

Today's Date: _____

Instructor's Name: _____

Course Title: _____

Student's Name: _____

Testing Window and/or Deadline: _____

(The test will not be administered after this date)

DRC Student?: Yes No

Disclaimer for Instructors: Please note that while we offer make-up exam testing services, it's not for full-class proctoring. For full-class proctoring, please contact STAR tutoring. Also, the Teaching & Learning Center (TLC) is an open environment where other students, faculty, and tutors are talking and studying.

Student may use the following (Check all that apply):

DELIVERY METHODS:

- | | | |
|-----------------------|--------------------------------------|----------------|
| Graphing Calculator | Blue / Green Book | Pick up |
| Scientific Calculator | Notes | |
| No Calculator | Books | Mailbox |
| Computer | Dictionary | |
| Graph Paper | Scratch Paper Number of Sheets _____ | |

Note: Students may NOT use their own paper. Students may NOT use their mobile phone, camera, personal music system (MP3 player, iPod), or any other electronic devices during testing. Students may NOT take the exam out of the Teaching & Learning Center (TLC).

Time limit: Yes No Time allowed: _____

Other directions: _____

Students please read and sign the following before beginning the exam:

I have read, and I understand the instructions for taking this make-up exam. I also understand that there may be a time limit on this test, and it is my responsibility to turn the test in on time. I understand that I must turn in my test, all scratch paper (if allowed), and this form to the assistant at the TLC reception desk.

Student's Signature: _____

Date: _____ Start Time: _____ End Time: _____

