



Tuesday, October 15, 2019
Strategic Planning Council

Chair: Joi Blake

Members: Jenny Akins, Barbara Baer, Michelle Barton, Carmelino Cruz, Mike Deal, Olga Diaz, Patti Dixon, Aiden Ely, Kelly Falcone, Tricia Frady, Margie Fritch, Stephen Garcia, Anel Gonzalez, Jack Kahn, Julie Lanthier Bandy, Teresa Laughlin, Connie Moise, Jim Odom, Donna Potratz, Stacy Rungaitis, Michael Shanahan, Linus Smith, Craig Thompson, Sherry Titus, Fari Towfiq

Recorder: Cheryl Ashour

A. Opening

Subject	1. Approval of October 1, 2019 Minutes
Meeting	Oct 15, 2019 - Strategic Planning Council
Category	A. Opening
Access	Public
Type	Action-First Reading, Minutes
Minutes	View Minutes for Oct 1, 2019 - Strategic Planning Council

Motion & Voting

Motion to approve the October 1, 2019 Minutes

Motion by Craig Thompson, second by Patti Dixon.

Final Resolution: Motion Carries

Yea: Michelle Barton, Barbara Baer, Joi L Blake, Carmelino Cruz, Olga Diaz, Patti Dixon, Aiden Ely, Kelly Falcone, Stephen Garcia, Jack S Kahn, Julie Lanthier Bandy, Teresa Laughlin, Connie S Moise, Jim Odom, Donna Potratz, Stacy Rungaitis, Michael Shanahan, Linus Smith, Craig Thompson, Sherry Titus, Fari Towfiq

B. Action-First Reading

Subject	1. Naming Requests
Meeting	Oct 15, 2019 - Strategic Planning Council
Category	B. Action-First Reading
Access	Public
Type	Action-First Reading

File Attachments

[Naming Requests SPC 10.15.19.pdf \(154 KB\)](#)

C. Integrated Planning

Subject 1. Update on Governance Task Force and Tasks

Meeting Oct 15, 2019 - Strategic Planning Council

Category C. Integrated Planning

Access Public

Type Information/Discussion, Integrated Planning

Subject 2. Strategic Plan Action Plan

Meeting Oct 15, 2019 - Strategic Planning Council

Category C. Integrated Planning

Access Public

Type Information/Discussion, Integrated Planning

D. Information/Discussion

Subject 1. Guided Pathways Update

Meeting Oct 15, 2019 - Strategic Planning Council

Category D. Information/Discussion

Access Public

Type

Subject 2. Budget Solutions

Meeting Oct 15, 2019 - Strategic Planning Council

Category D. Information/Discussion

Access Public

Type Information/Discussion

E. Reports of Planning Councils/Departments

Subject 1. Finance and Administrative Services Planning Council - Stephen Garcia

Meeting Oct 15, 2019 - Strategic Planning Council

Category E. Reports of Planning Councils/Departments

Access Public

Type Reports

Subject 2. Human Resource Services Planning Council - Michael Shanahan

Meeting Oct 15, 2019 - Strategic Planning Council
Category E. Reports of Planning Councils/Departments
Access Public
Type Reports

Subject 3. Instructional Planning Council - Jack Kahn

Meeting Oct 15, 2019 - Strategic Planning Council
Category E. Reports of Planning Councils/Departments
Access Public
Type Reports

Subject 4. Student Services Planning Council - Aiden Ely

Meeting Oct 15, 2019 - Strategic Planning Council
Category E. Reports of Planning Councils/Departments
Access Public
Type Reports

Subject 5. Foundation - Stacy Rungaitis

Meeting Oct 15, 2019 - Strategic Planning Council
Category E. Reports of Planning Councils/Departments
Access Public
Type Reports

Subject 6. Professional Development - Kelly Falcone

Meeting Oct 15, 2019 - Strategic Planning Council
Category E. Reports of Planning Councils/Departments
Access Public
Type Reports

F. Reports of Constituencies

Subject 1. Administrative Association - Jim Odom

Meeting Oct 15, 2019 - Strategic Planning Council
Category F. Reports of Constituencies

