



**STUDENT SUCCESS AND EQUITY
COUNCIL MEETING
MINUTES
October 23, 2015**

CHAIRS: Interim Superintendent/President,
Adrian Gonzales

Interim VP for Instruction, Dan Sourbeer

Faculty Senate President, Greg Larson

MEMBERS: Anfinson, Antonecchia, Barton, Bongolan,
DeMaris, Diaz, French, Gonzalez, Kahn, Large, Magnuson,
Martinez, Ramirez, Rodriguez, Sivert, Snyder, Stockert,
Villalobos and Waite.

ABSENT: Baugh, Lawson, Nelson. J, Nelson. W, Nunez,
Romain, Sosa, Squires and Weller.

RECORDER: Michelle LaVigueur

GUESTS: Nancy Moreno.

Order of Agenda Items	Attachments	Time Allotted
A. MINUTES		
1. Approval of Minutes for October 9, 2015 MSC – (Sourbeer/Barton): The minutes for October 9, 2015 were approved and accepted into the record.		
B. ACTION ITEMS/SECOND READING		
1. <u>Noncredit Student Success and Support Program Plan 2015-16:</u> Dean Shayla Sivert revisited the Noncredit SSSP plan for 2015-16, noting it was largely handled in the ESL department in the past and the funds will be used to offset those expenses. There will be an increase in funding this year of approximately \$100,000.00. Motion: MSC (Sourbeer/Barton) - A motion was made to approve the Noncredit Student Success and Support Program Plan 2015-16 as presented. Result: Motion approved.	Exhibit A	5 minutes
C. ACTION ITEMS/FIRST READING – None.		
D. INFORMATION/DISCUSSION ITEMS		
1. <u>Student Equity Funding Requests</u>		
i. <u>One-on-One Appointment Tutoring</u> -Dean Shayla Sivert		
Shayla Sivert reviewed the One-on-One Appointment Tutoring request on behalf of Ruth Barnaba, Greg Thomas and Leticia Murillo. The tutoring sessions will be an hour in length and serve each disproportionate impact group in order to increase student success and decrease service gaps. There was discussion on how students will have knowledge of and access to this resource. There was a suggestion that instructors, counselors, DRC and Veterans Center refer students to the tutoring. Olga Diaz and Nancy Moreno will discuss tracking and outreach with the funding request participants. There was consensus among the Council to support this request.	Exhibit B	5 minutes
2. <u>Request to Add Workgroup/Committee to SSEC (AB540/Dream Act)</u> Dean Jack Kahn discussed the request, noting that we have approximately 1,000 students at Palomar College who are either non-residents or undocumented. There is a group of members across campus who would like to strengthen and organize the way we support these students. This request was originally brought to SSEC on August 26, 2015 and a motion was made to bring the discussion to SSEC. The following was discussed:		
<ul style="list-style-type: none"> • The request is more operational than a governance issue, but needs to be integrated into the Strategic Plan • Create a Special Populations committee with advocates for each group • Create an AB540/Dream Act structure/committee to include: 		

Student Success and Equity Council

- A chair to lead the committee
- Community members to provide input
- A list of obstacles/deficiencies in our current process
- A list of needs and how they are currently being addressed
- Specific recommendations
- Tasks assigned to committee members
- Replicating this model for other special populations
- Assist students by:
 - Treating them fairly
 - Helping them to feel welcomed with a sense of belonging
 - Changing the campus culture
- Other colleges/universities have procedures in place with contacts clearly addressed
- Specialized training for faculty, staff and administrators

Interim Superintendent/President Adrian Gonzales asked the committee if they would like to keep this request at SSEC or bring it back to SSPC and there was consensus to keep it here. There was also consensus among the Council to accept this request with the caveat that we will move towards implementing a Special Populations group. Martha Martinez and Nancy Moreno volunteered to take the lead towards developing the AB540/Dream Act committee.

3. Instructional Faculty Advising Update 5 minutes

-Olga Diaz

Olga gave an update on faculty advising. Faculty Senate brought up a concern regarding scheduling, so duplicate meeting have been added. She's been collecting feedback forms and is consolidating the responses.

4. SSEC November/December 2015 schedule Exhibit D 5 minutes

The Council was not scheduled to meet on November 27, December 11 or 25, 2015 due to holidays and finals. There was consensus among the Council to add December 11, 2015 as a meeting date.

5. Workgroup Meeting 90 minutes

Report Out -

Student Pathways:

- P.J. DeMaris shared a pathways schematic she had developed with a time to completion approach.
- The workgroup considered pathways at other colleges particularly one in the CUNY system.
- The workgroup would like to bring out a representative from CUNY to discuss their pathway--how they developed the pathway, hurdles they encountered, what they would like to change, and how successful it has been.
- Glyn Bongolon will contact Chris Norcross about starting a webpage.
- The group agreed to read through articles provided by Michelle Barton before meeting again in two weeks.

Retention:

- The group reviewed planning for fall 2016 week of Welcome event.
- Ideas were discussed regarding points of focus for retention of at-risk students.

Access & Outreach:

- Ideas were discussed regarding coordinating with the organization "Stand Down" to schedule an exploratory meeting and possibly inviting the group to campus for an outreach event.
- The group discussed having someone from the Veterans Center volunteer at the new Community Services center in Escondido.

E. OTHER BUSINESS

1. Receive and File – Draft Student Equity Governing Board Presentation for 10/27/15 – Tabled. 5 minutes

-Olga Diaz

2. The college received an allocation of 1.9 million for the 2015-2016 Student Equity Plan and will have until December 2016 to spend the funds.

Meeting was adjourned at 11:00 a.m.

Next Meeting: November 13, 2015