



**STUDENT SUCCESS AND EQUITY  
COUNCIL MEETING  
MINUTES  
June 12, 2015**

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**CHAIR:** Adrian Gonzales  
Berta Cuaron  
Greg Larson

**MEMBERS:** Anfinson, Antonecchia, Bongolan, French, Goldsmith, Gonzalez, Large, Magnuson, Martinez, Nelson, Nunez, Rodriguez, Sivert, Sosa, Sourbeer, Stockert, Waite and Weller.

**ABSENT:** Barton, Cuaron, DeHoyes, DeMaris, Dentoni, Lawson, Moss, Ramirez, Romain, Snyder and Villalobos.

**RECORDER:** Michelle LaVigueur

**GUESTS:**

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**A. MINUTES**

**1. Approval of Minutes for May 22, 2015**

MSC – (Anfinson/Sosa): The minutes for May 22, 2015 were approved and accepted into the record.

**B. ACTION ITEMS/SECOND READING – None.**

**C. ACTION ITEMS/FIRST READING – None.**

**D. INFORMATION/DISCUSSION ITEMS**

**1. Workgroup Status Report**

- Orientation - Cynthia Anfinson reported they discussed having a “Week of Welcome” for students:
  - Fall (2015) exploration – setting up booths and campus tours around Student Services.
  - Resources needed between now and December - travel funds (mileage)
  - Identify staff member – Manager of Orientation and Follow-up Services
  - Materials - Purchase USB drives and backpacks
  - Equipment (pop-up tents, etc.)
  - Development of material (staff funding, printing \$, etc.)
  - Survey
- Pathways –Shayla Sivert reported identifying different layers of pathways for students and a timeline that goes from middle school through career (jobs):
- Technology – Dr. Kendyl Magnuson reported they are reviewing three technology theories:
  - SharePoint – to enhance our internal communication
    - Training
    - Consultation
  - Degree Audit
    - Regular meetings
    - Consultation
  - Retention – Hobsons/Starfish
    - Radius student lifecycle software
    - Starfish retention
    - Not currently on CCCApply – need to implement by fall 2015

**2. Propose Projects and Activities for Fall 2015, Spring 2016 and Summer 2016**

VP Gonzales reported we need to spend fiscal year 2015 SSSP and Student Equity funds by December 2015 and stated we will be receiving a new allocation after July 1, 2015.

The following was discussed as potential SSSP/Student Equity Activities:

- Faculty Professional Development – VP Gonzales discussed partnering with other colleges and initiating a speaker series around Student Equity. Wendy Nelson mentioned about the importance of connecting Institutional Learning Outcomes (ILO) and Professional Development.
  - Faculty Mentoring program – VP Gonzales suggested developing a faculty mentoring program to assist disproportionately impacted students to increase faculty-student engagement. Faculty members would mentor a cohort of identified students and would assist them as needed for two semesters. Dean Shayla Sivert mentioned the Village Mentoring Program mirrors this idea. That program’s representatives include faculty, staff and administration. There was discussion about having an entry point on campus such as a Welcome center to assist community members and incoming students.
  - Family Institute – There was discussion about expanding support to families.
    - Tarde de Familia – Expand beyond the Latino community to include other disproportionate impact groups.
    - Family Institute - Dean Shayla Sivert mentioned taking the template for Family Institute and applying it to the groups that need to be addressed.
    - VP Gonzales also mentioned that Umoja will begin a state-wide initiative and we may want to consider implementing it at Palomar College.
3. **Submitted Requests for Funding from Other Groups** – VP Gonzales reported he received three separate funding requests for Veterans, EOPS and Foster Youth from Mary San Agustin for funding related to the Student Equity Plan. She linked all three requests to the appropriate key activities and goals in the Student Equity Plan.

Meeting was adjourned at 11:02 a.m.