



INSURANCE REQUIREMENTS

Evidence of the following insurance coverage must be provided to the Palomar College Office of Student Affairs; Student Life & Leadership **prior to requesting to participate as a Vendor using the Student Union Quad area**. Please provide a copy of this document to your insurance agent and/or insurer. Certificates of Insurance and Policy Endorsement should be emailed to StudentAffairs@palomar.edu.

| REQUIRED MINIMUM LIMITS OF INSURANCE* | |
|---------------------------------------|---|
| General Liability | \$1,000,000 combined single limit |
| Automobile Liability | \$1,000,000 |
| Workers Compensation Insurance | As required by California State Law (\$1,000,000) |

| CERTIFICATE HOLDER | |
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| The certificate holder shall be: | Palomar Community College District 1140 W Mission Road San Marcos, CA. 92069 |

| ENDORSEMENT POLICY |
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| Certificates of Insurance containing general liability coverage shall be endorsed to name Palomar Community College District as Additional Insured. It is preferable that it reference the specific Policy Number that ties back to the Policy Number listed on the Insurance Certificate. |

OTHER REQUIREMENTS:

1. Coverage shall not be cancelled, modified, or reduced without thirty (30) days written notice to the Palomar College District.
2. As insurance policies expire during the Academic year, the vendor must submit new certificates of insurance and endorsements in order to continue to work.
3. The insurance maintained by Palomar College District shall be in excess of the vendor's insurance and shall not contribute.

*Palomar College reserves the right, at its sole discretion and at any time, to modify the requirements for any contract.