



**STUDENT SUCCESS AND EQUITY  
COUNCIL MEETING  
MINUTES  
February 23, 2018**

**CHAIR:** VP of Student Services, Adrian Gonzales  
VP for Instruction, Dr. Jack Kahn  
Faculty Senate President, Dr. Travis Ritt

**MEMBERS:** Anfinson, Bongolan, Diaz, Hornsby, Hwang  
Magnuson, O' Brien, Ordille, Pierce, Ramirez, Sanchez,  
Smiley, Snow, Squires, Stockert, Tovar, Velazquez

**ABSENT:** Aguirre, Barton, Finkenthal, Kailikole, Kim, Mogil,  
Moreno, Scott, Smith, Sosa, Waite, Weintraub

**RECORDER:** Jill D'Errico

**GUESTS:** Rachel Miller, David Vasquez

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**Quorum Met**

**Start Time: 9:00am/Ended: 10:30am**

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**A. MINUTES**

**1. Approve minutes - None**

**B. ACTION ITEMS/FIRST READING – None**

**C. ACTION ITEMS/SECOND READING – None**

**D. INFORMATION/DISCUSSION ITEMS**

**1. Review & Discussion of current SSEC Workgroup structure**

Need individual groups to have structured projects to focus on for the year. Connection between what the groups are doing and organizational concepts. Review the correlation between the SSEC Workgroups and Guided Pathways.

As the work and focus changes each year, titles may change for each group. Council meetings need to be used to establish the needs of campus, what will be the long and short term goals, and deadlines. Work with other departments, such as Research, to find a way to have measurable outcomes. Need to have representation from different areas to assist the corresponding work groups to ensure that goals are attainable and implemented.

**2. SSEC Governance Structure – Lisa Hornsby**

Suggestions for changing up the language and structure and possibly reduce the size. Reducing the size would enable group to meet quorum more frequently.

Consensus to reduce number of members.

Consensus to reduce the following representatives from two members to one member:

- Basic Skills Committee
- Instructional Planning Council
- Student Services Planning Council
- Faculty Senate
- Dean – Instruction

Consensus to remove one faculty member at-large.

ASG for input regarding only having one student representative.

Suggested meeting between SSEC and Basic Skills Committee regarding representation.

Recommendations will be sent to SPC for review and approval.

**3. Survey – Block funding of categorical programs**

Chancellor's Office sent out a short survey this week. It is broad and anyone may participate. Adrian will send out the link. Discussion at State level to block grants to categorical programs. They would be lumped together and funds would be sent to the college to divide amongst departments. The college would then be able to decide which areas need the money.

**E. OTHER BUSINESS**