Student Success Equity Council

REQUEST FOR FUNDING FORM

Primary Contact Person(s): Lee Chen Ext.: 2273

Program/Workgroup/Department(s): ESL Dept. / San Marcos Evening ESL Program

List of Partners/Participants: (please list name and program/workgroup/department)

Name	Program	Workgroup	Department
Gary Sosa	Department Chair		ESL
Katrina Tamura	San Marcos Evening Noncredit		ESL
Susana Murillo	San Marcos Evening Noncredit		ESL
Marcela Gomez	Student Advisor		ESL

1. Project Title: ESL Recognition Nights

2 Brief Description of proposed project and issue(s) you plan to address (not to exceed 250 words):

ESL Recognition Night showcases student achievements and celebrate a semester's worth of learning with the students' family and friends. In the evening ESL program, student success doesn't come without pain. The majority of the evening students hold at least one job, and yet they defy all odds to still come to school to improve their skills in English after a day's hard work. The majority of them are Spanish-speaking. Those who stick to the end of a semester, pass the courses, and graduate from our noncredit CDCP Certificate program are definitely worth celebrating.
Also, given the relatively small number of our Hispanic students continuing on with their education at the college after they complete our noncredit program, it's only fitting that our event marks a milestone in their educational pursuit. The activities at the event will provide not only motivation for them and their families to see the importance of continuing, but also information (such as financial aid) and advising on the next step.
The event also serves as a conduit for exposing Latino community members to our ESL program and to Palomar College, with an emphasis that Palomar is everyone's college and it is affordable.
The event also fulfills a best practice for student success, namely, making students feel connected to the college. Too

3. Identify the proposed target "disproportionate impact" group(s) to be impacted:

Success Indicator	Disproportionate Impact	Target	3-year Goal
Access	Veterans	☐	+5% Enrollment
Course Completion	Foster Youth	☐	+5% Successful Completion
ESL & Basic Skills Completion	African Americans	☐	+5% Successful Completion
ESL & Basic Skills Completion	Hispanics	☑	+5% Successful Completion
ESL & Basic Skills Completion	Males	☑	+5% Successful Completion
ESL & Basic Skills Completion	Students w/Disabilities	☑	+2% Basic Skills Seq. Comp.
Degree & Cert. Completion	African Americans	☐	+2% Degree Completion
Degree & Cert. Completion	Students w/Disabilities	☐	+2% Completlon
Degree & Cert. Completion	Unprepared Age 25-49	☐	+2% Completlon
Transfer to 4-year Inst.	Unprepared Age 25-49	☐	+2% Completlon

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4. Identify the specific goals/activities from SE Plan that you will address:
http://www2.palomar.edu/pages/ssec/files/2016/02/PalomarCollege_Student_Equity_Plan_2015-16_FINAL_wSignatures.pdf

This event primarily supports Objective C.2.2 of Palomar College Student Equity Plan by providing extensive outreach and support to ESL students. The event meets Objective C.2.1 as well by providing a mechanism for increasing the visibility of the ESL programs.

5. Describe your proposed intervention strategies/activities:

Current students, their family and friends, potential students, and the broader Latino community in the district attend this event. With this funding support, we are hoping to scale it up by inviting ESL students and faculty in sister programs to attend. We are hoping to attract 200 people.

Extensive support services will be coordinated for students enrolled in ESL courses participating in the recognition event. Mainly, these ESL students will be asked to complete at least three support service activities during the Spring term. These activities may include 1)meeting an ESL student specialist for education planning 2)completing a career assessment 3)attending one college-wide event 4)using tutoring services.

College and Community Connection & Equity Building:
* Originated in the fall 2013 semester by the evening ESL faculty.
* Repeated at the end of each subsequent regular semester
* The 2.5-hour event coincides with the scheduled final exam day and time so that faculty do not need extra pay (required ESL final exams have already taken place prior to the event day)
* A different motivational speaker who is a former ESL student is arranged to appear at the event. The idea is to demonstrate a role model for the students to keep going further in their education.
* A student-produced video is shown at the event. This product showcases the student's growth in their English abilities

6. Describe your implementation timeline:

The ESL Recognition Night event is held at the end of every regular semester. For the fall 2016 semester, it will be on Thu. December 15, 2016, and on Thu. May 25, 2017 for the spring semester.

