



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
January 28, 2015**

CHAIR: Adrian Gonzales

MEMBERS PRESENT: V. Aguilera, S. Cathcart, L. Cecere, B. Crawford, M. DiMaggio, D. Dryden, L. Kretchman, M. Large, K. Magnuson, L. Meyers, E. Nunez, L. Romain, B. Stockert, D. Studinka and S. Titus.

RECORDER: Michelle LaVigueur

MEMBERS ABSENT: R. Antonecchia, J. Conway, C. Moore and J. Moss.

GUESTS:

A. MINUTES

1. Approval of Minutes for January 14, 2015

MSC – (Titus/Magnuson): The minutes for January 14, 2015 were approved and accepted into the record with abstentions from Lindsay Kretchman and Dan Dryden.

B. ACTION ITEMS – None.

C. INFORMATION ITEMS

1. Review Staffing Plan

This was a follow up from Shawna's presentation of the Staffing Master Plan 2015-16 in October 2014. VP Gonzales presented the list of positions that need to be filled in the Student Services division, which were scored by the VP Student Services Cabinet. There was discussion regarding the positions listed as well as the Supplement Retirement Plan (SRP). A suggestion was made to add a Behavioral Health Specialist classified position to assist the Behavioral Health Coordinator as well as a full-time Behavioral Health Counselor position. This will be discussed in more detail by the Counseling Chair and Counseling Dean and brought back to the council.

Motion: MSC (Titus/Stockert): A motion was made to approve the Student Services Staffing Plan 2015-16 as presented.

Result: Motion approved.

2. SPPF Allocations – VP Gonzales reviewed the SPPF allocations and encouraged members who received approvals to purchase their items. Sherry Titus announced that the current ASG president, Jason Hosfield will resign as of February 4, 2015. The current Vice President for ASG, Mario Gaspar, will be moving into that position and the Student Trustee position. The ASG Board will open up nominations for a new Vice President. Mario will be made aware of the ASG SPPF allocation. SPC approved the remaining \$13,000.00 in SPPF funds to be allocated back to the planning councils. At its next meeting, SSPC will review the SPPF requests that were not previously funded as well as the PRPs and collectively decide how those funds will be spent.

D. COMMITTEE REPORTS –

1. Academic Review Committee – Dr. Magnuson reported there were three petitions over the winter break. Dean Stockert, Dr. Magnuson and Dr. Lisa Romain acted on behalf of the committee during this time.

2. ***Behavioral Health & Campus Wellness Committee*** – Lori Meyers reported they have been working on the Behavioral Health and Wellness department website, which should be finalized this week. Active Minds is putting a schedule of events together for this semester. Included in their events will be a presentation on eating disorders scheduled for February 25th in MD-157. Ian Aman, one of our Behavioral Health Counselors will be presenting on anxiety and depression on March 31st. Jim Coil, our other Behavioral Health Counselor will be presenting on PTSD later this semester in conjunction with our Veteran's department.
 3. ***Campus Police Committee*** – No report.
 4. ***Matriculation & Transfer Committee*** – This committee will be removed once approved at SPC.
 5. ***Scholarship Committee*** – Dr. Magnuson reported they are moving the collection and review of the scholarships through a new system.
 6. ***Student Equity Committee*** – This committee will be removed once approved at SPC.
 7. ***Student Program Eligibility Appeals Committee*** – No report.
 8. ***Registration Committee*** – No report.
- E. **Other Business** – VP Gonzales reported that the Student Success and Equity Council met last week. There is a conference coming up titled "Subverting Silos" at Costa Mesa College on March 13-14, 2015 regarding Student Equity and Student Success. VP Gonzales will be sending out an email to SSPC and SSEC members inviting them to attend. We are able to pay for this event out of our Student Equity funds.

Meeting was adjourned at 10:46 a.m.

Next Meeting: February 11, 2015