

## Tutor Committee Agenda February 2, 2017

<b>MEETING TYPE:</b>	X	Staff	Date:	February 2, 2017
		Product/Project	Start Time:	2:30 p.m.
		Special	End Time:	3:30 p.m.
			Location:	H-306

Avila, Debra; Barnaba, Ruth; Chen, Lee; Feld, Erin C.; Glassman, Joel; Green, Rand; Horn, Jessica, Lee, Yuan-Lin; Martinez, Mario; Manneh, Beatrice; Sivert, Shayla; Thompson, Craig; Towfiq, Fariheh; Van Dyke, Leigh Ann

Agenda Item	Time
1. Find new note taker	5 min
2. December notes help/request	3 min
3. On-line tutoring update	3 min
4. New chair needed for fall	5 min
5. Requests for funds (Shayla)	15 min
6. Disability Certification Form (Leigh Ann)	
7. Term "tutor" (Craig)	9 min

Next Meeting Thursday, March 2, 2017 at 2:30 pm