



STRATEGIC PLANNING COUNCIL AGENDA

Date:	May 1, 2018
Meeting Time:	2:30p-4:00p
Place:	AA-140

CHAIR: Joi Lin Blake

MEMBERS: Jenny Akins, Michelle Barton, Colleen Bixler, Lisa Carmichael, Carmelino Cruz, Patti Dixon, Dan Dryden, Kelly Falcone, Margie Fritch, Adrian Gonzales, Anel Gonzalez, Laura Gropen, Jack Kahn, Teresa Laughlin, Martha Martinez, Connie Moise, Lisa Norman, Ron Perez, Travis Ritt, Erin Scott, Stacy Rungaitis, Connie Sterling, Brian Stockert, Sherry Titus, Fari Towfiq

RECORDER: Cheryl Ashour

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|--|------------|--------|
| A. <u>MINUTES</u> | | 2 min |
| 1. Approve Minutes of April 17, 2018 | | |
| B. <u>ACTION ITEMS/SECOND READING</u> | | |
| 1. Policies and Procedures | Exhibit B1 | 5 min |
| a. AP 4105 – Distance Education Sent back to P&P | | |
| b. BP 7260 – Classified Administrators and Supervisors | | |
| c. BP/AP 7270 – Student Workers | | |
| d. AP 7343 – Industrial Accidents and Illnesses | | |
| e. AP 7510 – Domestic Partners | | |
| C. <u>ACTION ITEMS/FIRST READING</u> | | |
| 1. Naming of Facilities (Will ask to move to 2 nd) | Exhibit C1 | 5 min |
| D. <u>ACCREDITATION</u> | | |
| 1. Review of SPC's Accreditation Standards | | 10 min |
| E. <u>INTEGRATED PLANNING MODEL</u> | | 20 min |
| 1. Institutional Effectiveness Report | | |
| 2. Strategic Plan 2019 Year 3 Objectives | | |
| F. <u>INFORMATION/DISCUSSION</u> | | |
| 1. Discussion on Chapter 5 of the Community Book Club Reading:
<i>Redesigning American's Community Colleges</i> | | 20 min |
| G. <u>REPORTS OF PLANNING COUNCILS/DEPARTMENTS</u> | | 5 min |
| 1. Finance & Administrative Services Planning Council – Ron Perez | | |
| 2. Human Resource Services Planning Council – Lisa Norman | | |
| 3. Instructional Planning Council – Jack Kahn | | |
| 4. Student Services Planning Council – Adrian Gonzales | | |
| 5. Foundation – Stacy Rungaitis | | |
| 6. Professional Development – Kelly Falcone | | |

H. REPORTS OF CONSTITUENCIES

5 min

1. Administrative Association – Connie Sterling
2. Associated Student Government – Erin Scott
3. CCE/AFT – Anel Gonzalez
4. Confidential/Supervisory Team – Jenny Akins
5. Faculty Senate – Travis Ritt
6. PFF/AFT – Teresa Laughlin/Colleen Bixler

I. OTHER ITEMS



**STRATEGIC PLANNING COUNCIL
MINUTES
May 1, 2018**

A regular meeting of the Palomar College Strategic Planning Council scheduled May 1, 2018, was held in AA-140. Superintendent/President Joi Blake called the meeting to order at 2:30 p.m.

ROLL CALL

Present: Jenny Akins, Michelle Barton, Colleen Bixler, Joi Blake, Lisa Carmichael, Carmelino Cruz, Patti Dixon, Kelly Falcone, Margie Fritch, Adrian Gonzales, Anel Gonzalez, Jack Kahn, Teresa Laughlin, Martha Martinez, Lisa Norman, Ron Perez, Stacy Rungaitis, Brian Stockert, Sherry Titus, Fari Towfiq
Absent: Dan Dryden, Laura Gropen, Connie Moise, Travis Ritt, Erin Scott, Connie Sterling
Guest: Marti Snyder
Recorder: Cheryl Ashour

