Student Success Equity Council

REQUEST FOR FUNDING FORM

Primary Contact Person(s): [redacted] Ext.: [redacted]

Program/Workgroup/Department(s): [redacted]

List of Partners/Participants: (please list name and program/workgroup/department)

Name	Program	Workgroup	Department
Pete Ordille			EME
Wayne Hooper			Fire Tech

1. Project Title: Public Safety Veterans Outreach Specialist

2 Brief Description of proposed project and issue(s) you plan to address (not to exceed 250 words):

Our goal is to address the disproportionate impact designation sited in the SSEC Report 2014-2017. Our EME Department has been working with the military transition team on reaching out to our veteran's group and active duty military who are about t

3. Identify the proposed target "disproportionate impact" group(s) to be impacted:

Success Indicator	Disproportionate Impact	Target	3-year Goal
Access	Veterans	☑	+5% Enrollment
Course Completion	Foster Youth	☐	+5% Successful Completion
ESL & Basic Skills Completion	African Americans	☐	+5% Successful Completion
ESL & Basic Skills Completion	Hispanics	☐	+5% Successful Completion
ESL & Basic Skills Completion	Males	☐	+5% Successful Completion
ESL & Basic Skills Completion	Students w/Disabilities	☐	+2% Basic Skills Seq. Comp.
Degree & Cert. Completion	African Americans	☐	+2% Degree Completion
Degree & Cert. Completion	Students w/Disabilities	☐	+2% Completlon
Degree & Cert. Completion	Unprepared Age 25-49	☐	+2% Completlon
Transfer to 4-year Inst.	Unprepared Age 25-49	☐	+2% Completlon

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4. Identify the specific goals/activities from SE Plan that you will address:
http://www2.palomar.edu/pages/ssec/files/2016/02/PalomarCollege_Student_Equity_Plan_2015-16_FINAL_wSignatures.pdf

There is clear evidence of disproportionate impact among veterans enrolled in the district service area. Our goal is in line with the recommendations identified int the SSEC Goals report 2014-2017, which is to increase our veteran and transitioning military by aprroximately 2% year with a three year goal of minimum increase of at least 5% in enrollment. In a recent meeting with a Brigadier General who oversees education, a point was made that among the Army Reserves and National Guard, there are over 50,000 soldiers who have never set foot on a college campus. A.1.1 Identify and implement outreach strategies to increase the number of veterans who apply to and enroll in the college.

5. Describe your proposed intervention strategies/activities:

A. Create and fill the position of Public Safety Verteran's Outreach Specialist to perform tasks which will result in the improved veteran and our transitioning military, meet with military representatives to develop strategies to improve military enrollment, attend and present recruitment events for the military population on base and civilian locations, meet with interested students to explain the public safety programs, assist interested students in education plans and the enrollment process, assist students with providing streamlined pathways from education to employment, provide assistance and information on use of veteran's benefits, meet with EME Department and Fire Technology on a regular basis to report on activity involvement and review up to date enrollment information provided by SSEC researchers, work with program directtor and provide input on ideas relating to course availability and partnership ventures, organize and conduct orietation sessions for potential veteran students, organize and conduct campus tours to allow potential students to see programs in action.

6. Describe your implementation timeline:

A. Meet with HR and create job description, qualifications and assign pay rate. B. Recruit and fill position. C. Position becomes operational by Summer Session 2017 at the latest. We would like to implement sooner if the hiring process can be expedited.

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7. Reference and explain the research studies that support your proposed intervention(s):

Research studies done have shown that outreach programs have improved enrollment in Summer semesters by approximately 7% and Fall of up to 36%. This was conducted by high school counselors who began the outreach program in October in which workshops were conducted providing general information about the EME and Fire Tech Programs. Workshops also informed students of the enrollment process and the benefits of attending our college programs (including success and pacement data). More workshops were conducted as the months went a long, giving more detailed assistance in the enrollment process, student services, study skills, education plan development. Students were also able to apply for admission during these orientation workshops. The results of this agressive effort reulted in a significant improvement in enrollment. Our EME Department E4 transition team have begun to see significant improvements in enrollment using thes basic principles.

8. Describe your anticipated outcome(s):

After consulting with Ryan Williams, Veteran's Enrollment Supervisor, we expect enrollment figures to easily surpass the projected goals of 2% per year, or a three year goal of 5%. We honestly believe the results will be much higher.

9. Describe how you plan to evaluate progress toward these outcome(s):

Documentation of veteran contacts and follow up with potential students on progress of actual enrollment. Work with college institutional research and SSEC research on maintaining accurate and current data on our veteran population enrollment. Routine assessment based on research enrollment updates.

10. Identify the evaluation support you anticipate needing from the Institutional Research Office:

Research statistics on enrollment will be a key in determining the success of this program. We will need to continually evaluate the enrollment numbers and institute new access and outreach strategies based on the figures we are presented.

11. Excluding SE and SSSP, identify the available funding resources (sources and amounts) that you will have access to:

Possible support from Instructional Planning Committee and Community Enhancement Funding. This would be determined at a later date.

Funding Requested from Student Equity:

☑ I have read the Acceptable and Unacceptable Uses of Student Equity Funds for Fiscal Year 2016 – 2017.

Budget Category	Item Description	Quantity Needed	Total Amount
1. Staff Identify pay rate/ hours/benefits (link to Fiscal Services benefits worksheet below): http://www.palomar.edu/fiscal_services/LeftNav/Forms.html			30,000.00
Hourly Employees			000.00
Classified Staff			000.00
Faculty			000.00
Consultants			000.00
2. Supplies/Materials			$1000.00
3. Equipment			$500.00
4. Services			
5. Printing			$500.00.
6. Mailing			$100.00
7. Travel			$500.00
8. Food			$200.00
9. Facilities Needed			000.00
10. Other			000.00

Total Cost of Project: 0

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