



STRATEGIC PLANNING COUNCIL AGENDA

Date: September 30, 2008
Starting Time: 2:00 p.m.
Ending Time: 4:00 p.m.
Place: SU-18

CHAIR: Deegan

MEMBERS: Barton, Brannick, Claypool, Cuaron, Dowd, Duran, Frederick, Gowen, Gropen, Halttunen, Hogan-Egkan, Japtok, Jennum, Kovrig, Lienhart, Madrigal, McCluskey, Owens, Sheahan, Talmo, Titus, Tortarolo, von Son

RECORDER: Ashour

	Attachments	Time
A. <u>ACTION ITEMS/FIRST READING</u>		
1. Accreditation Self-study	Exhibit A1	
a. Standard I		15 minutes
b. Standard II		15 minutes
c. Standard III		15 minutes
d. Standard IV		15 minutes
e. Planning Agendas (Attachment)		30 minutes



**STRATEGIC PLANNING COUNCIL
SPECIAL MEETING MINUTES
September 30, 2008**

A Special meeting of the Palomar College Strategic Planning Council scheduled for September 30, 2008, was held in SU-18. President Robert Deegan called the meeting to order at 2:00 p.m.

ROLL CALL

Members Present: Brannick, Claypool, Cuaron, Deegan, Dowd, Gropen, Gowen, Halttunen, Japtok, Kovrig, Lienhart, Madrigal, McCluskey, Owens, Titus, Tortarolo
Recorder: Cheryl Ashour
Members Absent: Barton, Duran, Frederick, Hoffmann, Jennum, Talmo, von Son
Guests:

A. ACTION ITEMS/FIRST READING

1. Accreditation Self Study

Berta Cuaron and Brent Gowen discussed the Accreditation Self-study , Standards I through IV and Planning Agendas. **(Exhibit A1)** Discussion ensued and changes were made to the Planning Agendas. This item will return for a second reading/action at the next SPC meeting.

B. ADJOURNMENT

There being no remaining items, the meeting was adjourned at 3:00 p.m.

DRAFT 2 – INCLUDES SPC INPUT

Planning Agendas

1. The Learning Outcomes Council (LOC) will guide and support the college's completion of the Development phase of Student Learning Outcomes Assessment Cycles (SLOACs) at the course, program, and institutional (general education) levels. In this process, the LOC will move the college toward the Proficiency phase of SLOACs. (I.B, II.A)
2. The college will review the Strategic Planning and the Institutional Program Review and Planning processes to identify ways to improve the Annual Implementation Plans, including funding of priorities. (I.B)
3. The college will discuss, design, adopt, and implement a budget development process that
 - a. better aligns with and allocates funding for both short-term and long-term strategic planning priorities;
 - b. allows flexibility for responding to emergencies and exigencies; and
 - c. sustains the district's current fiscal stability and solvency. (I.B, III.B, III.D)
4. The Basic Skills Committee will
 - a. implement, evaluate, and revise as necessary the Basic Skills action plan, including the teaching/learning centers, the Freshman Experience, and the Professional Development components; and
 - b. promote dialogue about, understanding of, and response to the Basic Skills Initiative, including integrated instructional support services. (II.A, II.C).
5. In the area of Professional Development, the college will
 - a. offer broader and more comprehensive professional development activities for faculty, staff, and administrators on Student Learning Outcomes Assessment Cycles, students' basic skills needs, and students' diverse learning styles;
 - b. develop professional development opportunities for faculty, staff, and administrators to learn about their colleagues' academic and career/technical programs; and
 - c. concentrate on engaging part-time faculty in these activities and opportunities. (II.A, III.A, IV.A)
6. The [new name group] will develop a plan to improve the ratio of credit hours taught by full-time faculty to the credit hours taught by part-time faculty while also increasing the number of full-time faculty. (II.A, III.A)
7. The college will develop a systematic process based on discussion among constituent groups to identify and plan for the staffing levels and flexibility necessary for continuity of services in support of students. (II.C, III.A, III.B)

8. The college will ensure that all constituent groups have a written code of ethics aligned with Governing Board policy. (III.A)
9. The college will consider the recommendations of the Emergency Preparedness Workgroup as part of its ongoing planning, preparation, and training for the safety and security of the college community. Recommendations incorporated into the district's Emergency Preparedness Plan will be prioritized and funding resources will be identified. (III.B)
10. The Strategic Planning Council will engage in formal dialogue on its shared governance and decision-making processes in order
 - a. to distinguish the types of decisions that have significant institution-wide implications and thus must be arrived at through systematic participative processes;
 - b. to clarify the authorities and responsibilities of the decision-makers and other participants in these processes in order to produce decision-making guidelines; and
 - c. to enhance opportunities for all college constituencies to learn about shared governance. (IV.A)