Access Public
Type Reports

Subject 2. Associated Student Government - Linus Smith

Meeting Oct 15, 2019 - Strategic Planning Council

Category F. Reports of Constituencies

Access Public

Type Reports

Subject 3. CCE/AFT - Anel Gonzalez

Meeting Oct 15, 2019 - Strategic Planning Council

Category F. Reports of Constituencies

Access Public

Type Reports

Subject 4. Confidential/Supervisory Team - Jenny Akins

Meeting Oct 15, 2019 - Strategic Planning Council

Category F. Reports of Constituencies

Access Public

Type Reports

Subject 5. Faculty Senate - Craig Thompson

Meeting Oct 15, 2019 - Strategic Planning Council

Category F. Reports of Constituencies

Access Public

Type Reports

Subject 6. PFF/AFT - Teresa Laughlin/Barbara Baer

Meeting Oct 15, 2019 - Strategic Planning Council

Category F. Reports of Constituencies

Access Public

Type Reports

G. Other

H. Adjournment

Subject	1. Adjournment
Meeting	Oct 15, 2019 - Strategic Planning Council
Category	H. Adjournment
Access	Public
Type	

**Palomar Community College District
Strategic Planning Council
Tuesday, October 15, 2019**

Members present

Michelle Barton, Barbara Baer, Joi L Blake, Carmelino Cruz, Olga Diaz, Patti Dixon, Aiden Ely, Kelly Falcone, Stephen Garcia, Jack S Kahn, Julie Lanthier Bandy, Teresa Laughlin, Connie S Moise, Jim Odom, Donna Potratz, Stacy Rungaitis, Michael Shanahan, Linus Smith, Craig Thompson, Sherry Titus, Fari Towfiq

Members absent

Jenny Akins, Tricia Frady, Margie Fritch, Anel Gonzalez

A. Opening

1. Approval of October 1, 2019 Minutes

Motion to approve the October 1, 2019 Minutes

Motion by Craig Thompson, second by Patti Dixon.

Final Resolution: Motion Carries Unanimous

B. Action-First Reading

1. Naming Requests

Director Rungaitis reviewed the six naming requests, discussing the donor, the donation amount, and the facility. The naming requests were approved by Facilities Review Committee and the Finance and Administrative Services Planning Council. This item will return for action-second reading at the next meeting.

C. Integrated Planning

1. Update on Governance Task Force and Tasks

Director Barton reported she met with the consultant, Debbi DiThomas; two day-long workshop retreats are planned: October 25 and November 15, beginning at 8:30 am and ending at 3:00 pm. The Governance Task Force will review the meaning of governance, the process, and do a SWAT analysis at the October meeting. A decision will be made on how they want to research other colleges' governance structures.

2. Strategic Plan Action Plan

Director Barton reviewed the action plan template and process: identify the goals, objectives under each goal, and which group is responsible for the objective. A timeline will be brought to SPC for review. Previously a mid-year progress report would be completed by the person/group in charge of the objective. However, this year SPC will receive an update on one or two objectives at each meeting, in order to have more engaging conversations. Most of the objectives were pulled from other plans, so the progress will only need to be pulled from the other plan. A report will be completed at the end of the year.

D. Information/Discussion

1. Guided Pathways Update

VP Kahn reported the GP group is cleaning up the data on the Pathway Mapper. The Educational TV department did videos for the Career, Technical and Extended Education department, which other programs may want to also do. A decision on Meta Majors will be made by the end of the semester and a structure will be created that works for students and is functional for the District. Acting VP Ely reported SSPC and counselors will be discussing guided pathways during their meetings as student services may need to be reconfigured to meet the requirements.

2. Budget Solutions

President Blake led a discussion on budget solutions. She reminded everyone that budget workshops are being held twice a month. October's discussions are strategies to reduce our expenditures. The District is making progress with revenue and enrollment but they are not keeping up with our expenditures. She distributed comment cards and asked people to write down any suggestions they have for their area. Comments can be sent to officeofthepresidentpalomar@palomar.edu The District will take the solutions and align them with the 18 areas FCMAT will present in November and come up with a plan. Suggestions were made; they will be put on a master list.

E. Reports of Planning Councils/Departments

Reports were not given because of time constraints.

F. Reports of Constituencies

Reports were not given because of time constraints.

G. Other - There was none

H. Adjournment

The meeting adjourned at 4:00 pm



MEMORANDUM

DATE: October 15, 2019
TO: Strategic Planning Council
FROM: Stacy Rungaitis, Executive Director for the Foundation
SUBJECT: Request for Naming of Facilities

Palomar Community College District Procedure AP 3830 Naming of Facilities

Overview:

The Palomar College Foundation presents six naming of facilities – five in honor of long-time donors and two new donors who support student success at Palomar College.

