Application to Volunteer

*(Please Print)*

*We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.*

 Date:

I. Personal Information

Name: Last First Middle

Present Address How long at this address?

Previous Address How long at this address?

Telephone Email address

A. Is there any information we would need about your name or use of another name for us to be able to check your work record? Please specify:

B. Have you ever been convicted of a felony? \_\_\_ Yes \_\_\_ No

 If yes, please explain:

II. Educational History- Please list your highest education accomplishment.

 School Name/Location / Years Completed / Degree/Diploma

Elem/Jr. High: / /

High School: / /

College: / /

Tech. Training: / /

Other: / /

III. Employment Record (*Please include all employment for the last five years in chronological order.)*

1.

 Company Name Position Held

 Dates Employed:

 Address From To

 Manager / Supervisor Telephone Wage/Salary

 Reason For Leaving/Current

2.

 Company Name Position Held

 Dates Employed:

 Address From To

 Manager / Supervisor Telephone Wage/Salary

 Reason For Leaving/Current

3.

 Company Name Position Held

 Dates Employed:

 Address From To

 Manager / Supervisor Telephone Wage/Salary

 Reason For Leaving/Current

IV. References (*Please do not include relatives or former employers.)*

1.

 Name Years Known

 Address Telephone

 Occupation Email

2.

 Name Years Known

 Address Telephone

 Occupation Email

3.

 Name Years Known

 Address Telephone

 Occupation Email

VI. Volunteer Application Agreement

It is our policy to check references as part of our volunteer process. This may include contacting your current and former employers, as well as other business associates. We will ask a series of questions about your work experience, character, education and personality.

After reading this policy, please indicate your agreement by signing in the space provided.

I have read and fully understand the foregoing and voluntarily consent to allow the Escondido Community Child Development Center to check my references. Questions may be asked about my work experience, personality, personal habits and education.

Furthermore, I certify that all information that I have provided on this application is true, accurate and complete.

Applicant Name (print legibly) Date

Applicant Signature

Received by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rev 6/4/2013 KLM

Name:

**Dear Prospective Volunteer:**

Thank you for your interest in volunteering here at ECCDC. Please answer these few questions so we can better help you.

1. How did you hear about volunteering at ECCDC? School, website, friend, etc.?
2. What are you doing this volunteering for? Class, own enjoyment, court ordered, etc.?
3. What kinds of volunteer work are you interested in doing? Events, working in the classroom, etc.?
4. What is you general background? Have you worked with children before, all clerical, landscaping, etc.?
5. Do you need proof of the volunteer work you did at ECCDC? Please explain what you need.
6. Anything else you want to tell us, to help us decide how we can better help you with the kind of volunteer work you want to do?

 Signature Date