



## STRATEGIC PLANNING COUNCIL AGENDA

Date: March 1, 2016  
Starting Time: 2:00 p.m.  
Ending Time: 3:45 p.m.  
Place: **AA-140**

**CHAIR:** Gonzales

**MEMBERS:** Barton, Dryden, Falcone, Furch, Gonzales, Holmes, Larson, Laughlin, Lienhart, Moore, Nagtalon, Navarro, Perez, Popielski, San Juan, Sivert, Smiley, Sourbeer, Stockert, Talmo, Titus, Wick

**RECORDER:** Ashour

	Attachments	Time
<b>A. <u>MINUTES</u></b>		2 min
1. Approve Minutes of February 16, 2016		
<b>B. <u>ACTION ITEMS/SECOND READING</u></b>		
1. Accreditation Steering Committee	Exhibit B1	5 min
<b>C. <u>INTEGRATED PLANNING MODEL</u></b>		
1. Review of 2015-2016 SPC Timeline		5 min
2. Vision, Mission, Values Discussion		15 min
<b>D. <u>ACCREDITATION</u></b>		5 min
1. Accrediting Commission Actions and Policy Updates		
2. Palomar Accreditation Update		
<b>E. <u>REPORTS OF PLANNING COUNCILS</u></b>		5 min
1. Finance & Administrative Services Planning Council – Ron Perez		
2. Human Resource Services Planning Council – Mike Popielski		
3. Instructional Planning Council – Dan Sourbeer		
4. Student Services Planning Council – Brian Stockert		
<b>F. <u>REPORTS OF CONSTITUENCIES</u></b>		5 min
1. Administrative Association – Justin Smiley		
2. Associated Student Government – Michael Nagtalon		
3. CCE/AFT – Dan Dryden		
4. Confidential/Supervisory Team – Zeb Navarro		
5. Faculty Senate – Greg Larson		
6. PFF/AFT – Shannon Lienhart/Teresa Laughlin		
<b>G. <u>OTHER ITEMS</u></b>		



## STRATEGIC PLANNING COUNCIL MEETING MINUTES March 1, 2016

A regular meeting of the Palomar College Strategic Planning Council scheduled March 1, 2016, was held in AA-140. Interim President Adrian Gonzales called the meeting to order at 2:00 p.m.

### **ROLL CALL**

Present: Barton, Dryden, Falcone, Furch, Gonzales, Holmes, Larson, Laughlin, Lienhart, Magnuson, Nagtalon, Perez, Popielski, San Juan, Sivert, Smiley, Sourbeer, Stockert, Talmo, Titus, Wick  
Absent: Moore, Navarro  
Recorder: Cheryl Ashour

### **A. MINUTES**

#### **1. Approve Minutes of March 1, 2016**

MSC (Stockert/Falcone) to approve the Minutes of March 1, 2016

### **B. ACTION ITEMS/SECOND READING**

#### **1. Accreditation Steering Committee (Exhibit B1)**

MSC (Sourbeer/Stockert) to approve the revision to the Accreditation Steering Committee as presented

### **C. INTEGRATED PLANNING MODEL**

#### **1. Review of 2015-2016 SPC Timeline**

Michelle Barton reviewed the activities scheduled through May for the Strategic Plan 2015-2016, and the development of Strategic Plan 2019.

#### **2. Vision, Mission, Values Discussion**

Michelle Barton led a discussion on the current Vision, Mission, and Values. After the discussion, there was consensus that there is no need to revise them at this time. Members agreed that the Vision, Mission, and Values need to be referred to more often in decisions and classroom discussion.

A discussion ensued on the potential plans for the South Center. The Governing Board recently reviewed the plans that were approved a couple years ago. They will soon be reviewed again by the Faculty Senate, Chairs and Directors, and IPC to see if it is still relevant. Ms. Lienhart stated that the PFF is requesting that SPC have a thorough discussion on the South Center, especially looking at emerging industries that are not being offered elsewhere in the County. It was decided that SPC will center one of its meetings around the South Center, reviewing the data so we will know the cost of support staff and what FTES is needed to support the center.

### **D. ACCREDITATION**

#### **1. Accrediting Commission Actions and Policy Updates**

There was no report.

#### **2. Palomar Accreditation Update**

Dan Sourbeer stated the ACCJC Annual Report will be sent at the end of the month. He reported that the student loan default rate that was above 30% is now down to 15.1%, chiefly due to the hard work of the former Financial Aid Director, Mary SanAgustin. The student loan default rate was one of the accreditation concerns.

