



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
December 3, 2014**

CHAIR: Adrian Gonzales

MEMBERS PRESENT: L. Cecere, M. DiMaggio, L. Kretchman, M. Large, K. Magnuson, L. Meyers, J. Moss, L. Romain, B. Stockert, and S. Titus

RECORDER: Michelle LaVigueur

MEMBERS ABSENT: V. Aguilera, R. Antonecchia, S. Cathcart, J. Conway, B. Crawford, D. Dryden, C. Moore, E. Nunez and D. Studinka

GUESTS:

A. MINUTES

1. Approval of Minutes for November 12, 2014

MSC – (Stockert/Titus): The minutes for November 12, 2014 were approved and accepted into the record with a correction to the spelling of Lindsay Kretchman's name.

B. ACTION ITEMS

1. Deletion of Committees:

- i. Matriculation & Transfer Committee
- ii. Student Equity Committee

Motion: MSC (Moss/Stockert): A motion was made to delete the Matriculation & Transfer Committee as well as the Student Equity Committee.

Result: Motion approved.

2. Second Reading – Palomar Pride Center having a seat on SSPC

Motion: MSC (Titus/Cecere): A motion was made to approve the Pride Center having a seat on SSPC.

Result: Motion approved with an abstention from Lisa Romain.

3. Appointment of SSPC member to Student Success and Equity Council

Motion: MSC (Titus/Magnuson): A motion was made to approve Michael Large having a seat on the Student Success and Equity Council.

Result: Motion approved.

C. INFORMATION ITEMS

1. Technology projects

VP Gonzales discussed a variety of technology projects that are needed. The VP Student Services Cabinet reviewed them and the list will be brought to SSPC for review. Additionally, all of the SPPF requests that were sent forward to SPC were approved and an informational email will be sent out shortly. There was discussion at SPC as to what will be done with the remaining SPPF funds. Once a decision is made (January/February 2015), we will review our PRP requests and determine how the remaining SPPF funds can be allocated towards them. Instructional Research & Planning will send instructions out on how to access SPPF funds for those who were approved. Instructions will also be emailed regarding SPPF requests that will be funded from a different source.

2. PRP's

SSPC reviewed the following PRP's that were previously reviewed in VP Student Services Cabinet:

Admissions – Dr. Kendyl Magnuson discussed this PRP.

Campus Police – Chief DiMaggio discussed this PRP.

Counseling – Dean Stockert discussed this PRP.

DRC – Lori Meyers discussed this PRP.

Student Affairs – Sherry Titus began discussing this PRP and will finish the review at the next SSPC meeting.

D. COMMITTEE REPORTS – No reports.

1. *Academic Review Committee* –
2. *Behavioral Health & Campus Wellness Committee* –
3. *Campus Police Committee* –
4. *Matriculation & Transfer Committee* –
5. *Scholarship Committee* –
6. *Student Equity Committee* –
7. *Student Program Eligibility Appeals Committee* –
8. *Registration Committee* –

E. Other Business

VP Gonzales mentioned our staffing plan recommendations should be completed by the end of this term. Human Resource Services would like them by December 15, 2014.

Meeting was adjourned at 11:00 a.m.

Next Meeting: December 10, 2014