



STRATEGIC PLANNING COUNCIL AGENDA

Date:	February 7, 2017
Starting Time:	2:30 pm
Ending Time:	4:00 pm
Place:	AA-140

CHAIR: Joi Lin Blake

MEMBERS: Michelle Barton, Colleen Bixler, Lisa Carmichael, Dan Dryden, Kelly Falcone, Adrian Gonzales, Laura Gropen, Aaron Holmes, Chris Hopp, Greg Larson, Teresa Laughlin, Shannon Lienhart, Connie Moise, Mike Nagtalon, Zeb Navarro, Ron Perez, Travis Ritt, Shayla Sivert, Justin Smiley, Dan Sourbeer, Brian Stockert, Rich Talmo, Sherry Titus, Chris Wick

RECORDER: Cheryl Ashour

Exhibits

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| A. <u>MINUTES</u> | 2 min |
| 1. Approve Minutes of December 6, 2016 | |
| B. <u>INTEGRATED PLANNING MODEL</u> | 10 min |
| 1. Review of 2016-2017 SPC Timeline | |
| 2. SPPF | |
| 3. IEPI Institutional Effectiveness Goals | |
| C. <u>DISCUSSION/INFORMATION</u> | 10 min |
| 1. IEPI PRT Visit | |
| D. <u>ACCREDITATION</u> | 2 min |
| 1. Accrediting Commission Actions and Policy Updates | |
| 2. Palomar Accreditation Update | |
| E. <u>REPORTS OF PLANNING COUNCILS</u> | 2 min |
| 1. Finance & Administrative Services Planning Council – Ron Perez | |
| 2. Human Resource Services Planning Council – Shawna Cohen | |
| 3. Instructional Planning Council – Dan Sourbeer | |
| 4. Student Services Planning Council – Adrian Gonzales | |
| F. <u>REPORTS OF CONSTITUENCIES</u> | 5 min |
| 1. Administrative Association – Justin Smiley | |
| 2. Associated Student Government – Chris Hopp | |
| 3. CCE/AFT – Dan Dryden | |
| 4. Confidential/Supervisory Team – Zeb Navarro | |
| 5. Faculty Senate – Travis Ritt | |
| 6. PFF/AFT – Shannon Lienhart/Colleen Bixler | |
| G. <u>OTHER ITEMS</u> | |



STRATEGIC PLANNING COUNCIL MEETING MINUTES February 7, 2017

A regular meeting of the Palomar College Strategic Planning Council scheduled February 7, 2017, was held in AA-140. President Joi Blake called the meeting to order at 2:30 p.m.

ROLL CALL

Present: Michelle Barton, Colleen Bixler, Joi Blake, Lisa Carmichael, Shawna Cohen, Dan Dryden, Kelly Falcone, Adrian Gonzales, Laura Gropen, Aaron Holmes, Greg Larson, Teresa Laughlin, Shannon Lienhart, Connie Moise, Michael Nagtalon, Zeb Navarro, Ron Perez, Travis Ritt, Justin Smiley, Dan Sourbeer, Brian Stockert, Sherry Titus
Absent: Chris Hopp, Shayla Sivert, Rich Talmo, Chris Wick
Recorder: Cheryl Ashour

A. MINUTES

1. Approve Minutes of December 6, 2016

This item was tabled.

B. INTEGRATED PLANNING MODEL

1. Review of 2016-2017 SPC Timeline

Michelle Barton reviewed the Spring tasks for the SP 2019 Implementation, Big Picture Topics and Institutional Planning, and Budget Development and Review.

2. SPPF Update

Michelle Barton reported that a request for SPPF funds went out to the campus community and are due to the person responsible for the objective by February 24, 2017.

3. IEPI Institutional Effectiveness Goals

Michelle Barton reported that the Chancellor's Office sent a request for Colleges to update their IEPI goals. The Advisory Group did not add or change any of the required goals, but did add eight optional goals. The Chancellor's Office asked colleges to review and decide if they want to establish the optional goals. Ms. Barton requested volunteers from SPC to review the goals and report back; Travis Ritt, Greg Larson, Dan Sourbeer, and Aaron Holmes volunteered.

C. DISCUSSION/INFORMATION

1. IEPI PRT Visit

Joi Blake reviewed the subjects the IEPI Visiting Team will be discussing on March 17.

D. ACCREDITATION

1. Accrediting Commission Actions and Policy Updates

There was no report.

2. Palomar Accreditation Update

Dan Sourbeer announced that Michelle Barton will be the Accreditation Liaison Officer beginning this spring. He stated that the Follow-Up Report was approved, so the College is continuing to be accredited. Michelle Barton is working with Marti Snyder on the timeline for the North and South Centers substantive change reports.

E. REPORTS OF PLANNING COUNCILS

1. Finance and Administrative Services Planning Council

Ron Perez reported that FASPC will meet Thursday and plans to review the staffing plan for the North and South Centers. Mr. Perez discussed the following: the Governor's Proposed Budget which was released in January; the last Bond Series funding meeting on February 28; and progress of the VPHRS hiring committee.

2. **Human Resource Services Planning Council**

Shawna Cohen reported that HRSPC will meet next week and plans to discuss the Classified reclassification.

3. **Instructional Planning Council**

Dan Sourbeer reported that IPC will meet tomorrow. IPC has approved a comprehensive PRP report and revised the PRP forms.

4. **Student Services Planning Council**

Adrian Gonzales reported that SSPC will meet Thursday.

F. **REPORTS OF CONSTITUENCIES**

1. **Administrative Association**

Justin Smiley reported that the AA is planning its annual retreat, scheduled for June 15, and will be reviewing the AA Handbook.

2. **Associated Student Government**

Mike Nagtalon reported that the first spring ASG meeting was last Friday, where they approved the budget for the year and new members were installed.

3. **CCE/AFT**

Dan Dryden reported that there will be a change to Classified Staff Day; this year, events will be held on Tuesday, Wednesday and Thursday. He requested that supervisors encourage their staff to attend.

4. **Confidential/Supervisory Team**

Zeb Navarro reported that the Executive Council is reviewing the Handbook.

5. **Faculty Senate**

Travis Ritt reported that the Faculty Senate discussed distance education; a statement will come to the Senate for approval at the next meeting. He stated that the first meeting of the Enrollment Management Task Force will be February 24.

6. **PFF/AFT**

Shannon Lienhart reported that PFF is sending three senators to the collective bargaining conference in New York. She stated she will be testifying at the US Department of Education regarding ACCJC.

H. **Other**

1. **Faculty Achievement Tea**

Kelly Falcone reported that professional development will now be responsible for planning the Faculty Achievement Tea. She discussed some of the changes that may be made.

2. **Data Breach**

Joi Blake discussed the recent data breach and actions taken.

3. **Events**

Dr. Blake discussed some of the recent and upcoming events on Campus, as well as the progress of the food pantry.

I. **ADJOURNMENT**

There being no remaining items, the meeting was adjourned at 3:25 p.m.