



**STUDENT SUCCESS AND EQUITY  
COUNCIL MEETING  
AGENDA  
January 22, 2016**

<b>MEETING TYPE:</b>	<input checked="" type="checkbox"/>	Staff	Date: <b>January 22, 2016</b>
		Product/Project	Starting Time: <b>9:00 a.m.</b>
		Special	Ending Time: <b>11:00 a.m.</b>
			Place: <b>AA-140</b>

**CHAIR:** Interim Superintendent/President,  
Adrian Gonzales  
  
Interim VP for Instruction, Dan Sourbeer  
  
Faculty Senate President, Greg Larson

**MEMBERS:** Anfinson, Antonecchia, Barton, Baugh,  
Bongolan, Caldwell, DeMaris, Diaz, French, Gonzalez, Kahn,  
Large, Lawson, Magnuson, Martinez, J. Nelson, W. Nelson,  
Nunez, Ramirez, Rodriguez, Romain, Sivert, Snyder, Sosa,  
Squires, Stockert, Villalobos, Waite and Weller.

**RECORDER:** Michelle LaVigueur

Order of Agenda Items	Attachments	Time Allotted
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- |  |                   |
|--|-------------------|
| <b>A. <u>MINUTES</u></b>   |                   |
| 1. Approve minutes of December 11, 2015  |                   |
| <b>B. <u>ACTION ITEMS/SECOND READING</u></b> – None.   |                   |
| <b>C. <u>ACTION ITEMS/FIRST READING</u></b> – None.  |                   |
| <b>D. <u>INFORMATION/DISCUSSION ITEMS</u></b>  |                   |
| 1. <b>Technology Initiative Plan</b> – Connie Moise  | <b>40 minutes</b> |
| 2. <b>Upcoming Conference Opportunities:</b>   | <b>15 minutes</b> |
| a. The Center for Urban Education (CUE) at the University of Southern California<br>Overview: Tools and practices to turn Student Equity Plans into measurable educational outcomes, campus teams of 5-10<br>February 4-5, 2016 in Los Angeles, CA at \$8,000.00 per team<br><a href="http://cue.usc.edu/student_equity">http://cue.usc.edu/student_equity</a> | <b>Exhibit A</b>  |
| b. Redesigning America’s Community Colleges: A Guided Pathway Approach<br>February 18, 2016 in Bakersfield, CA at \$64.29<br><a href="https://www.bakersfieldcollege.edu/conference/redesigning-community-colleges">https://www.bakersfieldcollege.edu/conference/redesigning-community-colleges</a>   |                   |
| c. 9 <sup>th</sup> Annual African American Male Summit (A2MEND)-Moving the Needle: From Injustice to Equity<br>March 3-4, 2016 in Los Angeles at \$450.00<br><a href="http://a2mend.org/conference/">http://a2mend.org/conference/</a>   |                   |
| d. Advancing Student Success: From Plan to Action (CCCCO)<br>March 14 – 16, 2016 in Sacramento, CA at \$300<br><a href="https://www.regonline.com/builder/site/Default.aspx?EventID=1786182">https://www.regonline.com/builder/site/Default.aspx?EventID=1786182</a>   |                   |
| 3. <b>Student Activity Card Data Collection Process</b><br>-Olga Diaz and Lindsay Kretchman  | <b>15 minutes</b> |
| 4. <b>Faculty Advising Update</b> – Olga Diaz  | <b>10 minutes</b> |
| 5. <b>Multiple Measures Workshop</b> – Dan Sourbeer  | <b>10 minutes</b> |
| 6. <b>Workgroup Confer and Report Out</b>  | <b>30 minutes</b> |
| <b>E. <u>OTHER BUSINESS</u></b>  |                   |

Next Meeting: Friday, February 26, 2016



**STUDENT SUCCESS AND EQUITY  
COUNCIL MEETING  
MINUTES  
December 11, 2015**

**CHAIRS:** Interim Superintendent/President,  
Adrian Gonzales  
  
Interim VP for Instruction, Dan Sourbeer  
  
Faculty Senate President, Greg Larson

**MEMBERS:** Aguilera, Anfinson, Barton, Baugh, Bongolan,  
DeMaris, French, Magnuson, Martinez, Nelson W., Ramirez,  
Rodriguez, Sivert, Sosa, Squires, Stockert, Villalobos and Waite.

