



**STUDENT SERVICES PLANNING  
COUNCIL MEETING  
MINUTES  
March 8, 2017**

**CHAIR:** Adrian Gonzales

**MEMBERS PRESENT:** Cathcart, Cecere, Cory, DiMaggio, Harris, Hopp, Large, Magnuson, Meyers, Moss, Nguyen, Nunez, O'Brien, Shoop, Springer, Stockert and Titus.

**RECORDER:** Michelle LaVigueur

**MEMBERS ABSENT:** Antonecchia, Moore, Pell and Williams.

**GUESTS:**

Order of Agenda Items	Attachments	Time Allotted
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**A. MINUTES**

**1. Approval of Minutes for February 8, 2017**

MSC – (Cecere/Cathcart): The minutes for February 8, 2017 were approved and accepted into the record.

Minutes, agendas and attachments are posted on the following Palomar College website:  
<http://www2.palomar.edu/pages/sspc/>

**B. ACTION ITEMS/FIRST READING** – None.

**C. ACTION ITEMS/SECOND READING** – None.

**D. INFORMATION/DISCUSSION ITEMS**

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------|
| <p><b>1. Review 2016-17 PRP's</b></p> <ul style="list-style-type: none"> <li>a. Police Department – Chief DiMaggio reviewed this PRP.</li> <li>b. Pride Center – Abbie Cory reviewed this PRP.</li> <li>c. Student Affairs – Sherry Titus reviewed this PRP.</li> <li>d. Student Health Centers – Judy Harris reviewed this PRP.</li> </ul> | <p>Exhibit A</p> | <p>30 minutes</p> |
| <p><b>2. Update on Student Services District BP/AP</b> – Tabled.</p> <ul style="list-style-type: none"> <li>a. AP 5015 – Residence Determination</li> <li>b. AP 5070 – Attendance</li> <li>c. AP 5130 – Financial Aid, Veterans' &amp; Scholarship Services</li> </ul>                                                                      | <p>Exhibit B</p> | <p>10 minutes</p> |
| <p><b>3. SPPF Requests</b></p> <p>We received a total of five SPPF requests. One was received after the deadline (Michelle Vogel Trautt – Peer Health Educator Program for \$20,000.00). This SPPF request did not move forward, as the deadline was not met.</p>                                                                           | <p>Exhibit C</p> | <p>15 minutes</p> |

The SPPF requests below that receive a consensus from the Council to move forward, will go to Executive Cabinet for further review and then to SPC for a broader discussion. SPPF requests will then be supported based upon ranking and the availability of funding.

It was suggested that we create a workshop on submitting SPPF requests as some had difficulty meeting the requirements for submission.

- a. Melinda Carrillo – Reading Services In-reach Program (\$2,800.00) – VP Gonzales reviewed this SPPF request. It generally met the criteria and will be moved forward for further discussion.
  - b. Patricia Rodriguez – FYRST Textbook Assistance (\$16,000.00) – VP Gonzales reviewed this SPPF. This SPPF request will not be sent forward, as it did not meet the Strategic Plan objectives. It needed to be more fully developed and should have included collaboration with others on campus.
  - c. Veronica Aguilera/Calvin Onedeer Gavin – FYRST San Pasqual Dual Enrollment/Counseling Section (\$9,600.00) – VP Gonzales reviewed this SPPF request. This SPPF request will not be sent forward. SPPF requests do support course development, but not course scheduling. This request should have included collaboration with others on campus. We will look into other funding sources to support this request.
  - d. Veronica Aguilera/Calvin Onedeer Gavin – Technology Updates – EOPS, CARE, CalWORKs, FYRST (\$7,598.00) – VP Gonzales reviewed this SPPF request. We will get more clarity around the equipment and software requests and move it forward for further discussion.
- 4. Review of New Websites** – VP Gonzales reviewed the following websites: 15 minutes
- a. Title IX/Campus SaVE Act - <https://www2.palomar.edu/pages/titleixcampussaveact/>  
We are in the process of developing our own “Not Anymore” training site for students and staff.
  - b. AB 540/Immigrant Resources – <https://www2.palomar.edu/pages/ab540andimmigrantresources/>
  - c. Palomar Promise – <https://www2.palomar.edu/pages/palomarpromise/>
- 5. North Center Update** – Tabled. 5 minutes
- 6. South Center Update** – Tabled. 5 minutes
- E. COMMITTEE REPORTS** – Tabled. 10 minutes
1. Academic Review Committee
  2. Behavioral Health & Campus Wellness Committee
  3. Campus Police Committee
  4. Registration Committee
  5. Scholarship Committee
  6. Student Program Eligibility Appeals Committee
- F. OTHER BUSINESS**

Meeting was adjourned at 11:06 a.m.

Next Meeting: March 22, 2017