**PEER REVIEW COMMITTEE CHECKLIST**

**FOR PEER (TENURED) FACULTY EVALUATION PACKET**

(For use in Teaching, Counseling and Library evaluations)

Peer Review Committee Chair, please check each item off when completed. Please make sure that all the items listed below are in the evaluation packet before submitting the packet to the Tenure and Evaluations Coordinator.

​​☐​ Self-evaluation form

​​☐​ Professional development transcript (most recent completed transcript)

​​☐​ Student evaluations (no need to submit these to TERB Coordinator)

​​☐ ​Class, workplace, or counselor observation forms (or alternate, when approved by TERB)

​​☐​ Final Evaluation Report

​​☐​ Improvement Plan (If probationary faculty is under an improvement plan)