



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
March 11, 2015**

CHAIR: Adrian Gonzales

MEMBERS PRESENT: V. Aguilera, R. Antonecchia, M. Brannick, S. Cathcart, L. Cecere, J. Conway, M. DiMaggio, D. Dryden, L. Kretchman, M. Large, K. Magnuson, L. Meyers, J. Moss, B. Stockert and S. Titus.

RECORDER: Michelle LaVigueur

MEMBERS ABSENT: C. Moore, E. Nunez, L. Romain, M. Spence and D. Studinka

GUESTS:

A. MINUTES

1. Approval of Minutes for February 25, 2015

MSC – (Kretchman/Moss): The minutes for February 25, 2015 were approved and accepted into the record with an abstention from Sherry Titus.

Minutes, agendas and attachments will be posted on the following Palomar College website:
<http://www2.palomar.edu/pages/sspc/>

B. ACTION ITEMS – None.

C. INFORMATION ITEMS

1. SPPF funding for PRP resources

We currently have \$14,940.00 left in SPPF funds. VP Gonzales asked that the Council take a look at PRP's and identify any items they would like supported by these funds. A spreadsheet was handed out with a summary of these requests.

There was consensus to review the new PRP requests from the handout:

There was another consensus to discuss the following requests:

PRP Requests for funds from remaining SPPF - 2014-15				
Submitted By	Title	Goal/ Objective	Short Description	Requested Amount
Ron Haines	DRC - Non-Instructional	Goal 1	Individual Mobility Carts	\$3,456.00
Ron Haines	DRC - Non-Instructional	Goal 1	Smart Pens	\$1,500.00

Student Services Planning Council

Sherry Titus	Student Affairs - Non-Instructional PRP	Goal 5, Obj. 5.1	Computers, printers and cameras for Student Activity Card services in Escondido, North and South centers and a portable laptop for the Fallbrook campus	\$8,000.00
Scott Cathcart	Athletics - Instructional PRP	Goal 5	Wascomat Model DXSM665C - Industrial Grade Washer	\$10,000.00
Scott Cathcart	Athletics - Instructional PRP	Goal 5	Cramer PowerFlo - Hydration station	\$2,095.00
Scott Cathcart	Athletics - Instructional PRP	Goal 5	Cramer Power Mister 3X - Cooling System	\$2,747.60
Scott Cathcart	Athletics - Instructional PRP	Goal 5	Alert Aqua portable cup with dispensers	\$1,939.50
Scott Cathcart	Athletics - Instructional PRP	Goal 5	Rubbermaid 5 drawer Utility Cart	\$1,120.60
Scott Cathcart	Athletics - Instructional PRP	Goal 5	Outdoor Boss Self Contained Drinking System	\$3,587.75

Of the requests above, there was a consensus to fund the following:

Motion: MSC – (Cathcart/Titus): A motion was made to fund the following which has a direct impact to students.

Result: Motion approved.

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1	Ron Haines	DRC - Non-Instructional	Goal 1	Individual Mobility Carts	\$3,456.00
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7	Scott Cathcart	Athletics - Instructional PRP	Goal 5	Cramer PowerFlo - Hydration station	\$2,095.00
8	Scott Cathcart	Athletics - Instructional PRP	Goal 5	Cramer Power Mister 3X - Cooling System	\$2,747.60
11	Scott Cathcart	Athletics - Instructional PRP	Goal 5	Outdoor Boss Self Contained Drinking System	\$3,587.75

2. Accreditation Debrief

VP Gonzales reviewed the six commendations and six recommendations from the accreditation team. They gave a verbal exit report last Thursday and will write up an official report that will be sent to us for factual corrections. Then the report will be sent to ACCJC and they will make a final determination which we will receive in late June or early July.

3. Enrollment Management/Outreach

VP Gonzales discussed the link between our enrollment management and our fiscal responsibility. We have been borrowing from summer to reach our cap. Some strategies to help enrollment are outreach, enrollment management and retention. The SSSP, Student Equity Plan and Strategic Master Plan are built around these three concepts. There was further discussion on getting this information out to the college as a whole and to work towards addressing these issues.

D. COMMITTEE REPORTS –

1. **Academic Review Committee** – Dr. Magnuson reported they are planning the next meeting for mid-April.
2. **Behavioral Health & Campus Wellness Committee** – Dean Stockert reported they are meeting tomorrow. Lori Meyers reported that their website is live at <http://www2.palomar.edu/pages/bhcs/>
3. **Campus Police Committee** – No report.
4. **Scholarship Committee** – The Scholarship application timeline has passed. They received 339 applications which they have begun reviewing.
5. **Student Program Eligibility Appeals Committee** – Dr. Magnuson reported they will be meeting in April. There are a couple of appeals to be reviewed.
6. **Registration Committee** – No report.

E. Other Business –

- VP Gonzales made the following announcements:
 - We have a new member to SSPC: Monika Brannick, the faculty representative from the Pride Center.
 - 14 of our counselors are going through MBTI training this week. After the training, they will be certified to administer the MBTI and we will then have approximately 20 members on campus who are certified.
 - KKSM was voted best in the nation by the Intercollegiate Broadcasting System.
 - Skip Downing from On-Course sent VP Gonzales an email announcing that Kelly Falcone and Al Trujillo were recognized for Course Ambassadors of the Year for 2014.
 - Our new Police Sergeant, Michael Maines was sworn in at the Governing Board meeting on March 10, 2015.
 - Our Women's Basketball team had a great season this year and made it to the regional finals. Coach of the Year and Player of the Year honors were announced, as well as four academic honors for our team members.
 - M. Jayne Conway recently received recognition from her colleagues at the Health Services Association for California Community Colleges (HSACCC).
- M. Jayne Conway reported the alcohol awareness promotion was successful and they have many resources available at the Health Services Center.

Meeting was adjourned at 11:00 a.m.

Next Meeting: March 25, 2015