



Tutoring Committee Agenda November 7, 2019

MEETING TYPE:

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Staff
Product/Project
Special

Date: November 7, 2019
Start Time: 2:30 P.M.
End Time: 4:00 P.M.
Location: LRC-438

Agenda Item	Time
<u>Announcements:</u> <ol style="list-style-type: none"> 1. Introductions 2. Escondido, Fallbrook, and Rancho Bernardo TLCs/libraries will be closed Fridays Sp 20 3. ACTLA conference is April 23-25, 2019, in Berkeley 4. Any other announcements? 	10 min
<u>Action Items:</u> <ol style="list-style-type: none"> 1. Approve October 3 minutes 2. Appoint Katy Farrell as our representative to the AB-705 Sub-Committee 	10 min
<u>Discussion Items:</u> <ol style="list-style-type: none"> 1. Impact of soft hiring freeze on our centers 2. PAT 2.0 update 3. Update on Embedded Tutoring PD workshop that took place on October 23 4. Update from Tutor Classification work group <ul style="list-style-type: none"> • Looking into creating sub-levels with pay ranges • Use of Cooperative Work students as unpaid interns <ul style="list-style-type: none"> • Email exchange with Jason Jarvinen: <p>Do you think that it would make sense for the various tutoring centers on campus to partner with your program to recruit students as peer tutors? <i>Yes, we can definitely do this. The benefit we can offer is that students can earn elective credit if we structure the tutoring as an internship and have students enroll in a CE 150 internship class. I actually have a STEM Center tutor enrolled this semester.</i></p> <p>If so, would we just need to post the positions through the process outlined on your website, and would it be fine to have them be unpaid internships? <i>If you already have a position description you could just send it to me. We could do them as unpaid internships for elective credit. Do you work with federal work study? Students can do work study and Cooperative Education at the same time or they can do one or the other. How do you typically recruit tutors?</i></p> <p>Since our tutors need to have a Live Scan and TB test, would the tutoring centers have to cover the cost of those, or is that something we could/should ask the students to pay for? <i>Usually the department pays for the LiveScan - HR will bill the department directly. Then the student either pays for the TB test at student health (I believe it's \$15) or they can go through their health provider to get a checklist completed that indicates that they're aren't at risk for TB. HR will give them that form. [Leanne's note: Live Scans have rolling fees, which seem to range from \$20-35.]</i></p> 5. Membership of TLC San Marcos Manager (to be voted on at December meeting) 6. Supplemental Instruction (SI) workshop at Palomar on January 24 - Amber DeFreitas and Cindy Anfinson 7. CRLA-certified online tutor training - Nimoli Madan 8. Check in with goals 	70 min

Next Meeting:

Thursday, December 5, 2019, from 2:30-4:00 P.M. in LRC-438