



**STUDENT SUCCESS AND EQUITY
COUNCIL MEETING
MINUTES
July 24, 2015**

TRI-CHAIRS: Interim Superintendent/President,
Adrian Gonzales

Interim, VP for Instruction,
Dan Sourbeer

Faculty Senate President, Greg Larson

MEMBERS: Anfinson, Barton, Bongolan, DeMaris,
Gonzalez, Magnuson, Nunez, Ramirez, Rodriguez, Romain,
Sivert, Snyder, Sosa, Villalobos, Waite and Weller.

ABSENT: Antonecchia, DeHoyes, Dentoni, French, Large,
Lawson, Martinez, Nelson and Stockert.

RECORDER: Michelle LaVigueur

GUESTS:

Order of Agenda Items	Attachments	Time Allotted
-----------------------	-------------	---------------

A. MINUTES

1. Approval of Minutes for July 10, 2015

MSC – (Sourbeer/Sivert): The minutes for July 10, 2015 were approved and accepted into the record with abstentions from Shayla Sivert and Cynthia Anfinson. There was a correction with regards to Cynthia Anfinson's absence.

Minutes, agendas and attachments are posted on the following Palomar College website:
<http://www2.palomar.edu/pages/ssec/minutes-and-agendas/>

A. ACTION ITEMS/SECOND READING –

- | | | |
|--|-----------|------------|
| <p>1. <u>SSEC Request for Funding form:</u>
Interim Superintendent/President Gonzales noted that once this form is complete, the SSEC members/Workgroups will be able to submit it as an agenda item to the Council at any time during the academic year. The Council will then discuss and vote on the request. Members of the campus community outside of SSEC will be allowed to submit requests for funding to the Council twice a year, following the fall and spring deadlines. This funding form will only be used to access Student Equity funds at this time. There was discussion on standardizing this form to be used across campus for various groups to request funds. On an annual basis, SSEC will determine how much funding will be made available for inside requests and requests from outside groups. The Director, Student Success and Student Equity will be responsible for providing information on Student Equity to the campus community and guiding them through the funding process. The Council will keep a list of approved requests on the SSEC website.
Interim Superintendent/President Gonzales reviewed the SSEC Request for Funding form with the Council in detail. It will be approved at the next meeting on August 28, 2015 with the suggested edits.</p> | Exhibit A | 20 minutes |
|--|-----------|------------|

2. ACTION ITEMS/FIRST READING – None.

D. INFORMATION/DISCUSSION ITEMS

- | | | |
|---|-----------|------------|
| <p>1. <u>Workgroup Structure:</u>
Interim Superintendent/President Gonzales brought up the "SSEC Workgroup Membership 2015-16" Exhibit on the projector and discussed the structure of the workgroups. Timelines, activities and process were addressed. There was discussion on:</p> <ul style="list-style-type: none"> • Developing an action plan • Reaching out to the campus community already engaged in similar activities • Hiring a consultant to assist with the process • Target work to specific groups | Exhibit B | 20 minutes |
|---|-----------|------------|

Student Success and Equity Council

2. Region X – 2015 Student Success & Equity Dialogue presentation:
Exhibit C 20 minutes
Interim Superintendent/President Gonzales advised that those going to the conference at Mesa College on Friday, July 31, 2015 will be sharing about initiatives that have impacted Student Equity. This year they will include Tarde de Familia/Parent Institute and Summer Bridge/FYE.
3. PaperClip Communications – A New Chapter Brochure update
- Marti Snyder: 10 minutes
Marti discussed the revamp of the parent brochure. There was discussion on the content of the brochure. Interim Superintendent/President Gonzales suggested a group of people meet to discuss restructuring and condensing the brochure into a simple informational document for parents with students transitioning from high school into college. This will be brought back to the Council once a draft is complete.
4. Certification in Teaching Men of Color in Community Colleges 15 minutes
<http://coralearning.org/team/tcmoc/> on August 3-7 or August 17-21, 2015:
Interim Superintendent/President Gonzales discussed this online program developed by J. Luke Wood, Ph.D. and Frank Harris III, Ed.D. He suggested we offer the training to faculty through our Professional Development department and fund it with Student Equity funds. The Council agreed.
5. Hiring update: Director, Student Success and Student Equity 10 minutes
Dr. Kendyl Magnuson reported that the committee interviewed the first level candidates on Thursday, July 16 and Friday, July 17, 2015. Three candidates will be moving forward to second level interviews on Wednesday, July 29, 2015. There was discussion on the hiring process.
6. Workgroup Status Report: 25 minutes
Student Pathways update:
Shayla Sivert brought up the draft Excel spreadsheet on the projector titled “The Big Picture”, which is a visual to take into consideration regarding Student Pathways. She discussed the following:
 - Student checkpoints at various unit completion points from pre-matric to graduation.
 - Academic Pathways include Transfer, AA, Certificate and Workplace Improvement.
 - Academic Support include Student Education Planning, Summer Bridge, Early Alert, Financial Aid, First Year Experience, Tutoring, Village Mentoring Program and Study Skill Workshops.
 - Faculty Informed Challenges
 - Career Support & Pathways include declaring a major/career, undeclared major/career and career workshops.
 - Student Social Support include Student Clubs and ASG activities.
 - Target groups include Veterans, DRC, African American and Hispanic Males.
 - Family Support include Tarde de Familia and Family Institute
 - Education Planning Study Tips

Meeting was adjourned at 11:10 a.m.

Next Meeting: August 28, 2015