESOLUTION 89-13473

BE IT RESOLVED, That the Palomar College Calendar for the 1990-1991 academic year be approved.

The vote was unanimous.

I. NEW BUSINESS

1. REQUEST FOR EXTENSION OF EARLY RETIREMENT DEADLINE

MS Dougherty, Echeverria

That the deadline for early retirement be extended from November 1, 1989, to May 31, 1990, for the following certificated employee:

ERNEST SHIWANOV, Associate Professor, Chemistry

Following discussion, it was MSC to amend the May 31, 1989, date to read December 1, 1989, at 4:00 p.m., for this employee only.

RESOLUTION 89-13474

BE IT RESOLVED, That the deadline for early retirement be extended from November 1, 1989, to December 1, 1989, at 4:00 p.m., for the following certificated employee:

ERNEST SHIWANOV, Associate Professor, Chemistry

The vote was 3 Ayes, 1 No (Forquera)

2. APPROVE 1989 ORGANIZATIONAL MEETING

MSC Echeverria, Dougherty

RESOLUTION 89-13475

BE IT RESOLVED, That November 28, 1989, be designated as the annual organizational meeting for 1989.

The vote was unanimous.

3. AUTHORIZE PAYMENT OF EXPENSES - PALOMAR COLLEGE GREAT TEACHERS' SEMINAR

MSC Forquera, Echeverria

RESOLUTION 89-13476

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize payment of the following estimated expenses for 40 staff members to participate in the Great Teachers' Seminar to be held at Murrieta Hot Springs, January 19-21, 1990: Lodging, \$4,000; Meals, \$4,400; Transportation, \$700. A deposit of \$360 for the facility is due by November 5 and a deposit of \$1,620 is due by December 19, 1989. In addition, the Governing Board authorizes payment of the following expenses for guest speaker Dr. David Gottschall: Honorarium, \$1,000; Transportation, \$350; Motel, \$75; Meals, \$25; Tax, \$50. Expenses will be paid from account 01-03-30-3000-6010-5596.00-1665.

The vote was unanimous.

4. APPROVE AGREEMENT WITH CAMP PENDLETON

MSC Dougherty, Echeverria

RESOLUTION 89-13477

BE IT RESOLVED, That the agreement between Palomar Community College District and the Marine Corps Base, Camp Pendleton, California, for the purpose of the District providing educational services, be approved. Terms of the agreement shall be for one year plus optional years at the discretion of the Government.

Bryant Guy clarified that we have to accept if they extend the time, up to four years.

The vote was unanimous.

5. APPROVE ELECTRICAL UPGRADING CONTRACT

MSC Dougherty, Echeverria

RESOLUTION 89-13478

BE IT RESOLVED, That a contract for electrical upgrading in Buildings E, F, and T be awarded to Vantage Electric, Inc., 4887 Ronson Court Suite C, San Diego, CA 92111, being certified as the low responsive bidder. Said contract shall be in the amount of \$125,647.00. (Funds to support this project are from the District's Deferred Maintenance Program.)

The vote was unanimous.

6. INFORMATION

Student Wage Rate Increase effective 1/1/90

Increase of student hourly wage to four rate levels:

Student Worker I	\$5.00
Student Worker II	\$5.25
Student Worker III	\$5.50
Student Worker IV	\$5.75

Mr. Forquera asked for the current rates. Mr. Gregoryk said they are exactly one dollar less. He said the effect will be minimal this year, but it will have to be allowed for in the budget next year.

7. INFORMATION

Renewal of Contract of Assistant Superintendent/Vice President for Finance and Administrative Services.

There are only two administrators on contract at this time. However, effective July 1, 1990, the District will be required to put other administrators on contract. Dr. Dougherty mentioned that to correct Mr. Gregoryk's contract timeline, it will have to be approved for 18 or 30 months. Mr. Echeverria would be in favor of a two-year contract in this case once the timeline has been corrected recognizing Mr. Gregoryk's value to the District. The Board was in favor of adding some remuneration to offset expenses Mr. Gregoryk incurs as a result of his community work. These activities are seen as being very beneficial to the District. Dr. Boggs will review the contract taking their concerns into account and return it for action at the November 28 meeting.

8. APPROVE ADOPTION OF THE 1990 FISCAL AND LEGISLATIVE PROGRAM FOR CALIFORNIA COMMUNITY COLLEGES

MSC Dougherty, Forquera

RESOLUTION 89-13479

BE IT RESOLVED, That the 1990 Fiscal and Legislative Program developed by the Board of Governors and the California Community College Trustees Association be adopted as a goal for Palomar Community College District.

Dr. Boggs mentioned the priorities exhibited are supported by the Chancellor's Office and Board of Governors. He expanded on them pointing out they want to maintain the current level of service. To do that, we would need to keep up with inflation and the state's overall population growth. Their recommendation of a 5.1% COLA is under the cost of living for San Diego County but we will have to go with the state average. Also, equalization is important to us and with the District being a low revenue district, we need to continue to lobby for equalization funding. ADA growth is 2.3% in the document while state community college growth is 4%. Dr. Moser attended a legislative committee meeting in Sacramento recently where she was made aware that community colleges need to bring their campuses up to seismic standards. This will be added to the exhibited list. We are lobbying for the second \$70 million to trigger the other reforms as part of AB1725. We must deliver on our promise of transferring students. Removal of the CAP for community colleges is justified in that many are way over CAP. The state is seriously considering building three new University of California campuses and several new California State University campuses which are very expensive to build to house primarily freshman and sophomore students. It is much more economical for the state to allow the community colleges to take care of those students. There will be some trailer bills to clarify AB1725 and also to recommend education code changes. Another item refers to guaranteed admission to a four-year institution by following a certain program and doing well academically. Dr. Boggs mentioned John Weber may want to contact other legislators such as Tricia Hunter, Sonny Mojonier, Senator Craven and Senator Bergeson. The master plan bill AB462 by Hayden lifts the CAP on enrollment, removes the match required for capital outlay, and asks for a 60/40 ratio of upper division to lower division at California State University and University of California to make sure there will be room for our transfer students at the university. SCA 1 would make positive changes in Prop 98. The controversy in this initiative stems from a proposed gas tax increase. Dr. Boggs recommends Board approval.

Dr. Dougherty mentioned a possible oversight in AB1725 which says future community college teachers should have a Masters Degree ignoring the fact that many young people are bypassing the Masters on their way to an academic Ph.D. These people would be overqualified to teach in a community college. This item should be addressed. It was clarified that the law calls for meeting the minimum requirements of a Masters Degree.

The vote was unanimous.

J. FINANCIAL REPORTS

1. INFORMATION

Use of Facilities by Outside Organizations, October, 1989.

2. RECOMMENDATION: ACTION - APPROVE PURCHASE ORDERS

MSC Dougherty, Echeverria

RESOLUTION 89-13480

BE IT RESOLVED, That Purchase Orders numbered 040432 through 040808; Agreements numbered 045016 through 045047; Fast Encumbrances 060170 through 060247; Repairs 075018 through 075040; Honorariums 080045 through 080064; Utilities 099020 through 099020; and Library Orders 025009 through 025042, in the total amount of \$302,542.89, be approved.

The vote was unanimous.

K. OPERATIONAL REPORT

1. INFORMATION

Palomar College/La Costa Meadows Industrial Park Employees Child Development Program - Mary Anne Giardina-Rodgers.

Ms. Giardina-Rodgers gave an update on the La Costa Meadows Employer-sponsored Child Care Center. The San Marcos Child Care Task Force was originally conceived at the 1987 San Marcos Chamber of Commerce Retreat and established through resolution by the San Marcos City Council. The Task Force has completed extensive research determining that child care is greatly needed in the San Marcos community. The Task Force recommended that the Child Care Center at Palomar College serve as a model for quality child care

programming. They would like to either extend that program through actual operations off site or provide specific resources to support an independent program modeled after the Palomar College program. Both Ann Hunter-Wilborn and Tom Anthony who represent the community on the Task Force approached Mike Gregoryk and proposed setting up a model child care center for the employees of the La Costa Meadows Industrial Park. Mr. Anthony will build the structure to our specifications and Hunter Industries, along with seven other companies has committed \$90,000 of start-up cost. The building will be located on the corner of La Costa Meadows and Rancho Santa Fe and accommodate approximately 86 children. Hours of operation would be 7:00 a.m. to 6:00 p.m. and tuition approximately \$80 per week for full-time care. Palomar College would operate and provide the expertise for the model employer-sponsored child care program. The major benefit to the college would be the use of the center by our own employees thereby reducing absenteeism, tardiness, job turnover, and training costs; assisting in recruiting valued employees; increasing productivity and job performance; improving employee morale, work force stability, and quality of the workplace; enhancing the reputation of the employer in the community, and providing tax advantages to the employee as well as to the employer. The building will meet all OSA (Office of State Architect) standards and be staffed by classified employees. One side of the building space will be left to expand into an infant center and indoor playground if the need arises. All employees will go through the usual screening procedures. Mr. Echeverria suggested also including psychological screening. The center will be set up as a separate auxiliary operation.

2. INFORMATION

Progress on Staff Diversity Presentation - Jane Engleman

Paths to Pluralism Proposals

Ms. Engleman shared a brochure which has been recently developed as a recruiting tool. A major recruiting campaign will be launched in the spring. Palomar is also sponsoring some faculty to attend a recruitment conference. Twenty-eight proposals were submitted by 20 employees for the Paths to Pluralism program. This demonstrates our employees are concerned by thinking of ways we can make people aware of the diversity and to use it to our advantage. The Affirmative Action Advisory Committee has selected 7 proposals for the Board's consideration. The Board will review the proposals in the same manner the Committee reviewed them to keep the selection as objective as possible. This is the first year of this innovative program, and the Committee has kept track of suggestions to be used in future years. Ms. Engleman would like a call by November 22 with the names of the top three proposals selected by each Board member so the finalists can be invited to the next Board meeting to receive

their recognition and award. Also certificates will be presented to all participants in the program by the Board at the next meeting. John Weber would like to bring this to the ASG to make a recommendation from their perspective. The second half of this report on staff diversity will be presented at the next meeting.

L. PERSONNEL

On behalf of the Governing Board of the Palomar Community College District, the following retirement/resignations under the Supplemental Early Retirement Plan (SERP), have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on May 30, 1989:

- a. Patricia E. Zevin, Associate Professor, English as a Second Language, effective January 19, 1990.
- b. Eugene R. Zevin, Director, Disabled Student Programs & Services, effective January 19, 1990.
- c. E. Jean Huston, Staff Assistant, Human Resource Services, effective December 29, 1989.

There are a total of 21 early retirees coming forth and these three are the first. It should be noted that these three employees represent over 50 years of service at Palomar. Dr. Boggs will send letters of appreciation to them on behalf of the Board.

M. ITEMS PENDING

- 1. Faculty Tenure Review
- 2. Faculty Service Areas
- 3. Evaluation of the Faculty
- 4. Administrative Contracts
- 5. Progress on Staff Diversity Presentation #2
- 6. 2 + 2 + 2

N. COMMENTS FROM BOARD MEMBERS

John Weber recognized Jane Engleman for the excellent job on staff diversity. He feels a close look should also be taken at student diversity. He said the students would initiate some background work for the future. The ASG is working closely with its advisor in planning a workshop on being the "perfect student" working towards a positive image with the students that lives up to their goal of "students serving students".

