



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
January 14, 2015**

CHAIR: Adrian Gonzales

MEMBERS PRESENT: V. Aguilera, R. Antonecchia, S. Cathcart, L. Cecere, J. Conway, M. DiMaggio, K. Magnuson, L. Myers, J. Moss, E. Nunez, L. Romain, B. Stockert, D. Studinka and S. Titus.

RECORDER: Michelle LaVigueur

MEMBERS ABSENT: B. Crawford, D. Dryden, L. Kretchman, M. Large and C. Moore.

GUESTS:

A. MINUTES

1. Approval of Minutes for December 10, 2014

MSC – (Titus/Stockert): The minutes for December 10, 2014 were approved and accepted into the record with an abstention from Diane Studinka.

B. ACTION ITEMS

1. Appointment of SSPC member to Student Success and Equity Council

Motion: MSC (Titus/Cathcart): A motion was made to approve Michael Large and Rosie Antonecchia having a seat on the Student Success and Equity Council representing Student Services Planning Council.

Result: Motion approved.

C. INFORMATION ITEMS

1. Add a Behavioral Health Counselor Representative to the Behavioral Health and Campus Wellness Committee

There was a discussion on the benefits to having a Behavioral Health Counselor on the Behavioral Health and Campus Wellness Committee.

Motion: MSC (Conway/Meyers): A motion was made to move this Informational Item to an Action Item.

Result: Motion approved.

Motion: MSC (Meyers/Titus): A motion was made to add a Behavioral Health Counselor representative to the Behavioral Health and Campus Wellness Committee.

Result: Motion approved.

2. PRP's – SSPC reviewed the following PRP's that were previously reviewed in VP Student Services Cabinet:

Assessment - Dean Stockert presented this PRP.

Career Center – Rosie Antonecchia presented this PRP.

EOPS/CARE/CALWORKS – Dean Stockert presented this PRP.

Evaluations/Records – Dr. Magnuson presented this PRP.

Financial Aid – Dr. Magnuson presented this PRP.

Grant Funded Student Programs – Dean Stockert presented this PRP.

Health Services Center – Jayne Conway presented this PRP.

3. Staffing Plan

VP Gonzales discussed the updated Staffing Plan: Priority Factors Form. The word “legal” was moved from P2 to P1 and P3 and P4 were swapped to better reflect the priorities. There is a list of approximately twenty positions that will be ranked at VPSS Cabinet, brought to SSPC for discussion and then sent to Human Resource Services in February. There was discussion regarding identifying staffing trends on an annual basis.

D. COMMITTEE REPORTS –

1. *Academic Review Committee* – No report.

2. *Behavioral Health & Campus Wellness Committee* – No report.

3. *Campus Police Committee* – No report.

4. *Matriculation & Transfer Committee* – This committee will be removed once approved at SPC.

5. *Scholarship Committee* – Dr. Magnuson reported they are looking for a faculty member to participate on this committee.

6. *Student Equity Committee* – This committee will be removed once approved at SPC.

7. *Student Program Eligibility Appeals Committee* – No report.

8. *Registration Committee* – No report.

E. **Other Business** – The committee was advised that VP Cuaron announced her plans to retire at the end of the Spring 2015 term.

Meeting was adjourned at 11:12 a.m.

Next Meeting: January 28, 2015