



**STUDENT SUCCESS AND EQUITY
COUNCIL MEETING
MINUTES
February 26, 2016**

CHAIRS: Interim Superintendent/President,
Adrian Gonzales

Interim VP for Instruction, Dan Sourbeer

Faculty Senate President, Greg Larson

MEMBERS: Aguilera, Anfinson, Antonecchia, Barton,
Bongolan, DeMaris, Diaz, French, Hopp, Gonzalez, Kahn,
Magnuson, Martinez, W. Nelson, Nunez, Ramirez,
Rodriguez, Sivert, Sosa, Stockert and Waite.

ABSENT: Gonzales, J. Nelson, Romain, Snyder, Squires
and Weller.

RECORDER: Michelle LaVigueur

GUESTS: M. Large, K. Lewko, N. Moreno, T. Sayre and
R. Tovar.

Order of Agenda Items	Attachments	Time Allotted
A. <u>MINUTES</u>		
1. Approve minutes of January 22, 2016 MSC – (Sourbeer/Anfinson): The minutes for January 22, 2016 were approved and accepted into the record with an abstention from Anel Gonzalez.		
B. <u>ACTION ITEMS/SECOND READING</u> – None.		
C. <u>ACTION ITEMS/FIRST READING</u> – None.		
D. <u>INFORMATION/DISCUSSION ITEMS</u>		
1. Introduce new member representing Basic Skills - Rosalinda Tovar		5 minutes
This Basic Skills committee member is a faculty member per the SSEC Governance Structure. This vacancy will be brought back to the Basic Skills committee for re-assignment.		
2. Demonstration of Degree Audit and Transfer Credit – Kristyn Lewko and Tracie Sayre	Exhibit A	30 minutes
Kristyn Lewko, Senior Academic Evaluator and Tracie Sayre, Systems Module Specialist gave a presentation on the electronic degree audit. A degree audit is a document of any type that shows how a student has or has not met each college requirement based upon their declared academic plan. The information is currently being tracked in Excel. Testing is underway for this online, automated electronic system supported in PeopleSoft which will be accessible to staff and students. It will include completed Palomar College and transfer coursework, total units completed, GPA, district requirements, general education requirements and major requirements for all AA degrees and certificate programs. They have built 150 of the most popular plans in PeopleSoft. Dr. Magnuson commended Kristyn and Tracie for their hard work on this effort, along with Gloria Kerkhoff and Linda Cox who were involved in the implementation. There was discussion on:		
<ul style="list-style-type: none"> • Creating a timeline on implementing the online degree audit • The importance of students having a program of study on record • Implementing transfer-credit evaluations 		
This system will be in place as a guidance tool and students will still be encouraged to meet with advisors.		
3. ASCCC – 2016 Accreditation Institute report out – Wendy Nelson		5 minutes
Wendy Nelson attended an equity session at this conference held on February 19-20, 2016 and they discussed using data for effectiveness, student achievements and supporting diverse personnel. She noted that the Academic Senate recently created a Diversity Action committee.		
4. Upcoming Conference Opportunities:		5 minutes

- a. Integrating Cultural Competence into SLO's and Assessment at San Diego City College
April 15-16, 2016 at \$995.00
<http://events.r20.constantcontact.com/register/event?llr=udz78crab&oeidk=a07ebvydvxv4946f778&oseq>
- b. 9th Annual African American Male Summit (A2MEND)-Moving the Needle: From Injustice to Equity
March 3-4, 2016 in Los Angeles at \$450.00
<http://a2mend.org/conference/>

Members who would like to attend either conference or who would like to add conferences to future agendas should contact Olga at odiaz@palomar.edu.

5. **SSSP/SE FY2015 Year End Reports Update – Olga Diaz** **5 minutes**
Olga reported the SSSP and Student Equity budget reports for 2014-15 were submitted to the Chancellor's Office in February 2016. She also reported learning that a SSSP audit consists of 20% financial compliance and 80% compliance on service delivery. The Chancellor's Office will be randomly selecting colleges to audit.
6. **Faculty Advising Update – Olga Diaz** **5 minutes**
Olga reported she has held fifteen open meetings on campus since fall 2015. Her goal is to have twenty faculty trained, with fifteen students assigned to each. We currently have thirteen faculty identified, with fifteen students assigned to each.
7. **Region X Equity Week activities (March 7-11, 2016)** **5 minutes**
Olga reported that each college in Region X will be holding equity functions the week of March 7-11, 2016. We would like to send a team of six representatives to the kick-off event on Monday, March 7, 2016 from 9:00 a.m. – 2:00 p.m. at the California Center for the Arts. Members interested should contact Olga at odiaz@palomar.edu. Dolores Huerta will be our keynote speaker here at Palomar College on Tuesday, March 8, 2016 from 6:30 – 8:00 p.m. in the Howard Brubeck Theatre. More information is available at: <http://www2.palomar.edu/pages/doloreshuerta/>.
8. **Draft Evaluation Rubric for SSEC Funding Requests** **Exhibit B** **15 minutes**
-Cynthia Anfinson
Cindy presented a draft rubric for the SSEC funding requests. She requested that the Council review the form and it will be brought back to SSEC as a First Reading on March 11, 2016.
9. **Committee Membership – Retention Workgroup** **10 minutes**
The Retention Workgroup requested the Manager of Orientation and Follow-up Services have a seat on this Council. This will be brought back to SSEC as a First Reading on March 11, 2016.
10. **Workgroup Confer and Report Out** **35 minutes**
 - **Student Pathways** - Michelle Barton reported they are discussing guided student career pathways. She requested the Council begin reading the book: *Redesigning America's Community Colleges - A Clearer Path to Student Success* and discuss their thoughts on it at the Council meetings. Olga will purchase a supply of the book to distribute to the Council.
 - **Access & Outreach** – Dr. Jack Kahn reported they will be researching strategies our campus community has implemented to support Veteran students and will begin to identify an institutional mission for this student group.
 - **Retention** - Nancy Moreno reported they are planning workshops for the Week of Welcome (WOW), which will be held August 15–18, 2016. Their workgroup has been meeting outside of the scheduled Council meetings.

Meeting was adjourned at 11:06 a.m.

Next Meeting: March 11, 2016