Dr. Dougherty commented on his responses to the Accreditation Committee questionnaire which asked how he saw the role of the Board member and the future of the college. He would appreciate feedback on his responses. Dr. Dougherty also mentioned the historic meeting with the Poway City Council on November 9. He was pleased with the reception Palomar received and that the meeting was so productive. It was interesting to note that another proposal for the same property was presented a few weeks before and was attended by many irate residents of the neighborhood. He ended with the thought of including an indoor swimming pool/student union facility on the new campus such as the one at the University of California in San Francisco.

Mr. Echeverria extended his thanks to Mr. Gregoryk, Mr. Guy, and others who orchestrated a very professional job at the Poway meeting.

Dr. Boggs announced that Palomar's Forensics Team won the Second Place Sweepstakes at the Biola Tournament competing against 30 colleges and universities.

O. CLOSED SESSION

The Board recessed at 8:20 p.m. and went into closed session at 8:25 p.m., to instruct its negotiator regarding collective bargaining and to deal with personnel matters.

The meeting was reconvened to open session at 9:28 p.m., at which time Mr. Williamson announced that during closed session the following actions were taken:

MSC Dougherty, Echeverria

RESOLUTION 89-13481

BE IT RESOLVED, That the final disciplinary action concerning Peter J. Aretakis be amended based on a request by Mr. Aretakis.

The vote was unanimous.

P. ADJOURNMENT

The meeting was adjourned at 9:30 p.m.



P R E S I D E N T



S E C R E T A R Y

MINUTES
ANNUAL ORGANIZATIONAL MEETING AND REGULAR MEETING
GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, NOVEMBER 28, 1989, 7:00 P.M.

A. CALL TO ORDER

The meeting was called to order by the President, Ms. Barbara Hughes, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D.
BEN ECHEVERRIA, ESQ., SECRETARY
RALPH FORQUERA
BARBARA HUGHES, PRESIDENT
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, VICE PRESIDENT

EXECUTIVES AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent/Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent/
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
William Flynn, Dean of Community Education
Education and Applied Arts
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
LuAnn Poulsen, Dean, Vocational Education
and Applied Arts
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Shay Andrews, Data Entry Operator, Purchasing Services
Dr. Robert Barr, Director of Institutional Research
and Planning
P.J. DeMaris, EOPS

Peter Durst, Information Systems
Judy Eberhart, Counseling
Michael D. Ellis, Director of Buildings and Grounds
Jane Engleman, Director, Human Resources and
Affirmative Action
Pat Farris, Coordinator, Business Support Services
Michael Flanagan, Director, Financial Aid
Dr. Luz Garzon, Chairman, Multi-cultural Studies/Foreign Language
Bryant Guy, Director, Contracts
Rebecca Kvederis, Counseling
Herman Lee, Director, Admissions, Records, Veterans' Services
Scott McClure, Information Systems
Lois Meyer, Director, Fiscal Services
Theo Mollgaard, Community Education
Dr. Michael Norton, Director, Public Information
Cynthia Poole, President, The Faculty
Mike Reid, Director, Information Systems
Patrick Schwerdtfeger, President, Faculty Senate
Ruth Tait, Handicapped Services Technician, Disabled
Student Programs and Services
Chris Urner, Community Education

GUESTS:

Jim Hernandez, Hernandez & Associates
Mark Hopkins, Telescope

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Hughes declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETINGS OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

ADJOURN TO CLOSED SESSION to review tentative collective bargaining agreement.

ELECTION OF OFFICERS

Ms. Hughes introduced the next item of business--the election of officers, and opened the floor to nominations for president.

MSC Echeverria, Dougherty

RESOLUTION 89-13482

BE IT RESOLVED, That **Harvey Williamson** be elected President of the Governing Board of the Palomar Community College District, effective November 28, 1989.

The vote was unanimous.

Upon election of Harvey Williamson as President, Ms. Hughes passed the gavel to Mr. Williamson to conduct the remainder of the meeting.

MSC Hughes, Dougherty

RESOLUTION 89-13483

BE IT RESOLVED, That **Ben Echeverria** be elected Vice President of the Governing Board of the Palomar Community College District, effective November 28, 1989.

The vote was unanimous.

MSC Hughes, Forquera

RESOLUTION 89-13484

BE IT RESOLVED, That **Robert L. Dougherty, Jr., M.D.**, be elected Secretary of the Governing Board of the Palomar Community College District, effective November 28, 1989.

The vote was unanimous.

MSC Dougherty, Echeverria

RESOLUTION 89-13485

BE IT RESOLVED, That Dr. George R. Boggs, Superintendent/President, be appointed as the secretary to the Governing Board of the Palomar Community College District, effective November 28, 1989, through November 30, 1989.

The vote was unanimous.

MSC Dougherty, Echeverria

RESOLUTION 89-13486

BE IT RESOLVED, That the Regular Meetings of the Governing Board of the Palomar Community College District shall be held on the second and fourth Tuesdays of each month beginning at 7:00 p.m., in the Board Room, Student Services Center, College Campus.

The vote was unanimous.

C. APPROVAL OF MINUTES

MSC Echeverria, Dougherty

RESOLUTION 89-13487

BE IT RESOLVED, That the Minutes of the following meetings be approved:

1. Regular Meeting, November 14, 1989
No changes.
2. Special Joint Meeting with Poway City Council, November 9, 1989
Page 3, second paragraph from bottom, line 3, after "taxes", add "which could be", to read "taxes which could be derived...". Same paragraph, line 7, after "of", add "a", to read "of a mobile library".

1. The vote was 4 ayes, 1 abstention (Hughes)
2. The vote was 4 ayes, 1 abstention (Forquera)

C O N S E N T C A L E N D A R

NOTICE TO PUBLIC. There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

CC.

1. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13488

BE IT RESOLVED, That the employment of the following classified persons be approved:

- a. Name: RICHARD A. MCCANN
 Position: Instructional Associate
 Department: Art
 Position #: 310352 New?: No
 Sal Rng/Stp: 22/A Salary: \$1,782.00 monthly
 Full-time?: Yes No of Mos: 12
 Remarks: Replacement: Arthur Turowski
 Effective: 11/15/89
 Acct No(s): 01-03-36-3610-1002-2211.00-0000/35%
 01-03-36-3611-1001-2211.00-0000/25%
 01-03-36-3612-1009-2211.00-0000/25%
 01-03-36-3613-1009-2211.00-0000/10%
 01-03-36-3614-4903-2211.00-0000/5%
- b. Name: SUSAN L. NORTON
 Position: Electronic Publishing Specialist
 Department: Instruction
 Position #: 300156 New?: No
 Sal Rng/Stp: 17/A Salary: \$9.10/hour as needed
 Full-time?: No-60% No of Mos: 11
 Remarks: Replacement: Sandra Votaw
 Effective: 11/8/89
 Acct No(s): 01-03-30-3000-6010-2111.00-0000/100%

The vote was unanimous.

2. APPROVE CLASSIFIED INCREASE

MSC Dougherty, Echeverria

RESOLUTION 89-13489

BE IT RESOLVED, That the increase of the following classified positions be approved:

Position: **ACCOUNTING ASSISTANT II**
Department: **Disabled Student Programs & Services**
Name: **Carol Fitzpatrick**
Position #: **460251** New?: **No**
Sal Rng/Stp: **16/B** Salary: **\$808.00/month**
Full-time?: **No-50%** No Mos: **12**
Effective: **January 1, 1990**
Acct No: **01-04-41-4120-6460-2111.00-1601/100%**
Remarks: **Increase from 25% to 50%**

The vote was unanimous.

3. APPROVE NEW CLASSIFIED POSITION

MSC Dougherty, Echeverria

RESOLUTION 89-13490

BE IT RESOLVED, That the following classified positions be approved:

- a. Position: **DEPARTMENT SECRETARY**
Department: **Escondido Center/Community Education**
Position #: **340851** New?: **Yes**
Sal Rng/Stp: **15/A** Salary: **\$1,502.00/month**
Full-time?: **Yes** No Mos: **12**
Effective: **January 1, 1990**
Acct No: **01-03-30-3015-6014-2111.00-0620/100%**
NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/ President and the Governing Board of the Palomar Community College District.

- b. Position: **SECRETARY**
Department: **Escondido Center/Community Education**
Position #: 340852 New?: Yes
Sal Rng/Stp:11/A Salary: **\$1,362.00/month**
Full-time?: Yes No Mos: 12
Effective: January 1, 1990
Acct No: 01-03-30-3015-6014-2111.00-0620/100%
NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/ President and the Governing Board of the Palomar Community College District.
- c. Position: **SENIOR OFFICE SPECIALIST**
Department: **Escondido Center/Community Education**
Position #: 340853 New?: Yes
Sal Rng/Stp:13/A Salary: **\$1,431.00/month**
Full-time?: Yes No Mos: 12
Effective: January 1, 1990
Acct No: 01-03-30-3015-6014-2111.00-0620/100%
NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/ President and the Governing Board of the Palomar Community College District.
- d. Position: **ACCOUNTING ASSISTANT II**
Department: **Fiscal Services (Escondido Center)**
Position #: 500261 New?: Yes
Sal Rng/Stp:16/A Salary: **\$1,539.00/month**
Full-time?: Yes No Mos: 12
Effective: January 1, 1990
Acct No: 01-05-50-5030-6710-2111.00-0620/100%
NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

- e. Position: **SENIOR ADMISSIONS & RECORDS CLERK**
 Department: **Admissions, Records, Veterans' Services (Escondido Center)**
 Position #: 340855 New?: Yes
 Sal Rng/Stp: 15/A Salary: **\$1,502.00/month**
 Full-time?: Yes No Mos: 12
 Effective: January 1, 1990
 Acct No: 01-04-40-4010-6210-2111.00-0620/100%
 NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.
- f. Position: **ADMISSIONS & RECORDS CLERK**
 Department: **Admissions, Records, Veterans' Services (Escondido Center)**
 Position #: 340856 New?: Yes
 Sal Rng/Stp: 12/A Salary: **\$1,396.00/month**
 Full-time?: Yes No Mos: 12
 Effective: January 1, 1990
 Acct No: 01-04-40-4010-6210-2111.00-0620/100%
 NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.
- g. Position: **SKILLED MAINTENANCE TECHNICIAN**
 Department: **Building Services (Escondido Center)**
 Position #: 501261 New?: Yes
 Sal Rng/Stp: 15/A Salary: **\$1,502.00/month**
 Full-time?: Yes No Mos: 12
 Effective: January 1, 1990
 Acct No: 01-05-51-5110-6511-2111.00-0620/100%
 NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

- h. Position: **CUSTODIAN I**
Department: **Custodial Services (Escondido Center)**
Position #: 501465 New?: Yes
Sal Rng/Stp: 8/A Salary: **\$1,266.00/month**
Full-time?: Yes No Mos: 12
Effective: January 1, 1990
Acct No: 01-05-51-5130-6511-2111.00-0620/100%
NOTE: Upon review of this position a recommendation regarding salary range and position classification will be presented to the administration for review and final determination by the Superintendent/President and the Governing Board of the Palomar Community College District.

The vote was unanimous.

4. **GRANT LEAVE OF ABSENCE**

MSC Dougherty, Echeverria

RESOLUTION 89-13491

BE IT RESOLVED, That **HERMELINDA MUNOZ-MEZA**, Senior Instructional Assistant, English as a Second Language, be granted a Personal Leave of Absence **without** pay and **without** fringe benefits, effective January 22, 1990 through January 31, 1991.

The vote was unanimous.

