



**STUDENT SUCCESS AND EQUITY  
COUNCIL MEETING  
MINUTES  
May 22, 2015**

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**CHAIR:** VP Adrian Gonzales  
VP Berta Cuaron  
Greg Larson

**MEMBERS:** Anfinson, French, Large, Magnuson, Martinez, Nelson, Ramirez, Rodriguez, Romain, Sosa, Sourbeer, Stockert, Villalobos and Weller.

**ABSENT:** Antonecchia, Barton, Bongolan, DeHoyes, DeMaris, Dentoni, Gonzalez, Lawson, Moss, Nunez, Sivert and Snyder.

**RECORDER:** Michelle LaVigueur

**GUESTS:** Rodriguez.

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**A. MINUTES**

**1. Approval of Minutes for May 8, 2015**

MSC – (Anfinson/Stockert): The minutes for May 8, 2015 were approved and accepted into the record with abstentions from VP Cuaron, Dean Dan Sourbeer and Ellen Weller.

**B. ACTION ITEMS/SECOND READING – None.**

**C. ACTION ITEMS/FIRST READING – None.**

**D. INFORMATION/DISCUSSION ITEMS**

- 1. Parent Email Subscriber List for Palomar College – Cynthia Anfinson** - Cynthia Anfinson discussed creating a parent email subscriber list at Palomar College to help with outreach to parents and families. It would be used to communicate important information such as registration and counseling reminders and upcoming deadlines. Parents would have the choice to opt-in or out of the subscriber list at any time. There was discussion on the pros and cons and the Council agreed the parent email subscriber list would be beneficial to the college.
- 2. Institutional Effectiveness Partnership Initiative (IEPI)** - VP Gonzales reported the Chancellor's office created an Institutional Effectiveness office to assist with initiatives, mandates and changes in regulations. The office consists of community college peers who are available to meet with colleges who request assistance. The Chancellor's office will be holding free workshops and training over the summer and fall of 2015.
- 3. Framework of Workgroups** – This will be discussed at the next SSEC meeting.
- 4. Workgroups – Flesh out Timelines, Resources and Tangible Tasks to be Completed** – The workgroups met to discuss timelines, resources and tangible tasks to be completed.
- 5. Student Equity Plans – Promising Practices** - VP Gonzales presented the Student Equity Plans – Promising Practices from the Community College League of California (CCLC) Equity Summit 2015 Conference. The link can be found here: [http://www.ccleague.org/files/public/Equity/StdntEquityPlns\\_0506\\_215.pdf](http://www.ccleague.org/files/public/Equity/StdntEquityPlns_0506_215.pdf) The Chancellor's office presented on the plans they received and discussed best practices. Governor Brown is proposing an additional 100 million into the Student Equity budget. There was discussion on using the Student Equity funds for tangible items such as Tarde de Familia, year-end celebrations and highlighting student successes. Monica Rodriguez suggested integrating Student Equity into a Professional Development program in collaboration with other departments.

Meeting was adjourned at 11:02 a.m.

**Next Meeting: June 12, 2015**