**ABSENT:** Antonecchia, Diaz, Gonzalez, Kahn, Nelson J.,  
Nunez, Romain, Snyder and Weller.

**RECORDER:** Michelle LaVigueur

**GUESTS:** Michael Large

<b>Order of Agenda Items</b>	<b>Attachments</b>	<b>Time Allotted</b>
<b>A. <u>MINUTES</u></b>		
1. <b>Approval of Minutes for November 13, 2015</b> MSC – (Sourbeer/Stockert): The minutes for November 13, 2015 were approved and accepted into the record with abstentions from Michelle Barton, Matthew Baugh, Adrian Gonzales, Jose Luis Ramirez, Monica Rodriguez, Shayla Sivert, Gary Sosa, Dan Sourbeer, Annette Squires and Brian Stockert.		
B. <b><u>ACTION ITEMS/FIRST READING</u></b> – None.		
C. <b><u>ACTION ITEMS/SECOND READING</u></b> – None.		
<b>D. <u>INFORMATION/DISCUSSION ITEMS</u></b>		
1. <b><u>GE/ILO – Intercultural Competency &amp; Knowledge Assessment</u></b> <b><u>-Wendy Nelson</u></b> One of our Student Learning Outcomes (SLO) Coordinators, Wendy Nelson gave a presentation on the Intercultural Competency & Knowledge Assessment. Palomar College is required to assess our General Education/Institutional Learning Outcomes (GE/ILO) and the four ILO's are: <ol style="list-style-type: none"> <li>1. Knowledge of Human Cultures</li> <li>2. The Physical and Natural World</li> <li>3. Intellectual and Practical Skills</li> <li>4. Personal and Social Responsibility and Integrative Learning</li> </ol> The following points were noted in her presentation: <ul style="list-style-type: none"> <li>• Most course SLO's are mapped to at least one of the ILO's</li> <li>• SLO's are stored in TracDat</li> <li>• Courses to be assessed are randomly selected with IRP and are mapped to the ILO being used</li> <li>• A rubric is created by a workgroup prior to the selection process</li> <li>• This work is all voluntary and faculty are paid \$250.00 to participate in the assessment</li> <li>• Faculty can assess anything in their course that relates to our students</li> <li>• They are assessing the students, not the actual course</li> </ul> She reviewed the results of the research in each of the categories for the twenty-eight sections that were assessed. There was discussion on the ILO process and the results of the assessments.	10 minutes	
2. <b><u>Student Equity Funding Rubrics</u></b> <b><u>-Identify Members to Assist</u></b>	Exhibit A	5 minutes

## Student Success and Equity Council

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Interim Superintendent/President Adrian Gonzales reported that we need to identify member to assist in adopting a Student Equity Funding Rubric for Palomar College. Dan Sourbeer, Matthew Baugh and Cynthia Anfinson will lead this effort.

3. **M2C3/CORA Resources & Training** Exhibit B 5 minutes  
Interim Superintendent/President Adrian Gonzales gave an overview of the history and value of M2C3. We purchased training workshops that are free to everyone on campus. He encouraged the SSEC to participate in the training and begin to engage the rest of the campus in the discussion. There was a suggestion to invite the program developers, J. Luke Wood, PhD and Frank Harris III, Ed.D to speak at plenary.
4. **Student Equity Plan Update** 5 minutes  
Interim Superintendent/President Adrian Gonzales reported that our Student Equity Plan is complete. The Governing Board approved it on Tuesday, December 8, 2015, signatures were obtained and it is being mail to the Chancellor's Office today.
5. **SSSP Update** 5 minutes  
Dean Brian Stockert reported we have spent down our rollover funds for FY 2014-15. The future funds will be spent on two Counselor positions being split between SE/SSSP and items that support our core functions. There are also funds set aside for faculty advisement. We have been focusing attention on our MIS data, as this is directly tied to our funding.
6. **Upcoming Conference Opportunities** Exhibit C 10 minutes
  - Instructional Design and Innovation Institute (Academic Senate for CCC)  
January 21-23, 2016 in Riverside, CA at \$395  
<http://www.asccc.org/events/2016-01-21-160000-2016-01-23-220000/2016-instructional-design-and-innovation>
    - Interim Superintendent/President Adrian Gonzales reported this conference is being sponsored by the Faculty Senate and Chancellor's Office.
  - Advancing Student Success: From Plan to Action (CCCCO)  
March 14 – 16, 2016 in Sacramento, CA at \$300  
<https://www.regonline.com/builder/site/Default.aspx?EventID=1786182>
    - Interim Superintendent/President Adrian Gonzales reported that he and Olga Diaz will be attending. Others interested in attending should contact Olga and the SSEC Funded Travel guidelines (Exhibit C) will be used in the selection process.