5. **INFORMATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **E. NADEEN LEROUX-MCOSKER**, Department Secretary, ROP, effective 1/2/89.
- b. **PURIFICACION N. LADAO**, Office Specialist, Mt Carmel Education Center, effective 11/16/89.
- c. **DANIEL J. WOOD**, Assistant Director Buildings and Grounds, Buildings and Grounds, effective November 30, 1989.
- d. **GEORGE L. AUSTIN**, Associate Professor, Trade and Industry, effective May 25, 1990.
- e. **VICKI J. HODGE**, Teacher, Child Development Instruction and Services Center, effective December 31, 1989.

6. APPROVE NEW CERTIFICATED POSITIONS

MSC Dougherty, Echeverria

RESOLUTION 89-13492

BE IT RESOLVED, That the following new certificated positions be approved for 1989-90:

- a. Position: Instructor-Learning Disabilities Specialist
 Department: Disabled Student Programs and Services
 Approx. Sal: \$28,388.00
 % Contract: 100%
 Length: 10 months
 Effective: 1/20/90
 Acct No(s): 01-04-41-4120-6460-1111.00-1601 (100%)
- b. Position: Pendleton Education Center Director
 Department: Community Education
 Approx. Sal: \$48,254.00
 % Contract: 100%
 Length: 12 months
 Effective: 1/20/90
 Acct No(s): 01-03-31-3141-6014-1226.00-0620 (100%)

The vote was unanimous.

7. APPROVE NEW CERTIFICATED POSITIONS

MSC Dougherty, Echeverria

RESOLUTION 89-13493

BE IT RESOLVED, That the following new certificated positions be approved for 1990-91:

- a. Position: American Sign Language Instructor
 Department: Speech/Theatre/Dance/ASL
 Approx. Sal: \$27,100.00
 % Contract: 100%
 Length: 10 months
 Effective: 8/24/90
 Acct No(s): 01-03-36-3675-2107-1111.00-0620 (100%)

- b. Position: Computer Art Instructor
 Department: Art
 Approx. Sal: \$35,367.00
 % Contract: 100%
 Length: 10 months
 Effective: 8/24/90
 Acct No(s): 01-03-36-3610-1002-1111.00-0620 (100%)
- c. Position: Earth Sciences Instructor
 Department: Earth Sciences
 Approx. Sal: \$39,168.00
 % Contract: 100%
 Length: 10 months
 Effective: 8/24/90
 Acct No(s): 01-03-33-3338-1919-1111.00-0620 (100%)
- d. Position: English Instructors (2 Positions)
 Department: English
 Approx. Sal: \$39,168.00
 % Contract: 100%
 Length: 10 months
 Effective: 8/24/90
 Acct No(s): 01-03-37-3700-1501-1111.00-0620 (100%)
- e. Position: Fashion Program Instructor
 Department: Family and Consumer Science
 Approx. Sal: \$35,367.00
 % Contract: 100%
 Length: 10 months
 Effective: 8/24/90
 Acct No(s): 01-03-39-3933-1303-1111.00-0620 (100%)
- f. Position: Mathematics Instructors (2 Positions)
 Department: Mathematics
 Approx. Sal: \$36,100.00
 % Contract: 100%
 Length: 10 months
 Effective: 8/24/90
 Acct No(s): 01-03-33-3350-1701-1111.00-0620 (100%)
- g. Position: Political Sciences Instructor
 Department: Social Sciences
 Approx. Sal: \$37,894.00
 % Contract: 100%
 Length: 10 months
 Effective: 8/24/90
 Acct No(s): 01-03-36-3653-2207-1111.00-0620 (100%)

The vote was unanimous.

8. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13494

BE IT RESOLVED, That the employment of the following certificated person be approved:

a. Name: **LUANN M. DAGGETT**
 Position: Instructor
 Department: Nursing Education
 Sal Cls/Stp: C - 6 Annual Salary:\$29,326.83
 % Contract: 87% New Position?:No
 Remarks: Temporary sabbatical leave replacement for
 Sylvia Tatman. Temporary contract position;
 hired in accordance with Education Code
 Section 87481.
 Length: 5/10 months
 Effective: 1/20/90 - 5/25/90
 Prorated Sal: \$14,746.02
 Acct No: 01-03-33-3370-1203-1112.00-0000 (100%)

The vote was unanimous.

9. APPROVE ADJUNCT FACULTY EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13495

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Fall 1989 Semester (day and/or evening) be approved; said instructors are not scheduled to teach more than 60 percent load.

The vote was unanimous.

10. APPROVE PAYMENT OF WOMEN'S OPPORTUNITY DAY EXPENSES

MSC Dougherty, Echeverria

RESOLUTION 89-13496

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize reimbursement to Theo Mollgaard for the following expenses for a luncheon held at Palomar College on October 21, 1989, for Women's Opportunity Day: Lunches \$600.00; ice \$13.77; napkins and tablecloths \$11.86; paper for announcement and agenda \$10.69; name tags and ribbons \$15.90. Expenses will be paid from account 01-03-38-3820-1301-4300.00-1408.

The vote was unanimous.

11. INFORMATION

Acknowledgement of Scholarship Donations

ACKNOWLEDGEMENT, By the Governing Board of scholarship donations received by the Financial Aid Office for the 1989-90 academic year. LIST ENCLOSED WITH BOARD MATERIAL.

12. APPROVE SUPPLEMENTAL STAFF EMPLOYMENT

MSC Dougherty, Echeverria

RESOLUTION 89-13497

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (Short-Term/Substitute Employees and Student Employees), for 1989/1990 college year, be approved.

LIST ENCLOSED WITH BOARD MATERIAL.

The vote was unanimous.

R e s u m p t i o n o f
R E G U L A R A G E N D A

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed.

E. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

No report.

2. INFORMATION

Report of the Faculty

Cynthia Poole reported on last faculty meeting which featured a panel of three of the finalists for the Outstanding Teacher of the Year at Palomar College. This session was videotaped. Two journalism students attended and expressed how amazed they were that Palomar teachers were so concerned about excelling in their profession.

The next meeting will include an update on matriculation and LARC.

3. INFORMATION

Report of the Administrative Association

No report.

4. INFORMATION

Report of the CCE/AFT

Ruth Tait reported that negotiations were completed and ratified by CCE/AFT. She shared the comments given to the negotiating team.

5. INFORMATION

Report of the Associated Student Body

John Weber distributed and read a copy of the postcard being used in the writing campaign to support Assembly Bill 462-- the Guaranteed Transfer Bill. He thanked Mr. Schwerdtfeger for the faculty support rendered this campaign. Currently there is a student in Sacramento who will be speaking on AB 1725.

He announced the Homecoming king and queen, James Woeber, and Mary Jaeb, members of Phi Rho Pi.

In conclusion, Mr. Weber recognized the success of the football team this year.

6. INFORMATION

Report of Superintendent

Dr. Boggs encouraged everyone to attend the bowl game this Saturday against Ventura.

Dr. Boggs recommended a reception be held for Ralph Forquera before the next Regular Meeting at 6:00 p.m. on December 12, 1989, and invited faculty and staff to attend.

Palomar College staff members who presented at the CACC Convention were recognized and commended for their work.

Dr. Boggs mentioned a recent article on the Wilderness Classroom by Maria Miller and Judy Eberhard which appeared in "Innovation Abstracts".

The report of academic performance of our transfers to California state universities was received. The report covered 429 Fall, 1989, transfer students to CSU and measured their persistence rate and GPA for one semester. Those transferring as upper division had a persistence rate of 89% versus other community colleges of 87%. Freshman or sophomore transfers had a persistence rate of 91% versus 86% from other community colleges. Our upper division transfers had a GPA of 2.76, those from other community colleges had a GPA of 2.62, and CSU natives had a GPA of 2.64. The lower division transfers had a GPA of 2.72, those from other community colleges had a GPA of 2.61, and CSU natives had a GPA of 2.64. Bear in mind the data are not completely comparable because it only measures one semester and there may be some transfer shock involved. In addition, the CSU native GPA covers all of their terms. Overall, our students are succeeding very well when they transfer to CSU.

Dr. Boggs thanked Barbara Hughes for serving as Board Chairman and mentioned he appreciated her support and counsel.

7. INFORMATION

Report of Other Organizations and/or individuals

No report.

F. CURRICULAR REPORTS

MR. WILLIAMSON SUSPENDED THE ORDER OF THE MEETING TO HEAR ITEM I. 9., AWARDS FOR PATHS TO PLURALISM.

- I. 9. Mr. Williamson presented background information on the Paths to Pluralism program. Three proposals out of 28 were chosen for implementation. Certificates of appreciation were distributed to all who submitted proposals--recognizing them as outstanding examples of people who care at Palomar. Katheryn Garlow who submitted "Innovations for Pluralism, a Potpourri of Ideas" was recognized as a winner, however, could not attend the meeting since she was in New Zealand. Judy Eberhart submitted "High School Student Minority Recruitment" and P.J. DeMaris submitted "Peer Recruiters". Each of them gave an overview of their proposals and was recognized as a winner.

G. COMMUNICATIONS

INFORMATION

1. Letter from Bill Honig, to Dr. Boggs, dated November 1, 1989, applauding our community commitment to serving youth through the Escondido Compact.
2. Letter from Mrs. Lumiel Lewis, to Dr. Boggs, dated November 13, 1989, expressing appreciation to the staff and faculty of Palomar recognizing it as a top-quality institution.
3. Letter from Linda L. Fordyce, to Dean Michael, received October 31, 1989, commending the care given her by nursing student Anne Caampued during her recent stay at Tri-City Hospital.
4. Letter from Lynn Stedd and Debby Syverson, San Diego Blood Bank, to Clarice J. Hankins, Health Services, dated November 3, 1989, thanking all participants for their generous participation in the Palomar College blood drive of October 16.

H. UNFINISHED BUSINESS

MSC Echeverria, Dougherty

RESOLUTION 89-13498

1. APPROVE RENEWAL OF CONTRACT FOR ASSISTANT SUPERINTENDENT/VICE PRESIDENT FOR FINANCE AND ADMINISTRATIVE SERVICES

BE IT RESOLVED, That the contract for **MICHAEL GREGORYK**, Assistant Superintendent/Vice President for Finance and Administrative Services, be approved as amended.

Dr. Boggs mentioned the changes made in the contract at the direction of the Board were a) a 1-1/2 year extension to put the contract on cycle with the other vice presidents, b) \$150 a month expense account to offset some expenses incurred in the community by Mr. Gregoryk, and c) service club dues and meals.

The vote was unanimous.

2. ACCEPT LARC/FIPSE GRANT

MSC Dougherty, Hughes

RESOLUTION 89-13499

BE IT RESOLVED, That the Board of Trustees accepts a \$2000 grant from LARC/FIPSE for the purpose of supporting classroom research.

The vote was unanimous.

3. EXECUTE FINAL PAYMENT TO K.E. RIDGEWAY AND ASSOCIATES

MSC Echeverria, Dougherty

RESOLUTION 89-13500

BE IT RESOLVED, That the final payment for the agreement between the Palomar Community College District and **K.E. Ridgeway and Associates**, P.O. Box 3963, Prescott, Arizona 86302-3963, be executed for collection activity on defaulted loans August 1, 1989, through October 31, 1989. Total cost is \$2,400.

The vote was unanimous.

4. APPROVE AGREEMENT WITH CCE/AFT

MSC Dougherty, Echeverria

RESOLUTION 89-13501

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the agreement with the Council of Classified Employees/AFT, Local 4522.

Ms. Hughes expressed her appreciation for the negotiating that the CCE/AFT has done and for the cooperation with the District. The increase will appear in the December paychecks and the back pay will appear in the February 10 paychecks.