### **E. REPORTS OF PLANNING COUNCILS**

#### **1. Finance and Administrative Services Planning Council**

Ron Perez reported that FASPC reviewed the Staffing Plan and had a first reading on the smoking policy.

#### **2. Human Resource Services Planning Council**

There was no report.

**3. Instructional Planning Council**

Dan Sourbeer reported that IPC approved the faculty rational forms and discussed program review.

**4. Student Services Planning Council**

Brian Stockert reported that SSPC reviewed its PRP reports. Kendyl Magnuson gave a presentation on outreach-inreach. There was a discussion on the configuration of the inside of the new one-stop Student Services center, which is due to be completed by 2020.

**F. REPORTS OF CONSTITUENCIES**

**1. Administrative Association**

There was no report.

**2. Associated Student Government**

Michael Nagtalon reported that a diversity event will be held tomorrow.

**3. CCE/AFT**

Dan Dryden reported that CCE is pleased that the Governing Board accepted the Classification Study as complete and are looking forward to negotiating with the District.

**4. Confidential/Supervisory Team**

There was no report.

**5. Faculty Senate**

There was no report.

**6. PFF/AFT**

Shannon Lienhart discussed a petition drive by the PFF to extend Prop 30; the goal is to collect 1400 signatures.

**G. OTHER**

Adrian Gonzales reported on the recent discussion about diversity at the last Governing Board meeting.

**H. ADJOURNMENT**

There being no remaining items, the meeting was adjourned at 3:23 p.m.

## GOVERNANCE STRUCTURE GROUP REQUEST

<b>Request submitted by:</b> Dan Sourbeer, Interim Vice President for Instruction				<b>Date:</b> February 11, 2016			
<b>Proposed Name of Requested Group:</b> Accreditation Steering Committee							
	<b>Council</b>	X	<b>Committee</b>		<b>Subcommittee</b>		<b>Task Force</b>
<b>Action Requested:</b>			<b>Add</b>		<b>Delete</b>	X	<b>Change</b>
<b>Role and Products:</b> The Accreditation Steering Committee: <ul style="list-style-type: none"> <li>provides the overall planning, guidance, and preparation for the <i>Institutional Self-Evaluation</i>, <i>Midterm Report</i>, and other report requirements from ACCJC/WASC;</li> <li>is responsible for coordinating and organizing information, data, and resources in preparation for accreditation-related reports and site visits;</li> <li>makes recommendations on any issues related to accreditation throughout the six-year cycle;</li> <li>maintains currency with accreditation standards and procedures, including attending accreditation workshops; and</li> <li>communicates and distributes information related to accreditation standards and procedures to the College community.</li> </ul>							
<b>Reporting Relationship:</b> Strategic Planning Council							
<b>Meeting Schedule:</b> 4 <sup>th</sup> Friday from 11:00 a.m. – 12 p.m. as needed; more frequently during preparation of the <i>Institutional Self-Evaluation</i> and other report requirements.							
<b>Chair:</b> Vice President for Instruction (Accreditation Liaison Officer) Tri-Chairs for Institutional Self-Evaluation: <ul style="list-style-type: none"> <li>Faculty member appointed by Faculty Senate</li> <li>Non-faculty member appointed by CCE/AFT</li> <li>Non-faculty member appointed by CAST or Administrative Association</li> </ul> (Tri-chairs are/may be in addition to the Members/Designees)							
<b>Recorder:</b> Administrative Technician - Accreditation							
<b>Members/Designees:</b> <ul style="list-style-type: none"> <li>President, Faculty Senate</li> <li>Director, Institutional Research and Planning</li> <li>Faculty Co-chair, Curriculum Committee</li> <li>Faculty Co-chair, Learning Outcomes Council</li> <li>Instructional Planning Council representative</li> <li>Student Services Planning Council representative</li> <li>Finance &amp; Administrative Services Planning Council representative</li> <li>Human Resource Services Planning Council representative</li> <li>One Faculty Senate representative appointed by Faculty Senate</li> <li>One Administrative Association representative appointed by AA</li> <li>One Classified Unit Employee representative appointed by CCE/AFT</li> <li>One Confidential and Supervisory Team representative appointed by CAST</li> <li>One Palomar Faculty Federation representative appointed by PFF</li> <li>One Associated Student Government representative appointed by ASG</li> </ul>							

Reviewed by Strategic Planning Council:

10-17-06 Approved  
 10-02-07 Revised  
 10-19-10 Revised  
 12-04-12 Revised