PALOMAR COLLEGE
Learning for Success

STUDENT SUCCESS AND EQUITY COUNCIL MEETING MINUTES September 9, 2016

CHAIRS: Vice President of Student Services, Adrian Gonzales

Interim VP for Instruction, Dan Sourbeer

Faculty Senate President, Travis Ritt

MEMBERS: Anfinson, Antonecchia, Barton, Bongolan, Diaz, Hopp, Kahn, Lawson, Magnuson, Martinez, Moreno, Mudgett, W. Nelson, O'Brien, Ordille, Patel, Ramirez, M. Rodriguez, Sanchez, Shafer, Sivert, Sosa, Stockert, Tovar and Waite.

ABSENT: Ramirez and Squires.

RECORDER: Michelle LaVigueur

GUESTS: Letty Aguirre, Michael Large and Marti Snyder.

Order of Agenda Items	Attachments	Time Allotted

A. MINUTES

1. Approve minutes of August 26, 2016

MSC – (Ordille/Bongolan): The minutes for August 26, 2016 were approved and accepted into the record with abstentions from Cindy Anfinson, Michelle Barton, Gary Sosa and Lori Waite.

B. ACTION ITEMS/FIRST READING

1. SSEC Governance Structure Membership Change **Exhibit A** **10 minutes**

-Adding a Student Equity Counselor and removing one Counseling Faculty – Patrick O'Brien

Patrick O'Brien reviewed the action to add a Student Equity Counselor and remove a Counseling Faculty member from the SSEC membership. There are currently two Counseling Faculty members on the SSEC. Members were encouraged to take this information back to their constituent groups and bring feedback to the next meeting on September 23, 2016.

C. ACTION ITEMS/SECOND READING – None.

D. INFORMATION/DISCUSSION ITEMS

1. Council Reading Update: *Redesigning America's Community Colleges – A Clearer Path to Student Success* **20 minutes**

Michelle Barton led the discussion on the first two chapters of the book. The following were noted:

1. All members of the campus community need to be involved in guided pathways
2. The current culture, structure, way of thinking may need to shift to focus more on student success
3. A la carte (Cafeteria style) does not work well
4. The model that worked decades ago may not work for today's students
5. Focus more on students' career goals.
6. Integrate technology to track student progress

How do we integrate the above with Palomar College?

- Begin to restructure our college culture by addressing our internal obstacles
- Provide guidance to students from orientation to goal completion
- Student Services and Instruction working in collaboration
- Each department creating student pathways
- Work backwards – start at the students' career goals and then determine academic goals to match

Members were encouraged to continue this conversation in their areas. The Council will read through chapter four by the next SSEC meeting on September 23, 2016. In the future, we will assign action items from the discussions taking place.

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2. **SSEC 2016-17 updated Membership and Workgroup Membership** **Exhibit B** **10 minutes**
The updated SSEC Membership and Workgroup membership was reviewed.

3. **Blending Committees – SSSP, NCSSSP, SE, BSI** **Exhibit C** **15 minutes**
Olga Diaz presented a spreadsheet showing overlap in membership between the BSI committee and SSEC.

4. **Funding Request Workshops** **Exhibit D** **5 minutes**
Olga Diaz reported that the funding workshops were held on September 7 and 8, 2016. The funding application period is September 12 – 30, 2016. The SSEC will review the fall 2016 applications on October 14, 2016 for spring 2017 implementation.

5. **Pathway Discussion** **30 minutes**
Olga Diaz presented a spreadsheet with academic plan codes, CIP codes and descriptions. She asked the members to assign a pathway to a few of them. Of our 944 majors in PeopleSoft, a student pathway should be assigned to each one.
There was discussion on the following:
   - Creating a broad pathway for each division, moving into each department (i.e.: Social and Behavioral Sciences > Psychology)
   - How do the divisions and departments see themselves fitting in a pathway?
   - Including each department in this conversation and then bring it back to the SSEC for discussion/implementation
   - Creating a rubric for each department with a pathway model
   - Matching each of our majors with a clear career pathway
   - The 15 CTE Industry Sectors in California were discussed: https://cte-vistausd-ca.schoolloop.com/sectors
   - Transitioning from this Council to a college wide conversation
   - Tap into pathways that our feeder schools and universities may have already developed
   - Attaching pathways to a student's major

6. **Workgroups Met** **Exhibit E** **30 minutes**
   a. **Access & Outreach –** Dr. Jack Kahn is the Chair of this workgroup. They are working on access, outreach and defining pathways to assist our Veteran students in completing their academic goals. They are also working on creating a Mission statement and holding instructional events on base at Camp Pendleton.
   b. **Retention –** Nancy Moreno is the Chair and Cindy Anfinson is the Co-Chair of this workgroup. They are focusing on reaching out to students who have stopped attending college, developing a survey to better understand how we can assist them. They are researching ways other colleges have been successful retaining students up to the 30 unit mark in order to develop a coordinated process of retention for Palomar College. They are also working on developing better communication with students across the board. In the future, Week of Welcome (WOW) will be coordinated by another department.
   c. **Student Pathways –** Dr. Glyn Bongolan is the Chair and Dr. Travis Ritt is the Co-Chair of this workgroup. They are working on including the campus community in this discussion by scheduling small groups and/or all campus meetings.

E. <u>OTHER BUSINESS</u>

Meeting was adjourned at 11:03 a.m.

Next Meeting: September 23, 2016