The vote was unanimous.

I. NEW BUSINESS

1. AUTHORIZE CALL FOR BIDS TO RENOVATE ESCONDIDO EDUCATIONAL CENTER

MSC Dougherty, Echeverria

RESOLUTION 89-13502

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the call for bids for the purpose of renovating the Escondido Educational Center. (The awarding of this bid is contingent upon receiving final approval of the plans and specifications from the Office of the State Architect.)

The vote was unanimous.

2. APPROVE AGREEMENT WITH HERNANDEZ AND ASSOCIATES

MSC Dougherty, Echeverria

RESOLUTION 89-13503

BE IT RESOLVED, That in accordance with Government Code 53060 that an architectural agreement with **Hernandez and Associates, Inc.**, 960 West San Marcos Boulevard, San Marcos, CA 92069, in the amount of \$30,000.00 be approved. (Funding for this project shall be provided with funds received from the lessor for tenant improvements at the Escondido Center and is contingent on receiving final approval of the Office of the State Architect.)

3. APPROVE CONTRACT TO RESURFACE DISTRICT TENNIS COURTS

MSC Dougherty, Hughes

RESOLUTION 89-13504

BE IT RESOLVED, That a contract be approved for the repairs and resurfacing of the District's six tennis courts to Kurt Kasler for resurfacing in the amount of \$36,033.23 and Denver Grouting Services, Inc., in the amount of \$49,650.00. (Funds for this project are being provided through the District's deferred maintenance and capital outlay programs. Dr. Boggs noted the split between two vendors, one for resurfacing and one for grouting. Bryant Guy clarified there were only two bidders out of eight and Mr. Echeverria was concerned about possible collusion in this matter as the amount is now \$10,000 higher than the original estimate. Mr. Gregoryk mentioned that the funding was from two sources: deferred maintenance (a 50/50 match) and from our capital construction funds. We contacted the Chancellor's Office in hopes that they will pick up the other half. Mr. Guy did clarify that there are only two companies in our area who do pressure grouting and an affidavit is part of the process to exclude any possibilities of collusion. The warranty for resurfacing is two years and for trenching and backfilling a year's warranty on their work. Ms. Hughes expressed concern over the ongoing rodent problem faced by the campus and the fact that they are costing the District a lot of money with the damage caused. It is hoped the trenching will be far enough down to prevent the rodents from undermining the project.

The vote was unanimous.

4. CANCEL REGULAR MEETING

MSC Dougherty, Echeverria

RESOLUTION 89-13505

BE IT RESOLVED, That the Regular Meeting of the Governing Board scheduled for Tuesday, December 26, 1989, be cancelled.

The vote was unanimous.

5. ACCEPT BOARD MEMBER RESIGNATION

Moved with an effective date of December 31, 1989, by Dougherty

SC Echeverria

RESOLUTION 89-13506

BE IT RESOLVED, That the resignation of Ralph A. Forquera from the Governing Board of the Palomar Community College District be accepted.

Dr. Dougherty recognized Mr. Forquera as an outstanding Board member for the past four years. Mr. Weber thanked Mr. Forquera for his support in Mr. Weber's role as ASG President and Student Trustee.

The vote was 4 ayes, 1 abstention (Forquera).

6. RESOLUTION TO COMMEND RALPH A. FORQUERA

MSC Dougherty, Echeverria

RESOLUTION 89-13507

BE IT RESOLVED, That a resolution commending Ralph A. Forquera for service to the Palomar Community College District be prepared as follows:

WHEREAS, Ralph A. Forquera has served as a member of the Governing Board of the Palomar Community College District with distinction from January 14, 1986, to December 31, 1989, and

WHEREAS, Ralph A. Forquera served as Vice President of the Governing Board from December 9, 1986, to December 7, 1987; and

WHEREAS, Ralph A. Forquera served as President of the Governing Board from December 8, 1987, to December 3, 1988;

THEREFORE BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby recognizes and honors the contribution of Ralph A. Forquera to the Palomar Community College District and to the advancement of higher education in North San Diego County.

Dr. Dougherty moved the question amending to change November 30, 1989, in paragraph 2 to December 31, 1989.

The vote was 4 ayes, 1 abstention (Forquera).

7. APPROVE SCHEDULE FOR PROVISIONAL APPOINTMENT TO THE BOARD

MSC Dougherty, Echeverria

RESOLUTION 89-13508

BE IT RESOLVED, That the following **Procedures and Schedule for Governing Board Provisional Appointment**, be approved.

December 11-22, 1989: Application Period

- A. The District will solicit qualified applicants by advertising in major newspapers serving District communities.
- B. In order to be considered a candidate for this position, the following documents must be received by the Office of the Superintendent/President, Library Building (second floor), Palomar College, 1140 West Mission Road, San Marcos, California 96069-1487, no later than 3:00 p.m., Friday, December 22, 1989.
 - 1. A letter of application expressing the basis for applicant's interest in the position. The letter should also state that the applicant resides within the Palomar Community College District and is a registered voter.
 - 2. A resume reflecting qualifications and applicable experience.
 - 3. A list of at least five references.
- C. Timely submission of the requested materials is the applicant's responsibility. No person will be considered whose application file is not received by Friday, December 22, 1989, at 3:00 p.m.
- D. All materials submitted in support of a candidate's application will be considered materials of public record. Application materials become District property, will not be returned, and will be considered for this opening only.
- E. Interested individuals can call the Office of the Superintendent/President at 744-1150, Ext. 2106, for information regarding Board member responsibilities and benefits.
- F. A subcommittee consisting of not more than two (2) members of the Governing Board, appointed at the December 12, 1989, meeting, will meet with the Superintendent/President to develop a list of interview questions to ask the finalists during oral interviews.

December 26, 1989, - January 5, 1990: Application Screening Period

- A. If deemed necessary by the number of applications received and in order to reduce the number of applicants to be interviewed, Governing Board members will individually screen applications.
- B. Individual Board member choices for up to five (5) applicants to be interviewed will be submitted to the Office of the Superintendent/President by 10:00 a.m., Wednesday, January 3, 1990, for compilation.

January 9, 1990: Public Meeting, Selection of Finalists

- A. The Governing Board will meet at 5:00 p.m., Tuesday, January 9, 1990, in the Board Room, Palomar College Campus, to review applications.
- B. Those applicants deemed to be the most qualified for the position will be invited to appear for an oral interview on Thursday, January 11, 1990.
- C. If the number of candidates who apply for the Board vacancy is ten (10) or less, all ten (10) applicants will be scheduled for interview.

January 11, 1990: Public Meeting, Interview Finalists

- A. The Governing Board will meet at 4:00 p.m., Thursday, January 11, 1990, in the Board Room, Palomar College Campus, to interview the finalists individually. Finalists will be scheduled for interviews beginning on the half hour.
- B. The Governing Board will announce its appointment, after due deliberation, at the conclusion of the interview period.
- C. Within ten days after the Board appoints a person to fill the vacancy, a notice of such appointment shall be posted in three public places in the District and shall be published once in a newspaper of general circulation published in the District, in accordance with law.

Dr. Boggs noted that this is essentially the same procedure the last time an appointment was made. The major difference is that we have 60 days to make the appointment from the date the letter was received, which is today, rather than 30 days. The number of candidates to be interviewed has also been changed because of the extraordinary amount of time required to go through the process. This is a one-year appointment. At the next Board meeting, two Board members will need to be appointed to develop a list of questions.

After further discussion, the vote was taken.

The vote was 3 ayes, 1 no (Echeverria), 1 abstention (Forquera)

8. INFORMATION

Staff Diversity and Affirmative Action Plan - Jane Engleman

Copies of the plan were distributed by Jane Engleman. No major changes were made in the narrative portion of the plan since it was last updated. The next portion was the work force analysis in chart form broken down by department. The affirmative action plan also breaks down position into job groups which helps us get a better handle on the market. The 60/40 (male/female) split we have with faculty is very good as compared with most districts with 70/30. Ms. Engleman reviewed some of the various percentages including the fact that only 3% of the women employed on campus are executive administrative staff probably due to so few female role models. The next portion covered hiring analysis and our AB 1725 goal is to have 30% of new hires as minority new hires. Overall from July 1, 1988, to June 30, 1989, 24% of new hires were minorities. The faculty new hire rate was 27%. It was reiterated that we lost two excellent candidates recently because we could not meet their salary demands. This same thing will be seen in projected turnover because of not being able to meet salary demands. The classified hiring rate was 25%. These are close to where we need to be by 1992/93. Ms. Engleman shared the group breakdowns in Humanities as an example of utilization. The Pacific Islander minority is one that has not come close to being met. Efforts to recruit minorities are specially geared to colleges who have significant numbers of minority graduates and publications that address these minorities. Recruitment of Pacific Islanders is a problem for many districts. Credit was given to the Affirmative Action Committee for all their hard work in putting the plan together.

Ms. Hughes commended the recruitment brochure recently developed by the committee and asked for a list of the people on the committee.

ITEM I.9. WAS HEARD EARLIER IN THE MEETING.

J. FINANCIAL REPORTS

1. INFORMATION

BUDGET REPORT, Unrestricted Income, from October 1, 1989, to October 31, 1989.

2. INFORMATION

BUDGET REPORT, Unrestricted Expenditures, from October 1, 1989, to October 31, 1989.

3. INFORMATION

Palomar College Associated Student Government Balance Sheet and Operating Statement, dated September 30, 1989.

4. INFORMATION

Palomar College Foundation Trust Fund Balance Sheet and Operating Statement, dated September 30, 1989.

5. INFORMATION

Palomar College Student Athletic Association Balance Sheet and Operating Statement, dated September 30, 1989.

6. INFORMATION

Palomar College Financial Aid Balance Sheet and Operating Statement, dated September 30, 1989.

7. INFORMATION

Palomar College Bookstore Balance Sheet and Operating Statement, dated September 30, 1989.

8. INFORMATION

Palomar College Cafeteria Balance Sheet and Operating Statement, dated September 30, 1989.

Mr. Gregoryk reported the new cafeteria operation results is proving to be pretty much on target. The outside vendor problems are being solved and it looks as if it will be a very effective operation.

9. APPROVE REVOLVING CASH FUND EXPENDITURES FOR SEPTEMBER, 1989

MSC Dougherty, Forquera

RESOLUTION 89-13509

BE IT RESOLVED, That Revolving Cash Fund Expenditures, Check Nos. 7236 through 7241, in the total amount of \$2,801.85, be approved.

The vote was unanimous.

10. APPROVE REVOLVING CASH FUND EXPENDITURES FOR OCTOBER, 1989

MSC Dougherty, Forquera

RESOLUTION 89-13510

BE IT RESOLVED, That Revolving Cash Fund Expenditures, Check Nos. 7242 through 7253, in the total amount of \$5,231.74, be approved.

The vote was unanimous.

11. APPROVE EXPENSE WARRANTS

MSC Dougherty, Forquera

RESOLUTION 89-13511

BE IT RESOLVED, That Expense Warrants number 020700 through 021385, in the total amount of \$866,266.21, be approved.

The vote was unanimous.

12. APPROVE SALARY WARRANTS

MSC Dougherty, Forquera

RESOLUTION 89-13512

BE IT RESOLVED, That Salary Warrants for Payroll Number 5, dated September 8, 1989 and Payroll Number 6, dated September 29, 1989, in the total amount of \$2,283,831.69; and Payroll Number 7, dated October 10, 1989; and Payroll Number 8, dated October 31, 1989, in the total amount of \$2,526,285.52, be approved.

