



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
November 8, 2017**

CHAIR: Adrian Gonzales

MEMBERS PRESENT: Cathcart, Cecere, DeMaris, Harris, Large, Magnuson, Meyers, Moore, Moss, Nguyen, O'Brien, Pell, Shoop, Springer, Stockert and Titus.

RECORDER: Michelle LaVigueur

MEMBERS ABSENT: Cory, El, Moore Ventimiglia, and Williams.

GUESTS:

Order of Agenda Items	Attachments	Time Allotted
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A. MINUTES

1. Approval of Minutes

Minutes, agendas and attachments are posted on the following Palomar College website:
<http://www2.palomar.edu/pages/sspc/>

B. ACTION ITEMS/FIRST READING – None.

C. ACTION ITEMS/SECOND READING – None.

D. INFORMATION/DISCUSSION ITEMS

1. Palomar Promise

20 minutes

VP Adrian Gonzales reported that the list of Promise high schools has been finalized and will be posted on the website. The major change is that we are now including the continuation, alternative and public charter schools within the District. VP Gonzales indicated that Palomar may need to look at a process to verify that students are in our district. **Student Health Center** – Judy Harris reported the following:

10 minutes

- a. Hired a College Physician, Vu Phan will begin Tuesdays November 14th.
- b. Full Medical Services now available to students including vaccination, physical exams and prescription medications
- c. Flu Vaccinations have started this week, free to students
- d. Lactation Pod have been placed in the SU Building and Escondido Center, next to TLC. Students can obtain access code via SHC, OSA or e-mail lactationsupport@palomar.edu. Employees obtain an access code from HR. At the Escondido Center they can contact Tom Medel or Nicole Puccio. Sherry Titus indicated that the taskforce is working on a campaign for a breastfeeding friendly campus. Sherry further indicated that she is working on the signage that will go up in the woman's restroom and asked that the council to review and give their input.

2. Transfer Center Advisory Committee –

P.J. DeMaris reported that she is the new Transfer Center Director and that she has suggested that we start an Advisory Committee for our transfer center activities. VP Gonzales suggested that P.J. put together a draft structure and bring it forward to get approved.

E. COMMITTEE REPORTS

10 minutes

1. Academic Review Committee – Dr. Magnuson indicated there was one pending request they are in the process of scheduling that petition
2. Behavioral Health & Campus Wellness Committee – Dean Brian Stockert indicated that they will be meeting tomorrow to discuss peer educator.
3. Campus Police Committee – No Report
4. Registration Committee No Report

5. Scholarship Committee – Activity will start in Spring
6. Student Program Eligibility Appeals Committee – No petitions

F. OTHER BUSINESS

1. **Parking** – Chris Moore reported that college is exploring provide a digital platform for parking permits.
2. **Budget** – Adrian Gonzales reported that the budget committee will be looking at recommended budget cuts this year by six to seven million.
3. **Career Pathways** – Adrian Gonzales reported that Career Pathways is state wide initiative which every college is eligible for funding. There was a workshop that colleges were mandated to go to in order to access funds, Palomar sent a team which included Jack Kahn, Glyn Bongolan, Patrick O'Brien and Rachael Miller. This team is working on the self-assessment, which will be sent through shared governance prior to submission.
4. **Integrated Plan** – Adrian Gonzales reported that the Integrated plan has an extension to January and will we bring it back to SSPC next month and then SPC and the Governing Board in January.
5. **PRP** – Adrian Gonzales reported that PRP's are due November 17th and will be reviewed here in SSPC. He further indicated that his direct reports are providing a one year summary of activities in their area and should be utilizing the PRP's to provide an update to the Board.
6. **Staffing Plan** – Adrian Gonzales reported that Staffing Plan for the North and South center has been approved and will be going to the Board in November. Key personnel will be hired in early spring for the move in for summer 2018. The hours of operation will be based on the Escondido model and Student Services will have admissions, financial aid, assessment, and counseling. Parking at the North and South centers would be free for the first year.
7. **Counseling** – Dean Brian Stockert announced that Trong Nguyen is the new EOPS Coordinator
8. **Student Services** – Sherry Titus reported the following:
 - a. Stock the food bank day is today
 - b. Free food giveaway Thursday in SU-19
 - c. Giving Tuesday – is hoping to raise \$50,000 and there is a donor offering a \$1 for \$1 match

Meeting was adjourned at 10:35 a.m.

Next Meeting: August 23, 2017,