A. MINUTES

1. Approve Minutes of April 17, 2018

MSC (Dixon/Atkins) to approve the April 17, 2018 Minutes as presented

B. ACTION ITEMS/SECOND READING

1. Policies and Procedures

- a. ~~AP 4105 – Distance Education~~ (sent back to P&P at 1st reading)
- a. BP 7260 – Classified Administrators and Supervisors
- b. BP/AP 7270 – Student Workers
- c. AP 7343 – Industrial Accidents and Illnesses
- d. AP 7510 – Domestic Partners

MSC (Barton/Bixler) to approve BP 7260, BP/AP 7270, AP 7343 and AP 7510 as presented

C. ACTION ITEMS/FIRST READING

1. Naming of Facilities (Exhibit C1)

Stacy Rungaitis reported there are 10 facility naming requests. She is in the process of creating a naming brochure, identifying the facilities and items (such as bricks) that people could have the opportunity to name. The Foundation has a gift acceptance policy to ensure the donor does not go against our institutional values. The District will begin to include the name when referring to the facility. Ms. Rungaitis reviewed each request and facilitated discussion. Patti Dixon requested the Wells Fargo request (Request 5) be voted on separately, as she has concerns with it. Stacy Rungaitis requested this item be moved to action/second reading.

MSC (Dixon/Titus) to approve moving Naming of Facilities to action/second reading

MSC (Dixon/Titus) to approve the Naming of Facilities requests, removing #5 from consideration so it can be voted on separately:

- 1. Palomar College Rancho Bernardo Education Center/Classroom #226 by Haworth
- 2. Veterans Resource Center/Counselor Office by Haugh Family Foundation
- 3. Veterans Resource Center/Student Lounge by Issa Family Foundation
- 4. Veterans Resource Center/Lobby Area by bkm OfficeWorks in honor of CEO Bill Kuhner's grandmothers: Elsa Singh and Opal Kuhnert
- 5. This item is being voted on separately.

6. Open Request-Performing Arts-Howard Brubeck Theater/Take a Seat Campaign by various donors
7. Palomar College Rancho Bernardo Education Center/The Center (or Other) by Darlene Shiley
8. Palomar College Baseball Stadium/The Stadium (or Other) by Sally and Robert Trovaten (in honor of Rusty "Ward" Myers)
9. Open Request-Palomar College Baseball Stadium Naming-Fall Event
10. Open Request-Pave-the-Way Brick and Campus Bench Campaign by various donors

Patti Dixon stated her opposition to approving Request #5, Wells Fargo, because of their recent actions.

MSC (Towfiq/Bixler) to approve request #5 Veterans Resource Center/Study Room by Wells Fargo
10 aye, 5 nay, 1 abstain

D. ACCREDITATION

1. Review of SPC's Accreditation Standards (Exhibit D1)

Michelle Barton reviewed the accreditation standards that pertain to SPC. She requested members review in preparation for discussion at the next meeting.

E. INTEGRATED PLANNING MODEL

1. Institutional Effectiveness Report (Exhibit E1)

Michelle Barton reviewed the Institutional Effectiveness Summary Report. She discussed the data regarding: Our District-The Community We Serve; Student Access, Enrollment and Demographics; Course Offerings; Student Outcomes; Simplified Metrics Initiative; and, some of the work we are doing to address our opportunities.

2. Strategic Plan 2019 Year 3 Objectives

Michelle Barton presented a PowerPoint presentation and led a discussion regarding draft objectives for Strategic Plan 2019 Year 3. She reviewed the objectives from Year 2 and made a recommendation on which to move forward. Proposed new objectives were discussed. Kelly Falcone requested an objective regarding internal communication strategies. Ms. Barton stated it is a great item to add to the IEPI grant request. This item will return at the next meeting.

F. INFORMATION/DISCUSSION

1. Discussion on Chapter 5 of the Community Book Club Reading: *Redesigning America's Community Colleges*

This item was tabled. Chapters 5 through 7 will be discussed at the next meeting.

G. REPORTS OF PLANNING COUNCILS

1. Finance & Administrative Services Planning Council

There was no report.

2. Human Resource Services Planning Council

There was no report.

3. Instructional Planning Council

Jack Kahn reported he will bring the Faculty Position Requests & Prioritization for 2019-20 to first reading at the next meeting. He will request the item be moved to second at that time.

