



**STUDENT SUCCESS AND EQUITY
COUNCIL MEETING
MINUTES
January 23, 2015**

CO-CHAIRS: Adrian Gonzales
Berta Cuaron
Greg Larson

MEMBERS PRESENT: Anfinson, Antonecchia,
Bongolan, DeHoyos, Dentoni, French, Goldsmith,
Gonzalez, Large, Lawson, Magnuson, Ramirez,
Romain, Snyder, Stockert, Villalobos and Zolliker.

RECORDER: Michelle LaVigueur

MEMBERS ABSENT: Barton, Carrillo, Moss, Nunez, Sivert,
Sosa and Sourbeer.

GUESTS:

A. **WELCOME** – Each member shared their purpose for serving on this council.

B. **ACTION ITEMS** – None.

C. **INFORMATION ITEMS**

1. **Purpose of the Student Success and Equity Council (SSEC)**

VP Gonzales discussed the purpose of the SSEC and shared some background on the legislation. This council will collectively steer the preparation of the Student Success and Support Program Plan as well as the Student Equity Plan. SSEC is a body of the shared governance structure which reports directly to the Strategic Planning Council. Meetings will occur on the 2nd and 4th Fridays of the month during the academic year. The 2nd Friday will be designated for the group as a whole and the 4th Friday will be designated for the subcommittees. We will need at least sixteen members present per meeting for a quorum.

2. **Overview of Institutional Plans** - VP Gonzales encouraged members to read the plans and bring any questions to the next meeting.

a. **Student Success and Support Program (3SP)**

VP Gonzales presented a PowerPoint which gave an overview of the 3SP. He discussed the legislative guidelines and advised the funds need to be spent in the year they are received.

b. **Student Equity Plan**

VP Gonzales reviewed this plan and discussed how it links to the Strategic Plan. This is a three to five year plan, whereas the 3SP is a yearly update. Palomar College received \$836,326.00 in Student Equity funds for FY2014-15.

c. **Strategic Plan 2016**

VP Gonzales reviewed the Strategic Plan 2016 - Action Plan Year Two. There is overlap between all three plans and our SPPF requests are tied the Strategic Plan.

3. **Council Meeting Schedule**

Student Success and Equity Council

VP Gonzales indicated that the full council will meet on both the 2nd and 4th Fridays for the first few months until subcommittees are formed. Once they are formed, the schedule will be as follows:

- a. Full Council – will meet the 2nd Friday of each month during the academic year.
- b. Council Subcommittees – will meet the 4th Friday of each month during the academic year.

4. **Proposed Subcommittees** – VP Gonzales, VP Cuaron and Greg Larson proposed the following subcommittees based on the plans. Jose Luis Ramirez suggested we add Assessment to the Counseling & Advising subcommittee. The council will continue to discuss the configuration of the subcommittees at the next meeting and members were encouraged to obtain input from others as well.

- a. Counseling & Advising
- b. Technology
- c. Follow-up Services (Outreach/In-reach)
- d. Orientation
- e. Policies & Procedures
- f. Research & Evaluation

- D. **Other Business** – None.

Meeting was adjourned at 10:41 a.m.

Next Meeting: February 27, 2015