



**STUDENT SUCCESS AND EQUITY
COUNCIL MEETING
MINUTES
October 14, 2016**

CHAIRS: Vice President of Student Services,
Adrian Gonzales

Interim VP for Instruction, Dan Sourbeer

Faculty Senate President, Travis Ritt

MEMBERS: Anfinson, Bongolan, Diaz, Hopp, Kahn,
Magnuson, Martinez, Moreno, Mudgett, O'Brien, Ordille,
Ramirez, Rodriguez, Sanchez, Sivert, Sosa, Squires, Stockert,
Tovar, Velazquez, Waite and Weintraub.

ABSENT: Antonecchia, Barton, Finkenthal, Lawson, Nelson,
Patel and Shafer.

RECORDER: Michelle LaVigueur

GUESTS: Laurel Anderson, Ruth Barnaba, April Cunningham,
Marlene Forney, Rachel Miller, David Vazquez and Gina Wilson.

Order of Agenda Items	Attachments	Time Allotted
A. <u>MINUTES</u>		
1. Approve minutes of September 9, 2016		
MSC – (Sourbeer/Waite): The minutes for September 9, 2016 were approved and accepted into the record with an abstention from Jose Luis Ramirez.		
2. Approve minutes of September 23, 2016		
MSC – (Sourbeer/Hopp): The minutes for September 23, 2016 were approved and accepted into the record with abstentions from Cindy Anfinson, Gabe Sanchez and Rosalinda Tovar.		
B. <u>ACTION ITEMS/FIRST READING</u> – None.		
C. <u>ACTION ITEMS/SECOND READING</u> – None.		
D. <u>INFORMATION/DISCUSSION ITEMS</u>		
1. Review Fall 2016 Funding Requests	Exhibit A	90 minutes
The following Student Equity Funding Requests were reviewed and ranked by each SSEC member. There was consensus among the Council to fund all of the requests presented.		
a. <u>ESL Recognition Events – Lee Chen</u>		
Olga Diaz and Lee Chen reviewed this funding request renewal for \$8,680.00 to cover the fall 2016 and spring 2017 events.		
<ul style="list-style-type: none"> • <u>Description:</u> Recognition events of ESL student progress. • <u>Target Population:</u> ESL & Basic Skills Completion for Hispanics, Males, Students w/Disabilities. • <u>Goals:</u> Increase engagement among ESL & Basic Skills students. Increase participation in student support activities (tutoring, campus services). 		
b. <u>Spanish Translation of Campus Documents – Dean Jack Kahn</u>		
Dean Jack Kahn reviewed this one-time funding request for \$10,500.00.		
<ul style="list-style-type: none"> • <u>Description:</u> Translate campus services materials into Spanish. • <u>Target Population:</u> ESL & Basic Skills student populations. • <u>Goals:</u> Increase retention and success of Spanish-dominant ESL students in various programs. Increase student and family accessibility to student support service information. 		
c. <u>Service Learning – Dr. Laurel Anderson</u>		
Dr. Lauren Anderson and Gina Wilson reviewed this three-year funding request for \$67,000.00 per year, for a total of \$201,000.00 over the next three years.		
<ul style="list-style-type: none"> • <u>Description:</u> Provide active, service-focused community based learning for students. 		

- Target Population: Veterans, Foster Youth, African American, Latino, Ages 25-29, Students w/Disabilities
 - Goals: Provide extensive outreach and support for DI students participating in SL. Increase student retention and engagement.
- d. Library, Dashboard Lessons – Marlene Forney/April Cunningham
April Cunningham and Marlene Forney reviewed this three-year funding request for \$20,497.00 per year, for a total of \$61,491.00 over the next three years.
- Description: Update and maintain Dashboard Lesson content and provide 24-hour access to information literacy lessons.
 - Target Population: DI students pursuing degrees/certificates or transfer.
 - Goals: Increase use of self-paced online dashboard lessons focused on information literacy among DI students. Establish interface with PeopleSoft and track impact of usage.
- e. Library, Student Performances – Marlene Forney
Marlene Forney reviewed this one-time funding request for \$1,000.00.
- Description: In-reach initiative featuring library/theater/student performances about facing adversity w/Black History Month theme.
 - Target Population: All students visiting library with focus on sharing information library services to DI students.
 - Goals: Highlight available library support services for DI students.
- f. Athletics, Tutoring – Steve White
Olga Diaz reviewed this three-year funding request for \$15,100.00 per year, for a total of \$45,300.00.
- Description: Provide need-specific tutoring support to athletes.
 - Target Population: DI student athletes including African American and Students w/Disabilities.
 - Goals: Increase degree completion of African American and Students w/Disabilities who are also athletes.
- g. Veteran’s Outreach Specialist – Pete Ordille
Pete Ordille reviewed this three-year funding request for \$32,800.00 per year, for a total of \$98,400.00.
- Description: Hire outreach specialist to work with military transition team to reach active duty personnel leaving service and entering public safety education programs at Palomar.
 - Target Population: Veterans
 - Goals: Increase access and number of veterans seeking public safety training/certification at Palomar.
- h. STAR Tutoring – Ruth Barnaba
Ruth Barnaba reviewed this funding request renewal for \$20,400.00 per year, for a total of \$61,200.00.
- Description: Provide direct outreach to DI students about tutoring support services. Provide tutoring to DI students.
 - Target Population: All DI populations
 - Goals: Increase course completion, degree/certification completion, transfer for DI students through academic support/tutoring services.

2. Workgroups Report Out

Exhibit B

30 minutes

Access and Outreach: Dean Jack Kahn reported that they are still in the beginning stages. They are working on creating a Mission and Value statement for our Veteran students and providing information out to our active duty military students.

Retention: Martha Martinez reported they have implemented a student survey to find out why students have stopped attending college.

Student Pathways: Dr. Travis Ritt reported that they have reached out to departments to get feedback from them before moving forward.

E. OTHER BUSINESS – None.

Meeting was adjourned at 10:59 a.m.