4. Student Services Planning Council

Adrian Gonzales reported Strata Group is coming next week to do a business process analysis.

5. Foundation

Stacy Rungaitis reported Richard Borevitz was selected to be the 2018 Alumnus of the Year.

6. Professional Development

Kelly Falcone reported PD Faculty Adjunct hours are due today and PD Permanent Faculty hours are due May 12.

H. REPORTS OF CONSTITUENCIES

1. Administrative Association

There was no report.

2. Associated Student Government

There was no report.

3. CCE/AFT

Anel Gonzalez reported she recently attended the Bargaining Conference and learned best practices. CCE held an ice cream social yesterday and approximately 60 people attended. Their membership is at 85%. She reported May 1 is International Workers Day.

4. Confidential/Supervisory Team

Jenny Akins reported she and Connie Sterling, President of AA, are working on planning the AA/CAST Retreat, which is postponed until the summer because of employee workload this time of year.

5. Faculty Senate

There was no report.

6. PFF/AFT

Teresa Laughlin reported she also attended the Bargaining Conference with CCE and District management. She enjoyed the national perspective. PFF is having a beer tasting event on Friday at RIP Current.

I. Other

Joi Blake reported Mostra Coffee will have a coffee cart at the Rancho Bernardo Center. The District is reviewing alternative revenue streams for the Fallbrook Center as well.

J. ADJOURNMENT

There being no remaining items, the meeting was adjourned at 4:10 pm.

INSTRUCTIONAL SERVICES

REV 4/6/18

AP 4105 DISTANCE EDUCATION

References:

Title 5 Sections 55200 et seq.

34 Code of Federal Regulations Part 602.17 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
ACCJC Accreditation Standard II.A.1

Consistent with federal regulations pertaining to federal financial aid eligibility, the District must authenticate or verify that the student who registers in a distance education or correspondence education courses is the same student who participates in and completes the course or program and receives the academic credit. The District will provide to each student at the time of registration, a statement of the process in place to protect student privacy, and estimated additional student charges associated with verification of student identity, if any.

The Vice President for Instruction District shall utilize one or more of these methods to authenticate or verify the students' identity:

- secure credentialing/login and password;
- proctored examinations; or
- new or other technologies and practices that are effective in verifying student identification.

The Vice President for Instruction District shall establish procedures for providing a statement of the process in place to protect student privacy and estimated additional student charges associated with verification of student identity, if any, to each student at the time of registration.

Definition

Distance education means instruction in which the instructor and student are separated by distance and have substantive¹ interaction through the assistance of communication technology.

Course Approval

Each proposed or existing course offered by distance education shall be reviewed and approved separately. Separate approval is mandatory if any portion of the instruction in a course or a course section is designed to be provided through distance education.

¹ ACCJC Definition

Yellow – CCLC recommended changes.

The review and approval of new and existing courses offered through distance education shall follow the curriculum approval procedures outlined in AP 4020 titled Program and Curriculum Development.

Certification

When approving courses to be offered through distance education, the Curriculum Committee will certify the following:

- **Course Quality Standards:** The same standards of course quality are applied to the courses offered through distance education as are applied to traditional classroom courses. Areas that are part of the Distance Education Review process include, but are not limited to:
 - Student Access to Resources
 - Student Services
 - Intervention and Remediation Recommendations
 - Test Security
 - Academic Integrity
 - **Course Quality Determinations:** Determinations and judgments about the quality of the course offered through distance education are made with the full involvement of the Curriculum Committee.
 - **Instructor Contact:** Each section of the course that is delivered through distance education will include regular effective contact between instructor and students.
 - **Accessibility Standards:** Electronic course materials, e-textbooks, websites, and course packs must be in compliance with the Americans with Disabilities Act, section 508 of the Rehabilitation Act of 1973, and Web Content Accessibility Guidelines (WCAG). ~~accessible to individuals with disabilities.~~
- Validation of preparedness of faculty to teach online may be determined by the academic department in one or more of the following ways:
- Evidence of successful completion of the Faculty Senate-approved "Online Preparedness Training at Palomar" series of distance education pedagogy workshops
 - Evidence of coursework, certificates, and/or degrees that focus on online teaching which were completed at other accredited higher education institutions

Yellow – CCLC recommended changes.

