



**STUDENT SUCCESS AND EQUITY
COUNCIL MEETING
MINUTES
May 13, 2016**

CHAIRS: Interim Superintendent/President,
Adrian Gonzales

Interim VP for Instruction, Dan Sourbeer

Faculty Senate President, Travis Ritt

MEMBERS: Aguilera, Anfinson, Antonecchia, Bongolan,
DeMaris, Diaz, Hopp, Martinez, Moreno, W. Nelson, Nunez,
Ordille, Ramirez, M. Rodriguez, P. Rodriguez, Romain,
Sivert, Squires, Stockert, Tovar and Waite.

ABSENT: Barton, Farrell, Gonzales, Kahn, Magnuson,
J. Nelson, Sosa, Sourbeer and Weller.

RECORDER: Michelle LaVigueur

GUESTS: Michael Large and Marti Snyder.

Order of Agenda Items	Attachments	Time Allotted
A. <u>MINUTES</u>		
1. Approve minutes of April 22, 2016:		
MSC – (Ordille/Waite): The minutes for April 22, 2016 were approved and accepted into the record with abstentions from Veronica Aguilera, Cindy Anfinson and Chris Hopp.		
B. <u>INFORMATION/DISCUSSION ITEMS</u>		
1. Rosalinda Tovar – New CCE/AFT Representative:		10 minutes
2. Summer Meeting Date – Olga Diaz:	Exhibit A	20 minutes
Olga Diaz reported that the majority consensus for a summer 2016 meeting date was for July 12, 2016 from 9:00 a.m. – 1:00 p.m. The purpose of this meeting will be to review agenda proposals, SE/SSSP funding distributions and for a Workgroups to meet. Olga will send out an Outlook request, along with the location.		
3. SSSP and SE Program Audit Presentation – Olga Diaz:	Exhibit B	25 minutes
Olga Diaz gave a presentation on the SSSP and SE audit process, noting the following:		
<ul style="list-style-type: none"> • Dates are pending for the SSSP audit which will be subcontracted to Vavrinek, Trine, Day & Company LLP (vtdcpa.com). Areas to be audited include: <ul style="list-style-type: none"> ○ Student counts for our core services: <ul style="list-style-type: none"> ▪ Orientation ▪ Assessment for placement ▪ Counseling/Advising/Education Planning ▪ Follow-up for at-risk students ▪ Other services ○ 80% will consist of testing our revenues/expenditures for compliance with our core services ○ 20% will consist of verifying that the college submitted required plans and reports (plan updates, plan budgets and mid-year reports) • A SE audit has not been announced. 		
4. Proposed Changes to Funding Request Form – Olga Diaz:	Exhibit C	20 minutes
Olga Diaz presented the updated SE funding request form and reviewed the suggested changes:		
<ul style="list-style-type: none"> • Update the target disproportionate impact groups to include a success indicator and 3-year goal (3) • Request a description of how the request will focus on DI student groups (5a) • Request publications or studies to support proposed request (7) <ul style="list-style-type: none"> ○ Have a database available to access supporting documentation • Identify IRP office support needed (10) • Clarify funding period – one time use, multiple semesters, etc. (12) • Modify explanation boxes to allow for viewing/printing expanded text 		

There was a suggestion to hold a workshop to review the funding application and have it available online.

5. Upcoming Conference Opportunities: - Olga Diaz Exhibit D 15 minutes

a. M2C3 – National Consortium on College Men of Color (NCCMC)
June 9-10, 2016 at SDSU - \$200.00 (Consortium members) or \$400.00 (Non-Consortium Members)

<https://interwork.sdsu.edu/forms/m2c3/registration.html>

Conference opportunity – June 9-10

Olga Diaz reported that she and Nancy Moreno are registered to attend this event. She asked that anyone else interested in attending to contact her as soon as possible.

She also directed members to our internal free training through M2C3, offered in partnership with the Center for Organizational Responsibility and Advancement (CORA). Participation in CORA training meets Faculty Professional Development (PD Code 505) and Staff Professional Growth criteria. To register, please visit <http://coralearning.org/registration/palomar/>.

C. ACTION ITEMS/FIRST READING – None.

D. ACTION ITEMS/SECOND READING – None.

E. OTHER BUSINESS

1. Olga Diaz reported that the Chancellor's Office is accepting applications for additional Student Equity funding, with a deadline of May 25, 2016.

Meeting was adjourned at 10:48 a.m.

Next Meeting: August 26, 2016