



**STUDENT SUCCESS AND EQUITY  
COUNCIL MEETING  
MINUTES  
August 28, 2015**

**CHAIRS:** Interim Superintendent/President,  
Adrian Gonzales  
  
Interim VP for Instruction, Dan Sourbeer  
  
Faculty Senate President, Greg Larson

**MEMBERS:** Anfinson, Antonecchia, Barton, Bongolan, DeMaris, French, Kahn, Large, Magnuson, Martinez, Nelson, Ramirez, Rocha, Rodriguez, Romain, Sivert, Snyder, Squires, Stockert, Villalobos and Waite.

**ABSENT:** DeHoyes, Dentoni, Gonzalez, Lawson, Nunez, Sosa and Weller.

**RECORDER:** Michelle LaVigueur

**GUESTS:** Carmelino Cruz

Order of Agenda Items	Attachments	Time Allotted
<b>A. <u>MINUTES</u></b>		
1. <b>Approval of Minutes for July 24, 2015</b>		
MSC – (Sourbeer/Stockert): The minutes for July 24, 2015 were approved and accepted into the record with abstentions from Dean Jack Kahn and Annette Squires.		
<b>B. <u>ACTION ITEMS/SECOND READING</u></b>		
1. SSEC Request for Funding form	Exhibit A	20 minutes
<b>Motion:</b> MSC (Sourbeer/Bongolan): A motion was made to approve the Student Success and Equity Council (SSEC) Request for Funding as presented.		
<b>Result:</b> Motion approved.		
<b>C. <u>ACTION ITEMS/FIRST READING</u> – None.</b>		
<b>D. <u>INFORMATION/DISCUSSION ITEMS</u></b>		
1. <u>Overview of SSEC</u>		
Interim Superintendent/President Gonzales gave an overview of the history and role of the Student Success and Equity Council (SSEC). More information can be found here: <a href="http://www2.palomar.edu/pages/sssec/files/2015/08/SSEC-Governance-Structure-5.19.15.pdf">http://www2.palomar.edu/pages/sssec/files/2015/08/SSEC-Governance-Structure-5.19.15.pdf</a>		
Gonzales also indicated that the Student Success and Support Plan (SSSP) and the Student Equity Plan (SEP) will need to be integrated with the College's other planning documents such as the annual Strategic Plan. It was reported that both the 3SP and SEP will need to be updated and submitted in October and November of this year.		
2. <u>Student Equity Funding Requests</u>		20 minutes
i. <u>Tarde de Familia - Dean Jack Kahn/Guests</u>		
Dean Kahn and Carmelino Cruz presented a request for Student Equity funding to support the Tarde de Familia event on October 16, 2015. This request meets Objective C.2.2. and C.2.1. of the Student Equity Plan. There was a consensus among the Council to support the Tarde de Familia request.		
ii. <u>Week of Welcome</u> – Cynthia Anfinson presented a request for Student Equity funding to support the development of Week of Welcome (WOW). This event will touch each targeted disproportionate impact groups identified in the SEP. Monica Rodriguez and Jorge Villalobos also presented information regarding their observations of Mira Costa's and Mesa College's Welcome Week activities as examples of how Palomar could structure it's efforts. There was consensus among the Council to support the request for a Week of Welcome. Shayla Sivert requested that Counseling and Assessment be included in the discussions.		

iii. Student Lingo Workshop – Rosie Antonecchia

Rosie Antonecchia presented a request for Student Equity funding to support the Student Lingo on-line workshops. The workshops cover career exploration, resumes, cover letters and student success skills and can assist the following students: Basic Skills, first generation, ESL, Veterans and students with disabilities. More information is available on the following websites: <https://www.studentlingo.com/palomar> and [www.innovativeeducators.org](http://www.innovativeeducators.org) There was consensus among the Council to support the request for the Student Lingo on-line workshops.

3. Parent Brochure updates – Marti Snyder 5 minutes  
Marti Snyder reported their team met Thursday, August 27, 2015. They discussed changing the name to “Parent Roadmap” and condensing it to four pages. They also discussed keeping it more college focused and less focused on the parent/student relationship.
4. Certification in Teaching Men of Color in Community Colleges 15 minutes  
<http://coralearning.org/team/tcmoc/> on August 3-7 or August 17-21, 2015 – Report out  
Glyn Bongolan and Cynthia Anfinson reported participating in the training and stated that it was very valuable yet time consuming. Wendy Nelson suggested this type of training be offered live on the Palomar campus.
5. Region X – 2015 Student Success & Equity Dialogue – Report out 15 minutes  
Interim VP for Instruction, Dan Sourbeer reported our presentation was well received. Glyn Bongolan noted that we appear to be behind on our Assessment/Evaluation activities, but seem to be on-track with supporting “best practices.”
6. Workgroup Status Report – No reports were given due to time constraints. 25 minutes
7. Staffing Update 10 minutes  
Dean Brian Stockert reported the Director of Student Success and Student Equity (Olga Diaz) and the Manager of Orientation and Follow-Up Services (Nancy Moreno) have been hired and will begin employment on Monday, August 31, 2015. Ms. Diaz has extensive background in research development and was previously employed as a Senior Research Analyst for the University of Santa Clara; the Director at North County Interfaith; and has a BA degree in Finance. Ms. Moreno joins us from San Diego State University’s Transfer and Admissions department, with extensive experience working with parents and families transitioning from high school to college.
8. Review of SSEC Membership – Interim Superintendent/President Gonzales provided the Council with an update on new membership to the committee. 10 minutes

E. OTHER BUSINESS

1. Enrollment report – Interim Superintendent/President Gonzales reported our enrollment and headcount for Fall 2015 appears to be significantly less than the Fall 2014. It is likely that we will not meet our base enrollment numbers which will likely require Palomar to move into “stability” funding.

Meeting was adjourned at 11:02 a.m.

Next Meeting: September 11, 2015