Date SPC Approved: 5/15/2012; Revised:
(Replaces all previous versions of AP 4105.)

- 86 • Evidence of a successfully evaluation of having taught the proposed course in
87 adherence with the outline of record. adhering to the criteria approved by the
88 Faculty Senate with the "Online Best Practices Checklist"

- 89
90 • Evidence of having successfully taught online course(s)

91
92 **Duration of Approval**

93 All courses offered through distance education approved under this procedure will
94 continue to be in effect unless there are substantive changes of the course outline.

95
96 Office of Primary Responsibility: Faculty Senate and Instruction Office

Yellow – CCLC recommended changes.

Date SPC Approved: 5/15/2012; Revised:
(Replaces all previous versions of AP 4105.)

HUMAN RESOURCES

REV 10/14/17

BP 7260 CLASSIFIED ADMINISTRATORS AND SUPERVISORS**References:**

Education Code Sections 72411 and 87002 (b) and (c);
Government Code Sections 3540.1(g) and (m)

Classified administrators are administrators who are not employed as educational administrators and who, regardless of job description, have significant responsibilities for formulating District policies or administering District programs other than the instructional or student services programs of the District.

Classified supervisors are supervisors of classified employees not employed in academic positions.

Classified administrators and supervisors, regardless of job description, have authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline other classified employees, or have the responsibility to assign work to and direct them, adjust their grievances, or effectively recommend such action.

Refer to the appropriate employee handbook for additional details regarding classified administrators and supervisors.

Classified administrators may be employed by an appointment or contract of up to four years in duration. If a classified administrator is employed by an appointment or contract, the appointment or contract shall be subject to the same conditions as applicable to educational administrators.

Classified administrators may be employed in the same manner as the other members of the classified service. If a classified administrator is employed as a regular member of the classified service, employment shall be consistent with other provisions of these policies regarding employment of classified employees.

Also see BP/AP 7120 Recruitment and Hiring

Office of Primary Responsibility: Human Resource Services

HUMAN RESOURCES

REV 10/14/17 negligible proposed changes

BP 7270 STUDENT WORKERS

References:

Education Code Sections 69960(f) and 88003

The District shall provide employment opportunities for its students through various local, state, and federally funded programs.

~~Office of Primary Responsibility: Human Resource Services~~

HUMAN RESOURCES

REV 10/18/17

AP 7270 STUDENT WORKERS

References:

Education Code Sections 69960(f) and 88003;

~~Government Code Sections 18220 et seq.~~

~~Districts, when hiring for internships and student assistant positions, shall give preference to applicants up to 26 years of age who are, or have been, dependent children in foster care.~~

Only enrolled Palomar College students can be employed as student workers. A student worker's primary role at the District is as a student. Student workers may only be employed as student assistants hired by specific departments or placed in particular departments/offices through the work-study program while enrolled in classes.

Full and part-time Palomar College students shall only be employed part-time regardless of funding source and shall not be a part of the classified service nor perform tasks commensurate with an established classified position. Student workers are hired to gain work experience and develop new skills. Tuberculosis tests are required for all student workers. Certain additional clearances (e.g., fingerprinting, etc.) may be required based on the work location and assigned responsibilities. Student assistants can only work in one capacity (i.e., cannot work as a student assistant and a short-term or professional expert or substitute).

Specific procedures governing hiring processes, applications, and eligibility requirements for student workers can be found in the Palomar College Short-Term and Student Employee Information Booklet available on the Human Resource Services website.

Office of Primary Responsibility: Human Resource Services

HUMAN RESOURCES

AP 7343 INDUSTRIAL ACCIDENTS AND ILLNESS LEAVE**References:**

Education Code Sections 87787 and 88192

The specific procedures for industrial accident leaves of absence are contained in the appropriate collective bargaining agreement and employee handbooks.

Academic Employees

Academic employees shall be entitled to not less than 60 days leave on account of an industrial accident or illness in any one fiscal year for the same accident.

Allowable leave shall not be accumulated from year to year.

Industrial accident or illness leave shall commence on the first day of absence.

