



**STUDENT SUCCESS AND EQUITY  
COUNCIL MEETING  
MINUTES  
July 10, 2015**

**CHAIR:** Adrian Gonzales  
Dan Sourbeer  
Greg Larson

**MEMBERS:** Antonecchia, Bongolan, French, Large, Magnuson, Nelson, Nunez, Ramirez, Rodriguez, Romain, Snyder, Sosa, Stockert, Villalobos, Waite and Weller.

**ABSENT:** Anfinson, Barton, DeHoyos, DeMaris, Dentoni, Gonzalez, Lawson, Martinez and Sivert.

**RECORDER:** Michelle LaVigueur

**GUESTS:**

Order of Agenda Items	Attachments	Time Allotted
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**A. MINUTES**

**1. Approval of Minutes for June 26, 2015**

MSC – (Sourbeer/Stockert): The minutes for June 26, 2015 were approved and accepted into the record with abstentions from Wendy Nelson, Marti Snyder and Dr. Kendyl Magnuson.

**A. ACTION ITEMS/SECOND READING – None.**

**B. ACTION ITEMS/FIRST READING –**

**1. SSEC Request for Funding** Exhibit A      20 minutes

The following suggestions were given regarding the draft SSEC Request for Funding:

- Attach a direct link to the Student Equity Plan and SSSP Plan
- Goal/Activities listed before the Project Title
- Call out the target disproportionate impact groups
- Link the activities and strategies or list the strategies first.
- Briefly describe the problem they are addressing.
- Deadlines:

- fall request = March; spring request = October

This item will be brought for second reading at the next meeting.

**D. INFORMATION/DISCUSSION ITEMS**

**1. Region X – 2015 Student Success & Equity Dialogue** Exhibit B      10 minutes  
**On Friday, July 31, 2015**

VP Gonzales discussed the Student Success & Equity Dialogue opportunity at Mesa College on Friday, July 31, 2015. Glyn Bongolan, Ellen Weller, Interim VP Dan Sourbeer, Dr. Kendyl Magnuson, Wendy Nelson and Elvia Nunez expressed interest in attending. The attendance limit is ten per college.

**2. Workgroup Status Report:** 20 minutes

VP Gonzales advised the workgroups to be identifying concrete items, events, resources, etc.

- Outreach/Retention: - Dean Brian Stockert reported out:
  - Workgroups need clarification regarding direction
  - Retention – high touch at key momentum points
  - Get instructional faculty more involved in advising
  - Have instructors include resources on syllabuses
  - Week of Welcome
- Access/Outreach: - Dr. Magnuson reported out:

- Define roles/activities
  - Student Pathways: - Dan reported out:
    - Define specific pathways
3. **Propose Projects and Activities for Fall 2015, Spring 2016 and Summer 2016:** Exhibit C 50 minutes
- VP Gonzales reviewed the Student Equity Plan – Student Success Timeline of Activities. Goals accomplished and goals in progress for spring 2015, summer 2015 and fall 2015 were discussed.
- Spring 2015 – goals accomplished:
    - Hired a Foster Youth Adjunct Counselor. There was discussion on ways to better connect the Foster Youth Adjunct Counselor with our students.
  - Spring 2015 – goals in progress:
    - Identify data collection and research needs on Veteran's and Foster Youth
    - Identify Foster Youth in the college's database
    - Expanding Summer Bridge/ESL Summer Bridge and FYE
  - Summer 2015 – goals accomplished:
    - Improved college website
  - Summer 2015 – goals in progress:
    - Hiring webmaster
    - Hiring institutional researcher
    - Developing mandatory orientation experiences for underprepared students
    - Hiring IT Project Manager
    - Reviewing current planning and degree audit systems
    - Conducting research of effective follow-up and early alert practices
  - Fall 2015 – goals to be addressed:
    - Expanding role and responsibility of Foster Youth liaison
    - Expanding outreach programs to Veterans, Foster Youth, Summer Bridge, FYE and DSPS
    - High demand CTE programs
4. **PaperClip Communications – A New Chapter Brochure:** 10 minutes
- VP Gonzales discussed the New Chapter Brochure from PaperClip Communications designed to assist parents with students transitioning into college. There was discussion on the pros and cons of the brochure and Marti Snyder volunteered to recreate it with the feedback the Council provided.
5. **Other:**
- VP Gonzales brought up the website <http://cccedplan.org/> and reported the state will be transitioning from Compass to the State Assessment for assessment testing. He recommended visiting these sites on the Education Planning Initiative's website for further information:
- Self Assessment and Career Exploration Tool: <http://cccedplan.org/2-uncategorised/21-rfp-notice-ccctc-15-02-self-assessment-and-career-exploration-tool%20->
  - Telecommunications and Technology information: <http://extranet.cccco.edu/Divisions/TechResearchInfoSys/Telecom.aspx>

Meeting was adjourned at 11:10 a.m.

Next Meeting: July 24, 2015