



Tutoring Committee Minutes

April 8, 2021

MEETING TYPE:

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| <input checked="" type="checkbox"/> | Staff |
| <input type="checkbox"/> | Product/Project |
| <input type="checkbox"/> | Special |

Date: April 8, 2021
Start Time: 2:35 p.m.
End Time: 4:00 p.m.
Location: Zoom

Facilitator: Nimoli Madan

Recorder: Jeannette Garceau

Voting Members Present: Barnaba, Ruth; Gutierrez-Aguero, Mireya; Madan, Nimoli; Manneh, Beatrice; Nguyen, Duy; Towfiq, Fariheh; Michael Gilkey

Voting Members Absent: Chauderlot, Fabienne; Horn, Jessica; Jenkins, Jerry; Farrell, Katy; Van Dyke, Leigh Ann

Advisory Members Present: DeFreitas, Amber; Garceau, Jeannette; Griggs, Melissa; Hudson, Aaron; Marquez, Judith; Runk, Lourdes; Sangret, Tanya

Guests Present: Chakkanakuzhi, Mathews; Dean Menchaca

Agenda Item
1. Announcements: <ul style="list-style-type: none"> 1.1. Aaron Hudson is being moved to IS department and will no longer be involved in tutoring; concern raised about reduction in support for students in computer science. 1.2. Mario will no longer be recorder for Tutor Committee; Jeannette is filling in for him and agreed to continue in role as recorder. 1.3. Ruth shared link for upcoming on-line forum on apportionment through Chancellors office with LeBaron Woodward.
2. Action Items – no quorum <ul style="list-style-type: none"> 2.1. Will defer approval of March 4 minutes until next meeting
3. Discussion Items <ul style="list-style-type: none"> 3.1. Net Tutor <ul style="list-style-type: none"> 3.1.1. Reviewed Net Tutor usage data for Spring 2020 and first nine weeks of Spring 2021. 3.1.2. Accuracy of data in question, as the time range for comparison is not equal. 3.1.3. Data presented showed that there is less NetTutor usage in current spring term than in spring 2020 when there was the abrupt shift from in-person to on-line classes and tutoring. 3.1.4. Fari pointed out that enrollment is down overall, and Nimoli indicated that ESL students prefer to work with known tutors. 3.2. Tutoring Promotion Workgroup Update <ul style="list-style-type: none"> 3.2.1. Aaron reviewed CANVAS site for on-line tutoring. Nimoli asked about website, wondered if list of subjects in which tutoring is offered could be live

links; Ruth pointed out that the info at the top of the website will change post-COVID.

3.2.2. Melissa presented 5 minute tutoring promotion video. Overall consensus was that it looks great. One piece of feedback was to slow down slightly on verbal presentation.

3.2.3. Tanya presented latest designs for social media campaign. Also raised issue of cost associated with use of on-line images in the graphic: there is an \$18 fee per image; Debra has been directed to Guided Pathways funding we can apply for to cover cost. Tanya also shared revised graphic that has been ok'd by dean and additional two designs for committee feedback; will consider different slogan for hands in "Bridge to Success" design and look for more diverse representation in the "Finish Strong" graphic

3.2.4. Lourdes shared the completed survey, and asked everyone to fill out. Clarified that goal of this survey is to get feedback from campus community regarding awareness and to assess student needs for tutoring services; another survey is needed to assess tutor experience post-session. Beatrice suggested just three questions for a post-session survey; Nimoli wondered about breaking up the survey into two parts, or developing additional surveys to meet different needs, as goal of workgroup is to develop a "bank" of materials to help in promotion of tutoring services.

3.3. NBASC Enrollment

3.3.1. Beatrice said World Languages is still waiting for clarification regarding NBASC enrollment; reported issue of student being unable to enroll in NBASC due to an account hold and not receiving tutoring. Fari said Math Center practice when student has hold and can't enroll is to work with student but ask that they resolve hold issues before next tutoring session; Fari also said that when she has to authorize underage student enrollment in math, she encourages NBASC enrollment at the same time. Nimoli reminded that reason she is FOR on Fallbrook NBASC is that Fallbrook courses don't require health fee. Fari said solution to this is currently being sought by administration.

Next Meeting:

Thursday, May 6, 2021, from 2:30–4:00 P.M. via Zoom