Student representatives are able to attend conferences, but need to work with their instructors for approval for any missed class time. A specific dollar amount of SE funding will be set aside for future travel.
7. **Workgroup Meeting** 80 minutes  
The Workgroups met during the last half of the meeting.

### E. **OTHER BUSINESS**

1. Matthew Baugh suggested we use marketing techniques to make campus resources more visible to students. He also mentioned that we do a great job of addressing diversity through various events held on campus.
2. Interim Superintendent/President Adrian Gonzales mentioned that derogatory statements towards certain cultural groups were spray painted on windows at Mira Costa College. Students had a demonstration following the event, expressing their concern. Palomar College has reached out to them, offering assistance and support.
3. Interim Superintendent/President Adrian Gonzales congratulated Jorge Villalobos on his new assignment as a tenure track faculty member at Mesa College. Shayla Sivert mentioned he started out here at Palomar College as an ESL student.
4. Interim Superintendent/President Adrian Gonzales reported that he will ask IS Director, Connie Moise to give a presentation on the Technology initiative to SSEC in the spring.

Meeting was adjourned at 11:00 a.m.

Next Meeting: January 22, 2016

# Student Success & Equity Council

Conference Opportunities

## A) The Center for Urban Education (CUE) at the University of Southern California

February 4-5<sup>th</sup>, Los Angeles

Team: 5-10 people

Focus: Implementing Student Equity Plan

Each hands-on activity will help your campus avoid common obstacles to improving equity. Tools include:

- Data-based approaches to maximize the impact of student equity funds and other institutional resources.
- Maps to move from data analysis into actionable practices.
- Inquiry methods to identify causes of low success in course completion and basic skills.
- Strategies to talk about race and equity constructively.
- Activities to develop buy-in and get greater campus involvement in equity-focused change.

## B) Redesigning America's Community Colleges: A Guided Pathway Approach

February 8<sup>th</sup>, Bakersfield

Team: 5

Focus: Pathway development

The Community College Research Center (CCRC) in Columbia published a book on Guided Pathways that addresses the new Student Success and Support Program and Equity funding, as well as the increasing emphasis on Associate Degrees for Transfer. The authors of this groundbreaking book paint a picture of what a community college can accomplish if these initiatives merge into a single, mega-redesign of the college.

Includes: Student Panel, College Panel, Book signing

C) 9<sup>th</sup> Annual African American Male Summit  
(A2MEND)-Moving the Needle: From Injustice to Equity

March 3-4<sup>th</sup>, Los Angeles

Team: Undecided

Focus: Counteract dismissal of African American males in higher education

Proposed Strands:

African American male students, student support services, instructional practices, administrative/executive approaches.

D) Advancing Student Success:  
From Plan to Action (CCCCO)

