



STRATEGIC PLANNING COUNCIL MINUTES

May 2, 2006

The regular meeting of the Palomar College Strategic Planning Council was held on Tuesday, May 2, 2006, in SU-18. The meeting was called to order at 2:03 p.m. by Robert Deegan.

Roll Call

Members Present: Barton, Bishop, Colwell, Cuaron, Deegan, Dowd, Faulkner, Fernandez, Gowen, Ivey, Madrigal, McCluskey, Plotts, Thompson, Tortarolo, Waite
Recorder: Cheryl Ashour
Members Absent: Jenny Akins, Sue Doran, Tricia Frady, Lynda Halttunen, Neill Kovrig, Rocco Versaci, Sam Wrenn
Guests: JoAnne Giese for Jenny Akins, Chris Wick for Tricia Frady

A. MINUTES

- MSCU The minutes of the meeting of April 18, 2006, were approved with the following corrections:
- The second sentence of paragraph C1 was changed to: The **proposed** name of the group was changed to "District Policies and Procedures Review".
 - The third sentence of paragraph D1 was changed to: Ms. Conway requested input regarding future funding and expansion **of the defibrillator program**.

B. ACTION ITEMS/SECOND READING

1. Fall 2007 Faculty Hiring Recommendations

MSCU to approve the Fall 2007 Faculty Hiring Recommendations as revised. There was no discussion.

C. FIRST READING

1. Policies and Procedures

President Deegan requested the addition of two members to the District Policies and Procedures Review Task Force: Co-Chair of Institutional Review and the Executive Assistant to the Superintendent/Governing Board.

MSCU to move this item to action

MSCU to approve the District Policies and Procedures Review Task Force as amended

D. DISCUSSION/INFORMATION ITEMS

1. Academic Calendar

John Tortarolo discussed the draft Academic Calendar for 2007-08. The calendar will go before the Governing Board for approval at their next meeting.

2. Middle College – Poway Unified School District

Berta Cuaron reported that the College is in discussion with the Poway Unified School District to provide a college-based opportunity for high school students. They will take college classes on the San Marcos Campus in the morning and complete their high school classes in the afternoon at a designated classroom. The partnership will begin with a cohort of about 30 students. The students will go through our assessment process, registration, and pay enrollment fees as any college student. The partnership is scheduled to begin Fall 2007.

3. 2006-07 Budget

Bonnie Ann Dowd distributed a summary sheet and details of the preliminary 2006-07 budget. She explained how the 2006-07 budget was built. She discussed the unrestricted portion of the budget. Each department's 2006-07 budget was compared to the previous three years. Discussion ensued.

3. State Apportionment Presentation

Robert Deegan gave a PowerPoint presentation on state apportionment (how the College generates revenue). Discussion ensued.

Bonnie Dowd distributed a FTES Analysis and discussed the upcoming P2 report.

E. REPORTS OF PLANNING COUNCILS**1. Administrative Services Planning Council**

Bonnie Dowd reported that ASPC canceled their last meeting because of a scheduling conflict and may cancel their next meeting because they have no agenda items to date.

4. Human Resource Services Planning Council

John Tortarolo reported that HRSPC is meeting today. They will continue their discussions on organizational effectiveness.

3. Instructional Planning Council

Berta Cuaron reported that IPC met last week and spent a great deal of time going through the budget information that had been provided the previous week at RAC. They discussed institutional review and came up with recommendations. The Institutional Review Chair will bring those recommendations to the committee for discussion.

4. Student Services Planning Council

Joseph Madrigal reported that SSPC met April 26. They discussed the results of the transfer student survey; a report from the Bookstore Advisory Committee was given; food services locations and services was discussed; the possibility of restructuring the veterans department was discussed; and Tom Plotts reported that a welcome kiosk will be installed at the front of the campus in the next few weeks.

F. RESOURCE ALLOCATION COUNCIL

Bonnie Dowd reported that RAC met April 25. Their last meeting will be May 9. They discussed the distribution of the 75% for the 2004-05 ending fund balance based on the District's multi-year flexible budget plan. A motion was carried to approve distribution of 75% of 2004-05 ending fund balance. Dr. Dowd distributed and discussed handouts that resulted from the Council's work.

MSCU to support RAC's motion

G. REPORT FROM TECHNOLOGY RESOURCE COMMITTEE

Bonnie Dowd reported that that TRC has had two meetings. The following sub-committees and ad-hoc committees were formed:

- Instructional technology sub-committee, chaired by the Academic Technology Coordinator.
 - i. Ad-hoc committee to address faculty computers, which replaces the Computer Coordinating Committee which disappeared when TRC was formed
 - ii. Ad-hoc committee to address issues relating to captioning.

- Operational technology sub-committee, chaired by the Interim Director of Information Services which will look at assessing technology and viability of the technology from an operational standpoint.
 - i. Ad-hoc committee addressing spam
- Structure technology sub-committee, chaired by the Dean of Social and Behavioral Sciences which will address the most effective and efficient structure of the organization with regard to technology

H. REPORTS OF CONSTITUENCIES

1. **Administrative Association** – No report
2. **Associated Student Government** – No report
5. **Confidential/Supervisory Team** – No report
4. **CCE/AFT** – No report
5. **Faculty Senate**

Brent Gowen reported that the Faculty Senate is confident that it will select absolutely the appropriate best-qualified person to take over Professional Development.

6. **PFF/AFT**

Julie Ivey reported that PFF is pleased with the progress of negotiations. There will be another meeting this Friday.

Meeting adjourned at 4:00 p.m.