



**STUDENT SERVICES PLANNING  
COUNCIL MEETING  
MINUTES  
October 28, 2015**

**CHAIR:** Adrian Gonzales

**MEMBERS PRESENT:** V. Aguilera, R. Antonecchia, S. Cathcart, L. Cecere, A. Cunningham, M. DiMaggio, J. Harris, L. Kretchman, M. Large, L. Meyers, E. Nunez, L. Romain, S. Sebring, M. Spence and B. Stockert

**RECORDER:** Suzanne Sebring

**MEMBERS ABSENT:** J. Ambrocio, A. Cory, K. Magnuson, C. Moore and S. Titus.

**GUESTS:** O. Diaz

Order of Agenda Items	Attachments	Time Allotted
<b>A. <u>MINUTES</u></b>		
1. <b>Approval of Minutes for October 14, 2015</b>		
MCS – (Stockert/Cecere): The minutes for October 14, 2015 were approved and accepted into the record with an abstention from Elvia Nunez.		
Minutes, agendas and attachments are posted on the following Palomar College website: <a href="http://www2.palomar.edu/pages/sspc/">http://www2.palomar.edu/pages/sspc/</a>		
<b>B. <u>ACTION ITEMS/FIRST READING</u></b>		
1. <b>SSPC Membership to include AA Representation</b>	Exhibit A	5 minutes
Interim VP Gonzales asked that members continue to attain feedback from their constituency groups. This item will move to second reading for approval at the next meeting.		
<b>C. <u>ACTION ITEMS/SECOND READING –</u></b>		
1. <b>Appointment of SSPC Faculty Member to SSEC</b>	Exhibit B	10 minutes
<b>Motion:</b> MS (Stockert/Kretchman): A motion was made to appoint Veronica Aguilera as the SSPC faculty representative on the Student Success & Equity Council (SSEC).		
<b>Result:</b> Motion carried by unanimous vote.		
<b>D. <u>INFORMATION/DISCUSSION ITEMS</u></b>		
1. <b>Review Student Equity Plan and Data</b>	Exhibit C	10 minutes
Olga Diaz, Director of Student Success and Student Equity, and Michael Large, Senior Institutional Research Analyst, gave a joint presentation reviewing the Student Equity Plan and related data. The presentation showed the baseline data for the plan remains nearly the same as last year. For this reason, it has been determined that the plan will remain stable and the council will continue to address the areas of disproportionate impact originally identified. This was approved by the SSEC.		
2. <b>Discussion of SSPC Council Membership</b>	Exhibit D	20 minutes
This item was tabled until the next meeting.		
3. <b>Enrollment Strategies Follow-Up</b>		15 minutes
There was a follow-up discussion regarding enrollment strategies. Interim President Gonzales reminded the council that SPC plans to use 75% of the SPPF allocation toward a larger institutional project this year. The remaining 25% will be used for smaller projects that seek to address the strategic plan.		
4. <b>SPPF Allocation Update – Due December 2015</b>		10 minutes
Student Services PRP's are still due on November 6 <sup>th</sup> . The paperwork for SPPF allocations has not been released yet, but should be soon.		

E. COMMITTEE REPORTS

10 minutes

1. *Academic Review Committee* – no report
2. *Behavioral Health & Campus Wellness Committee* – Lori Meyers reported that two (2) PD workshops have recently been offered and members of Active Minds participated in the “Out of Darkness” walk last weekend. Pictures of the event are posted on the Team Life website.
3. *Campus Police Committee* – Chief DiMaggio reported that the committee is looking for a chairperson.
4. *Registration Committee* – no report
5. *Scholarship Committee* – no report
6. *Student Program Eligibility Appeals Committee* – no report

F. Other Business

10 minutes

1. **Staffing Updates** - Interim President Gonzales reported that interviews will soon be taking place for the DRC Director position. In addition, the new Articulation Officer is due to start on December 1<sup>st</sup> and two staff aides for the DRC will be starting next week. He also mentioned that the campus forums for the new President/Superintendent are scheduled for next Friday, November 6<sup>th</sup>, and encouraged everyone to attend. There will be a survey available to give feedback to the Board, if desired.
2. **New Membership** – Interim President Gonzales mentioned the college will be joining the M2C3 consortium. M2C3 is a national consortium for community colleges that are interested in sharing their efforts and learning about new strategies for enhancing the success of men of color.

Meeting was adjourned at 11:05 a.m.

Next Meeting: November 4, 2015