



**STUDENT SUCCESS AND EQUITY
COUNCIL MEETING
MINUTES
October 9, 2015**

CHAIRS: Dr. Kendyl Magnuson, Director of Enrollment Services on behalf of Interim Superintendent/President, Adrian Gonzales

Interim VP for Instruction, Dan Sourbeer

Faculty Senate President, Greg Larson

MEMBERS: Anfinson, Antonecchia, Baugh, Bongolan, Caldwell, DeMaris, Diaz, French, Kahn, Large, Magnuson, Martinez, Nelson. J, Nunez, Romain, Sivert, Sosa, Squires, Waite and Weller.

ABSENT: Barton, Gonzales, Gonzalez, Lawson, Nelson. W, Ramirez, Rodriguez, Snyder, Stockert and Villalobos.

RECORDER: Michelle LaVigueur

GUESTS: Carmelino Cruz, Mireya Gutierrez-Aguero, Fabiola Hernandez, Nancy Moreno and Jessica Munoz.

Order of Agenda Items	Attachments	Time Allotted
A. <u>MINUTES</u>		
1. Approval of Minutes for September 25, 2015		
MSC – (Bongolan/Diaz): The minutes for September 25, 2015 were approved and accepted into the record with an abstention from Matthew Baugh.		
B. <u>ACTION ITEMS/SECOND READING</u> – None.		
C. <u>ACTION ITEMS/FIRST READING</u>		
1. <u>Non-Credit SSSP Report – Dean Shayla Sivert</u>		15 minutes
Shayla Sivert presented the Noncredit SSSP Plan for 2015-16 that she developed with Nimoli Madan (ESL Professor), Carmelino Cruz (ESL/Non-Credit Matriculation Assistant) and Monica Galindo (ADA for ESL). The plan addresses how we are providing noncredit students with core services. It needs to be postmarked by October 30, 2015. It will be sent out to the SSEC for review and brought back to the Council on October 23, 2015 as a Second Reading.		
D. <u>INFORMATION/DISCUSSION ITEMS</u>		
1. <u>Student Equity Funding Requests</u>		
i. <u>Family Institute – Dean Shayla Sivert and Guests</u>		20 minutes
Exhibit A		
Shayla Sivert, Mireya Gutierrez-Aguero (Title V/HSI STEM Supervisor) and Fabiola Hernandez (Student Ambassador) presented a PowerPoint providing data to support the Family Institute funding request. Their “Grupo Magnifico” consists of staff, faculty, students and administrators working on equity concerns to support our Hispanic student community. Their goal is to build relationships with our community, families, students and colleagues by providing interactive presentations in Spanish on related topics. This request meets Objective C.2.2 of the SEP by providing extensive outreach and support to ESL students. It also supports Objective C.2.1 by providing visibility to the ESL & TLC programs. The presenters shared success stories of students who have benefitted from similar events in the past. The following discussion took place:		
<ul style="list-style-type: none"> • Inviting other members on campus to join the group – Transfer Center, Gear-Up, Career Center, etc. • Creating a more relevant group name • Providing volunteers from Veterans to join the group • Lazzaric Caldwell volunteered to assist with marketing and will ask ASG to assist 		
There was consensus to support this request.		
ii. <u>One-on-One Appointment Tutoring</u>		

-Dean Shayla Sivert

Exhibit B

20 minutes

Shayla Sivert presented the One-on-One Appointment Tutoring request on behalf of Ruth Barnaba, Greg Thomas and Leticia Murillo. Shayla discussed the process of the tutoring for our disproportionate impact groups. This request supports Objective A.1.5 and B.1.3 of the SEP by providing extensive outreach and support services for Veterans and Foster Youth. It also supports Objectives C.2.2, C.3.4, D.1.6 and D.2.3. There was discussion on:

- Data collection
- Training tutors in each of the specific disproportionately impacted groups
- Utilizing classes in the Student Lingo link for tutor training
- Lazzarick Caldwell discussed combining this effort with AB 25 and offered to assist with marketing
- Building this effort into the DRC

Shayla suggested the Council review the proposal in detail, email her any questions and come back to the next SSEC meeting on October 23, 2015 for further discussion.

2. Request to Add Workgroup/Committee to SSEC (AB540/Dream Act)

- Dean Jack Kahn and Guests

Exhibit C

20 minutes

Dean Kahn, Jessica Munoz, Esq., MFS (UCSD Undocumented Student Services Coordinator), Carmelino Cruz (ESL/Non-Credit Matriculation Assistant) and Martha Martinez (Associate Professor, Math department) presented information to support adding the AB540/Dream Act as a workgroup/committee under SSEC.

Their primary tasks would be:

- Identifying student needs
- Advocating for and supporting this population as equal to other underrepresented groups (foster youth, Veterans, etc.)
- Keeping abreast with legislative changes and legal needs
- Educating the campus through trainings (informational, legal and sensitivity)
- Creating a system/structure to support students

Dean Kahn mentioned he originally presented this to SSPC on August 26, 2015 and that Council voted on September 9, 2015 for it to be moved to SSEC for discussion. It was suggested to create an advisory committee with some clearly addressed goals and objectives. Council members were asked to review this request and it will be brought back to SSEC on October 23, 2015 for further discussion.

3. Review Student Equity Plan and Data – Olga Diaz

25 minutes

Michael Large presented the Student Equity Disproportionate Impact analysis. The sub-populations were analyzed and data issues and changes were addressed. Olga Diaz reviewed the plan goals and recommended we use last year's data for this year as the baseline to confirm we are achieving the original goals. This plan is due to the Chancellor's Office on December 18, 2015. The presentation and plan will be sent out to the Council.

4. Instructional Faculty Advising – Olga Diaz

20 minutes

Olga Diaz updated the Council on two group meetings held to date. The introductory meeting on September 28, 2015 was recorded and minutes were sent out, along with a request for feedback. The second meeting on October 5, 2015 consisted of a panel of four students. Additional dates and times will be added to accommodate everyone's schedule.

E. OTHER BUSINESS

- New ASG member Lazzaric Caldwell joined the SSEC
- Elvia Nunez suggested Student Services and the Library stay open the non-instructional week of Thanksgiving to accommodate students
- PJ DeMaris suggested we create a structured format/process of choosing who travels to conferences

Meeting was adjourned at 10:54 a.m.

Next Meeting: October 23, 2015