The vote was unanimous.

K. OPERATIONAL REPORTS

Telephone Registration Demonstration

Mike Reid and Herman Lee reported on the new touch tone registration system gave a live demonstration of the process one goes through to register for classes. A speaker phone was used so all could hear responses from the college computer. At this time, 217 people have actually completed the new registration process. The system is currently being tested with a sample of about 1130 students before it is open to all students next May for summer session. Palomar is the first in San Diego County to implement touch tone registration and joins about half a dozen other community colleges statewide. The script will not be done in Spanish because the

ESL program tries to take the non-English speaking student and immerse them into the English language and this would help defeat that purpose. This system has great potential and even allows our students who are out of the area to register at their convenience.

L. PERSONNEL

On behalf of the Governing Board of the Palomar Community College District, the following retirement/resignations under the Supplemental Early Retirement Plan (SERP), have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on May 30, 1989:

- a. VERNON BARKER, Associate Professor, Mathematics, effective May 25, 1990.
- b. HARRY BARNET, Associate Professor, Chemistry, effective May 25, 1990.
- c. JAMES FELTON, Associate Professor, Business Education, effective May 25, 1990.
- d. WILLIE L. GOLDEN, Associate Professor, Trade and Industry, effective May 25, 1990.
- e. CLARICE HANKINS, Director III, Health Services, effective June 30, 1990.
- f. AILEEN HUDGENS, Associate Professor, Mathematics, effective May 25, 1990.
- g. JAMES HULBERT, Associate Professor, Art, effective May 25, 1990.
- h. RUSSELL JACKSON, Associate Professor, Communications, effective May 25, 1990.
- i. RAYMOND JESSOP, Associate Professor, Physics and Engineering/Chemistry, effective May 25, 1990.
- j. IRIS KOHLER, Associate Professor, Business Education, effective May 25, 1990.
- k. EARL LEACH, Director IV, ROP, effective June 30, 1990.
- l. JOAN MAHONEY, Associate Professor, Nursing Education, effective May 25, 1990.
- m. BENEDICT MC CORMICK, Associate Professor, English, effective May 25, 1990.

- n. WILLIAM MINNICK, Associate Professor, Trades & Industry, effective May 25, 1990.
- o. VIRGINIA ROTTER, Librarian, Library/Media Center, effective May 25, 1990.
- p. OMAR SCHEIDT, Associate Professor, Mathematics/Cooperative Education/Business Education, effective May 25, 1990.
- q. BETTY WEBB, Associate Professor, English, effective May 25, 1990.
- r. RITA WHITE, Associate Professor, Art, effective May 25, 1990.
- s. RONALD WIESTLING, Associate Professor, Mathematics, effective May 25, 1990.
- t. LINDA NOMURA, Supervisor, Mail/Duplication Center, effective May 31, 1990.

Dr. Boggs mentioned some changes in dates: Clarice Hankins' effective date is June 30, 1989; Earl Leach's effective date is June 30, 1989; and Linda Nomura's effective date should be May 31, 1990. It was interesting to note that these people represent 402 years of service to Palomar College. Mr. Weber asked if an activity has been planned to show our appreciation to these people. The faculty and ASG will work together in coordinating this activity.

M. ITEMS PENDING

- 1. Faculty Tenure Review
- 2. Faculty Service Areas
- 3. Evaluation of the Faculty
- 4. Administrative Contracts due before end of 1989
- 5. 2 + 2 + 2 report in January

N. COMMENTS FROM BOARD MEMBERS

Ms. Hughes acknowledged receipt of Mr. Forquera's letter of resignation and expressed appreciation for his efforts on the Board. She also received a letter from Norm Barnhard, Vice Principal at Orange Glen High School, commending Dr. David Chappie who spoke at Hidden Valley Kiwanis Club recently. In addition, she received information from Dr. Boggs regarding subscribing to the "Board and the Administrator" and agreed we should not subscribe to it. A letter has also been received from Carol Smith, member of CCCT Board of Directors, informing us that she is our liaison. Mr. Forquera recognized Dr. Dougherty and Ms. Hughes for giving him the opportunity to serve on the Board. Being the only minority on the Board, he has been impressed with the sincere efforts of the college to not single out minorities and to insure equal treatment for all. He sees this as a real tribute to Palomar College and hopes this attitude is never lost.

Dr. Dougherty mentioned that Mary Reynaga, former Student Body President, was recently honored by CACC for her outstanding contributions on the state-wide level. He congratulated Ms. Hughes for her outstanding leadership on the Board this year. Dr. Dougherty reported on the recent outstanding CACC Meeting and recommended a letter be written to Roberta Mason thanking her for the excellent job done at the annual meeting and over the past year during a difficult time in the organization's history. He highlighted the presentation on Santa Monica College and their black student dropout rate. A comparison was made with colleges in the South that have a high retention rate of black students and Santa Monica College. Each year the college will send three representatives to certain southern colleges to glean new ideas that will hopefully turn around their dropout rate. Dr. Dougherty feels some of these ideas may be beneficial to Palomar College as well. Finally, he referred to his comment from the last meeting regarding building a very special Poway student union on the new campus. He suggested that monies for this project could be raised through our Foundation as the Arcadia Unified School District is already doing. They sell script (at a 6% discount) to major supermarkets and then the script is used like cash when doing your grocery shopping. This means that every time you spend \$10 on groceries, the college makes \$.60. Arcadia has already sold over \$1 million worth which means their schools have netted \$60,000 to do whatever they want. Problems encountered are that it does involve a lot of work, you have to be careful as the script is as good as money, and you must have trustworthy people working for you. If there is enough interest and enthusiasm in this project, it can be looked into further.

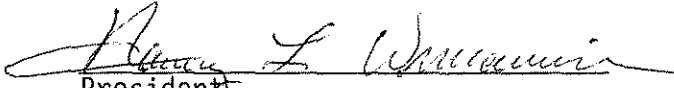
Dr. Boggs said he would be happy to draft a letter to Roberta Mason.

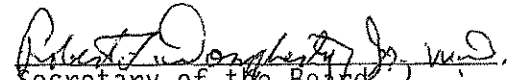
O. CLOSED SESSION

No further closed session was needed.

P. ADJOURNMENT

There being no further business, the meeting adjourned at 9:17 p.m.


President


Secretary of the Board

MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, DECEMBER 12, 1989, 7:00 P.M.

The Governing Board of the Palomar Community College District met in the Board Conference Room, Student Services Center, Palomar College Campus, San Marcos, California, having received written notice as required by law.

A. CALL TO ORDER

The meeting was called to order by President, Harvey Williamson, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D., SECRETARY
BEN ECHEVERRIA, ESQ., VICE PRESIDENT
RALPH FORQUERA
BARBARA HUGHES
JOHN WEBER, STUDENT TRUSTEE
HARVEY WILLIAMSON, PRESIDENT

EXECUTIVES AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Dr. E. Jan Moser, Assistant Superintendent/Vice
President, Instructional Services
Dr. David Chappie, Assistant Superintendent/
Vice President, Student Services
Michael Gregoryk, Assistant Superintendent/Vice
President, Finance and Administrative Services
Dr. Kent Backart, Dean, Student Support Services
William Flynn, Dean of Community Education
Education and Applied Arts
Gene M. Jackson, Dean of Humanities
Diane G. Michael, Dean of Science, Technology
and Business
LuAnn Poulsen, Dean, Vocational Education
and Applied Arts
Inder Singh, Dean, Counseling, Guidance and
Career Development

STAFF PRESENT:

Shay Andrews, Data Entry Operator, Purchasing Services
Dr. Harry Barnet, Associate Professor, Chemistry Department
Dr. Robert Barr, Director of Institutional Research
and Planning
Terri Baur, Special Assistant to the President
Charrie Deuel, Facilities Planner
Michael D. Ellis, Director of Buildings and Grounds
Jane Engleman, Director, Human Resources and
Affirmative Action
Pat Farris, Director, Business Services
Beda Farrell, Palomar College Foundation
Bryant Guy, Director, Contracts
Jan Kuzmich, Counseling
Bob Larson, Counseling
Steve McDonald, Chairman, English Department
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Cynthia Poole, President, The Faculty
Mike Reid, Director, Information Systems
Patrick Schwerdtfeger, President, Faculty Senate
Ruth Tait, Handicapped Services Technician, Disabled
Student Programs and Services
Selma Zarakov, Counseling

GUESTS:

Mark Hopkins, Telescope
Mina Monfared, ASG
Norman Plotkin, ASG
Harry Sachs, ASG
Hollis Skinner, Blade Citizen
Bob Wilkinson, Auditor

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Williamson declared a quorum present and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE. A TRANSCRIPT OF THE MEETING OR A PORTION THEREOF, IS AVAILABLE UPON REQUEST.

C. APPROVAL OF MINUTES

MSC Echeverria, Dougherty

RESOLUTION 89-13513

BE IT RESOLVED, That the Minutes of the Regular Meeting held November 28, 1989, be approved.

The vote was unanimous.

C O N S E N T C A L E N D A R

NOTICE TO PUBLIC. There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

CC.

1. ACCEPTANCE OF GIFTS

MSC Dougherty, Forquera

RESOLUTION 89-13514

BE IT RESOLVED, That the following gift(s) be accepted and that an appropriate letter of appreciation be sent:

- a. Software donated to the Adapted Computer Lab, DSP&S, from Jack Manheim, 2057 Playa Road, Carlsbad, California 92009. Approximate value set by donor at \$40.00.
- b. Lincoln AC Arc Welder, and welding and metalurgical reference books from Mrs. Henrietta Cook, 4170 Rhodes Way, Ocean Hills, CA 92056. Approximate value set by donor at \$200 and \$500 respectively.
- c. 400 historical slides of early aircraft and airport facilities and audiotapes donated to Aeronautics Program/Earth Sciences Department from Mrs. Gene Kropf, 1411 San Pablo Drive, Lake San Marcos, CA 92069. Approximate value set by donor at \$500.

- d. Fifty picture frames and one 4x4 matcutting table, from Mrs. Mary L. Fowler, 1605 San Pablo Drive, San Marcos, CA 92069. Approximate value set by donor at \$300.

2. APPROVE CLASSIFIED EMPLOYMENT

MSC Dougherty, Forquera

RESOLUTION 89-13515

BE IT RESOLVED, That the employment of the following classified persons be approved:

- a. Name: **GAIL L. MARKS**
Position: Senior Office Specialist
Department: Fallbrook Education Center/Community Education
Position #: 340751 New?: Yes
Sal Rng/Stp: 13/A Salary: \$758.50 monthly
Full-time?: No-50% No of Mos: 12
Remarks: Approved 8/22/89
Effective: 12/4/89
Acct No(s): 01-03-31-3144-6014-2111.00-0000/100%
- b. Name: **JO ANNE MCMUNN-GIESE**
Position: Executive Secretary
Department: Finance/Administrative Services
Position #: 500151 New?: No
Sal Rng/Stp: 40/B Salary: \$2,133.00 monthly
Full-time?: Yes No of Mos: 12
Remarks: Replacement: Lisa Waibel
Effective: 12/11/89
Acct No(s): 01-05-50-5000-6710-2112.00-0000/100%
- c. Name: **RICHARD L. KRATCOSKI**
Position: Grounds Supervisor
Department: Grounds Services
Position #: 501550 New?: No
Sal Rng/Stp: 40/B \$2,133.00 monthly
Full-time?: Yes No of Mos: 12
Remarks: Replacement: William Hall
Effective: 1/2/90
Acct No(s): 01-05-51-5120-6512-2112.00-0000/100%

d. Name: GARY R. HANCOCK
 Position: Offset Press Operator
 Department: Graphic Communications
 Position #: 321152 New?: No
 Sal Rng/Stp: 17/B \$1,755.00 monthly
 Full-time?: Yes No of Mos: 12
 Remarks: Replacement: Michael Farris
 Effective: 12/1/89
 Acct No(s): 01-03-38-3805-6775-2111.00-0000/100%

3. GRANT LEAVE OF ABSENCE

MSC Dougherty, Forquera

RESOLUTION 89-13516

BE IT RESOLVED, That SUSAN M. WRONSKI, Teacher, Child Development Instruction and Services Center, be granted a Personal Leave of Absence **without** pay and **without** benefits, effective January 20, 1990 through December 21, 1990.

