



SAFETY & SECURITY COMMITTEE

MINUTES

October 1, 2025

A meeting of the Safety & Security Committee was held on October 1, 2025. The meeting was called to order at 1:30 p.m. by the Environmental Health & Safety, Risk Management Manager, Derrick Johnson.

Members Present: Derrick Johnson, Chris Moore, Michael Obermiller, Sarah Adams, Michael Finton, Tamara Holthaus, Robert Sedillo, Mike Dimmick, Tom Medel, Ann Jensen, Veronica Sadowski, Valerie White, Kimberlee Ahinger, Francis Asio, Keri McNamara

Members Absent: Monica Diego Schmidt, Dan Lynds, Wendy Corbin, Ryan Williams

Guests: Representatives from Keenan & Associates

Recorder(s): Allison Tyra and Victoria de la Torre

Welcome:

Approval of Minutes:

1. The minutes from September 3, 2025, were approved. Minutes are posted on the Palomar College website: [Current – Safety and Security Committee \(palomar.edu\)](https://www.palomar.edu/safety-security-committee)

Discussion/Information Items:

1. Workers' Compensation: In September, there were two injuries reported with no lost time.
2. Campus Police: The Annual Security Report has been sent out today. This report indicates our compliance with safety and security issues on campus.
3. Risk Management (de la Torre)
 - a. District P&L Claims – September 2025 (1). Risk Management received notice of an issue with an electrical panel in the Trades building that occurred over the weekend. The investigation process is still underway, but a claim was filed with Palomar's property and liability insurance carrier.
 - b. COVID-19 – Palomar has seen a slight increase, as with the rest of the county.

September = 5 (EE)	February 2025 = 3 (EE)
August 2025 = 5 (EE)	January 2025 = 0 (STU), 3 (EE)
July 2025 = 1 (EE)	December 2024 = 0 (STU), 1 (EE)
June 2025 = 1 (EE)	November 2024 = 0 (STU), 2 (EE)
May 2025 = 2 (EE)	October 2024 = 5 (STU), 2 (EE)
April 2025 = 0 (EE)	September 2024 = 12 (STU), 12 (EE)
March 2025 = 1 (EE)	August 2024 = 9 (STU), 6 (EE)

- c. New Hire Orientation - Safety Information & Resources
 - i. Provided the Safety & Security Committee with the updated New Hire Orientation Safety Training.
4. Health Services:
 - a. Student Health urgent visits
 - i. In the month of May = 3 visits, one referral to the Emergency department

- ii. In the month of June = 2 visits
- iii. In the month of July = 5 visits, one referral to the Emergency department
- iv. In the month of August = 1 visit, one referral to the Emergency department
- v. In the month of September = 5 visits, one referral to the Emergency department

b. Behavioral Health urgent visits

- i. In the month of May = 10 visits, 4 off-campus referrals
- ii. In the month of June = 0 visits
- iii. In the month of July = 0 visits
- iv. In the month of August = 4 visits
- v. In the month of September = 8 visits, 3 off-campus referrals

5. Associated Student Government: No report

6. Environmental Health & Safety:

- a. EH&S Technician report will be postponed until next meeting.
- b. The Lockdown Drill on September 10, 2025, was successfully executed. Some feedback included researching the viability of installing speakers on the outside of the LRC and an automatic lockdown button for the main doors. There was some confusion with the automatic messaging in the morning announcement via InformaCast but the issue was fixed in time for the evening alert.
- c. The NS-121 and NS-125 cleaning project from the mishandling of materials containing asbestos, lead and mercury will be completed by October 5, 2025. The project has been effective and efficient in handling and disposing of the potentially hazardous materials. The rooms have cleared all protocols. We expect to release the classrooms for occupancy beginning on October 6, 2025.
- d. There have been water leaks from the HVAC system in the NS building on the third floor, and some ceiling tiles were stained. Upon closer inspection, the HVAC system is leaking, and some tiles did have mold developing. We had those tiles tested and conducted an air quality sampling to ensure a safe environment. The final air quality report came back clear. The Facilities maintenance team has ordered the parts needed to repair the HVAC system, will continue to monitor the affected area, and replace ceiling tiles as needed.

7. Other Items:

- a. Keenan & Associates presented a new online tool that could aid in our monthly internal safety inspections. This new system, "Simple But Needed" (SBN), provides QR codes that can be scanned to submit a report to EH&S regarding safety concerns on campus. The software includes the ability to upload photos along with the exact location of the issue. This system would function like the Facilities Remedy process but with additional capabilities. Derrick is recommending that if we move forward with this, it should only be available to Safety & Security Committee members, and the EH&S/RM team would take the lead. Training for the SBN system will be offered.

8. Safety Concerns:

- a. Health Services reported that someone visiting campus was bitten by a small mouse.

Adjournment: The meeting was adjourned at 1:49 p.m.

Reminder: Next meeting will be scheduled on November 5, 2025