When an academic employee is absent from his/ or her duties on account of an industrial accident or illness, the employee shall be paid the portion of the salary due to him/ or her for any month in which the absence occurs as, when added to his/ or her temporary disability indemnity under the Labor Code, will result in a payment to the employee of not more than his/ or her full salary. "Full salary," shall be computed so that it shall not be less than the employee's "average weekly earnings" as that phrase is used in Labor Code Section 4453 of the Labor Code. For purposes of this section, however, the maximum and minimum average weekly earnings set forth in Labor Code Section 4453 of the Labor Code shall otherwise not be deemed applicable.

Industrial accident or illness leave shall be reduced by one day for each day of authorized absence regardless of a temporary disability indemnity award.

When an industrial accident or illness leave overlaps into the next fiscal year, the employee shall be entitled to only the amount of unused leave due him/ or her for the same illness or injury.

Upon termination of the industrial accident or illness leave, the employee shall be entitled to the benefits provided in Education Code Sections 87780, 87781, and 87786, and, for the purposes of each of these sections, his/ or her absence shall be deemed to have commenced on the date of termination of the industrial accident or illness leave. However, if the employee continues to receive temporary disability indemnity, he/she may elect to take as much of his/ or her accumulated sick leave which, when added to his/ or her temporary disability indemnity, will result in a payment to the employee of not more than his/ or her full salary.

Date Approved: SPC 11/18/08; Revised:

(Replaces former Palomar Policy 156.34 and all previous versions of AP 7343.)

During any paid leave of absence, the employee may endorse to the District the temporary disability indemnity checks received on account of his or her industrial accident or illness. The District shall issue the employee appropriate salary warrants for payment of the employee's salary and shall deduct normal retirement, other authorized contributions, and the temporary disability indemnity, if any, actually paid to and retained by the employee for periods covered by the salary warrants.

~~Any employee receiving benefits as a result of this section, during periods of injury or illness, shall remain within the State of California unless the Governing Board authorizes travel outside the state.~~

Classified Employees

Classified employees shall be entitled to not less than 60 days leave on account of an industrial accident or illness, in any one fiscal year for the same accident.

Allowable leave shall not be accumulative from year to year.

Industrial accident or illness leave of absence will commence on the first day of absence.

Payment for wages lost on any day shall not, when added to an award granted the employee under the workers' compensation laws of this state, exceed the normal wage for the day.

Industrial accident leave will be reduced by one day for each day of authorized absence regardless of a compensation award made under workers' compensation.

When an industrial accident or illness occurs at a time when the full 60 days will overlap into the next fiscal year, the employee shall be entitled to only that amount remaining at the end of the fiscal year in which the injury or illness occurred, for the same illness or injury.

The industrial accident or illness leave of absence is to be used in lieu of entitlement acquired under Education Code Section 88191. When entitlement to industrial accident or illness leave has been exhausted, entitlement to other sick leave will then be used; but if an employee is receiving workers' compensation, the person shall be entitled to use only so much of the person's accumulated or available sick leave, accumulated compensating time, vacation or other available leave which, when added to the workers' compensation award, provide for a full day's wage or salary.

Periods of leave of absence, paid or unpaid, shall not be considered to be a break in service of the employee.

During all paid leaves of absence, whether industrial accident leave as provided in this procedure, sick leave, vacation, compensated time off, or other available leave provided by law or the action of the District, the employee shall endorse to the District wage loss

Date Approved: SPC 11/18/08; Revised:

(Replaces former Palomar Policy 156.34 and all previous versions of AP 7343.)

benefit checks received under the workers' compensation laws of this state. The District, in turn, shall issue the employee appropriate warrants for payment of wages or salary and shall deduct normal retirement and other authorized contributions. Reduction of entitlement to leave shall be made only in accordance with this procedure.

When all available leaves of absence, paid or unpaid, have been exhausted and if the employee is not medically able to assume the duties of the person's position, the person, if not placed in another position, shall be placed on a reemployment list for a period of 39 months. When available, during the 39-month period, the person shall be employed in a vacant position in the class of the person's previous assignment over all other available candidates except for a reemployment list established because of lack of work or lack of funds, in which case the person shall be listed in accordance with appropriate seniority regulations.