4. APPROVE CERTIFICATED CONTRACT AMENDMENT

MSC Dougherty, Forquera

RESOLUTION 89-13517

BE IT RESOLVED, That the following contract revision be approved:

Name: A. DANA HAWKES
Position: Chairperson/Acting Director V
Department: Communications/Educational Television
Sal Cls/Stp: F - 22 Annual Salary: \$61,098.37
% Contract: 100% New Position?: No
Remarks: 1/10/90-5/31/90: 60% Director 5, Educational
 Television; 40% Chairperson, Communications.
 6/1/90-6/30/90: 100% Director 5, Educational
 Television.
Length: 12 months
Effective: 1/10/90 - 6/30/90
Prorated Sal: \$31,971.70
Acct No: 01-03-39-3963-0603-1111.00-0000 (40%)
 01-03-30-3006-6120-1212.00-0000 (60%)

5. APPROVE CERTIFICATED EMPLOYMENT

MSC Dougherty, Forquera

RESOLUTION 89-13518

BE IT RESOLVED, That the employment of the following certificated persons be approved:

- a. Name: **TAKASHI NAKAJIMA**
 Position: Instructor
 Department: Physics & Engineering
 Sal Cls/Stp: C - 5 Annual Salary: \$32,366.00
 % Contract: 100% New Position?: No
 Remarks: Temporary (Spring 90) sabbatical leave replacement
 for James Wood. Temporary contract position,
 hired in accordance with Education Code Section
 87481.
 Length: 5 months
 Effective: 1/20/90 - 5/25/90
 Prorated Sal: \$16,273.79
 Acct No: 01-03-33-3364-1902-1111.00-0000 (100%)
- b. Name: **GARY ZACHARIAS**
 Position: Instructor
 Department: English
 Sal Cls/Stp: E - 7 Annual Salary: \$37,738.00
 % Contract: 100% New Position?: Yes
 Remarks: Position Board Approved 6/27/89
 Length: 5 months
 Effective: 1/20/90 - 5/25/90
 Prorated Sal: \$18,974.90
 Acct No: 01-03-37-3700-1501-1111.00-0000 (100%)
- c. Name: **PAMELA MCDONOUGH**
 Position: Instructor
 Department: English
 Sal Cls/Stp: C - 6 Annual Salary: \$33,709.00
 % Contract: 100% New Position: Yes
 Remarks: Position Board Approved 11/28/89
 Length: 5 months
 Effective: 1/20/90 - 5/25/90
 Prorated Sal: \$16,949.51
 Acct No: 01-03-37-3700-1501-1111.00-0000 (100%)

6. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

IRMA LEAL, Senior Instructional Assistant, English as a Second Language, effective 11/30/89.

7. INFORMATION

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

CHERIE R. BARKER, Associate Professor, Vocational Programs, effective December 22, 1989.

8. APPROVE ADJUNCT FACULTY EMPLOYMENT - FALL 1989

MSC Dougherty, Forquera

RESOLUTION 89-13519

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the Fall 1989 Semester (day and/or evening) be approved; said instructors are not scheduled to teach more than 60 percent load.

ALLIED HEALTH

Josef Napier	EMT-INA Training Course Fire Science/EMT Classes, Palomar College 5 years experience	\$26.00
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CHILD DEVELOPMENT

Susan Meyer	CHDV 39B Foods/Young Children M.P.H., Health, S.D.S.U.	26.00
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COUNSELING, GUIDANCE AND CAREER DEVELOPMENT

Carl Swepston	COUN 100kk Peer Effectiveness M.A., Counseling, National Univ.	26.00
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ENGLISH AS A SECOND LANGUAGE

Mary Jean Newcomer	CNED 185 English as a Second Language B.A., Eng/Span, College of St. Benedict Enrolled in M.A., Linguistics/ESL, S.D.S.U. 5 years experience	26.00
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PUBLIC SERVICE PROGRAMS

Jeffrey Beeler	FS 20 Driver Operator 1A A.S., Fire Science, Merced College 5 years experience	26.00
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REGIONAL OCCUPATIONAL PROGRAM

Thelma Duval	AT163R	Basic Auto/Furn Upholstery 5 years experience	26.00
Margo Williams	CHDV 103R	Field Exp Child Care 5 years experience	26.00

9. APPROVE INCREASE IN LIFE INSURANCE FOR CLASSIFIED STAFF

MSC Dougherty, Forquera

RESOLUTION 89-13520

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve an increase in life insurance to \$60,000.00 for classified staff represented by the CCE/AFT effective January 1, 1990.

10. APPROVE SALARY INCREASE

MSC Dougherty, Forquera

RESOLUTION 89-13521

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a salary increase of 6 percent for the classified employees represented by the CCE/AFT, Local 4522, effective July 1, 1989.

11. APPROVE TRAVEL EXPENSES

MSC Dougherty, Forquera

RESOLUTION 89-13522

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

GEORGE R. BOGGS, Ph.D.

Advanced Funds? No

For: Transportation (airfare), parking,
meals

To attend: ACCAA Management Development Commission

Location: San Francisco, California

Date: December 15, 1989

Amount: \$126.00

Budget Acct. No.: 01-02-20-2000-6630-5201.00-0000

12. AUTHORIZE PAYMENT FOR GREAT TEACHERS SEMINAR GUEST SPEAKER

MSC Dougherty, Forquera

RESOLUTION 89-13523

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize payment of the following honorarium and expenses for guest speaker Jim Webster for services provided at the Great Teachers Seminar held at Murrieta Hot Springs, January 19-21, 1990: Honorarium, \$500; Transportation, \$175; Taxi, \$50; Meals, \$50; Lodging, \$70. Expenses will be paid from account 01-03-30-3000-6010-5596.00-1665.

13. AUTHORIZE PAYMENT FOR VOCATIONAL EDUCATION ADVISORY COMMITTEE MEETING EXPENSE

MSC Dougherty, Forquera

RESOLUTION 89-13524

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorizes payment to the Palomar College Cafeteria for beverages and muffins for 13 participants in three Vocational Education Advisory Committee meetings. Total cost of approximately \$75.00 will be paid from the following accounts: 01-03-38-3800-6012-4500.00-0000 and 03-03-38-3800-6012-4500.00-1409.

14. AUTHORIZE PAYMENT FOR AUTO BODY ADVISORY COMMITTEE MEETING EXPENSE

MSC Dougherty, Forquera

RESOLUTION 89-13525

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorizes payment to the Palomar College Cafeteria for beverages and sandwiches for participants in three Auto Body Advisory Committee meetings. Total cost of approximately \$150.00 will be paid from the following accounts: 01-03-38-3800-6012-4500.00-0000 and 03-03-38-3800-6012-4500.00-1409.

R e s u m p t i o n o f
R E G U L A R A G E N D A

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed.

E. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

There was no report.

2. INFORMATION

Report of the Faculty

The last meeting of the faculty consisted of two presentations, one on the Learning Assessment Retention Consortium given by Hayden Davis and the other an update on matriculation by Lynda Halttunen.

3. INFORMATION

Report of the Administrative Association

There was no report.

4. INFORMATION

Report of the CCE/AFT

The CCE/AFT had a get-together at the Acapulco recently and will possibly continue having these in the future since this one was so well received.

5. INFORMATION

Report of the Associated Student Body

John Weber introduced three ASG Senators who gave some background on themselves.

6. INFORMATION

Report of Superintendent

Dr. Boggs commended Mike Gregoryk on his election as Vice President of the National Council of Community College Business Officials.

Mr. Williamson was commended for his award for outstanding service to the community.

The football team was acknowledged for its Hall of Fame Bowl victory and also for the best year in football history for Palomar College.

The Speech Team continues its outstanding performance against 200 students from other community colleges at the Dixie Sunshine Invitational.

The Telescope was commended for its excellent record having won 15 awards at the Journalism Association of California Community College South Conference. This was the highest number of awards in its division.

An update was announced on Palomar College's contribution to United Way. The contribution is now at \$18,778.00, \$1,000 more than last year. Co-chairs Jane Mills, P.J. DeMaris, and Debbie Brookes were commended for their outstanding work in coordinating our campaign.

Earth Science Instructor David Totten has a wildlife pastel exhibit on display in the Library.

December 14 at 6:00 p.m. the Development Foundation will host a reception in the Gallery.

December 15 at 5:00 p.m. is the football banquet.

December 16 at 9:00 a.m. to 2:00 p.m. is a Christmas party for area youngsters sponsored by MECHA in the Cafeteria.

December 22 at 7:00 p.m. is the nursing pinning ceremony.

Dr. Boggs presented Ralph Forquera a framed copy of the resolution adopted by the Board commending him for his service to Palomar Community College District.

7. INFORMATION

Report of Other Organizations and/or individuals

There was no report.

F. CURRICULAR REPORTS

1. INFORMATION

Annual Evaluation of Professional Development Plan

Dr. Moser reported that Zachary Seech issued a survey to the faculty and a summary of that survey has been distributed. He talked with every faculty member about their needs

2. INFORMATION

2 + 2 Scholarship - Beda Farrell

The foundation has been aggressively seeking a better way to serve the college's mission. This scholarship is one way to serve that mission. On November 30, 1989, there was a photo session with Dr. Boggs, Dr. Backart, and Charles Salter which will be combined with an article to go to the newspapers heralding this scholarship. The scholarship is for \$5,000 to be awarded to a high school graduate in the Palomar Community College District. Scholarship winners will receive \$1,000 a year while at Palomar and then \$1,500 a year at an accredited university or college to finish their upper division work.

A number of fundraisers are planned and a booklet has been published. Several grants have been awarded during the year and an endowment fund has been established. A payroll deduction plan was set up and some off-campus matching donations have been received. Three more people will be added to the board in January. Thursday night is a reception in the Boehm Gallery to highlight the faculty art show.

3. APPROVE NEW COURSES

MSC Dougherty, Hughes

RESOLUTION 89-13526

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the new courses listed below for inclusion in the Palomar College Catalog, and the courses indicated for deletion from the Palomar College Catalog.

- a. Course ID: American Studies 50
Title: Introduction to American Studies
Units: 3
Hours: 3 hours lecture
Description: Identity and values, such as the arts, beliefs, and social forms, as expressed in lifestyles. Regional and interdisciplinary approaches will be used to build a dynamic model of American culture and its impact on Americans and the world.
Transfer: CSU
General Education: CSU - C3; AA - C
Effective date: Fall 1989

- b. Course ID: Institutional Food Service Training 104 (Regional Occupational Programs)
Title: Cake Decorating
Units: 1.5
Hours: Three hours lecture-laboratory
Description: Training in cake assembly and cake decorating in the retail baking industry. Safety and sanitation regulations and procedures. Use of specialized equipment. Use of color and design. Preparation of frostings and icings. Various techniques used in cake decorating.
Repeatability: May be taken two times
Effective date: Spring 1990

- c. Course ID: Institutional Food Service Training 105 (Regional Occupational Programs)
Title: Institutional Food Services Lab
Units: 1, 2, 3
Hours: Three, six or nine hours laboratory
Prerequisite: Concurrent enrollment in a Regional Occupational Programs Institutional Food Services Training course
Description: Open lab for students concurrently enrolled in a Regional Occupational Programs Institutional Food Services course. On-the-job experience for the further development of fundamental food service skills specifically designed to produce job success.
Repeatability: May be taken four times
Effective date: Spring 1990

The following courses have been examined by the Curriculum Committee and are being recommended for removal from the Palomar College curriculum.

