



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
February 26, 2014**

CHAIR: Adrian Gonzales

MEMBERS PRESENT: V. Aguilera, R. Antonecchia, D. Dryden, S. Cathcart, L. Cecere, P.J. DeMaris, C. Hogquist, M. Large, J. Limberg, K. Magnuson, L. Meyers, J. Moss, E. Nunez, B. Stockert, D. Studinka

RECORDER: Janeice Pettit

MEMBERS ABSENT:
J. Conway, S. Titus

GUESTS:

I. Approval of Minutes for February 12, 2014

The minutes for February 12, 2014 were approved and accepted into the record as written by acclamation.

II. Committee Reports

1. Academic Review Committee (Magnuson)

No report

2. Behavioral Health & Campus Wellness Committee

Dean Stockert shared that the committee has completed its first meeting. Lori Meyers has been elected as co-chair. The committee's initial focus will be to examine proposals for mental health counseling for the fall. The possibility of utilizing adjunct councilors in assisting students in this way is being considered. The committee will review how other colleges are handling mental health and wellness of their students. Dean Stockert hopes that by the fall the committee will have a comprehensive plan to bring forward to the Student Services Planning Council (SSPC).

During this first meeting, the committee recognized the need to include a second non-instructional member to its membership. The updated "Behavioral Health & Campus Wellness Committee Governance Structure" form will be submitted at a later date to the SSPC for review prior to its submittal to the Strategic Planning Council (SPC).

3. Campus Police Committee

No report

4. Matriculation & Transfer Committee

Vice President Gonzales shared that there will be a need to reconstitute this committee in order to match up with the current Student Success Act before the committee can be reactivated.

5. Scholarship Committee

Director Magnuson shared that the committee is in the process of reviewing scholarships.

6. Student Equity Committee

Vice President Gonzales shared that he will be meeting with Michelle Barton on Thursday to discuss what data elements will be needed to complete the Student Equity Report which due to the Chancellors Office by October 2014. A call for membership to reactivate this committee will go out in the fall.

7. Student Program Eligibility Appeals Committee

Director Magnuson shared that the committee is in the process of reviewing two appeals.

8. Registration Committee

Director Magnuson shared that he will be addressing Faculty Senate on Monday concerning the proposed changes to priority registration. These changes are to be presented for second reading at the Policies and Procedures meeting next Friday.

III. Action Items

There were no action items.

IV. Informational Items

1. SPPF Allocation

Vice President Gonzales shared that Michelle Barton will be forwarding shortly the finalized list of SPPF awards. He also shared that the SPPF request for Emergency Mobile Carts was on hold at this time until the new Police Chief comes on board.

Student Services will likely receive an additional \$3,000.00 to \$4,000.00 dollars of the \$24,810 dollars left over of the SPPF monies. This money will be spent on equipment requests listed in the Student Services PRP reports that did not meet the SPPF criteria. All SPPF monies should be expended within an eighteen month period.

2. Matriculation/Transfer Committee

Vice President Gonzales reviewed with the members the past history of the Matriculation/Transfer Committee. The committee was then encouraged to review the handout of the current "Matriculation and Transfer Committee Structure Request" form for possible changes to the role or membership as might be required by the Student Success Act. Any suggestions for changes to the structure format will be entertained at the next SSPC meeting. A discussion then ensued on whether or not it would be more beneficial to separate the Matriculation/Transfer Committee into two separate committees.

3. 3SP Task Force Update

Vice President Gonzales shared that the workgroups are actively setting up their initial meetings and they are making good progress. The task force has identified Assessment as the sixth workgroup needed and Jose Ramirez will be invited to act as chair. A campus wide request for volunteers for this new workgroup will be going out shortly.

4. Senate Resolution on E-Cigarettes

Diane Studinka shared the background on her decision to draw up the resolution that was reviewed and passed by the Faculty Senate. The "Senate Resolution for Electronic Cigarettes (e-cigarettes)" has been forwarded to the Policies and Procedures Committee for their review.

V. Other Business

None

Meeting adjourned at 11:00 A.M

Next Meeting: March 12, 2014