March 14-16th, Sacramento

Team: 4

Focus: Best practices for student success

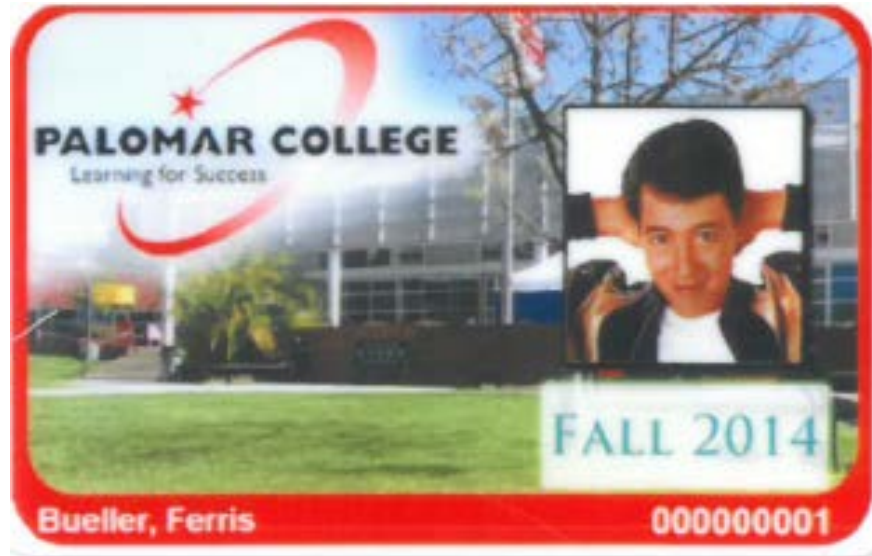
Presentations will showcase innovations, model programs and policies, research projects, and other best practices. Learn what makes SSSP and Student Equity work in the California Community Colleges.



# Student Activity Card Data Collection Project



Lindsay Kretchman & Olga Diaz

# Student Activity Card Sample



# Distributed to Existing Categorical & Service Programs

- EOPS / TRIO
- Foster Youth
- Disability Resource Center
- Veteran Services

 <b>Student Activity Card</b> Coupon		 <b>Student Activity Card</b> Coupon	
Student Name	_____	Student Name	_____
Student ID	_____	Student ID	_____
Semester	Spring 2016 / Fall 2016	Semester	Spring 2016 / Fall 2016
Program	DSPS / EOPS / FY / TRIO / Other	Program	DSPS / EOPS / FY / TRIO / Other
Date Issued	_____	Date Issued	_____
Student Copy		Activity Card Office Copy	

# Data Collection Tools



# Card Swipe Locations & Data Storage

- Fixed locations and mobile activities
- Data stored and compiled for future analysis
- Possible data load feature for services

Time stamp	Card number	Group	Interest	First Name	Last Name	
1/5/2016 15:24	10922194	EOPS	Financial Aid Workshop	Joe	Smith	
1/5/2016 15:24	10922194	DSPS	Tutoring	Joe	Smith	
1/5/2016 15:24	10922194	EOPS	Gas Card	Joe	Smith	
1/5/2016 15:21	10922194	DSPS	Book Voucher	Joe	Smith	

# Institutional Research & Planning / Student Equity Plan Updates

- Data collected will be compiled and shared with IRP for analysis.
  - Accountability for St. Equity resources
  - Measure effectiveness of investment in direct supports and academic supports
  - Expand reporting capability for St. Equity Plan updates
- Possible expansion of data collection efforts in future terms.

Questions / Feedback?

[odiaz@palomar.edu](mailto:odiaz@palomar.edu)

[lkretchman@palomar.edu](mailto:lkretchman@palomar.edu)

# Technology Projects

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INFORMATION SERVICES

JANUARY 2015

CONNIE MOISE, DIRECTOR

# Topics

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- Requirements for Technology at Palomar
- Technology Values
- Technology Projects
- Key Project Goals and Timeline
- Key Project Resources
- Ultimate Goal: Palomar College Student Experience



# Institutional Strategic Goals' Technology Requirements

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## 1. Student Learning

- Regular data collection and reports
- Online services
- Data/information for planning and resource allocation

## 2. Student Support and Success

- Reporting, tracking
- Communication systems
- Intake and orientation process
- Enhanced technology available to students