~~Any employee receiving benefits as a result of this section shall, during periods of injury or illness, remain within the State of California unless the Governing Board authorizes travel outside the state.~~

An employee who has been placed on a reemployment list, as provided above, who has been medically released for return to duty and who fails to accept an appropriate assignment, shall be dismissed.

Office of Primary Responsibility: Human Resource Services

HUMAN RESOURCES

REV 10/15/17 no proposed changes

BP 7510 DOMESTIC PARTNERS

References:

Family Code Sections 297, 298, 298.5, 297.5, 299, 299.2, and 299.3

Domestic partners registered with the California Secretary of State shall have, insofar as permitted by California law, all of the same rights, protections, and benefits, as well as the same obligations, responsibilities, and duties of married persons (spouses) under state law. Former domestic partners shall have all of the rights and obligations of former spouses. Surviving domestic partners shall have the same rights, protections, and benefits as are granted to a surviving spouse of a decedent.

Therefore, all references to “spouses” in the bBoard pPolicies or aAdministrative pProcedures shall be read to include registered domestic partners as permitted by California law.

Office of Primary Responsibility: Human Resource Services



MEMORANDUM

DATE: April 27, 2018
TO: Strategic Planning Council
FROM: Stacy Rungaitis, Executive Director for the Foundation
SUBJECT: Naming of Facilities

Palomar Community College District Procedure AP 3830 Naming of Facilities

REQUEST #1

Facility & Room: Palomar College Rancho Bernardo Education Center / Classroom #226

Donor, Amount & Time Frame: Haworth / \$13,400 / Named into perpetuity

Overview of Recognition: Recognition plaque – Classroom #226

Representatives will be at the ribbon cutting event on May 7 to present a check in honor of this donation. (Pending Governing Board approval.)

Donor Information: Founded by G.W. Haworth in 1948, Haworth is a privately held, global leader in the contract furnishings industry. What began from humble roots – crafting wood furnishings in a Midwest town on the shore of Lake Michigan – has evolved into a global company with a focus on Organic Workspace that helps people perform their best. Haworth proudly manufactured furnishings (sourced by Cultura) to classrooms in the new Palomar College Rancho Bernardo Education Center. With a culture of giving back, especially to educational partners, the Palomar College Foundation partnered with Haworth on a donation of \$13,400 in order to name a classrooms within the facility.

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3. Once approved, the request will go to the Governing Board on 6/12/18.

REQUEST #2

Facility & Room: Veterans Resource Center / Counselor Office (Psychologic Services)

Donor, Amount & Time Frame: Haugh Family Foundation / \$40,000 / Named for life of current facility

Overview of Recognition: Recognition plaque – Counselor Office

Donor Information: Mr. Granger Haugh Founded CLINIQA Corporation (formerly known as International Enzymes) in 1974 in San Marcos, CA, and served as its Chief Executive Officer until his retirement. Under Mr. Haugh leadership CLINIQA grew to become an important global player in the IVD market for controls and calibrators. He served as a Navy Pilot for eleven years. He served as Sales Manager for J.T. Baker Chemicals and Regional Sales Manager for Beckman Instruments Microbics Operation. Mr. Haugh served the community on many local bank boards and was a member of the Palomar Community College Foundation. Mr. Haugh has a heart for those who have served our country and who are pursuing an education at Palomar College. His deep concern for veteran student counseling services sparked his

interest in donating to the Palomar College Foundation. Counseling services are being offered due to his initial and continued support. In an effort to build a culture of philanthropy through naming of facilities, recognition for the Haugh Family Foundation is recommended in honor of their continued support of Palomar College veteran student services.

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3. Once approved, the request will go to the Governing Board on 6/12/18.

