



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
May 13, 2015**

CHAIR: Adrian Gonzales

MEMBERS PRESENT: R. Antonecchia, S. Cathcart, L. Cecere, M. DiMaggio, D. Dryden, M. Large, K. Magnuson, L. Meyers, J. Moss and B. Stockert.

RECORDER: Michelle LaVigueur

MEMBERS ABSENT: V. Aguilera, M. Brannick, J. Conway, L. Kretchman, C. Moore, E. Nunez, L. Romain M. Spence, D. Studinka and S. Titus.

GUESTS:

A. MINUTES

1. Approval of Minutes for April 22, 2015

MSC – (Stockert/Moss): The minutes for April 22, 2015 were approved and accepted into the record with abstentions from Scott Cathcart and Dan Dryden.

Minutes, agendas and attachments will be posted on the following Palomar College website:
<http://www2.palomar.edu/pages/sspc/>

B. ACTION ITEMS – none.

C. INFORMATION ITEMS

- 1. Discussion of SSPC Council Membership** – VP Gonzales referred to Exhibit A – the SSPC Members and Affiliations in his discussion on the SSPC membership. We need to ensure that the information from the Council meetings is being disseminated out to the constituent groups. Dan Dryden mentioned that CCE would not support a group sitting on the Council that does not submit a PRP. It was suggested that Grant Funded Student Programs have a seat on the Council and that it makes sense for the Administrative Association to have a seat on the Council as well. Decisions regarding adding members will be made in the fall of 2015.
- 2. 2015 Planning Council Annual Self Evaluation** - VP Gonzales reminded members to complete the 2015 Planning Council Annual Self Evaluation which came from the Institution Research and Planning office via email. The deadline is this Friday, May 15, 2015.
- 3. 2015 Commencement** – There was discussion about severe weather warnings for Commencement on Friday, May 15, 2015. We were looking into moving the reception into the gym and possibly moving Commencement to Saturday, May 16, 2015.
- 4. SSPC Schedule 2015-16 Academic Year** – The SSPC schedule for the 2015-16 Academic Year was discussed with no objections.

D. COMMITTEE REPORTS

1. **Academic Review Committee** – Dr. Magnuson reported the committee met a few weeks ago and had three petitions they made decisions on. He advised there is a three year limit on grade changes and there is a form students need to fill out in order to initiate the process.
 2. **Behavioral Health & Campus Wellness Committee** - Dean Stockert reported the last meeting of the semester is May 14, 2015. Lori Meyers reported the Love on a Leash therapy dog event by Active Minds on Wednesday, April 29, 2015 was a success. Licensed Professional Clinician, Ian Aman presented on Anxiety/Depression and the College Student. The event was well attended with forty students present. Dean Stockert reported that the Behavioral Health Counselors appointments have been increasing and hospitalizations have been declining.
 3. **Campus Police Committee** – No report.
 4. **Scholarship Committee** – Dr. Magnuson reported they completed the specialized scholarships including the Ivy Wickham scholarship. He explained the background on this scholarship. Ivy Wickham passed away in the 1970's. She had no educational opportunities when she was young and had a desire to go to college. Despite this difficulty, she was successful in her life. She left her entire estate to a scholarship for young ladies pursuing college with an emphasis in the arts and/or teaching. There was discussion on encouraging more students to apply for scholarships.
 5. **Student Program Eligibility Appeals Committee** - Dr. Magnuson reported they met late last month and had three Financial Aid appeals. They denied all three, as they failed to meet the eligibility criteria. BOWG waiver appeals and priority registration appeals will become part of this committee in the future.
 6. **Registration Committee** – Dr. Magnuson reported they have moved fall registration up to late May and will discuss the benefits and disadvantages of this. A compressed calendar will also be discussed for academic year 2016-17. A draft 2016-17 calendar shows we may run a 4-week intersession in January and another in late May or early June 2016 in addition to our summer session.
- E. Other Business –**
1. **Student Success and Equity Council report** – VP Gonzales reported that on May 6-7, 2015 he, Dean Shayla Sivert and Glyn Bongolan attended the Community College League of California (CCLC) Equity Summit 2015 Conference. The Chancellor's office read each Student Equity Plan and Student Success and Support Program Plan. They will be providing feedback to us by the end of May 2015. VP Gonzales reported that the Chancellor's office will be changing the plan template for the next year, requiring more specific information regarding how we will be allocating the funds. Information from the conference can be found at CCLC's website: <http://www.ccleague.org/i4a/pages/index.cfm?pageid=3859>.
 2. Dr. Magnuson reported there were 35% fewer students dropped for non-payment in the summer of 2015 compared to the summer of 2014.
 3. VP Gonzales reported that the SRP passed at the Governing Board meeting last night, May 12, 2015.

Meeting was adjourned at 10:58 a.m.

Next Meeting: August 26, 2015