Course ID: Community Education 5A
Title: Basic Reading Skills
Effective date: Summer 1989

Course ID: Community Education 5B
Title: Basic English Skills
Effective date: Summer 1989

Course ID: Community Education 5D
Title: American Historical Experience
Effective date: Summer 1989

Course ID: Community Education 662
Title: Body Conditioning
Effective date: Summer 1989

The vote was unanimous.

G. COMMUNICATIONS

INFORMATION

1. Letter from **Florine Belanger**, San Diego Office of Education, dated November 22, 1989, to Marilyn Lunde, Student Activities Office, expressing appreciation for her outstanding work coordinating the Decathlon competition each year at Palomar.
2. Letter from **Chris Middleton**, United Way/CHAD, dated November 22, 1989, to Dr. Boggs, acknowledging the coordination efforts of Jane Mills, Deborah Brooks, and P.J. DeMaris, and thanking Palomar employees for their generous contribution.
3. Letter from **Rick Ashby and Jan Mongoven**, Instructors at San Marcos High School, dated November 19, 1989, to Bob Ebert, thanking members of the Biology Department for the outstanding field trip on November 17, 1989.
4. Letter from **Marilyn J. Schlack**, President, Kalamazoo Valley Community College and Chair, AACJC-ACCT Joint Commission, dated November 27, 1989, to Dr. Boggs, concerning supporting three-part plan to give community colleges a larger voice in national policy.
5. Letter from **Toni Forsyth**, Educational Leadership Colloquia, dated November 27, 1989, to Dr. Moser, thanking her for the shared governance seminar report which was supported by ELC II grant funds.
6. Letter from **J. Phil Franklin**, Chairman, Cable Television Review Commission, dated November 7, 1989, to Dana Hawks, recognizing **Patti Moyer** for assisting his staff in evaluating proposals for the Cable Television Grant Award Program.

H. UNFINISHED BUSINESS

1. APPROVE AMENDMENT TO 1990-91 COLLEGE CALENDAR

MSC Dougherty, Hughes

RESOLUTION 89-13527

BE IT RESOLVED, That the 1990-91 College Calendar be amended by changing Spring Recess from April 8-13, 1991, to March 25-30, 1991.

The vote was unanimous.

2. APPROVE STUDENT WAGE RATE INCREASES

MSC Dougherty, Forquera

RESOLUTION 89-13528

BE IT RESOLVED, That the following student hourly wage levels be approved effective January 1, 1990.

Student Worker I	\$5.00
Student Worker II	5.25
Student Worker III	5.50
Student Worker IV	5.75

The vote was unanimous.

3. ACCEPTANCE OF STAFF DIVERSITY AND AFFIRMATIVE ACTION PLAN

MSC Dougherty, Hughes

RESOLUTION 89-13529

BE IT RESOLVED, That the Staff Diversity and Affirmative Action Plan for the Palomar Community College District be accepted.

The vote was unanimous.

I. NEW BUSINESS

1. APPROVE SUPPORT FOR SENATE BILL 147

MSC Dougherty, Hughes

RESOLUTION 89-13530

WHEREAS, more than 1.9 million students are enrolled in California's public higher education system, which includes the California Community Colleges, the California State University, and the University of California; and

WHEREAS, systemwide enrollments are projected to exceed 2.5 million students by the year 2005, and nearly 2 million of these students will be attending a California community college; and

WHEREAS, the future of California's economic and cultural prosperity is directly related to the availability of educational opportunities for its citizens through community colleges; and

WHEREAS, state-of-the-art instruction and other facilities are needed to prepare California students to fill an estimated six million new jobs

WHEREAS, Senate Bill 147 would provide \$900 million in general obligation bond funding for construction and renovation of facilities at all three segments of public postsecondary education; and

WHEREAS, California's historic policy of access to higher education for all eligible students is threatened without full funding of this significant measure; now, therefore be it

RESOLVED, that the Governing Board of the Palomar Community College District urges in the strongest terms that Senate Bill 147 be passed by the Legislature and signed by the Governor at the full \$900 million funding amount.

The vote was unanimous.

2. APPOINT MEMBER TO ESCONDIDO EDUCATIONAL COMPACT BOARD OF DIRECTORS

MSC Dougherty, Echeverria

RESOLUTION 89-13531

BE IT RESOLVED, That Barbara Hughes has been appointed to serve a four-year term as District representative to the Escondido Educational Compact Board of Directors.

The vote was unanimous.

3. **ACTION - AMEND COUNSELOR CONTRACTS**

BE IT RESOLVED, That counselors employed by the Palomar Community College District on or before December 1, 1989, retain their current 194 days per year employment contract and salary rate.

BE IT FURTHER RESOLVED, That

Option A: Counselors employed after December 1, 1989, be assigned a 209 days per year employment contract.

Option B: Counselors employed after December 1, 1989, be assigned a 176 days per year employment contract. This option shall be reviewed annually to determine whether it meets the needs for counseling contact with students.

MSC Dougherty, Forquera

RESOLUTION 89-13532

BE IT RESOLVED, That retirement credit for summer school instructors be pursued and that various groups on campus be requested to look at ways of reaching summer school pay equity.

Dr. Boggs introduced this issue as involving three groups of employees: coaches (who have been moved to a stipend system), counselors, and some department chairmen. The teaching faculty represented by the Faculty Senate believe that our current system of contracting some faculty members (counselors, some department chairmen, and a director) on an 11-month or 194-day basis is not fair. This is because the teaching faculty are contracted to work 176 days a year and do not have the option to receive the 194-day contract. If these faculty choose to teach in summer school, they are paid hourly at about 44% of their contract rate. A task force has thoroughly examined several options to this issue and these options were summarized. However, the task force did not reach consensus. Dr. Boggs recommended that the Board consider grandparenting existing counselors and hiring new counselors under either Option A or Option B as the best ways to resolve this longstanding issue.

Pat Schwerdtfeger spoke on behalf of the Faculty Senate in favor of Option B. After studying the issue in detail, the Senate feels those with existing contracts should be grandparented in, that this option allows everyone to start on the same line, that the option is workable, and will have the most positive effect upon the teaching faculty and morale. Steve McDonald, member of the Faculty Senate, also spoke in support of Option B and stressed the importance of bringing the faculty together. In addition, Harry Barnett spoke in support of Option B.

Inder Singh, Dean of Counseling, reiterated that the task force did not come to a consensus and feels the options presented are only applying a band-aid to the problem and offered a third option of leaving 11-month contracts the way they are and phasing in a plan for the next three years to raise summer school pay. There would be better coverage in the counseling area with the 11-month contract. Judy Eberhard also spoke in favor of this third option. She felt that the two options do not address the problem that summer school teachers only get less than half of their contract rate. In addition, Charles Hollins spoke in support of retaining the 11-month contract. Cynthia Poole also spoke in favor of this and pointed out that we are tied to an Education Code that really relates to kindergarten through 12 and the fact that the community college system is not adequately addressed.

Mr. Forquera encouraged the District to persevere with the State in these types of issues, specifically with retirement credits for summer school teaching, and felt the necessary changes would come about over time. He felt the issue here is pay equity, and there is nothing wrong with the 11-month contract. Ms. Hughes spoke out against both options focusing on the best avenue to be taken to serve the students for more than just 10 months out of the year. Dr. Dougherty also opposed both options. He wants to see a concerted effort made to get the Code changed to reflect retirement credit for summer school teaching. In addition, he suggested requesting various groups on campus to take a look at ways of reaching equity in summer school pay including adjunct faculty. He advised against moving the options as presented. Dr. Boggs was not optimistic in changing the Education Code to allow retirement credit for summer school teaching.

The vote was unanimous.

4. APPOINT BOARD MEMBERS TO INTERVIEW COMMITTEE

MSC Dougherty, Echeverria

RESOLUTION 89-13533

BE IT RESOLVED, That the following two members of the Board are appointed to meet with the Superintendent/President to develop a list of interview questions to ask the finalists for the Governing Board position:

Harvey Williamson
Barbara Hughes

Mr. Weber asked for the deadline to submit questions from the Associated Students and Dr. Boggs said they would have until the end of the week. Dr. Dougherty asked that all meetings in regard to the Board vacancy be noticed.

5. APPROVE PRESIDENT/VICE PRESIDENT RETREAT

MSC Dougherty, Echeverria

RESOLUTION 89-13534

BE IT RESOLVED, That the Governing Board of Palomar Community College District approve the President/Vice President Retreat, January 3 and 4, 1990, to be held at the Catamaran Hotel, San Diego, in the amount of \$700.00, Budget Account No. 01-02-20-2000-6630-5599.00-0000.

Ms. Hughes felt \$700.00 for a retreat was too much money so she was against the motion.

The vote was four ayes, one no (Hughes).

6. APPROVE CONTRACT AWARD FOR HEAT PUMPS

MSC Dougherty, Forquera

RESOLUTION 89-13535

BE IT RESOLVED, That the Governing Board of Palomar Community College District award the contract calling for the furnishing and installation of heat pumps for the A (Administrative Services), NB (Nursing), SC (Speech), and C (Art) Buildings to **Amtech Mechanical Service Company Commair Mechanical**, 9181 Kearny Villa Ct., Suite B., San Diego, CA 92123 being certified as the lowest responsive bidder. Said amount of contract shall be \$188,197.00. (Funds for this project are being provided through the District's deferred maintenance and capital outlay programs.)

Bryant Guy presented a brief background on this item and distributed a handout. Mr. Echeverria questioned whether Amtech has done business in San Diego County and this was confirmed. The cost difference in the two bids was due to labor.

The vote was unanimous.

7. APPROVE CHANGE ORDER FOR 6-BUILDING SPACE OPTIMIZATION PROJECT

MSC Dougherty, Forquera

RESOLUTION 89-13536

BE IT RESOLVED, That the Governing Board of Palomar Community College District approve the following change order for the 6-Building Space Optimization project:

CHANGE ORDER NO. 2
Date: December 12, 1989
OSA File N. A50834

CONTRACTOR: Crest Construction Corp.
140 W. Woodward Avenue
Escondido, CA 92025

Original Contract Amount:	<u>\$657,938.00</u>
Previous Change Order:	<u>\$<72,799.17></u>
This Change Order:	<u>\$ 43,147.02</u>
Total Change Order:	<u><29,652.15></u>

Revised Contract Amount:	<u>\$628,285.85</u>
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Original Contract Time:	<u>91</u> Calendar Days
Previous Change Order:	<u>30</u> Calendar Days
This Change Order:	<u>45</u> Calendar Days
Total Change Orders:	<u>75</u> Calendar Days

Revised Contract Amount:	<u>166</u> Calendar Days
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Notice to Proceed:	<u>May 31, 1989</u>
Original Estimate of Completion:	<u>Sept. 28, 1989</u>

Revised Estimate of Completion:	<u>Nov. 12, 1989</u>
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It was noted that this will be the last change order on this contract.