## 3. Partnerships

- Connections/integrations
- Learning experiences

## 4. Professional Development

- Data collection and analysis
- Revised processes
- Technology training

## 5. Facilities and Infrastructure

- Standards
- Efficiency
- Flexibility

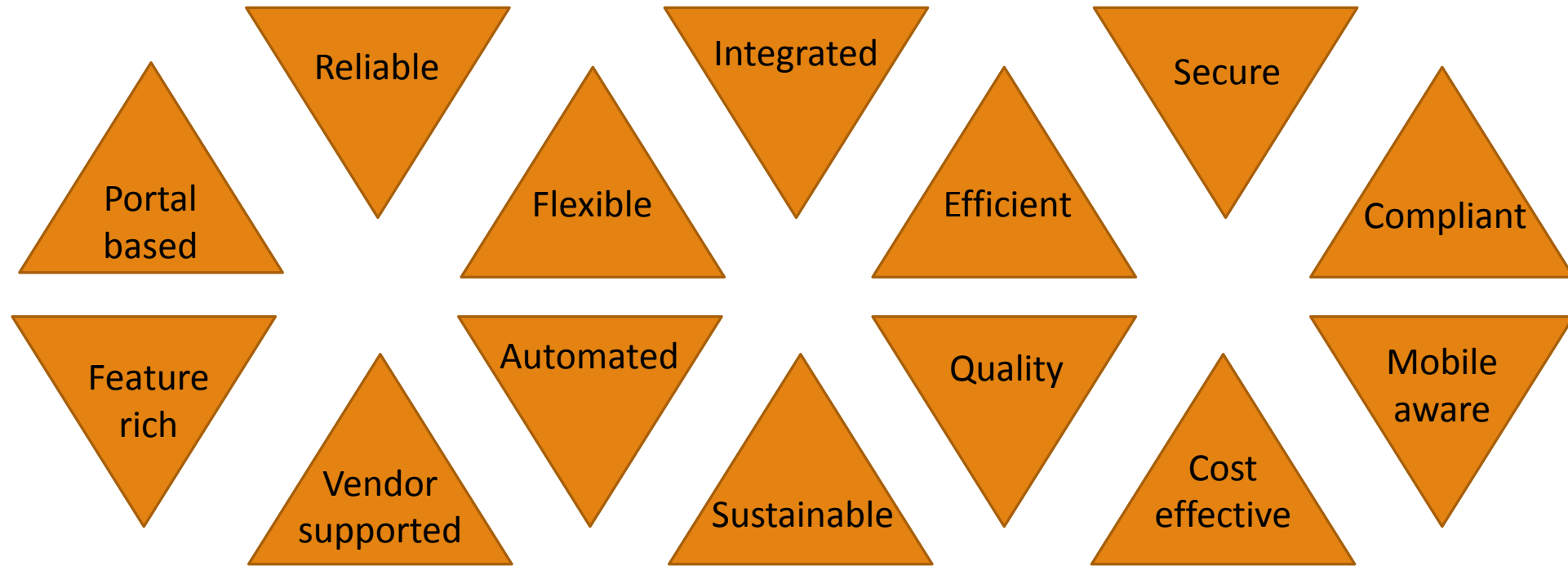
# Institutional Operational Technology Requirements

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- Oversight, Governance and Administration
- Instruction
- Student Services
- Finance and Administrative Services
- Human Resource Services
- Communications, Marketing and Public Affairs
- Research, Institutional Effectiveness and Grants
- Development and Foundation

