

VA Tutoring Instruction Sheet

Need help with your classes? You can receive tutoring through the VA!

The Department of the VA will assist veterans/dependents that are using GI Bill benefits (Ch. 30, 31, 33, 35) with a maximum reimbursement of \$100.00 per month up to a maximum of \$1,200.00 for tutoring. The guidelines to use the VA's tutoring benefit at Palomar College are as follows:

- 1) A Veteran must first complete the Tutorial Assistance Approval Form (can be found either online (www.palomar.edu/veterans/forms.htm) or at the Veterans Services Office). This form includes: personal information, class and semester you're requesting tutoring for, tutor's information, and your instructor's approval.

You will then need to have a Certifying Official in the Veterans Services Office to approve it and provide the Veteran's Office with the completed form in order to receive the next form.

- 2) We will then give you a VA Form 22-1990t. This form must be completed by the Veteran as tutoring is being completed. When you complete all of your tutoring sessions you will need to return this form back to the Veteran's Office with all the information filled out properly as the Department of Veterans Affairs requires a copy on record.

The instructor, tutor, student, and certifying official will need to sign the VA form 22-1990t as well.

Note: VRAP recipients are not eligible for tutoring services through the VA. Please see the VSO for additional tutoring options.