



**STUDENT SERVICES PLANNING COUNCIL  
MEETING MINUTES**

<b>MEETING TYPE:</b>	<input checked="" type="checkbox"/>	Staff	<b>Date:</b> December 12, 2018
	<input type="checkbox"/>	Product/Project	<b>Starting Time:</b> 9:30 a.m.
	<input type="checkbox"/>	Special	<b>Ending Time:</b> 11:00 a.m.
			<b>Place:</b> H-306

**CHAIR:** Aiden Ely

**PRESENT:** Antonecchia, Cathcart, Diaz, Harris, Kelber, Large, Magnuson, McKinney, Meyers, Moore, Moss, O'Brien, Parshalle, Pell, Salter, Shoop, Snow, Titus, Tovar

**ABSENT:** Cecere, Cory, DeMaris, Finn, Magnuson, McKinney, Moore, Pell, Shoop, Titus

**RECORDER:** Jill D'Errico

**Quorum Met** **Start: 9:40am/ End: 10:47am**

**A. INFORMATION/DISCUSSION ITEMS**

1. PRP Review
  - a. DRC – Lori Meyers
  - b. Athletics – Scott Cathcart
  - c. Admissions – Jamie Moss
  - d. Records & Evaluations – Jamie Moss

**B. COMMITTEE REPORTS**

1. Academic Review Committee – Jamie Moss – No report
2. Behavioral Health & Campus Wellness Committee – Olga Diaz – At next SSPC meeting, they will be requesting approval to increase the membership to allow for the additional Director of Behavioral Health. Planning for “red” folders is underway. The folders will be a quick reference guide on how to work with students who are in crisis.
3. Campus Police Committee – Aiden Ely – CP is in the process of hiring two fulltime dispatchers. This will reduce the need of part-time staffing. The grand opening of the new CP facility is scheduled for January 23, 2019.
4. Registration Committee – Jamie Moss – Will finalize the fall registration details in meeting tomorrow.
5. Scholarship Committee – Jamie Moss – Scholarship app will be ready to use on January 2, 2019.
6. Student Program Eligibility Appeals Committee – No report

**C. OTHER BUSINESS**

1. Student Services Holiday Party
  - a. Friday, December 14, 2018 from 11:30am to 1:30pm
  - b. Held in the Student Union and will be a pot-luck/drop-in event
  - c. VPSS will be providing main entree

**Next Meeting: Wednesday, February 13 in H-306**