



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
March 9, 2016**

CHAIR: Adrian Gonzales

MEMBERS PRESENT: J. Ambrocio, R. Antonecchia, S. Cathcart, L. Cecere, A. Cunningham, M. DiMaggio, J. Harris, L. Kretchman, M. Large, L. Meyers, E. Nunez, L. Romain, S. Titus and R. Williams.

RECORDER: Michelle LaVigneur

MEMBERS ABSENT: V. Aguilera, A. Cory, K. Magnuson, C. Moore, M. Spence and B. Stockert.

GUESTS: Jeff Higginbotham, Jamie Moss and Yasue O’Neill.

Order of Agenda Items

Attachments

Time Allotted

A. MINUTES

1. Approval of Minutes for February 24, 2016

MSC – (Kretchman/Cunningham): The minutes for February 24, 2016 were approved and accepted into the record with abstentions from Lisa Cecere, Judy Harris, Lori Meyers, Dr. Lisa Romain and Ryan Williams.

Minutes, agendas and attachments are posted on the following Palomar College website:
<http://www2.palomar.edu/pages/sspc/>

B. ACTION ITEMS/FIRST READING – None.

C. ACTION ITEMS/SECOND READING – None.

D. INFORMATION/DISCUSSION ITEMS

1. Review Student Services PRP’s

Exhibit A

50 minutes

The PRP’s for Athletics, DRC, Evaluations and Records and International Students were reviewed. The remaining PRP’s are tabled for the next meeting on April 13, 2016.

- a. Athletics – Instructional: Scott Cathcart reviewed this PRP.
- b. DRC – Instructional and Non-Instructional: Jeff Higginbotham reviewed these PRP’s.
- c. EOPS
- d. Evaluations & Records: Jamie Moss reviewed this PRP.
- e. GFSP
- f. International Students: Yasue O’Neill reviewed this PRP. Fluctuations in the economy have a direct effect on which countries send their students to Palomar College.
- g. Student Equity Plan (SEP)
- h. Student Success and Support Program (SSSP)

2. Discussion of SSPC Council Membership

Exhibit B

20 minutes

Interim Superintendent/President Adrian Gonzales led the discussion on our Council membership. There was discussion on proportionality, adequate representation and each constituent group disseminating information to their areas. The following suggestions were made:

- Adding SSSP/SE, GFSP and more areas from Enrollment Services to our membership
- Revisiting our Committees that Report to SSPC
- Reviewing each seat at the next meeting and determining which areas are adequately represented and which areas need to be added

E. COMMITTEE REPORTS - No reports.

10 minutes

1. Academic Review Committee
2. Behavioral Health & Campus Wellness Committee
3. Campus Police Committee
4. Registration Committee
5. Scholarship Committee
6. Student Program Eligibility Appeals Committee

F. OHER BUSINESS

1. Interim Superintendent/President Adrian Gonzales reported that the Dolores Huerta keynote address titled Achieving Equity Through Education held on Tuesday, March 8th in the Howard Brubeck theater was a huge success.

Meeting was adjourned at 11:05 a.m.

Next Meeting: April 13, 2016