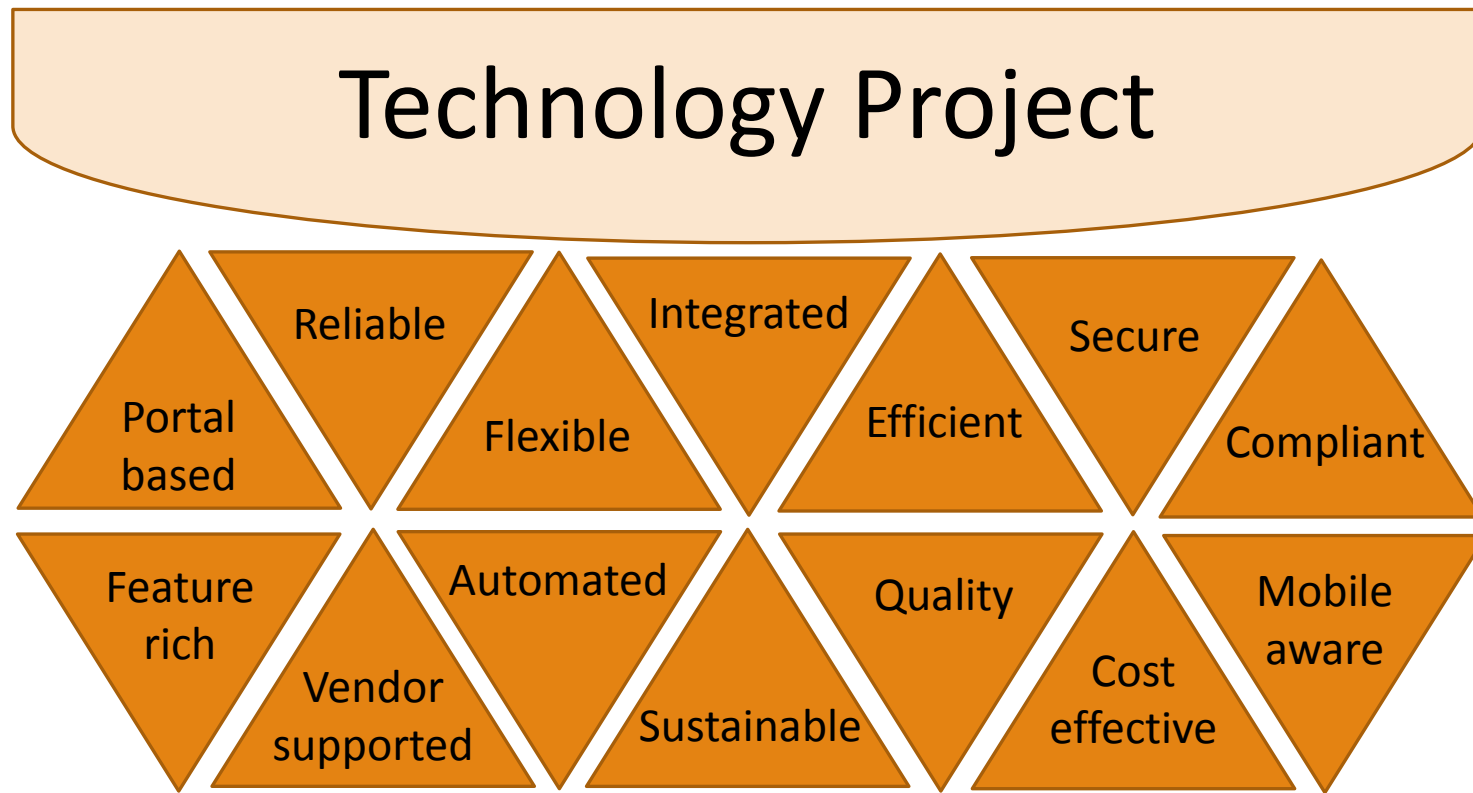
# Technology Values

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# Technology Values are Foundational

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# Technology Projects

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72 Open IS Projects



Does not include  
Operational Efforts  
or Help Desk Work



Microsoft Excel  
Worksheet

# Technology Projects

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72 Open IS Projects



Does not include  
Operational Efforts  
or Help Desk Work



**23 are Key Projects,  
required for Key Projects,  
or related to Key Projects**

# Key Technology Projects

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- cccApply – common Admissions Application
- Mobile Access
- Portal / Activity Center Functions
- Payment Plan for Students
- Blackboard Integration – event driven
- cccAssess – common Student Assessment
- cccEdPlan – common Ed Planning tool
- Maxient – Student Conduct System
- Canvas (pilot) integration
- Customer Relationship Management (CRM)

# Key Technology Project “Pre-requisites”

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- InCommon Federation (Shibboleth) for Single Sign-On
- Oracle PeopleTools Upgrade from 8.50 to 8.54
- Oracle PeopleSoft Upgrade Campus Solutions 9.0 to Student Administration 9.2
- Oracle PeopleSoft De-customization
- Student Administration Integration Pack (SAIP) implementation

