



**STUDENT SERVICES PLANNING  
COUNCIL MEETING  
MINUTES  
February 13, 2013**

**CHAIR:** Mark W. Vernoy

**MEMBERS PRESENT:** S. Cathcart, L. Cecere, J. Conway, T. Cruz, P.J. DeMaris, C. Moore, J. Moss, D. Studinka, D. Thorp, S. Titus

**RECORDER:** Janeice Pettit

**MEMBERS ABSENT:** R. Antonecchia, D. Dryden, D. Finkenthal, M. Large, K. Magnuson, C. Moore, E. Nicholes, E. Nunez Studinka

**GUESTS:** C. Gavin for Dean of Counseling Services, T. Hernandez for P.J. DeMaris

**I. Approval of Minutes for January 23, 2013**

MSC – (Moss/Titus) January 23, 2013 minutes were approved and accepted into the record as written.

**II. Budget**

The Exhibit N-4 from the Governing Board Meeting of February 19, 2013 was distributed and discussed.

**III. Strategic Planning**

The handouts concerning the mission statement for Palomar College Strategic Plan 2013 and the tentative timeline for developing the Palomar College Strategic Plan 2016 were distributed and discussed.

**IV. Summer**

Vice President Vernoy shared with the Council that the following changes to the summer and fall class schedules has been approved:

- Forty (40) additional classes will be added this summer and there will most likely be no admission deadline in April and May.
- Palomar College will also offer an additional classes for the Fall 2013 Semester.

**V. Enrollment**

A brief review was given on the census comparison chart covering the semesters of spring 2009, 2010, 2011, 2012, and 2013, as well as, the semesters of fall of 2009, 2010, 2011, and 2012.

**VI. PRP Review**

Sherry Titus and Tony Cruz presented their review summaries on Counseling Department's Instructional and Non-Instructional Program Review Progress (PRP) reports. Due to time restraint, the remaining review reports on Student Services' PRPs will be entertained at the next Student Services Planning Council (SSPC) meeting.

**VII. Other**

- Jayne Conway reported on the activities of Health Services
- Tony Cruz reported on the activities of Palomar College Police.
- Scott Cathcart reported on the activities of Athletics.
- Dane Thorp reported on the activities of A.S.G.

Meeting adjourned at 10: 45 A.M.

Next Meeting: February 27, 2013