The vote was unanimous.

8. INFORMATION

\$2,000 Grant from San Marcos Community Foundation to be used for Palomar Community College District's Counseling 100kk "Peer Effectiveness" program at Twin Oaks High School.

J. FINANCIAL REPORTS

1. APPROVE PURCHASE ORDERS

MSC Hughes, Dougherty

RESOLUTION 89-13537

BE IT RESOLVED, That Purchase Orders numbered 040809 through 041133, Fast Encumbrances numbered 060248 through 060249, Agreement Nos. 045048 through 045056, Employment Advertising Nos. 065000 through 065012, Repair Nos. 075041 through 075047, Honorarium Nos. 080065 through 080112, and Film Bookings numbered 020030 through 020043, in the total amount of \$864,591.18, be approved.

The vote was unanimous.

2. APPROVE AUDIT REPORT

MSC Dougherty, Forquera

RESOLUTION 89-13538

BE IT RESOLVED, That the Audit Report of the Palomar Community College District, Year Ended June 30, 1989, as prepared by P. Robert Wilkinson, Certified Public Accountant, 180 Rea Avenue, Suite "F", El Cajon, California 92020, be accepted.

Bob Wilkinson highlighted areas of concern with the Audit Report regarding the inventory and the Cafeteria's continued loss of revenue. Lois Meyer and members of her staff were complemented for a job well done.

The vote was unanimous.

3. APPROVE SALARY WARRANTS

MSC Hughes, Dougherty

RESOLUTION 89-13539

BE IT RESOLVED, That Salary Warrants for Payroll number 9, dated November 9, 1989, and Payroll number 10, dated November 30, 1989, in the total amount of \$2,529,097.98, be approved.

The vote was unanimous.

4. APPROVE EXPENSE WARRANTS

MSC Hughes, Dougherty

RESOLUTION 89-13540

BE IT RESOLVED, That Expense Warrants number 021386 through 022197, in the total amount of \$735,693.54, be approved.

The vote was unanimous.

5. AUTHORIZE ISSUANCE OF NEW WARRANT

MSC Hughes, Dougherty

RESOLUTION 89-13541

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant in favor of **Deborah M. Moffat** in the amount of **\$164.16**; (original warrant void).

The vote was unanimous.

K. OPERATIONAL REPORTS

There were no reports.

L. PERSONNEL

MSC Echeverria, Forquera

RESOLUTION 89-13542

1. APPROVE AMENDMENTS TO HANDBOOK OF POLICIES COVERING CLASSIFIED EMPLOYEES IN THE BARGAINING UNIT REPRESENTED BY THE CCE/AFT.

BE IT RESOLVED, That B.P. CCE/AFT-1 DESCRIPTION OF THE BARGAINING UNIT OF CLASSIFIED EMPLOYEES REPRESENTED BY THE CCE/AFT be amended as follows:

Delete the following Confidential positions:

Executive Assistant (President's Office)
Coordinator, Business Support Services (Administrative Services)

Add the following Confidential positions:

Budget Technician (Fiscal Services)
Internal Auditor (Administrative Services)

Change the following Confidential position titles:

Administrative Secretary in Instruction, Administrative Services and Student Services to **Executive Secretary**

Administrative Secretary (President's Office) to **Administrative Technician**

Add the following managerial and supervisory positions:

Special Assistant to the President
Director, Contracts (Administrative Services)
Assistant Director, Escondido Center

Change the following managerial and supervisory position titles:

Director of Purchasing (Purchasing Services) to **Director of Business Services** (Administrative Services)

Director of Data Processing (Data Processing) to **Director of Information Systems** (Information Systems)

Supervising Library/Media Technician (Library) to **Manager, Library Classified Staff and Services** (Library/Media Center)

Supervising Library/Media Technician (Library/Media Center) to **Supervising Library/Media Technician/Accounting-Acquisitions** (Library/Media Center)

Delete the following positions from the bargaining unit represented by the CCE/AFT:

Budget Technician
Computer Laboratory Assistant
Laboratory Assistant - Life Sciences
Laboratory Technician - Life Sciences
Maintenance Worker
Purchasing Clerk
Senior Instructional Assistant
Special Program Assistant
Vocational Evaluation Technician

Add the following positions to the bargaining unit represented by the CCE/AFT:

Accreditation Secretary
Computer Support Technician
Facility Inventory Assistant
Grill Worker
Instructional Associate - Life Sciences
Payroll Technician
ROP Child Care Instructional Assistant
ROP Clerk
Senior Financial Aid Technician/Automated Systems

Change the following positions in the bargaining unit represented by the CCE/AFT:

P.E./Athletic Equipment Manager I to P.E./Athletic Equipment Assistant

P.E./Athletic Equipment Manager II to Manager, P.E./Athletic Equipment/Facilities

Purchasing Expediter to Purchasing Expediter I and Purchasing Expediter II

BE IT FURTHER RESOLVED, That B.P. CCE/AFT-6 CLASSIFICATION, RECLASSIFICATION, AND ESTABLISHMENT OF NEW POSITIONS be amended as follows:

D.11: Only one request within an eighteen (18) month period may be submitted for a reclassification of a specific position.

BE IT FURTHER RESOLVED, That B.P. CCE/AFT-11 HOURS OF EMPLOYMENT AND OVERTIME be amended as follows:

D. Lunch Periods

Add: "An employee's lunch period may be extended up to a maximum of an additional fifteen (15) minutes if the employee actually participates in an exercise class during the scheduled lunch period. The employee shall submit written verification of actual participation in the exercise class to the employee's immediate supervisor."

BE IT FURTHER RESOLVED, That B.P. CCE/AFT-13 VACATION PLAN be amended as follows:

- C.3 Add: Whenever an employee retires or resigns the last day actually worked by the employee shall be the effective date of retirement or resignation unless otherwise mutually agreed to in writing by the employee and the Director of Human Resources and Affirmative Action. Accumulated vacation shall not be used to extend the effective date of retirement or resignation.

BE IT FURTHER RESOLVED, That B.P. CCE/AFT-19 SALARY CHECKS AND DEDUCTIONS be amended as follows:

- A. Add: The District shall investigate a payroll automatic deposit system which may allow an employee the option of direct deposit of the employee's payroll check into a financial institution of the employee's choice. The District shall implement a payroll automatic deposit system as long as it is operationally feasible and requires no additional cost to the District.

BE IT FURTHER RESOLVED, That B.P. CCE/AFT-21 SAFETY CONDITIONS OF EMPLOYMENT be amended as follows:

- E. The District shall provide appropriate safety and security training for any employee required to handle hazardous or toxic chemicals. The District shall provide appropriate training for video display terminal users to prevent unnecessary fatigue and to improve efficiency.

The Director of Human Resources and Affirmative Action and two representatives selected by the CCE/AFT shall meet regularly to review and monitor the training and safety conditions pursuant to this provision.

ADD F: The CCE/AFT has agreed that employees in the bargaining unit shall adhere to all Policies adopted by the Board regarding drugs and alcohol which shall apply to all District employees. As long as the District allows representatives of the CCE/AFT to fully participate in the task force or committee which shall be established to develop such Policies, the CCE/AFT shall not seek to negotiate over such Policies.

BE IT FURTHER RESOLVED, That B.P. CCE/AFT-28 PROFESSIONAL GROWTH PROGRAM be amended as follows:

5.b.4:

Add the following Approved Professional Associations:

California Association of School Business Officials
(CASBO)
Data Processing Management Association
National Association of Purchasing Management
National Association of College Stores
California Association of College Stores
Southern California Association of College Stores

5.b.5:

Add the following Committees:

Wellness Committee
Staff Priorities Committee
Vision Task Force
Strategic Planning Steering Committee
Educational Master Planning Committee
Instructional Planning Committee
Staff Planning Committee
Facilities Planning Committee
Classified Staff Development Day Committee

Delete the following:

Master Planning Committee

Change the following committee names:

Administrative Council to President's Advisory
Council
Affirmative Action Committee to Affirmative
Action/Staff Diversity Advisory Committee

Add 5.b.6:

Community College Exchange Program (CCEP) One point
for each two (2) working months of participation up
to a maximum of 6 points.

Amend 8 Merit Award: (1) delete the last two sentences
in the first paragraph, (2) add: Employees hired after
December 31, 1989, shall receive no more than four merit
awards for every ten (10) years of actual employment with
the District.

The vote was unanimous.

2. APPROVE NEW CERTIFICATED POSITIONS

MSC Dougherty, Echeverria

RESOLUTION 89-13543

BE IT RESOLVED, That the following new certificated positions be approved for 1989-90:

- a. Position: Counselor/Enabler
Department: Disabled Student Programs and Services
Approx. Sal: \$27,340.00
% Contract: 100%
Length: 194 days
Effective: 1/20/90
Acct No(s): 01-04-41-4120-6460-1239.00-1601 (100%)
- b. Position: Matriculation Counselor
Department: Matriculation
Approx. Sal: \$27,340.00
% Contract: 100%
Length: 194 days
Effective: 1/20/90
Acct No(s): 01-04-4025-6421-1221.00-1670 (100%)

The vote was unanimous.

M. ITEMS PENDING

- 1. Faculty Tenure Review
- 2. Faculty Service Areas
- 3. Evaluation of the Faculty
- 4. Administrative Contracts
- 5. 2 + 2 + 2

N. COMMENTS FROM BOARD MEMBERS

Mr. Weber announced that he is hopeful an ATM machine will be installed on campus sometime this academic year. The ASG is looking into having a retreat in the near future.

Dr. Dougherty shared an enlarged map of the proposed campus site in Poway. He, Mike Gregoryk, and City Manager Bowersox met with citizens of the immediate neighborhood recently. Dr. Dougherty called our attention to a section of level land which would be ideal for tennis courts or similar recreation since no buildings are planned for that area. Dr. Dougherty distributed information regarding the Supreme Court decision on copyright laws on multi-authored books. He felt it might be worth paying an attorney to write a contract that could be used in these matters.

Everyone joined in saying farewell to Mr. Forquera. This meeting is his last at Palomar. He said he has felt a sense of community on campus since he started his term on the Board and will miss being a part of such an excellent academic environment. Mr. Williamson presented a gift from the Board to Mr. Forquera.

O. CLOSED SESSION - PERSONNEL MATTERS

The Board recessed at 9:36 and went into closed session at 9:40 p.m. to instruct its negotiator regarding collective bargaining and to deal with personnel matters.

The meeting was reconvened to open session at 10:23 p.m., at which time Mr. Williamson announced that during closed session the following actions were taken:

MSC Dougherty, Hughes

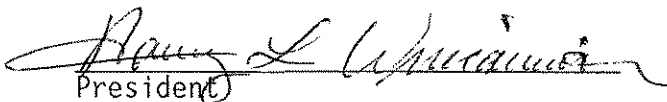
RESOLUTION 89-13544

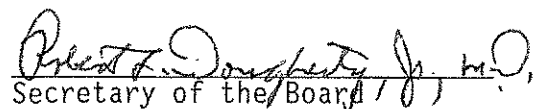
BE IT RESOLVED, That the deadline for participation in the Supplemental Early Retirement Program is extended to January 2, 1990, for Joseph Willis, Associate Professor, Earth Sciences due to extenuating and unforeseen circumstances.

The vote was unanimous.

P. ADJOURNMENT

The meeting adjourned at 10:26 p.m.


President


Secretary of the Board

**REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
TUESDAY, DECEMBER 26, 1989**

The regular meeting for December 26, 1989, was cancelled.