The Fall recognition night will include a description of the proposed support services for Spring. When the Spring term begins, students will receive a card stock form to track their participation in support services. Those who complete the entire series of services will be recognized at the May celebration.

With the continued support of SSEC, we are hoping that this project can be on-going and not just a two-time event.

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7. Reference and explain the research studies that support your proposed intervention(s):

* In our ESL noncredit programs, the average of Hispanic students is 90% or so.
* College-wide, 39% of the student population at Palomar is Hispanic.
* This is projected to significantly increase over the next 20 years.
* Hispanic students have unique needs at the community college, including language support and other concerns that overlaps with other equity groups.
* Identified by the Chancellor's Office as under-prepared, Hispanic students at Palomar are significantly less likely to complete a study program, with their completion rate at only 40%.
* This at-risk population has unique needs which need to be met to ensure their academic success.
* Our event addresses most of the six success factors that support student achievement, identified by the CCC PR Group : nurtured (students feel somebody wants and helps them to succeed), engaged (students actively participates in class and extracurriculars), connected (students feel like they are part of the college community), and valued (students' skills, talents, abilities and experiences are recognized; they have opportunities to continue on campus and feel their contributions are appreciated.).

8. Describe your anticipated outcome(s):

- Community awareness and participation
- Presentation of academic outcomes
- Involving an otherwise isolated student group with the campus and offering them opportunity to collaborate
- Dissemination of information about programs and services
- Promoting the value of participation and perseverance in the program
- Fostering positive relationships and sense of campus community
- Increasing success and equity among students
- Possibly scaling up and serving as a model for a "graduation" ceremony for all students who are granted the Noncredit ESL Certificate of Completion in the ESL Dept.

9. Describe how you plan to evaluate progress toward these outcome(s):

We will have students fill out an RSVP card with the number of guests they will be bringing to campus. We will pass out and collect a brief questionnaire at the event that ask if attendees want to be included on a mailing list (email and physical address) for more information about the program and registration dates. The survey questions will include ones on what the participants think of our ESL Program in particular and Palomar College in general. We will also have photo and video records to validate some of the outcomes. We will request that IRO keep track of how many of the students move on from our noncredit program to credit ESL, CT-ESL, and other Palomar credit programs/classes.

10. Identify the evaluation support you anticipate needing from the Institutional Research Office:

Providing and analyzing data on how many of the students move on from our noncredit program to credit ESL, CT-ESL, and other Palomar credit programs/classes.

11. Excluding SE and SSSP, identify the available funding resources (sources and amounts) that you will have access to:

None.

Funding Requested from Student Equity:

☑ I have read the Acceptable and Unacceptable Uses of Student Equity Funds for Fiscal Year 2016 – 2017.

Budget Category	Item Description	Quantity Needed	Total Amount
1. Staff Identify pay rate/ hours/benefits (link to Fiscal Services benefits worksheet below): http://www.palomar.edu/fiscal_services/LeftNav/Forms.html	2 ESL staff members such as program assistants and/or ESL Student Specialist at each event, who will receive comp time.	2 events	$ 0.00
Hourly Employees	1 ESL tutor representative at each event	2 events	$ 80.00
Classified Staff	IS A/V technician's overtime pay	2 events	$ 500.00
Faculty			$ 0.00
Consultants			$ 0.00
2. Supplies/Materials	Post cards, envelopes, flyers, certificates, decorations, motivational booklets, tracking card for services, etc.	2 semeste	$ 3,000.00
3. Equipment			$ 0.00
4. Services			$ 0.00
5. Printing	Flyers, invitations, certificates, programs	2 semeste	$ 800.00
6. Mailing	Student reminders and follow-up	2 semeste	$ 300.00
7. Travel			$ 0.00
8. Food	Food provided by Food Services	2 events	$ 4,000.00
9. Facilities Needed	Janitorial fees		$ 0.00
10. Other			$ 0.00

Total Cost of Project: $ 8,680.00

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