



**STUDENT SUCCESS AND EQUITY
COUNCIL MEETING
MINUTES
April 8, 2016**

CHAIRS: Interim Superintendent/President,
Adrian Gonzales

Interim VP for Instruction, Dan Sourbeer

Faculty Senate President, Greg Larson

MEMBERS: Anfinson, Barton, Bongolan, DeMaris, Diaz,
Kahn, Magnuson, Martinez, J. Nelson, W. Nelson, Ordille,
Ramirez, Rodriguez P., Romain, Sivert, Squires, Waite and
Weller.

ABSENT: Aguilera, Antonecchia, French, Gonzalez, Hopp,
Nunez, M. Rodriguez, Sosa and Stockert.

RECORDER: Michelle LaVigueur

GUESTS: Michael Large, Cesar Mayorga, Nancy Moreno,
Rosalinda Tovar

Order of Agenda Items	Attachments	Time Allotted
A. <u>MINUTES</u>		
1. <u>Approve minutes of March 11, 2016:</u>		
MSC – (Sourbeer/Bongolan): The minutes for March 11, 2016 were approved and accepted into the record with abstentions from Michelle Barton, Martha Martinez, Wendy Nelson and Jose Ramirez.		
B. <u>INFORMATION/DISCUSSION ITEMS</u>		
1. <u>Review Fall 2016 Funding Requests in Ranking Order:</u>	Exhibit A	90 minutes
Interim Superintendent/President Adrian Gonzales led the discussion on the ranking results from the fall 2016 funding requests. All applicants will meet with Olga Diaz individually to refine requests to accurately support the SE plan. The following recommendations were noted during the discussion:		
<ul style="list-style-type: none">• Refine funding request application to include more detailed information regarding impact to DI groups.• Include more emphasis on linkage to the SE plan/DI groups in the research portion of the application.• Strengthen the linkages between strategies for each DI group.• Note that the SE funding is “categorical” in nature and may be reduced in the future.• Develop a model funding request to aid new applicants (include a proposal, workshop, advisors, etc.).• Link the DI groups in with the institutional goals, processes and services already in place.• Develop an evaluation and tracking system to assess how the funds are being used to focus on the needs of each DI group as identified in the SE plan. Stay within the SE regulations.• Create relationships with one applicant from each of the funding requests to assist in tracking their budgeted allocation.<ul style="list-style-type: none">○ Create separate budget codes for each request.• Discuss with the Foundation the possibility of identifying funds for celebratory events/create a reasonable dollar amount for food requests.• Ensure the applicants with approved funding requests are reporting back to the SSEC.• Advise any applicants with denied funding requests to meet with Olga Diaz to reshape requests, ensuring they support the SE plan.• Provide IRP with reasonable lead time on any SSSP/SE related requests.		
a. <u>Math Tutoring Center – Cynthia Anfinson</u>		
▪ Ranked #1 – Review the DI groups from the SE plan and refine request.		
b. <u>Foster Youth – Cari Martinez</u>		
<ul style="list-style-type: none">▪ Ranked #2 –<ul style="list-style-type: none">➢ Refine request to support student success.➢ Integrate request with our EOPS/CARE program.➢ Create a more explicit bridge with CSUSM’s FY program.		
c. <u>Tarde de Familia – Dr. Jack Kahn and Anel Gonzalez</u>		
▪ Ranked #3 – Reshape to focus on current students/campus community.		
d. <u>TLC Funding – Debra Avila</u>		

- Ranked #4
- e. TLC/FYE Counselors – Shayla Sivert
 - Ranked #5
- f. MEChA – Fabiola Hernandez
 - Ranked #6
 - Graduation – The celebration is not SE allowable; refocus on continuing students.
 - Youth Conference – Focus on continuing students, adding to their success.
 - Statewide conference – Focus on the broader impact to student success – reporting back to the campus community. Send students in specific DI groups, along with an advisor.
- g. Stats Methods Tutoring – Netta Schroer
 - Ranked #7 – Define the DI group and integrate into our Student Pathway group.
- h. Pathway to Law School – Kathleen Grove
 - Ranked #8 – Define the DI group and integrate into our Student Pathway group.
- i. FYE/Faculty Resource Coordinators – Shayla Sivert
 - Ranked #9
- j. Service Learning – Dr. Laurel Anderson
 - Ranked #10 – Target Di groups and integrate into the SE plan.

2. Upcoming Conference Opportunities:

5 minutes

- a. M2C3 – National Consortium on College Men of Color (NCCMC)
June 9-10, 2016 at SDSU - \$200.00 (Consortium members) or \$400.00 (Non-Consortium Members)
<https://interwork.sdsu.edu/forms/m2c3/registration.html>
Interim Superintendent/President Adrian Gonzales discussed sending a team to the conference with an expectation that they will bring information back for implementation. All attendees will be required to obtain approval from their supervisor prior to obtaining approval from the SSEC. Students are encouraged to attend and obtain approval from instructors if conferences interfere with class time.

C. ACTION ITEMS/FIRST READING

- 1. Add Manager of Orientation and Follow-up Services to SSEC Membership: Exhibit B 10 minutes
Interim Superintendent/President Adrian Gonzales led the discussion on adding the Manager of Orientation and Follow-up Services to the SSEC membership. Members were encouraged to discuss this with their constituent groups and it will be brought back for Second Reading at the next SSEC meeting on April 22, 2016. If approved, it will then go to SPC for approval.
- 2. Draft Evaluation Rubric for SSEC Funding Requests -Cynthia Anfinson: Exhibit C 10 minutes
Interim Superintendent/President Adrian Gonzales discussed the rubric with the Council. Suggestions were made to align the funding request with the rubric, test it and bring it back for Second Reading on April 22, 2016.

D. ACTION ITEMS/SECOND READING – None.

E. OTHER BUSINESS

- 1. Workgroup Membership Schedule for AY 2016-17: 5 minutes
There was discussion on the SSEC meeting schedule for the new academic term aligning with the new compressed calendar. It was suggested to provide meeting rooms and have SharePoint sites set up for Workgroup meetings.
- 2. Michelle Barton reminded the Council of her suggestion to have members collectively read the book: *Redesigning America's Community Colleges - A Clearer Path to Student Success* and discuss at future Council meetings in the fall of 2016. Olga will purchase a supply of the books to distribute to the Council.

Meeting was adjourned at 10:58 a.m.

Next Meeting: April 22, 2016