



SAFETY & SECURITY COMMITTEE

MINUTES

May 7, 2025

A meeting of the Safety & Security Committee was held on May 7, 2025. The meeting was called to order at 1:30 p.m. by the Environmental Health & Safety, Risk Management Manager, Derrick Johnson.

Members Present: Derrick Johnson, Chris Moore, Dayna Schwab, Monica Diego Schmidt, Sarah Adams, Michael Finton, Dan McNeil, Tamara Holthaus, Robert Sedillo, Mike Dimmick, Tom Medel, Veronica Sadowski, Valerie White, Kimberlee Ahinger, Tracy Fung

Members Absent: Christine Winterle, Ryan Williams, Ann Jensen, Sina Laie, Frances Asio, Dan Lynds

Guests: None

Recorder(s): Allison Tyra and Victoria de la Torre

Approval of Minutes:

1. The minutes from April 2, 2025, were approved. Minutes are posted on the Palomar College website: [Current – Safety and Security Committee \(palomar.edu\)](#)

Discussion/Information Items

1. Workers' Compensation: There was a total of 5 employee work compensation injuries in the month of April. Four of the injuries had no lost time while 1 injury has had lost time.
2. Campus Police: No report.
3. Risk Management (de la Torre)
 - a. District P&L Claims – April 2025 (0).
 - b. COVID-19 – Palomar continues to have low-reported cases, which is on trend with countywide statistics.

April 2025 = 0 (EE)	December 2024 = 0 (STU), 1 (EE)
March 2025 = 1 (EE)	November 2024 = 0 (STU), 2 (EE)
February 2025 = 3 (EE)	October 2024 = 5 (STU), 2 (EE)
January 2025 = 0 (STU), 3 (EE)	September 2024 = 12 (STU), 12 (EE)
	August 2024 = 9 (STU), 6 (EE)
	July 1, 2024 = 5 (STU), 22 (EE)

- c. New Hire Orientation – Safety Information & Resources. Risk Management (RM) will participate in Human Resource Services' monthly New Hire Orientation and review how EH&S/RM helps the District ensure a safe, healthy work and educational environment. RM will also review how to report an injury or hazard, and what Emergency Communications systems are in place at the District. Additionally, RM will review Evacuation Assembly maps, how to request an Ergonomic Evaluation, and other EH&S website resources.
4. Health Services:

- a. Behavioral Health had 10 urgent visits in the month of April. The Student Health Center had 13 urgent visits in April.
- 5. Associated Student Government: No report
- 6. Environmental Health & Safety:
 - a. For the month of April, there were 31 ergonomics assessments, consultations, and installs. There were 13 Haz/Bio/Path-Waste collections, inventories and ship-outs.
- 7. Other Items:
 - a. Facilities placed a temporary speed bump to encourage drivers to slow down in parking lot #1.
 - b. The earthquake that occurred on April 14, 2025, presented the college with an issue with the InformaCast system. Our template for earthquake notification was missing some information. That has since been remedied. The Facilities team met yesterday to review proper communication procedures in response to earthquakes on campus.
 - c. Building Emergency Evacuation team leaders should meet with their team once a semester to review the safety procedures for evacuations and check supplies in the orange backpacks. Earthquake drills are scheduled every October and lockdown drills take place every Spring.
 - d. MD Building had a fire alarm go off due to a faulty fire sprinkler. Facilities quickly responded to remedy the issue.
 - e. If there are questions regarding the appropriate CAL/OSHA training, please refer to the EH&S/RM – Training & Procedures website. Various new training modules for new employees will be coming soon.
- 8. Safety Concerns
 - a. Information Services communicated with Administration regarding repairs of the blue emergency telephones. The issue is being brought back to the committee for review. EH&S will conduct research and communicate with our insurance carrier regarding the benefits of having blue emergency telephones on campus. EH&S will bring the results back to the committee so an informed recommendation can be made to Administration.

Adjournment

The meeting was adjourned at 2:15 p.m.

Reminder: Next meeting will be scheduled in Fall 2025