REQUEST #3

Facility & Room: Veterans Resource Center / Student Lounge

Donor, Amount & Time Frame: Issa Family Foundation / \$147,500 / Named for life of current facility

Overview of Recognition: Recognition plaque – Student Lounge

Donor Information: The Issa Family Foundation has been a multi-decade supporter of the Palomar College Foundation. When the Issa Family Foundation was first formed, the Palomar College Foundation was one of the first recipients of a grant in the late 1990's. The Issa Family Foundation with assets over \$25 million supports many local service, education and religious organizations in the North San Diego County Region. Congressman Darrel Issa, founder of DEI and his wife Kathy Issa have been very interested in assisting veteran students at Palomar College. In addition, they have supported various programs and initiatives including the Palomar Promise. In an effort to build a culture of philanthropy through naming of facilities, recognition for the Issa Family Foundation is recommended in honor of their continued and high level support of Palomar College veteran student services.

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3. Once approved, the request will go to the Governing Board on 6/12/18.

REQUEST #4

Facility & Room: Veterans Resource Center / Lobby Area

Donor, Amount & Time Frame: bkm OfficeWorks in honor of CEO, Bill Kuhnert's grandmothers: Elsa Singh & Opal Kuhnert / In-Kind/Materials Donation – Furnishings and Equipment (Valued @ \$80,000) / Naming for the life of the current facility

Overview of Recognition: Recognition plaque – Lobby

Donor Information: bkm OfficeWorks has been shaping corporate environments throughout San Diego since 1989. The workplace solutions industry is a people business. And bkm's got some of the best in the game. bkm's management is led by CEO William Kuhnert, who works closely with COO Jim Skidmore. Together they oversee bkm's daily operations. bkm OfficeWorks has partnered with Palomar College on a variety of projects. They are long-time supporters of the Palomar College Foundation President's Associates, annual special events and for any and all veteran services projects. Recognition will be given to Bill's grandmothers, both very influential in his life. In an effort to build a culture of philanthropy through naming of facilities, recognition for bkm OfficeWork's CEO, Bill Kuhnert is recommended in honor of their continued and high level support of Palomar College veteran student services.

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3. Once approved, the request will go to the Governing Board on 6/12/18.

REQUEST #5

Facility & Room: Veterans Resource Center / Study Room

Donor, Amount & Time Frame: Wells Fargo / \$50,000 / Naming for the life of the current facility

Overview of Recognition: Recognition plaque – Study Room

Donor Information: Wells Fargo is an American multinational financial services company based in San Francisco, CA. The local North County banking entity had a rare opportunity to support veteran services through a grant process. The Palomar College Foundation applied and received this funding. In an effort to build a culture of philanthropy through naming of facilities, recognition Wells Fargo is recommended in honor of their high level support of Palomar College veteran student services.

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3. Once approved, the request will go to the Governing Board on 6/12/18.

REQUEST #6 – OPEN REQUEST – NAMING OF SEATS – Performing Arts

Facility & Room: Performing Arts – Howard Brubeck Theater / Take a Seat Campaign

Donor, Amount & Time Frame: Various Donors / \$250 for 3 years or \$1,000 for life of the seats

Overview of Recognition: Recognition plaque to be placed on seat (by PAC staff)

Donor Information: Various Members of Performing Arts Circle

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3. Once approved, the request will go to the Governing Board on 6/12/18.

REQUEST #7 – PENDING DONOR CONSIDERATION

Facility & Room: Palomar College Rancho Bernardo Education Center – The Center (or Other)

Donor, Amount & Time Frame: Darlene Shiley / \$3,000,000 - \$25,000 / Perpetuity

Overview of Recognition: Recognition reflective of donation type.

A proposal for naming The Center along with additional opportunities within the Rancho Bernardo Education Center is being considered by Darlene Shiley. Approval is requested for this pending opportunity in order to move swiftly to the Governing Board should she agree.

Donor Information: Darlene Marcos Shiley is the president of The Shiley Foundation and a renowned patron of the arts, medical research, and education. A resident of San Diego, Shiley's philanthropy has benefited countless institutions, including the Old Globe Theater, the University of California San Diego (Shiley Eye Institute and Shiley-Marcos Alzheimer's Disease Research Center), the University of San Diego (Shiley-Marcos School of Engineering, Shiley Theatre, and the Donald P. Shiley Center for Science and Technology), Scripps Clinic (Shiley Pavilion, Shiley Center for Orthopedic Research Education: SCORE, and Shiley Musculoskeletal Center), the Salk Institute, San Diego State University's Shiley Bio Science Center, Public Broadcasting Service's Masterpiece Theatre, The University of Portland (Donald P. Shiley Hall and the Shiley School of Engineering), and KPBS public radio and television.

