

Tutor Committee Agenda February 2, 2017

| MEETING TYPE: | X | Staff | Date: | February 2, 2017 |
|----------------------|---|-----------------|-------------|------------------|
| | | Product/Project | Start Time: | 2:30 p.m. |
| | | Special | End Time: | 3:30 p.m. |
| | | | Location: | H-306 |

Avila, Debra; Barnaba, Ruth; Chen, Lee; Feld, Erin C.; Glassman, Joel; Green, Rand; Horn, Jessica, Lee, Yuan-Lin; Martinez, Mario; Manneh, Beatrice; Sivert, Shayla; Thompson, Craig; Towfiq, Fariheh; Van Dyke, Leigh Ann

| Agenda Item | Time |
|--|--------|
| 1. Find new note taker | 5 min |
| 2. December notes help/request | 3 min |
| 3. On-line tutoring update | 3 min |
| 4. New chair needed for fall | 5 min |
| 5. Requests for funds (Shayla) | 15 min |
| 6. Disability Certification Form (Leigh Ann) | |
| 7. Term "tutor" (Craig) | 9 min |

Next Meeting Thursday, March 2, 2017 at 2:30 pm