



**STUDENT SERVICES PLANNING  
COUNCIL MEETING  
MINUTES  
April 23, 2014**

**CHAIR:** Adrian Gonzales

**MEMBERS PRESENT:** V. Aguilera, R. Antonecchia, S. Cathcart, L. Cecere, J. Conway, P.J. DeMaris, C. Hogquist, M. Large, K. Magnuson, L. Meyers, J. Moss, E. Nunez, B. Stockert

**RECORDER:** Janeice Pettit

**MEMBERS ABSENT** Dan Dryden,  
J. Limberg, D. Studinka, S. Titus

**GUESTS:**

**I. Approval of Minutes for April 9, 2014**

*MSC (Moss/Conway) The minutes for April 9, 2014 were approved and accepted into the record as written.*

**II. Committee Reports**

**1. Academic Review Committee**

*Kendyl Magnuson shared that the committee is in the process of reviewing one appeal.*

**2. Behavioral Health & Campus Wellness Committee**

*Brian Stockert gave a brief report of the committee's visit to Santa Ana College to view their student mental health program. Impressive models were presented and informational guidelines on how to set up a good program were discussed. The committee is now in the process of solidifying their visitation to San Diego City College to review their program.*

**3. Campus Police Committee**

*Charlie Hogquist shared that he has been handing out to staff Campus Police Department business cards that advertise the department's direct phone number, as well as, a listing all of the services that they provide. Also, the Campus Police Department has completed a new safety flyer for the fall.*

**4. Matriculation & Transfer Committee**

*No report.*

**5. Scholarship Committee**

*Kendyl Magnuson shared that the committee has received twenty five Ivie Wickam Scholarship applications to review. The committee will be setting up interviews at the Escondido High School. Applicants must have a solid 3.8 GPA and must meet the financial need qualifications.*

**6. Student Equity Committee**

*Adrian Gonzales sent out call out for membership for the Student Equity Workgroup. The workgroup will meet during the summer and a draft of the Student Equity plan will be brought through shared governance in the fall.*

**7. Student Program Eligibility Appeals Committee**

*Kendyl Magnuson reported that the committee will meet today to review five appeals.*

**8. Registration Committee**

*Kendyl Magnuson reported that the changes to the new administrative procedure for priority registration has been approved by SPC and is ready to be implemented.*

**9. International Student Committee**

*Kendyl Magnuson shared that the committee hasn't met since the last update. The California English School is currently in the process of appealing for State accreditation.*

**III. Action Items**

*There were no action items.*

**IV. Informational Items**

**1. Review of PRP Needs**

*This agenda items was not covered due to time restraints.*

**2. Review of SAOs**

*Adrian Gonzales shared that in the fall additional training will be provided with regard to the development and analysis of SAO's.*

**3. Review of Title V Grant**

*Adrian Gonzales shared that Palomar College hopes, with campus wide backing, to apply for the grant as a technology package. A discussion ensued concerning how the grant monies will to be utilized for licensing of the web base programs and applications (on-SEP, Early Alert, Degree Audit), as well as, as the cost of support staff (webmaster, etc.).*

**4. Review of 3SP Progress**

*Adrian Gonzales shared that he has received all of the 3SP progress reports from the subgroups. He is in the process of compiling the information for a summary report that will be coming out May 1<sup>st</sup>.*

**V. Other Business**

*Rosie Antonecchia shared that the Career Center is sponsoring a very special event "Way to Work" on April 30<sup>th</sup> at 10:00 a.m. that will provide the following tools to assist our students in obtaining a great job or paid internship: LinkedIn photo booth picture; resume and cover letter writing tips; mock interviews with local hiring managers; networking; using the web in job search*

Meeting adjourned at 11:05 A.M

Next Meeting: May 14, 2014