Donor:	Amount:	Date:	Facility:
#1 Assistance League of Inland North County	\$350,000	Since 2008	Nursing Classroom HS 101 & EME Classroom 824 (Escondido)
#2 Mel & Betty Cohn	\$250,000	Since 1993	Plaque in Lobby of IT Building
#3 James & Emma Paquin	\$250,000	Since 2006	Classroom in LRC 428
#4 Tri-City Hospital Auxiliary	\$300,000	Since 1999	Nursing Classroom HS 102
#5 April Woods Trust	\$100,000	January 2019	Memorial plaque on bench outside of Student Services
#6 Family of Dick Warren	\$2,500	New	KKSM Production Studio C

Naming Status: These requests have gone before and received approval by the Facilities Review Committee and Finance & Administrative Services Planning Council. In order to be donor-centered in providing timely approval, a first and second reading is requested to occur.

Request #1

Facility & Room: San Marcos Campus – Nursing Classroom/Lab HS101
Escondido Education Center – Classroom ESC 824

Donor, Amount & Time Frame: Assistance League of Inland North County / \$350,000 (\$55,000 provided in 2019) / Named into perpetuity

Overview of Recognition: Recognition plaque – two classrooms

Donor Information: The Assistance League of Inland North County have been donors since 2008 and in that time have given over \$350,000 to scholarships for Nurses, Paramedics and Trade & Industry. The Assistance League of Inland North County was established as a guild in 1982 by National Assistance League and chartered in 1985. The Assistance League of Inland North County believes in the power of a volunteer to effect positive change. The organization strives to improve the lives of children and adults in need through hands-on programs that are developed, funded and administered by an all-volunteer membership. The volunteers pay membership dues, operate a thrift store and solicit donations to fund programs. Investments have increased annually from this dynamic group in support of Palomar College students.

Request #2

Facility & Room: Plaque in Lobby of IT Building

Donor, Amount & Time Frame: Mel & Betty Cohn / \$250,000 / Named into perpetuity

Overview of Recognition: Recognition plaque – Lobby IT Building

Donor Information: Mel and Betty Cohn have been donors since 1993 and have given over \$250,000 in scholarships, most notably to students pursuing certificates or degrees in career technical fields. Mel grew up in the mid-west and started out his career as a plumber (later getting into engineering). He believes in educating students in a trade for success. They have always felt that their family has a duty to share the fruits of their labor with those in need and want to instill this belief in their children and grandchildren. Although his daughter is taking over his giving portfolio, Mel, at 99 years young continues to connect regularly with the staff of the Foundation.

Request #3

Facility & Room: Classroom in LRC 428

Donor, Amount & Time Frame: James & Emma Paquin / \$250,000 / Named into perpetuity

Overview of Recognition: Recognition plaque – LRC 428

Donor Information: Emma and James Paquin have been donors since 2006 and have given nearly \$250,000. An endowed scholarship has been established in honor of her husband James and is for students pursuing degrees in Science disciplines including but not limited to Business, Math, Computer Science, Engineering, and Biology. Emma is a proud supporter of Palomar College at 95 years old.

Request #4

Facility & Room: Nursing Classroom/Lab HS102

Donor, Amount & Time Frame: Tri-City Hospital Auxiliary / \$300,000 / Named into perpetuity

Overview of Recognition: Recognition plaque – HS102

Donor Information: The Tri-City Hospital Auxiliary have been donors since 1999 and have given over \$300,000 to support Nursing students. The Auxiliary is an all-volunteer, non-profit corporation serving the communities of Oceanside, Vista, and Carlsbad since 1958. More than 50 Junior Volunteers, 75 Student Volunteers, 265 Senior Volunteers, and 15 volunteer therapy dogs work in over 40 areas throughout the hospital. The Auxiliary raises funds through its gift shop, events, and private donations.

Request #5

Facility & Room: Bench outside of Student Union - Existing

Donor, Amount & Time Frame: April Woods Memorial Scholarship / \$100,000 / Named into perpetuity. When a new student service building is complete, a recognition plaque would be placed outside of this facility on a bench as well.

Overview of Recognition: Memorial plaque on bench outside Student Services

Donor Information: April Woods, who worked at Palomar College for 25 years as a counselor and a faculty member, passed away in 2017. April loved and believed in Palomar College and its students and continues to demonstrate that commitment leaving the Palomar College Foundation a legacy gift of \$100,000. The April Christine Woods Memorial Scholarship was established to support students who desire, but may not be able to afford, to travel as part of their educational journey at Palomar College.

Request #6

Facility & Room: KKSM Production Studio C

Donor, Amount & Time Frame: Dick Warren Memorial Scholarship / \$2,500 / Named into the life of the current facility.

Overview of Recognition: Recognition plaque – KKSM Production Studio C

Donor Information: Dick Warren, who was the chief engineer at KKSM for many years, passed away on June 21, 2018. He had a huge impact on many of his students' lives and was a mentor to those interested in broadcasting and engineering. His daughters, Renee Warren and Rechelle Mojica are donating to name the small Studio C within KKSM in his honor.