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www.iveyranch.com
501 c (3) Tax ID: 95-3775136

Title: Employment Coach

Job Description:

The AmeriCorps member will act as the Employment Coach for our Working Intern Program. They will increase the number of participants working to provide needed services to children, youth, and families. They will provide direct services to young adults with disabilities/special needs looking to expand their employment skills.

Primary activities and responsibilities will include:

- Develop/expand the Working Intern Program.
- Train San Diego Regional Center (SDRC) participants as volunteers for programs that support children, youth, and families.
- Track SDRC program and infrastructure development at IRPA.
- Serve side-by-side with SDRC participants, in an outdoor setting, to provide guidance and to improve their retention and success.
- Participate in all program-required orientations and continuing education workshop trainings.

Skills:

- Desire and ability to work with a diverse group of people, particularly those living in low-income distressed neighborhoods.
- Ability to work independently and in a team environment.
- Knowledge of basic tools.
- Computer skills.
- Good written and communication skills.
- Ability to work a flexible schedule (some evenings and weekends may be required).
- Ability to create positive relationships with site staff.
- Strong organizational skills and the ability to effectively handle multiple tasks.
- Possess leadership and interpersonal skills to work effectively with the team.
- Ability to problem-solve and approach situations creatively.
- An interest in and/or a background in: community service and volunteerism, and working with individuals with special needs or at-risk youths.

Program Eligibility:

To be eligible to participate the candidate must meet all eligibility requirements including but not limited to:

- Be eligible to earn 100% of a full-time education award.

- Be eligible to perform a term of national service.
- Possess an Associate's Degree or higher with credits in Psychology, Sociology, or Child Development.
- Be at least 17 years of age (note there is no upper age limit).
- Have unexpired proof of status as a US citizen or possess an unexpired permanent resident status and be able to provide documentation.
- Be available to serve for a full 11-month period of time, starting no later than February 1st, 2024.
- Be able to complete at least 900 hours of service within the 11 months of service as well as serve the full term of service.
- Must clear a criminal background check (DOJ/FBI/Child Abuse Index/National Sex Offender Public Website Database).
- Applicant must obtain, or currently hold, certification in CPR and First Aid. Must complete Mandated Reporter Training and Sexual Harassment Training.
- Must be willing to work mostly outdoors to best serve clients.

Availability:

Must be available on weekends in addition to two or three days during the week. Approximately 15-20 hours per week.

Compensation:

Ivey Ranch was awarded a grant for the position of Part-Time Employment Coach. The position pays a total stipend of \$13,500 for a term of service of 11 months. Upon completion of the term of service, the member will be eligible for a \$3,447.50 education award to pay off existing, eligible student loans or return to school.

Job Type: This position is a part-time LISC AmeriCorps position.

Our Mission:

Ivey Ranch Park is dedicated to encouraging the social interaction of those of all ages, with and without disabilities, by providing care, education, training, and recreation activities. Since 1981 we have served children and adults with disabilities but will not exclude the able-bodied, since integration, inclusion, and interaction are important components of our program. Serving over 275 individuals a week, our essential goals are:

- Community integration and participation
- Personal choice
- Self-respect and respect for others
- Competence and self-reliance

Currently over two thirds of our clients here at Ivey Ranch Park have moderate to severe disabilities which include behavioral disorders, genetic disorders, and disabilities caused by accident or trauma. Our Care Program includes an Adult Day Program as well as a School-Age Program for children to come for after school, summer and off-track care. The Center also operates an equestrian facility, in-home respite services, a Working Intern Program, and a Community Garden.

To apply for this position, please send your resume to Cynthia@iveyranch.com.