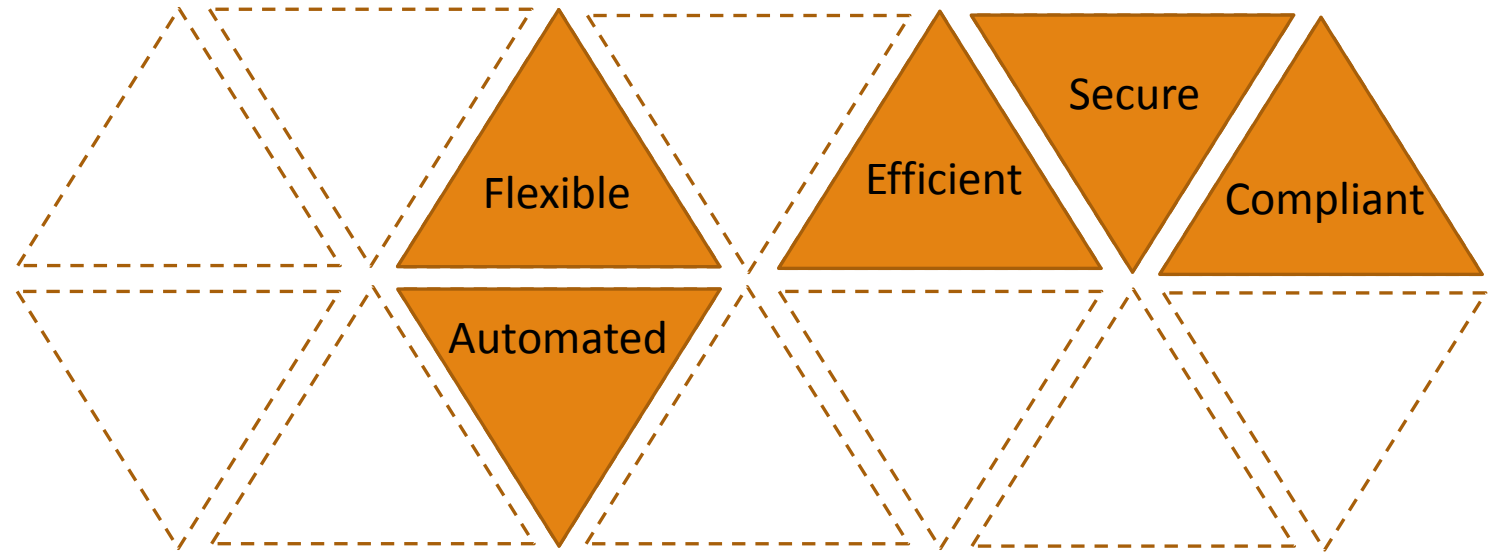


# Why are there “Pre-requisites”?

## PeopleSoft Campus Solutions at Palomar College:

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- History
- Upgrade Process
- Current Status



# Why are there “Pre-Requisites”?

## PeopleSoft Campus Solutions at Palomar College:

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GOAL:

PeopleSoft Student Administration 9.2 with PeopleTools 8.54 –  
Ready for Key Technology Project Implementation

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## AMBITIOUS GOAL:

# PeopleSoft Student Administration 9.2 with PeopleTools 8.54 – Ready for Key Technology Project Implementation

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- InCommon Federation (Shibboleth) for Single Sign-On – **March 2016**
- Oracle PeopleTools Upgrade from 8.50 to 8.54 – **May 2016**
- Oracle PeopleSoft Upgrade Campus Solutions 9.0 to Student Administration 9.2 – **July 2016**
- Oracle PeopleSoft De-customization – **November 2016**
- Student Administration Integration Pack (SAIP) implementation – **November 2016**

All dates are estimates

# Technology Projects

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72 Open IS Projects



Does not include  
Operational Efforts  
or Help Desk Work



**23 are Key Projects,  
required for Key Projects,  
or related to Key Projects**

## **Resources for Key Projects**

### IS Resources:

1 programmer (Student module)

1 programmer (Financial Aid)