In 2012, the *Chronicle of Philanthropy* named Darlene Shiley as one of the Top 35 most charitable funders in the United States. As well, a number of organizations have named the Shileys "Philanthropists of the Year."

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3.

REQUEST #8 – PENDING DONOR CONSIDERATION

Facility & Room: Palomar College Baseball Stadium / The Stadium (or Other)

Donor, Amount & Time Frame: Sally & Robert Trovaten (in honor of Rusty "Ward" Myers / \$125,000 – Honorary / Perpetuity

Overview of Recognition: Recognition reflective of donation type.

Honorary Naming – Palomar College is pleased to offer an honorary naming of the Home Team Dugout. Signage would be placed on/in the dugout in honor the legacy of Ward "Rusty" Myers

Additional Naming Opportunities Proposed – Honorary + Contribution: A proposal for a combination of an honorary with a financial contribution by Sally and Robert Trovaten for items such as the Stadium, Field, Score Board and Press Box. Approval is requested for this pending opportunity in order to move swiftly to the Governing Board should they agree.

Donor Information: The original Palomar College baseball field was named after Ward “Rusty” Myers. Myers Field’s history can be traced back into the “Golden Jubilee,” a book published in 1995 that compiled Palomar College’s history for its 50th Anniversary of the same year. Myers Field was constructed in 1955 by then Athletic Director, Ward “Rusty” Myers, his players, and the college’s maintenance crew. George Cord, a retired newspaperman and former baseball player under Myers’ tenure, recalled Myers Field’s humble beginnings in the Jubilee. “I can still remember (Myers) out there on a tractor grading the site for the field,” Cord said. The famous scoreboard above center field was named after Myers, but was misspelled “Meyers Field.” To this day, the reasons behind that are unknown. When the new Palomar College baseball field was opened in 2016, the field name of “Myers Field” was not carried over. Palomar College would like to ensure Myers’ legacy lives on at the new baseball field. Discussion on potential opportunities to do so have proceeded with Sally Trovaten, daughter of Ward “Rusty” Myers and her husband Robert Trovaten. This includes an honorary naming as well as a combination of honorary with a financial contribution.

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3.

REQUEST #9 – OPEN REQUEST – PALOMAR COLLEGE BASEBALL STADIUM NAMING – FALL EVENT

Facility & Room: Palomar College Baseball Stadium / Naming Opportunities for Fall Event
(Party for a Purpose)

Donor, Amount & Time Frame: Party for a Purpose / Various Donors / Perpetuity

Overview of Recognition: Recognition reflective of donation type

Donor Information: Various Community Members / Sponsors

Various naming opportunities will be offered through sponsorship and at the Party for a Purpose event held on October 13, 2018. To support this “Field of Dreams” naming, attendees may name inventory priced in advance including but not limited to the Stadium, Press Box, and individual seats. Approval is requested for this opportunity in order to move swiftly to the Governing Board with biographical donor summaries on contributions over \$1,000. Individual seats will be available for \$500 to various attendees with value into perpetuity.

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3.

REQUEST #10 – OPEN REQUEST – PAVE-THE-WAY BRICK AND CAMPUS BENCH CAMPAIGN

Facility & Room: Pave-the-Way Brick and Campus Bench Campaign

Donor, Amount & Time Frame: Various Donors / \$250 Small Brick, \$1,000 Large Brick (Pending Availability); \$500 Bench / Perpetuity

Overview of Recognition: Location of bricks – TBD with Facilities; Engraving details TBD with Facilities

Donor Information: Various Community Members, Faculty, Staff and Alumni

Campaign will be launched at commencement for graduates/families to “buy a brick.” In addition, this campaign will be offered to a variety of community members, faculty, staff and alumni.

Naming Status: Approved by Facilities Review Committee and Finance and Administrative Services Planning Council. Presented to Strategic Planning Council on 5/3. Once approved, the request will go to the Governing Board on 6/12/18.