Manager and 3 programmers – VACANT

### Categorical Resources:

IS Project Manager (3SP) – VACANT

IS Programmer (3SP) – VACANT

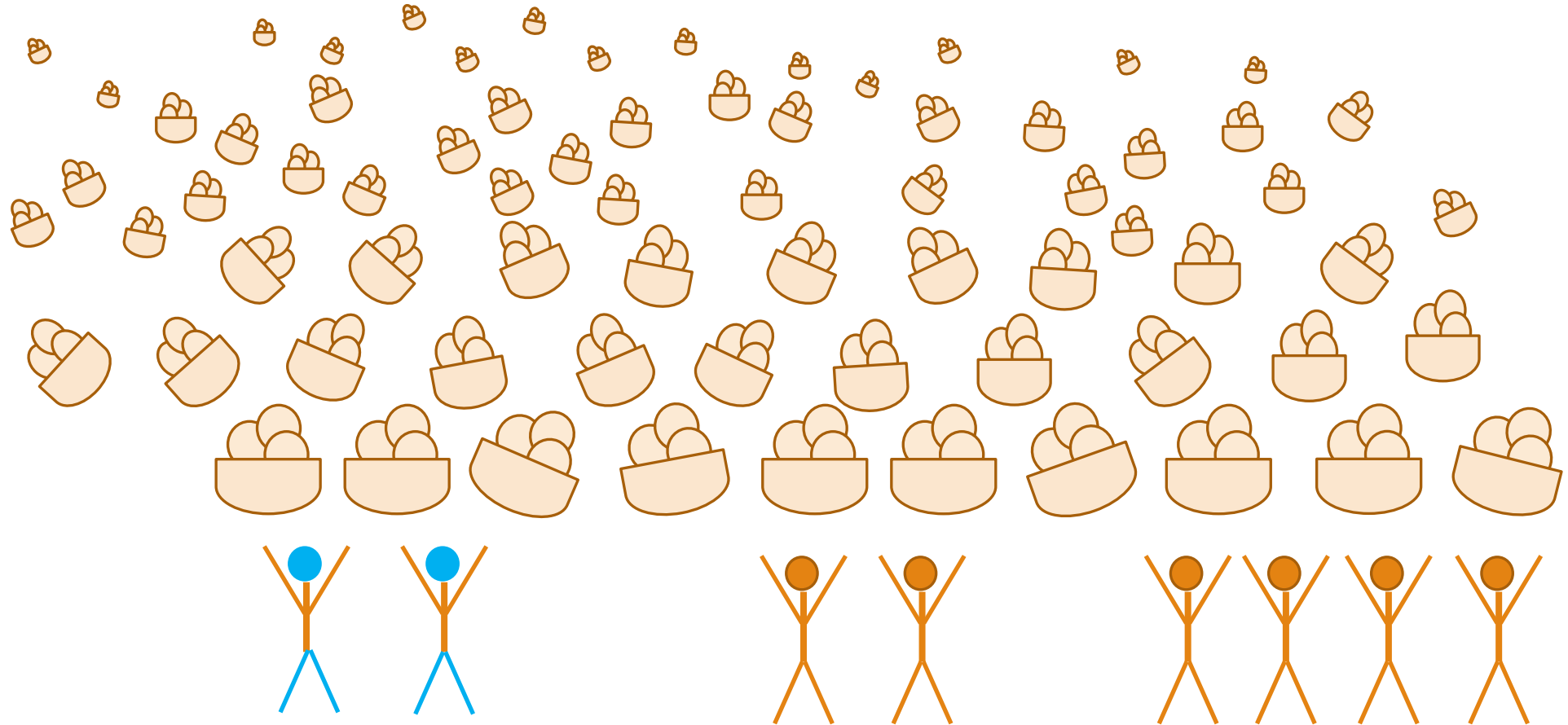
### Department Resources:

4 Functional Technical Specialists

Consultants – Need to Engage

# Resource Constraint

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GOAL:

PeopleSoft Student Administration 9.2 with PeopleTools 8.54 –  
Ready for Key Technology Project Implementation

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# Key Technology Projects – Configuration and Testing Efforts

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- cccApply – July 2016
- Mobile Access – July 2016
- Portal / Activity Center Functions – November 2016
- Payment Plan for Students – Delivered Function / RFP
- Blackboard Integration – November 2016
- cccAssess – Start Fall 2016
- cccEdPlan – Start Fall 2016
- Maxient – Student Conduct System – In progress
- Canvas (pilot) integration – In progress
- Customer Relationship Management (CRM) – Researching

All dates are estimates



# Palomar College Student Experience

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- Professional
- Engaging
- Supportive
- Targeted and Refined
- Positive and Pleasant

# Palomar College Student Experience

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